

AGENDA
REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF FORSYTH, ILLINOIS
6:30 P.M.
TUESDAY, MAY 5, 2026
VILLAGE HALL, 301 SOUTH ROUTE 51, FORSYTH, ILLINOIS

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

CONSENT AGENDA: Items listed under the Consent Agenda are considered to be routine in nature and will be acted upon by one motion and one vote. If separate action on any particular item is desired, the item will be removed from the Consent Agenda and will be considered separately.

1. APPROVAL OF MINUTES OF THE REGULAR MEETING OF APRIL 21, 2026
2. APPROVAL OF WARRANTS

PUBLIC COMMENT: At this time, the public has the opportunity to express views or make comments to the Mayor and Board of Trustees on agenda items or any other Village issue. Comments must be limited to not more than three (3) minutes.

ADMINISTRATION REPORTS

1. LAW ENFORCEMENT REPORT
2. VILLAGE STAFF REPORTS

OLD BUSINESS

NEW BUSINESS

1. ORDINANCE NUMBER 2026 - 17 AN ORDINANCE AUTHORIZING THE APPROVAL OF A PROPOSAL FROM ALL-WEATHER COURTS FOR TENNIS COURT MAINTENANCE AND REPAIRS FOR THE VILLAGE OF FORSYTH (PUBLIC WORKS DIRECTOR DARIN FOWLER)
2. DISCUSSION AND POTENTIAL ACTION REGARDING THE PURCHASE OF FILTERED WATER SUBMERSIBLE PUMP FOR WATER PLANT (PUBLIC WORKS DIRECTOR DARIN FOWLER)
3. DISCUSSION AND POTENTIAL ACTION REGARDING THE PURCHASE OF NEW WATER METER COMMUNICATION GATEWAY SYSTEM (PUBLIC WORKS DIRECTOR DARIN FOWLER)
4. DISCUSSION AND POTENTIAL ACTION REGARDING FORSYTH NATURE PARK DESIGN (PUBLIC WORKS DIRECTOR DARIN FOWLER)
5. DISCUSSION AND POTENTIAL ACTION REGARDING OAKLAND PARKING ALTERNATIVE (VILLAGE ENGINEER JEREMY BUENING)
6. DISCUSSION AND POTENTIAL ACTION REGARDING DOG PARK DRINKING FOUNTAIN WATER SERVICE (PLANNING AND ZONING DIRECTOR RYAN RALEIGH)
7. DISCUSSION AND POTENTIAL ACTION REGARDING SPORTS AND NATURE PARK 2026 PLANS (VILLAGE ADMINISTRATOR JILL APPLEBEE)

ADJOURNMENT

Topic: May 5, 2026

Time: May 5, 2026 06:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/86528614303?pwd=IsRa1wCUJARhhNxYcQgbeYpfS8l8h.1>

Meeting ID: 865 2861 4303

Passcode: 974017

One tap mobile +13126266799,,86528614303#,,, *974017# US (Chicago)

CONSENT AGENDA

ITEM 1

**MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF FORSYTH, ILLINOIS,
HELD AT 6:30 P.M. ON TUESDAY, APRIL 21, 2026
AT FORSYTH VILLAGE HALL**

CALL TO ORDER

Mayor Peck called the meeting to order at 6:30 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL

Upon a call of the roll, the following members were physically present: Mayor Jim Peck, Trustee Jeremy Shaw, Trustee Dave Wendt, Trustee Jim Ashby, Trustee Jeff London, Trustee Lauren Young, Trustee Chelsie Kidd

Absent: None.

Staff Present: Village Administrator Jill Applebee, Village Treasurer Rhonda Stewart, Village Clerk Cheryl Marty, Village Attorney Lisa Petrilli, Planning and Zoning Director Ryan Raleigh, Village Engineer Representative Luke Kirby, Public Works Director Darin Fowler, Village Library Director Melanie Weigel

Others Present: none.

CONSENT AGENDA

1. APPROVAL OF MINUTES OF THE REGULAR MEETING OF APRIL 7, 2026
2. APPROVAL OF WARRANTS
3. APPROVAL OF TREASURER'S REPORT FOR THE MONTH OF MARCH 31, 2026

MOTION

Trustee London made a Motion to approve the Consent Agenda as presented and Trustee Wendt seconded the Motion.

Upon a call of the roll, the vote was as follows:

Yeas: 6 – Wendt, Shaw, London, Ashby, Young, Kidd
Nays: 0 – None
Absent: 0 – None

Motion declared carried.

PUBLIC COMMENT: At this time, the public has the opportunity to express views or make comments to the Mayor and Board of Trustees on agenda items or any other Village issue. Comments must be limited to not more than three (3) minutes.

None.

ADMINISTRATION REPORTS

1. Law Enforcement Report
Sheriff Deputy Clem and Deputy Pittinger had nothing significant to report. They responded to the Mayor's comment on seeing a person riding the handlebars of an e-bike.
2. Village Staff Reports
Mayor Peck addressed the following topics with staff: He was impressed with the WAND tv press coverage regarding the new restaurants coming to town. He thanked the staff and credited their welcoming and professional behavior for helping make these things to happen. Trustee London agreed and shared both positive and negative comments he saw on social media regarding the new restaurants. He reiterated his concerns regarding the incomplete fencing around the water tower projects which could be a safety and liability issue for the Village. Village Engineer Representative Luke Kirby said it is up to the contractor to address this issue but will contact them again for a status update. Public Works Director Fowler gave an update on the water tower project. The north tower is scheduled to be done by May 10 then the south tower follows completion after that.

OLD BUSINESS

NEW BUSINESS

1. ORDINANCE NUMBER 2026-16 AN ORDINANCE ADDING TERRITORY TO ENTERPRISE ZONE AND APPROVING THE AMENDMENT OF THE ENACTING ORDINANCE AND INTERGOVERNMENTAL AGREEMENT (AMENDMENT 12) (VILLAGE ADMINISTRATOR JILL APPLEBEE)

Village Administrator Applebee explained that the Decatur-Macon County Enterprise Zone Board has approved a request for a boundary amendment to include additional parcels within the Enterprise Zone. Specifically, this proposes to include the parcel located at 1104 Clement Avenue in Forsyth. A general discussion ensued.

MOTION

Trustee London made a Motion to approve the Ordinance as presented and Trustee Shaw seconded the Motion.

Upon a call of the roll, the vote was as follows:

Yeas: 6 – Wendt, Shaw, London, Young, Kidd, Ashby
Nays: 0 – None
Absent: 0 – None

Motion declared carried.

2. DISCUSSION AND POTENTIAL ACTION REGARDING HOTEL/MOTEL TAX FUND REQUEST FOR FUNDING (VILLAGE ADMINISTRATOR JILL APPLEBEE)

Village Administrator Applebee explained that the Village received a Hotel/Motel Tax \$2,500 (half the event cost) funding request from Lake Decatur Fall Frenzy Bass Tournament for the August 29-30 event. The Village's standard practice is to limit the contributions to no more than 10% of an event's total cost. Trustee London expressed his concerns about approving this 50% request and a general discussion followed.

MOTION

Trustee London made a Motion to approve the full request at \$2,500 with an acknowledgement that it exceeds our typical 10% funding guideline and Trustee Shaw seconded the Motion.

Upon a call of the roll, the vote was as follows:

Yeas: 5 – Wendt, Shaw, Ashby, Young, Kidd
Nays: 1 – London
Absent: 0 – None

Motion declared carried.

3. DISCUSSION AND POTENTIAL ACTION REGARDING FORSYTH 2026 BIKE PATH IMPROVEMENTS (VILLAGE ENGINEER JEREMY BUENING)

Village Engineer Representative Kirby explained that the Village budget of \$30,000 was included for the design and bidding services for the Forsyth 2026 Bike Path Improvements project. Chastain and Associates' estimate, not to exceed, is \$25,000. A brief discussion ensued by the Board.

MOTION not to exceed

Trustee Wendt made a Motion to approve the bid and not to exceed \$25,000 as presented and Trustee Kidd seconded the Motion.

Upon a call of the roll, the vote was as follows:

Yeas: 6 – Wendt, Shaw, London, Ashby, Young, Kidd
Nays: 0 – None
Absent: 0 – None

Motion declared Carried.

4. DISCUSSION AND POTENTIAL ACTION REGARDING FORSYTH 2026 ROAD MAINTENANCE (VILLAGE ENGINEER JEREMY BUENING)

Village Engineer Representative Kirby explained Chastain and Associates proposal not to exceed \$25,000 for the design, construction and construction observation for the portions Oakland Avenue and Weaver Road. The Board was in agreement on this. Also discussed was a suggestion to include a parking area on the boulevard grass near the Oakland pond. Kirby suggested to include this in the design bid so that will be reviewed in the future. The Board all agreed to review this suggestion again when future details are presented for consideration.

MOTION

Trustee Wendt made a Motion to approve the \$25,000 road improvement proposal as presented and Trustee Ashby seconded the Motion.

Upon a call of the roll, the vote was as follows:

Yeas: 6 – Wendt, Shaw, London, Ashby, Young, Kidd
Nays: 0 – None
Absent: 0 – None

Motion declared Carried.

ADJOURNMENT

Trustee Wendt made the Motion to adjourn and Trustee Ashby seconded the Motion. All Board members agreed by voice vote, and the meeting was adjourned at 7:05 p.m.

By: *Cheryl Marty*
Village Clerk

CONSENT AGENDA

ITEM 2

DATE: 05/05/26

Tuesday May 05,2026

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
=====				
01 AMAZON CAPITAL SERVICES			2241.38	
050126	01-11-651	OFFICE SUPPLIES		29.60
050126	01-41-652	OP SUPPLIES		650.32
050126	01-53-651	OFFICE SUPPLIES		363.43
050126	01-53-913	PROGRAMMING		251.46
050126	01-53-671	BOOKS		905.00
050126	01-53-921	HISTORICAL PURCHASES		41.57
01 AMEREN ILLINOIS			10129.32	
050126	01-11-571	MAR '26 ELECTRIC SERVICES		281.63
050126	01-41-571	MAR '26 ELECTRIC SERVICES		775.27
050126	01-41-572	MAR '26 ELECTRIC SERVICES		319.07
050126	01-41-579	MAR '26 ELECTRIC SERVICES		483.27
050126	01-52-571	MAR '26 ELECTRIC SERVICES		2160.56
050126	01-53-571	MAR '26 ELECTRIC SERVICES		1328.54
050126	51-00-571	MAR '26 ELECTRIC SERVICES		3861.66
050126	52-00-571	MAR '26 ELECTRIC SERVICES		919.32
01 JEFFERY ANDERSON 6561	01-52-617	GROUNDS BALL FIELDS	1040.00	1040.00
01 ASSOCIATION FOR RURAL AND SMAL 79265	01-53-560	MEMBERSHIP RENEWAL	100.00	100.00
01 AT&T MOBILITY 84574x04272026	51-00-552	APR '26 WELL #7 CELL PHONES	218.88	218.88
01 ATLAS LOCK, INC. 56140	01-41-652	C123 KEYS	14.00	14.00
01 BRITTON ELECTRONICS & AUTOMATI 2260942	51-00-512	EQUIP SERVICE HS 1 VFD	41608.28	15747.55
2260943	51-00-512	EQUIP SERVICE HS 2 VFD		15747.55
2260944	51-00-512	EQUIP SERVICE FE 1 VFD		5056.59
2260945	51-00-512	EQUIP SERVICES FE2 VFD		5056.59
01 BEACON ATHLETICS, LLC 0635040-IN	01-52-652	OP SUPPLY BALL FIELDS	540.00	540.00
01 BLUEROCK EVENT SOLUTIONS LLC C467DEE1	01-10-917-1	FORSYTH MARKET 10-2	2898.00	2898.00
01 BODINE ELECTRIC 50947	01-41-579	REPAIR 51 & MARION TRAFFIC SIGNAL	619.04	619.04
01 CHARD SNYDER 050126	01-11-549	J. NEWELL HRA DEDUCTIBLE	2000.00	1000.00
050126-1	01-11-549	G. HOFFMAN HRA DEDUCTIBLE		1000.00
01 BRANIFF COMMUNICATIONS, INC 0036664	01-41-571	UTILITY SERV WARNING SIREN E COX ST	996.00	996.00
01 BUILDING SYSTEMS OF ILLINOIS I 050126-5	30-00-851	LIB SIDING REPLACEMENT	31624.40	31624.40
01 BURRIS EQUIPMENT PS3023419-1	01-41-612	EQUIP MAINT VENTRAC	126.48	126.48
01 CHASTAIN & ASSOCIATES, LLC 050126	01-11-532	MAR '26 GENERAL ADVISORY	17187.15	1047.39

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
050126	30-00-898	PRAIRIE WINDS N/S ROAD		1115.62
050126	30-00-835	M/F GRADE SCHOOL BIKE PATH		5863.97
050126	30-00-810-8	WTR TWR/GRD STORAGE/AERATOR		3681.39
050126	15-00-874-2	BARNETT AVE IMPROVEMENTS		5478.78
01 CENTRAL ILLINOIS AG P33566	01-52-612	EQUIP MAINT	24.04	24.04
01 DIRECT ENERGY BUSINESS 261170059313776	01-41-572	APR '26 STR LIGHTING & ENT SIGN UTI	5897.75	5897.75
01 DYNAGRAPHICS, INC 265898	01-52-652	OP SUPPLY FNP-POND	321.62	321.62
01 CENGAGE LEARNING INC/GALE 999102645853	01-53-671	BOOKS	120.00	52.50
999102647531	01-53-671	BOOKS		67.50
01 GARVER FEEDS 050126	01-52-652	OP SUPPLY LIB COMMUNITY GARDEN	166.54	166.54
01 GREGORY CLOSS 050126	01-11-547	387 VALERIAN ELECTRICAL INSPECT	300.00	60.00
050126	01-11-547	824 STVNS CRK LN ELECTRICAL INSPECT		60.00
050126	01-11-547	136 PRAIRIE LN ELECTRICAL INSPECT		60.00
050126-1	01-11-547	177 RAPTOR LN ELECTRIC INSPECTION		60.00
050126-2	01-11-547	939 SCHROLL DR ELECTRIC INSPECTION		60.00
01 W. W. GRAINGER, INC. 9886563320	01-52-652	OP SUPPLY VET POND AERATOR	242.40	242.40
01 JASON DOTY 050126	16-00-911	H/M FUND REQ FOR BASS FISH TOURNAME	2500.00	2500.00
01 JEFFREY W HANLIN 050126	01-10-914	HORSE & BUGGY FR PARADE FORSYTH FES	400.00	400.00
01 JM CREATIVE LLC 000050	01-52-617	TURTLE STUMP CARVING	3234.00	283.60
000051	01-52-617	SASQUATCH CARVING		2950.40
01 KAPCO 1511064	01-53-659	LIBRARY SUPPLIES	91.71	91.71
01 KEY EQUIPMENT & SUPPLY CO. STL211307	01-41-612	EQUIP MAINT STREET SWEEPER	2461.31	1257.49
STL211351	01-41-512	EQUIP SERVICE STREET SWEEPER		1203.82
01 MAD SCIENCE OF ST. LOUIS 11568	01-53-913	FIRE & ICE LIBRARY SHOW	620.70	620.70
01 MENARDS 050126	01-52-611	BLDG MAINT SUPPLIES	606.96	238.81
050126	01-52-652	OP SUPPLIES		140.92
050126	51-00-612	EQUIP MAINT SUPPLIES		82.86
050126	01-53-909	PURCHASES FROM DONATIONS		54.41
050126	01-41-652	OP SUPPLIES		49.99
050126	01-11-654	JANITORIAL SUPPLIES		10.99
050126	01-41-471	UNIFORMS		28.98
01 MISSISSIPPI LIME COMPANY CD193432	51-00-656	CHEMICALS LIME	14109.10	7654.36

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
CD195652	51-00-656	CHEMICAL LIME		6454.74
01 MORGAN DISTRIBUTING, INC.			1955.79	
INV-139466	01-41-655	FUEL		1112.49
INV-139466	01-52-655	FUEL		843.30
01 MTI DISTRIBUTING, INC			601.54	
1515268-00	01-52-612	EQUIP MAINT TORO		601.54
01 QUADIENT, INC			60.00	
62841557	01-11-512	RENTAL POSTAGE MACHINE	5-13/8-12-26	60.00
01 OVERDRIVE, INC.			148.49	
02064C026129858	01-53-540	EBOOKS		148.49
01 PETALS GIFT SHOP			126.00	
79077	01-53-471	UNIFORMS		96.00
79151	01-10-914	TANKS FOR FORSYTH FES		30.00
01 RICK BRAMMER			515.00	
050126	01-53-913	MEGA FOAM BLASTER		515.00
01 MELISSA LIVASY			100.00	
050126	01-11-929-1	COMM ROOM REFUND		100.00
01 AT & T			1496.64	
050126	52-00-552	783 STVNS CRK PHONE LINE		218.65
050126	52-00-552	101 HUNDLEY PHONE LINE		420.86
050126	52-00-552	440 HUNDLEY PHONE LINE		420.86
050126	52-00-552	815 FORSYTH PKWY PHONE LINE		436.27
01 MACON COUNTY SHERIFF/			160738.37	
050126	01-11-535	1ST QTR DEPUTY CONTRACT		160738.37
01 SORLING, NORTHROP, HANNA, CULL			3750.00	
237133	01-11-533	MAR '26 LEGAL SERVICES		3750.00
01 THIRD MILLENNIUM ASSOCIATES, I			458.21	
34363	51-00-549-1	W/S BILLING SERVICES FOR 5-1 BILLS		229.10
34363	52-00-549-2	W/S BILLING SERVICES FOR 5-1 BILLS		229.11
01 ULINE, INC			700.75	
206752507	01-52-652	OP SUPPLY TRASH CAN LIDS		700.75
01 UTILITY SUPPLY OF AMERICA, INC			973.08	
INV01020989	51-00-656	CHEMICALS LAB		973.08
01 US POSTAL SERVICE (CAPS)			783.27	
050126	51-00-549-1	POSTAGE FOR W/S 5-1 BILLS		391.63
050126	52-00-549-1	POSTAGE FOR W/S 5-1 BILLS		391.64
01 VAN DIEST SUPPLY COMPANY			1183.20	
35245	01-52-617	GROUND MAINT SUPPLIES		1183.20
01 VILL OF FORSYTH			150.00	
050126	01-11-571	W/S SERVICES FOR 3-20 TO 4-20-26		150.00
01 WATER SOLUTIONS UNLIMITED, INC			3518.62	
7396187	51-00-656	CHEMICALS		3518.62
01 WATTS COPY SYSTEM			398.77	
41739634	01-11-512	MAR '26 VH & PW COPIER RENTAL		243.75
41739634	01-41-512	MAR '26 VH & PW COPIER RENTAL		155.02
** TOTAL CHECKS TO BE ISSUED			320096.79	

SYS DATE:04/30/26

VILLAGE OF FORSYTH
A / P W A R R A N T L I S T
REGISTER # 88
Tuesday May 05,2026

SYS TIME:08:19
[NW1]

DATE: 05/05/26

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FUND INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
=====				
GENERAL FUND			201802.71	
MOTOR FUEL TAX FUND			5478.78	
HOTEL/MOTEL TAX FUND			2500.00	
CAPITAL PROJECT FUND			42285.38	
WATER OPERATIONS			64993.21	
SEWER OPERATIONS			3036.71	
*** GRAND TOTAL ***			320096.79	
TOTAL FOR REGULAR CHECKS:			305,987.69	
TOTAL FOR DIRECT PAY VENDORS:			14,109.10	

SYS DATE:04/30/26

VILLAGE OF FORSYTH
A / P W A R R A N T L I S T
REGISTER # 89
Tuesday May 05,2026

SYS TIME:13:03
[NW1]

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DATE: 05/05/26

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
=====				
01 ILLINOIS DEPARTMENT OF TRANSP 050126-01	30-00-835	M/F SCHOOL BIKE PATH	85809.06	85809.06
** TOTAL CHECKS TO BE ISSUED			85809.06	

SYS DATE:04/30/26

VILLAGE OF FORSYTH
A / P W A R R A N T L I S T
REGISTER # 89
Tuesday May 05,2026

SYS TIME:13:03
[NW1]

DATE: 05/05/26

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FUND INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
CAPITAL PROJECT FUND			85809.06	
*** GRAND TOTAL ***			85809.06	
TOTAL FOR REGULAR CHECKS:			85,809.06	

ADMINISTRATION REPORTS

Public Works Report 4-29-26

Village:

- * Limb Program, Grass Mowing, Trash Pickup, Vac Leaves when needed.
- * Storm water grate, system obstruction removal. (Dealing with 15" of rain since mid-March).

Village to do list:

- * Get quotes for Weaver Rd Bridge Repairs.
- * Clean-Up Days at the water plant.
- * Install Pickle Ball Court windscreens. (PB will need resurfaced as it is getting dead spots – will put into 2027 budget)

Village Priorities for the upcoming months:

Library landscaping, new sidewalk, AC pads, and new generator.
Help with Community Garden at the library.
Repair Library ruts in the yard around the building.
Street repairs with patcher.

Parks:

- * Disc Golf updates: pouring new tee pads on the new Rec 18, moved 7 old no-longer-in-use tees to 7 new areas. New baskets have arrived.
- * Still removing sand from volleyball court. We will be moving it to just east of batting cages.
- * First Disc Golf Tournament had 73 players, couple players from Florida, one from Oregon, and a lot from all over the state. (Side Note: Village employee won 40+ division, Maroa resident (who calls Forsyth his home course) won 50+ division, and a Decatur resident won tournament amateur division).
- * New scoreboards installed at fields 1,2. Field 3 scoreboard has been purchased and is on hand. Late Summer new fencing and scoreboard will be installed. New dugouts as well (coaches hit their heads on low roof frame).

Parks to do list:

- * Continue to fertilize ball and soccer fields, Village Hall, and the library. Nutrient to spray FNP when weather co-operates.
- * Finish painting Community Room cabinets.
- * Library Basketball Court needs new hoop pole, backboard, and rim installed. (Next year (2027) resurface/paint court.

Park Priorities for the upcoming months:

Ball games, Jill fest, Family Fest, HS tennis matches / clinics. (west tennis courts need crack fill and painting this fall (budgeted)). (East tennis courts in 2027).
Install new message boards at the tennis courts / pavilions.
Disc Golf tournaments, FNP installation of trail lighting and power.

Water Treatment Plant / Sewer:

- * Continued with meeting monthly / annual Illinois EPA sampling, analysis requirements and reporting.
- * Still working on Water Treatment Plant restoration following August '25 lightning strike (VFD's ordered – working with insurance, North Tower/Well 3/Stevens Creek LS SIM cards sent to Second Sight – establish cellular communications).
- * Tower maintenance has begun; Ground Storage Tank has been completed and is back in service. North Tower is out of service as they sandblast, clean, and then will paint. South Tower and the water plant aerator will be next. Additional storage tanks will be used to accommodate system capacities. Work schedule is very aggressive, and the plant (and operators) are keeping up.
- * Layne performed maintenance to wells 3,4,5,6.
- * Stevens Creek Lift Station SCADA communication cabinet installation complete, electricians are to wire new cabinet with old cabinet.

Water / Sewer priorities and to do list is:

- * Place North Tower back into service, drain the South Tower and bypass aerator.
- * Remove South Tower water meter gateways and water plant radio antennae.
- * Plant chemical scale replacements.

Thanks for reading,
Darin

ENGINEER'S REPORT

Forsyth: May 5, 2026 Board Meeting

Submitted by Jeremy Buening, P.E., S.E.

CHASTAIN
CONSULTING ENGINEERS

Project 6928 – Maroa-Forsyth Grade School Bike Path

This project consists of the construction of a new bike path from the end of the existing bike path at the intersection of Cox St at Smith St to the east entrance to the Maroa-Forsyth Grade School.

All construction is complete and the final walk-through was completed on October 14th, 2025. We are awaiting final DOT approval to close out the project. Work should be completed in the next few weeks.

Project 8595 – Barnett Ave Improvements

This project consists of the rehabilitation and/or reconstructing Barnett Ave from the mall entrance to Koester Drive. The construction of this project is being funded by DUATS federal funds so federal procedures must be followed.

Appraisers have completed their work the appraisal review process is underway for final design submittal to IDOT.

Project 8700 – Water Towers, Ground Storage Tank, & Aerator Maintenance

This project consists of painting and general repairs on the two water towers, the ground storage tank at the water treatment plant, and the aerator standpipe at the water treatment plant.

The Ground Storage Tank at the Water Treatment Plant is finished and back in service. The Contractor is currently recoating the North Elevated Storage Tank.

Project 9177.02 – Prairie Winds Access Road and Utility Construction

Chastain is waiting on pay application #5 which will cover the work for the signage install. One more final pay application will then be submitted to pay for remaining retainage and then the project will be closed out.

Project 9294 – Moon Street Improvements

This project completes the Phase II design for the Moon Street sidewalk improvements. The proposed improvements include replacing existing sidewalks and install new sidewalks. Sidewalks interconnect with each other as well as neighboring schools and library. Improvements also include driveway replacement, drainage structure adjustment and installation, curb and gutter replacement, grading, storm sewer installation, and parkway restoration.

Chastain has been completing additional design and compiling project plans. IDOT has officially given clearance on both the Biological and Cultural Reviews. The final design will be submitted to the Village this week for approval and then submitted IDOT for final approval for local letting.

Project 9751 – 2026 Bike Path Improvements

This project includes design, construction, plans and bidding services for the rehabilitation of the remaining asphalt paved trails, including the loop in Forsyth Park near the tennis courts, the path through the disc golf course, and the path around Menards on Market Drive.

Design engineering has begun with the anticipation of a local letting in late May or early June.

Project 9752 – 2026 Road Maintenance

The 2026 road maintenance project generally includes pavement replacement at the intersection of Oakland Ave and W Weaver Rd, ADA-compliant sidewalk ramp replacement, and full depth patching along Oakland Ave.

Design engineering has begun to ensure local letting this spring.

LIBRARY UPDATES:

- Forsyth Public Library is excited to announce our Summer Reading Program for 2026. This year's theme is "Plant a Seed, Read!" With programs and activities for kids and adults alike, we are looking forward to a fantastic summer of fun. The goal continues to be to offer a reason for our community to visit the library every single day. Our weekly calendar includes:
 - Mondays: Family-friendly Drop-In activities from 10 AM - 12 PM including creating an entry for our mini art show, building a bird house, painting a flower pot, creating a sun catcher, and more.
 - Tuesdays: Our weekly program at 2 PM brings us unique performers and collaborations with local partners including the Mad Science Fire & Ice Show, Nature-themed Printmaking with the Decatur Area Arts Council, a visit from the Macon Co. Conservation's new StarLab, a Tie Dye extravaganza with a special visit from the Kona Ice Truck, and our 3rd annual Mess-tival.
 - Wednesdays: Our youngest patrons are invited to our new Library Lapsit program at 9:30. Join our Youth Services Librarian Michelle for simple songs, finger plays, and short read alouds geared at our toddler friends. After Lapsit, families are invited to stick around for a structured playtime with plenty of opportunity for parent conversation.
 - Thursdays: Our focus on Thursdays shifts to our teens and tweens. These highly engaging classes include creating your own avocado pillow, enjoying a paint and sip with boba tea, creating new culinary masterpieces in Will It Waffle?, learning new techniques for a Nailed It cupcake decorating challenge, and planting their own succulent planter.
 - Fridays: Our Summer Story Time pairs fun reads with age-appropriate crafts. While you're there for Story Time, be sure to try out that week's Foodie Friday offering which will include a new taste test every single week.
- Our Summer Reading Kick Off Party will take place on Saturday, May 30, and will include a visit from the Absolute Science's Mega Foam Blaster, giant bubbles, the return of our outdoor painting station, and a special visit from the Frozen Spoon Ice Cream Truck. The party is sponsored by Conxxus and we appreciate their generosity to make this event bigger and better than ever.
- Registration for Summer Reading begins May 19. Participants will receive their reading log at that time with our kid readers also picking up their new lanyard. Each week, readers will check in at the library to earn one prize ticket toward 20 different grand prize drawings. Kids will pick up a new brag tag to add to their lanyard.

Melanie Weigel
Director

SUMMER READING SPONSORS

FORSYTH wishes to thank this
PUBLIC LIBRARY year's sponsors



NEW BUSINESS

ITEM 1

Honorable Mayor Peck and the Board of Trustees,

Staff budgeted additional money (\$30,000) in the Park Grounds Service line item 01-52-517 to crack fill, seal, and paint the west tennis courts this fall.

All-Weather Courts sent a proposal to complete this project for \$33,425.00. Additionally, All-Weather Courts will pressure wash the east courts, crack fill, and touch up as necessary for an additional \$3,750.00. This will help with the longevity of the east courts.

This work schedule will be coordinated with HS Tennis, and 3 Tennis Instructors as they hold camps all summer and into the fall.

Staff recommends using Park Grounds Service 01-52-517 to fund the west tennis court repairs needed (\$33,425), and to include the east courts option (\$3,750) for a total cost of \$37,175.00.

As of March 31, Park Grounds Service 01-52-517 had all \$95,000 budgeted remaining.

Thanks, Darin Fowler – Forsyth Public Works

Darin Fowler



OVER 60 YEARS of QUALITY SERVICE
PO Box 276, 10188 Route 36 e.,
Dawson, IL 62520-0276
P 217-364-4433 | www.AllWeatherCourts.com
info@Allweathercourts.com

Date: April 6, 2026

Village of Forsyth

Middle Tennis Courts

Contact: Darin Fowler 217-433-9597 dfowler@forsyth-il.gov

Project Location: 601 Forsyth Parkway

We hereby submit specifications and estimates, as under:

1. Pressure wash courts as necessary.
2. Router cracks as necessary.
3. Fill cracks with acrylic crack patch compound.
4. Patch low areas, no guarantee on total elimination.
5. Supply and install 375 linear feet of Riteway Crack Repair system.
6. Re-fabric existing crack repair system as necessary, est. 650 linear feet.
7. Spot apply pyrite (rust spots) blocker.
8. Apply 2 coats of SportMaster flexible acrylic resurfacer.
9. Apply 2 coats of SportMaster flexible acrylic color.
10. Layout and stripe 2 tennis courts per USTA specifications.

Option 1:

1. Pressure wash the 2 east tennis courts.
2. Crack fill and touch up as necessary.

\$3,750.00

Initial here for acceptance of Option 1: _____

Color choice must be returned with contract.

Standard colors are included in the base pricing. If you prefer custom colors, they typically add only a small additional cost. We're happy to provide exact pricing so your project turns out exactly the way you envision it.

To move forward, please follow these steps:

- Go to SportMaster.net
- Open the *Court Designer* tool
- Select your desired colors



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Dawson, IL 62520-0276

P 217-364-4433 | www.AllWeatherCourts.com

info@Allweathercourts.com

- Note the exact color names
 - Identify the specific areas where each color should be applied in the diagram
- Once you provide those details on the diagram and list them below, we will calculate and share any additional costs for custom colors.

Tennis Center: _____

Pickleball Kitchen: _____

Pickleball Play Area: _____

Out of Bounds: _____

PLEASE NOTE: Owner to supply un-interrupted water source within 300ft of project with hose bib. No landscaping or mowing during surfacing. We must be able to drive to edge of court. Ground must not be soft. No seeding or repair if we do not have to hard surface access at the gate. No bonds or additional fees within costs. If the cost includes digging, no coverage for unforeseen obstacles under asphalt. All Weather Courts, Inc labor forces only. New Construction: Asphalt 15 days, concrete to cure a minimum of 30 days before surface. Expansion Joints: Acrylic products will not permanently adhere to area of expansion joints no warranty to from center of joint to 1 inch on each side. Prevailing wage figured within. All Weather Courts, Inc labor force only. No PLA. Wage and IDOL certification will be provided with invoice.

New construction: Asphalt/concrete must be kept clean prior to surfacing. No provisions within for cleaning. No provision within for repair or deficits to new asphalt or concrete.

We hereby propose labor and material complete in accordance with the above specifications, for the price of: \$33,425.00 + Option 1 if accepted

All material is guaranteed as specified. All work is too completed in a workmanlike manner according to standard practices. Any alterations or deviations from the above specifications involving extra costs will be executed only on written orders and will be an extra charge over and above this estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by workmen's compensation insurance.

Authorized Signature This proposal may be withdrawn by us if not accepted in **45 days**. Richard F. Judge, President, or Angela K.

Judge Secretary/Treasurer

With Payment Terms as Follows: upon completion.

Accounts over 30 days past due will be charged 1.5% finance rate of 18% and costs incurred to collect past due amounts, including court costs, attorney fees, and collections feeds will be added to account.

Acceptance of Proposal must be accepted within 30 days-the above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.



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Dawson, IL 62520-0276
P 217-364-4433 | [www. AllWeatherCourts.com](http://www.AllWeatherCourts.com)
info@Allweathercourts.com

Authorized Signature & Title	
_____	Date _____
File Name: ForsythMiddleTennis2026	

NOTES, PICTURES, AND DIAGRAMS:

NEW BUSINESS

ITEM 2

Honorable Mayor Peck and the Board of Trustees,

To finalize the plan of obtaining a spare for all water plant and sanitary lift station critical pumps / motors, we have asked for a quote to purchase a new water plant filtered water submersible pump. The filtered water pump sends finished water to the ground storage tank for the eventual pumping of finished water to our customers (residents and businesses).

I contacted four pump companies, only one sent a proposal.

Decatur Industrial quoted a new pump at \$26,218.75.
Lead time is 10 weeks.

We budgeted \$20,000 to purchase the pump - Capital 30-00-810-7.

Staff recommends pulling out the \$6,218.75 needed from Capital 30-00-894-1 (Mower attachment). Staff will not purchase the mower attachment in 2026.

Thanks, Darin Fowler – Forsyth Public Works

Darin Fowler



1650 East Garfield Avenue
Decatur, IL 62526

217-428-6621

decaturingustrial.com

Contact

Darin Fowler

Customer Number

59

Quote Date

4/29/2026

Quote Number

NPQ7097

Quote**Quote To:**

VILLAGE OF FORSYTH
Attn: LARRY COLONI
301 SOUTH ROUTE 51
FORSYTH, IL 62535

Ship To:

VILLAGE OF FORSYTH
Attn: LARRY COLONI
301 SOUTH ROUTE 51
FORSYTH, IL 62535

FOB

Ship Via

Drop Ship

Terms

Net 30

Quoted By

Deanne Lamczyk

Customer RFQ**Customer PO**

Product ID	Qty	Description	Sales Price		Total
D5433MV	1	FAIRBANKS 6" MODEL D5433MV SUBMERSIBLE PUMP W/20HP 1200RPM 3/60/460 EXP MOTOR W/40' CORD	26,218.75		26,218.75
Freight	1	PRICE PLUS FREIGHT LEAD TIME IS APPROX 10 WEEKS	0.00		0.00
DISCLAIMER	0	NOTICE: SHOULD ANY NEW TARIFFS OR SURCHARGES BE INTRODUCED THAT IMPACT THE COST OF THE PROPOSED PRODUCT, THESE ADDITIONAL COSTS WILL BE ITEMIZED SEPARATELY ON THE INVOICE FOR EACH AFFECTED ITEM. THE TARIFF LINE WILL BE INCLUDED FROM THE DATE THE TARIFFS OR SURCHARGES ARE ENACTED BY THE UNITED STATES GOVERNMENT.	0.00		0.00

Quotes Do Not Include Sales Tax, or Freight, Unless Otherwise Noted.

A Manufacturers Restocking Fee May Apply On Returned Items.

3% Fee will be added to all credit card payments

Quote is valid for 30 days.

	Subtotal:	26,218.75
	Freight:	0.00
	Other:	0.00
0.0000 %	Sales Tax 1:	0.00
0.0000 %	Sales Tax 2:	0.00
	Total:	26,218.75

Thank You!

SIGNATURE: _____

DATE: _____

PO# (IF NOT ALREADY ISSUED):

NEW BUSINESS

ITEM 3

Honorable Mayor Peck and the Board of Trustees,

During preparation to perform the Village's water tower maintenance and painting project, the contractor requested that the Village's Public Works Department remove any communication devices that are inside and on top of the elevated north tank.

The Public Works Dept removed the Village's water treatment plant SCADA communication radio antennae and corresponding equipment. We also removed the Village's water meter communication gateway system, with its 150' of cable.

Once the gateways were on the ground we phoned Midwest Meters, they are the proprietors of the system that we use, to see if there are any maintenance / upgrades needed while they are in my office. Midwest Meters stated that the current units, on each of our two elevated tanks, are 9 years old and 4 years removed from the last maintenance. We also mentioned to Midwest Meters that we are still having issues with the gateway system on the south elevated tank as we drop readings each month, Note: north tower drops readings as well, but not the amount and consistency of the south tower. (*when readings drop out, public works department drives throughout the Village and collects the dropped readings using a handheld reader*). Once we discussed what was needed, Midwest Meters proposed to replace the current gateways with a new upgraded gateway at (\$14,000 each). The cost to install each new gateway will be (\$1,000 apiece).

We did not budget any money for this project.

This project, and upgrade, is needed and this is the perfect time to perform the work.

The cost of the upgrade will be taken from the Water Equipment Service line item, which at last report (March 31) has \$94,958.52 remaining.

Village Hall Staff and the Water Department Staff recommends performing this upgrade once each elevated tank is complete.

Thanks, Darin Fowler – Forsyth Public Works



200 East Franklin
P.O. Box 318
Edinburg, IL 62531
(217) 623-4064

1078 Wolverine Lane
Cape Girardeau, MO 63701
(800) 635-4746

200 Commercial Drive
Flora, IN 46929
(877) 636-4746

N173 W21290 Northwest
Passage Way
Jackson, WI 53037
(262) 677-2887

Quote

Page 29 of 51 Page:

1

Order Number: 0169446

Order Date: 4/29/2026

Expire Date: 5/29/2026

Salesperson: 0008

Customer Number: 01-0062535

Sold To:

VILLAGE OF FORSYTH
301 SOUTH ROUTE 51
Forsyth, IL 62535

Ship To:

VILLAGE OF FORSYTH
WATER DEPT
301 S RT 51
Forsyth, IL 62535

Confirm To:

Customer P.O.		Ship VIA		F.O.B.		Terms		User	
NORTH & SOUTH		MWM TEAM		FORSYTH, IL		30 day terms			
TOWER LN#	Item Number	Unit	Ordered	Shipped	Back Order	Price	Amount		
001	BMSE GATEWAY300	EACH	2.00	0.00	0.00	14,000.0000	28,000.00		
SE GATEWAY TRANSCEIVER 300'			Whse: 001						
002	BATINSTALL	EACH	2.00	0.00	0.00	1,000.0000	2,000.00		
SE GATEWAY INSTALL			Whse: 001						
THANKS, MIKE BELL									

Net Order:	30,000.00
Less Discount:	0.00
Freight:	0.00
Sales Tax:	0.00
Order Total:	30,000.00

NEW BUSINESS

ITEM 4

MEMORANDUM

To: Village of Forsyth Mayor and Board of Trustees

From: Jeremy Buening, P.E., S.E.

Date: April 30, 2026

cc: Ms. Jill Applebee, Village Administrator

Mr. Darin Fowler, Public Works Director

Re: Forsyth Nature Park Design

Honorable Mayor and Trustees,

Per the Village FY2026 budget, \$240,000 was included for the planning, design, and bid document creation for the Forsyth Nature Park. Our proposal includes the design for utilities (water, sanitary sewer, and storm sewer), a nature themed playground, two phases of parking lots, and future pavilion and nature themed splash pad for a not to exceed amount of \$158,000. The scope of work is based on conversations and direction from Village Staff and includes design, construction plans, and bidding. This plan will ensure proper phasing and utility design to ensure a smooth process through the various phases.

Thank you for the opportunity to serve the Village in this matter. If you have further questions, please feel free to call Stephanie or me at your convenience.



AGREEMENT FOR PROFESSIONAL SERVICES

PROJECT DATA:

DATE OF AGREEMENT: 4/30/2026 JOB NUMBER: 7982.02

PROJECT NAME: Forsyth Family Sports and Nature Park - Playground, Parking Expansion, and Utility Extensions

PROJECT LOCATION (Longitude/Latitude preferred or Address/Location): W. Forsyth Road, Forsyth

START DATE: Upon Approval ESTIMATED COMPLETION DATE: TBD

CLIENT: Village of Forsyth, IL CLIENT CONTACT: Jill Applebee

BILLING ADDRESS: 301 S. Route 51 CLIENT PHONE NUMBER: 217.877.9445

BILLING EMAIL ADDRESS: rstewart@forsyth-il.gov

SCOPE OF SERVICES: See attached.

FEE BASIS: ☐ Lump Sum Amount

☒ Estimated Cost (figured on time and material basis) \$158,000.00

CONDITIONS: THE CONDITIONS UNDER WHICH THE ABOVE STATED SERVICES ARE BEING PROVIDED ARE SET OUT ON THE ATTACHED PAGE TITLED "TERMS AND CONDITIONS" AND ARE INCORPORATED HEREIN BY REFERENCE. THE ABOVE INFORMATION IS A SUMMARY OF OUR AGREEMENT FOR PERFORMANCE OF THE WORK DESCRIBED. **PLEASE INDICATE YOUR APPROVAL AND ACCEPTANCE OF THIS CONTRACT BY HAVING AN AUTHORIZED PERSON SIGN BELOW.**

ACCEPTANCE: THE UNDERSIGNED HEREBY STATES THAT HE/SHE IS THE CLIENT OR DULY AUTHORIZED AGENT OF THE CLIENT, UNDERSTANDS AND AGREES TO THE TERMS AND CONDITIONS AS STATED FOR THIS PROJECT AND DIRECTS THE CONSULTANT TO PROCEED WITH THE WORK AS SHOWN ABOVE AS "SCOPE OF SERVICES" AND WILL COMPENSATE THE CONSULTANT IN ACCORDANCE WITH THE FEE BASIS.

CLIENT

BY (Printed Name): _____

DATE: _____

SIGNATURE: _____

TITLE: _____

CHASTAIN & ASSOCIATES LLC

BY (Printed Name): _____

DATE: _____

SIGNATURE: _____

TITLE: _____

These Terms and Conditions are a part of the Agreement between the Client and Chastain & Associates LLC, (Consultant). Any provision or part thereof of this Agreement held to be void or unenforceable under any law shall be deemed stricken and all remaining provisions shall continue to be valid and binding upon the parties. The parties agree that this Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision which comes as close as possible to expressing the intention of the stricken provision.

AMENDMENTS

This Agreement may be amended only in writing by both the Client and Consultant.

FEE BASIS (COMPENSATION FOR PROFESSIONAL SERVICES)

The basis for compensation will be either 1) Lump-Sum Amount as noted on the face of this Agreement or 2) Estimated Amount (figured on time and materials basis) is invoicing for all hours worked on the project based on the indicated rate for the class of personnel shown on the current Schedule of Hourly Rates (available upon request) in effect at the time the work was performed plus reimbursable expenses.

"Reimbursable Expenses" means the actual expenses incurred directly or indirectly in connection with the work, including but not limited to the following:

Expenses such as interim travel and subsistence, telephone, blueprints, subsurface investigations, laboratory testing, and subcontractor work approved by the client, will be charged at actual cost. A Fathometer for hydrographic surveys will be invoiced at \$150.00 per day. The use of a Survey Laser Scanner will be invoiced at \$1,000.00 per day. The use of an ATV or UTV will be invoiced at \$200.00 per day. The use of a drone for aerial surveys or photography will be invoiced at \$50.00 per hour. Necessary field vehicles are charged at \$65.00 per day. All other mileage is charged at 70.0 cents per mile net (or the current rate allowed by the I.R.S.). Boat Service fees are \$350 per day. A 10% administration fee will be added to all outside vendor expenses.

DEPOSITIONS AND EXPERT WITNESS

All time spent for the preparation of and providing depositions or expert witness shall be billed at a rate of 2.0 times the normal billed rate of all staff involved.

FOIA REQUESTS

All time spent locating and providing information for FOIA requests shall be billed on a Time & Material basis at the normal billed rate of all staff involved.

TIME OF PAYMENT

The Consultant may submit monthly statements for services and expenses based upon the proportion of the actual work completed at the time of billing. Unless provided for otherwise, payments for professional services will be due and payable upon the issuance of the Consultant's invoice. We bill for work done each month by the 10th of the following month.

LATE PAYMENT

If the Client fails to make any payment due the Consultant for services and expenses within 30 days of invoice issuance, a service charge of 1.5% (annual rate of 18%) per month may be added to the Client's account at the Consultant's discretion. Client further agrees to pay all expenses of collection, including court costs and reasonable attorney fees, should it become necessary to refer Client's account for collection. If the Client is in breach of the payment terms or otherwise is in material breach of this Agreement, the Consultant may suspend performance of services upon five (5) calendar days' notice to the Client. The Consultant shall have no liability to the Client, and the Client agrees to make no claim for any delay or damage as a result of such suspension caused by any breach of this Agreement by the Client. Upon receipt of payment in full of all outstanding sums due from the Client or curing of such other breach which caused the Consultant to suspend services, the Consultant shall resume services and there shall be an equitable adjustment to the remaining project schedule and fees as a result of the suspension.

Furthermore, if payment is not received within 90 days of the invoice date, any time spent trying to collect the amount will also be charged to the client, above and beyond the contract amount/limit.

LIMITATION OF LIABILITY

In recognition of the relative risks and benefits of the Project to both the Client and the Consultant, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of the Consultant to the Client for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert-witness fees and costs, so that the total aggregate liability of the Consultant to the Client shall not exceed \$50,000, or the Consultant's total fee for services rendered on this Project, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

AUTHORITY AND RESPONSIBILITY

The Consultant shall not guarantee the work of any Contractor or Subcontractor, shall have no authority to stop work, shall have no supervision or control as to the work or persons doing the work, shall not have charge of the work, shall not be responsible for safety in, on, or about the job site or have any control of the safety or adequacy of any equipment, building component, scaffolding, supports, forms or other work aids. In the event we are not providing site observation services, the Client will indemnify and hold Consultant harmless for claims arising from modifications, clarifications, interpretations, adjustments, or changes made to the contract documents to reflect changed field or other conditions.

DULY AUTHORIZED SIGNATORIES

Each party represents and warrants that its signatory whose signature appears on this Agreement has been, and is on the date of this Agreement, duly authorized by all necessary corporate or other appropriate action to execute this Agreement.

TERMINATION

This Agreement may be terminated by either party within 15 days after receiving written notice. Any termination shall only be for good cause such as for legal disputes, unavailability of adequate financing or major changes in the work. In the event of any termination, the Consultant will be paid for all services and expenses rendered to the date of termination on a basis of the Schedule of Rates plus reimbursable expenses and reasonable termination costs.

DELIVERABLES AND ELECTRONIC FILES

Plans, drawings, specifications, documents on electronic media and all electronic files are instruments of Consultant's professional service and remain the property of the Consultant. Electronic files are supplied in the software format currently in use by the Consultant, who has no control over deterioration or functional obsolescence due to upgraded versions of software programs. Information contained in electronic files is valid only for 60 days following delivery to the Client, and the Consultant is not responsible for data deterioration within the file or changes outside of our control.

RECORD DOCUMENTS

Upon completion of Work, the Consultant, when required by the Client, shall compile for and deliver to the Client a reproducible set of Record Documents based upon the marked-up record drawings, addenda, change orders and other data furnished by the Contractor or other third parties. These Record Documents will show significant changes made during construction. Because these Record Documents are based on unverified information provided by other parties, which the Consultant is entitled to assume will be reliable, the Consultant cannot and does not warrant their accuracy.

REUSE OF DOCUMENTS

All documents including drawings and specifications furnished by Consultant pursuant to this Agreement are instruments of Consultant's professional services and client agrees that this information shall be only used for the project originally intended. They are not intended or represented to be suitable for reuse by Client or others, on extensions of this work, or on any other work. Client agrees to indemnify and hold Consultant harmless from claims resulting from unauthorized reuse of electronic files or unauthorized changes made by Client or others to files in the Client's possession.

ESTIMATES OF COST

Estimates of probable project cost that may be provided for herein are to be made on the basis of the Consultant's experience and qualifications and represent their best judgment as a professional familiar with the industry, but Consultant cannot and does not guarantee that proposals, bids or the cost will not vary from estimate of probable cost prepared by them. If the Client wishes greater assurance as to the Cost, they shall employ an independent cost estimator.

INFORMATION PROVIDED BY OTHERS

The Client shall furnish, at the Client's expense, all information, requirements, reports, data, surveys and instructions required by this Agreement. The Consultant may use such information, requirements, reports, data, surveys and instructions in performing its services and is entitled to rely upon the accuracy and completeness thereof.

DISPUTE RESOLUTION

This Agreement shall be governed according to the laws of the State of Illinois. Venue for any legal or equitable action between the Client and the Consultant, which relates to this Agreement, shall be in the courts located in Macon County, Illinois.

PROPOSAL FOR PROFESSIONAL SERVICES

4/30/2026

Village of Forsyth

301 US-51, Forsyth, IL 62535

Ref: Forsyth Family Sports and Nature Park – Playground, Parking Expansion, and Utility Extensions
 Forsyth, Illinois

Chastain & Associates LLC (Chastain) is pleased to have the opportunity to provide land surveying and engineering design services for your proposed playground and parking addition project located at the Forsyth Family Sports and Nature Park.

I. Project Definition

It is our understanding that your objective for this project is to develop a new playground area to be located on the south side of the existing pond along with expanding the existing parking lot located off Oakland Ave. Notable aspects of this project include:

- a. This project involves surveying the existing site conditions for grading of the proposed improvements. Survey limits to be minimized to proposed improvement areas only.
- b. We will provide site grading, drainage, and erosion control design. Stormwater detention is provided through the existing pond located on-site.
- c. We will provide design for utility main extensions for water main and sanitary sewer mains, which will provide service connections for future park developments, such as a splash pad, pavilion, etc.
- d. Site lighting and electrical design are not included in this scope of work.

II. Permits / Approvals

We anticipate that the following permits or approvals will be needed for this project to proceed.

- a. Site Plan Approval – We will submit Site Plans to the local governing agency(s) for review and approval. Fees associated with reviews and building permits shall be the responsibility of the client or owner.
- b. Illinois Environmental Protection Agency Notice of Intent for Construction (IEPA NOI) – We will prepare and submit an IEPA NOI to the governing agency for review and approval for land disturbance of one (1) acre or more, which will include submittals to the following agencies for clearance letters for the site:
 - i. State Historic Preservation Office
 - ii. EcoCAT
 - iii. Fees associated with reviews shall be the responsibility of the client or owner:
 - EcoCAT: ~ \$26.00
 - IEPA NOI: \$250.00 (for less than 5 acres of land disturbance)
 - Or \$750.00 (for 5 acres or more of land disturbance)
 - Owner will be prompted to provide fee payment directly through IEPA website when certifying permit submittal online.

- c. Illinois Environmental Protection Agency Division of Public Water Supplies Application for Construction Permit – We will prepare and submit an IEPA Permit for construction of an extension of an existing public water main that will serve future park developments, such as a splash pad, pavilion, etc. Fees associated with reviews shall be the responsibility of the client or owner.
 - i. Fees are based on total length of water main; these can range from \$0.00 to \$1,200.00.
- d. Illinois Environmental Protection Agency Application for Permit or Construction Approval (WPC-PS-1) – We will prepare and submit an IEPA Permit for an extension of an existing public sanitary sewer main that will serve future park developments, such as a splash pad, pavilion, etc. Fees associated with reviews shall be the responsibility of the client or owner.
 - i. Fees are based on population equivalents calculated for the new facility; these can range from \$100.00 to \$2,400.00.

III. Scope of Services

The following services are included:

Pre-Design Phase:

a. Pre-Design

We will prepare a Conceptual Site Plan for the proposed site improvements prior to beginning final design. This conceptual work will include consideration of the location of future site features including: splash pad and pavilion/restrooms, including additional parking to serve these features.

This work includes one revision prior to beginning work on final design and plans. The Conceptual Site Plan would utilize existing aerial photography as a base map, topographic survey information that is available and prior project design(s). It will depict significant site improvements such as: the proposed playground, future splash pad and pavilion/restrooms, associated parking expansions and path connections. If additional concept iterations or revisions are required, then the additional work for concept revisions will be charged at an hourly rate.

- Provide firm representation at client meetings during Pre-Design Phase. The number of meetings is to be limited to one (1). Assume meeting duration of one (1) hour maximum.

b. Existing Conditions Survey - Partial

We will survey the existing site improvement area(s) only (see attached Survey Limits Exhibit) and prepare an Existing Conditions Survey based on the following:

- Establish horizontal and vertical datums on site based on previous surveys.
- Locate all paved surfaces on and adjacent to the site (overall survey area anticipated to be +/- 17.8 Acres)
- Locate all unpaved surfaces on an approximate 50-foot grid and at high and low points as necessary.
- Locate aboveground visible utilities such as utility poles, manholes, pedestals, etc.
- Locate nearest tie-in points to the storm sewer system.

Design and Construction Plans Phase:

c. Design Development and Site Construction Drawings

We will design and provide Design and Construction Plans and Specifications for the playground and parking site improvements and associated site grading. The plans will be submitted for review by the appropriate review agencies.

The engineering design will include the following:

- Establish existing site conditions within boundaries of the proposed project, including structures, hardscapes, drainage, measurable utility infrastructure and site topography.
- Review of existing site drainage and develop grading and stormwater controls for proposed site improvements relative to the existing site.
- Provide design services for adjustments to grade, demolition, new site storm sewer (as needed), storm drainage, paving, ramps, curb and gutter, sidewalks, and exterior flatwork that comply with all federal, state, and local regulations and ensure compliance with ADA.
- Providing for adequate site drainage and grading of the site.
- Providing for adequate stormwater pollution prevention measures on-site.
- Provide design services for water main and sanitary sewer main extensions.
- Develop specifications for all civil engineering work to a level of detail appropriate for the project.

The plan preparation will include the following:

- i. Existing Conditions Survey (addressing existing marked utilities and topography)
- ii. Demolition Plan (addressing new curb cuts, hard surface removal, and site prep)
- iii. Site Layout & Geometric Plan (addressing zoning requirements and site materials)
- iv. Grading Plan (addressing grades, on-site storm water drainage, and ADA accessibility)
- v. Storm Water Pollution Prevention Plan (addressing construction erosion control, storm water pollution prevention & best management practices)
- vi. Overall Site Utility Plan (addressing the schematic routing of storm sewer, water main, and sanitary sewer main)
- vii. Plan and Profiles of water mains (addressing mainline pipe, valves, fire hydrants, and water meters)
- viii. Plan and Profiles of sanitary sewer (addressing public main, manholes, and private laterals)
- ix. Landscaping Plan (addressing ordinance requirements only)
- x. Construction details and site specifications, as a part of the construction plan set
- xi. Obtaining final approval from local governmental authorities

d. Permitting

Assist with necessary permitting requirements associated with civil engineering work as outlined in Section II (Permits / Approvals) outlined above. Costs of permits are not included.

Bid Phase

e. Bidding Assistance

- Client coordination
- Assist in the preparation of bid documents for the proposed project. This work includes:
 - i. Project Manual front end documents and specifications.
 - ii. Bid Advertisement at a minimum through the Decatur Herald & Review. Cost of advertisement fees are not included.
 - iii. Respond to RFI's and prepare addendums as needed; assume minimal.
 - iv. Attend Prebid Meeting, assume via Microsoft Teams (online). Assume meeting duration of one (1) hour maximum.
 - v. Attend Bid Opening, assume located at Chastain's office. Assume meeting duration of one (1) hour maximum.
 - vi. Bid analyzation and recommendation letter.

vii. Attend Village Board Meeting.

IV. Fee

Base Scope –

a. **Pre-Design Phase:**

We propose to perform the services itemized as III.a. – III.b. for an estimated fee of **\$ 28,500.00**

b. **Design and Construction Plans Phase:**

We propose to perform the services itemized as III.c. - III.d. for an estimated fee of **\$ 117,500.00**

c. **Bid Phase:**

We propose to perform the services itemized as III.e. for an estimated fee of **\$ 12,000.00**

Overall Combined Estimated Fee: \$158,000.00

V. Items Not Included

The following services are not anticipated to be needed and not included in the scope of work:

- | | |
|--|--|
| a. Landscaping Plan beyond Ordinance requirements | o. Wetland Studies or Assessments |
| b. Preparation of Off-Site Easements | p. HEC-RAS Flood Modeling Studies |
| c. Preparation of Right-of-Way Descriptions & Exhibits | q. Traffic Analysis / Traffic Impact Studies |
| d. Boundary or Route Survey | r. Structural Design Engineering or Plans |
| e. Full Site Topographic and Utility Survey | s. Design of Modification to adjacent public street. |
| f. ALTA/NSPS Land Title Survey | t. Entrance Permits or County Approval |
| g. Final Plat of the land | u. Soils Investigations/Core Drillings |
| h. Rezoning or Variances to Jurisdictional Ordinances | v. Construction Assistance/Management Services |
| i. Construction Inspection and Testing Services | w. Geotechnical engineering for pavement, building subgrade, and subsoils. |
| j. Shop Drawing review and approval | x. Construction Layout / Staking |
| k. Environmental Assessments and Engineering | y. As-Built surveys and Record drawings |
| l. Site Lighting Design, Plan, Details, and Specifications | z. Permitting not specifically itemized in this proposal |
| m. Sprinkler/irrigation system layout/connections | aa. Other services not set forth in this proposal |
| n. Septic System Permits or Health Dept./IDPH approval | |

VI. Assumptions and Conditions

- a. This proposal does not include any staking for construction layout, shop drawing review, or any as-built survey and record drawing preparation. We would be happy to provide a separate written proposal for these services based on the completed construction plans.
- b. Any project AutoCAD files requested by contractors for their use (ie. bidding, staking, or as-builts), will be made available directly to the contractor through a separate file acquisition agreement; the contractor shall bear the cost associated with acquisition of said AutoCAD files.
- c. The cost of up to 6 sets of the Site Construction Plans, as needed for submittal to the review agencies, has been included in this estimate. The cost of any sets in excess of the above will be passed through to the owner at direct cost.
- d. All project deliverables will be provided as electronic files in portable document format (.pdf).
- e. Professional Services to coordinate and establish Contracts with the eventual successful bidder for the project construction have not been included in this proposal. We will be happy to work with you to provide these services for an additional fee consideration or separate written proposal.
- f. Professional Services for Construction Assistance/Management Services have not been included in this proposal. We will be happy to work with you to provide these services for an additional fee consideration or separate written proposal.

- g. This proposal does not include the cost for Geotechnical engineering for pavement, building subgrade, and subsoils.
- h. This proposal does not include any costs for Structural engineering for site retaining walls, building foundations, etc.
- i. Chastain cannot guarantee accuracy or completeness of surveyed underground utility locations.
- j. Services will be provided on a Time and Materials basis in accordance with our current Schedule of Rates.
- k. This proposal and fee is based solely on the Scope of Services outlined herein. Requests to perform work outside of this Scope of Services will result in additional billable charges.
- l. Rates are subject to change. Invoices will be issued monthly for work to date. Terms: Net due 30 days from date of invoice. This Proposal is valid for 30 days from date issued.

VII. Summary

It is our intention to provide you with a comprehensive proposal for the surveying, engineering design, and bidding for the proposed playground and parking addition project located at the Forsyth Family Sports and Nature Park. If you find this proposal acceptable, please notify us and we will forward our "Agreement for Professional Services" for you to execute and formalize our contract. We look forward to working with you on this exciting project. Please call if you have any questions.

Sincerely,
Chastain & Associates LLC



Jonas Ozier



TOPOGRAPHIC SURVEY LIMITS



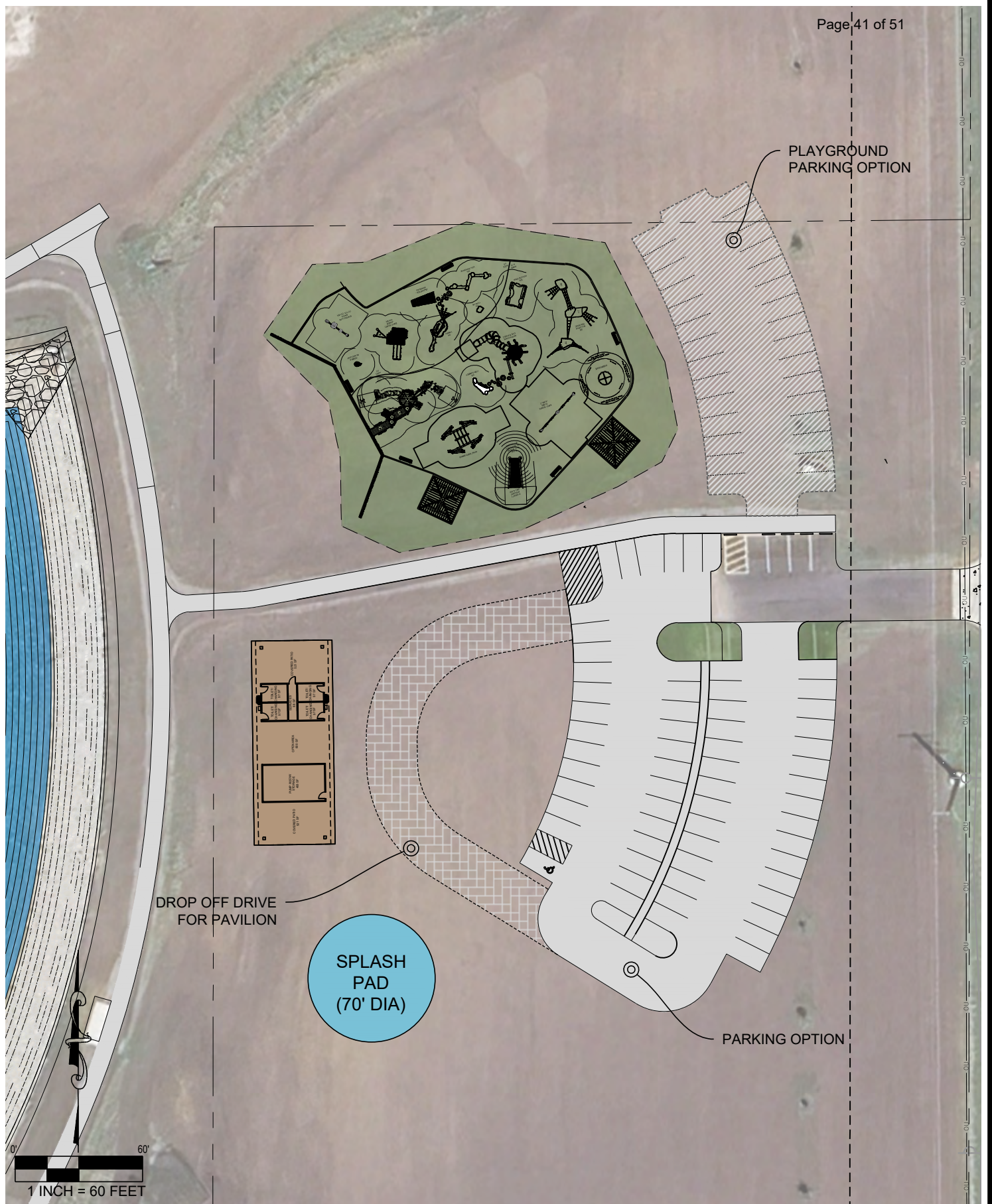
700 ft



CHASTAIN
& ASSOCIATES LLC
 CONSULTING ENGINEERS
 SERVICE | SOLUTIONS | COMMITMENT™
 DROP DOWN1
 Toll-free: 1.833.4CHASTAIN | www.chastainengineers.com

FORSYTH SPORTS AND NATURE PARK **OVERALL LAYOUT**

DATE: 4/30/2026
 JOB NO.: XXXX
 DRAWN BY: _____
 CHECK BY: _____
 SCALE: 1" = 200'
 SHEET: 1 of 1



NEW BUSINESS

ITEM 5

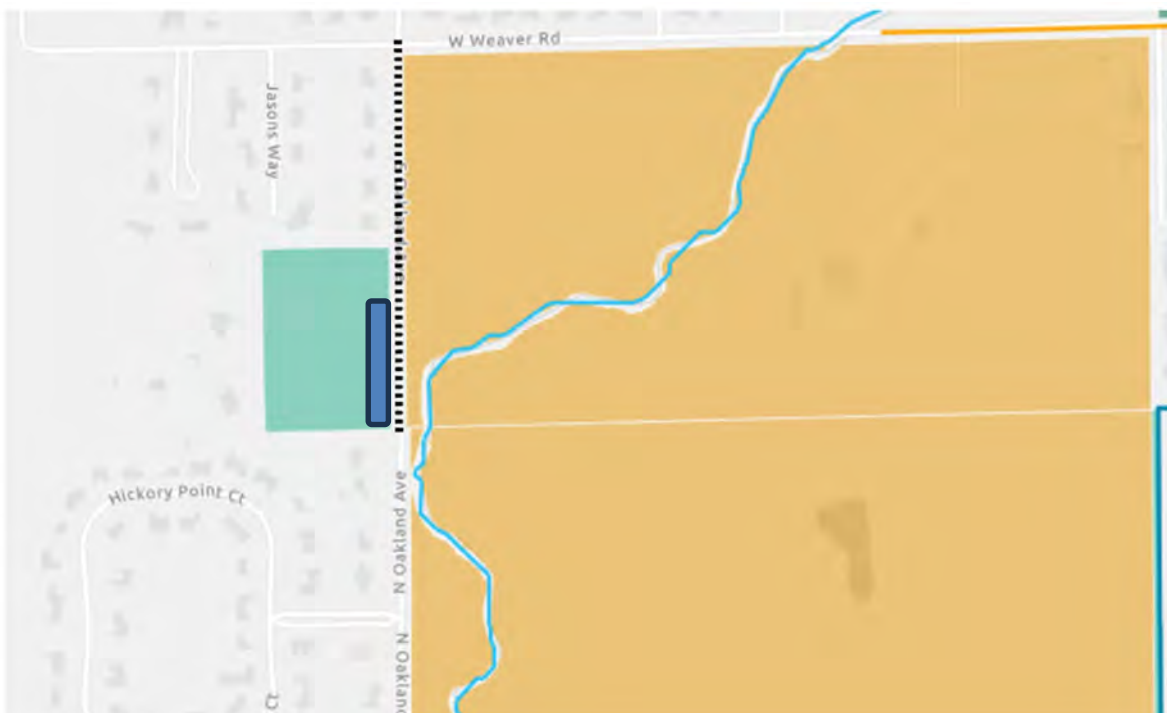
MEMORANDUM

To: Village of Forsyth Mayor and Board of Trustees
From: Jeremy Buening, P.E., S.E.
Date: April 30, 2026
cc: Ms. Jill Applebee, Village Administrator
Mr. Darin Fowler, Public Works Director
Re: Forsyth 2026 Road Maintenance (Oakland Parking Alternate)

Honorable Mayor and Trustees,

Per the Village FY2026 budget, \$250,000 was included for the design, construction, and construction observation for the 2026 Annual Road Maintenance Program. This proposal is an additional, alternate option to complete the design and bidding for parallel parking spaces off of Oakland Ave for an estimated, not to exceed amount of \$30,000. The scope of work is based on conversations and direction from Village Staff and includes design, construction plans, and bidding for the addition of parallel parking spaces on the west side of Oakland Ave near the pocket park and pond, including the required number of ADA accessible spaces and sidewalk ramps. This proposal is in addition to the already approved contract for the road maintenance planned on Oakland Ave and at the intersection of Oakland and Weaver. We recommend approval of the contract in order to proceed with construction this year.

Thank you for the opportunity to serve the Village in this matter. If you have further questions, please feel free to call Stephanie or me at your convenience.





AGREEMENT FOR PROFESSIONAL SERVICES

PROJECT DATA:

DATE OF AGREEMENT: 4/30/2026

JOB NUMBER: 9752

PROJECT NAME: 2026 Road Maintenance (Oakland Parking Alternate)

PROJECT LOCATION (Longitude/Latitude preferred or Address/Location): Oakland Ave.

START DATE: Upon Approval

ESTIMATED COMPLETION DATE: TBD

CLIENT: Village of Forsyth

CLIENT CONTACT: Jill Applebee

BILLING ADDRESS: 301 S US 51, Forsyth, IL 62535

CLIENT PHONE NUMBER: 217-877-9445

BILLING EMAIL ADDRESS: japplebee@forsyth.gov

SCOPE OF SERVICES: See attached.

FEE BASIS: ☐ Lump Sum Amount enter text☒ Estimated Cost (figured on time and material basis) Not to Exceed \$30,000

CONDITIONS: THE CONDITIONS UNDER WHICH THE ABOVE STATED SERVICES ARE BEING PROVIDED ARE SET OUT ON THE ATTACHED PAGE TITLED "TERMS AND CONDITIONS" AND ARE INCORPORATED HEREIN BY REFERENCE. THE ABOVE INFORMATION IS A SUMMARY OF OUR AGREEMENT FOR PERFORMANCE OF THE WORK DESCRIBED. PLEASE INDICATE YOUR APPROVAL AND ACCEPTANCE OF THIS CONTRACT BY HAVING AN AUTHORIZED PERSON SIGN BELOW.

ACCEPTANCE: THE UNDERSIGNED HEREBY STATES THAT HE/SHE IS THE CLIENT OR DULY AUTHORIZED AGENT OF THE CLIENT, UNDERSTANDS AND AGREES TO THE TERMS AND CONDITIONS AS STATED FOR THIS PROJECT AND DIRECTS THE CONSULTANT TO PROCEED WITH THE WORK AS SHOWN ABOVE AS "SCOPE OF SERVICES" AND WILL COMPENSATE THE CONSULTANT IN ACCORDANCE WITH THE FEE BASIS.

CLIENT

BY (Printed Name): _____

DATE: _____

SIGNATURE: _____

TITLE: _____

CHASTAIN & ASSOCIATES LLC

BY (Printed Name): enter text

DATE: enter text

SIGNATURE: _____

TITLE: enter text

These Terms and Conditions are a part of the Agreement between the Client and Chastain & Associates LLC, (Consultant). Any provision or part thereof of this Agreement held to be void or unenforceable under any law shall be deemed stricken and all remaining provisions shall continue to be valid and binding upon the parties. The parties agree that this Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision which comes as close as possible to expressing the intention of the stricken provision.

AMENDMENTS

This Agreement may be amended only in writing by both the Client and Consultant.

FEE BASIS (COMPENSATION FOR PROFESSIONAL SERVICES)

The basis for compensation will be either 1) Lump-Sum Amount as noted on the face of this Agreement or 2) Estimated Amount (figured on time and materials basis) is invoicing for all hours worked on the project based on the indicated rate for the class of personnel shown on the current Schedule of Hourly Rates (available upon request) in effect at the time the work was performed plus reimbursable expenses.

"Reimbursable Expenses" means the actual expenses incurred directly or indirectly in connection with the work, including but not limited to the following:

Expenses such as interim travel and subsistence, telephone, blueprints, subsurface investigations, laboratory testing, and subcontractor work approved by the client, will be charged at actual cost. A Fathometer for hydrographic surveys will be invoiced at \$150.00 per day. The use of a Survey Laser Scanner will be invoiced at \$1,000.00 per day. The use of an ATV or UTV will be invoiced at \$200.00 per day. The use of a drone for aerial surveys or photography will be invoiced at \$50.00 per hour. Necessary field vehicles are charged at \$65.00 per day. All other mileage is charged at 70.0 cents per mile net (or the current rate allowed by the I.R.S.). Boat Service fees are \$350 per day. A 10% administration fee will be added to all outside vendor expenses.

DEPOSITIONS AND EXPERT WITNESS

All time spent for the preparation of and providing depositions or expert witness shall be billed at a rate of 2.0 times the normal billed rate of all staff involved.

FOIA REQUESTS

All time spent locating and providing information for FOIA requests shall be billed on a Time & Material basis at the normal billed rate of all staff involved.

TIME OF PAYMENT

The Consultant may submit monthly statements for services and expenses based upon the proportion of the actual work completed at the time of billing. Unless provided for otherwise, payments for professional services will be due and payable upon the issuance of the Consultant's invoice. We bill for work done each month by the 10th of the following month.

LATE PAYMENT

If the Client fails to make any payment due the Consultant for services and expenses within 30 days of invoice issuance, a service charge of 1.5% (annual rate of 18%) per month may be added to the Client's account at the Consultant's discretion. Client further agrees to pay all expenses of collection, including court costs and reasonable attorney fees, should it become necessary to refer Client's account for collection. If the Client is in breach of the payment terms or otherwise is in material breach of this Agreement, the Consultant may suspend performance of services upon five (5) calendar days' notice to the Client. The Consultant shall have no liability to the Client, and the Client agrees to make no claim for any delay or damage as a result of such suspension caused by any breach of this Agreement by the Client. Upon receipt of payment in full of all outstanding sums due from the Client or curing of such other breach which caused the Consultant to suspend services, the Consultant shall resume services and there shall be an equitable adjustment to the remaining project schedule and fees as a result of the suspension.

Furthermore, if payment is not received within 90 days of the invoice date, any time spent trying to collect the amount will also be charged to the client, above and beyond the contract amount/limit.

LIMITATION OF LIABILITY

In recognition of the relative risks and benefits of the Project to both the Client and the Consultant, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of the Consultant to the Client for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert-witness fees and costs, so that the total aggregate liability of the Consultant to the Client shall not exceed \$50,000, or the Consultant's total fee for services rendered on this Project, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

AUTHORITY AND RESPONSIBILITY

The Consultant shall not guarantee the work of any Contractor or Subcontractor, shall have no authority to stop work, shall have no supervision or control as to the work or persons doing the work, shall not have charge of the work, shall not be responsible for safety in, on, or about the job site or have any control of the safety or adequacy of any equipment, building component, scaffolding, supports, forms or other work aids. In the event we are not providing site observation services, the Client will indemnify and hold Consultant harmless for claims arising from modifications, clarifications, interpretations, adjustments, or changes made to the contract documents to reflect changed field or other conditions.

DULY AUTHORIZED SIGNATORIES

Each party represents and warrants that its signatory whose signature appears on this Agreement has been, and is on the date of this Agreement, duly authorized by all necessary corporate or other appropriate action to execute this Agreement.

TERMINATION

This Agreement may be terminated by either party within 15 days after receiving written notice. Any termination shall only be for good cause such as for legal disputes, unavailability of adequate financing or major changes in the work. In the event of any termination, the Consultant will be paid for all services and expenses rendered to the date of termination on a basis of the Schedule of Rates plus reimbursable expenses and reasonable termination costs.

DELIVERABLES AND ELECTRONIC FILES

Plans, drawings, specifications, documents on electronic media and all electronic files are instruments of Consultant's professional service and remain the property of the Consultant. Electronic files are supplied in the software format currently in use by the Consultant, who has no control over deterioration or functional obsolescence due to upgraded versions of software programs. Information contained in electronic files is valid only for 60 days following delivery to the Client, and the Consultant is not responsible for data deterioration within the file or changes outside of our control.

RECORD DOCUMENTS

Upon completion of Work, the Consultant, when required by the Client, shall compile for and deliver to the Client a reproducible set of Record Documents based upon the marked-up record drawings, addenda, change orders and other data furnished by the Contractor or other third parties. These Record Documents will show significant changes made during construction. Because these Record Documents are based on unverified information provided by other parties, which the Consultant is entitled to assume will be reliable, the Consultant cannot and does not warrant their accuracy.

REUSE OF DOCUMENTS

All documents including drawings and specifications furnished by Consultant pursuant to this Agreement are instruments of Consultant's professional services and client agrees that this information shall be only used for the project originally intended. They are not intended or represented to be suitable for reuse by Client or others, on extensions of this work, or on any other work. Client agrees to indemnify and hold Consultant harmless from claims resulting from unauthorized reuse of electronic files or unauthorized changes made by Client or others to files in the Client's possession.

ESTIMATES OF COST

Estimates of probable project cost that may be provided for herein are to be made on the basis of the Consultant's experience and qualifications and represent their best judgment as a professional familiar with the industry, but Consultant cannot and does not guarantee that proposals, bids or the cost will not vary from estimate of probable cost prepared by them. If the Client wishes greater assurance as to the Cost, they shall employ an independent cost estimator.

INFORMATION PROVIDED BY OTHERS

The Client shall furnish, at the Client's expense, all information, requirements, reports, data, surveys and instructions required by this Agreement. The Consultant may use such information, requirements, reports, data, surveys and instructions in performing its services and is entitled to rely upon the accuracy and completeness thereof.

DISPUTE RESOLUTION

This Agreement shall be governed according to the laws of the State of Illinois. Venue for any legal or equitable action between the Client and the Consultant, which relates to this Agreement, shall be in the courts located in Macon County, Illinois.

SCOPE OF SERVICES FOR DESIGN ENGINEERING PHASE SERVICES 2026 ROAD MAINTENANCE (OAKLAND PARKING ALTERNATE)

IMPROVEMENT DESCRIPTION:

The 2026 ROAD MAINTENANCE (OAKLAND PARKING ALTERNATE) project generally includes the addition of parallel parking spaces on the west side of Oakland Ave, including the required number of ADA-compliant stalls and sidewalk ramps. This project will be funded with local Village funds. IDOT oversight is not anticipated to be required. This work is hereinafter referred to as the "PROJECT".

SCOPE OF SERVICES:

The scope of this phase of the project consists of preparing construction plans, specifications, and bid documents to let the contract in 2026. Construction will take place in the summer months while school is not in session.

Chastain shall furnish or cause to be furnished for this PROJECT:

1. Detailed topographic surveys as necessary for the preparation of contract plans.
2. Show known subsurface utilities from mapping made available by the Village and various utility companies within the Village.
3. Design the proposed roadway and drainage improvements in accordance with applicable IDOT design guidelines as necessary to prepare the plans and specifications.
4. Review curb & gutters as well as inlets for repairs to be included in the contract plans.
5. Prepare contract plans, bidding specifications, construction estimate of time, and Engineer's estimate of probable cost for the proposed improvement.
6. Schedule, advertise, and host a public bid letting.
7. Prepare a recommendation of award for consideration of the Board.
8. Attend conferences and meetings at any reasonable time when requested to do so by the client.

Services not listed in the scope of work described above are not included in this proposal. The following items are specifically excluded from the agreement. This list is for informational purposes only and is not intended to be complete:

- a. Geotechnical exploration and/or reports.
- b. Potholing and other methods of subsurface utility excavation to determine utility locations and depths.
- c. Preparation of ROW/Easement plats & legal descriptions.
- d. Preparation of a Preliminary Site Inspection (PSI).
- e. Services performed in connection with environmental remediation.
- f. Services performed in connection with supplemental archaeological surveys, wetland surveys, computer modeling of waterways, and highway access if required by governmental permitting agencies.
- g. Construction phase and observation services (addressed under a separate contract after the scope of construction has been determined and the bidding process has been completed).
- h. Services performed as a result of litigation, arbitration, public hearings or other legal or administrative proceedings involving the PROJECT other than a dispute between the client and Chastain.

These services can be supplied by Chastain if they are determined to be required during the performance of the PROJECT. Payment for additional services shall be on a time and material basis in accordance with the attached Schedule of Rates or by Supplement to the Agreement for Professional Services.

NEW BUSINESS

ITEM 6



MEMORANDUM

To: The Honorable President and Board of Trustees
From: Ryan Raleigh, Director of Planning and Zoning
Date: May 1, 2026
Subject: Dog Park Drinking Fountain Water Lines

We solicited quotes for the installation of water lines and drain lines for the two drinking fountains that will be installed at the new Dog Park. The quotes are detailed in the table below:

	Total
Burdick Mechanical Contractors	\$12,950.00
Ritter Plumbing	*Will be provided at meeting
Janvrin Plumbing	*Will be provided at meeting

Janvrin Plumbing and Ritter Plumbing will be providing the quote on Tuesday. We will share the 3 quotes at the Board Meeting and will ask for approval of the lowest quote.

Please feel free to contact me with any questions or for further discussion regarding this recommendation or other matters.

Thank you!

Dog Park Budget

Budget Total (30-00-898-2)	\$	200,000.00
Parking Lot/Sidewalks*	\$	121,051.00
Fencing	\$	21,241.00
Shade Structure	\$	9,884.78
Drinking Fountains	\$	9,330.00
Water Line and Drain		
Toys		
Signage		
Dog Bag Stations		
GRAND TOTAL	\$	161,506.78
BUDGET REMAINING	\$	38,493.22

* Includes \$20,000 contingency

NEW BUSINESS ITEM 7

MEMORANDUM

To: The Honorable President and Board of Trustees
From: Jill Applebee, Village Administrator
Date: May 5, 2026
Subject: Sports & Nature Park – Initial Discussion

Executive Summary

Recent feedback and increased usage of our park facilities highlight the need for the Village to begin a broader discussion regarding the future vision of the Sports & Nature Park and overall recreational amenities. While we do not yet have all the data needed to make decisions, it is important that we begin aligning on direction before additional incremental investments are made.

Background

Over the past several seasons, we have seen a steady increase in use of Village athletic facilities, including baseball/softball fields, soccer fields, and tennis courts. Recent feedback from user groups and Board members has identified both short-term maintenance needs and longer-term questions regarding field capacity, configuration, and overall park planning. Additionally, there is growing demand from youth and travel sports organizations, which is placing increased pressure on existing facilities. At the same time, general community access to amenities is becoming more limited due to increased reservations and programmed use.

Key Considerations

At this stage, several important considerations have emerged:

- **Facility Capacity & Use**
Current fields are heavily utilized, and there are questions about whether reconfiguration or expansion is the appropriate path forward.
 - **Role of the Village**
While travel and competitive teams continue to grow, it is important to evaluate the Village's role in accommodating that demand versus prioritizing recreational and community-based use. Other local entities, such as school districts, do not necessarily prioritize facilities for travel programs in the same way.
 - **Future Investment Strategy**
If the Village chooses to expand facilities (e.g., additional ballfields), there are considerations related to design (natural grass vs. turf), long-term maintenance, and overall cost.
 - **Operational Capacity**
Increased facilities and programming would require additional coordination and oversight. This may lead to future discussions regarding staffing or operational structure.
 - **Community Access**
As demand increases, we must ensure that public amenities remain accessible to residents and are not fully consumed by scheduled or reserved use.
-

Discussion

At this time, staff is not recommending a specific course of action. Rather, the intent is to initiate a broader discussion with the Mayor and Board regarding:

- **The long-term vision for the Sports & Nature Park**
- **The desired balance between recreational use and competitive/travel programming**
- **Potential expansion versus optimization of existing facilities**
- **Operational expectations and capacity**

This discussion will help guide future planning, budgeting, and potential capital investments.

Next Steps

Pending Board feedback, staff can:

- **Gather additional data on current and projected field usage**
 - **Evaluate potential locations and costs for additional facilities**
 - **Review past plans for the Sports & Nature Park**
 - **Develop conceptual options for Board consideration**
-

Recommendation

No formal action is requested at this time. Staff recommends initiating discussion and direction from the Mayor and Board to guide future evaluation and planning efforts.