

AGENDA
REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF FORSYTH, ILLINOIS
6:30 P.M.
TUESDAY, AUGUST 2, 2022
VILLAGE HALL, 301 SOUTH ROUTE 51, FORSYTH, ILLINOIS

CALL TO ORDER
PLEDGE OF ALLEGIANCE

ROLL CALL

CONSENT AGENDA: Items listed under the Consent Agenda are considered to be routine in nature and will be acted upon by one motion and one vote. If separate action on any particular item is desired, the item will be removed from the Consent Agenda and will be considered separately.

1. APPROVAL OF MINUTES OF THE REGULAR MEETING OF JULY 19, 2022
2. APPROVAL OF WARRANTS

PUBLIC COMMENT: At this time, the public has the opportunity to express views or make comments to the Mayor and Board of Trustees on agenda items or any other Village issue. Comments must be limited to not more than three (3) minutes.

ADMINISTRATION REPORTS

1. LAW ENFORCEMENT REPORT
2. VILLAGE STAFF REPORTS

OLD BUSINESS

1. DISCUSSION AND POTENTIAL ACTION REGARDING WELL #7 BIDDING AND CONSTRUCTION OBSERVATION AGREEMENT (STEPHANIE BROWN)
2. DISCUSSION AND POTENTIAL ACTION REGARDING GRAYHAWK PATCHING TEST AND DUNN QUOTE (STEPHANIE BROWN)
3. DISCUSSION AND POTENTIAL ACTION REGARDING HOME AVENUE AND AKERS DRIVE AND DUNN QUOTE (STEPHANIE BROWN)
4. DISCUSSION AND POTENTIAL ACTION REGARDING PURCHASE OF NEW DEPUTY SHERIFF'S VEHICLES (MAYOR JIM PECK)
5. DISCUSSION AND POTENTIAL ACTION REGARDING PURCHASE OF DEPUTY SHERIFF'S CAMERAS (MAYOR JIM PECK)

NEW BUSINESS

CLOSED SESSION: Potential topics include, but are not limited to:

5 ILCS 120/2(c)(5): The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

5 ILCS 120/2(c)(6): The setting of a price for sale or lease of property owned by the public body.

5 ILCS 120/2(c)(11): Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

5 ILCS 120/2(c)(21): Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

CONSIDERATION OF MATTERS ARISING FROM CLOSED SESSION

ADJOURNMENT

CONSENT AGENDA

ITEM 1

**MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF FORSYTH, ILLINOIS,
HELD AT 6:30 P.M. ON TUESDAY, JULY 19, 2022
AT FORSYTH VILLAGE HALL**

CALL TO ORDER

Mayor Jim Peck called the meeting to order at 6:30 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL

Upon a call of the roll, the following members were physically present: Mayor Jim Peck, Trustee Marilyn Johnson, Trustee Lauren Young, Trustee Jeff London, Trustee Bob Gruenewald, Trustee Dave Wendt, Trustee Jeremy Shaw (late)

Staff Present:

Village Administrator Jill Applebee, Village Treasurer Rhonda Stewart, Village Clerk Cheryl Marty, Village Attorney Greg Moredock, Village Library Director Steven Ward, Public Works Director Darin Fowler

Staff Absent: Village Engineer Matt Foster

Others Present: Sheriff Jim Ruot, Deputy Auton, Beck & Kevin Nichols, Cathi Tavarczyk, Amanda Wrigley, Jorge & Krissie Garcia, Tina Horve, John Kottke

CONSENT AGENDA

1. APPROVAL OF MINUTES OF THE REGULAR MEETING OF JUNE 21, 2022
2. APPROVAL OF WARRANTS
3. APPROVAL OF TREASURER'S REPORT FOR THE MONTH OF JUNE 2022

MOTION

Trustee Johnson made a Motion to approve the Consent Agenda as presented and Trustee Wendt seconded the Motion.

Upon a call of the roll, the vote was as follows:

Yeas: 5 – Johnson, Young, London, Gruenewald, Wendt
Nays: 0 – None
Absent: 1 – Shaw

Motion declared carried.

PUBLIC COMMENT: At this time, the public has the opportunity to express views or make comments to the Mayor and Board of Trustees on agenda items or any other Village issue. Comments must be limited to not more than three (3) minutes.

Cathy Tavarczyk, a resident in Montezuma Hills subdivision, spoke to the board requesting stop signs be installed at MacArthur and Hopi intersections. There are active children frequently near that intersection and there are safety concerns.

ADMINISTRATION REPORTS

1. Law Enforcement Report

Deputy Helfer said they have increased enforcement and are catching more speeders. Park activity is fine with no issues. He addressed the fact that drivers are running through stop signs near the library.

Sheriff Ruot provided an update on the squad cars that have been ordered. With the covid pandemic there has been difficulty in getting repair parts and car production has been slowed. The new vehicles are fairly basic and no cameras and no light bars are on them from the factory. Lieutenant Auton gave further details and general discussion ensued. Ultimately the decision was to move forward with purchasing one black squad car.

2. Village Staff Reports

Mayor Peck thanked the Village staff for coming to the strategic meeting.

Administrator Applebee explained the development of working groups for strategic planning while aligning with the budget once a strategic plan is created. These groups will meet before Board meetings and then report their findings at Board meetings. This will make the budgeting process much easier and quicker.

Trustee Shaw said kudos for creating the slow down signs in the community.

OLD BUSINESS

1. ORDINANCE NUMBER 2022-16 AN ORDINANCE AMENDING THE VILLAGE CODE TO ALLOW CERTAIN VEHICLES TO BE OPERATED ON VILLAGE SIDEWALKS (VILLAGE ATTORNEY GREG MOREDOCK)

Village Attorney Moredock introduced the topic and explained the details of the ordinance and asked for Board input. Golf cart rules were created by Administrator Applebee and they codify with rules already in existence. Attorney Moredock confirmed that golf cart owners must have liability insurance but are not required to have proof present on their

golf cart. General discussion ensued and also included the fact that several neighborhoods do not have sidewalks. After discussing all agreed for Attorney Moredock to create an ordinance that would allow golf carts on Village streets and that ordinance will be presented at the next Board meeting.

MOTION

Trustee Shaw made a Motion to approve the Ordinance as presented and Trustee Johnson seconded the Motion.

Upon a call of the roll, the vote was as follows:

Yeas: 6 – Wendt, Johnson, Young, Shaw, London, Gruenewald
Nays: 0 – None
Absent: 0 – None

Motion declared carried.

2. DISCUSSION AND POTENTIAL ACTION REGARDING WATER RATE REVIEW (VILLAGE TREASURER RHONDA STEWART)

Administrator Applebee presented the topic of the water rate review. Attorney Moredock talked with the Mayor of Oreana and said it was a positive conversation. She also presented a potential communication piece to residents and asked for input. Trustee Gruenewald said keep it as simple as possible and others agreed. It was discussed further and all Board members approved it and agreed to release it on August 1.

No motion needed.

3. DISCUSSION AND POTENTIAL ACTION REGARDING OSLAD GRANT (VILLAGE ADMINISTRATOR JILL APPLEBEE)

Administrator Applebee stated that the Village did not receive the OSLAD grant. The State of Illinois claimed it was an unfinished application. She also gave updates on other grants for which the Village has applied.

The land must be accessible by September 2023. Discussion was held and some blame might be with Chastain & Associates but most blame is with the State who won't tell us what's missing from the application. Mayor Peck said the Village would have to put out to bid with Chastain & Associates for the initial work. Discussion continued with all agreeing to do the absolute minimum out of pocket and apply for future grants and to start the bidding process now.

No motion needed.

4. DISCUSSION AND POTENTIAL ACTION REGARDING WELL #7
CONSTRUCTION SCHEDULE AND IEPA LOAN APPLICATION (VILLAGE
ENGINEER MATT FOSTER)

Village Engineer Matt Foster is not present (ill) so Administrator Applebee said we have received the IEPA permit and have discussed it with Chastain & Associates. Discussion ensued regarding if the Village should take out loan for well 7 or go ahead and pay for it ourselves. Ultimately the Board agreed to move forward with getting a loan for the project.

No motion needed.

NEW BUSINESS

1. DISCUSSION AND POTENTIAL ACTION REGARDING ZIGGY'S TIF
APPLICATION (VILLAGE ADMINISTRATOR JILL APPLEBEE)

Administrator Applebee summarized Ziggy's Coffee Drive Up TIF application and noted that TIF gave us three (3) options and recommends 65% which is included in the proposed ordinance. She has compared this TIF number to other Village restaurants and said this is very similar. Ziggy's are having banking issues but those are now resolved. General discussion ensued.

No motion needed.

2. ORDINANCE NUMBER 2022-18 REGARDING ZIGGY'S TIF APPLICATION
(VILLAGE ATTORNEY GREG MOREDOCK)

The topic was discussed above in Item #1.

MOTION

Trustee Young made a Motion to approve the Ordinance as presented and Trustee Wendt seconded the Motion.

Upon a call of the roll, the vote was as follows:

Yeas: 6 – Wendt, Johnson, Young, Shaw, London, Gruenewald
Nays: 0 – None
Absent: 0 – None

Motion declared carried.

3. DISCUSSION AND POTENTIAL ACTION REGARDING LIGHT POLES ON FORSYTH PARKWAY (VILLAGE ADMINISTRATOR JILL APPLEBEE)

Administrator Applebee had a conversation with Ameren to replace 10 light poles on Forsyth Parkway at a cost of \$250 cost each. Discussion ensued that there are more than 10 that need replaced so it was uncertain which ones were being targeted for replacement. Also, the new ones will be a different color and the pricing structure was questioned. Mayor Peck suggested we table this and get more information before making any decisions and all Board members agreed.

No motion needed.

4. DISCUSSION AND POTENTIAL ACTION REGARDING STOP SIGNS IN MONTEZUMA HILLS (VILLAGE ADMINISTRATOR JILL APPLEBEE)

Administrator Applebee shared residents' concerns about traffic on MacArthur and Hopi and the safety of children in the area, and their request for 3 (three) additional stop signs to be installed at that intersection. General discussion ensued. All agreed to do a traffic study before deciding.

No motion needed.

5. DISCUSSION AND POTENTIAL ACTION REGARDING WORLD WAR II MONUMENT (VILLAGE ADMINISTRATOR JILL APPLEBEE)

Resident Tina Horve was present and explained the details of request. Her research showed several WWI veterans names were not included on the memorial and asked the Village to purchase two new updated stones for a total of \$2,500. She spoke about the process and information she's found in her research. A total of 43 names are missing. Attorney Moredock said the Board can approve the purchase today and that hotel/motel tax can be used for this purchase.

MOTION

Trustee Gruenewald made a Motion to approve the purchase of two (2) monument stones as presented and Trustee Young seconded the Motion.

Upon a call of the roll, the vote was as follows:

Yeas: 6 – Wendt, Johnson, Young, Shaw, London, Gruenewald

Village of Forsyth
Board Meeting Minutes
July 19, 2022

Nays: 0 – None
Absent: 0 – None

Motion declared carried.

MOTION

Trustee Wendt made a Motion to approve the use of hotel/motel funds for purchase of two monument stones as recently presented and Trustee London seconded the Motion.

Upon a call of the roll, the vote was as follows:

Yeas: 6 – Wendt, Johnson, Young, Shaw, London, Gruenewald
Nays: 0 – None
Absent: 0 – None

Motion declared carried.

MOTION

Trustee Wendt made a Motion to move to Closed Session and Trustee Johnson seconded the Motion.

Upon a call of the roll, the vote was as follows:

Yeas: 6 – Wendt, Johnson, Young, Shaw, London, Gruenewald
Nays: 0 – None
Absent: 0 – None

Motion declared carried.

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CONSIDERATION OF MATTERS ARISING FROM CLOSED SESSION

1. ORDINANCE NUMBER 2022-17 REGARDING PURCHASE OF REAL PROPERTY (VILLAGE ATTORNEY GREG MOREDOCK)

MOTION

Trustee Wendt made a Motion to approve the Ordinance as presented and Trustee Gruenewald seconded the Motion.

Upon a call of the roll, the vote was as follows:

Yeas: 6 – Wendt, Johnson, Young, Shaw, London, Gruenewald
Nays: 0 – None
Absent: 0 – None

Motion declared carried.

MOTION

Trustee Wendt made a motion to approve the closed minutes from June 21, 2022 with the requested correction, and Trustee Gruenewald seconded the motion.

Upon a call of the roll, the vote was as follows:

Yeas: 6 – Wendt, Johnson, Young, Shaw, London, Gruenewald
Nays: 0 – None
Absent: 0 – None

Motion declared carried.

ADJOURNMENT

Trustee Wendt made the Motion to adjourn and Trustee Johnson seconded the Motion. All Board members agreed by voice vote, and the meeting was adjourned at 8:40 P.M.

By: *Cheryl Marty*
Village Clerk

CONSENT AGENDA

ITEM 2

DATE: 08/02/22

Tuesday August 02,2022

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 ADAMS MEMORIALS 072922	16-00-929	WWI MONUMENT	1450.00	1450.00
01 ANNETTE GILSON 072922	01-52-929	YOGA IN THE PARK FOR JULY '22	80.00	80.00
01 ALL WEATHER COURTS, INC FORSYTHI2-2	01-52-612	EQUIP MAINT SUPPLIES	700.00	700.00
01 AMAZON.COM 072922	01-53-671	BOOKS	369.70	19.99
072922	01-53-913	SUMMER PROGRAM		349.71
01 AMEREN ILLINOIS 072922	01-11-571	UTILITIES JUNE '22	12326.76	454.51
072922	01-41-571	UTILITIES JUNE '22		391.47
072922	01-41-572	UTILITIES JUNE '22		4456.51
072922	01-41-579	UTILITIES JUNE '22		329.38
072922	01-52-571	UTILITIES JUNE '22		1391.12
072922	01-53-571	UTILITIES JUNE '22		1744.08
072922	51-00-571	UTILITIES JUNE '22		2937.66
072922	52-00-571	UTILITIES JUNE '22		622.03
01 BOB RIDINGS, INC FL2109	01-11-535	2022 FORD POLICE VEHICLE	38993.00	38993.00
01 SPRINGFILED ELECTRIC SUPPLY CO 57276972.002	01-10-914	FFF-CORD	1902.08	1902.08
01 CANTEEN VENDING SERVICES 54504449	01-10-914	FFF-BAGS OF CHIPS	335.36	335.36
01 CHASTAIN & ASSOCIATES, LLC 072922	30-00-864-5	SCHROLL PT PAVEMENT	30080.78	232.80
072922	01-41-518	2021 SIDEWALK IMPROVEMENTS		2782.33
072922	01-11-532	SPORTS PARK LWCF GRANT		6668.85
072922	30-00-810-2	WELL #7 DESIGN		1813.40
072922	01-11-532	ADMIN ADVISORY		1833.60
072922	51-00-532	2022 WATER DEPT ADVISORY		5047.77
072922	01-41-532	2022 STREET DEPT ADVISORY		352.80
072922	01-52-520	EAST BIKE PATH MAINT		283.20
072922	01-52-520	VETERANS PARKING LOT MAINT		377.60
072922	01-41-532	2022 STORM WATER ADVISORY		472.00
072922	01-41-514	PATCHES MARION/HOME		2883.20
072922	30-00-864-3	AVALON DESIGN		3530.80
072922	30-00-882	SHADOW RIDGE BLVD		3802.43
01 CLOSS ELECTRIC COMPANY, INC 23463	01-41-655	FUEL TANKS	4397.24	2134.61
23465	01-52-655	DIESEL FUEL TANK		2262.63
01 CONSTELLATION NEWENERGY 3514706	01-11-571	GAS UTILITIES	457.75	55.49
3514706	01-41-571	GAS UTILITIES		112.79
3514706	01-53-571	GAS UTILITIES		69.17
3514706	51-00-571	GAS UTILITIES		220.30

DATE: 08/02/22

Tuesday August 02,2022

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 ROTARY CLUB OF DECATUR 3533649	01-11-560	J APPLBEE MEMBERSHIP DUES	192.00	192.00
01 DISPLAY SALES QQ-041546-2	01-52-929	MISC EXPENSE-FLAG & FLAG POLES	3340.00	3340.00
01 ECONOMIC DEVELOPMENT CORPORATI 1448	01-10-918-1	ANNUAL CONTRIBUTION FY 22-23	10000.00	10000.00
01 ELECTRICAL SERVICE CO 008024295	52-00-512	EQUIT MAINT SERVICE-BEAVER CREEK	663.88	663.88
01 CENGAGE LEARNING INC/GALE 78146671	01-53-671	BOOKS	237.72	52.48
78147844	01-53-671	BOOKS		53.98
78155095	01-53-671	BOOKS		30.39
78181167	01-53-671	BOOKS		30.39
78182236	01-53-671	BOOKS		23.25
78193730	01-53-671	BOOKS		47.23
01 GJ BUILDERS HARDWARE, INC 200443	01-52-611	BLDG MAINT SUPPLY	158.25	158.25
01 ILLINOIS HEARTLAND LIBRARY SYS 2023-0236	01-53-537	SHARE MEMBERSHIP FEE 7/1/22-6/30/23	6215.01	6215.01
01 ILLINOIS HEARTLAND LIABRARY SY 2023-0059	01-53-537	SHARE BIBLIOGRAPHIC FEE FY '23	90.00	90.00
01 ILLINOIS HEARTLAND LIBRARY SYS 2023-0367	01-53-540-1	CLOUD LIBRARY SUBSCRIPTION FY23	550.00	550.00
01 KEY LABORATORY SERVICES 24112	51-00-549	OTHER PROF SERVICES	47.85	47.85
01 LOWE'S COMPANIES, INC. 072922	01-41-652	OP SUPPLIES	13.82	13.82
01 MENARDS 072922	01-53-617	GROUND MAINT SUPPLIES	625.78	95.03
072922	01-41-652	OP SUPPLIES		67.98
072922	01-53-617	GROUND MAINT SUPPLIES		17.68
072922	01-53-654	JANITORIAL SUPPLIES		69.53
072922	01-11-654	JANITORIAL SUPPLIES		32.79
072922	01-52-617	GROUND MAINT SUPPLIES		44.42
072922	01-52-617-1	PARK LANDSCAPING		298.35
01 MISSISSIPPI LIME COMPANY 1621649	51-00-656	CHEMICALS	8488.40	2965.50
1622527	51-00-656	CHEMICALS		3737.52
1623536	51-00-656	CHEMICALS		1785.38
01 NAPA AUTO PARTS 024556	01-41-613	VEHICLE MAINT	162.99	162.99
01 ILLINOIS HEARTLAND LIBRARY SYS 26382	01-53-537	OCLC SERVICE FEE 7/1/22-6/30/23	331.49	331.49
01 BRITTANY/COLLIN MADDING 072922	51-00-929	CREDIT ON UTILITY BILLING	30.02	30.02
01 WILLIAM SMITH			42.79	

DATE: 08/02/22

Tuesday August 02,2022

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
072922	51-00-929	CREDIT ON UTILITY BILLING		42.79
01 SAM'S CLUB/GECF			295.65	
072922	01-53-654	JANITORIAL SUPPLIES		18.98
072922	01-53-913	SUMMER PROGRAM		91.03
072922	01-41-654	JANITORIAL SUPPLIES		185.64
01 AT & T			257.73	
072922	52-00-552	101 HUNDLEY PHONE LINE ALARM		84.60
072922	52-00-552	440 HUNDLEY PHONE LINE ALARM		84.60
072922	52-00-552	815 W FORSYTH PKWY PHONE LINE ALARM		88.53
01 MACON COUNTY SHERIFF/			115239.40	
072922	01-11-535	2ND QTR DEPUTY CONTRACT		115239.40
01 SORLING, NORTHRUP, HANNA, CULL			3254.50	
208579	01-11-533	LEGAL SERVICE FOR JUNE '22		3254.50
01 STAPLES CREDIT PLAN			63.43	
072922	01-11-651	OFFICE SUPPLIES		63.43
01 UTILITY SUPPLY OF AMERICA, INC			878.26	
038605	51-00-656	CHEMICALS		243.35
046404	01-41-652	OP SUPPLIES		634.91
01 US POSTAL SERVICE (CAPS)			650.40	
072922	51-00-549-1	UTILITY BILLING POSTAGE FOR AUG '22		325.20
072922	52-00-549-1	UTILITY BILLING POSTAGE FOR AUG '22		325.20
01 VILL OF FORSYTH			150.00	
072922	01-11-571	WATER UTILITES		150.00
01 WAL-MART			192.17	
072922	01-53-651	OFFICE SUPPLIES		38.03
072922	01-53-681	AUDIO VISUAL		19.96
072922	01-53-913	SUMMER PROGRAM		134.18
01 WATER SOLUTIONS UNLIMITED, INC			1498.73	
105187	51-00-656	CHEMICALS		1498.73
01 WATTS COPY SYSTEM			168.40	
32109413	01-53-512	LIBR COPIER RENTAL FOR JULY '22		168.40
** TOTAL CHECKS TO BE ISSUED			244931.34	

SYS DATE:07/28/22

VILLAGE OF FORSYTH
A / P W A R R A N T L I S T
REGISTER # 965

SYS TIME:14:21
[NW1]

DATE: 08/02/22

Tuesday August 02,2022

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FUND INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
=====				
GENERAL FUND			213351.00	
HOTEL/MOTEL TAX FUND			1450.00	
CAPITAL PROJECT FUND			9379.43	
WATER OPERATIONS			18882.07	
SEWER OPERATIONS			1868.84	
*** GRAND TOTAL ***			244931.34	
TOTAL FOR REGULAR CHECKS:			244,931.34	

ADMINISTRATION REPORTS

Project 6928 – Maroa-Forsyth Grade School Bike Path

The PDR has been submitted for IDOT's review.

Project 7542 – 2020 Street Maintenance

The City of Decatur has scheduled the preconstruction conference for the microsurfacing/cape sealing project on August 9. We will know more about the schedule for completion of this project at that point.

Dunn Company's patching work in the Schroll Pointe subdivision is complete.

Project 7778 – The Greenbrier Rehabilitation

The contractor has completed the base stabilization for the entire subdivision. Weather pending, paving operation should be complete by August 5.

Project 7982 – Forsyth Park LWCF Grant Compliance

The construction plans for the LWCF grant compliance phase are being reviewed. We will be assembling an anticipated schedule for the bidding and construction of this project shortly.

Project 8000 – Well No. 7 Design

A contract amendment to add bidding and construction phase services to our scope of services has been prepared for the consideration of the Board at this meeting.

Project 8241 – 2022 Asphalt Rehabilitations

Patching and paving work on Marion Ave and Home Ave is complete. The only item remaining on the project is the pavement striping.

Dunn Company has provided a quote to oil & chip Akers Drive and Home Ave for the consideration of the Board at the meeting.

Project 8301 – Avalon Blvd Reconstruction

Work on the plans continues. We will be establishing a schedule for receiving bids shortly.

Project 8302 – Shadow Ridge Pavement Maintenance

Work on the plans continues. We will be establishing a schedule for receiving bids shortly.

Grayhawk Pavement Repairs

Dunn Company has provided a quote to perform two test repair patches on the pavement in the Grayhawk subdivision for the consideration of the Board at the meeting.



Library Director's Report

August 2, 2022

- We have had an amazing Summer Reading Program, with a number of great events and activities, and it all comes to an end with an End of Summer Reading Party on Saturday, July 30th, from 1:00-2:00 p.m. At this event, we'll have some cool activities, and will be offering one free Mister Softee ice cream per patron. As of today, we have had a total of 529 patrons register for the Summer Reading Program, and the last day for everyone to turn in their reading logs and pick up their prizes will be Saturday, August 6th. A big thank you to all library staff for their hard work during a very busy summer, and to all of our local sponsors who help make the annual Summer Reading Program possible.
- I will be attending Director's University 2.0 at the Illinois State Library in Springfield, IL during the week of August 1st. I have been looking forward to this opportunity for advanced professional development, and to network with other Library Directors from around the state of Illinois. I am hopeful that I will be able to bring back a number of new ideas to positively affect all aspects of library operation.
- Emma's last day of employment at the library will be Saturday, August 6th. While with us for 2 months in a summer help position, Emma has done an amazing job, and she will be missed. We will be looking to fill this position permanently as soon as possible.
- I am working on the creation of a new Library Filming policy, to inform patron rights as it refers to taking pictures and filming within the library, as well as updating the library's Long Range Plan (2006-2011), and the library's Emergency Plan (2007). I am also actively doing an audit of our circulation policies, and will be looking to soon meet with senior library staff at the Decatur Public Library to discuss where our circulation policies align. Finally, I am working on getting quotes to add security cameras to the library, and I hope to be able to include this in the library's FY23 Budget. This addition would also require the creation of a new library policy.
- To speak more about budget processes, I have also been working on creating an itemized budget for FY23, where each line item will contain a breakdown of all planned expenditures. Typically, in the past, I have also created an annual Plan of Service to go along with the traditional budget document, including budget specific goals and objectives that align with Standards for Illinois Public Libraries, in narrative form. My goal is to do this as well, so that library spending can be justified as part of a multiyear plan.

Steven Ward
July 28, 2022

Public Works Report 7-28-22

Parks:

Continued working on Disc Golf Basket #10, will need to get dimensions from Ethan Simmons to finish up.

Started mowing FFSNP.

Crabgrass preventer added to Fields 4 and 5.

Removing weeds and adding mulch to flower beds / islands at 4/5 parking lot.

#1 Ball field preps started for Jr High Baseball Season.

Weed spraying, removal.

On our Park to do list is:

Playground equipment repairs. Equipment ordered.

Trail bridges need painted, Painting scheduled in August.

Village:

We maintained the Village Hall, the Library, and other property / easements throughout the Village.

We worked on permit locates, ordinances, and inspections. New business reviews / inspections.

We worked any concerns residents had.

Hickory Point Township is assisting us with N Oakland Road repair (our section of road by the FFSNP).

Weaver Road Repair.

Weed spraying and removal.

On our Village to do list is:

Library cooling vents need installed upstairs. Proposal signed, waiting on work completion.

Repair storm tiles in the Stevens Creek Subdivision as the broken tiles are creating some holes around drains.

Water Treatment Plant / Sewer:

Continued with meeting monthly / annual IEPA sampling and analysis requirements.

Completed required monthly reports.

Water leak repair on Stevens Creek Lane.

On our Water / Sewer to do list is:

Complete monthly IEPA sampling and other required sampling.

Lead and Copper sampling.

Finish water lead/copper rule inventory (sampling plan sites and entire Village).

Thanks, Darin

OLD BUSINESS

ITEM 1



MEMORANDUM

To: Village of Forsyth Mayor and Board of Trustees
From: Matthew B. Foster, PE, PLS
Date: July 28, 2022
cc: Ms. Jill Applebee, Village Administrator
Mr. Darin Fowler, Village Public Works Director
Re: Forsyth Well 7 Bidding & Construction Observation Agreement

Honorable Mayor and Trustees,

In order to proceed with the Well 7 project, we have prepared an amended contract to add bidding, construction guidance and construction observation to our scope of services for the Board's consideration. The IEPA considers advertising the project for bids as the start of the construction phase, we need to add these services to our original contract approved on April 20, 2021, in order to proceed with bidding and for these services to be loan eligible. Based on the anticipated schedule, we have estimated our services for this phase will be \$110,600 on a not to exceed basis. This increases the total contract maximum to \$214,600. Reimbursement of engineering design and construction observation costs from the IEPA loan are eligible to begin once the construction contract has been awarded and the loan offer has been written.

Chastain & Associates LLC recommends approval of this contract amendment in order to proceed with bidding of the project. Thank you for the opportunity to be of service to the Village on this project. If you have further questions regarding this project, please feel free to contact us at (217) 422-8544.

A handwritten signature in blue ink, reading "Matthew B. Foster".

**AMENDED AGREEMENT FOR ENGINEERING
DESIGN AND CONSTRUCTION SERVICES
FOR THE
VILLAGE OF FORSYTH**

WATER SYSTEM IMPROVEMENTS

WELL 7 DESIGN AND CONSTRUCTION SERVICES

THIS AMENDED AGREEMENT made and entered into this _____ day of _____, 2022, by and between the **VILLAGE OF FORSYTH, ILLINOIS**, hereinafter referred to as the “**VILLAGE**” and **CHASTAIN & ASSOCIATES LLC**, 5 N. Country Club Road, Decatur, Illinois 62521, hereinafter referred to as the “**ENGINEER**”, amends the Agreement dated April 20, 2021, by adding professional engineering bidding and construction services in connection with the preparation of design of the improvements hereinafter referred to as the “**PROJECT**”.

Funding for this **PROJECT** is expected through Illinois EPA’s Public Water Supply Loan Program (PWSLP); however, the **VILLAGE** is responsible for the **ENGINEER**’s fees associated with this **PROJECT** at the time they are rendered. Reimbursement from the PWSLP to the **VILLAGE** for **ENGINEER**’s fees will be made when the project enters the construction phase, in accordance with the PWSLP guidelines. The brief scope of proposed services includes necessary survey, design services, bidding, and construction services for a new raw water Well No. 7 for the **VILLAGE**. A detailed scope of the project is given below. Other items may be reviewed for inclusion within the project, as determined by discussions with the **VILLAGE**. The design shall include recommendations and budget estimates for the new **VILLAGE** raw water well.

THEREFORE, in consideration of these premises and of the mutual covenants herein set forth,

SCOPE: The Village of Forsyth is preparing to construct a new Well No. 7 to replace the existing Well No. 4 and Well No. 5. The new well will be built about a ½ mile north of existing Well No. 6 along Brush College Road. Also, a new raw watermain will be constructed from the new Well no. 7 to existing Well No. 6 which discharges to the water treatment plant. The new Well No. 7 will be a 42” and 284 ft deep well. The well will have 40 feet of stainless-steel screen with slot size 0.050” along with pumping equipment. The raw watermain from the new well to Well No. 6 will be 16-inches. In addition, a pump house/control building with generator will be constructed as well. The pump will be vertical turbine line shaft type and have a capacity of 1000 GPM and 200 FT TDH. After the completion of the well construction, pump tests will be conducted, and the well will be chlorinated.

THE ENGINEER AGREES:

1. **Design** – Furnish Design Services generally comprised of the following:
 - a. Make such detailed surveys as are necessary for the preparation of detailed construction plans for the project described.

- b. Review water system records, existing and potential future water customers, and water system hydraulics as they pertain to the raw water main extension to the existing main.
- c. Prepare construction drawings and specifications for final details
- d. Prepare an opinion of costs for the project construction based on the final plans and specifications.
- e. Furnish copies of the Contract Documents consisting of Construction Agreement Forms, General Conditions, Special Conditions, Detailed Construction Plans and Specifications for review by the **VILLAGE** and for submission to permitting authorities.
- f. Meet with the **VILLAGE** during the design process for review and input into the layout and operation.
- g. Incorporate the **VILLAGE**'s review comments into the final set of contract documents.
- h. Host a public meeting to discuss the "**PROJECT**" with members of the general public, specifically with adjoining property owners.
- i. Assist the **VILLAGE** with necessary permit applications to all governmental and other authorities having jurisdiction to approve portions of the Project such as, but not limited to, Illinois Environmental Protection Agency, Health Department, **VILLAGE**, Department of Transportation, County and Townships, Division of Water Resources, US Army Corps of Engineers.
- j. Project Time of Performance – To complete the engineering design services within 150 calendar days from the receipt of a Notice to Proceed from the **VILLAGE**.

2. Construction Guidance

- a. Consult with the **VILLAGE** and with the Contractor on interpretation of plans and specifications and regarding any changes under consideration as construction proceeds. Provide benchmark, control points and key structure locations for the Contractor at the construction sites.
- b. Provide periodic job site inspection by the Project Manager, or his representatives, during the construction period.
- c. Prepare and submit all payment estimates, change orders, records, and reports required by the **VILLAGE** and required to comply with the EPA's PWSLP.

- d. Endeavor to safeguard the **VILLAGE** against defects and deficiencies on the part of the contractor, but the **ENGINEER** does not guarantee the performance of the contract by the Contractor.
 - e. Conduct final inspection of construction and prepare final papers and reports.
 - f. Revise contract drawings to show location and nature of improvement as actually constructed and supply record drawings of the completed project to the **VILLAGE**. Update the **VILLAGE** GIS utility maps based on the record drawing information.
 - g. Inspect the Contractor's operations for compliance with the plans and specifications and the keeping of complete project records.
 - h. Review and check all shop and working drawings.
 - i. Review and check all reports by testing laboratories on equipment and material tested.
 - j. Provide bidding services including issuing bidding notices, printing of plans and specifications, addressing contractor inquiries regarding the **PROJECT**, bid opening and tabulation of bids and recommendation of award.
 - k. Project Time of Performance – To complete the engineering construction guidance administration services within 600 calendar days from the construction advertisement of the **PROJECT**, or within 100 days after **PROJECT** achieves substantial completion, whichever comes first.
3. **Construction Observation** Provide Construction Observation Services during construction of the proposed improvements, including but not limited to the following:
- a. Provide review of the Contractor's work for compliance with plans and specifications. Such review shall include those services which are customarily referred to as detailed resident inspection services, provided that the **ENGINEER** shall not be responsible for the acts or omissions of any contractor(s), any subcontractor(s) or any of the contractor(s)' or subcontractor(s)' agents or employees or any other person (except his own employees and agents) at the project site or for the supervision, direction, control and work safety of any contractor(s) or for the construction means, methods, techniques, sequences, or procedures or for safety precautions or programs incidental to the work of contractor(s) or for any contractor(s)' failure to perform the construction work in accordance with contract documents.
 - b. Maintain a record or log of the contractor's activities throughout construction including notations on the nature and cost of any extra work.

- c. Review and check all payment estimates, change orders, records and reports pertaining to the construction activities.
- d. Project Time of Performance – To complete the engineering construction observation within 600 calendar days from the notice to proceed of the **PROJECT**, or at substantial completion of the **PROJECT**, whichever comes first.

4. Project Required Provisions

- a. The **ENGINEER** agrees to take affirmative steps to assure that disadvantaged business enterprises are utilized when possible as sources of supplies, equipment, construction, and services in accordance with the Public Water Supply Loan Program rules. As required by the award conditions of USEPA's Assistance Agreement with IEPA the **ENGINEER** acknowledges that the fair share percentages are 5% for MBE's and 12% for WBE's.
- b. The **ENGINEER** agrees to include paragraphs c. through e. of this clause in all his contracts and all tier subcontracts which are in excess of \$25,000 and directly related to project performance.
- c. The **ENGINEER** agrees to maintain books, records, documents and other evidence directly pertinent to performance of PWSLP/WPCLP loan work under this **AGREEMENT** consistent with generally accepted Accounting Principles. The Agency (IEPA) or any of its duly authorized representatives shall have access to such books, records, documents and other evidence for the purpose of inspection, audit and copying. Facilities shall be provided for access and inspection. Audits conducted pursuant to this provision shall be in accordance with generally accepted auditing standards.
- d. The **ENGINEER** agrees to the disclosure of all information and reports resulting from access to records pursuant to subsection c. above, to the Agency. The auditing agency will afford the **ENGINEER** an opportunity for an audit exit conference and an opportunity to comment on the pertinent portions of the draft audit report. The final audit report will include the written comments, if any, of the audited parties.
- e. Records under subsection c. above shall be maintained and made available during performance on IEPA loan work under this **AGREEMENT** and until 3 years from date of final IEPA loan audit for the project. In addition, those records which relate to any dispute pursuant to the Loan Rules Section 365/662.650 (Disputes), or litigation, or the settlement of claims arising out of such performance, costs or items to which an audit exception has been taken, shall be maintained and made available until 3 years after the date of resolution of such appeal, litigation, claim or exception.

- f. The **ENGINEER** warrants that no person or selling agency has been employed or retained to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees. For breach or violation of this warranty, the **VILLAGE** shall have the right to annul this **AGREEMENT** without liability or in its discretion to deduct from the contract price or consideration or otherwise recover the full amount of such commission, percentage, brokerage or contingent fee.
- g. The **ENGINEER** certifies that to the best of its knowledge and belief that it and its principals: a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency; (b) have not within a three year period preceding this proposal been convicted of or had a civil judgement rendered against them for commission of theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property. (c) are not presently indicted or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any type of offenses enumerated in paragraph (b) of this certification; and (d) have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default. The **ENGINEER** understands that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. In addition, under 18 USC Sec. 1001, a false statement may result in fines of up to \$10,000 or imprisonment for up to 5 years, or both.
- h. The **ENGINEER** shall not discriminate on the basis of race, color, national origin or sex in the performance of this contract. The engineer shall carry out applicable requirements of 40 CFR Part 33 in the award and administration of contracts awarded under EPA financial assistance agreements. Failure by the engineer to carry out these requirements is a material breach of this contract which may result in the termination of this contract or other legally available remedies.

5. Insurance

The **ENGINEER** shall procure and maintain for the term of this Contract, at its expense, insurance of the type and in the minimum amounts stated below:

a	Workers' Compensation	Statutory
b.	Employer's Liability -	
	1) Each Accident	\$ 1,000,000
	2) Disease, Policy Limit	1,000,000
	3) Disease, Each Employee	1,000,000
c.	General Liability -	
	1) Each Occurrence	\$ 1,000,000
	2) Damage to Rented Premises	100,000

3)	Medical Expense	10,000
4)	Personal and Adv. Injury	1,000,000
5)	General Aggregate	2,000,000
6)	Products – Comp/OP Agg	2,000,000
d.	Excess or Umbrella Liability -	
1)	Each Occurrence	\$ 6,000,000
2)	General Aggregate	6,000,000
e.	Automobile Liability -	
1)	Combined Single Limit (Bodily Injury and Property Damage) Each Accident	1,000,000
f.	Professional Liability	\$ 2,000,000

The Village of Forsyth, Illinois, and its officers, employees and agents shall be listed on **ENGINEER's** policies of insurance as additional insureds.

THE VILLAGE AGREES,

1. Payment for all services listed under **Design** of section “**THE ENGINEER AGREES**” of this **AGREEMENT** shall be based on the actual time spent on the **PROJECT** by the classifications of employees. Exhibit A - Schedule of Rates effective December 26, 2021, shall be used for this project. The Schedule of Rates may be revised annually. Reimbursement of expenses and costs incurred specifically in fulfilling the terms of this **AGREEMENT** such as, but not limited to, outside professional services, stakes, blueprints, supplies, toll calls, transportation and subsistence shall be at the actual cost. The estimated fees for the 1-Design and work under “**THE ENGINEER AGREES**” are **\$104,000.00**. The estimated fees for the 2-Construction Guidance, and 3-Construction Observation of section “**THE ENGINEER AGREES**” are **\$110,600.00**. The aggregate of all charges for the above work shall not exceed a maximum amount of **\$214,600.00** without written approval from the **VILLAGE**.
2. The **ENGINEER** may submit monthly or periodic statements requesting payment. Such statements shall be based upon the amount and value of the services provided and expenses incurred by **ENGINEER** to the date of the statement and shall be supplemented or accompanied by such supporting data as may be required by the **VILLAGE**.

IT IS MUTUALLY AGREED,

1. It shall be the **ENGINEER's** responsibility, when total monies due the **ENGINEER** as reimbursement for actual costs approach a point near 50% of the reimbursable actual costs specified above, to review the work accomplished and make an estimate showing costs incurred and costs of services still required of the **ENGINEER** to complete his obligation. He shall do the same prior to when the costs incurred reach 90% of reimbursable actual costs. If any of these estimates exceed the upper limit of

reimbursable actual costs, the **ENGINEER** shall immediately submit the estimate to the **VILLAGE**. The **VILLAGE** shall review the estimate and promptly direct the **ENGINEER** to:

- a. Stop work at a logical point when monies due the **ENGINEER** are within the limit of reimbursable actual costs, or
 - b. Continue work under the terms of the **AGREEMENT** up to an adjusted limit of reimbursable actual costs as authorized in writing by the **VILLAGE**. The **ENGINEER** will make no claim for payment in excess of the original limit of reimbursable actual costs without having received such written authorization prior to incurring the excess costs.
2. The provisions of this Section and the various rates of compensation for **ENGINEER**'s services provided for in this **AGREEMENT** have been agreed to in anticipation of the orderly and continuous progress of the **PROJECT**. Time is of the essence and therefore the project shall be completed with due diligence to conform to the agreed upon completion timing. The **ENGINEER** shall not be responsible for any time delays in the **PROJECT** caused by circumstances beyond the **ENGINEER**'s control.
 3. The **VILLAGE** may at any time, by written order, make changes within the general scope of this **AGREEMENT** in the services or work to be performed. If such changes cause an increase or decrease in the **ENGINEER**'s cost or time required to perform any services under this **AGREEMENT**, an equitable adjustment shall be made, and this **AGREEMENT** shall be modified in writing. The **ENGINEER** must assert any claim for adjustment under this clause in writing within 30 days from the date of receipt of the **ENGINEER** of the notification of change unless the **VILLAGE** grants additional time before the date of final payment. No services for which an additional compensation will be charged by the **ENGINEER** shall be furnished without the written authorization of the **VILLAGE**.
 4. Services performed during the performance of the **AGREEMENT** made necessary by the following circumstances or events shall be considered as Additional Services:
 - a. Services performed as a result of litigation, arbitration, public hearings or other legal or administrative proceedings involving the **PROJECT** other than a dispute between the **VILLAGE** and **ENGINEER**.
 - b. Services performed to accomplish property surveys, preparation of legal description plats and documents for the acquisition of land, easements and/or right-of-way, and assistance to the **VILLAGE** in acquiring any necessary land, easements and right-of-way.
 - c. Services performed in connection with supplemental archaeological surveys and wetland determinations if required by government permitting agencies.

- d. Payment for Additional Services shall be based on the actual time spent on the **PROJECT** by the classifications of employees. Exhibit A - Schedule of Rates effective December 26, 2021, shall be used for this **PROJECT**. Reimbursement of expenses and costs incurred specifically in fulfilling the additional services authorized by the terms of this **AGREEMENT** such as, but not limited to, outside professional services, blueprints, supplies, toll calls, transportation and subsistence shall be at the actual cost of the **ENGINEER**. It is agreed that the **VILLAGE** will not be obligated for additional services unless authorized in writing by the **VILLAGE**.
5. Services resulting from significant changes in general scope of the **PROJECT** including, but not limited to, changes in size, complexity, or **VILLAGE**'s schedule; and revising previously accepted studies or reports, when such revisions are due to causes beyond **ENGINEER**'s control shall be considered as a Change in Scope.
6. The obligation to provide further services under this **AGREEMENT** may be terminated by either party upon 7 days' written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party.
7. Consultant is covered by commercial general liability insurance in an amount not less than \$1,000,000 per occurrence, automobile liability insurance and workers' compensation insurance with limits which Consultant considers reasonable. Certificates of all insurance shall be provided to Client upon request in writing. Client shall be named as an additional insured on all such insurance policies and Consultant shall provide a certificate evidencing such coverage prior to the commencement of work under this Agreement. Within the limits and conditions of such insurance, Consultant agrees to indemnify and hold Client harmless from any loss, damage or liability arising directly from any negligent act by Consultant. Consultant shall not be responsible for any loss, damage or liability beyond the amounts, limits and conditions of such insurance. Consultant shall not be responsible for any loss, damage or liability arising from any act by Client, its agents, staff, other consultants, independent contractors, third parties or others working on project over which Consultant has no supervision or control. Notwithstanding the foregoing agreement to indemnify and hold harmless, the parties agree that Consultant has no duty to defend Client from and against any claims, causes of action or proceedings of any kind.
8. Consultant is covered by professional liability insurance for its professional acts, errors and omissions, with limits which Consultant considers reasonable, but in no case less than \$2,000,000 per occurrence. Certificates of insurance shall be provided to Client upon request in writing. Client shall be named as an additional insured on all such insurance policies and Consultant shall provide a certificate evidencing such coverage prior to the commencement of work under this Agreement. Within the limits and conditions of such insurance, Consultant agrees to indemnify and hold Client harmless from loss, damage or liability arising from professional acts by Consultant and errors or omissions that exceed the industry standard of care for the services provided. Consultant

shall not be responsible for any loss, damage or liability beyond the amounts, limits and conditions of such insurance. Consultant shall not be responsible for any loss, damage or liability arising from any act, error or omission by Client, its agents, staff, other consultants, independent contractors, third parties or others working on project over which Consultant has no supervision or control. Notwithstanding the foregoing agreement to indemnify and hold harmless, the parties agree that Consultant has no duty to defend Client from and against any claims, causes of action or proceedings of any kind.

THE VILLAGE AND THE ENGINEER each bind themselves, their partners, successors, executors, administrators and assignees to each other party hereto in respect to all the covenants and agreements herein and, except as above, neither the **VILLAGE** nor the **ENGINEER** shall assign, sublet or transfer any part of his interest in this **AGREEMENT** without the written consent of the other party hereto.

IN WITNESS WHEREOF, the parties hereto have affixed their hands and seals this _____ day of _____, 2022.

VILLAGE OF FORSYTH:

CHASTAIN & ASSOCIATES LLC:

By _____
Jim Peck
President

By _____
Jeremy Buening, P.E., S.E.
Principal

ATTEST:

ATTEST:

By _____
Cheryl Marty
Village Clerk

By _____
Matthew B. Foster, P.E., P.L.S.
Project Manager

EXHIBIT A**2022 SCHEDULE OF RATES**

<u>Classification</u>	<u>Per Hour Rate Net</u>	
Engineers	From	To
Project Principal	\$230.40 -	\$233.60
Senior Project Manager	\$236.80 -	\$240.00
Project Manager II	\$185.60 -	\$205.92
Project Manager I	\$153.60 -	\$192.00
Project Engineer II	\$148.80 -	\$161.60
Project Engineer I	\$126.40 -	\$140.80
Engineer	\$84.42 -	\$128.00
Surveyors		
Chief of Survey	\$171.20 -	\$171.20
Surveyor II	\$120.16 -	\$120.16
Surveyor I	\$80.00 -	\$80.00
Technical		
Senior Technician	\$169.60 -	\$169.60
Tech. IV	\$158.40 -	\$158.40
Technician III	\$124.80 -	\$140.80
Technician II	\$104.96 -	\$112.00
Technician I	\$67.20 -	\$102.40
Office Services and Records		
Administrative	\$59.52 -	\$128.00

The above rates apply to all projects with exception to depositions and expert witness, in which all time spent for the preparation for depositions, providing the deposition, preparation for trials, and time spent in trial shall be billed at a rate of 2.0 times the above rate for all staff involved.

Expenses such as interim travel and subsistence, telephone, blueprints, subsurface investigations, laboratory testing, and subcontractor work approved by the client, will be charged at actual cost. A 10% administration fee may be charged on outside expenses.

A Fathometer for hydrographic surveys will be invoiced at \$150.00 per day. The use of a Survey Laser Scanner will be invoiced at \$1,000.00 per day. The use of an ATV or UTV will be invoiced at \$200.00 per day or actual rental cost. The use of a drone for aerial surveys or photography will be invoiced at \$50.00 per hour.

Necessary field vehicles are charged at \$65.00 per day. All other mileage is charged at 58.5 cents per mile net (or the current rate allowed by the I.R.S.). Boat Service fees are \$350 per day.

Above quotations are subject to change with 60 days review by client, due to circumstances beyond our control.

Updated 12/26/21

OLD BUSINESS

ITEM 2



MEMORANDUM

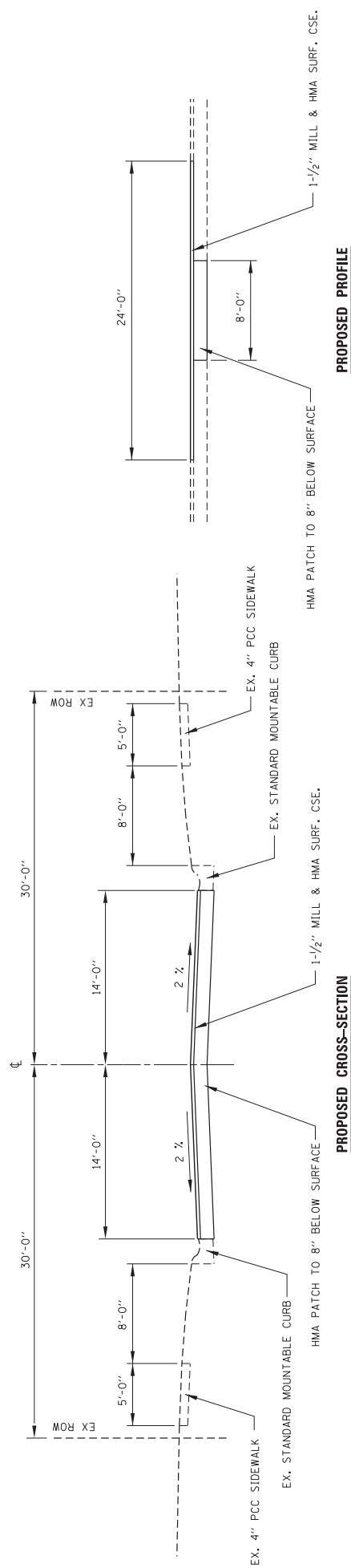
To: Village of Forsyth Mayor and Board of Trustees
From: Matthew B. Foster, PE, PLS
Date: July 27, 2022
cc: Ms. Jill Applebee, Village Administrator
Mr. Darin Fowler, Director of Public Works
Re: Dunn Company Proposal for Grayhawk Subdivision Pavement Test Patching Sections

Honorable President and Trustees,

As requested by Public Works Director Fowler, we have obtained a quote from Dunn Company for doing a test patch in the Grayhawk subdivision. The intent of this work is to determine if an acceptable patch can be made to the depressed portions of the pavement without performing a full reconstruction of the pavement. The patch will consist of an 8' wide full depth patch followed by a 25' wide 1-1/2" mill and resurface (see attached detail). Dunn Company's quote to perform this work includes two locations for \$22,500.00. Their quote is attached.

Chastain recommends approval of Dunn Company's quote in order to proceed with this work. Thank you for the opportunity to serve the Village in this matter. If you have further questions, please feel free to call me, Kevin or Stephanie at your convenience.

A handwritten signature in blue ink, appearing to read "Matthew B. Foster".





PAVING • MILLING • STABILIZATION

724 NORTH MERCER STREET - DECATUR, IL 62522-1699 - PHONE 217-429-4444 - FAX 217-429-7917

To:	Forsyth, Village of	Contact:	Darin Fowler
Address:	301 S Route 51 Forsyth, IL 62535	Phone:	217-433-9597
Project Name:	Forsyth Grayhawk Patching 2022	Fax:	
Project Location:	Grayhawk Subdivision, Forsyth, IL	Bid Number:	
		Bid Date:	7/27/2022

Item #	Item Description	Estimated Quantity	Unit	Total Price
C	PAVEMENT REMOVAL: Remove Existing Pavement, 8" HMA Patch, Mill And Overlay 1.5"	150.00	SY	\$22,500.00

Total Bid Price: \$22,500.00

Notes:

- PRICING IS ESTIMATED FOR THE 2022 CONSTRUCTION SEASON AND IS VALID FOR 30 DAYS ONLY. DUE TO THE VOLATILITY IN FUEL PRICING AND MATERIALS AVAILABILITY, ALL PRICING IS SUBJECT TO REVIEW PRIOR TO ACCEPTANCE.
- NOTE: Any additional insurance premium incurred to provide an Additional Insured or Owners and Contractors protective policy will be added to the above quoted price for the actual expense incurred to provide this additional coverage.

Payment Terms:

Payment is due thirty (30) days from invoice date. In the event said payment is not made by the due date, 1.5% interest per month will be charged from the date work was completed until the date payment is received. If legal proceedings are commenced to collect any overdue invoice, Customer expressly agrees to pay all of Dunn Company's attorney fees and related costs incurred in connection therewith.

ACCEPTED: The above prices, specifications and conditions are satisfactory and are hereby accepted. Buyer: _____ Signature: _____ Date of Acceptance: _____	CONFIRMED: Dunn Company Authorized Signature: _____ Estimator: Grant Pyatt 217-433-9998 grant.pyatt@dunnco.com
--	--

OLD BUSINESS

ITEM 3



MEMORANDUM

To: Village of Forsyth Mayor and Board of Trustees
From: Matthew B. Foster, PE, PLS
Date: July 27, 2022
cc: Ms. Jill Applebee, Village Administrator
Mr. Darin Fowler, Director of Public Works
Re: Dunn Company Proposal for Oil & Chipping Akers Dr. and Home Ave.

Honorable President and Trustees,

As requested by Public Works Director Fowler, we have obtained a quote for oil & chipping Akers Drive and Home Avenue. Prior to oil & chipping, Dunn Company will place a skim patch over the west edge of Akers Drive to level out the pavement. The oil & chip will consist of one layer of material. Dunn Company's quote to perform this work is for \$12,804.00. Their quote is attached.

Chastain recommends approval of Dunn Company's quote in order to proceed with this work. Thank you for the opportunity to serve the Village in this matter. If you have further questions, please feel free to call me, Kevin or Stephanie at your convenience.

A handwritten signature in blue ink that reads "Matthew B. Foster".



PAVING • MILLING • STABILIZATION

724 NORTH MERCER STREET - DECATUR, IL 62522-1699 - PHONE 217-429-4444 - FAX 217-429-7917

To:	Forsyth, Village of	Contact:	Darin Fowler
Address:	301 S Route 51 Forsyth, IL 62535	Phone:	217-433-9597
Project Name:	Forsyth Patching Additions 2022	Fax:	
Project Location:	Home Avenue & Akers Dr.	Bid Number:	
		Bid Date:	7/27/2022

Item #	Item Description	Estimated Quantity	Unit	Total Price
A	ASPHALT PAVING: Skim Patch Hot Mix Asphalt Over 5'x270' Area	150.00	SY	\$5,325.00
B	Oil And Chip - A-1 Bituminous Surface Treatment	1,385.00	SY	\$7,479.00

Total Bid Price: \$12,804.00

Notes:

- PRICING IS ESTIMATED FOR THE 2022 CONSTRUCTION SEASON AND IS VALID FOR 30 DAYS ONLY. DUE TO THE VOLATILITY IN FUEL PRICING AND MATERIALS AVAILABILITY, ALL PRICING IS SUBJECT TO REVIEW PRIOR TO ACCEPTANCE.
- NOTE: Any additional insurance premium incurred to provide an Additional Insured or Owners and Contractors protective policy will be added to the above quoted price for the actual expense incurred to provide this additional coverage.

Payment Terms:

Payment is due thirty (30) days from invoice date. In the event said payment is not made by the due date, 1.5% interest per month will be charged from the date work was completed until the date payment is received. If legal proceedings are commenced to collect any overdue invoice, Customer expressly agrees to pay all of Dunn Company's attorney fees and related costs incurred in connection therewith.

ACCEPTED: The above prices, specifications and conditions are satisfactory and are hereby accepted. Buyer: _____ Signature: _____ Date of Acceptance: _____	CONFIRMED: Dunn Company Authorized Signature: _____ Estimator: Grant Pyatt 217-433-9998 grant.pyatt@dunnco.com
--	--

OLD BUSINESS

ITEM 4

MEMORANDUM

To: The Honorable President and Board of Trustees
From: Jill Applebee, Village Administrator
Date: July 28, 2005
Subject: Police Car

Macon County Sheriff's Office has requested us to pay the \$33,960 to Bob Ridings for the black car as we discussed at the last meeting. Staff recommends approval.

As always, if you are in need of anything further regarding this or any other matter, please do not hesitate to contact me.

Bob Ridings Inc
931 Springfield Rd
Taylorville, IL 62568

Ph 217-824-2207
 Fax 217-824-4252

Invoice # FL2109

Date: 7-27-22

Macon County Sheriff's Office

333 S Franklin St
 Decatur, IL 62523

BALANCE DUE

Upon Receipt

\$33,960.00

Notes: Your P/O #

Item Description	Quantity	Price Per	Total
2022 Ford Police Interceptor Utility VIN # 1FM5K8AB8NGB47899	1		\$38,780.00
TRADE 2015 Chevrolet Caprice Sedan VIN # 6G3NS5U37FL143555	1		(-\$5000.00)
Title & License Transfer Sheriff S 58-32	1		\$180.00
Tax Exempt # E99948729		Tax - 0%	\$0.00
TOTAL			\$33,960.00

OLD BUSINESS

ITEM 5

MEMORANDUM

To: The Honorable President and Board of Trustees
From: Jill Applebee, Village Administrator
Date: July 28, 2005
Subject: Police Cameras

Macon County Sheriffs Office has requested cameras for the amount of \$6,481. The staff is in support of getting the cameras for the department.

As always, if you are in need of anything further regarding this or any other matter, please do not hesitate to contact me.



CDS Office Technologies
 612 South Dirksen Parkway
 Springfield, Illinois 62703
 United States
 (P) 217-553-0726

01/01/2021 01/01/2021

Date

Oct 22, 2021 12:59 AM CDT

Modified Date

Oct 24, 2021 09:36 AM CDT

Quote #

492552 - rev 1 of 1

Description

(1) Arbitrator VPU4000 Solution

SalesRepClark, Ronald
 (P) 217-553-0726**Customer Contact**Miller, Frank
 (P) (217) 421-6624
 (F) (217) 424-0866
 fmiller@sheriff-macon-il.us**Customer**Macon County Sheriff's
 Department (19308)
 Miller, Frank
 333 S. Franklin Street
 Decatur, IL 62523
 United States
 (P) 217-425-6557**Bill To**Macon County Sheriffs Department
 Payable, Accounts
 333 S. Franklin Street
 Decatur, IL 62523
 United States
 (P) 217-425-6557
 fmiller@sheriff-macon-il.us**Ship To**Macon County Sheriff
 Miller, Frank
 333 S. Franklin Street
 Decatur, IL 62523
 United States
 (P) 217-425-6557**Customer PO:****Terms:**

Undefined

Ship Via:

UPS Ground

Special Instructions:

DROP SHIP

Carrier Account #:

Description	Part #	Qty	Unit Price	Total
Arbitrator VPU4000 with Accessories				
1 Panasonic i-PRO VPU4000 Recording Unit Only Includes WLAN 1 & 2, BT, Common Trigger	WJ-VPU4000	1	\$2,650.00	\$2,650.00
2 Panasonic i-PRO Accessory Kit for VPU4000 Includes 256GB SSD w/ AES Encryption, Power Distribution Box, Battery Backup, 3 x 25' Ethernet cables	IPS-ICV4-ACC	1	\$615.00	\$615.00
3 Panasonic i-PRO - 256GB Rugged SSD for VPU4000 w/ AES Encryption & pull tab	IPS-ICV4-256SSD	1	\$140.00	\$140.00
4 Panorama Shark Fin antenna for ICV4000 - Black - Threaded bolt mount 4 WLAN, 1 Bluetooth, 1 GPS, 6.77" x 2.4"	IPS-ICV4-ANT-BL	1	\$325.00	\$325.00
5 Arbitrator VC35 Panoramic Front Camera with built in G-Force Sensor 1080p, 86 degree horizontal & 46 degree vertical FOV	ARB-WV-VC35	1	\$855.00	\$855.00
6 Panasonic - Back Seat Camera for Arbitrator HD 720P Rear Seat IR Camera with network cable	ARB-WV-VC31-C	1	\$370.00	\$370.00
7 Panasonic - 900MHz Wireless Mic - Full Kit 900MHz wireless mic with vehicle receiver/station dock w/charger/case	ARB-M90	1	\$520.00	\$520.00
8 Panasonic - 900MHz Wireless Mic - Partial Kit 900MHz wireless mic with station dock, charger/case Note: - Extra Mic for additional shifts	ARB-M90-P	1	\$405.00	\$405.00
9 Panasonic i-PRO ICV On-Premise device license for Unified Digital Evidence (UDE) with device management, Live Streaming and IDguard Redaction - 3 years Service Entitlements: 24x7 Help Desk, Software maintenance and support	ARB-SOFUDEICV-OP3	1	\$375.00	\$375.00
10 Panasonic - NEW BWC MK3 IN-VEHICLE PAIRING DOCK W/WIRING HARNESS/MOUNTING BRAC	ARB-BWC3PAIRDCK-A	1	\$226.00	\$226.00

Note: The Vehicle Pairing Dock is necessary ONLY when a BWC Mrk 3 is being used.

Subtotal:	\$6,481.00
Tax (.0000%):	\$0.00
Shipping:	\$0.00
Total:	\$6,481.00

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CLOSED SESSION