

AGENDA
REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF FORSYTH, ILLINOIS
6:30 P.M.
TUESDAY, FEBRUARY 7, 2023
VILLAGE HALL, 301 SOUTH ROUTE 51, FORSYTH, ILLINOIS

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

CONSENT AGENDA: Items listed under the Consent Agenda are considered to be routine in nature and will be acted upon by one motion and one vote. If separate action on any particular item is desired, the item will be removed from the Consent Agenda and will be considered separately.

1. APPROVAL OF MINUTES OF THE REGULAR MEETING OF JANUARY 17, 2023
2. APPROVAL OF WARRANTS

PUBLIC COMMENT: At this time, the public has the opportunity to express views or make comments to the Mayor and Board of Trustees on agenda items or any other Village issue. Comments must be limited to not more than three (3) minutes.

ADMINISTRATION REPORTS

1. LAW ENFORCEMENT REPORT
2. VILLAGE STAFF REPORTS

OLD BUSINESS

1. DISCUSSION AND POTENTIAL ACTION REGARDING SELECTION OF ENGINEERING FIRM (ADMINISTRATOR JILL APPLEBEE)
2. DISCUSSION AND POTENTIAL ACTION REGARDING 2023 STRATEGIC PLAN (ADMINISTRATOR JILL APPLEBEE)

NEW BUSINESS

1. RESOLUTION NUMBER 1-2023 A RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF AN AGREEMENT BETWEEN THE VILLAGE OF FORSYTH AND THE DECATUR AREA CONVENTION & VISITORS BUREAU (VILLAGE ADMINISTRATOR JILL APPLEBEE)
2. DISCUSSION AND POTENTIAL ACTION REGARDING A NEW SANITARY LIFT STATION PUMP (PUBLIC WORKS DIRECTOR DARIN FOWLER)
3. DISCUSSION AND POTENTIAL ACTION REGARDING SOLICITATION OF EVENT SPONSORS (ADMINISTRATOR JILL APPLEBEE)

CLOSED SESSION: Potential topics include, but are not limited to:

5 ILCS 120/2(c)(11): Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

CONSIDERATION OF MATTERS ARISING FROM CLOSED SESSION

ADJOURNMENT

Join Zoom Meeting
<https://us06web.zoom.us/j/81172371660>
Meeting ID: 811 7237 1660
One tap mobile
+13092053325,,81172371660# US

CONSENT AGENDA

ITEM 1

**MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF FORSYTH, ILLINOIS,
HELD AT 6:30 P.M. ON TUESDAY, JANUARY 17, 2023
AT FORSYTH VILLAGE HALL**

CALL TO ORDER

Mayor Jim Peck called the meeting to order at 6:30 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL

Upon a call of the roll, the following members were physically present: Mayor Jim Peck, Trustee Marilyn Johnson, Trustee Lauren Young, Trustee Dave Wendt, Trustee Jeremy Shaw, Trustee Jeff London

Absent: Trustee Bob Gruenewald

Staff Present:

Village Administrator Jill Applebee, Village Clerk Cheryl Marty, Village Attorney Lisa Petrilli, Village Treasurer Rhonda Stewart, Village Engineer Jeremy Buening, Library Director Steven Ward, Public Works Director Darin Fowler

Others Present: Sean Molima, Illinois Health & Wellness

CONSENT AGENDA

1. APPROVAL OF MINUTES OF THE REGULAR MEETING OF DECEMBER 6, 2022
2. APPROVAL OF WARRANTS
3. APPROVAL OF TREASURER'S REPORT FOR THE MONTHS OF NOVEMBER AND DECEMBER 2022

MOTION

Trustee Wendt made a Motion to approve the Consent Agenda as presented and Trustee London seconded the Motion.

Upon a call of the roll, the vote was as follows:

Yeas: 5 – Johnson, Young, Wendt, Shaw, London

Nays: 0 – None

Absent: 1 – Gruenewald

Motion declared carried.

PUBLIC COMMENT: At this time, the public has the opportunity to express views or make comments to the Mayor and Board of Trustees on agenda items or any other Village issue. Comments must be limited to not more than three (3) minutes.

Sean Molina, Illinois Health & Wellness representative, made a presentation to the Board asking them to expand the current ordinance to allow medical cannabis dispensaries within the Village. He shared statistics and benefits the community would reap if allowed, and also described the tight regulations under which they must operate.

ADMINISTRATION REPORTS

1. Law Enforcement Report
Deputy Helfer had nothing to report other than updates on deputy staffing assignments.
2. Village Staff Reports
Mayor Peck thanked Village Attorney Lisa Petrilli for working on the Phillips pipeline property issue. He also asked Village Engineer Jeremy Buening when the Well 7 pre-construction meeting will occur and learned that he is still coordinating a meeting date in the next few weeks.

OLD BUSINESS

1. DISCUSSION AND POTENTIAL ACTION REGARDING BIKE PATH EASEMENT (VILLAGE ENGINEER JEREMY BUENING)

Village Engineer Buening explained the status of the issue. While working with IDOT he learned that part of the bike path is on private property and explained how that occurred in years past. He then shared 4 (four) options for the Village to consider for moving forward. Mayor Peck did not want to see this pushed off into 2024 and wants it done in 2023. After a short discussion all other Board members agreed and directed Village Engineer Buening to allow IDOT to stick with the pedestrian ramp widths.

No motion needed.

2. DISCUSSION AND POTENTIAL ACTION REGARDING NEW SERVICE FOR HOME ON MACARTHER (VILLAGE ADMINISTRATOR JILL APPLEBEE)

Public Works Director Fowler explained that his staff tests every 6 months for lead and copper in residential lines. The last sample showed lead at much higher levels at this residence. After examining the Village line, it was found to be the cause of the high reading. He has spoken with the EPA and has understood their requirements and how to remedy it. Three quotes were obtained with Janvrin Plumbing coming in at the lowest quote being

\$7,600. Public Works Director Fowler recommends using Janvrin to replace the piping.

MOTION

Trustee London made a Motion to approve the use of Janvrin Plumbing to replace the piping not to exceed \$7,600.00 as presented and Trustee Johnson seconded the Motion.

Upon a call of the roll, the vote was as follows:

Yeas: 5 – Johnson, Young, Wendt, Shaw, London

Nays: 0 – None

Absent: 1 – Gruenewald

Motion declared carried.

3. DISCUSSION AND POTENTIAL ACTION REGARDING FIREWORKS CONTRACT
(VILLAGE ADMINISTRATOR JILL APPLEBEE)

Administrator Applebee introduced the topic of the fireworks contract for the Forsyth Fest event. After summarizing the contract details, she recommends approving using the same company and the new contract. A short discussion ensued.

MOTION

Trustee Wendt made a Motion to approve the fireworks contract with Pyrotechnico Fireworks as presented and Trustee Young seconded the Motion.

Upon a call of the roll, the vote was as follows:

Yeas: 5 – Johnson, Young, Wendt, Shaw, London

Nays: 0 – None

Absent: 1 – Gruenewald

Motion declared carried.

4. DISCUSSION AND POTENTIAL ACTION REGARDING SERVER QUOTE
(VILLAGE ADMINISTRATOR JILL APPLEBEE)

Administrator Applebee summarized the need for a new computer server for the Village. She explained the quotes received and recommends staying with Decatur Computer whose quote was for \$13,247.55. A short discussion ensued with Trustee Wendt suggesting we identify this as a capital line item in the budget to which Village Treasurer Stewart agreed it was appropriate.

MOTION

Trustee Wendt made a Motion to approve the purchase of a new server from Decatur Computer and not to exceed \$13,247.55 as presented and Trustee Shaw seconded the Motion.

Upon a call of the roll, the vote was as follows:

Yeas: 5 – Johnson, Young, Wendt, Shaw, London
Nays: 0 – None
Absent: 1 – Gruenewald

Motion declared carried.

NEW BUSINESS

1. DISCUSSION AND POTENTIAL ACTION REGARDING ENGINEERING SERVICES QUOTES (VILLAGE ADMINISTRATOR JILL APPLEBEE)

Administrator Applebee said three RFQ engineering services responses were submitted to the Village and shared the details of each one. She asked the Board which approach they favored – interviewing each individually with herself, Mayor Peck and one Board member or interviewing all three in a public meeting. General discussion ensued with Trustee London asking to be involved. Ultimately it was agreed that Mayor Peck, Administrator Applebee and Trustee London would set up one meeting to interview each applicant individually.

No motion needed.

MOTION

Trustee Wendt made a Motion to move to Closed Session and Trustee London seconded the Motion. All Board members agreed by voice vote and the meeting moved to Closed Session.

CONSIDERATION OF MATTERS ARISING FROM CLOSED SESSION

Upon return to Open Session, all Board members agreed to meet with the Union in order to raise this year's wages by \$2 and then follow the contract terms for 2024 and 2025.

MOTION

Trustee Johnson made a Motion to approve meeting with the Union in order to raise this year's wages by \$2 and then follow the contract terms for 2024 and 2025 as discussed and Trustee Young seconded the Motion.

Upon a call of the roll, the vote was as follows:

Yeas: 5 – Johnson, Young, Wendt, Shaw, London

Nays: 0 – None

Absent: 1 – Gruenewald

Motion declared carried.

General discussion was held on the choices made for Mortera liquor license for 2023. Trustee London raised concerns about being fair and treating all businesses equally and a general discussion ensued.

ADJOURNMENT

Trustee Wendt made the Motion to adjourn and Trustee Johnson seconded the Motion. All Board members agreed by voice vote, and the meeting was adjourned at 8:15 P.M.

By: *Cheryl Marty*
Village Clerk

CONSENT AGENDA

ITEM 2

SYS DATE:02/02/23

VILLAGE OF FORSYTH
A / P W A R R A N T L I S T
REGISTER # 982
Saturday December 31,2022

SYS TIME:10:20
[NW1]

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DATE: 12/31/22

PAGE 1

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 AMAZON.COM			176.39	
123122	01-53-681	AUDIO VISUAL		17.96
123122	01-11-560	BOOK FOR JILL CLASS		158.43
01 AMEREN ILLINOIS			9703.70	
123122	01-11-571	ELECTRIC UTILITIES FOR DEC '22		146.73
123122	01-41-571	ELECTRIC UTILITIES FOR DEC '22		314.90
123122	01-41-572	ELECTRIC UTILITIES FOR DEC '22		6005.23
123122	01-41-579	ELECTRIC UTILITIES FOR DEC '22		246.60
123122	01-52-571	ELECTRIC UTILITIES FOR DEC '22		1002.52
123122	01-53-571	ELECTRIC UTILITIES FOR DEC '22		368.61
123122	51-00-571	ELECTRIC UTILITIES FOR DEC '22		1186.32
123122	52-00-571	ELECTRIC UTILITIES FOR DEC '22		432.79
01 CONSTELLATION NEWENERGY			4574.96	
3667130	01-11-571	GAS UTILITIES FOR DEC '22		353.21
3667130	01-41-571	GAS UTILITIES FOR DEC '22		1066.87
3667130	01-53-571	GAS UTILITIES FOR DEC '22		1471.12
3667130	51-00-571	GAS UTILITIES FOR DEC '22		1683.76
01 KEVIN R. JANVRIN			90.00	
123122	51-00-547	1340 HCKY POINT DR PLUMBING INSPECT		45.00
123122	51-00-547	161 SHADOW RIDGE PLUMBING INSPECT		45.00
01 MACON COUNTY TREASURER			429.27	
23-49	01-11-535	BRAKES & ROTORS ON '16 FORD EXPLORE		429.27
01 MACON COUNTY SHERIFF/			116384.42	
123122	01-11-535	4TH QTR SHERIFF CONTRACT		116384.42
01 SORLING, NORTHRUP, HANNA, CULL			3093.75	
212099	01-11-553	ADMIN LEGAL SERVICE DEC '22		2805.00
212129	01-11-533	WESTERMAN LEGAL SERVICE DEC '22		288.75
** TOTAL CHECKS TO BE ISSUED			134452.49	

SYS DATE:02/02/23

VILLAGE OF FORSYTH
A / P W A R R A N T L I S T
REGISTER # 982

SYS TIME:10:20
[NW1]

DATE: 12/31/22

Saturday December 31,2022

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FUND INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
=====				
GENERAL FUND			131059.62	
WATER OPERATIONS			2960.08	
SEWER OPERATIONS			432.79	
*** GRAND TOTAL ***			134452.49	
TOTAL FOR REGULAR CHECKS:			134,452.49	

SYS DATE:02/02/23

VILLAGE OF FORSYTH
A / P W A R R A N T L I S T
REGISTER # 983

SYS TIME:11:39

[NW1]

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DATE: 02/07/23

Tuesday February 07,2023

PAGE 1

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 ALLRECIPES MAGAZINE 020323	01-53-672	YEARLY SUBSCRIPTION	10.00	10.00
01 BARCOM SECURITY 299684	51-00-549	CELL MONITORING SERV FR JAN-MAR '23	288.00	288.00
01 BEST ONE OF CENTRAL IL 390742	01-41-513	VEHICLE MAINT SERV '18 CHEVY SILVER	678.56	678.56
01 BLACKSTONE AUDIO, INC 2082298	01-53-681	AUDIO VISUAL	85.89	42.94
2082833	01-53-681	AUDIO VISUAL		42.95
01 BROWN'S TRUCK ACCESSORIES INC 020323	01-41-613	VEHICLE SUPPLY FLOOR LINERS FOR '08	65.00	65.00
01 HERALD & REVIEW 144012	01-11-553	AD FOR PLANNING/ZONING MTG 2/23/23	80.30	80.30
01 CLOSS ELECTRIC COMPANY, INC 24342	01-11-511	BLDG MAINT SERVICE	653.47	653.47
01 U.S. POSTAL SERVICE 020323	01-11-551	POSTAGE FOR POSTAGE MACHINE	1000.00	1000.00
01 JASON FERGUSON 2598	01-53-549	LIB WEBSITE HOSTING FOR FEB '23	80.00	80.00
01 DECATUR COMPUTERS INC 020323	30-00-840	VH DEPOSIT ON NEW SERVER	10112.77	6623.77
DCI47213	01-11-537	ANNUAL BACKUP & D/R SERVICE		2748.00
DCI47362	01-11-537	IT SERVICE-SET UP DUSTIN'S COMPUTER		291.00
DCI47389	01-11-537	IT SERVICE		120.00
DCI47458	01-11-537	OFFICE 365 MONTHLY SUBSCRIPTION		330.00
01 DEMCO, INC 7248207	01-53-659	LIBRARY SUPPLIES	162.11	162.11
01 DUNKER ELECT SUPPLY INC 107025-1	01-11-611	BLDG MAINT-BOARD ROOM LIGHTS	61.26	61.26
01 ESTECH SYSTEMS INC. 51263	01-11-552	VH PHONE SERVICE FEB '23	261.42	261.42
01 MACON COUNTY 020323	01-11-549	ANNUAL EVERBRIDGE 2023	1875.63	1875.63
01 CENGAGE LEARNING INC/GALE 79897987	01-53-671	BOOKS	271.86	64.48
79960740	01-53-671	BOOKS		91.17
80011245	01-53-909	PURCHASES FROM DONATIONS		24.00
80178361	01-53-671	BOOKS		45.73
80205715	01-53-671	BOOKS		46.48
01 W. W. GRAINGER, INC. 9579130411	51-00-612	EQUIP MAINT SUPPLIES	80.29	80.29
01 HOBBY LOBBY STORES, INC. 020323	01-53-913	PROGRAMMING	69.56	64.57
020323	01-53-651	OFFICE SUPPLIES		4.99
01 HOLLON SIGNS & GARMENT LETTERI 119321	01-11-535	LETTERING FOR WHITE SQUAD CAR	850.00	850.00

DATE: 02/07/23

Tuesday February 07,2023

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 ILLINOIS ENVIRONMENTAL PROTECT			10.00	
020323	51-00-560	WATER EXAM FOR R. FITZPATRICK		10.00
01 ILLINOIS METER INC.			200.00	
3035955-00	51-00-652	OP SUPPLY-LOCATOR TOOLS		200.00
01 JULIE, INC.			626.58	
2023-0615	51-00-549	2023 JULIE LOCATES		626.58
01 KYLE R JANVRIN			90.00	
020323	51-00-547	484 WASHINGTON PLUMBING INSPECTION		45.00
020323	51-00-547	161 SHADOW RIDG PLUMBING INSPECTION		45.00
01 LINDEN & COMPANY			8446.87	
33401352	51-00-656	CHEMICALS		8446.87
01 LOWE'S COMPANIES, INC.			20.85	
020323	01-41-652	OP SUPPLIES		20.85
01 MENARDS			909.74	
020323	01-52-652	OP SUPPLIES		270.57
020323	01-52-655	FUEL		23.58
020323	01-41-471	UNIFORM		139.69
020323	01-41-652	OP SUPPLIES		122.37
020323	01-52-655	FUEL		35.54
020323	01-41-612	EQUIP MAINT SUPPLIES		54.53
020323	01-53-611	BLDG MAINT SUPPLIES		36.63
020323	01-41-655	FUEL		64.13
020323	01-41-654	JANITORIAL SUPPLIES		8.82
020323	51-00-652	OP SUPPLIES		6.96
020323	01-41-613	VEHICLE MAINT SUPPLIES		8.97
020323	01-41-653	SMALL TOOLS		137.95
01 MISSISSIPPI LIME COMPANY			13864.87	
1651099	51-00-656	LIME-CHEMICALS		4746.27
1652616	51-00-656	LIME-CHEMICALS		4733.23
1654249	51-00-656	CHEMICALS		4385.37
01 MUTT MITT			919.89	
525827	01-52-652	OP SUPPLIES TRAIL MUTT MITTS		919.89
01 NAPA AUTO PARTS			138.97	
044091	01-52-612	EQUIP MAINT		138.97
01 QUADIENT, INC			120.00	
59885139	01-11-512	QTR FEE POSTAGE MTR FEB '23-MAY '23		120.00
01 PEST OUTPOST LLC			135.39	
5646	01-41-512	EQUIP SERVICE		135.39
01 PETTY CASH			20.00	
020323	01-10-917	CLEAN BUNNY HEAD		20.00
01 AT & T			346.95	
020323	52-00-552	783 STVNS CRK PHONE JAN '23		85.72
020323	52-00-552	101 HUNDLEY PHONE JAN '23		85.77
020323	52-00-552	440 HUNDLEY PHONE JAN '23		85.77
020323	52-00-552	815 FORSYTH PKY PHONE JAN '23		89.69
01 SPEED LUBE			140.40	

DATE: 02/07/23

Tuesday February 07,2023

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
00011-862578	01-41-513	OIL CHANGE ON F150 PICKUP		55.95
00011-862887	01-41-513	OIL CHANGE VEHICLE MAINT SERV		84.45
01 NICHOLS PAPER & SUPPLY CO 7295493-00	01-52-654	JANITORIAL SUPPLIES	444.24	444.24
01 STAPLES CREDIT PLAN 020323	01-11-651	OFFICE SUPPLIES	140.13	140.13
01 STAR SILKSCREEN DESIGN, INC. 59044	01-41-471	UNIFORMS	2157.55	500.00
59044	01-52-471	UNIFORMS		500.00
59044	51-00-471	UNIFORMS		500.00
59044	52-00-471	UNIFORMS		657.55
01 THIRD MILLENNIUM ASSOCIATES, I 28641	51-00-549-1	W/S BILLING SERVICES FOR JAN '23	402.76	201.38
28641	52-00-549-1	W/S BILLING SERVICES FOR JAN '23		201.38
01 US POSTAL SERVICE (CAPS) 020323	51-00-549-1	W/S BILLING POSTAGE FOR FEB '23	658.56	329.28
020323	52-00-549-1	W/S BILLING POSTAGE FOR FEB '23		329.28
01 VILL OF FORSYTH 020323	01-11-571	W/S UTILITIES FOR JAN '23	150.00	150.00
01 WALZ LABEL & MAILING SYSTEMS F122 A	01-11-512	YEARLY AGREEMENT FEB '23 - FEB '24	386.00	386.00
01 WATTS COPY SYSTEM 33314444	01-53-512	LIB COPIER RENTAL JAN '23	170.58	170.58
** TOTAL CHECKS TO BE ISSUED			47186.45	

SYS DATE:02/02/23

VILLAGE OF FORSYTH
A / P W A R R A N T L I S T
REGISTER # 983
Tuesday February 07,2023

SYS TIME:11:39
[NW1]

DATE: 02/07/23

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FUND INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
GENERAL FUND			14383.29	
CAPITAL PROJECT FUND			6623.77	
WATER OPERATIONS			24644.23	
SEWER OPERATIONS			1535.16	
*** GRAND TOTAL ***			47186.45	
TOTAL FOR REGULAR CHECKS:			33,321.58	
TOTAL FOR DIRECT PAY VENDORS:			13,864.87	

ADMINISTRATION REPORTS

ENGINEER'S REPORT

Forsyth; February 7, 2023 Board Meeting

Submitted by Matthew B. Foster, P.E., PLS

Project 6928 – Maroa-Forsyth Grade School Bike Path

We continue coordination with utilities on the project and will begin finalizing the design shortly. Once design is finalized, land acquisition activities will begin.

Project 7982 – Forsyth Park LWCF Grant Compliance

This project is currently on hold until we hear back from IDNR regarding the grant.

Project 8000 – Well No. 7

A preconstruction conference was held on January 23. The contractor continues to make submittals for various materials to be incorporated into the project for review. A very preliminary schedule from the contractor indicates they plan to start with the work at the site during the week of February 13. The well drilling and testing is anticipated to be completed by March 10.

Project 8498 – Advisory Services

Grayhawk Pavement Repairs: This work is currently on hold until the end of winter. Once winter weather subsides, the pavement and gutters will be reviewed for repairs and the project will proceed.

Veterans Pond Outfall Repairs: This project will be rebid late spring/early summer 2023 and will be scheduled to start after the DISC golf tournament.

Eastside Bike Path Maintenance: This work is currently on hold until the end of winter. Once winter weather subsides, the condition of the path will be reviewed, and the project will proceed.

US Route 51 Improvements: We have been able to discuss the road work on US 51 with IDOT. They continue to work on the plans and still intend to have this project constructed this year. Status of the four items of concern to the Village are as follows:

- Median Improvements: IDOT has not located any examples of other decorative medians incorporated into an IDOT project and have not pulled together any additional costs at this time. Chastain will continue to push a bit more in order to get this incorporated into the project in a timely fashion. Chastain will provide color and stamping options to the Village to choose their preference, which will then be provided to IDOT. That should help them along with adding this work to the project.
- Resurfacing work distances down intersections: We reiterated that the Village would like to see them go a bit further than 12' at intersections to avoid a ramp type situation at the intersection. They assured us they will look at that issue before wrapping up the design of the project.
- Pedestrian Crossing at Barnett Ave: They indicated they will add this to the project. Their intent would be to construct the pedestrian heads, crosswalk, curb cuts, ramps and keystones in their project which will allow the Village to construct sidewalks up to them in the future.
- Bike Path Crossing at Cox St: We informed IDOT that the Village did not want to delay the project to construct the bike path ramps. We brought up the idea of constructing the bike path ramp on the east side and leaving the pedestrian ramp on the west for the Village to replace once issues with the ROW are sorted out. They said they would look into that and let us know if that is feasible.



Library Director's Report

February 7, 2023

- After conducting 5 interviews from a pool of nearly 60 applicants, we have filled the Library Assistant I (shelving) position at the library. Donna's first day will be Monday, February 6.
- As Jill had mentioned, my CARLI (Consortium of Academic and Research Libraries in Illinois) presentation: *De-escalation: A Crucial Tool in Libraries for Promoting Intellectual Freedom* went really well. One final opportunity might come from these two presentations, as I have been asked to write an article for the ILA Reporter on this important and timely topic.
- I submitted documents for the Per Capita Grant to the Illinois State Library on Thursday, January 26. My reporting efforts will now move to the IPLAR (Illinois Public Library Annual Report), which is due on March 1.
- Tax forms, that are provided for free through an amazing IRS program, are now available at the library.
- Myself, and Library Assistant II – Cheryl, met with Tina Horve on Thursday, January 26. Tina has shared a lot of amazing tips to get us started so that we can help to digitize, preserve, and provide access to local history materials here at the library. The work that Tina is doing is amazing, and we look forward to building a robust local history collection to share with the public.
- I had two very productive meetings in Chatham on Tuesday, January 31. In addition to the regular Director's meeting, I also met with a small group of Library Directors to discuss an initiative that would bring positive attention to the Village and the library. I look forward to sharing more details soon.
- Illinois Libraries Present events continue to be well received. The next event features bestselling and award-winning children's and young adult author and poet, Kwame Alexander. This event will take place on Wednesday, February 8 at 7:00 p.m. via Zoom. Registration links can be found on the library's website, Facebook page, and in our Newsletter.
- In addition to the Valentine's for Vets drop-in, we have two fun events planned during the month of February. On Wednesday, February 8, from 10:00 a.m. – 12:00 p.m., we are hosting a "Spice Up Valentine's Day" event that will have adults both sampling and building their own spice blends to use at home. On Saturday, February 11, from 10:00 a.m. – 12:00 p.m., we are hosting a "Share a Kiss Calendar" that will have children creating a calendar that includes delicious chocolate treats. For both events, patrons can come anytime during the 2 hour period, and there is no need to stay the entire time.

Steven Ward
February 2, 2023

Public Works Report 2-2-23

Parks:

Dead Tree / limb Removal on southeast trail.

Trash pickup.

Painting and repairing boards on park picnic tables and painting trash barrels.

Oakland Park pond bank repairs, with rip rap added. Looks nice.

On our Park to do list is:

Remove trees, limbs, and beaver dam from the creek.

Stump removal around the NE part of the main park and at Village Hall.

Annual equipment maintenance.

Village:

We maintained the Village Hall, the Library, and other property / easements throughout the Village.

We worked on permit locates, ordinances, inspections, and concerns.

Cut down hanging limbs that were in our streets in Montezuma Hills.

Trash cleanup around the Village.

Salt Dome laydown cleanup.

Snow, Ice removal.

On our Village to do list is:

Storm drain repairs at Stevens Creek.

Annual vehicle and equipment maintenance.

Water Treatment Plant / Sewer:

Continued with meeting monthly / annual IEPA sampling and analysis requirements.

Completed IEPA Site Plan water lead/copper rule service line inventory. Started entire Village mandated water service line inventory.

Worked Greenbrier lift station pump.

Worked 2 water leaks throughout the Village.

MacArthur service line installed.

Performed annual maintenance and cleaning of ClariCone #2.

On our Water / Sewer to do list is:

Complete monthly IEPA sampling and other required sampling.

Thanks, Darin

OLD BUSINESS

ITEM 1

MEMORANDUM

To: The Honorable President and Board of Trustees
From: Jill Applebee, Village Administrator
Date: February 7, 2023
Subject: RFQ

We will discuss what engineering firm we would like to move forward with.

As always, if you are in need of anything further regarding this or any other matter, please do not hesitate to contact me.

OLD BUSINESS

ITEM 2

NEW BUSINESS

ITEM 1

MEMORANDUM

To: The Honorable President and Board of Trustees
From: Jill Applebee, Village Administrator
Date: February 7, 2023
Subject: DACVB

It is time to renew our sponsorship with DACVB (Attached is old). It will be three years at \$75,000 per year.

The DACVB also asks that we reduce our membership from two to one for their board. They are trying to make meetings more efficient. In the past, the Economic Developer and a board member have been on the board. Currently, Dave is the only one attending.

As always, if you are in need of anything further regarding this or any other matter, please do not hesitate to contact me.

RESOLUTION NUMBER 1-2023

A RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF AN AGREEMENT BETWEEN THE VILLAGE OF FORSYTH AND THE DECATUR AREA CONVENTION & VISITORS BUREAU

WHEREAS, the Village of Forsyth (“Village”), Macon County, State of Illinois, is a duly organized and existing municipality operating under and pursuant to the Illinois Municipal Code; and

WHEREAS, the Decatur Area Convention & Visitors Bureau (“DACVB”) has provided certain services to the Village for a number of years to promote tourism and conventions within the Village and to otherwise attract nonresident overnight visitors to the Village; and

WHEREAS, the Village has provided the DACVB with funding from the tax imposed by the Village upon all persons engaged in the Village in the business of renting, leasing, or letting rooms in a hotel pursuant to the provisions of the Illinois Municipal Code (65 ILCS 5/8-3/14), commonly referred to as the “Hotel/Motel Tax”; and

WHEREAS, the DACVB and the Village desire to formalize the relationship between them by means of a written Agreement attached hereto as **Exhibit A**; and,

WHEREAS, the Mayor and Village Board of Trustees have determined it to be in the best interest of the Village to enter into the Agreement attached hereto.

NOW THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Forsyth, Macon County, Illinois, as follows:

SECTION 1: Recitals. The foregoing recitals shall be and are hereby incorporated into and made a part of this Resolution as if fully set forth in this Section 1.

SECTION 2: Approval of Agreement. The Village Board of Trustees hereby approves the Agreement with DACVB attached hereto as **Exhibit A** and authorizes the Village President or his designee and the Village Clerk to execute the Agreement and any such necessary accompanying documents to satisfy the terms therein.

SECTION 3: If any section, paragraph, clause, or provision of this Resolution shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Resolution.

SECTION 4: All Resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 5: This Resolution shall be in full force and effect from and after its passage, approval, and publication as provided by law.

SO RESOLVED this _____ day of February, 2023, at Forsyth, Macon County, Illinois.

	YES	NO	ABSENT	PRESENT
GRUENEWALD				
JOHNSON				
LONDON				
SHAW				
WENDT				
YOUNG				
PECK				
TOTAL				

VILLAGE OF FORSYTH

Jim Peck, Village Mayor

Attest:

Cheryl Marty, Village Clerk

EXHIBIT A
Agreement between the Village of Forsyth and
the Decatur Area Convention & Visitors Bureau

NEW BUSINESS

ITEM 2

Mayor and Trustees,

Last December, we had to replace a failed lift station pump with our spare. We sent the sanitary lift station pump off to Bodine Electric for repair only to find out that the cost to repair was nearly as much as purchasing a new pump. (\$28.13 cheaper to repair old pump and up to 3 weeks longer on a delivery date)

With that, we called four vendors to provide a quote for a new pump.

Listed below are the quotes provided (I also have the attached quotes):

Bodine Electric – Decatur, IL \$6229.41 (highlighted in yellow, rest of quote is for repair)

C&C Pumps and Supply – Marion, IL \$7975.00

I recommend accepting the quote from Bodine Electric for a new sanitary lift station pump for \$6229.41, with an estimated delivery time of 4-6 weeks to their shop and we can pick the new pump up from there.

This new pump will now be an emergency spare pump.

We budgeted \$14,000 in Capital 30-00-810-3 for a new sewer camera. I will not purchase this camera in 2023 and instead use the money towards the required new spare pump at \$6229.41.

Thanks, Darin

JOB ESTIMATE



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JOB NO 00003583
RECEIVED DATE 7/19/2022
PAGE 1

1845 N. 22ND ST. • P.O. BOX 976 • DECATUR, IL 62525
(217) 423-2593 • (800) 252-3369 • FAX: (217) 423-4658

S 023000
O VILLAGE OF FORSYTH
L 301 S RTE 51
D FORSYTH, IL 62535

T
O

S VILLAGE OF FORSYTH
H DARREN FOWLER 217 433 9597
I 301 S RTE 51
P FORSYTH, IL 62535

T
O

CUSTOMER PO #	PO RELEASE #	MISC NUMBER
	RS112732	

NAMEPLATE DATA

VOLTS:230; AMPS:29.5; PHASE:1; CYCLE:60; MFG:HYDROMATIC; MODEL02:S4NC500M2-4; SERIAL02:S00149539; HP/KW02:5; INPUT RPM:1750

SPECIAL INSTRUCTIONS

HYDROMATIC PUMP

UNIT	QTY	UNIT PRICE	EXTENSION
------	-----	------------	-----------

REPAIR SCOPE:

- DISASSEMBLE & INSPECT
- CLEAN & PREP PARTS
- VERIFY MECHANICAL TOLERANCES
- REWIND,DIP & BAKE WINDINGS
- PROVIDE & INSTALL:BEARINGS,SEALS,O-RINGS,GASKETS & CORD CAP ASSY.
- ASSEMBLE,TEST & PAINT

6-7 WK EST REPAIR DEL ARO
PLUS FRT

NEW UNIT \$6229.41
4-6 WK DEL ARO
PLUS FRT

WE CAN PICK UP

TOTAL	6,201.28
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Repair Estimate

Valid for 30 calendar days from the above date
Estimate does not include Sales Tax if applicable.
Estimate does not include Freight if applicable.
Based upon our Standard Terms and Conditions

Received By: _____

Date: _____

C and C Pumps & Supply, Inc
13085 Route 37
Marion IL 62959
Phone # 618-997-2311
Fax # 618-997-2312

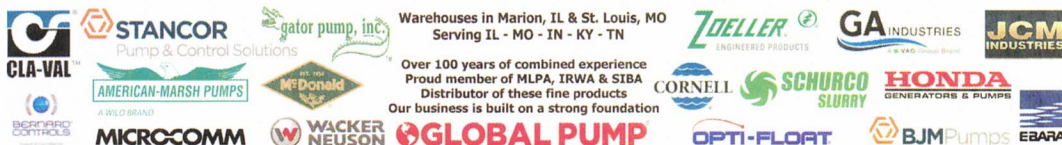


Page 31 of 34
Quote Estimate

Date	Quote #
1/31/2023	Q10667

Name / Address
Village Of Forsyth 301 S. Route 51 Forsyth, IL 62535

Ship To
Village Of Forsyth 301 S. Route 51 Forsyth, IL 62535
Attn:



Fuel Surcharges: Due to rising fuel costs this is a necessary addition to your order. We hope this will be temporary.

<i>Visit our website : candcpumps.com</i> <i>Or schedule a time to see one of our fully stocked warehouses in Marion, IL and St. Louis, MO</i>				
P.O. No.	Sales Representative	Terms	FOB	
	Steve Migas 314-708-7682	Net 30	Factory	
Description	Qty	U/M	Rate	Total
Hydromatic S4NRC500M2-4 w/50' Cord, 5 HP, 1750 RPM, 230V, 1Ph, 29.5 amps	1.00	ea	7,940.00	7,940.00
Freight (TBD)	1.00		0.00	0.00
Fuel Charge - we cannot pickup	1.00	ea	35.00	35.00
Note: Current Lead Time is 6-9 Weeks				

Standard Labor Rates Apply Mon thru Fri - 7am to 4pm
After Std Hours and Saturday Rate = 1.5X Standard Rate
Sunday Rate = 2X Standard Rate
Holiday Rate = 3X Standard Rate

Subtotal	\$7,975.00
Sales Tax (0.0%)	\$0.00
Total	\$7,975.00

Accepted By _____ Date _____ PO# _____

NEW BUSINESS

ITEM 3

MEMORANDUM

To: The Honorable President and Board of Trustees
From: Jill Applebee, Village Administrator
Date: February 7, 2023
Subject: Sponsors

I am requesting the approval of the board to begin asking for sponsors for events. In order to continue to provide the level of events we have been and stay under budget, this seems to be the best avenue.

My approach would be a yearly ask that would look for sponsors for: Forsyth Fest, First Friday Markets and Rudolph's Village Market.

We have had several companies ask in the past way to help, and I do not anticipate this taking much time to put together.

As always, if you are in need of anything further regarding this or any other matter, please do not hesitate to contact me.

CLOSED SESSION