NOTICE POSTED: October 2, 2026 4:00 P.M.

NOTICE OF A BOGALUSA CITY COUNCIL REGULAR MEETING

A BOGALUSA CITY COUNCIL REGULAR MEETING will be held as follows:

Date: October 6, 2026

Time: 5:30 P.M.

Place of Meeting: BOGALUSA CITY HALL COURTROOM

AGENDA:

1. Call to Order
2. Invocation followed by the Pledge of Allegiance.
3. Roll Call: **PRESIDENT IRVINE**
   COUNCILWOMAN DOUGLAS
   VICE PRESIDENT SMITH
   COUNCILWOMAN KATES
   COUNCILMAN DUNAWAY
   COUNCILWOMAN TEMPLES
   COUNCILWOMAN HILLMAN

SPECIAL GUEST SPEAKER: Jeffrey Duhe, Office of Field Operations and Disaster Recovery regarding disaster relief available to Bogalusa residents.

Regular Meeting Begins:

4. Approval of minutes from September 15, 2026.
5. **RECOGNITION AND AWARDS**:
6. **APPOINTMENTS & NOMINATIONS of BOARDS & COMMITTEE MEMBERS:**
   None
7. **ADOPTION OF RESOLUTIONS**:
   A RESOLUTION for the City of Bogalusa relative to the Louisiana Community Development Block Grant Clearance Program ***(Introduced by Councilwoman Kates)***
   A RESOLUTION to hire an Administrative Consultant for the City of Bogalusa relative to the Louisiana Development Community Block Grant Clearance Program ***(Introduced by Councilwoman Kates)***
8. **INTRODUCTION OF ORDINANCES**:
   AN ORDINANCE to approve the Planning & Zoning request to rezone 803 & 805 East 5th Street, Bogalusa, Louisiana, from Residential A-3 to Commercial to be used as a car lot ***(Introduced by Vice President Smith)***

AN ORDINANCE authorizing the Bogalusa Fire Department to use the property located in the empty field across from 599 Industrial Parkway Drive, Bogalusa, Louisiana for training purposes ***(Introduced by Councilwoman Hillman)***

9. **PUBLIC HEARINGS & ADOPTION OF ORDINANCES**:

   AN ORDINANCE approving an intergovernmental agreement between Washington Parish Government and the City of Bogalusa for animal shelter and animal control services; authorizing the Fiscal Administrator to execute said agreement; and providing for related matters ***(Introduced by Councilwoman Kates)***

   AN ORDINANCE to approve the Planning & Zoning request to rezone 544 Martin Luther King Jr., Drive, Bogalusa, Louisiana from Commercial to Residential ***(Introduced by Councilwoman Kates)***

10. **Administrative Remarks**
11. **Council Remarks**
12. **Announcements**: Next Council Meeting will be held on **October 20, 2026.**
13. **Meeting Adjourned.**

Signed: _____

Carie Edwards, City Council Secretary
City of Bogalusa
214 Arkansas Street
985-732-6202

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Leslie Pittman at 985-732-6211 ext. 249 describing the assistance that is necessary.
As required by LA R.S. 42:14, the City Council will allow a public comment period at any point in the meeting prior to action on an agenda item upon which a vote is to be taken.
To watch Bogalusa City Council Meetings on Live Stream, go to Youtube.com/@CityofBogalusa or Facebook at Bogalusa City Council as per Louisiana Live Stream Law Act 539 R.S. 42:23 passed in 2024.
The foregoing City Council agenda is preliminary; a final agenda will be posted at City Hall no less than 24 hours prior to the City Council meeting as required by La. R.S. 42:19. The final agenda may also be amended by unanimous approval of the City Council members present at the City Council meeting.

Date: 08/10/2026

U.S. Small Business Administration

U.S. SMALL BUSINESS ADMINISTRATION
FACT SHEET - DISASTER LOANS

LOUISIANA Declaration #21662 & #21663
(Disaster: LA-20018)
Incident: TROPICAL STORM ARTHUR

occurring: ***June 17 through June 24, 2026***

in the ***Louisiana*** *parishes of:* ***Avoyelles, Lafourche, Pointe Coupee, St. Landry, St. Tammany & Terrebonne;***
for economic injury only in the contiguous ***Louisiana*** *parishes of:* ***Acadia, Assumption, Catahoula, Concordia, Evangeline, Iberville, Jefferson, Lafayette, LaSalle, Orleans, Rapides, St. Bernard, St. Charles, St. James, St. John the Baptist, St. Martin, St. Mary, Tangipahoa, Washington, West Baton Rouge & West Feliciana;***
and for economic injury only in the contiguous ***Mississippi*** *counties of:* ***Hancock & Pearl River***

Application Filing Deadlines:
Physical Damage: ***October 1, 2026*** **Economic Injury:** ***March 30, 2027***

If you are located in a declared disaster area, you may be eligible for financial assistance from the U.S. Small Business Administration (SBA).

What Types of Disaster Loans are Available?

- Business Physical Disaster Loans – Loans to businesses to repair or replace disaster-damaged property owned by the business, including real estate, inventories, supplies, machinery and equipment. Businesses of any size are eligible. Private, non-profit organizations such as charities, churches, private universities, etc., are also eligible.
- Economic Injury Disaster Loans (EIDL) – Working capital loans to help small businesses, small agricultural cooperatives, small businesses engaged in aquaculture, and most private, non-profit organizations of all sizes meet their ordinary and necessary financial obligations that cannot be met as a direct result of the disaster. These loans are intended to assist through the disaster recovery period.
- Home Disaster Loans – Loans to homeowners or renters to repair or replace disaster-damaged real estate and personal property, including automobiles.

What are the Credit Requirements?

- Credit History – Applicants must have a credit history acceptable to SBA.
- Repayment – Applicants must show the ability to repay all loans.

What are the Interest Rates?

By law, the interest rates depend on whether each applicant has Credit Available Elsewhere. An applicant does not have Credit Available Elsewhere when SBA determines the applicant does not have sufficient funds or other resources, or the ability to borrow from non-government sources, to provide for its own disaster recovery. An applicant, which SBA determines to have the ability to provide for his or her own recovery is deemed to have Credit Available Elsewhere. Interest rates are fixed for the term of the loan. The interest rates applicable for this disaster are:

Physical Damage Loan Types	No Credit Available Elsewhere	Credit Available Elsewhere
Home Loans	2.875%	5.750%
Business Loans	4.000%	8.000%
Non-Profit Organizations	3.625%	3.625%

Economic Injury Loan Types	No Credit Available Elsewhere	Credit Available Elsewhere
Businesses & Small Agricultural Cooperatives	4.000%	N/A
Non-Profit Organizations	3.625%	N/A

What are Loan Terms?

The law authorizes loan terms up to a maximum of 30 years. However, the law restricts businesses with credit available elsewhere to a maximum 7-year term. SBA sets the installment payment amount and corresponding maturity based upon each borrower's ability to repay. Borrowers may be required to provide collateral.

What are the Loan Amount Limits?

- Business Loans – The law limits business loans to $2,000,000 for the repair or replacement of real estate, inventories, machinery, equipment and all other physical losses. Subject to this maximum, loan amounts cannot exceed the verified uninsured disaster loss.
- Economic Injury Disaster Loans (EIDL) – The law limits EIDLs to $2,000,000 for alleviating economic injury caused by the disaster. The actual amount of each loan is limited to the economic injury determined by SBA, less business interruption insurance and other recoveries up to the administrative lending limit. EIDL assistance is available only to entities and their owners who cannot provide for their own recovery from non-government sources, as determined by the U.S. Small Business Administration.
- Business Loan Ceiling – The $2,000,000 statutory limit for business loans applies to the combination of physical, economic injury, mitigation and refinancing, and applies to all disaster loans to a business and its affiliates for each disaster. If a business is a major source of employment, SBA has the authority to waive the $2,000,000 statutory limit.
- Home Loans – SBA regulations limit home loans to $500,000 for the repair or replacement of real estate and $100,000 to repair or replace personal property. Subject to these maximums, loan amounts cannot exceed the verified uninsured disaster loss.

What Restrictions are there on Loan Eligibility?

- Uninsured Losses – Only uninsured or otherwise uncompensated disaster losses are eligible. Any insurance proceeds which are required to be applied against outstanding mortgages are not available to fund disaster repairs and do not reduce loan eligibility. However, any insurance proceeds voluntarily applied to any outstanding mortgages do reduce loan eligibility.
- Ineligible Property – Secondary homes, personal pleasure boats, airplanes, recreational vehicles and similar property are not eligible, unless used for business purposes. Property such as antiques and collections are eligible only to the extent of their functional value. Amounts for landscaping, swimming pools, etc., are limited.
- Noncompliance – Applicants who have not complied with the terms of previous SBA loans may not be eligible. This includes borrowers who did not maintain flood and/or hazard insurance on previous SBA loans.

Note: Loan applicants should check with agencies / organizations administering any grant or other assistance program under this declaration to determine how an approval of SBA disaster loan might affect their eligibility.

Is There Help with Funding Mitigation Improvements?

If your loan application is approved, you may be eligible for additional funds to cover the cost of improvements that will protect your property against future damage. Examples of improvements include retaining walls, seawalls, sump pumps, etc. Mitigation loan money would be in addition to the amount of the approved loan but may not exceed 20 percent of total amount of physical damage to real property, including leasehold improvements, and personal property as verified by SBA to a maximum of $500,000 for home loans. It is not necessary for the description of improvements and cost estimates to be submitted with the application. SBA approval of the mitigating measures will be required before any loan increase.

Is There Help Available for Refinancing?

- SBA can refinance all or part of prior mortgages that are evidenced by a recorded lien, when the applicant (1) does not have credit available elsewhere, (2) has suffered substantial uncompensated disaster damage (40 percent or more of the value of the property or 50% or more of the value of the structure), and (3) intends to repair the damage.
- Businesses – Business owners may be eligible for the refinancing of existing mortgages or liens on real estate, machinery and equipment, up to the amount of the loan for the repair or replacement of real estate, machinery, and equipment.
- Homes – Homeowners may be eligible for the refinancing of existing liens or mortgages on homes, up to the amount of the loan for real estate repair or replacement.

What if I Decide to Relocate?

You may use your SBA disaster loan to relocate. The amount of the relocation loan depends on whether you relocate voluntarily or involuntarily. If you are interested in relocation, an SBA representative can provide you with more details on your specific situation.

Are There Insurance Requirements for Loans?

To protect each borrower and the Agency, SBA may require you to obtain and maintain appropriate insurance. By law, borrowers whose damaged or collateral property is located in a special flood hazard area must purchase and maintain flood insurance. SBA requires that flood insurance coverage be the lesser of 1) the total of the disaster loan, 2) the insurable value of the property, or 3) the maximum insurance available.

Applications for disaster loans may be submitted online using the MySBA Loan Portal at https://lending.sba.gov or other locally announced locations. Please contact the SBA's Customer Service Center by email at disastercustomerservice@sba.gov or by phone at 1-800-659-2955 for further assistance. For people who are deaf, hard of hearing, or have a speech disability, please dial 7-1-1 to access telecommunications relay services.

RESOLUTION NO. _____
CITY OF BOGALUSA

_____
DATE

The following resolution was offered for final adoption by _____ and seconded by _____.

RESOLUTION
A RESOLUTION FOR THE CITY OF BOGALUSA RELATIVE TO THE LOUISIANA COMMUITY DEVELOPMENT BLOCK GRANT CLEARANCE PROGRAM

WHEREAS, the City of Bogalusa is eligible for a grant up to $750,000 and intends to apply to the State of Louisiana, Office of Community Development for Louisiana Community Development Block Grants for eligible activities for the demolition and clearance of blighted properties throughout the City; and

WHEREAS, this grant will require a large volume of paperwork from the City in an expedited manner; and

WHEREAS, the City has agreed to allocate funds for the procurement of administrative services for the FY2027 LCDBG Program; and

BE IT RESOLVED, that the City of Bogalusa will be responsible for all legal fees associated with the Louisiana Community Development Block Grant Clearance Program.

NOW THEREFORE BE IT RESOLVED, the City of Bogalusa Fiscal Administrator is hereby authorized and directed to sign and execute on behalf of the City of Bogalusa any and all contracts, declarations, applications, amendments, land purchase agreements, all other multi-party agreements and all other documents and paperwork necessary for the application, administration and closeout of a FY2027 Louisiana Community Development Block Grant Clearance Program on behalf of the City and any political sub-divisions thereof; and

The aforesaid resolution, having been submitted to a vote thereon was as follows:

Member	AYE	NAY	ABSENT	ABSTAIN
Penny Douglas, At-Large	___	___	_____	_____
Tamira Smith, At-Large	___	___	_____	_____
Gloria Kates, District A	___	___	_____	_____
Wilton Dunaway, District B	___	___	_____	_____
Shelby Temples, District C	___	___	_____	_____
Chanda Hillman, District D	___	___	_____	_____
Mark Irvine, District E	___	___	_____	_____

WHEREUPON, the resolution was declared adopted on the ____ day of _____, 2026.

Mark Irvine, President
Bogalusa City Council

Robert Neilson, Fiscal Administrator
City of Bogalusa, Louisiana

ATTEST:

Carie Edwards, Secretary
Bogalusa City Council

RESOLUTION NO._____
CITY OF BOGALUSA

_____
DATE

The following resolution was offered for final adoption by _____and seconded by _____.

RESOLUTION
A RESOLUTION TO HIRE AN ADMINISTRATIVE CONSULTANT FOR THE CITY OF BOGALUSA RELATIVE TO THE LOUISIANA DEVELOPMENT COMMUNITY BLOCK GRANT CLEARANCE PROGRAM

WHEREAS, the City certifies that it will pay all of the grant administrative costs associated with the implementation of the FY2027 LCDBG Clearance Program; such costs will include, but not be limited to application preparation fees, audit fees, advertising and publication fees, local staff time, workshop expenses, and/or administrative consultant fees. These fees shall not exceed the maximum allowable fees for such services allowed under the Louisiana Community Development Block Grant Program for professional administrative services that would otherwise be paid directly by the Office of Community Development. Administrative consulting service fees shall not exceed $45,000.00. Payment for these services shall be rendered in accordance with the City's contract with the administrative consultant.

WHEREAS, the administrative consultant selected to administer the LCDBG Clearance Program shall be Forte and Tablada, Inc. of Baton Rouge, LA.

NOW, THEREFORE BE IT RESOLVED, by the Council Members for the City of Bogalusa, in Regular Session convened, that the administrative fees for application preparation and consulting services be performed by Forte and Tablada, Inc.

This resolution offered by _____ and seconded by _____ and having been submitted to a vote, the vote thereon was as follows:

Members	AYE	NAY	ABSENT	ABSTAIN
Penny Douglas, At-Large	___	___	_____	_____
Tamira Smith, At-Large	___	___	_____	_____
Gloria Kates, District A	___	___	_____	_____
Wilton Dunaway, District B	___	___	_____	_____
Shelby Temples, District C	___	___	_____	_____
Chanda Hillman, District D	___	___	_____	_____
Mark Irvine, District E	___	___	_____	_____

PASSED AND ADOPTED at the City of Bogalusa, Louisiana, on this ____day of _____, 2026.

_____
Mark Irvine, President

Bogalusa City Council

_____

Robert Nelson, Fiscal Administrator
City of Bogalusa, Louisiana

ATTEST:

_____

Carie Edwards, Secretary
Bogalusa City Council

LCDBG CLEARANCE PROGRAM

FORTE & TABLADA

The LCDBG Clearance Program goal is to eliminate or aid in the prevention of slums or blighted properties including both residential and commercial properties. Forte & Tablada provides full cradle-to-grave grant administration services to help communities successfully navigate the application and project process.

STATE'S FUNDING ALLOCATION
$6 MILLION

FUNDING AMOUNTS PER APPLICANT

Minimum Grant Amount	$150,000
Towns & Villages Maximum	$500,000
Cities & Parishes Maximum	$750,000

ELIGIBLE USE OF FUNDS

- Site contamination testing
- Asbestos abatement & design
- Property demolition
- Disposal and removal

GRANT ADMINISTRATION FEES

Fees are paid by the Owner and range from $35,000 to $50,000 depending on project size and Applicant's prior CDBG program history.

ONE APPLICATION PER APPLICANT

- Properties must be privately owned
- All sites identified prior to submission
- No limit on number of structures identified
- Citizen Participation Plan & Public Hearings required
- Federal procurement guidelines must be followed

EXCLUDED ENTITLEMENT AREAS

Non-entitlement units of general local government only. Excludes:

- Alexandria
- Baton Rouge
- Bossier City
- Terrebonne Parish
- Hammond
- Jefferson Parish
- Kenner
- Lafayette Parish
- Lake Charles
- Monroe
- New Orleans
- St. Tammany Parish
- Shreveport
- Slidell
- Thibodaux

APPLICATION RATING CRITERIA

MAXIMUM OF 116 POINTS

✓ Impact to Low/Moderate Income Persons	100 PTS
✓ Prior Approval to Demolish All Structures	10 PTS
✓ Applicant Agrees to Pay Legal Fees	2 PTS
✓ Application Completeness	2 PTS
✓ Past Performance	2 PTS

Applications are rated community wide. LMI percentage is determined via census data. THE HIGHER THE LMI PERCENTAGE, THE HIGHER THE SCORE.

ELIGIBILITY THRESHOLDS

- Past LCDBG & CDBG-CV programs must be conditionally closed out
- All required reports and documents submitted within State timeframes
- Funds owed to HUD or State repaid or on satisfactory repayment plan
- Community not on OCD-LGA sanctioned communities list
- Ordinances and condemnation policy must be in place
- Resolution identifying all properties with prior demolition approval adopted
- Resolution adopted stating local government covers all legal fees

HOW FORTE & TABLADA HELPS – CRADLE TO GRAVE

BEFORE

- Local government compliance with all legal procedures
- Required ordinances must be passed.
- Properties must be formally condemned.
- Property owners must be notified
- Procurement of Firm to provide Asbestos Testing & Design

DURING

- State approves contractor procurement
- Monitor construction progress & grant schedule
- Environmental compliance monitored
- Payment processing & reimbursements
- State monitoring

AFTER

- No local govt improvements post-demo
- No program amendments without prior approval
- No properties added post-environmental
- Project closeout documentation to State
- Grant close-out and final reporting

GRANT ADMINISTRATION SERVICES

- Client evaluation & grant recommendations
- Grant/loan application preparation
- Procurement contracts
- Grant award & conditions management
- Bidding & contractor award assistance
- Environmental review
- Payment processing
- Project closeout

LCDBG COMPLIANCE SUPPORT

- Procurement & citizen participation
- State and Federal regulation compliance
- Legal & Condemnation procedures
- Record keeping and documentation standards
- Civil rights compliance (Section 3, 504/ADA, Fair Housing)
- State project on-site monitoring

COMPLETED PROJECTS

POINTE COUPEE PARISH

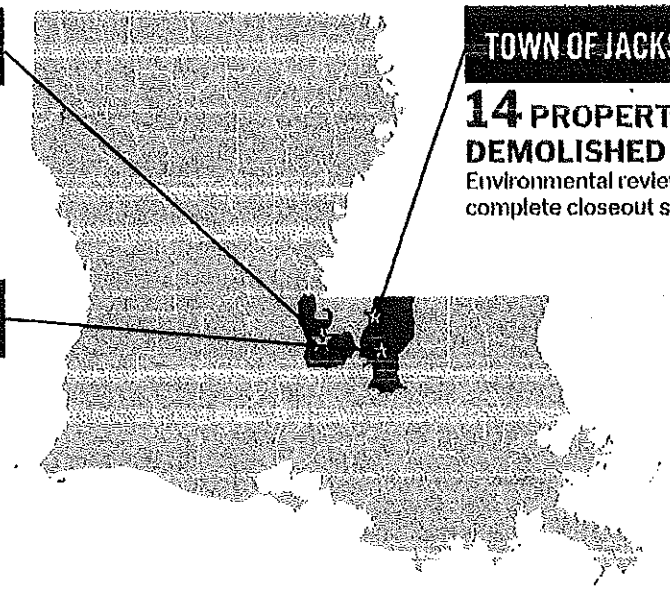
38 PROPERTIES DEMOLISHED

Full grant administration from application through project closeout.

CITY OF BAKER

13 PROPERTIES DEMOLISHED

Asbestos abatement, demolition bid support and compliance management.



TOWN OF JACKSON

14 PROPERTIES DEMOLISHED

Environmental review, procurement, and complete closeout services.

Gmail G Kates <wilkatgda@gmail.com>

Bogalusa Clearance Grant

1 message

Ashley Lormand <alormand@forteandtablada.com> Wed, Jul 15, 2026 at 2:31 PM
To: Gloria Kates for District A <wilkatgda@gmail.com>
Cc: Blanca Hillhouse <bhillhouse@forteandtablada.com>

Ms. Kates:

As discussed, attached you will find the following:

- A rejection letter from the State for the FY2023 program. The City did not publish the public notices in accordance with the program guidelines.
- Resolution of Properties from 2023 grant application
- Clearance Grant Program Information Sheet

In 2023 the State only allocated $500,000 to Cities. For the 2027 cycle Bogalusa would be allowed to apply for up to $750,000.

(For reference, another entity recently closed out their grant and had demolished almost 40 properties with $500,000 in grant funds.)

The City would be responsible for grant administrative fees up to $50,000 and any legal fees incurred.

In order to proceed with this grant, the City would need to pass resolutions to hire admin, pay legal costs, and resolution of prior approved properties.

Since the City conducted a public hearing in 2025 for the FY26/27 public facilities program which also covered the clearance program, NO PUBLIC HEARING WOULD BE REQUIRED.

Please let me know if the City would like to proceed with this application (due in early December).

Thanks.

Ashley Lormand
Grants Manager
9107 Interline Avenue
Baton Rouge, LA 70809
O: (225) 927-9321
www.forteandtablada.com





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3 attachments

Application Rejection Ltr.pdf
113K

Resolution-prior approval of properties.pdf
240K

Grant Clearance Sheet_Final.pdf
325K

Office of Community Development
State of Louisiana
Division of Administration

JOHN BEL EDWARDS
GOVERNOR

JAY DARDENNE
COMMISSIONER OF ADMINISTRATION

December 15, 2023

Honorable Tyrin Truong
Mayor, City of Bogalusa
202 Arkansas Avenue
Bogalusa, Louisiana 70429

RE: FY 2023 LCDBG Clearance Program

Dear Mayor Truong:

Our office received an application for the FY 2023 LCDBG Clearance Program. Unfortunately, the City did not meet the Citizen Participation requirements for the program as stated in the guidelines. The City of Bogalusa did not provide a copy of the second public notice notifying citizens that the application was published. The second notice must inform citizens of the proposed objectives, proposed activities, the location of the proposed activities, and the amounts to be used for each activity. Citizens must be given the opportunity to review the application and comment on the proposed application. The City is disqualified for the FY 2023 Clearance Program.

If you have any questions relative to the LCDBG requirements, please do not hesitate to call Kristie Galy, at (225) 342-7412.

Sincerely,

Traci Watts
Director, Louisiana Community
Development Block Grant Program

c: PEC, Administrative Consulting Firm
Kristie Galy, Office of Community Development
File: FY 2023, LCDBG Clearance, Application

RESOLUTION NO. 3044
CITY OF BOGALUSA
July 18, 2023
DATE

The following resolution was offered for final adoption by Councilman Levine and seconded by Councilwoman Keys.

RESOLUTION
A RESOLUTION FOR THE CITY OF BOGALUSA RELATIVE TO THE LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT CLEARANCE PROGRAM.

BE IT RESOLVED, that the City of Bogalusa will be responsible for all legal fees associated with the Louisiana Community Development Block Grant Clearance Program.

The aforesaid resolution, having been submitted to a vote thereon was as follows:

YEAS: 5 **NAYS:** 0 **ABSENT:** 2 **ABSTAIN:** 0

WHEREUPON, the resolution was declared adopted on the 18th day of July, 2023.

Kenny Douglas Vice-President
KENNY KELLIS, PRESIDENT
BOGALUSA CITY COUNCIL

TYRIN TRUONG, MAYOR
CITY OF BOGALUSA, LOUISIANA

ATTEST:
Brenda Ford
BRENDA FORD, CITY COUNCIL SECRETARY

RESOLUTION NO. 3046
CITY OF BOGALUSA
July 18, 2023
DATE

The following ordinance was offered for final adoption by Councilman Irvine and seconded by Councilwoman Kates.

RESOLUTION
A RESOLUTION AUTHORIZING THE MAYOR TO SIGN APPLICATION RELATIVE TO THE LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT CLEARANCE PROGRAM.

WHEREAS, the City of Bogalusa, is submitting an application for the FY2023 Louisiana Community Development Block Grants Clearance program for the removal of slum/blight properties.; and

WHEREAS, the City will receive points towards the application for Prior Approval to Demolish the structures included in the application.

WHEREAS, the City of Bogalusa has the proper Ordinances in place.

BE IT RESOLVED, that the City of Bogalusa has a list of properties and includes the following structures as part of the application.

1. Bogalusa, La 70427 1025 N. Royal St.
2. Bogalusa, La 70427 1107 Ann St.
3. Bogalusa, La 70427 1314 College St.
4. Bogalusa, La 70427 1208 Ann St.
5. Bogalusa, La 70427 931 Lincoln St.
6. Bogalusa, La 70427 1406 Dan St.
7. Bogalusa, La 70427 800 Main Street
8. Bogalusa, La 70427 1303 Dan St.
9. Bogalusa, La 70427 1417 Warren St.
10. Bogalusa La 70427 1104 Front St.
11. Bogalusa La 70427 1306 North Ave.
12. Bogalusa La 70427 1000 Warren St.
13. Bogalusa La 70427 1515 Van Buren St.
14. Bogalusa La 70427 1517 Van Buren St.
15. Bogalusa La 70427 1220 Redwood Ave.
16. Bogalusa La 70427 1100 Davenport Ave.
17. Bogalusa La 70427 608 Virginia Ave.
18. Bogalusa La 70427 1109 Jefferson St.
19. Bogalusa La 70427 1041 Avenue D.
20. Bogalusa La 70427 806 Ave. H.
21. Bogalusa La 70427 846 Ave. G.
22. Bogalusa La 70427 608 Ave. H.
23. Bogalusa La 70427 1537 Ave. E.
24. Bogalusa La 70427 709 Ave. B.
25. Bogalusa La 70427 709 Ave. D.

This Resolution having been submitted to a vote; the vote thereon was as follows:

Member	Aye	Nay	Absent	Abstain
Penny Douglas, At-Large	X			
Tamira Smith, At-Large	X			
Gloria Kates, District A	X			
Danielle Keys, District B	X			
Shelby Temples, District C			X	
Kenny Kellis, District D			X	
Mark Irvine, District E	X			

And the Resolution was declared adopted at a public meeting held on this, the 18th day of July, 2023.

Kenny Douglas Vice President
Kenny Kollis, President - Absent
Bogalusa City Council

Tyrin Truong, Mayor
City of Bogalusa, Louisiana

ATTEST:
Brenda Ford
Brenda Ford, City Council Secretary

ORDINANCE NO. _____
CITY OF BOGALUSA

_____
DATE

The following ordinance was offered for final adoption by _____ and seconded by _____.

ORDINANCE

AN ORDINANCE TO APPROVE THE PLANNING AND ZONING REQUEST TO REZONE 803 & 805 EAST 5TH STREET, BOGALUSA, LOUISIANA FROM RESIDENTIAL A-3 TO COMMERCIAL TO BE USED AS A CAR LOT

WHEREAS, the Planning and Zoning request to rezone from Residential R-3 to Commercial. See the attached Planning & Zoning Commission records.

WHEREAS, the property involved is fully described as follows:

LEGAL: ITEM 1: North 35 feet of Lot 33 and all of Lot 34 (except 2 ft. of South 65 feet) Block 23 (805 East 5th Street, Bogalusa LA 70427)

ITEM 2: South 65 feet of Lot 33 and East 2 feet of South 65 feet of Lot 34 Block 23 (803 East 5th Street, Bogalusa, LA 70427)

BE IT FURTHER ORDAINED, any and all ordinances and/or parts of ordinances in conflict herewith are hereby repealed. This ordinance is effective when passed by the Council and signed by the Fiscal Administrator. If not signed by the Fiscal Administrator, then it is effective as provided for in the Charter.

This Ordinance having been submitted to a vote, the vote thereon was as follows:

Member	Aye	Nay	Absent	Abstain
Penny Douglas, At-Large				
Tamira Smith, At-Large				
Gloria Kates, District A				
Wilton Dunaway, District B				
Shelby Temples, District C				
Chanda Hillman, District D				
Mark Irvine, District E				

And the Ordinance was declared adopted at a public meeting held on this, the _____ day of _____.

_____
Mark Irvine, President
Bogalusa City Council

_____
Robert Neilson, Fiscal Administrator
City of Bogalusa, Louisiana

Introduced: _____
Advertised: _____
Public Hearing: _____
Adopted: _____
Delivered to Mayor: _____ Hour: _____
Returned by Mayor: _____ Hour: _____
Published: _____

ATTEST:

_____
Carie Edwards, Secretary
Bogalusa City Council

REZONING REQUEST

Petitioner hereby respectfully requests that the Bogalusa Zoning District Map dated April 24, 1956, as amended, all as provided by Chapter 24 of the Bogalusa City Code, be further amended so as to change the official zoning designation of the following described property from:

Residential ~~A-3~~ ~~M-1~~ to commercial

Owner of Property Darrin Holmes

Address 42444 Cloverleaf Dr. Hammond, La. 70473

Phone 985-750-4114

Address of property 803 and 805 East 5th Street

Description of property (attach plat map)

Existing use of property Done (use to be a hotel and cafe)

Proposed use of property get avation license car lot

Existing use of adjacent property none

Comments

Signature of owner or representative Darrin A Holmes

Address of representative 42444 Cloverleaf dr. Hammond, La. 70473 Phone 985-750-4114

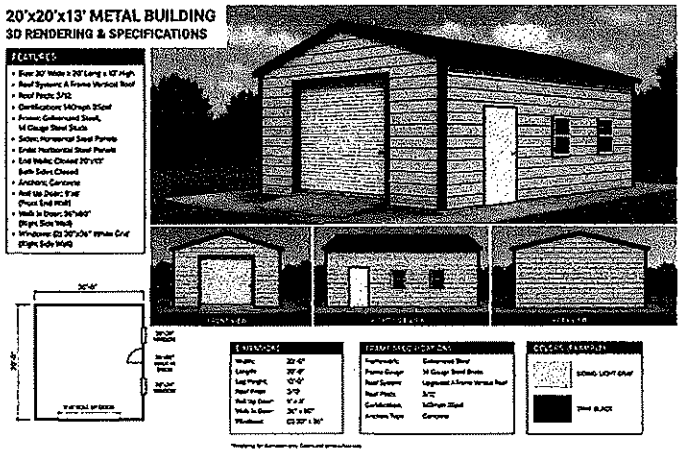
Action by Zoning Commission-

Date Introduced _____ Public Hearing Date _____

Publish dates _____, _____ & _____

Recommendation of Zoning Commission _____

Reason(s) _____


20'x20'x13' METAL BUILDING
3D RENDERING & SPECIFICATIONS

[redacted]

REZONING REQUEST

[illegible]

[illegible] Travis L. Holmes

[illegible]

[illegible]

Address of property [illegible]

[illegible] of property [illegible]

Existing use of property [illegible]

Proposed use of property [illegible]

Existing use of adjacent property [illegible]

Comments

Signature of owner or representative [illegible]

Address of representative [illegible] Phone [illegible]

Action by Zoning Commission-

Date introduced _____ Public Hearing Date _____

Public dates _____

Recommendation of Zoning Commission _____

Passed by _____

Travis L. Holmes
8701 Cheesybuck RD
Clinton, MD 20735
(571) 512-0177

Antwannette Welch
NOTARY PUBLIC
Prince George's County, Maryland
My Commission Expires 9/16/2029

State of Md County of Prince George's
The foregoing instrument was acknowledged before me
this 27 day of July 2026
by Travis Holmes
Notary Public
My Commission Expires 9/16/2029

[redacted]

City Of Bogalusa

Construction/Development Related Permit

BUILDING PERMIT APPLICATION

Property Address:
803 & 805 East 5th Street Bogalusa, La 70427

Type of Building:

Residential (Single Family) __

Residential (Two Family) ___

Residential (Half of Party Wall Double) __

Residential (Accessory Use) Commercial ___

(Multi-Family) Commercial ___

(Business Use) Commercial (Accessory Use) ✓

Non-Building Issues, i.e.___

State of md County of Prince Georges
The foregoing instrument was acknowledged before me
this 27 day of July 2024
by Travis Holmes
A Welch Notary Public
My Commission Expires 9/16/2029

Antwannette Welch
NOTARY PUBLIC
Prince George's County, Maryland
My Commission Expires 9/16/2029

APPLICATION INFORMATION

Applicant Identity: Owner ✓ Contractor ____ Other ____

Name Darrin A Holmes & Travis L Holmes

Address 43,444 cloverleaf Dr. Hammond L

City HAMMOND State LA Zip 70403

Phone 985-750-712 Email darinaholmes@aol.com

Travis L. Holmes
8701 Cherry Park Rd.
Clinton, MD 20735
(571) 512-0177
TRAVISLHolmes@icloud.com

COPY CERTIFICATION BY DOCUMENT CUSTODIAN

Original Document Custodian

On this 27th day of July, 2026, I, TRAVIS L. HOLMES (print custodian name) hereby swear (or affirm) that the attached exact, unaltered reproduction of Drivers License (type of document) is a true, correct and complete of the original document in my custody or control.

[signature]
Signature of Original Document Custodian

8701 Cherrybark RD
Clinton, MD 20735
Document Custodian's Address

Notary Section

State of: Maryland
County of: Prince George's

Subscribe and sworn to (or affirmed) before me on this 27th day of July, 2026, by, Travis Holmes (custodian's name) proved to me on the basis of satisfactory evidence to the person(s) who appeared before me.

A Welch
Notary Public

NOTARY SEAL
Antwannette Welch
NOTARY PUBLIC
Prince George's County, Maryland
My Commission Expires 9/16/2029

Optional Information

For Driver Licenses or US Passports only. If photocopy needed, place original document here then copy; or attach this form to copy of original document.

This form is not for use for vital records such as birth, marriage and death certificates; or public records such as baptism records, SSI card, diplomas or school records, professional licenses, tourist passports, credit or department store cards. *The original of these documents are held by local agencies. Client must seek a certified copy from holding agency.*

Document Type: Driver License
Issued By: Maryland
Date Issued: 11/20/2025
Expiration Date: 12/26/2033
Number of pages: 1
(not including this certification)
Custodian is representing:
Self/Other Self

Travis L. Holmes

8701 Cherrybark RD

Clinton, MD 20735

July 27, 2026

City of Bogalusa

Bogalusa, LA 70427

To Whom It May Concern:

With this letter I would like to make it known that I grant Darrin A. Holmes permission to erect a building at the jointly owned property address(es): 803 & 805 East 5th Street, Bogalusa, LA 70427.

Please find notarized copies of my driver's license, City of Bogalusa Construction/Development Related Permit, and Rezoning Request attached.

Sincerely,

Travis L. Holmes

State of MD County of Prince George's
The foregoing instrument was acknowledged before me
this 27 day of July 2026
by Travis Holmes
A Welch Notary Public
My Commission Expires 9/10/2029

Antwannetta Welch
NOTARY PUBLIC
Prince George's County, Maryland
My Commission Expires 9/10/2029

AFFIDAVIT OF SMALL SUCCESSION
OF
ELLIS HOLMES
(hereinafter sometimes referred to as the "Deceased")

BE IT KNOWN, that on the days, month and year hereinafter set forth,

BEFORE THE UNDERSIGNED NOTARY PUBLIC, duly commissioned and qualified in and for the Parish and States hereinabove set forth, and in the presence of the witnesses hereinafter named and undersigned, personally came and appeared:

DARRIN HOLMES, TRAVIS HOLMES AND JOHN DOWNEY

(hereinafter collectively and individually referred to as "Affiant") all of whom are of the full age of majority, who, after being duly sworn, did depose and say that:

(1) Ellis Holmes died on the 13th day of OCTOBER, 1988, while domiciled in Washington Parish, Louisiana.

(2) Ellis Holmes died intestate.

(3) Ellis Holmes was married to Margaret Holmes at the time of his death. Margaret Holmes is now deceased. His last residence was at 1732 North Avenue, Bogalusa, LA 70427.

(4) The names, relationship to the Deceased, and last known address of the only heirs of the Deceased are as follows:

(a) Darrin Holmes, Grandchild
42444 CLOVERLEAF DR
HAMMOND, LA 70403

(b) Travis Holmes, Grandchild
8701 CHERRYBARK RD
CLINTON, MD 20735

(c) John Downey, Grandchild
812 Redwood Avenue
Bogalusa, LA 70427

Ellis Holmes had five children, namely: Alia Holmes, Janice Holmes, James Holmes, Jeffery Holmes and Mary Holmes, all of whom are Deceased. Alia Holmes, Janice Holmes, James Holmes and Jeffery Holmes did not have any children, biological or adopted. Mary Holmes had three children, namely: Darrin Holmes, Travis Holmes and John Downey, all of whom have survived the Deceased. The Deceased did not have any other children, nor did he/she adopt anyone.

(5) The Deceased owned no immovable property other than "small succession immovable property" as defined by La. Code Civ. Proc. art. 3431.

(6) The property owned by the Deceased at the time of their deaths is more particularly described as follows, to-wit:

Immovable Property:
ITEM 1:
North 35 feet of Lot 33 and all of Lot 34 (Except 2 ft. of South 65 feet) Block 23 L.A. Pierce Revised Addition
Municipal Address: 805 East 5th Street, Bogalusa, LA 70427
Value: $2,400.00

ITEM 2:
South 65 feet of Lot 33 and East 2 feet of South 65 feet of Lot 34 Block 23 L.A. Pierce Revised (Less R/W)
Municipal Address: 803 East 5th Street, Bogalusa, LA 70427
Value: $2,400.00

ITEM 3:
One (1) Lot, 83.7 by 100 feet in Section 40. ADDRESS: 1732 NORTH AVENUE, BOGALUSA, LA
Value: $1,200.00

The aggregate value of all of the Deceased's property, both movable and immovable, is $6,000.00.

Darrin Holmes, Travis Holmes and John Downey, as the sole surviving heirs of Ellis Holmes, are each entitled to an undivided one-third ownership interest in and to all of the property belonging to Ellis Holmes.

(7) There is no need for an administration of this estate.

(8) Affiant understands and affirms under penalty of perjury that if Affiant is an heir, Affiant accepts the succession of the deceased. Affiant further acknowledges and affirms under penalty of perjury that Affiant executes this document after having read the document line-by-line, that Affiant understands the legal significance of this document, that the information contained in this Affidavit is true, correct and complete to the best of Affiant's knowledge, information, and belief, and that Affiant executes this document knowingly, freely and voluntarily and without any coercion or reservation whatsoever.

(9) Affiant understands that Article 3434 of the LA Code of Civil Procedure (1) instructs all banks, financial institutions, trust companies, warehousemen or other depository, or any person having property in his possession or under his control, upon receipt of a multiple original of this Affidavit, to pay or deliver any money or property of the deceased, as more particularly described herein, to the heirs of the deceased, in the percentages listed herein; (2) instructs any domestic or foreign corporation, and the transfer agent for such corporation, upon receipt of a multiple original of this Affidavit, to transfer any stock or registered bonds in the name of the deceased and described herein, to the heirs of the deceased, in the percentages listed herein; and (3) provides that receipt of such money or property by the heir(s) named herein constitutes a full release and discharge of the payor for the payment of money or delivery of property made under the provisions of said Article 3434.

(10) The making of or swearing to a false affidavit is punishable by civil and criminal penalties under Louisiana law.

(11) **Affiant hereby takes cognizance that no title examination has been made on the herein described property in connection with this Affidavit and Affiant does hereby relieve and release me, Notary, from any and all liability in connection with any title defects which might have been disclosed by such title examination.**

PARISH OF WASHINGTON
STATE OF LOUISIANA

THUS DONE AND SIGNED, on the 22nd day of MAY, 2026, in the presence of the undersigned competent witnesses of lawful age, who have signed their names with the said parties, and me, Notary, after due reading of the whole.

WITNESSES:

Print Name: ASHLEY SIMMONS

JOHN DOWNEY

Print Name: JUDI MICKENHEIM

NOTARY PUBLIC

OFFICIAL SEAL
JASON S. MICKENHEIM
BAR ROLL # 30635
STATE OF LOUISIANA
PARISH OF EAST BATON ROUGE
Commissioned for Life

PARISH OF WASHINGTON
STATE OF LOUISIANA

THUS DONE AND SIGNED, on the 26th day of JUNE, 2026, in the presence of the undersigned competent witnesses of lawful age, who have signed their names with the said parties, and me, Notary, after due reading of the whole.

WITNESSES:

Print Name: Michelle W. Holmes

DARRIN HOLMES

Print Name: Ashley Simmons

NOTARY PUBLIC

OFFICIAL SEAL
JASON S. MICKENHEIM
BAR ROLL # 30635
STATE OF LOUISIANA
PARISH OF EAST BATON ROUGE
Commissioned for Life

COUNTY/PARISH OF Prince George's

STATE OF Maryland

THUS DONE AND SIGNED, on the ___ day of _____, 2026, in the presence of the undersigned competent witnesses of lawful age, who have signed their names with the said parties, and me, Notary, after due reading of the whole.

WITNESSES:

Print Name: Antoinette Welch

TRAVIS HOLMES

Print Name: Amber Smith

NOTARY PUBLIC

STARR CUNNINGHAM
NOTARY
EXPIRES:
05/04/2027
PUBLIC
PRINCE GEORGE'S COUNTY, MD

ACT OF DONATION

STATE OF LOUISIANA
PARISH OF WASHINGTON

BE IT KNOWN that, on the day(s), month(s) and year hereinafter set forth, before the undersigned Notaries Public, duly commissioned and qualified, and in the presence of the witnesses hereinafter named and undersigned, personally came and appeared:

JOHN DOWNEY, JR., a man of the full age of majority, dealing herein with his separate property, and domiciled in the Parish of Washington, State of Louisiana, with a mailing address declared to be 812 REDWOOD AVE. BOGALUSA, LA 70427;

who declared that in consideration of the affection he has for his brothers, by these presents he does hereby irrevocably give, grant, donate inter vivos and set over unto:

DARRIN HOLMES, a man of the full age of majority, domiciled in the Parish of Tangipahoa, State of Louisiana, with a mailing address declared to be 13444 CLOVERLEAF DR., HAMMOND, LA 70403;and

TRAVIS HOLMES, a man of the full age of majority, dealing herein with his separate property, and domiciled in the Parish of Washington, State of Louisiana, with a mailing address declared to be 8701 CHERRY BARK RD, CLINTON, MD 20735;

all of his rights and ownership interest in and to the following described immovable property, including any improvements thereon, situated in Washington Parish, Louisiana described more particularly as follows:

ITEM 1:
North 35 feet of Lot 33 and all of Lot 34 (Except 2 ft. of South 65 feet) Block 23 L.A. Pierce Revised Addition
Municipal Address: 805 East 5th Street, Bogalusa, LA 70427

ITEM 2:
South 65 feet of Lot 33 and East 2 feet of South 65 feet of Lot 34 Block 23 L.A. Pierce Revised (Less R/W)
Municipal Address: 803 East 5th Street, Bogalusa, LA 70427

ITEM 3:
One (1) Lot, 83.7 by 100 feet in Section 40.

The parties hereto take cognizance that no title examination has been made on the herein described property in connection with this Act and the parties do hereby relieve and release me, Jason S. Mickenheim, from any and all liability in connection with any and all title defects which might have been disclosed by such title examination.

And now the said DARRIN HOLMES and TRAVIS HOLMES, do hereby personally appear in the presence of the undersigned witnesses and Notary Public, and accept the said donation made to them aforesaid, for themselves, their heirs, successors and assigns, and acknowledges due delivery and possession of the above described property so donated to them.

All agreements and stipulations herein contained shall be binding upon the heirs, successors, and assigns of the respective parties.

PARISH OF WASHINGTON
STATE OF LOUISIANA

THUS DONE AND SIGNED, on the 22nd day of MAY, 2026, in the presence of the undersigned competent witnesses of lawful age, who have signed their names with the said parties, and me, Notary, after due reading of the whole.

WITNESSES:

Print Name: ASHLEY SIMMONS

Print Name: JUDI MICKENHEIM

JOHN DOWNEY

NOTARY PUBLIC

OFFICIAL SEAL
JASON S. MICKENHEIM
BAR ROLL # 30635
STATE OF LOUISIANA
PARISH OF EAST BATON ROUGE
Commissioned for Life

PARISH OF WASHINGTON
STATE OF LOUISIANA

THUS DONE AND SIGNED, on the 26th day of JUNE, 2026, in the presence of the undersigned competent witnesses of lawful age, who have signed their names with the said parties, and me, Notary, after due reading of the whole.

WITNESSES:

Print Name: Michelle W. Holmes

Print Name: Ashley Simmons

DARRIN HOLMES

NOTARY PUBLIC

OFFICIAL SEAL
JASON S. MICKENHEIM
BAR ROLL # 30635
STATE OF LOUISIANA
PARISH OF EAST BATON ROUGE
Commissioned for Life

COUNTY/PARISH OF Prince George's

STATE OF Maryland

THUS DONE AND SIGNED, on the 28th day of May, 2026, in the presence of the undersigned competent witnesses of lawful age, who have signed their names with the said parties, and me, Notary, after due reading of the whole.

WITNESSES:

Print Name: Antoinette Welch

TRAVIS HOLMES

Print Name: Amber Smith

NOTARY PUBLIC

STARR CUNNINGHAM NOTARY PUBLIC EXPIRES: 05/04/2027 PRINCE GEORGE'S COUNTY, MD

№ 9523

Bogalusa, La., July 13, 2026

Received From _____

For City License _____ $_____

For Water and/or Sewer Connection _____ $_____

For City Tax _____ $_____

For Payment on Cemetery Lot _____ $_____

For Rezoning Request Application Fee $250.00

CITY OF BOGALUSA

By Keyatra Henry P+Z Secretary
City Collector

CITY OF BOGALUSA

PLANNING & ZONING COMMISSION

OFFICIAL MEETING MINUTES

Date: August 11, 2026

Time: 10:00 A.M.

Location: City Hall Council Chambers

1. Call to Order

Called to order at 10:00 A.M. by Chairperson Dena Willett.

2. Invocation

The invocation was given by Gladys Lampton

3. Roll Call

Roll call - Secretary Kenyatta Henry.

Commissioners Present:

Dena Willett, Chairperson

Debbie McCloud

Tiyu Yayu

Gladys Lampton

Cristi Tanner

Ellen Hopgood

Kenyatta Henry, Secretary

A quorum was present

Commissioners Absent:

Elbert Buckley

Patricia Keller

4. Review and Approval of Minutes

Debbie McCloud made motion to approve July 14, 2026 meeting minutes. Motion seconded by Chairperson Dena Willett. Motion carried unanimously.

5. New Business

- Introduction of Rezoning request for Rezoning of Commercial to Residential for Apartments 544 MARTIN LUTHER KING JR. DRIVE representative Katrina Dillon, Bennie McGehee, Lamont Branford, zoning A-3 RESIDENTIAL, 5 units, parking spaces, neighbors, 1 common laundry space, entry & exit doors, windows, access to units, main hallway, doors.
- Introduction of Rezoning of Residential to Commercial for a Car Lot 803/805 EAST 5TH STREET with concerns about metal buildings being allowed, will it face Sullivan Dr. or East 5th Street for the facade, what are the setbacks, BUSINESS in RESIDENTIAL, car lot in RESIDENTIAL on Sullivan Drive currently, layout plans, is the house included, how many cars total, benefit for neighborhood, signed off by both property owners?

6. Open Discussion

- Suggestions that Sullivan Drive should be **B-BUSINESS** due to the mixture of **BUSINESS** and **RESIDENCES** along **SULLIVAN DRIVE**, **MASTER PLAN** for façade and appearance, traffic study, maintain charm of **SULLIVAN DRIVE**, annex for developments the front door of **SULLIVAN DRIVE**, separate process for CAROLINA, LOUISIANA AVE., and SULLIVAN DRIVE for development and façade, SULLIVAN DRIVE aesthetics for Master Plan, form committees for **District A-E** with assistance from COMMUNITY LEADERS, individual district meetings, guidance for Master Plan,.
- Bogalusa Historical Cultural District Lieu. Nungesser, Louisiana Cultural District Map, Francessca Vega for Bogalusa Historic District @ 225-342-8161

7. Adjournment

There being no further business to come before the Commission, meeting adjourned at 10:57 AM.

CITY OF BOGALUSA

PLANNING & ZONING COMMISSION

OFFICIAL MEETING MINUTES

Date: September 8, 2026

Time: 10:00 A.M.

Location: City Hall Council Chambers

1. Call to Order

Called to order at 10:06 A.M. by Chairperson Dena Willett.

2. Invocation

The invocation was given by Kenyatta Henry

3. Roll Call

Roll call - Secretary Kenyatta Henry

Commissioners Present:

Dena Willett, Chairperson

Debbie McCloud

Cristi Tanner

Ellen Hopgood

Patricia Keller

Kenyatta Henry, Secretary

A quorum was present

Commissioners Absent:

Elbert Buckley

Tiyu Yayu

Gladys Lampton

4. Review and Approval of Minutes

Dena Willett made motion to approve August 11, 2026 meeting minutes. Corrections noted to a suggestion for Sullivan Drive to be rezoned B-BUSINESS, correction of the word Culture to Cultural in the OPEN DISCUSSION. Motion to approve meeting minutes by Chairperson Dena Willett. Motion seconded by Ellen Hopgood. Motion carried unanimously.

5. New Business

- Introduction for New Construction of a Restaurant/Concession Stand 508 EAST 4TH STREET, commercial land lease with Bryan Genco, proposal for 30 x 30 metal building for storage that will convert to a restaurant, corrected application is needed, zoning currently COMMERCIAL, blank lot with concrete slab, review for the start of NEW BUSINESSES construction in the City of Bogalusa, walk-up restaurant with covered waiting area and seating , serve boiled foods, turkey wings, etc., is business recreational due coin operated games is in the lease agreement, no; standard on all applications per the owner, parking space, land size, setbacks, falls under C-COMMERCIAL, 2 parking spots required, is handicapped parking spaces included, fire marshal clearance, health department, address different on website and in person, exact property address in photos on CODE ENFORCEMENT files, 506 building beside property previously addressed separately.
- Vote for REZONING from COMMERCIAL to RESIDENTIAL for Apartments 544 MARTIN LUTHER KING JR. DRIVE, 5 units with separate kitchen spaces confirmed with drawing corrections for clarification, parish has application, and responsible for building codes, etc. start and end of the project for time frame not confirmed, ready to start. Motion to vote and approve by Dena Willett. Motion seconded by Debbie McCloud, Ellen Hopgood, Cristi Tanner, Patricia Keller. Motion carried unanimously.
- Vote for REZONING from RESIDENTIAL to COMMERCIAL for a Car Lot 803/805 EAST 5TH STREET. Business to face Sullivan Drive on printout, 4 vehicles total, setbacks to be verified, Sullivan Drive setbacks regulated by state of Louisiana not City of Bogalusa, make owner aware of required setbacks between two properties, lot size for Bogalusa, confirmed 3 parcels for owner, questions about nearby houses, 805 E 5th Street has house shown on map, confirmations about FAÇADE and compliance for appearance and esthetics according to pictures, Governed for compliance by ORDINANCES such as FAÇADE ORDINANCE that will have to be adhered to, enforced by CODE ENFORCEMENT for compliance with city ordinances and PARISH BUILDING DEPARTMENT for building code, possible new ordinance for FAÇADE compliance that will include colors, landscape, esthetically

pleasing, vote for zoning only will have to come back for building and sign, survey questions of the area?, notices posted 2 weeks before in July and August for rezoning informing citizens to be present for opinions, etc. concerns about selling the property or making it a gas station, fuel deposits, etc., in the area, owner must comply with what was submitted and approved on the application, all NEW BUSINESS will still have to be approved with the City of Bogalusa Planning and Zoning Commission and Council, Dena Willett made a motion to vote and APPROVE on the REZONING of the property only. Patricia Kellar seconded the motion. Unanimous decision by the board, physical address at E 5th Street which is the side street, Revised approval with recommendations by the Dena Willett to address the business on the street it faces, which is Sullivan Dr., located in DISTRICT A.

6. Open Discussion

- Discussed **Master Plan** with Bob Nielson about cost and need for it to get funding and grants for projects for City of Bogalusa, potential cost of 10K, Skylar on 8/14 texted Cristi about an Entergy grant that was applied for that takes about 4-6 weeks for approval in the amount of 5K and City of Bogalusa would match 5K for the Master Plan with Steven Villavaso, get it in writing clear instructions for what is needed and wanted for sake of cost, did Orleans Parish Master Plan for 100K, must be licensed, start with main corridors, then parks, etc., master plan developed in neighboring town of Franklinton by Steven Villavaso, potential copy of Franklinton Master Plan as an guideline to, Franklinton designing an industrial park, revenue leaving Bogalusa going to Franklinton, possible businesses to come for Franklinton that will further reduce revenue for the City of Bogalusa, outside of the master plan to make Bogalusa aesthetically pleasing, start with what is listed in the Ordinances to get the city cleaned up for Bogalusa with specific advantages for the highway to come in Bogalusa, cleanup major corridors, with recommendations for Sullivan Drive., follow up with Mrs. Gloria for grants for MASTER PLAN and prices that our neighboring town paid.

7. Adjournment

There being no further business to come before the Commission, meeting adjourned at 11:04 AM.

ORDINANCE NO. _____
CITY OF BOGALUSA

_____
Date

The following ordinance was offered for final adoption by _____ and seconded by _____.

ORDINANCE
AN ORDINANCE AUTHORIZING THE BOGALUSA FIRE DEPARTMENT TO USE THE PROPERTY LOCATED IN THE EMPTY FIELD ACROSS FROM 599 INDUSTRIAL PARKWAY DRIVE, BOGALUSA LOUISIANA FOR TRAINING PURPOSES

WHEREAS, the Bogalusa Fire Department requires a suitable location to conduct training exercises and maintain the readiness of its personnel; and

WHEREAS, the property located in the empty field across from 599 Industrial Parkway Drive, Bogalusa Louisiana has been identified for use by the Bogalusa Fire Department for training purposes; and

WHEREAS, the City Council finds that such use serves the public interest and promotes the safety and welfare of the citizens of Bogalusa.

NOW, THEREFORE, BE IT ORDAINED, that any and all ordinances and/or parts of ordinances to conflict herewith are hereby repealed. This ordinance is effective when passed by the City Council and signed by the Fiscal Administrator. If not signed by the Fiscal Administrator, then it is effective as provided for in the Bogalusa charter.

This ordinance, having been submitted to a vote, the vote thereon was as follows:

Members	AYE	NAY	ABSENT	ABSTAIN
Penny Douglas, At-Large	___	___	_____	_____
Tamira Smith, At-Large	___	___	_____	_____
Gloria Kates, District A	___	___	_____	_____
Wilton Dunaway, District B	___	___	_____	_____
Shelby Temples, District C	___	___	_____	_____
Chanda Hillman, District D	___	___	_____	_____

And the ordinance was declared adopted at a public meeting, held on this, the ___ day or _____, 2026.

_____

Across the street from 599 Industrial Parkway Drive in the Bogalusa Industrial Park to be used by the Bogalusa Fire Department for training purposes.







Ordinance No. _____
City of Bogalusa

_____
Date

The following Ordinance was offered for adoption by _____ and seconded by _____.

ORDINANCE
AN ORDINANCE APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN WASHINGTON PARISH GOVERNMENT AND THE CITY OF BOGALUSA FOR ANIMAL SHELTER AND ANIMAL CONTROL SERVICES; AUTHORIZING THE FISCAL ADMINISTRATOR TO EXECUTE SAID AGREEMENT; AND PROVIDING FOR RELATED MATTERS

WHEREAS, Washington Parish Government owns and operates the Washington Parish Animal Shelter ("WPAS") and provides animal sheltering and related services within Washington Parish; and

WHEREAS, the City of Bogalusa has responsibilities for animal control matters arising within the corporate limits of the City of Bogalusa; and

WHEREAS, Washington Parish Government and the City of Bogalusa desire to cooperate in providing animal sheltering support and animal control services for animals originating within the corporate limits of the City of Bogalusa; and

WHEREAS, the proposed Intergovernmental Agreement establishes the respective duties and responsibilities of Washington Parish Government, the Washington Parish Animal Shelter, and the City of Bogalusa, including the assignment of a city-employed Animal Control Officer and the provision of shelter space and related animal care services by WPAS; and

WHEREAS, the Agreement provides that the City shall remain responsible for the employment-related costs, workers' compensation, vehicle, fuel, equipment, uniforms, training, and other costs associated with the City Animal Control Officer, except as otherwise agreed in writing; and

WHEREAS, Article VII, Section 14(C) of the Louisiana Constitution authorizes the State and its political subdivisions, for a public purpose, to engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation, or individual; and

WHEREAS, the Bogalusa City Council finds that the cooperative provision of animal control and sheltering services promotes public safety, humane animal care, rabies control, efficient use of governmental resources, and the health and welfare of the citizens of the City of Bogalusa and therefore serves a valid public purpose.

NOW, THEREFORE, BE IT ORDAINED, by the City Council of Bogalusa, governing authority of the City of Bogalusa, Louisiana, that the Intergovernmental Agreement between the

City of Bogalusa and Washington Parish Government for Animal Shelter and Animal Control Services is hereby approved.

NOW, THEREFORE, BE IT FURTHER ORDAINED, that the Fiscal Administrator is hereby authorized and empowered, on behalf of the City of Bogalusa, to execute the Intergovernmental Agreement and any documents reasonably necessary to carry out its terms and purposes.

NOW, THEREFORE, BE IT FURTHER ORDAINED, that nothing contained herein shall authorize the expenditure of City of Bogalusa funds beyond amounts lawfully budgeted and appropriated or otherwise authorized by the Bogalusa City Council.

NOW, THEREFORE, BE IT FURTHER ORDAINED, that any and all ordinances and/or parts of ordinances to conflict herewith are hereby repealed. This ordinance is effective when passed by the City Council and signed by the Fiscal Administrator. If not signed by the Fiscal Administrator, then it is effective as provided for in the Bogalusa City Charter.

WHEREUPON, the above and foregoing having been submitted to a vote on this, the ___ day of _____, 2026, the vote thereupon resulted as follows:

Member	AYE	NAY	ABSENT	ABSTAIN
Penny Douglas, At-Large	___	___	_____	_____
Tamira Smith, At-Large	___	___	_____	_____
Gloria Kates, District A	___	___	_____	_____
Wilton Dunaway, District B	___	___	_____	_____
Shelby Temples, District C	___	___	_____	_____
Chanda Hillman, District D	___	___	_____	_____
Mark Irvine, District E	___	___	_____	_____

And this Ordinance was declared adopted at a public meeting held on this, the ___ day of _____, 2026.

_____

Mark Irvine, President
Bogalusa City Council

_____

Robert Neilson, Fiscal Administrator
City of Bogalusa, Louisiana

Introduced:_____
Advertised:_____
Public Hearing:_____
Adopted:_____
Delivered to Fiscal Administrator:_____ Hour: _____

Returned by Fiscal Administrator:_____ Hour: _____
Published:_____

ATTEST:

_____

Carie Edwards, Secretary
Bogalusa City Council

STATE OF LOUISIANA

PARISH OF WASHINGTON

RESOLUTION NO. 26-1527

A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN WASHINGTON PARISH GOVERNMENT AND THE CITY OF BOGALUSA FOR ANIMAL SHELTER AND ANIMAL CONTROL SERVICES; AUTHORIZING THE PARISH PRESIDENT TO EXECUTE SAID AGREEMENT; AND PROVIDING FOR RELATED MATTERS

WHEREAS, Washington Parish Government owns and operates the Washington Parish Animal Shelter ("WPAS") and provides animal sheltering and related services within Washington Parish; and

WHEREAS, the City of Bogalusa has responsibilities for animal control matters arising within the corporate limits of the City of Bogalusa; and

WHEREAS, Washington Parish Government and the City of Bogalusa desire to cooperate in providing animal sheltering support and animal control services for animals originating within the corporate limits of the City of Bogalusa; and

WHEREAS, the proposed Intergovernmental Agreement establishes the respective duties and responsibilities of Washington Parish Government, the Washington Parish Animal Shelter, and the City of Bogalusa, including the assignment of a city-employed Animal Control Officer and the provision of shelter space and related animal care services by WPAS; and

WHEREAS, the Agreement provides that the City shall remain responsible for the employment-related costs, workers' compensation, vehicle, fuel, equipment, uniforms, training, and other costs associated with the City Animal Control Officer, except as otherwise agreed in writing; and

WHEREAS, Article VII, Section 14(C) of the Louisiana Constitution authorizes the State and its political subdivisions, for a public purpose, to engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation, or individual; and

WHEREAS, the Washington Parish Council finds that the cooperative provision of animal control and sheltering services promotes public safety, humane animal care, rabies control, efficient use of governmental resources, and the health and welfare of the citizens of Washington Parish and therefore serves a valid public purpose.

BE IT RESOLVED by the Washington Parish Council, governing authority of Washington Parish, Louisiana, that the Intergovernmental Agreement between Washington Parish Government and the City of Bogalusa for Animal Shelter and Animal Control Services is hereby approved.

BE IT FURTHER RESOLVED that Parish President Ryan Seal is hereby authorized and empowered, on behalf of Washington Parish Government, to

execute the Intergovernmental Agreement and any documents reasonably necessary to carry out its terms and purposes.

BE IT FURTHER RESOLVED that nothing contained herein shall authorize the expenditure of Parish funds beyond amounts lawfully budgeted and appropriated or otherwise authorized by the Washington Parish Council.

The above foregoing, having been submitted to a vote thereupon resulted as follows:

YEAS: (5) McMasters, Culpepper, Rice, Wagner, Harry

NAYS: ( )

ABSENT: (2) King, Branch

ABSTAIN: ( )

The resolution was declared adopted on the 24th day of August 2026.

WASHINGTON PARISH COUNCIL
By: Reginald McMasters
Reginald McMasters, Chairman

WASHINGTON PARISH GOVERNMENT
By: Ryan Seal
Ryan Seal, President

CERTIFICATION

I, JESSE APPLEWHITE, CLERK TO THE WASHINGTON PARISH COUNCIL, do hereby certify that this is a true and correct copy of the Resolution adopted by the Washington Parish Council, in regular session convened on the 24th day of August 2026, at which meeting a quorum was present.

Jesse Applewhite
Jesse Applewhite, Clerk
Washington Parish Council

INTERGOVERNMENTAL AGREEMENT
BETWEEN
WASHINGTON PARISH GOVERNMENT
AND
THE CITY OF BOGALUSA
FOR ANIMAL SHELTER AND ANIMAL CONTROL SERVICES

This Intergovernmental Agreement (the "Agreement") is entered into by and between Washington Parish Government ("Parish" or "WPG"), acting through the Washington Parish President, the Washington Parish Animal Shelter ("WPAS"), and the City of Bogalusa ("City"), acting through its duly authorized officials. WPG and the City may be referred to individually as a "Party" and collectively as the "Parties."

I.PURPOSE AND PUBLIC PURPOSE

The purpose of this Agreement is to establish the duties, responsibilities, and procedures under which the Parties will cooperate to provide animal sheltering support and animal control services for animals originating within the corporate limits of the City of Bogalusa. The Parties acknowledge that this Agreement serves a public purpose by promoting public safety, humane animal care, rabies control, and efficient delivery of local governmental services.

II.AUTHORITY

This Agreement is intended to be an intergovernmental agreement and cooperative endeavor between local governmental entities as permitted by applicable law, including Article VII, Section 14(C) of the Louisiana Constitution, and other applicable state and local law. Nothing herein shall be construed to require either Party to perform any act prohibited by federal or state law, or by applicable ordinance.

III. SCOPE OF SERVICES AND GENERAL STANDARD

The services contemplated by this Agreement include animal shelter management, animal shelter operations, animal intake documentation, animal control support, coordination with law enforcement and public health authorities, and related duties described herein. All services shall be performed in compliance with applicable federal law, Louisiana law, City ordinances, Parish ordinances, and adopted shelter protocols.

In the event of a conflict between this Agreement and the mandatory requirements of Louisiana law, City ordinances, or Parish ordinances, the applicable law or ordinance shall govern.

WPAS may establish written shelter protocols and standard operating procedures consistent with accepted animal shelter best practices, including current Association of Shelter Veterinarians shelter guidelines, when applicable. City personnel assigned to work within WPAS shall comply with WPAS protocols unless amended in writing by mutual agreement of the Parties.

IV. CITY RESPONSIBILITIES

A. The City shall provide one (1) full-time Animal Control Officer ("ACO") assigned to animal control matters within the City of Bogalusa and to assist with related duties at WPAS as described in this Agreement.

B. The City ACO shall respond to animal control calls originating within the City of Bogalusa, including, but not limited to, animal bites, stray animals, animals at large, injured animals, aggressive animals, and other animal control matters within the City.

C. The City ACO shall provide daily care for animals that remain under the liability or custody of the City until such time as the animal is transferred to WPAS or otherwise lawfully disposed of.

D. The City ACO shall assist WPAS with shelter-related duties, including spay/neuter clinics, photographing animals, cleaning, and transporting animals to rescue

organizations or flights, and other reasonable duties that support humane animal care and shelter operations.

E. The City ACO shall maintain true, accurate, and up-to-date records of intakes, outcomes, calls for service, and any separate financing or costs related to City animals.

F. The City shall be responsible for workers' compensation, employment-related obligations, general managerial costs, fuel, vehicle costs, equipment costs, uniforms, and other costs associated with the City ACO, unless otherwise agreed in writing.

G. The City shall provide and maintain any City-owned vehicle, equipment, weapon, uniforms, and tools used by the City ACO. Any tools or equipment owned by the City and housed at WPAS shall be clearly marked and inventoried as City property. Any weapon issued to the City ACO shall remain under the City's jurisdiction, control, maintenance, and logging procedures.

V. CITY ACO EDUCATION AND TRAINING

A. The City shall require the City ACO to obtain and maintain all training, certification, and licensing necessary or appropriate for the performance of animal control duties, including C.A.E.T. licensing, unless otherwise agreed in writing.

B. Additional training, including Best Friends or similar lifesaving-focused training, may be pursued when available through scholarship, sponsorship, or other funding.

C. WPAS may provide extra education and shelter operations training to the City ACO at no cost when available and feasible.

VI. WPAS RESPONSIBILITIES

A. WPAS shall provide facility space at the shelter located at 23046 YACC Road, Franklinton, Louisiana, for City animals as set forth in this Agreement.

B. Subject to available space and operational capacity to be determined in the sole discretion of WPAS, WPAS shall provide the City use of three (3) runs and five (5) kennel blocks for City animals.

C. WPAS shall provide food, water, space, routine care, reasonable medical care as needed, cleaning resources, and sheltering support for animals housed at WPAS pursuant to this Agreement, subject to staffing, space, resources, and applicable law.

D. WPAS shall keep true and transparent data for animals housed at the shelter and shall provide use of PetPoint or a comparable system for documentation, outcomes, and intakes, as applicable.

E. WPAS shall assist, when feasible, with finding volunteers and supporters to assist with the care, placement, and support of City animals.

F. WPAS shall store in its freezer and dispose of deceased animals received under this Agreement, provided that the City ACO may be required to assist with loading and unloading.

G. WPAS may provide emergency or disaster-related sheltering assistance to the City subject to available staffing, space, resources, and mutual agreement regarding compensation for extraordinary emergency services.

VII. INTAKE, HOLD PERIOD, TRANSFER, AND DISPOSITION

A. WPAS may receive animals found within the City of Bogalusa and brought to WPAS by the City ACO or other authorized City personnel.

B. The City ACO shall document each animal's description, including species, breed when known, altered status, color, approximate age, gender, physical condition, medical needs, behavior, location found, and available contact information for the person reporting or delivering the animal.

C. WPAS shall house canines originating from the City through the applicable stray hold period, currently understood by the Parties to be seventy-two (72) hours excluding weekends, unless a different hold period is required by state law, local ordinance, quarantine order, court order, or other lawful authority.

D. Upon expiration of the applicable hold period, WPAS may evaluate the animal's health, behavior, adoptability, and placement options. If WPAS accepts the animal for adoption, transfer, transport, rescue placement, return-to-field, foster placement, or other disposition, the animal shall be transferred to WPAS custody and shall no longer be considered a City animal, unless prohibited by law, court order, pending investigation, or written agreement of the Parties.

E. WPAS may accept owner-surrendered animals from City residents at its discretion and is under no obligation to do so. The Parties may consider a relinquishment fee for Bogalusa residents who are not presenting an animal as part of an animal control case, subject to legal review and adoption of any necessary policy or fee schedule.

F. Animals subject to bite quarantine, cruelty investigation, rabies exposure, court hold, or law enforcement hold shall be handled in accordance with applicable law and written direction from the responsible authority.

G. If an animal is required to be held beyond the legally mandated stray hold or quarantine period due to an active investigation, court order, or City-requested hold, the City shall reimburse WPAS at cost of care rate, per animal per day for each day held beyond the required period, unless otherwise agreed in writing.

VIII. ANIMAL CONTROL FIELD OPERATIONS AND AFTER-HOURS RESPONSE

A. The City ACO shall enforce applicable state law and City ordinances relating to animals and livestock within the City of Bogalusa.

B. Regular work hours for the City ACO shall be coordinated with WPAS shelter operations. The Parties presently anticipate a schedule consistent with WPAS employee schedules, such as Monday through Friday, 7:00 a.m. to 3:00 p.m. or 8:00 a.m. to 4:00 p.m., with one weekend per month covered by the employee with a weekday off, and coverage of one minor holiday and one major holiday, subject to final scheduling approval by the Parties.

C. After-hours response shall be limited to emergency calls unless otherwise agreed in writing. The Parties anticipate that the City ACO will respond after hours only to animal bite calls where the animal has no known owner or to situations involving an immediate threat to public safety.

D. If an emergency occurs after 4:00 p.m. or during a time when WPAS is closed, aggressive canines or other animals requiring temporary containment may be temporarily housed at the City facility until accepted by WPAS, unless otherwise required by law or public safety needs.

E. Emergency response may include requests from law enforcement, animal bites where the animal continues to pose an immediate threat, dangerous or vicious animals posing immediate public safety threats, sick or injured domestic animals in immediate danger, animals at immediate risk due to cruelty or neglect, and deceased animals only when necessary as evidence of a crime.

IX. REPORTS, RECORDS, AND DATA

The Parties shall maintain accurate records related to animals and services under this Agreement. Records shall include, where applicable, intake totals by species and category, final disposition, returned-to-owner outcomes, adoption, transfer, return-to-field, euthanasia, calls for service, type of call, disposition of call, animals impounded, costs, and other documentation reasonably necessary for shelter operations, legal compliance, and transparency.

The City ACO shall provide reports to the City Manager as required by the City. WPAS shall cooperate with reasonable requests for shelter data regarding City animals. Records, reports, and documents related to this Agreement shall be maintained for at least one (1) year following termination of the Agreement and shall be subject to review and audit by authorized representatives of the Parties at mutually convenient times, subject to applicable law.

X. FEES, FINES, COSTS, AND RESOURCES

A. Any fines, fees, or revenue collected in connection with City animal control matters that would otherwise have gone to Bogalusa Animal Control shall be allocated to WPAS and used for the care of City animals, the funding of the City ACO, and/or costs incurred for City animal control matters, subject to applicable law and the City's fiscal procedures.

B. The City may maintain a small balance of funds, not to exceed $1,000.00, for food, medical care, and supplies for City animals when needed.

C. Unless otherwise agreed in writing, costs associated with the City ACO, City vehicles, City equipment, City uniforms, fuel, workers' compensation, and City employment-related obligations shall remain the responsibility of the City.

D. Extraordinary emergency services, disaster services, or services not contemplated by this Agreement may require additional written agreement regarding compensation and scope.

XI. FACILITIES, EQUIPMENT, AND MAINTENANCE

A. The Parish shall maintain the WPAS shelter building, parking lot, vehicle movement areas, grounds, dumpster, trash removal services, and reasonable maintenance or replacement of HVAC, lighting, plumbing, electrical, utility systems, major appliances, and general building maintenance, subject to budget and normal Parish procedures.

B. Excluded from Parish maintenance obligations are City-owned equipment, City-owned kennels or furnishings, City vehicles, City weapons, and other City property.

C. The City ACO shall comply with all applicable rules and procedures governing the use, cleanliness, care, and maintenance of City-owned vehicles and equipment.

XII. RABIES, BITES, CRUELTY, AND LAW ENFORCEMENT COOPERATION

The City ACO shall be responsible for enforcement of applicable quarantine requirements for animals that have bitten or are suspected of biting a person, or as directed by the local rabies control authority or other lawful authority. WPAS and the City shall cooperate with the Bogalusa Police Department, Washington Parish Public Health Department, local rabies control authority, and other lawful agencies regarding impounded animals, rabies control, cruelty investigations, and related enforcement matters.

XIII. LIMITATIONS AND CAPACITY

WPAS may limit or suspend intake or services under this Agreement, int its sole discretion, when staffing, animal shelter space, medical capacity, quarantine capacity, emergency conditions, disaster conditions, or other operational limitations make continued service impracticable or unsafe. WPAS shall notify the City as soon as reasonably practicable if services must be limited.

Nothing in this Agreement shall require WPAS to perform any service that contradicts its adopted humane practices or standard operating procedures, including but not limited to decapitation, dispatch by firearm, or euthanasia not required by court order or applicable law.

XIV. INDEPENDENT GOVERNMENTAL ENTITIES; EMPLOYMENT

The Parties are separate governmental entities. No employee, officer, agent, or contractor of one Party shall be deemed an employee, officer, agent, or contractor of

the other Party solely by virtue of this Agreement. The City ACO shall remain an employee of the City unless otherwise agreed in a separate written instrument.

XV. TERM, RENEWAL, AND TERMINATION

A. The initial term of this Agreement shall be one (1) year beginning on the effective date stated below.

B. The Parties may mutually agree in writing to extend this Agreement for up to two (2) additional years prior to review, subject to approval by the governing authorities as required by law.

C. Either Party may terminate this Agreement without cause by providing thirty (30) days' written notice to the other Party.

D. Either Party may terminate this Agreement for cause by providing written notice of default and allowing a thirty (30) day cure period, unless immediate action is required by law, public safety, animal welfare, or court order.

XVI. AMENDMENTS

This Agreement may be amended only in writing and upon approval by both Parties. Proposed amendments should be submitted in writing. No oral amendment shall be binding.

XVII. NOTICES

Notices required under this Agreement shall be delivered to the following, or to such other address as either Party may designate in writing:

For Washington Parish Government:	**For City of Bogalusa:**
Washington Parish Government 909 Pearl Street Franklinton, Louisiana 70438	Mayor / Fiscal Administrator City of Bogalusa 209 Hoppen Place Bogalusa, Louisiana 70427
Washington Parish Animal Shelter 23046 YACC Road Franklinton, Louisiana 70438	Bogalusa Police Department / Animal Control 214 Arkansas Avenue Bogalusa, Louisiana 70427

18. EFFECTIVE DATE

This Agreement shall become effective upon approval by the governing authorities of both Parties and execution by the authorized representatives below, unless another effective date is inserted here: _____.

19. ENTIRE AGREEMENT

This Agreement contains the entire agreement of the Parties with respect to the subject matter herein and supersedes prior discussions, drafts, or understandings regarding the same subject matter, except for written exhibits or standard operating procedures expressly adopted by the Parties.

IN WITNESS WHEREOF, the Parties have executed this Intergovernmental Agreement through their duly authorized representatives.

THUS DONE AND SIGNED in Bogalusa, Washington Parish, Louisiana, on this _____ day of _____, 2026, in the presence of the undersigned competent witnesses who hereunto subscribed their names with the said appearers and me, Notary, after due reading of the whole.

WITNESSES:

CITY OF BOGALUSA:

_____

_____

By: Robert Nielson, Fiscal Admin.

_____

_____

Notary

THUS DONE AND SIGNED in Franklinton, Washington Parish, Louisiana, on this _____ day of _____, 2026, in the presence of the undersigned competent witnesses who hereunto subscribed their names with the said appearers and me, Notary, after due reading of the whole.

WITNESSES:

WASHINGTON PARISH GOVERNMENT:

_____

_____

By: Ryan Seal, President

_____

_____

Notary

EXHIBIT A

OPERATIONAL SUMMARY / WORKING TERMS

This Exhibit summarizes operational terms incorporated into the Agreement. In the event of a conflict, the main body of the Agreement controls unless the Parties expressly agree otherwise in writing.

A. CITY PROVIDES

1. One (1) full-time Animal Control Officer assigned to animal control calls within the City of Bogalusa.
2. Response to City animal control calls, including bites, stray animals, animals at large, injured animals, and public safety-related animal complaints.
3. Daily care for animals remaining under City liability until transferred or otherwise disposed of by law.
4. Accurate recording of all intakes, outcomes, calls, and City animal-related financing.
5. Required training and licensing for the City ACO, including C.A.E.T. and the July 12-18, 2026 LACCA conference, unless sponsored or otherwise agreed.
6. Uniforms, vehicle, equipment, fuel, workers' compensation, and employment-related costs for the City ACO.
7. A small balance of funds for food, medical care, and supplies for City animals, when needed and available.

B. WPAS PROVIDES

1. Facility space at WPAS, including anticipated use of three (3) runs and five (5) kennel blocks, subject to availability and capacity.
2. Sheltering, food, water, routine care, cleaning resources, medical care as needed, and documentation support for animals housed at WPAS.
3. Use of PetPoint or comparable documentation system for intakes, outcomes, and animal records, as applicable.
4. Extra education at no cost when available and feasible.
5. Assistance with volunteers, supporters, rescue, adoption, transfer, foster, and other lifesaving options when feasible.
6. Storage and disposal of deceased animals, with assistance from the City ACO as needed.

C. DISCUSSION ITEMS FOR IMPLEMENTATION

1. Final ACO schedule should be coordinated with WPAS operations, with anticipated weekday hours and limited weekend/holiday coverage.
2. After-hours calls should be limited to emergency public safety matters, including certain bite calls or immediate threats.
3. General relinquishment or owner-surrender intake from Bogalusa residents may require a separate fee policy and legal review.
4. Plans for reopening or using the City animal facility should be developed by the City and coordinated with WPAS as needed.

INTERGOVERNMENTAL AGREEMENT BETWEEN WASHINGTON PARISH GOVERNMENT and THE CITY OF BOGALUSA

STATE OF LOUISIANA

PARISH OF WASHINGTON

BE IT KNOWN, that on the dates herein set forth, before the undersigned Notary Public commissioned in and for the Parish of Washington, State of Louisiana, and in the presence of the witnesses hereinafter named and undersigned, personally came and appeared:

WASHINGTON PARISH GOVERNMENT, a political subdivision of the State of Louisiana, having a mailing address of 909 Pearl Street, Franklinton, Louisiana 70438, represented herein by Ryan Seal, its duly authorized President, hereinafter referred to as the "Parish", "recipient" or "pass-through entity"

AND

CITY OF BOGALUSA, having a mailing address of 202 Arkansas Street, Bogalusa, Louisiana 70427, represented herein by Robert Nielson, Fiscal Administrator, hereinafter referred to as the "City"

BACKGROUND

A. Political subdivisions are tasked with the responsibility to construct and maintain asphalt paved roads, drainage ditches and administer floodplain regulations to control localized flooding by employing the services of political subdivisions.

B. There is a lack of mechanized resources from the city to complete roadway and flood control projects deemed to be Roadway Rehabilitation and Controlling Surface Water Runoff projects.

C. Various political subdivisions, including the city, require assistance from time to time to meet the demands to construct roads and control localized flooding.

D. It is thus essential that economics be identified and realized, especially in areas in which road building/rehabilitation, drainage and flood control requirements may be fulfilled with economies of scale and the least costly manner.

E. Savings may be realized by two (2) political subdivisions sharing the services of skilled labor and mechanized equipment without sacrificing the level or road maintenance and flood control services.

F. The City desires to utilize the services of skilled labor and equipment owned by and by the Parish.

G. The City can provide the construction materials to be used within the jurisdiction of the city; therefore, the city will purchase the necessary materials to construct roads and control localized flooding in order to complete construction performed by the Parish.

H. The Parish is willing to provide the services of skilled labor and mechanized equipment to the city.

I. Intergovernmental cooperative endeavor agreements and contracts to afford the economy of operations through the use of administrative and operating personnel and equipment upon such basis of compensation as may be mutually agreed upon are authorized for the provisions of La. R. S. 33:1324, et seq.

AGREEMENT

NOW THEREFORE, in consideration of these services and advantages to be received by the public provided by both Parish and City, the political subdivisions agree as follows:

I. SCOPE OF SERVICES

A. The parish will make the skilled labor and mechanized equipment available to the city to perform roadway rehabilitation construction and control localized flooding in various roads and drainage areas within the boundaries of the City of Bogalusa.

1. The Parish shall perform the services required by the City at a scheduled time that does not conflict with the schedule of the City and the Parish.

II. ASSUMPTION OF LIABILITIES/INSURANCE

A. The City shall not be called upon to assume any liability for the direct or indirect payment of any equipment, salaries, wages, benefits or other compensation owed to any vendor, employee or agent of the Parish. The Parish assumes such liabilities.

B. In the event that the statutory immunity provided for in R. S. 40:1730.23 is held to be inapplicable, the city agrees to indemnify and hold the Parish and its employees and/or agents against any claim for damages arising out of the performance of this Agreement.

C. All parties agree that they have and will continue to maintain all insurance or indemnity coverage through an Intergovernmental Risk Sharing Pool as authorized by statute, which insurance or coverage includes, but is not limited to, automobile, general liability, workers' compensation and professional liability insurance, in good and solvent insurance companies or Intergovernmental Risk Sharing Pools authorized by statute, to provide indemnity or coverage for all personnel performing services under this Agreement and for all services performed under this Agreement.

III. TERM OF AGREEMENT/TERMINATION

This agreement shall have a term beginning January 1, 2025, and

ending on December 31, 2025.

IV. PAYMENT

A. For the materials, equipment and services provided herein, this is a zero-dollar contract; the intrinsic value of this contract is the actual value of the materials provided by the City and the equipment and services provided by the Parish including all associated costs.

This agreement is formulated by the political subdivisions for the benefit of the general public.

V. GENERAL PROVISIONS

A. Any alterations, variations, modifications or waivers of provisions of this Agreement shall be valid only when they have been reduced to writing, signed by authorized representatives of the Parish and City and attached to the original of this Agreement.

B. All notices, requests, consents and other communications required or permitted hereunder shall be in writing and shall be personally delivered, electronically delivered by telecopy or telex or emailed by using U. S. First-Class, registered or certified mail, return receipt requested, postage prepaid, to the following addresses or to such other addresses as the parties hereto may designate in writing:

Parish

Washington Parish Government
909 Pearl Street
Franklinton, Louisiana 70438
Attn: Washington Parish President
Telephone: 985.839.7825
Fax: 985.839.7828

City

City of Bogalusa
202 Arkansas Street
Bogalusa, Louisiana 70427
Attn: Robert Nielson
Telephone: 985.732.1811
Fax: 985.732-_____

All such notices, requests, consents and other communications shall be deemed to be properly given if delivered personally or, if sent by U. S. Mail, registered or certified, return receipt requested, three (3) business days after the same has been deposited in the United States Mail, addressed and postage prepaid as set forth above or, if sent by Federal Express (or other nationally recognized overnight carrier) or, if sent electronically, upon verification of receipt.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed by their respective officers, duly authorized on the dates herein set forth.

THUS DONE AND SIGNED in Franklinton, Washington Parish, Louisiana, on the _____ day of _____, 2025, in the presence of the undersigned competent witnesses who hereunto subscribed to their names with the said appearers and me, Notary, after due reading of the whole.

WITNESSES:

WASHINGTON PARISH GOVERNMENT

_____

By:_____
Ryan Seal, Parish President

_____

_____
Matthew J. Garver
LBRN #:_____

THUS DONE AND SIGNED in Bogalusa, Washington Parish, Louisiana, on the _____ day of _____, 2025, in the presence of the undersigned competent witnesses who hereunto subscribed their names with the said appearers and me, Notary, after due reading of the whole.

WITNESSES:

CITY OF BOGALUSA

_____

By: Robert A. Nielson
Robert Nielson, Fiscal Administrator

_____

_____
, Notary Public
Notary ID # _____

ORDINANCE NO. _____
CITY OF BOGALUSA

_____
DATE

The following ordinance was offered for final adoption by _____ and seconded by _____.

ORDINANCE

AN ORDINANCE TO APPROVE THE PLANNING AND ZONING REQUEST TO REZONE 544 MARTIN LUTHER KING JR. DRIVE, BOGALUSA, LOUISIANA FROM COMMERCIAL TO RESIDENTIAL

WHEREAS, the Planning and Zoning request to rezone from Commercial to Residential. See the attached Planning & Zoning Commission records.

WHEREAS, the property involved is fully described as follows:

Parcel: 00440389596

Legal: North 95.2 feet of Lots 11, 12, & 13 Block 26.

BE IT FURTHER ORDAINED, any and all ordinances and/or parts of ordinances in conflict herewith are hereby repealed. This ordinance is effective when passed by the Council and signed by the Fiscal Administrator. If not signed by the Fiscal Administrator/Mayor, then it is effective as provided for in the Charter.

This Ordinance having been submitted to a vote, the vote thereon was as follows:

Member	Aye	Nay	Absent	Abstain
Penny Douglas, At-Large	_____	_____	_____	_____
Tamira Smith, At-Large	_____	_____	_____	_____
Gloria Kates, District A	_____	_____	_____	_____
Wilton Dunaway, District B	_____	_____	_____	_____
Shelby Temples, District C	_____	_____	_____	_____
Chanda Hillman, District D	_____	_____	_____	_____
Mark Irvine, District E	_____	_____	_____	_____

And the Ordinance was declared adopted at a public meeting held on this, the _____ day of _____.

_____
Mark Irvine, President
Bogalusa City Council

_____
Robert Neilson, Fiscal Administrator
City of Bogalusa, Louisiana

Introduced: _____
Advertised: _____

Public Hearing: _____
Adopted: _____
Delivered to Mayor: _____ Hour: _____
Returned by Mayor: _____ Hour: _____
Published: _____

ATTEST:

_____
Carie Edwards, City Council Secretary

REZONING REQUEST

Petitioner hereby respectfully requests that the Bogalusa Zoning District Map dated April 24, 1956, as amended, all as provided by Chapter 24 of the Bogalusa City Code be further amended so as to change the official zoning designation of the following described property from:

Commercial to Residential

Owner of Property Bennie McGehee

Address 1421 Long Avenue

Phone 985-516-2373

Address of property 544 MLK Street

Description of property (attach plat map)

Existing use of property Commercial Business

Proposed use of property Apartments

Existing use of adjacent property Vacant land on both sides

Comments

Signature of owner or representative X Bennie McGehee

Address of representative Phone 985-516-2373

Action by Zoning Commission-

Date Introduced Public Hearing Date

Publish dates , &

Recommendation of Zoning Commission

Reason(s)

City Of Bogalusa

Construction/Development Related Permit

Date 6/10/26

BUILDING PERMIT APPLICATION

Property Address: 542 third MLK. Bogalusa LA. 70427

Type of Building:

Residential (Single Family) ✓

Residential (Two Family) ___

Residential (Half of Party Wall Double) ___

Residential (Accessory Use) Commercial ___

(Multi-Family) Commercial ___

(Business Use) Commercial (Accessory Use) ___

Non-Building Issues, i.e. ___

APPLICATION INFORMATION

Applicant Identity: Owner ✓ Contractor ___ Other ___

Name Bennie McGehee

Address 1421 Long Avenue

City Bogalusa State La. Zip 70429

Phone 985 516 2373 Email ___

SCOPE OF WORK/PROPOSAL

Description of proposed work (please include thorough details or provide attachments.)
Remodeling (total) ~~Rest~~ Remodel

BUILDING PERMIT FEE (all fees except rezoning application fees and fence permits are paid to Washington Parish)

Rezoning fee: $250.00, payable upon application submission to the City of Bogalusa. all other costs are paid to the Washington Parish Building and Permitting Office in Franklinton, LA.

ACKNOWLEDGEMENTS

I certify that the above information is accurate and correct to the best of my knowledge. I understand that the City of Bogalusa is authorized to suspend or revoke a permit issued under the provisions of its Municipal Code where a permit is in error or based on incorrect, inaccurate, or false statement or misrepresentation or in a violation of any ordinance or regulation or provisions of the City of Bogalusa Municipal Code, the Comprehensive Zoning Ordinance and the International Construction Code. Fines and penalties for misrepresentation of material fact will be assessed by the City of Bogalusa Ordinances and the State of Louisiana Revised Statutes. I understand that any changes to the scope of work must be reported to the City of Bogalusa and the Washington Parish Permitting Offices, and additional permits may be required.

I certify and affirm that I have the authority of the current property owner or that I am the property owner, and I am authorized to apply for the proposed work.

Applicant Signature Bernice McGehee

Date 6/10/26

Submit your application and all required documents to the Office of Community Development. All applications and documentation will be reviewed, and if applicable, submitted to Planning and Zoning for their review and approval/disapproval. Upon receiving the application and documentation from the Office of Community Development, the planning and zoning commission process can take up to 60 days. The final phase is the approval and or disapproval

from the City Council. NOTE: Not all applications will go through this process, i.e., minor renovations, repairs, structures 250 square feet or less.

PLEASE CONTACT THE OFFICE OF COMMUNITY DEVELOPMENT OFFICER @ 985-732 6200 EXT. 350.

Date Received OCD 6-10-26

Date Received PZC 7-10-26 KA

Date Sent Council_____

Rezoning Fee Amount is $ 250.00

NOTE: Fees $250.00

Payment: Cash or Certified Payment Only (No Personal Checks)

Washington Parish Assessor
2026 Assessment Listing

Parcel#
0440389596

Primary Owner
MCGEHEE, BENNIE L.
Mailing Address
1421 LONG AVENUE
BOGALUSA LA 70427

Ward
WARD 4 BOGA

Type
REAL ESTATE

Legal
NORTH 95.2 FEET OF LOTS 11, 12, & 13 BLOCK 26 L. A. PIERCE REVISED

Physical Address
544 MARTIN LUTHER KING JR. DRIVE

Parcel Items

Property Class	Assessed Value	Market Value	Units	Homestead
COMMERCIAL LOT	920	9,200	1.00	0
RESTAURANTS-C	3,150	21,000	1.00	0
TOTAL	**4,070**	**30,200**	**2.00**	**0**

Ownership History

Homestead?	Name	Primary?	% Ownership	% Tax	From	To Address
NO	MCGEHEE, BENNIE L.	YES	100.0000	100.0000	7/21/2004	

Locations

Subdivision	Block	Lot	Section	Township	Range	Tract
L.A. Pierce Revised	026	12				
L.A. Pierce Revised	026	11				
L.A. Pierce Revised	026	13				

PARISH

Millage	Mills	Taxpayer Tax	Homestead Tax
WASH. PARISH GOV. I 24.72M	24.7200	100.61	0.00
BOGA. SCHOOL ALL MILLS 40.70M	40.7000	165.65	0.00
LAW ENFORCE 10.96M	10.9600	44.60	0.00
ASSESSOR 5.37 M	5.3700	21.86	0.00

Millage	Mills	Taxpayer Tax	Homestead Tax
FLORIDA PARISH. JUVENILE 2.49M	2.9000	11.81	0.00
BOGALUSA SCHOOL C/M 22.050	22.0500	89.75	0.00
W. P. COUNCIL ON AGING 2.80 M	2.8000	11.40	0.00
TOTALS	**109.5000**	**445.68**	**0.00**

CITY

Millage	Mills	Taxpayer Tax	Homestead Tax
CITY OF BOGALUSA OP 10.89M	10.8900	44.32	0.00
CITY OF BOGALUSA SPECIAL 28.63	28.6300	116.52	0.00
CITY OF BOGALUSA MO 2.73M	2.7300	11.11	0.00
TOTALS	**42.2500**	**171.95**	**0.00**

№ 9522

Bogalusa, La., July 10, 20 26

Received From _____

For City License _____ $ _____

For Water and/or Sewer Connection _____ $ _____

For City Tax _____ $ _____

For Payment on Cemetery Lot _____ $ _____

For Planning + Zoning (Rezoning) $ 250 00

CITY OF BOGALUSA

By Kayla W. Henry
City Collector

SHH 6/10/26

THE CITY OF BOGALUSA
Administrative Offices • Post Office Drawer 1179 • Bogalusa, LA 70429-1179
Phone: (985)732-6211 • Fax: (985)7325-7347 • www.bogalusa.org

June 10, 2026

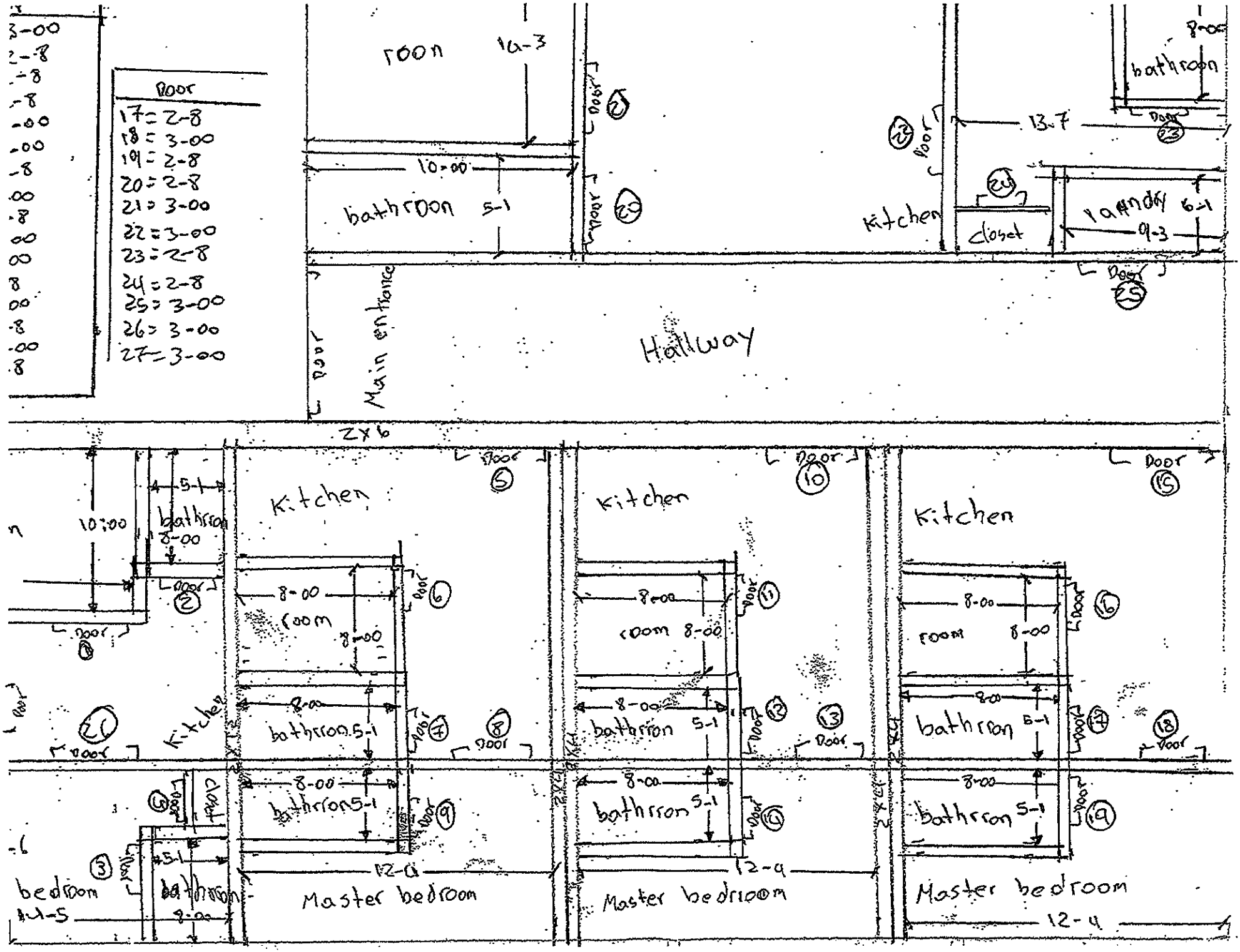
Ashely Sumrall
Washington Parish Building and Planning
203 11th Avenue, Suite 1
Franklinton, LA. 70437

The City of Bogalusa is releasing you to issue a permit for 224 MLK Street, Bogalusa, LA. 70427. This is for a total remodel.

Respectfully,

Shanda Hines

Shanda Hines
City Clerk
City of Bogalusa



Door
17 = 2-8
18 = 3-00
19 = 2-8
20 = 2-8
21 = 3-00
22 = 3-00
23 = 2-8
24 = 2-8
25 = 3-00
26 = 3-00
27 = 3-00
roon
bathroon
Main entrance
Hallway
kitchen
closet
laundry
2x6
Kitchen
room
bathroon
Master bedroom
bedroom

CITY OF BOGALUSA

PLANNING & ZONING COMMISSION

OFFICIAL MEETING MINUTES

Date: September 8, 2026

Time: 10:00 A.M.

Location: City Hall Council Chambers

1. Call to Order

Called to order at 10:06 A.M. by Chairperson Dena Willett.

2. Invocation

The invocation was given by Kenyatta Henry

3. Roll Call

Roll call - Secretary Kenyatta Henry

Commissioners Present:

Dena Willett, Chairperson

Debbie McCloud

Cristi Tanner

Ellen Hopgood

Patricia Keller

Kenyatta Henry, Secretary

A quorum was present

Commissioners Absent:

Elbert Buckley

Tiyu Yayu

Gladys Lampton

4. Review and Approval of Minutes

Dena Willett made motion to approve August 11, 2026 meeting minutes. Corrections noted to a suggestion for Sullivan Drive to be rezoned B-BUSINESS, correction of the word Culture to Cultural in the OPEN DISCUSSION. Motion to approve meeting minutes by Chairperson Dena Willett. Motion seconded by Ellen Hopgood. Motion carried unanimously.

5. New Business

- Introduction for New Construction of a Restaurant/Concession Stand 508 EAST 4TH STREET, commercial land lease with Bryan Genco, proposal for 30 x 30 metal building for storage that will convert to a restaurant, corrected application is needed, zoning currently COMMERCIAL, blank lot with concrete slab, review for the start of NEW BUSINESSES construction in the City of Bogalusa, walk-up restaurant with covered waiting area and seating , serve boiled foods, turkey wings, etc., is business recreational due coin operated games is in the lease agreement, no; standard on all applications per the owner, parking space, land size, setbacks, falls under C-COMMERCIAL, 2 parking spots required, is handicapped parking spaces included, fire marshal clearance, health department, address different on website and in person, exact property address in photos on CODE ENFORCEMENT files, 506 building beside property previously addressed separately.
- Vote for REZONING from COMMERCIAL to RESIDENTIAL for Apartments 544 MARTIN LUTHER KING JR. DRIVE, 5 units with separate kitchen spaces confirmed with drawing corrections for clarification, parish has application, and responsible for building codes, etc. start and end of the project for time frame not confirmed, ready to start. Motion to vote and approve by Dena Willett. Motion seconded by Debbie McCloud, Ellen Hopgood, Cristi Tanner, Patricia Keller. Motion carried unanimously.
- Vote for REZONING from RESIDENTIAL to COMMERCIAL for a Car Lot 803/805 EAST 5TH STREET. Business to face Sullivan Drive on printout, 4 vehicles total, setbacks to be verified, Sullivan Drive setbacks regulated by state of Louisiana not City of Bogalusa, make owner aware of required setbacks between two properties, lot size for Bogalusa, confirmed 3 parcels for owner, questions about nearby houses, 805 E 5th Street has house shown on map, confirmations about FAÇADE and compliance for appearance and esthetics according to pictures, Governed for compliance by ORDINANCES such as FAÇADE ORDINANCE that will have to be adhered to, enforced by CODE ENFORCEMENT for compliance with city ordinances and PARISH BUILDING DEPARTMENT for building code, possible new ordinance for FAÇADE compliance that will include colors, landscape, esthetically

pleasing, vote for zoning only will have to come back for building and sign, survey questions of the area?, notices posted 2 weeks before in July and August for rezoning informing citizens to be present for opinions, etc. concerns about selling the property or making it a gas station, fuel deposits, etc., in the area, owner must comply with what was submitted and approved on the application, all NEW BUSINESS will still have to be approved with the City of Bogalusa Planning and Zoning Commission and Council, Dena Willett made a motion to vote and APPROVE on the REZONING of the property only. Patricia Kellar seconded the motion. Unanimous decision by the board, physical address at E 5th Street which is the side street, Revised approval with recommendations by the Dena Willett to address the business on the street it faces, which is Sullivan Dr., located in DISTRICT A.

6. Open Discussion

- Discussed **Master Plan** with Bob Nielson about cost and need for it to get funding and grants for projects for City of Bogalusa, potential cost of 10K, Skylar on 8/14 texted Cristi about an Entergy grant that was applied for that takes about 4-6 weeks for approval in the amount of 5K and City of Bogalusa would match 5K for the Master Plan with Steven Villavaso, get it in writing clear instructions for what is needed and wanted for sake of cost, did Orleans Parish Master Plan for 100K, must be licensed, start with main corridors, then parks, etc., master plan developed in neighboring town of Franklinton by Steven Villavaso, potential copy of Franklinton Master Plan as an guideline to, Franklinton designing an industrial park, revenue leaving Bogalusa going to Franklinton, possible businesses to come for Franklinton that will further reduce revenue for the City of Bogalusa, outside of the master plan to make Bogalusa aesthetically pleasing, start with what is listed in the Ordinances to get the city cleaned up for Bogalusa with specific advantages for the highway to come in Bogalusa, cleanup major corridors, with recommendations for Sullivan Drive., follow up with Mrs. Gloria for grants for MASTER PLAN and prices that our neighboring town paid.

7. Adjournment

There being no further business to come before the Commission, meeting adjourned at 11:04 AM.