Nicasio School District

Since 1862

Board of Trustees

Elaine Doss, *Board President* ~ Matthew Pickett, *Trustee* ~ Mark Burton, *Trustee*

MINUTES

Regular Meeting of the Nicasio School District Board of Trustees

Thursday, June 18, 2026 5:00 pm

5555 Nicasio Valley Road, California

1. Opening Business
    a. Call to Order at 5:01 pm *(Elaine Doss – Board President)*
    b. Roll Call *Present* Trustees: **Elaine Doss, Mark Burton, Matthew Pickett** *Also in Attendance* **Superintendent Barbara Snekkevik, Chief Business Official Kirsten Starsiak, and District Secretary Leslie Hopkins**
    c. Patriotic Moment: On June 18, 1934, FDR passed the Indian Reorganization Act which granted Native American tribes the right to form local governments and other provisions.

2. Approval and Adoption of Open Session Agenda *(Board President Doss)*
Action: **M/S Pickett, Burton** to approve and adopt the Open Session Agenda **Vote: 3/0** Ayes: Doss, Pickett, Burton; Noes: none

3. Reports
    a. Trustee/Superintendent/Principal Announcements
        - Trustee report: the District was reminded that it may submit a request to the Nicasio Historical Society for funding.
        - Superintendent's report: Supt. Snekkevik attended the monthly superintendents' meeting on June 3. One of the hot topics was education technology. The superintendants agreed to a collaborative effort to share resources. Assembly Bill (AB) 640 passed, which requires all trustees to undergo finance training before April 1, 2028. All superintendents are also required to complete a 2-hour ethics training. There is also a new requirement for all districts to adopt a formal weather safety plan (for example, in the event of extreme heat). MWD: Marin Water will be conducting surveys of property lines beginning June 18.
        - Events & Activities: May life skill: responsibility; June life skill: reflection; Walkathon, May 15 – raised over $5,500; NSF Meeting, May 18 - new foundation chair Ryan Wilson was selected; LCAP parent advisory, May 20; Golden Bell Awards ceremony, May 21; West Marin Fund (WMF) Giving Through Youth awards assembly to recognize Point Reyes National Seashore education program with a $2,000 grant, June 2; Movement Showcase, June 2; Tunnel Tops field trip (grades K-5), June 3; Field Day, June 8; Six Flags field trip (grades 6-8), June 9; Kindergarten promotion, June 10; 8th Grade graduation, June 10; Last Day of School, June 11.
        - Staff Updates: Monthly literacy coaching with Kristie Martinez, May 20; Teacher training for math curriculum, June 4.
        - Site Updates: No updates to report
        - Upcoming Events: Staff Professional Development Day, Aug. 17; First Day of School and Parent Coffee/Tea, Aug. 19; Back-To-School Night, Aug. 17; Board Meeting, Sept. 10.
    b. California Dashboard Local Indicator Update *(Supt. Snekkevik)*
    The California Dashboard includes five local indicators that align with the District's Local Control Accountability Plan (LCAP): Basic (Goals 1 and 2), Implementation of State Standards

(Goal 1), Parent/Family Involvement (Goal 3), School Climate (Goal 2), Access to Broad Course of Study (Goals 1 and 2)

c. Water System Upgrade Report (*Supt. Snekkevik)*
No update as District waits for final approval.

4. Public Comment
There were no public comments.

No public comments.

5. Consent Agenda
   a. Approval of Minutes May 13, 2026 Regular Meeting of the Board of Trustees (*Supt. Snekkevik)*
   b. Ratify Warrants Paid: May - June 2026 *(CBO Starsiak)*
   c. Approval of 2026-27 Interdistrict Transfer Requests INTO NSD:
      i. IDT 26-27-01
      ii. IDT 26-27-02
      iii. IDT 26-27-03
      iv. IDT 26-27-04
      v. IDT 26-27-05
      vi. IDT 26-27-06
      vii. IDT 26-27-07
      viii. IDT 26-27-08
   d. 2026-27 Professional Services Agreement with Magnolia Project *(Supt. Snekkevik)*
   e. 2026-27 MOU with Bay Area Community Resources *(Supt. Snekkevik)*
   f. 2026-29 School and College Legal Services Retainer Continuation Agreement *(Supt. Snekkevik)*
   Action: **M/S Burton, Pickett** to approve consent agenda items 5a – 5f **Vote: 3/0** Ayes: Burton, Pickett, Doss; Noes: none

6. Action
   a. Consider Approval of Nicasio School District 2026-27 Local Control Accountability Plan (LCAP) and LCAP Budget Overview for Parents *(Supt Snekkevik) Discussion/Action*
   Action: **M/S Burton, Doss** to approve the 2026-27 Local Control Accountability Plan (LCAP) **Vote: 3/0** Ayes: Burton, Pickett, Doss; Noes: none
   b. Consider Adoption of Nicasio School District 2026-27 Proposed Budget *(CBO Starsiak) Discussion/Action*
   Action: **M/S Burton, Pickett** to approve the 2026-27 Proposed Budget **Vote: 3/0** Ayes: Burton, Pickett, Doss; Noes: none
   c. Consider Approval of 2026-27 Budget Adoption Reserve Form (*CBO Starsiak) Discussion/Action*
   d. Consider Approval of Nicasio School District 2025-26 Comprehensive School Safety Plan Revision *(Supt. Snekkevik) Discussion/Action*
   e. Consider Approval of the 2026-27 Consolidated Application *(CBO Starsiak) Discussion/Action*
   f. Consider Approval of Proposition 28 Art and Music in Schools (AMS) 2025-26 Annual Report *(CBO Starsiak) Discussion/Action*
   g. Consider Approval of 2026-27 Extended Learning Opportunities Program (ELOP) MOU with San Geronimo Valley Community Center *(Supt. Snekkevik) Discussion/Action*
   Action: **M/S Burton, Pickett** to approve action agenda items 6c – 6g **Vote: 3/0** Ayes: Burton, Pickett, Doss; Noes: none
   h. Consider Approval of 2026-27 Meal Service MOU with Lagunitas School District *(Supt. Snekkevik) Discussion/Action*

Lagunitas School District will serve as the school food authority to serve high quality, organic meals. Lagunitas will charge the same price per meal as Shoreline Unified School District. The District already has relationships at Lagunitas School District and the SGVCC. There is an additional $3,500 administrative fee. Consideration: there is currently a lot of food waste as families don't select the meals to receive based on the monthly menu. Lagunitas's process includes advance ordering based on a monthly menu, which offers the potential to reduce food waste and food cost. The Lagunitas meal program has an excellent reputation amongst the school's families.

Action: **M/S Burton, Pickett** to approve the 2026-27 Meal Service MOU **Vote: 3/0** Ayes: Burton, Pickett, Doss; Noes: none

i. Consider Approval of Resolution 2025-26 #7 Tax Anticipation Note (TAN) for 2026-27 *Roll Call Vote (CBO Starsiak) Discussion/Action*
Action: **M/S Burton, Pickett** to approve Resolution 2025-26 #7 TAN for 2026-27
Roll Call Vote: Ayes: Doss, Burton, Pickett; Noes: none

j. Consider Approval of Resolution 2025-26 #8 Regarding the Education Protection Account (EPA) for 2026-27 *Roll Call Vote (CBO Starsiak) Discussion/Action*
Action: **M/S Burton, Pickett** to approve Resolution 2025-26 #8 EPA
Roll Call Vote: Ayes: Doss, Burton, Pickett; Noes: none

k. Consider Approval of 2026-27 Principal Salary Schedule *(CBO Starsiak) Discussion/Action*

l. Consider Approval of 2026-27 Superintendent Salary Schedule *(CBO Starsiak) Discussion/Action*
Action: **M/S Burton, Pickett** to approve the 2026-27 Principal and Superintendent Salary Schedules **Vote: 3/0** Ayes: Burton, Pickett, Doss; Noes: none

m. Consider Approval of 2026-27 Principal Employment Agreement *(CBO Starsiak) Discussion/Action*

n. Consider Approval of 2026-27 Superintendent Employment Agreement *(CBO Starsiak) Discussion/Action*
Action: **M/S Burton, Pickett** to approve the 2026-27 Principal Employment Agreement and the 2026-27 Superintendent Employment Agreement at the annual rate in the amount of $18,240.00 **Vote: 3/0** Ayes: Burton, Pickett, Doss; Noes: none

o. Consider Approval of Resolution 2025-26 #9 Authorization to Sign on Behalf of Governing Board for 2026-27 *Roll Call Vote (CBO Starsiak) Discussion/Action*
Action: **M/S Burton, Pickett** to approve Resolution 2025-26 #9 Authorization to Sign on Behalf of Governing Board for 2026-27 ***Roll Call Vote:*** Ayes: Doss, Burton, Pickett; Noes: none

7. Conclusion
   a. Agenda items for upcoming Board Agenda
      - Unaudited Actuals
      - 45-Day Budget Revision
   b. Adjournment
   Action: **M/S Burton/Pickett** to adjourn the meeting at 5:32 pm **Vote: 3/0** Ayes: Burton, Pickett and Doss; Noes: None

Respectfully Submitted,

Leslie Hopkins

☐ Unadopted ☒ Adopted

Mark Burton, Board Clerk