St. George Select Board & Assessors Meeting Agenda

Monday November 30, 2026

The meeting will be held in person; the public may attend in person or remotely; please contact the Town Office at 372-6363 for details on how to attend remotely.

NOTE: Please keep in mind when making public comment that Select Board meetings are recorded and posted on the Town Youtube Channel.

Pledge of Allegiance

- **Adjustments to Agenda**
- **Declaration of Conflicts of Interest**
- **Approval of Minutes of November 16 meeting**
- **Communications received by town manager and select board members**
- **Warrants for Current Town & School Expenditures**

Public Comment

Discussion & Action Items

- **Report on warming/cooling center work by Emergency Services' committee**
- **Proposed Select Board Charitable Donations Policy (Attachment 1)**
- **MOU with St. George MSU re property on 107 Port Clyde Road (Attachment to be circulated upon receipt from attorneys)**
- **Discussion of preliminary guidance to town manager and budget committee regarding 2027-2028 budget priorities**

Upcoming events:

Light Up the Knight, town hall Friday December 4

December 14 select board meeting will include decisions about Factory & Cold Storage Rds. as well as discussions regarding possible land use ordinance changes

Town Manager's Report

Committee Reports

Cemetery Committee – Willey
Conservation Committee – Cartwright
Planning Board – Elwell
Harbor Committee – Morse
Open Space – Cartwright
Parks & Recreation - Morse
Shellfish – Willey
TIF - Conrad
Budget Conrad
Board of Appeals Elwell
Solid Waste - Willey
Emergency Services - Morse
Resilience – Conrad

Executive Session pursuant to 1 M.R.S. Section 405(6) to discuss town manager's annual performance evaluation.

NOTE: Next Regular Select Board & Assessors Meeting December 14, 2026 at 6 p.m.

Attachment 1

Charitable Donations Policy

1. Purpose & Authority

Under Maine law, municipalities are authorized to raise and appropriate money for public purposes that support the health, safety, and welfare of their citizens. Title 30-A, M.R.S. § 5721-5729. This includes supporting charitable organizations that provide services to local residents.

The purpose of this policy is to establish an open, accountable, and uniform process for providing support to eligible nonprofit organizations that requesting municipal funding ("charitable donations" or "social service appropriations") from the Town of St. George. This policy ensures that all such funding serves a legitimate public purpose, directly benefits the residents of St. George, and is provided to financially-stable, recognized non-profit organizations.

2. Eligibility Guidelines

To be considered for funding, a requesting organization must meet all of the following requirements:

- **Demonstrated financial stability:** Funding will provided only to organizations that have current 501(c)(3) tax-exempt status and have at least one year's financial statement or I.R.S. 990 filing.
- **Funds Must be Used for a Public Purpose** as defined in Maine law, e.g., educational and library services, food pantries, youth or elder care services, emergency aid, public health, conservation, etc. 30-A M.R.S. §§ 5722-5727**.**
- **Local Impact:** Funding must support programs or services that benefit St. George residents.
- **Exclusions:** In compliance with constitutional boundaries, public funds will not be appropriated to support sectarian religious purposes, direct political lobbying, or organizations that discriminate based on race, gender, religion, or sexual orientation.

3. Application Submission Requirements

Applicants must submit a completed **Municipal Charitable Grant Application** to the Town Office no later than 4 p.m. on **December 15** to be considered for the upcoming spring fiscal cycle.

The application must include:

1. **Financial Request & Public Purpose:** The specific amount requested and a description of how the funds will be spent to benefit St. George residents. Funds may be sought for a specific project or to support the organization's general operating budget.
2. **Impact of Prior Funding:** A brief summary of services provided to St. George residents over the previous 12 months (or in the organization's prior fiscal year), including an estimate of local residents served or, for an organization applying for the first time, an estimate of how many St. George residents the organization intends to serve. Failure to submit this documentation will disqualify the organization from requesting funds in subsequent fiscal years.
3. **IRS Documentation:** A copy of the organization's IRS 501(c)(3) tax-exempt determination letter.
4. **Financial Disclosures:** The organization's most recent financial statement (audited if available), redacted IRS Form 990 (i.e., public information only), or independent financial audit.

4. The Approval & Review Process

Because public funds are generated through local property taxes, allocations must follow a strict statutory review sequence before being finalized by voters at the **Annual Town Meeting**:

- **Application**: The organization submits a completed **Municipal Charitable Grant Application** to the town office by 4 p.m. on December 15 for consideration for funding in the town's next fiscal year budget cycle.
- **Administrative Intake:** The Town Manager reviews applications for completeness and eligibility.
- **Budget Committee Evaluation:** Eligible requests are forwarded to the **St. George Budget Committee**. The Committee evaluates the financial stability of the applicant, the cost-benefit to St. George taxpayers, and votes on whether to *Recommend* or *Not Recommend* the funding amount.
- **Select Board Action:** The **Select Board** reviews the Budget Committee's recommendations. Approved requests are placed as individual or bundled articles on the Annual Town Meeting Warrant.
- **Final Legislative Authority:** In accordance with Maine town meeting governance laws, final approval rests solely with the voters of St. George at the **Annual Town Meeting**.
- **Disbursement:** Following approval by the voters, funding will be disbursed to approved organizations, generally in the first quarter of the fiscal year.

Adopted by the Select Board on November 30, 2026.