Town of St. George, Maine

Property Maintenance Technician

Position Summary

The Property Maintenance Technician is responsible for the maintenance, repair, and upkeep of Town-owned buildings, grounds, and parks. Additionally, the Property Maintenance Technician will assist the Parks and Recreation, Harbors, and Roads departments with occasional maintenance tasks. This position performs a variety of skilled and semi-skilled tasks to ensure municipal properties remain safe, functional, attractive, and well-maintained for residents and visitors. Work includes both indoor and outdoor maintenance activities and may involve operating equipment, performing minor repairs, and assisting with seasonal projects and community events.

Essential Duties and Responsibilities

Grounds and Landscape Maintenance

- Mow lawns and maintain grassed areas on Town-owned properties.
- Operate weed trimmers, brush cutters, leaf blowers, and other landscaping equipment.
- Plant, water, weed, mulch, and maintain flower beds, gardens, and landscaped areas.
- Trim trees, shrubs, and hedges; remove brush and fallen limbs.
- Assist with tree cutting, pruning, and removal activities.
- Perform seasonal cleanup, including leaf removal and storm debris cleanup.
- Maintain parking lots, sidewalks, and public spaces.

Athletic Field and Recreation Facility Maintenance

- Mow and trim athletic fields.
- Assist in maintenance of recreational facilities.
- Maintain and repair dugouts, concessions stand, and related equipment.

Building and Facility Maintenance

- Perform routine inspections of Town buildings and facilities.
- Complete basic carpentry, painting, drywall repair, and minor building repairs.
- Replace fixtures, hardware, locks, signs, and other building components as needed.
- Report facility deficiencies and recommend corrective actions.

Equipment Operation and Maintenance

- Safely operate Town vehicles, mowers, trimmers, chainsaws, and other maintenance equipment.

- Perform routine equipment inspections, cleaning, fueling, and minor maintenance.
- Report equipment malfunctions and coordinate repairs as necessary.
- Maintain tools and equipment in a safe and operational condition.

Seasonal and Special Projects

- Assist with snow removal operations, including shoveling, plowing, sanding, and salting as assigned.
- Support setup and breakdown of Town events, meetings, and community functions.
- Assist with facility improvement projects and capital maintenance activities.
- Respond to weather-related emergencies and storm damage as directed.

General Responsibilities

- Follow all Town safety policies and procedures.
- Maintain positive working relationships with residents, visitors, contractors, and Town staff.
- Maintain accurate records of maintenance activities, equipment usage, and completed work.
- Perform other related duties as assigned.

Minimum Qualifications

- High school diploma or GED preferred.
- Experience in grounds maintenance, landscaping, building maintenance, construction, or a related field.
- Working knowledge of landscaping equipment, hand tools, and maintenance practices.
- Ability to safely operate mowers, trimmers, chainsaws, and other maintenance equipment.
- Basic knowledge of carpentry, building maintenance, and repair techniques.
- Valid Maine driver's license and satisfactory driving record.
- Ability to obtain additional licenses or certifications as required.

Knowledge, Skills, and Abilities

- Knowledge of groundskeeping, landscaping, and maintenance practices.
- Ability to perform manual labor in varying weather conditions.
- Ability to work independently and prioritize multiple tasks.
- Ability to read and follow written and verbal instructions.
- Strong attention to detail and commitment to quality workmanship.
- Ability to interact professionally with the public and coworkers.

Physical Requirements

- Frequent lifting, carrying, pushing, and pulling of up to 50 pounds; occasional lifting of heavier objects with assistance.
- Ability to stand, walk, bend, kneel, climb, and work outdoors for extended periods.
- Ability to work in all weather conditions, including heat, cold, rain, and snow.
- Ability to safely operate power tools, machinery, and motorized equipment.

Work Schedule

This position is generally scheduled for regular daytime hours; however, occasional evening, weekend, emergency, and seasonal work may be required to support Town operations, weather events, recreational activities, and special events.

Compensation

Compensation will be $25.50 per hour. The Town provides competitive health insurance and retirement benefits.

The Town of St. George is an Equal Opportunity Employer.