Oxford Township School District

Board of Education
Regular Meeting Agenda
July 23, 2026
6:45 P.M.

A. CALL TO ORDER

___ opened the meeting with the Call to Order at ___ P.M., and read the following statement:
In accordance with the provisions of the New Jersey Open Public Meeting Law, public notice of this meeting has been given by the Superintendent of Schools by posting written notice to the NJ Star Ledger and the NJ Herald and through filing written notice with the Oxford Township Clerk.

Flag Salute

B. ROLL CALL

Voting Members	Role (Term)	Present	Absent	LA/ED
Mr. Brian O'Neil, Pres.	BOE Member (1/2025 - 12/2028)			
Ms. Jenna Somotyi, V.P.	BOE Member (1/2024 - 12/2026)			
Ms. Emily Cartagena	BOE Member (1/2025 - 12/2028)			
Mr. Corey Cucciniello	BOE Member (1/2025 - 12/2027)			
Mr. Shawn Fojut	BOE Member (1/2025 - 12/2027)			
Mr. James Sutton	BOE Member (1/2024 - 12/2026)			
VACANT	BOE Member (Unfilled 2 year term)			
Officials	**Title**	**Present**	**Absent**	**LA/ED**
Mr. John Nittolo	Chief School Administrator/Principal			
Ms. Gail M. Libby	SBA/Board Secretary			
Mrs. Renee Hart	Director of Special Services			

C. THE OXFORD LEARNING COMMUNITY MISSION STATEMENT

Students are:

- Inspired to believe and achieve
- Challenged in a caring and character building environment
- Enabled to make positive contributions to their community

D. PRESIDENT'S REMARKS

- _____
- _____

E. APPROVAL OF BOARD MINUTES

1. BE IT RESOLVED, to approve the minutes of the June 18, 2026 regular meeting.
2. BE IT RESOLVED, to approve the minutes of the June 22, 2026 special meeting.
3. BE IT RESOLVED, to approve the minutes of the June 26, 2026 special meeting.

Board Member	Motion	Yes	No	Abst	Board Member	Motion	Yes	No	Abst
Ms. Emily Cartagena					VACANT				
Mr. Corey Cucciniello					Ms. Jenna Somotyi, V.P.				
Mr. Shawn Fojut					Mr. Brian O'Neil, Pres.				
Mr. James Sutton									

F. SUPERINTENDENT REPORT

1. GRANT SUBMISSIONS & FUNDING
    a. Nita M. Lowey 21st Century Community Learning Centers (21st CCLC) — Submitted
        i. Potential Award: $250,000–$475,000
        ii. Program Period: September 1, 2026–August 31, 2027
        iii. Total funding available statewide: $3 million; 10–15 awards ranging from $250,000–$600,000 based on student enrollment
        iv. Grant supports out-of-school time programs (before-school, after-school, summer enrichment) including academic enrichment, tutorial services, nutrition and health education, drug and violence prevention, and family engagement opportunities
    b. Climate & Culture Institute presentation finalized for TCNJ (July 9 mtg. July 28 Presentation)

2. CAPITAL PROJECTS & FACILITIES
    a. Athletic Infrastructure & Facility Resilience Initiative
        i. Basketball Court Refurbishment & Pickleball Court Installation (Capital Reserve Funded)
            - Maximize year-round utilization of outdoor facilities across seasonal weather patterns
            - Diversify PE, intramural, and recreational programming across student skill levels and physical capabilities
            - Reduce operational disruption during inclement weather by providing hardcourt alternatives
            - Extend asset lifecycle through preventive capital investment

- Project Timeline
    - Week of 7/20: Demolition and milling
    - Week of 7/27: Box-out excavation, stone base installation, and equipment footers
    - Week of 8/3: Paving courses
    - By August 7: Target completion of paving; 30-day asphalt cure cycle begins
    - Week of September 7: Court color coating and acrylic installation (projected completion by Thursday)
    - September 14: Courts fully cured and ready for use (possible earlier availability)

b. Infrastructure Maintenance
    - Side driveway and back parking lot repaved and completed

3. PERSONNEL & STAFFING

a. Position descriptions being updated through combined Personnel and Policy Committee review: August
b. Interviews conducted open positions

4. PROFESSIONAL DEVELOPMENT & COMPLIANCE

a. LWT (Learning Without Tears) Contract and Professional Development scheduled: September 1 (3 hours)
b. TeachShare Professional Development: August 31
c. John Nittolo: NJASA Technology and Professional Development Representative (with Curriculum & Instruction as alternate responsibility)

5. POLICY & GOVERNANCE

a. Cell Phone Policy: Second reading scheduled for August (revised policy excludes bus transportation ban)

6. ADMINISTRATIVE & COMPLIANCE UPDATES

a. Evaluation Information System (EIS): SY 2025–2026 preliminary evaluation data upload in process
b. AchieveNJ Survey: SY 2026–2027 data submission required
c. SSDS Report: Annual certified school and district report submitted
d. Title I Expenditures: $1,800 still available

Board Member	Motion	Yes	No	Abst	Board Member	Motion	Yes	No	Abst
Ms. Emily Cartagena					VACANT				
Mr. Corey Cucciniello					Ms. Jenna Somotyi, V.P.				
Mr. Shawn Fojut					Mr. Brian O'Neil, Pres.				
Mr. James Sutton									

G. COMMUNICATIONS AND ATTACHMENTS

1. Minutes of the June 18, 2026 regular meeting
2. Minutes of the June 18, 2026, June 22, 2026 & June 26, 2026 special meetings
3. Bills and ACH list through June 15, 2026
4. Budget Adjustments for June 2026
5. Resume - Dayna Sullivan
6. Retainer Agreement with Scarinci & Hollenbeck 26-27

H. COMMITTEE AND LIAISON REPORTS

1. Budget and Finance
2. Negotiations
3. Buildings and Grounds
4. Curriculum
5. Transportation and Cafeteria
6. Personnel
7. Policy
8. NJSBA Warren County
9. Legislative
10. Town Council
11. Warren Hills Regional High School
12. Land Use

I. BUSINESS ADMINISTRATOR REPORT

1. Future Meetings
    a. August 20, 2026
    b. September 17, 2026
    c. October 15, 2026
2. Prior Month's Interest: $1,497.14
3. Cafeteria YTD (June 30, 2026) Profit: $12,133.43
4. June financial will be presented in August
5. Enrollment Numbers for June 2026 - YTD ADE is 250.112 and ADA is 94.224%

Enrollment	June 2025	June 2026
Oxford Central School (PreK-8)	259	254
Harmony Township	0	1
Warren Hills Regional High School	93	84
Warren County Vo-Tech	20	21
Hunterdon Prep (HS)	1	1
HMH Carrier Clinic (HS)	0	1
SCESC - New Dawn Academy (HS)	2	0
Sussex ESC - Project Search (HS)	0	1
Burlington ESC (HS)	0	1
DCF: Warren (HS)	1	2
Total District Enrollment	378	366

J. DIRECTOR OF SPECIAL SERVICES/PRESCHOOL REPORT

1. Special Education
    a. ESY update
    b. Scheduling professional development
    c. 26-27 schedules

2. Preschool
    a. Orientation - August 26, 2026 at 10:00 am
    b. PEA Leadership meeting (1 of 3) - August 13, 2026

K. PUBLIC COMMENT

Public participation shall be governed by Policy No. 1120 "Board of Education Meetings". Public comments are invited on matters pertaining only to actionable items on the agenda at this time. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening.

In order to provide a fair and equitable online platform, consistent with the parameters of the in-person public comment, the Oxford Board of Education requires all online participants to state their name, place of residence, if appropriate, group affiliation, and turn on their camera as well, while they address the board during the public comment period. This rule for online and in-person public comment will ensure that no member of the public is misrepresented and the minutes will accurately reflect all commentary.

Please let the record reflect that the BOE does not endorse comments made by the public nor will the BOE be held liable for comments made about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous.

L. BUDGET & FINANCE

Board Member	Motion	Yes	No	Abst	Board Member	Motion	Yes	No	Abst
Ms. Emily Cartagena					VACANT				
Mr. Corey Cucciniello					Ms. Jenna Somotyi, V.P.				
Mr. Shawn Fojut					Mr. Brian O'Neil, Pres.				
Mr. James Sutton									

1. **WHEREAS**, the New Jersey Department of Education (NJDOE) is offering the Nita M. Lowey 21st Century Community Learning Centers (21st CCLC) grant, a federally-funded program under Title IV, Part B of the Every Student Succeeds Act (ESSA) to support out-of-school time academic enrichment programs (CFDA 84.287C); and

    WHEREAS, the grant program aims to provide students with tutorial services, additional broad array of enrichment activities, and active engagement opportunities for families of participating students; and

    WHEREAS, the project period for this grant is from September 1, 2026, through August 31, 2027; and

WHEREAS, the Board authorizes the submission of a grant application for funding in the range of \(\$250,000\) to \(\$600,000\), with a requested amount of \(\$475,000\) (subject to adjustment down to \(\$250,000\) based on NJDOE allocations);

NOW, THEREFORE, BE IT RESOLVED, that the Oxford Central School District Board of Education hereby approves the submission of the 21st CCLC grant application to the NJDOE.

2. Approve the Business Administrator's monthly report of transfers itemized documenting transfers in accordance with N.J.S.A. 18A:22-8.1 for June 2026.
3. Approve the issuance of the following warrants (checks) for the payment of the items on the attached lists:
    a. June 16, 2026 - June 30, 2026 Account Payable Bill List: $477,093.29
    b. May 13, 2026 - June 15, 2026 ACH List: $203,720.31

4. WHEREAS, the Oxford Township Board of Education maintains a send-receive relationship with the Warren Hills Regional Board of Education for the education of its high school students; and

    WHEREAS, the Oxford Township Board of Education has determined the projected enrollment for the 2026–2027 school year to be 74 students attending Warren Hills Regional High School; and

    WHEREAS, the tentative per-pupil tuition rate for the 2026–2027 school year has been established at $20,500 per student;

    NOW, THEREFORE, BE IT RESOLVED, that the Oxford Township Board of Education hereby approves the tuition contract with the Warren Hills Regional Board of Education for the 2026–2027 school year for a total contract amount of $1,517,000; and

    BE IT FURTHER RESOLVED, that the Board President and the Business Administrator/Board Secretary are hereby authorized to execute the necessary contract documents on behalf of the Board of Education.

5. Approve the retainer agreement with Scarinci & Hollenbeck for special education services from July 1, 2026 through June 30, 2027 at a rate of $165/hour.

6. WHEREAS, the New Jersey Department of Education requires all public school districts to annually submit an Anticipated Facility Request Form to the County Office of Education to certify the status of facility usage; and

    WHEREAS, the Oxford Township School District has reviewed its current facilities and determined there are no anticipated requests for temporary spaces, dual use of space, change of use, or alternate Kindergarten toilet compliance for the upcoming school year;

    NOW, THEREFORE, BE IT RESOLVED, that the Oxford Township Board of Education hereby approves the submission of the 2026-2027 Anticipated Facility Request Form, indicating no active facility deviations, to the Warren County Office of Education; and

    BE IT FURTHER RESOLVED, that the Board authorizes the Superintendent and the School Business Administrator/Board Secretary to execute and sign all necessary documentation required for this submission.

M. NEGOTIATIONS

None.

N. BUILDINGS & GROUNDS

None.

O. CURRICULUM

Board Member	Motion	Yes	No	Abst	Board Member	Motion	Yes	No	Abst
Ms. Emily Cartagena					VACANT				
Mr. Corey Cucciniello					Ms. Jenna Somotyi, V.P.				
Mr. Shawn Fojut					Mr. Brian O'Neil, Pres.				
Mr. James Sutton									

1. Approve the attached Virtual/Remote Instruction Plan for the 2026-2027 school year.

P. TRANSPORTATION & CAFETERIA

None.

Q. PERSONNEL

Board Member	Motion	Yes	No	Abst	Board Member	Motion	Yes	No	Abst
Ms. Emily Cartagena					VACANT				
Mr. Corey Cucciniello					Ms. Jenna Somotyi, V.P.				
Mr. Shawn Fojut					Mr. Brian O'Neil, Pres.				
Mr. James Sutton									

1. Approve Dayna Sullivan as the Assistant to the School Business Administrator at a salary of $57,000 (pro-rated) effective September 15, 2026.
2. Approve Abigail Bailey as the Speech Pathologist Master G-H at a salary of $64,840.
3. Accept the resignation of Renee Sturm, Paraprofessional, effective July 15, 2026.
4. BE IT RESOLVED, that the Oxford School District approve the multidimensional leadership performance rubric School Leadership evaluation system.
5. Approve the below staff members for the following stipend positions for the 2026-2027 school year:
    a. Mrs. Havyar — Chess Club — $400
    b. Cory Lidell — MetFix Run Club — $0

4. Approve the corrected 2026-2027 salaries for the following staff:

EMPLOYEE	Original 26-27 Step	Original 26-27 Salary	Correct 26-27 Step	Correct 26-27 Salary
Carr, Patricia L	X/MA+30	$83,615.00	X/MA+30	$83,615.00
Dowd, Heather	X/MA+30	$83,615.00	X/MA+30	$83,615.00
Drechsel, Stacy Ann	X/MA	$81,740.00	X/MA	$81,740.00
Feo-Gilberti, Angela	R/MA	$74,665.00	PQ/MA	$72,900.00
Fernandez, Alexandra N	NO/BA	$67,760.00	LM/BA	$65,995.00
Hart, Marie E	R/MA	$74,665.00	PQ/MA	$72,900.00
Hill, Ashley M	PQ/BA	$69,525.00	NO/BA	$67,760.00
Kantz, Elena D	VW/BA+30	$79,035.00	TU/BA+30	$77,265.00
Mathew, Manju	NO/MA+15	$72,073.00	LM/MA+15	$70,308.00
Miller, Katie A	VW/BA	$76,595.00	TU/BA	$74,825.00
Newell, Kimberly A	X/MA	$81,740.00	X/MA	$81,740.00
Pettinelli, Shannon	VW/BA	$76,595.00	TU/BA	$74,825.00
Witt, Danielle M	PQ/MA+15	$73,838.00	NO/MA+15	$72,073.00
Cutro, Kristen	R/BA	$71,290.00	PQ/BA	$69,525.00
Sadel, Christina	IJ/BA	$62,465.00	GH/BA	$61,465.00
Ruppel, Hunter	GH/MA	$64,840.00	EF/MA	$63,840.00
Bublitz, Courtney	TU/MA	$78,200.00	S/MA	$76,430.00
Havyar, Kristin	PQ/BA	$69,525.00	NO/BA	$67,760.00
Maiz, Allison	EF/BA	$60,465.00	CD/BA +15	$60,215.00
Tierney, Cristen	S/MA+30	$78,305.00	R/MA+30	$76,540.00
Spann, Maxinne	EF/BA	$60,465.00	CD/BA	$59,465.00
Beatty, Kathleen	CD/BA	$59,465.00	AB/BA+15	$59,715.00
Lidell, Cory	CD/BA	$59,465.00	AB/BA	$58,965.00
Lombardo, Sarah	K/MA	$67,605.00	IJ/MA	$65,840.00
Petruzzi, Joelle	LM/BA	$65,995.00	K/BA	$64,230.00
Wohlander, Jennifer	DC/BA	$59,465.00	AB/BA	$58,965.00
Hules, Amanda			IJ/BA	$62,465.00
Quinn, Taylor			NO/MA	$71,135.00
Matash, Courtney			LM/MA	$69,370.00

5. Be It Resolved, that the Board, upon recommendation of the Chief School Administrator, approves the submission of the Principal Waiver request to the New Jersey Department of Education for the 2026-2027 school year.

R. POLICY

None.

S. ORGANIZATION BUSINESS

T. OLD BUSINESS

- _____

U. NEW BUSINESS

- _____

V. PUBLIC COMMENT

Refer to Section K of this agenda for the rules governing public comment.

- _____

W. EXECUTIVE SESSION

Board Member	Motion	Yes	No	Abst	Board Member	Motion	Yes	No	Abst
Ms. Emily Cartagena					VACANT				
Mr. Corey Cucciniello					Ms. Jenna Somotyi, V.P.				
Mr. Shawn Fojut					Mr. Brian O'Neil, Pres.				
Mr. James Sutton									

1. BE IT RESOLVED, WHEREAS, the Board of Education must discuss subjects concerning a student matter:
   -

   WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and
   WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L. 1975 Chapter 231, it is, therefore;
   RESOLVED, that the aforesaid subjects shall be discussed by this board and administrative staff and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.
   Action ___ will / ___ will not take place.

Executive Session

Moved by ___ and seconded by ___, to exit Executive Session at ___ P.M.

Board Member	Motion	Yes	No	Abst	Board Member	Motion	Yes	No	Abst
Ms. Emily					VACANT				

Cartagena									
Mr. Corey Cucciniello					Ms. Jenna Somotyi, V.P.				
Mr. Shawn Fojut					Mr. Brian O'Neil, Pres.				
Mr. James Sutton									

X. ADJOURNMENT

___ made a motion, seconded by ___, to adjourn the meeting at ___ P.M.

Board Member	Motion	Yes	No	Abst	Board Member	Motion	Yes	No	Abst
Ms. Emily Cartagena					VACANT				
Mr. Corey Cucciniello					Ms. Jenna Somotyi, V.P.				
Mr. Shawn Fojut					Mr. Brian O'Neil, Pres.				
Mr. James Sutton									