

**VILLAGE OF WRIGHTSTOWN**  
**352 High St.**  
**Wrightstown, WI 54180**

NOTICE OF MEETING

**ATTENTION: ALL INTERESTED CITIZENS, TAXPAYERS AND NEWS MEDIA**

Date of Meeting: **Tuesday, June 17, 2025**

Time of Meeting: **6:00 pm**

Place of Meeting: **Village Hall, 352 High St. Wrightstown**

**VIRTUAL - Link to meeting: [Join the meeting now](#) Sign in as guest and enter passcode: Nd7uL9QY  
Meeting ID: 278 926 672 882 3**

**COMMITTEE OF THE WHOLE**

For the purpose of considering and/or taking action on the following:

- **Discussion/Action** on Committee of the Whole Meeting Minutes from Tuesday, June 3, 2025 (*attach 1*)
- **Discussion** on ATV/UTV/Golf Cart Ordinance (*attach 2*)
- **Discussion** on DPW revisions to chapter 102 Fees and Penalties (*attach 3*)
- **Discussion** on replacement of 2003 John Deere Tractor (*attach 4*)

Any other business brought before the Committee relating to the affairs and government of the Village of Wrightstown, of an EMERGENCY need, requiring immediate action.

Adjourn

**VILLAGE BOARD**

*(To convene upon completion of the Committee of the Whole meeting)*

**REGULAR SESSION**

**Discussion/Action:** Village Board Meeting Minutes from Tuesday, June 3, 2025 (*attach 5*): Vouchers: May 29,2025 through June 12,2025 totaling \$653,899.86 (*attach 6*)

**Scheduled Appearances:** None

**Walk Ins:** (open period of 10 minutes):

**Correspondence:**

- We received a heartfelt thank-you from Germaine Smith for Travis's attendance at her 100th birthday celebration. She expressed her deep appreciation for the thoughtful gift of a Gerber daisy and a praying angel statue. The gesture meant a great deal to her and added to the joy of her milestone celebration. (*attach 7*)

- We received a note of thanks from Emplify Health By Bellin for our support of the Community Baby Shower held at Village Hall on May 15th. The event was a success and would not have been possible without our collaboration. *(attach 8)*
- Heather McEwen received a full scholarship from WMCA (Wisconsin Municipal Clerks Association) to attend this year's UW-Green Bay Clerks Institute to be held in July 2025. *(attach 9)*

**Administrative Reports:** June 17, 2025 *(attach 10)*

**Clerk/Treasurer's Report:** May 2025 *(attach 11)*

## **COMMITTEE REPORTS**

### **FINANCE / PERSONNEL:**

- **Discussion/Action** on Approval of Sign Review and Authorization of Construction for Village of Wrightstown Pylon Sign approved at Planning Commission on 6/9/2025, East Frontage Road, Parcel 300009900, Village of Wrightstown *(attach 12)*, *(attach 12a)*
- **Discussion/Action** on approving Letter of Resolution #06172025A, updating Travis Coenen-Administrator, Heather McEwen – Clerk/Treasurer, Patricia Leitermann – Deputy Clerk/Treasurer, Sue Byers – Village Trustee, as signers on the Associated Bank account *(attach 13)*
- **Discussion/Action** on approving Purchase of VW-202, VW-340, and VW-340-1 for the agreed upon price of \$334,571.39.

### **PARKS, RECREATION & REGIONAL PLANNING:**

- **Discussion/Action** on NEW Operator License for the following:
  - Paige T. Gilson, The River Coffee & Cream, LLC
- **Discussion/Action** on RENEWAL Operator License for the following:
  - Amy M. Alexander, Lucky's Pub and Grill
- **Discussion/Action** on Cigarette, Tobacco, and Electronic Vaping Device Retail License Applications **RENEWALS** for the following:
  - **Dolgencorp, LLC (Dollar General Store #20873)**, 376 High St. *(attach 14)*
  - **Sai Krupa, LLC (Bridgeport Shell)**, 525 Main St. *(attach 15)*
  - **Sai Krupa, LLC (Wrightstop BP)**, 233 High St. *(attach 16)*
- **Discussion/Action** on Class "A" / "Class A" Alcohol Beverage License Application **RENEWALS** for the following:
  - **Dolgencorp, LLC (Dollar General Store #20873)**, 376 High St. John Greene agent, Krakow, WI 54137 *(attach 17)*
  - **Sai Krupa, LLC (Bridgeport Shell)**, 525 Main St., Mitul Patel, agent, Green Bay, WI 54313 *(attach 18)*
  - **Sai Krupa, LLC (Wrightstop BP)**, 233 High St., Mitul Patel, agent, Green Bay, WI 54313 *(attach 19)*
  - **VandenWymelenberg Enterprises, Inc. (Dick's Family Foods)**, 400 High St., John G. VandenWymelenberg, agent, Wrightstown, WI 54180 *(attach 20)*

- **Discussion/Action** on Class “B” / “Class B” Alcohol Beverage License Application **RENEWALS** for the following:
  - **American Legion Post 436**, 924 Main St., William V Wood, agent, Green Bay, WI 54303 (*attach 21*)
  - **Brandon & Emily Luedke, LLC (Lucky’s Pub & Grill)**, 565 County Rd. U, Brandon J. Luedtke, agent, Kaukauna, WI 54130 (*attach 22*)
  - **Faith & Amor LLC (La Toxica Taqueria & Bar)**, 450 High St. #1, Lilia Luedtke, agent, Appleton, WI 54913 (*attach 23*)
  - **Lost Key Tap, LLC (Lost Key Tap)**, 505 Washington St., Daniel Zapata, agent, Green Bay, WI 54301 (*attach 24*)
  - **Nauti Riv, LLC (Nauti River Inn)**, 531 Washington St., Lisa J. Herzfeldt, agent, Greenleaf, WI 54126 (*attach 25*)
  - **The River Coffee and Cream, LLC (The River Coffee and Cream)**, 104 High Ct., Deborah S Tews, agent, Wrightstown, WI 54180 (*attach 26*)
- **Discussion/Action** on Class “B” / “Class B” RESERVE Alcohol Beverage License Application **RENEWALS** for the following:
  - **Sydrow Golf, Inc. (Royal St. Patrick’s Golf Links)**, 201 Royal St. Pat’s Dr., Melissa M Nelson, agent, Denmark, WI 54208 (*attach 27*)
- **Discussion/Action** on CSM Review approved at Planning Commission on 6/9/25, Dale & Nancy Schmidt, 941 Day Street, Parcels W-17 and W-17-1, Town of Wrightstown (*attach 28*)
- **Discussion/Action** on Sign Review for Vyper Industrial, approved at Planning Commission on 6/9/2025, 496 East Frontage Road, Parcel 3000159800, Village of Wrightstown (*attach 29*)
- **Discussion/Action** on Downtown Parking Plan and Proposal to make Mueller Street “One Way”, approved at Planning Commission on 6/9/2025, Mueller Street, Village of Wrightstown (*attach 30*)
- **Discussion** on 2045 Comprehensive Plan Discussion presented at Planning Commission on 6/9/2025 (*attach 31*), (*attach 31a*)

## **PUBLIC SAFETY/MUNICIPAL COURT**

### **POLICE DEPARTMENT**

- Month 2025 Report (*attach 32*)

### **FIRE DEPARTMENT**

- Month 2025 Report (*attach 33*)
  - Mike Schampers Letter of Intent to Step Down (*attach 33a*)

## **DEPARTMENT OF PUBLIC WORKS**

## **ADJOURN**

DATE OF POSTING: 06/12/2025

Signed: Heather McEwen – Clerk-Treasurer

Any person wishing to attend, who because of disability requires special accommodations, should contact the Village Clerk/Treasurer, 352 High St., Wrightstown, WI, 54180 at (920) 532-5567 x 12, by 2:00 pm the business day prior to the meeting so that arrangements can be made.