

VILLAGE OF WRIGHTSTOWN
352 High St.
Wrightstown, WI 54180

NOTICE OF MEETING

ATTENTION: ALL INTERESTED CITIZENS, TAXPAYERS AND NEWS MEDIA

Date of Meeting: Wednesday, April 2, 2025

Time of Meeting: **6:00 pm**

Place of Meeting: **Village Hall, 352 High St. Wrightstown**

VIRTUAL - Link to meeting: [Join the meeting now](#) Meeting ID: 299 445 865 646
Passcode: bx3sw27L

COMMITTEE OF THE WHOLE

For the purpose of considering and/or taking action on the following:

- **Discussion/Action** on Committee of the Whole Meeting Minutes from Tuesday, March 18, 2025 (*attach 1*)
- **Discussion** on Comprehensive Plan & Zoning Code update; per WI State Statute 66.1001(2)(i), Comprehensive Plans must be updated no less than once every 10 years. – Discussion Tabled from Tuesday, March 18, 2025 meeting (*attach 2*)
- **Discussion** on Village Pylon Sign (*attach 3*) (*attach 3a*) (*attach 3b*) (*attach 3c*)

Any other business brought before the Committee relating to the affairs and government of the Village of Wrightstown, of an EMERGENCY need, requiring immediate action.

Adjourn

VILLAGE BOARD

(To convene upon completion of the Committee of the Whole meeting)

UTILITY COMMISSION MONTHLY MEETING

Director of Public Works and Utilities –

- Month 2025 Utility Reports: (*attach 4*) (*attach 4a*)

REGULAR SESSION

Discussion/Action: Village Board Meeting Minutes from Tuesday, March 18, 2025 (*attach 5*);
Vouchers: March 14, 2025 through March 26, 2025 totaling \$114,779.76 (*attach 6*)

Scheduled Appearances: None

Walk Ins: (open period of 10 minutes)

Correspondence:

- “Thank you” Nick Anderson & Bethany Wilson & Families, for the excellent tour of the Village’s Public Works/Wastewater facilities. They appreciate Andy taking the time to show their families “Wrightstown’s first-class operations!” (*attach 7*)

Administrative Report: April 2, 2025 (*attach 8*)

COMMITTEE REPORTS

FINANCE / PERSONNEL:

- **Discussion/Action** on Comprehensive Plan & Zoning Code update; per WI State Statute 66.1001(2)(i), Comprehensive Plans must be updated no less than once every 10 years. (*attach 2*)
- **Discussion/Action** on the following General Obligation:
 - Corporate Purpose Bond, Series 2017A, Invoice No. 94826: **\$157,948.75**
 - Corporate Purpose Bond, Series 2019B, Invoice No. 94827: **\$138,940.63**
 - Corporate Purpose Bond, Series 2021A, Invoice No. 94828: **\$187,500.00**
 - Corporate Purpose Bond, Series 2022A, Invoice No. 94829: **\$158,570.00**
 - Corporate Purpose Bond Series 2023A, Invoice No. 94830: **\$184,653.13**
 - Promissory Notes, Series 2024A, Invoice No. 94831: **\$298,355.83**
\$1,125,968.34 (*attach 9,9a-e*)
- **Discussion/Action** on State of Wisconsin Department of Administration Invoice #20993 for **\$739,943.87** for principal and interest payments on the Village’s:
 - Water System Revenue Bonds, Series 2013 (Safe Drinking Water Fund Loan) Project ID 4942-03 for **\$80,755.96**
 - Water System Revenue Bonds, Series 2015 (Safe Drinking Water Fund Loan) Project ID 4942-04, paid via Certificate & Direction, dated March 13, 2025, requesting that the Associated Bank escrow agent disburse **\$372,302.59** from the Village’s escrow account, on Friday, April 18, 2025, to the State of Wisconsin Safe Drinking Water Loan Program, for payment of debt service on the Village’s Water System Revenue Bonds, Series 2015, due May 1, 2025, per the June 24, 2015 Escrow Agreement
 - Sewer System Revenue Bonds, Series 2009 (Clean Water Fund Loan) Project ID 4356-04, for **\$286,885.32** (*attach 10-10a*)
- **Discussion/Action** on approving invoice #26471 in the amount of **\$395,209.00** from Fire Apparatus and Equipment Inc. to get the chassis advanced payment discount for the new pumper (*attach 11*)
- **Discussion/Action** on Recognizing Shelia Bowers for her 17 years of dedicated service to the village.
- **Discussion/Action** on approving contract and hiring Heather McEwen as the new Clerk Treasurer.
- **Swearing in** of new Clerk Treasurer Heather McEwen

PARKS, RECREATION & REGIONAL PLANNING:

- **Discussion/Action** on Class “B”/”Class B” Alcohol Beverage License Application **RENEWAL** for the following:
 - **Faith and Amor LLC (La Toxica Taqueria and Bar, Wrightstown)**, 450 High St. #1, Lilia F. Luedtke, agent, Appleton, WI 54913 (*attach 12*)
- **Discussion/Action** on NEW Operator License for the following:
 - Chloe A. North, Royal St Patrick’s Golf Links
 - Alexandra M. Tylinski, Royal St Patrick’s Golf Links
- **Discussion/Action** for a Variance from Municipal Code Section §198-13(H), of the Village of Wrightstown, received from William G Theunis & Ruth A Theunis Joint Revokable Trust and St. Paul/St. Clare Parish for Village Parcels VW-182, VW-179 & VW-178-2. (*attach 13*)
- **Discussion/Action** for Event Application received from Lindsey Mickelson for the 1st Annual RSP HOA Party in the Park at Shamrock Park in Royal Saint Pats Subdivision. (*attach 14*)

PUBLIC SAFETY/MUNCIPAL COURT:

POLICE DEPARTMENT

FIRE DEPARTMENT

DEPARTMENT OF PUBLIC WORKS

- March 2025 Department Report (*attach 15*)

ADJOURN:

DATE OF POSTING: 3/28/2025

Signed: Heather McEwen – Deputy Clerk/Treasurer

Any person wishing to attend, who because of disability requires special accommodations, should contact the Village Clerk/Treasurer, 352 High St., Wrightstown, WI, 54180 at (920) 532-5567 x 12, by 2:00 pm the business day prior to the meeting so that arrangements can be made.