

VILLAGE OF WRIGHTSTOWN
352 High St.
Wrightstown, WI 54180

NOTICE OF MEETING

ATTENTION: ALL INTERESTED CITIZENS, TAXPAYERS AND NEWS MEDIA

Date of Meeting: **Tuesday, December 16, 2025**

Time of Meeting: **6:00 pm**

Place of Meeting: **Village Hall, 352 High St. Wrightstown**

VIRTUAL - Link to meeting: [Join the meeting now](#)

Sign in as guest and enter passcode: 35Mw7XZ6 Meeting ID: 271 851 616 573 27

COMMITTEE OF THE WHOLE

For the purpose of considering and/or taking action on the following:

- **Discussion/Action:** on Committee of the Whole Meeting Minutes from Tuesday, December 2, 2025
(attach 1)

Any other business brought before the Committee relating to the affairs and government of the Village of Wrightstown, of an EMERGENCY need, requiring immediate action.

Adjourn

VILLAGE BOARD

(To convene upon completion of the Committee of the Whole meeting)

REGULAR SESSION

Discussion/Action: Village Board Meeting Minutes from Tuesday, December 2, 2025 *(attach 2):*

Vouchers: November 26, 2025, through December 10, 2025, totaling \$228,929.29 *(attach 3)*

Scheduled Appearances: None

Walk Ins: (open period of 10 minutes)

Correspondence:

- "Thank You" from Anna Coussons from the Historical Society for the quick response and replacement of the furnace. They are really grateful for our support. *(attach 4)*
- *Christmas Holiday Cards from the following:*
 - *MSA Professional Services, Inc*
 - *IMMEL Construction*
 - *Law Firm of Conway Olejniczak & Jerry, S.C*
 - *Robert E. Lee and Associates*

Administrative Report: November 2025 (*attach 5*)

Clerk/Treasurer's Report: November 2025 (*attach 6*)

COMMITTEE REPORTS

FINANCE / PERSONNEL:

- **Discussion/Action** on approving payment of Invoice #8300023033 for Contract 1302534420, Village of Wrightstown, Asphalt Repairs from Fahrner Asphalt Sealers LLC, in the amount of \$12,533.00. (*attach 7*)
- **Discussion/Action** on approving payment of Application for Payment #2 for Project #21WRGTSTWM02 – Drexel Building Supply Railroad Track Construction from RelyCo Plus, LLC in the amount of \$1,427,551.75. (*attach 8*)
- **Discussion/Action** on approving Invoice #198789 from Oshkosh Fire & Police Equipment, Inc in the amount of \$19,864.00. (*attach 9*)
- **Discussion/Action** on approving Wire Transfer Agreement with Nicolet National Bank, approving, Clerk/Treasurer Heather McEwen, Deputy Clerk/Treasurer Patti Leitermann, and Administrator Travis Coenen as authorized Persons to send, approve, and receive incoming wires in methods available from the General Checking account as needed. (*attach 10*)
- **Discussion/Action** on approving moving \$64,000.00 in unexpended funds from the 2025 Street Maint-Repairs Budget (Acct 100-32-53301-376-000) to the 2026 Street Maint-Repairs Budget (Acct 100-32-53301-376-000). (*attach 11*)
- **Discussion/Action** on the proposed 2026 Water Utility Budget (*attach 12*) (*attach 12a*)
- **Discussion/Action** on the proposed 2026 Sewer Utility Budget (*attach 12b*)
- **Discussion/Action** on the proposed 2026 Boad Landing Budget (*attach 13*)
- **Discussion/Action** on the 2026 Tax Increment District #3 Budget (*attach 14*) (*attach 14a*)
- **Discussion/Action** on the 2026 Tax Increment District #4 Budget (*attach 15*) (*attach 15a*)
- **Discussion/Action** on the 2026 Tax Increment District #5 Budget (*attach 16*) (*attach 16a*)

PARKS, RECREATION & REGIONAL PLANNING

- **Discussion/Action** on NEW Operator License for the following:
 - Nathaniel W. Gehl, Gnarly Cedar Brewery
 - Matthew J. Ten Haken, Gnarly Cedar Brewery
- **Discussion/Action** on approving the Extraterritorial CSM Review, Maureen & Kevin Boylan, 7116 Shanty Rd, Parcel HL-19, Town of Holland, approved at Planning Commission on Monday, December 8, 2025. (*attach 17*)
- **Discussion/Action** on approving the CSM Review, Wrightstown Properties LLC (Print Pro), 1450 Poplar Street, Parcel VW-W175 & VW-W175-2, Village of Wrightstown, approved at Planning Commission on Monday, December 8, 2025. (*attach 18*)
- **Discussion/Action** on approving the Site Plan Review with Conditional Use Overlay – Range Twenty FOUR Golf Center/Tiger Town LLC, Parcel VW-W178, Village of Wrightstown, approved at Planning Commission on Monday, December 8, 2025. (*attach 19*)

PUBLIC SAFETY/MUNICIPAL COURT

POLICE DEPARTMENT

- November 2025 Report (*attach 20*)

FIRE DEPARTMENT

- November 2025 Report (*attach 21*)

DEPARTMENT OF PUBLIC WORKS

CLOSED SESSION:

(Roll call vote) Proceed into **CLOSED SESSION** pursuant to:

Wisconsin State Statute 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for **Economic Development – 512 Main St.**

Wisconsin State Statute 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, for **HR – Performance Reviews**

OPEN SESSION:

(Roll call vote) Reconvene into **OPEN SESSION** to discuss and/or take action on any issues that occurred during the closed session and continue with the Village Board meeting as scheduled.

ADJOURN

DATE OF POSTING: 12/12/2025

Signed: Heather McEwen – Clerk/Treasurer

Any person wishing to attend, who because of disability requires special accommodations, should contact the Village Clerk/Treasurer, 352 High St., Wrightstown, WI, 54180 at (920) 532-5567 x 12, by 2:00 pm the business day prior to the meeting so that arrangements can be made.