

VILLAGE OF WRIGHTSTOWN
352 High St.
Wrightstown, WI 54180

NOTICE OF MEETING

ATTENTION: ALL INTERESTED CITIZENS, TAXPAYERS AND NEWS MEDIA

Date of Meeting: **Tuesday, May 6, 2025**

Time of Meeting: **6:00 pm**

Place of Meeting: **Village Hall, 352 High St. Wrightstown**

**VIRTUAL - Link to meeting: [Join the meeting now](#) Sign in as guest and enter passcode: mj6nu99x
Meeting ID: 282 882 832 349 5**

COMMITTEE OF THE WHOLE

For the purpose of considering and/or taking action on the following:

- **Discussion/Action** on Committee of the Whole Meeting Minutes from Tuesday, April 15, 2025 (*attach 1*)
- **Discussion** on Village Animal Ordinance (*attach 2*) (*attach 3*)

Any other business brought before the Committee relating to the affairs and government of the Village of Wrightstown, of an EMERGENCY need, requiring immediate action.

Adjourn

VILLAGE BOARD

(To convene upon completion of the Committee of the Whole meeting)

UTILITY COMMISSION MONTHLY MEETING

Director of Public Works and Utilities –

- Month 2025 Utility Reports: (*attach 4*) (*attach 4a*)

REGULAR SESSION

Discussion/Action: Village Board Meeting Minutes from Tuesday, April 15, 2025 (*attach 5*),
Vouchers: April 8, 2025, through April 29, 2025, totaling \$1,848,498.55 (*attach 5a*)

Scheduled Appearances:

- Jon Trautman, CPA Principal State & Local Government for Clifton Larson Allen LLP, will present 2024 Audit, Financial Statements and Governance Communication Letter (*attach 6*) (*attach 6a*)
- Brian Roemer and Paul Boening, Senior Municipal Advisor's with Ehlers to discuss 2025A borrowing (*attach 7*) (*attach 7a*) (*attach 7b*)

Walk Ins: (open period of 10 minutes)

Correspondence: None

Administrative Report: May 6, 2025 (*attach 8*)

COMMITTEE REPORTS

FINANCE / PERSONNEL:

- **Discussion/Action** on approving the Village of Wrightstown 2024 Audit, Financial Statements and Governance Communication as presented (*attach 6*) (*attach 6a*)
- **Discussion/Action** on approving Resolution #05062025 Authorizing the Issuance and Sale of \$2,710,000 General Obligation Promissory Notes, Series 2025A (*attach 7*) (*attach 7a*) (*attach 7b*)
- **Discussion/Action** on approving a maximum amount not to exceed \$138,770.51 for foundation support and remediation work efforts at Gnarly Cedar Brewery (*attach 9*) (*attach 9a*)
- **Discussion/Action** on approving change order #3 for contract #1269-24-02 2024 Utility and Street Construction in the amount of \$4,762.73 from Kruczek Construction (*attach 10*)
- **Discussion/Action** on approving change order #4 for contract #1269-24-02 2024 Utility and Street Construction in the amount of \$6,782.44 from Kruczek Construction (*attach 11*)
- **Discussion/Action** on approving application for payment #2 for contract #1269-24-02 2024 Utility and Street Reconstruction in the amount of \$172,277.52 from Kruczek Construction Inc (*attach 12*)
- **Discussion/Action** on approving application for payment #1 for contract #1269-25-01 2025 Utility and Street Reconstruction in the amount of \$134,738.27 from Donald Hietpas & Sons, Inc (*attach 13*)
- **Discussion/Action** on approving Invoice #88360 for Project #11269086 from Robert E. Lee for Professional Services through April 6, 2025, in the amount of \$34,490.20 (*attach 14*)
- **Discussion/Action** on approving change order #2 for Drexel Rail Project from VIA Rail Engineering in the amount of \$89,400 (*attach 15*) (*attach 15a*) (*attach 15b*)
- **Discussion/Action** on Village Budget and Financial Policies (*attach 16*)
- **Discussion/Action** on approving the promotion of Heather Martin to Captain
- **Discussion/Action** on approving Madyson Chitko for the vacant Deputy Clerk Treasurer Position

PARKS, RECREATION & REGIONAL PLANNING:

- **Discussion/Action** on NEW Operator License for the following:
 - Sage M. Tanck, Royal St Patrick's Golf Links
- **Discussion/Action** on approving adoption of Resolution #05062025A establishing Public Participation Procedures for the Comprehensive Plan Update. (*attach 17*) (*attach 17a*)

PUBLIC SAFETY/MUNICIPAL COURT:

POLICE DEPARTMENT

FIRE DEPARTMENT

DEPARTMENT OF PUBLIC WORKS

- Month 2025 Report (*attach 18*)

(Roll call vote) Proceed into CLOSED SESSION

CLOSED SESSION

- Session pursuant to Wisconsin State Statutes 19.85(1)(e)(g) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – **Economic Development Negotiations; and**
- Session pursuant to Wis Stats ss 19.85(1) (g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. – **Assessment Challenge**

(Roll call vote) Reconvene into OPEN SESSION pursuant to Wisconsin State Statutes 19.85(2) to discuss and/or take action on any issues that occurred during the closed session, if necessary

OPEN SESSION:

ADJOURN:

DATE OF POSTING: 05/02/2025

Signed: Heather McEwen – Clerk/Treasurer

Any person wishing to attend, who because of disability requires special accommodations, should contact the Village Clerk/Treasurer, 352 High St., Wrightstown, WI, 54180 at (920) 532-5567 x 10, by 2:00 pm the business day prior to the meeting so that arrangements can be made.