

VILLAGE OF WRIGHTSTOWN
352 High St.
Wrightstown, WI 54180

NOTICE OF MEETING

ATTENTION: ALL INTERESTED CITIZENS, TAXPAYERS AND NEWS MEDIA

Date of Meeting: **Wednesday, August 6, 2025**

Time of Meeting: **6:00 pm**

Place of Meeting: **Village Hall, 352 High St. Wrightstown**

VIRTUAL - Link to meeting: [Join the meeting now](#)

Sign in as guest and enter passcode: G2re2A87 Meeting ID: 221 929 234 020 4

COMMITTEE OF THE WHOLE

For the purpose of considering and/or taking action on the following:

- **Discussion/Action** on Committee of the Whole Meeting Minutes from Tuesday, July 15, 2025 (*attach 1*)
- **Discussion** on ATV/UTV ordinance (*attach 2*)
- **Discussion** on Village Animal Ordinance (*attach 3*)

Any other business brought before the Committee relating to the affairs and government of the Village of Wrightstown, of an EMERGENCY need, requiring immediate action.

Adjourn

VILLAGE BOARD

(To convene upon completion of the Committee of the Whole meeting)

UTILITY COMMISSION MONTHLY MEETING

Director of Public Works and Utilities –

- July 2025 Utility Reports: (*attach 4*) (*attach 4a*)

REGULAR SESSION

Discussion/Action: Village Board Meeting Minutes from Tuesday, July 15, 2025 (*attach 5*).;
Vouchers: July 9, 2025, through July 30, 2025, totaling \$1,002,782.81 (*attach 6*)

Scheduled Appearances: None

Walk Ins: (open period of 10 minutes)

Correspondence: None

Administrative Report: July 30, 2025 (*attach 7*)

COMMITTEE REPORTS

FINANCE / PERSONNEL:

- **Discussion/Action** - on approving the Certificate and Direction, dated August 6, 2025, instructing the escrow agent to disburse \$61,890.00 from the Village's escrow account, on Friday, August 8, 2025, to the Town of Kaukauna, for payments required under Section IV of the Intergovernmental Agreement between the Village of Wrightstown and the Town of Kaukauna Withdrawing Restriction on Annexation dated December 12, 2013 (*attach 8*)
- **Discussion/Action** for approval of the \$41,792 in principal and interest payments on the Village's 2022 \$360,000 Rail Spur Bank Note, to Greenleaf Bank, due on August 15, 2025. (*attach 9*)
- **Discussion/Action** on approving Invoice# 88989 for Project# 11269105 Debra/Linda/Nancy Reconstruction for professional services regarding contract administration, construction, observation, and construction staking from Robert E. Lee & Associates, Inc. in the amount of \$49,285.04. (*attach 10*)
- **Discussion/Action** on approving Invoice# 88987 for Project# 11269092 CTH D Trail for engineering services from Robert E. Lee & Associates, Inc. in the amount of \$18,791.54. (*attach 11*)
- **Discussion/Action** on approving Application for Payment #4 for Contract# 1269-25-01 2025 Utility and Street Reconstruction from Donald Hietpas & Sons, Inc., in the amount of \$84,715.86. (*attach 12*)
- **Discussion/Action** on approving the Assistance Agreement between the Wisconsin Division of Emergency Management (WEM/the Recipient) and Village of Wrightstown receiving FEMA and WEM Grant award for new generator at Village Hall, covering 80% of the total cost. (*attach 13*) (*attach 13a*)
- **Discussion/Action** on approving the following 2025 Development Incentive Payments for the 2024 Tax Year as presented below (all payments have been qualified per DAs and 2024 tax payments):
 - **Steak Dinner Properties, LLC (Custom Offsets)** - \$71,070.50 (half pmt) for improvements to Village of Wrightstown Parcels VW-189-4, and 300 010400 (*attach 14*)
 - **RGH Wrightstown, LLC (Grand Appliance)** - \$6,598.15 (half pmt) for improvements to the Village of Wrightstown Parcel VW-634 (*attach 15*)
 - **Midwest Expansion, LLP (WGC Apartments near Lucky's)** - \$20,666.71 (half pmt) for improvements to the Village of Wrightstown Parcel 300 000401 (*attach 16*)
 - **Wrightsite Development, LLC** - \$73,505.61 (half pmt) for improvements to the Village of Wrightstown Parcel VW-W177-1 (*attach 17*)

- **Wrightstown Golf Course, LLC** - \$124,623.01 (half pmt) for improvements to Village of Wrightstown Parcels 300 000102, 300 000104, 300 000106 – 300 000124, Multi-Family Development (*attach 18*)
- **Wrightstown Golf Course, LLC** - \$46,832.58 (half pmt) for improvements to Village of Wrightstown Parcels 300 000301 – 300 000378, Single Family Development (*attach 19*)
- **Midwest Expansion, LLP (Wrightstown Riverfront)** - \$53,849.87 (half pmt) for improvements to Village of Wrightstown Parcels VW-380 and VW-380-1 (*attach 20*)

PARKS, RECREATION & REGIONAL PLANNING

- **Discussion** on 07/23/2025 Board of Appeals denial decision (*attach 21*)

PUBLIC SAFETY/MUNICIPAL COURT

POLICE DEPARTMENT

FIRE DEPARTMENT

DEPARTMENT OF PUBLIC WORKS

- July 2025 Report (*attach 22*)

CLOSED SESSION: (*link to virtual closed session will be sent to trustees*)
(Roll call vote) Proceed into **CLOSED SESSION**

Wisconsin State Statute 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for:

- **Economic Development – Development Negotiations**

(Roll call vote) Reconvene into OPEN SESSION pursuant to Wisconsin State Statutes 19.85(2) to discuss and/or take action on any issues that occurred during the closed session, if necessary

OPEN SESSION:

ADJOURN:

DATE OF POSTING: 07/30/2025

Signed: Heather McEwen – Clerk/Treasurer

Any person wishing to attend, who because of disability requires special accommodations, should contact the Village Clerk/Treasurer, 352 High St., Wrightstown, WI, 54180 at (920) 532-5567 x 12, by 2:00 pm the business day prior to the meeting so that arrangements can be made.