

VILLAGE OF WRIGHTSTOWN
352 High St.
Wrightstown, WI 54180

NOTICE OF MEETING

ATTENTION: ALL INTERESTED CITIZENS, TAXPAYERS AND NEWS MEDIA

Date of Meeting: **Tuesday, January 21, 2025**

Time of Meeting: **6:00 pm**

Place of Meeting: **Village Hall, 352 High St. Wrightstown**

**VIRTUAL - Link to meeting: [Join the meeting now](#) Sign in as guest and enter
passcode: ZL2HD6WF Meeting ID: 254 555 470 639**

COMMITTEE OF THE WHOLE

For the purpose of considering and/or taking action on the following:

- **Discussion/Action** on Committee of the Whole Meeting Minutes from Tuesday, January 7, 2025
(attach 1)

Any other business brought before the Committee relating to the affairs and government of the Village of Wrightstown, of an EMERGENCY need, requiring immediate action.

Adjourn

VILLAGE BOARD

(To convene upon completion of the Committee of the Whole meeting)

PUBLIC HEARING

Notice is hereby given, that a Public Hearing will be held before the Village of Wrightstown Board of Trustees, Brown/Outagamie Counties, Wisconsin, on **Tuesday, January 21, 2025**, following the Committee of the Whole Meeting scheduled at **6:00 pm** at the **Village Hall Community Room, 352 High St**, Wrightstown, Wisconsin, for the purpose of hearing from all persons and/or their agents on the following:

Chapter 206 Zoning of the Municipal Code of the Village of Wrightstown is hereby amended as follows:

- 1) **Subsection 206-18(C)(1) is amended to add the sentence: Barns and stables are excluded from the 2,000 square foot maximum accessory structure limit.**
- 2) **Subsection 206-50 (E) is amended to state: Wall signs placed against the exterior of a building shall not extend more than six inches outside of a building wall surface, shall**

not exceed 500 square feet in area for any one premises and shall not extend above the top of the wall where the sign is mounted. ~~not exceed 20 feet in height above the average ground level.~~ (attach 2)

Following the Public Hearing and while in regular session, the Village Board will take action on this request.

REGULAR SESSION

Discussion/Action: Village Board Meeting Minutes from Tuesday, January 7, 2025 (attach 3):
Vouchers: January 3, 2025 through January 16, 2025 totaling \$1,994,377.13 (attach 4)

Scheduled Appearances: None

Walk Ins: (open period of 10 minutes):

Correspondence: None

Administrative Reports: January 2025 (attach 5)

Clerk/Treasurer's Report: January 2025 (attach 6)

COMMITTEE REPORTS

FINANCE / PERSONNEL:

- **Discussion/Action** on Board of Commissioners of Public Lands Invoice No. 0000021413, for \$152,205.58, for principal and interest payments on the Village's 2016 \$565,000 and 2017 \$824,000 State Trust Fund Loans (attach 7)
- **Discussion/Action** on approval of Ordinance Amendment No. 01212025 Subsection 206-04 (B), 206-18(C)(1) and Subsection 206-50(E) – Relative to height restrictions and defining and excluding barns and stables from structure limits (attach 8)
- **Discussion/Action** on approval of Change Order No. 1 from PTS Contractors, Contract No. 1269-24-04, for Sanitary Sewer Pipe, SDR 26, 8-inch, in the amount of (184 LF x \$5.00) \$920.00 (attach 9)
- **Discussion/Action** on Pay Request No. 3 from PTS Contractors, Contract 1269-24-04, 2024 Utility Construction – Golf Course Drive Utility Extension in the amount of \$18,032.75 (attach 10)
- **Discussion/Action** on approval of Change Order No. 3 from Northeast Asphalt, Contract No. 1269-24-01, to install 60 lineal feet of 24" CMP with end walls, in the amount of \$8,924.51 (attach 11)
- **Discussion/Action** on Pay Request No. 2 from Northeast Asphalt, Contract 1269-24-01, 2024 Street Improvements, in the amount of \$8,701.40 (attach 12)
- **Discussion/Action** on approval of the State/Municipal Financial Agreement ID# 1130-67-72/76/86 for CTH U Interchange Project (attach 13)
- **Discussion/Action** on approval of invoice #1790 to Rise Leadership LLC in the amount of \$10,000 for team leadership coaching and full staff training sessions (attach 14)

PARKS, RECREATION & REGIONAL PLANNING:

- **Discussion/Action** on Sign Review, Pieper Electric, 731 County Road DDD, Parcel VW-W177-1, Village of Wrightstown (*attach 15*)
- **Discussion/Action** on Extraterritorial CSM Review, Adam Stanton, 938 Partridge Road, Parcels W-98 & W-1325, Town of Wrightstown (*attach 16*)
- **Discussion/Action** on Site Plan Review, Print Pro, 1450 Poplar Street, Parcel VW-W175, Village of Wrightstown (*attach 17*)
- **Discussion** on Application for a variance from Municipal Ordinance §208-16, of the Village of Wrightstown, received from Print Pro for 1450 Poplar Street, Village Parcel VW-W175 (*attach 18*)
- **Discussion** on Application for a variance from Municipal Ordinance §206-25(A)(1), of the Village of Wrightstown, received from County Rescue for 1100 Broadway Street, Building 1, Unit 101, Village Parcel VW-W181-1 (*attach 19*)
- **Discussion/Action** on **NEW** Operator License Application for the following:
 - Jennifer R. Shepard, Lucky's Pub & Grill

PUBLIC SAFETY/MUNICIPAL COURT

POLICE DEPARTMENT

- December 2024 Report (*attach 20*)

FIRE DEPARTMENT

- December 2024 Report (*attach 21*)

DEPARTMENT OF PUBLIC WORKS

CLOSED SESSION: (link to virtual closed session will be sent to trustees)
(Roll call vote) Proceed into **CLOSED SESSION**

Pursuant to Wisconsin State Statutes 19.85(1)(e) and (g) to confer with legal counsel regarding matters the Village is likely to be involved in an (assessment dispute)

OPEN SESSION:

(Roll call vote) Reconvene into **OPEN SESSION** to discuss and/or take action on any issues that occurred during the closed session, if necessary

ADJOURN

DATE OF POSTING: 01/17/2025

Signed: Shelia Bowers – Clerk-Treasurer

Any person wishing to attend, who because of disability requires special accommodations, should contact the Village Clerk/Treasurer, 352 High St., Wrightstown, WI, 54180 at (920) 532-5567 x 10, by 2:00 pm the business day prior to the meeting so that arrangements can be made.