

A collage of five circular photographs featuring students, with the official seal of the School District of Manatee County, Florida, centered in the middle. The seal is circular with a blue outer ring containing the text "SCHOOL DISTRICT OF MANATEE COUNTY, FLORIDA" and a yellow inner circle with a torch and the words "A Tradition of Excellence". The photos include: a smiling young boy in a blue shirt; two girls, one with long blonde hair and one with long brown hair, both smiling; a group of three students (two girls and one boy) in blue shirts, with one girl holding a large silver trophy; and a young girl with dark hair in pigtails, wearing a black shirt with "LR Johnson School" written on it. The entire collage is set against a blue background with white and yellow circular patterns.



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2026-2027 Code of Student Conduct



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SECTION 1

Student Rights and Responsibilities



Safe, Positive Learning Environment

The purpose of this document is to assist students, parents, and school personnel in establishing and maintaining a safe, nurturing, and well-disciplined learning environment for all. To be fully effective, the Code of Student Conduct addresses not only the role of the parents, the students, and the school, but also specifies areas relative to the responsibilities and rights of students and parents, grounds for disciplinary actions, and procedures to be followed for acts requiring disciplinary action.

Students in the School District of Manatee County are subject to the Code of Student Conduct during the school day and regular school activities, and while being transported on school buses or at public expense to and from school or other education facilities. Students are also subject at such time and places that include, but are not necessarily limited to, school sponsored events, field trips, athlete functions, and other activities where appropriate school personnel have jurisdiction over students. In addition, jurisdictional control over students may be extended as per Florida Statutes (F.S.) 1006.07, 1006.09, 1006.13, 1006.147, and 1003.31 1003 and 1006 whenever the conduct of a student is deemed to have a detrimental effect on the health, safety, and welfare of any member of the school community or the learning environment of the school.

It is the intent of the "Student Rights and Responsibilities" section of this Code that students understand that individual rights involve associated responsibilities and that individual rights must be viewed in relationship to the health, safety, and welfare of the majority of students in each school. In each school, the principal is responsible for orderly school administration, operation and instructional leadership, under supervision of the Superintendent, in accordance with the rules and regulations of the School Board. The Superintendent is authorized to assign or reassign a student to any program or school as deemed to be in the best interest of the student or School District, pursuant to F.S. 1006.08.

Principal's Responsibility

The principal of each school is responsible for the administration of the school and the enforcement of the District Code of Student Conduct. The principal has the authority to direct students and staff and can impose any reasonable requirements that are consistent with the District Code of Student Conduct or School Board Policy. (F.S. 1006.09)

In Loco Parentis

State and federal law recognizes that teachers and school administrators have a need to stand in the place of parents over children entrusted to them at school. This is a concept called loco parentis.

This concept is reasonable for the fact that school personnel can search without a warrant based on reasonable suspicion and are not held to the higher standard of "probable cause" by which law enforcement is bound. It is also responsible for the fact that school personnel can interrogate a student without providing him or her with Miranda warnings or allowing the student to call a parent or attorney. (F.S. 1003.31). Please refer to Administrative Investigations for more information (pg. 27).

School District Civility Clause

It is the intent of the School Board to promote mutual respect, civility, and orderly conduct among district employees, parents, and the public. It is not the intent of the Board to deprive any person of his/her right to freedom of expression. The intent of this policy is to maintain, to the greatest extent reasonably possible, a safe, harassment-free workplace for teachers, students, administrators, other staff, and parents and other

members of the community. In the interest of presenting teachers and other employees as positive role models, the Board encourages positive communication and discourages disruptive, volatile, hostile, or aggressive communications or actions.

School Board policy: <https://go.boarddocs.com/fl/mancofl/Board.nsf/Public#>

Prohibition of Discrimination

The School Board does not discriminate on the basis of sex (including sexual orientation or gender identity), in its education programs or activities, and is required by Title IX of the Education Amendments Acts of 1972, and its implementing regulations, not to discriminate in such a manner. The requirement not to discriminate in its education program or activity extends to admission and employment. The Board is committed to maintaining an education and work environment that is free from discrimination based on sex, including sexual harassment.

Privacy and Property Rights

Students have the right to:

- Bring personal items to school.
- Privacy unless there is reasonable suspicion that a student has a prohibited item on campus.
- To be notified promptly if your child is disciplined for inappropriate behavior and the consequences for those actions.
- To appeal disciplinary actions.
- To receive pertinent, accurate, and timely information about your child's academic progress.

Student Records

- Students/Parents/Guardians have the right to:
- Inspect and review student records.
- Be protected from the unlawful disclosure of student information.

Parental Rights

- To be treated fairly and respectfully by school administration, teachers, and staff.

Students are responsible for:

- Any lost, stolen, damaged property they bring on campus.
- Obeying laws and school policy regarding prohibited items
- Sharing accurate and pertinent information is helpful in making educational decisions with appropriate school personnel.

Parental Responsibilities:

- To be actively involved in your child's education.
- To access information about the school board's policies and procedures.
- To provide your child's school with updated emergency contact information to include your address.
- To ensure that child student follows the student code of conduct.
- To ensure that your child is in attendance and on time every day.

First Amendment Freedom of Expression

Students have the right to:

- Express their ideas in a respectful and appropriate manner without disrupting the learning environment.
- Exercise their religious beliefs.
- Bullying and harassment in a free environment

Student Protests, Student Safety, and Instructional Time

First Amendment Freedom of Expression In 1969, The United States Supreme Court ruled that public school students do not leave their constitutional right to freedom of expression at the schoolhouse gate. Students have a right to freedom of expression; however, when students exercise this right, students must do so in a responsible manner that does not cause a disruption of the school or a school activity. A principal may impose reasonable time, place and manner restrictions on your exercise of First Amendment freedom of expression rights. Administrators must take proactive steps to make sure students remain under appropriate supervision during school hours, and instructional environments remain safe and focused on learning. If possible, before imposing reasonable time, place and manner restrictions, the principal will consult with the School District General Counsel and will notify the Superintendent (or designee) in such cases. If it is not possible to consult the School District General Counsel beforehand, the principal will do so as soon as possible. See Rule 6A-10.081 Florida Administrative Code for more information.

Pledge of Allegiance

F.S. 1003.44 requires the Pledge of Allegiance be recited at the beginning of each school day. When the national anthem is played or the pledge is recited, students and all civilians shall stand at attention, men removing the headdress, except when such headdress is worn for religious reasons. When the pledge is recited, students shall stand with the right hand over the heart. With a written request by a student's parent or guardian, a student will be excused from reciting the pledge, including standing and placing the right hand over his or her heart. When the pledge is given, unexcused students must show full respect to the flag by standing at attention. When the Junior Reserve Officer Training Corps (JROTC) Color Guard presents the colors for the national anthem or Pledge of Allegiance at a school or district function, the audience is asked to rise before the procession begins from the back of the room. The audience remains standing after the pledge or anthem and during the entire time the Color Guard walks to the back of the room. The audience remains standing until the Color Guard is dismissed.

Moments of Silence

Per F.S. 1003.45, the principal of each public school shall require teachers in first-period classrooms in all grades to set aside at least 1 minute, but not more than 2 minutes daily for a moment of silence, during which students may not interfere with other students' participation. A teacher may not make suggestions as to the nature of any reflection that a student may engage in during the moment of silence. Each first-period classroom teacher should encourage parents or guardians to discuss the moments of silence with their children and to make suggestions as to the best use of this time.

Students are responsible for:

- Respecting the rights of others' self- expression
- Respecting the religious beliefs of others
- Reporting bullying or harassment immediately to a staff member

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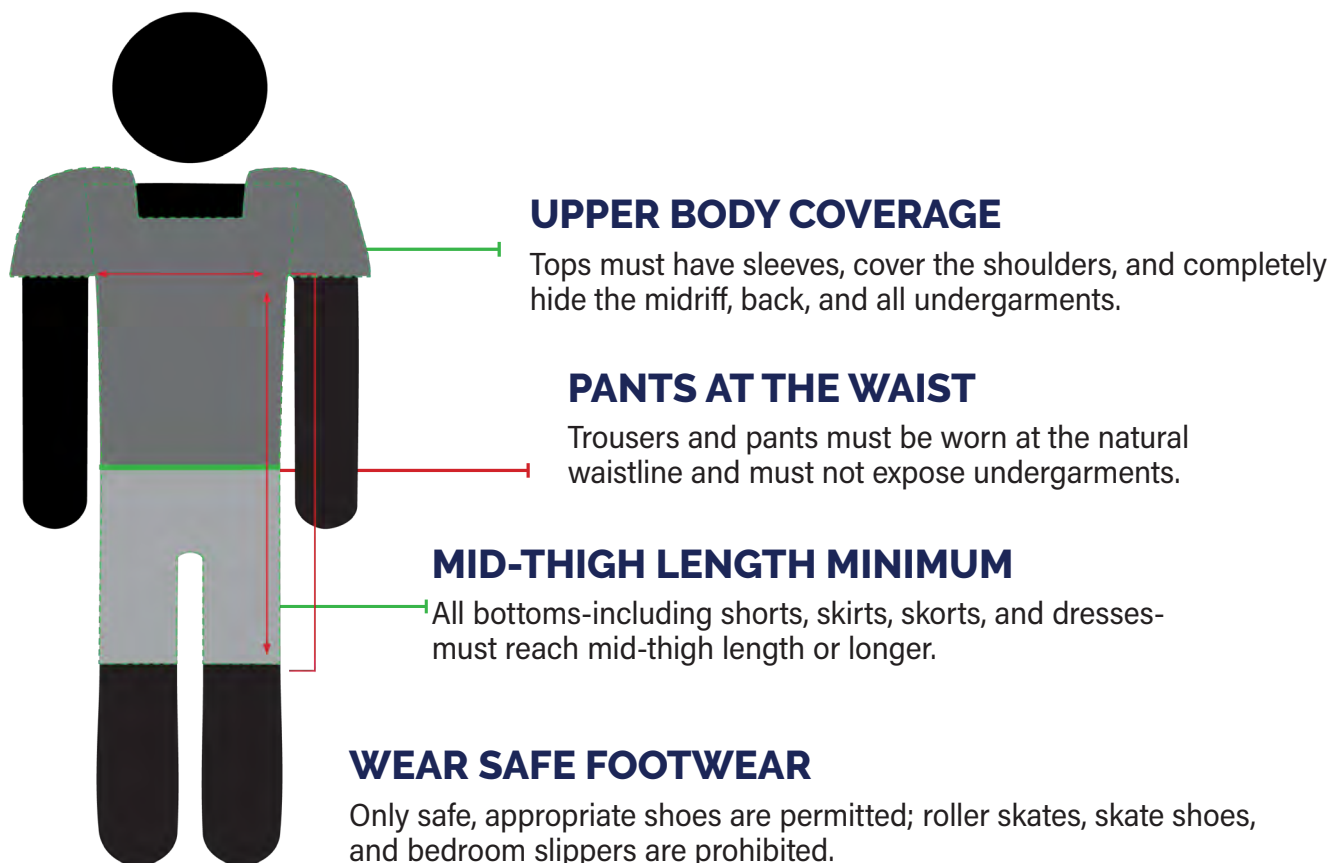
Student Identification

Students must always have their student ID on them when they are on a school campus or on any district bus. If the school requires students to wear or otherwise display their student ID, then students must follow all procedures pursuant to that rule. Students must also display their student ID, and have it scanned each time they board a district bus.

School Dress Code

Under F.S. 1006.07, each district school board shall adopt a dress code policy that prohibits a student, while on the grounds of a public school during the regular school day, from wearing clothing that exposes underwear or body parts in an indecent or vulgar manner or that disrupts the orderly learning environment.

The dress and appearance of district students shall be neat and clean, promoting a safe and positive educational environment. Apparel that disrupts educational activities and processes of the school may result in the removal of the student from the regular learning environment until acceptable apparel can be secured for the student. Failure to comply with the dress code may result in disciplinary consequences outlined in state statute and the district discipline matrix.



Requirements for student dress in all schools are listed below:

- All shirts and blouses must cover the midriff, back, sides, and all undergarments including bra straps at all times. All shirts, tops, and dresses shall have sleeves and cover the shoulders. Tops must extend below the waistband at all times. Clothing may not expose the midriff; no skin should be visible at the waist or abdomen.
- Shorts, skirts, skorts, and dresses are allowed. They must be mid-thigh length or longer.
- All trousers, pants, or shorts must completely cover undergarments and worn at the waist.

- d. All clothing, or body art, tattoos, nail art, shall not have: profanity, violent images, weapons, wording or suggestion; sexually suggestive phrases or images; alcohol, tobacco, drugs, or advertisements for such products.
- e. Students are not permitted to wear any items or display markings that are offensive, suggestive, indecent, or associated with gangs as identified under the Florida Gang Prevention Act of 1990 or as outlined in Florida Statute 874.
- f. Any jewelry or accessories that pose a safety risk may be required to be removed at the discretion of the principal or designee if concerns arise.
- g. Safe and appropriate footwear must be worn. Inappropriate footwear includes, but is not limited to, roller skates, skate shoes, and bedroom slippers.
- h. Form-fitting leotard/spandex type clothing (to include shorts and leggings) are allowed with proper garments that cover to mid-thigh length or longer.
- i. See-through or mesh fabric clothing may only be worn over clothing meeting requirements.
- j. Sleepwear shall not be worn as outer garments.
- k. Blanket/blanket type items are not permitted to be on school grounds.
- l. Sunglasses may not be worn inside unless a parent provides a doctor's note to the school. Field trips are an exception.
- m. Hats or other head coverings may be worn during outside P.E. activities and may not be worn during any portion of the regular school day without the expressed permission of the principal.
- n. If the school has a mandatory school uniform policy, the student must adhere to those requirements. These programs will provide detailed requirements for both students and parents.

School Uniform Policy

- a. Manatee County elementary or secondary schools may implement a mandatory uniform policy, governing students enrolled at the school only if all conditions set forth in the following procedures are met: A Favorable vote of at least 67% or more by the School Advisory Council (SAC) must occur to support mandatory use of uniforms for students.
- b. The school or SAC conducts a survey of parents of all students in that school and at least 51% percent of the families completing the survey must indicate that they are in favor of establishing such a program. Ballots must be received from a majority of eligible families. Parents are to be surveyed every three years at any school implementing a uniform program.
- c. The school must establish a uniform committee that adequately represents all segments of the school community. The uniform committee must follow guidelines promulgated by the Superintendent for selection of uniforms.
- d. The school-selected uniforms must comply in all respects with the other provisions of the district rules concerning appropriate attire.
- e. The uniform selected may not be characterized as gender-specific (both boys and girls may wear slacks).
- f. The school must make provisions for those students who, by reason of financial hardship, cannot comply with the uniform and must notify the students' parents of these provisions.

Communication

Each school implementing a uniform policy must communicate to parents the following:

1. Types and colors of uniform;
2. Requirements for jackets or outer garments;
3. Optional articles of attire, if any;
4. Compliance measures to be employed;
5. The availability of financial support and the procedures for applying for assistance;
6. Methods to facilitate recycling of uniforms within the school community; and
7. Notice of uniform sales and lists of competitive processes from vendors of uniform articles.

The means by which this information is communicated shall include one or more of the following: school newsletters, parent forums, telephone hotline, PTA/PTO meetings and newsletters, school advisory council meetings, television, radio, newspaper announcements, posters displayed at school and in the community, and registration materials.

Compliance Measures

- A. Each school shall develop incentives and positive reinforcement measures to encourage full compliance with the uniform policy. Each school should strive to achieve full compliance through use of incentives and positive reinforcement measures and should resort to disciplinary action only when positive measures fail to ensure compliance. In addition, school shall communicate with parents so that expectations, rationale, and benefits are fully understood by the student and the family.
- B. If necessary, disciplinary action may be taken to encourage compliance with the policy. Since the intent of the policy is not to inhibit or prohibit any student who is not in uniform from receiving the education to which he or she is entitled, no student shall be suspended from class or from school, expelled from school, or receive a lowered academic grade as a result of not complying with the policy.
- C. Prior to initiating any disciplinary action against a student not complying with the policy, a school administrator shall hold a conference with the parent or guardian to solicit cooperation and support.
- D. Disciplinary action is initiated only after all other means to secure support and cooperation as mentioned above have not succeeded. A "progressive discipline" approach is to be employed by the school support staff so as to encourage full and consistent compliance with the least amount of disciplinary action.
- E. In order to ensure a smooth transition to a uniform policy, and in order to ensure that incentives and positive reinforcement measures are employed before resorting to disciplinary action, no school implementing a uniform policy shall take disciplinary action for the first two months of implementation unless those not in compliance materially or substantially interfere with the requirements of appropriate discipline.
- F. Exceptions to wearing the uniform are permitted when:
 - a. Uniforms of a nationally recognized youth organization such as JROTC, Civil Air Patrol, or the Boy Scouts or Girl Scouts are worn on regular meeting days.
 - b. A student wears a button, arm band, or other accoutrement to exercise the right to freedom of speech as guaranteed by the First Amendment, unless the button, arm band, or other accoutrement signifies or is related to gangs, gang members, or gang activity.

- c. The wearing of a school uniform violates a student's sincerely held religious belief.
 - d. A student's parent or guardian has secured an exemption form from the uniform policy by following the procedures set forth below.
- G. Parents or guardians are permitted to exempt their children from the uniform program by the following procedures:
- a. Parents should be notified of the exemption procedure.
 - b. A request is made by mail or in person by the parent or guardian for an Application for Exemption from the Uniform Program ("Application"). The parent or guardian may obtain an application at the student's school site.
 - c. The Application is completed in full and submitted to the school principal.
 - d. The school principal or other designated administrator meets with the parents to discuss the uniform policy and the nature of the objections to the policy. The purpose of this meeting includes:
 - i. Ensuring that the parents or guardians understand the reason for, and goals of the uniform policy.
 - ii. Verifying the accuracy of the information on the Application.
 - iii. Preventing fraud or misrepresentation.



Attendance

Regular school attendance is crucial for a student's educational success. Excessive absences can impact students' education, their ability to pass their classes, and may lead to court proceedings or the loss of driving privileges. A parent/guardian may excuse nine absences per year. The following are examples of excused absences, but not limited to:

Excused Absences

- Personal Illness
- Illness of an immediate family member
- Religious Holiday of student's religious beliefs
- Court appearance/Subpoena
- Doctors' appointment

Reporting Absences

In the event of a planned absence, the parent or guardian shall notify the school prior to the absence. Any student that is absent from school shall provide appropriate documentation within 48 hours of returning to school for the absence to be marked excused. All absences will automatically be marked unexcused until parent/guardian has contacted the school, or documentation has been submitted.

The principal/designee will determine if the documentation meets the criteria for the absence to be excused, and the decision will be final.

Make-up Work

After an excused absence, students must arrange with their teacher for any make-up work. Students have the same number of days they were absent to make up their work. This rule does not apply to some long-term assignments. (A long-term assignment is when a student has 10 or more days to complete the work.) These long-term assignments will be due on the specified date unless excused in writing by the teacher or principal. It is the student's responsibility to make these arrangements and to submit make-up work within the deadlines set by the teacher(s). Students do not have the right to make up work if the absence was unexcused.

Truancy

A "Truant" student is a student, subject to compulsory school attendance, who has had (F.S. 1003.01):

- 5 unexcused absences (or absences for which reasons are unknown) within a calendar month; or
- 10 unexcused absences (or absences for which reasons are unknown) within any 90 calendar days; or
- Has had more than 15 unexcused absences within 90 calendar days.

The SDMC will follow all requirements for reporting of truant students as outlined in F.S. 1003.27.

Florida State Statute (1003.24) reports parents are responsible for the attendance of children. Florida State Statute (1003.26) provides the school district with the ability to enforce school attendance.

15 unexcused absences in a 90-day calendar period will result in referral to the Truancy Court.

- Child Study Team - A meeting with the school's Child Study Team will be conducted when 5 unexcused absences occur in a calendar month, and/or 10 unexcused absences in a 90-day calendar period occur. The Child Study Team will examine root causes of persistent absenteeism so strategies and interventions to resume regular attendance can be developed.
- After appropriate strategies and interventions have been implemented, if chronic absenteeism continues, the principal or designee may initiate a referral to truancy court.

Driver's License

Florida law requires that all minors who fail to comply with the state's attendance requirements lose their driving privileges by the Department of Highway Safety and Motor Vehicles (DHSMV).

Students aged 14-18 with fifteen (15) accumulated unexcused absences, not including out-of-school suspensions, in a 90-calendar day period. Any student with their driving privileges removed will have to satisfy the state requirement of attending 30 consecutive school days, with no unexcused absences, to receive a reinstatement of driver's license privileges form.

Homeless Student Rights Under the McKinney-Vento Act

Under the McKinney-Vento Act, homeless students have the right to attend school, regardless of the location where they live or the length of time at that location. The student is to be enrolled immediately, regardless of whether the appropriate records required for enrollment are presented. The school will refer the parent/guardian to Project Heart, which will help in obtaining the required records. Students eligible under the McKinney-Vento Act have the right to continue attending the same school they attended before their housing situation changed, or the school last attended, as well as receive assistance with transportation to that school of origin. Furthermore, the students are allowed to attend the school of origin for the rest of the school year, even if they obtain permanent housing during the school year.

If a student who is eligible under the McKinney-Vento Act is sent to a school other than the school of origin, a reason must be provided in writing, along with the process for appealing such a decision.

The student may remain in the school of origin during the appeal.

The school District of Manatee County will follow the McKinney Vento Dispute Resolution process as outlined in the statute. Please see school board policy 5111.01 for more information.

SECTION 3

School Safety



Use of Social Media

The School District of Manatee County allows schools, students, teachers, and staff to use social media for enhancing classroom learning and communication among members of the SDMC community.

Student use of District-approved social media platforms must be consistent with all aspects of the Code of Student Conduct and must abide by Section 501.1736, Florida Statutes.

- For School Board Policies regarding student use of social media, please visit the District website at <https://manateeschools.net/policy> to review the Student Social Media Guidelines and the School Board Policy Manual with Policy 7544 "Use of Social Media" and Policy 7540.03 "Student Technology Acceptable Use and Safety".

Artificial Intelligence (AI)

- The School Board recognizes the positive impact that Artificial Intelligence (AI) technology and Natural Language Processing (NLP) tools may have in the District's educational program and operations.
- Any use of artificial intelligence technology in the District's educational program or operations must be in accordance with State and Federal law as well as Board policies.
- Unauthorized use of AI/NLP tools is considered a form of plagiarism per Policy 7540.08 and any student found using these tools without permission will be disciplined in accordance with the Student Code of Conduct.
- Students can use AI/NLP tools in the school setting if they receive prior permission/consent from their teacher, so long as they use the AI/NLP tools in an ethical manner, including proper citation.
- Unauthorized use of AI/NLP tools during assessments is considered cheating.

Electronic Equipment

The SDMC follows all State of Florida legislation in regard to electronic devices, including:

Elementary & Middle Schools

- Students may not use cell phones or other wireless communication devices during the school day (bell to bell).
- Provides exceptions for medical or educational needs.

High school students may not use wireless communications devices during instructional time, except when expressly directed by a teacher solely for educational purposes or in designated areas determined by the school board or school administration.

A high school teacher shall designate an area for wireless communication devices during instructional time, and school administration will adopt rules governing the use of wireless communication devices by a student while on school property or in attendance at a school function, including rules (HB1105):

1. Designating locations within school buildings where a student may use his or her wireless communications device with the express permission of a school administrator.
2. Allowing the use of a wireless communications device by a student during the school day in accordance with:

- A. The student's individualized education plan;
- B. The student's 504 accommodation plan issued under s. 504 of the Rehabilitation Act of 1973; or
- C. A doctor's note from a physician licensed under chapter 458 or chapter 459 certifying in writing that the student requires the use of a wireless communications device based upon valid clinical reasoning or evidence.

Electronic devices include, but are not limited to, the following:

- music playback or streaming devices
- camera
- cellular phone
- video or digital recorder
- video gaming devices
- computer or tablet (unless specifically authorized for academic purposes)
- smart watches, smart glasses, or any other smart devices when used as a cellular device.
- earbuds or headphones

The school board is not responsible for theft, loss, damage or vandalism to electronic devices or technology brought onto its property, or vehicles or used during or for school related purposes. Personally owned electronic devices and technology used in violation of school rules may be confiscated and returned to the students' parent/guardian.

To ensure timely communication between the parent(s) or guardian(s) during emergencies, please be sure your emergency contact information is up to date.

REGISTER YOUR EMERGENCY CONTACT INFORMATION TODAY!

The school district, in cooperation with TIFF (To Inform Families First), urges you and your family to register your emergency contact phone numbers TODAY. In the event of an emergency, families can be notified more quickly through this service. On the Internet, simply log onto the following website as follows: www.hsmv.state.fl.us

Click ONLINE SERVICES - EMERGENCY CONTACT INFORMATION

For more information on this important initiative click on: www.toinformfamiliesfirst.org

Technology and Internet Safety Policy

Technology is an integral part of a student's educational experience and must be used in a way that is consistent with the goals of the School District of Manatee County (SDMC). Technology includes, but is not limited to, computers, tablets, other electronic devices, software, email, the Internet, and other network resources. Student use of technology is a privilege, and students are responsible for using it appropriately. This includes use of district technology while off school property. The following are improper uses of technology:

- a. Photographing, recording, or using images of any person without their knowledge or consent
- b. Accessing pornographic or obscene images, language, or materials Transmitting any material in violation of federal, state, local law, School Board policy, regulation, or the District Code of Student Conduct. This includes but is not limited to copyrighted material, threatening, obscene or pornographic material, test questions or answers, student work products, trade secrets, and computer viruses or malware.
- c. Using technology for commercial activities unless explicitly permitted by the School Board.
- d. Modifying the original SDMC pre-set software image including but not limited to loading software applications not authorized by SDMC, changing the computer name, changing or removing operating

system extensions, altering security/filtering software, altering the pre-loaded operating system or application, or taking apart the computer for access to internal parts.

- e. Downloading music, games, or videos at any time on a district computer.
- f. Using cellular phones or other wireless communication devices during unauthorized times of the school day. Cellular phones, tablets, and other electronic devices may only be used on campus before or after school, unless a school has different policy restrictions, or students have permission from an administrator or designee.
- g. Using email, instant messaging, texting, social media, web pages or other technology operations to threaten, disrupt, or interfere with the safety and welfare of the school community, including engaging in cyber-bullying, harassment, or "sexting."
- h. Gaining or attempting to gain unauthorized access to SDMC networks, computer servers, or data files.
- i. Gaining or attempting to gain unauthorized access to non-SDMC networks, computer servers, or data files utilizing SDMC equipment.
- j. Using profanity, obscenity, or other language which may be offensive to another person, or reposting personal communications without the author's prior consent, when using computer network access.
- k. Downloading or printing any material that is deemed inappropriate by the School District.
- l. Attempting to log on to the SDMC network or other district-affiliated systems using another's identity or password.
- m. Sharing of logins and passwords to the SDMC network.
- n. Bypassing or attempting to bypass SDMC filtering software.
- o. Unauthorized disclose, use and dissemination of personal information regarding students, unauthorized online access by students including hacking and other unlawful activities and access by students to inappropriate matters on the Internet is prohibited.

Note: There is no right or expectancy of privacy on district provided or owned technology. School officials may review any information or files on such technology at any time.

Title IX

Title IX of the Education Amendments Act of 1972 is a federal law, enacted in 1972, which states: "No person in the United States shall, on the basis of sex, be excluded from participate in, be denied the benefits of, or be subjected to the discrimination under any education program or activity receiving Federal financial assistance."

The United State Department of Education requires school districts to follow a specific Title IX Grievance Process while investigating allegations of sexual misconduct. The Office of Civil Rights of the United State Department of Education considers sexual misconduct (including sexual harassment, sexual violence, sexual assault, and intimate partners violence) to be a form of sexual discrimination and requires the school districts to take immediate and effective steps to respond to sexual misconduct.

For a Title IX investigation to apply, the incident must have occurred in an education program or activity in which the district has substantial control over both the respondent and the context in which the incident occurred.

"Sexual harassment" means conduct on the basis of sex that satisfies one or more of the following:

1. Any School District of Manatee County employee conditions the provision of an aid, benefit, or service of the recipient on an individual's participation in unwelcome sexual conduct.
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the recipient's education program or activity; or
3. "Sexual assault" as defined in 20 U.S.C. 1092(f)(6)(A)(v), "Dating violence" as defined in
4. 34 U.S.C. 12291(a)(10), "Domestic violence" as defined in 34 U.S.C. 12291(a)(8), or "stalking" as defined in 34 U.S.C. 12291(a)(30).

Responsibilities and Obligations

The School District of Manatee County takes its obligation to comply with Title IX very seriously. Inquiries concerning the application of Title IX, and the Grievance Procedures may be referred to the District's Title IX Coordinators:

Title IX - Schools & Educational Facilities Elementary & Secondary

Lisa Lyon
Director, Student Services
Professional Support Center
2501 63rd Ave. E, Bradenton, FL 34203
(941) 751-6550 x43061 lyonl@manateeschools.net

Post-Secondary (MTC)

Colleen M. Maynard
Assistant Director
Manatee Technical College
6305 State Road 70 East,
Bradenton, FL 34203
(941) 751-7900 x46034
maynardc@manateeschools.net

Title IX - District & Employment

Donna Peregoff
Assistant Director, Human Resources
School Support Center
215 Manatee Ave. W, Bradenton, FL 34205
(941) 708-8770 x41006
peregoffd@manateeschools.net

Title IX - Coordinator

Dr. Christina M. Britton
Executive Director, Human Resources
School Support Center
215 Manatee Ave. W,
Bradenton, FL 34205
(941) 708-8770 x41239
brittonc@manateeschools.net

Firearms Detection Systems Screening at SDMC Schools

The safety of our staff and students at the School District of Manatee County is our number one priority. To enhance our security efforts at our schools, we have a high-tech security scanner firearms detection system and a firearms detection canine to screen students and visitors for firearms.

Firearms are not permitted on any School District of Manatee County (SDMC) property. All students and visitors entering District property may be required to submit to a weapon detector screening to ensure no weapons are brought onto the premises. Bags, purses, backpacks, etc. may also be screened using metal/weapon detecting wands and/or by hand. Refusal to cooperate with the screening procedure will result in the denial of entry and/or disciplinary action for the student. If a student activates the detector, a staff member will escort a search of the student to a private secondary screening location where we will conduct a search of the student and their belongings in alignment with School Board Policy 5771.

Bullying and Harassment

Conduct that constitutes bullying or harassment, as defined below, is prohibited.

Bullying: (intimidating behaviors that are repeated, intentional, and involve a power imbalance) Systematically and chronically inflicting physical hurt or psychological distress on one or more students or employees. Bullying includes instances of cyberbullying, as defined in Section 1006.147(3) (b), F.S. Bullying may include, but is not limited to, repetitive instances of teasing, social exclusion, threats, intimidation, stalking, physical violence, theft, harassment, public or private humiliation, or destruction of property. If the physical harm or psychological distress is not the result of systematic or chronic behavior, evaluate for Harassment.

Harassment: Any threatening, insulting, or dehumanizing gesture, use of data or computer software, or written, verbal, or physical conduct that places a student or school employee in reasonable fear of harm to his or her person or damage to his or her property, has the effect of substantially interfering with a student's educational performance, opportunities, or benefits, or has the effect of substantially disrupting the orderly operation of a school including any course of conduct directed at a specific person that causes substantial emotional distress in such a person and serves no legitimate purpose. Instances of Harassment that are chronic or repeated in nature should be evaluated for Bullying or Bullying-related.

Both bullying and harassment are prohibited at school, during school related activities (whether on or off campus), on the school bus, at school bus stops, and through the use of computers or other electronic devices, which is known as cyberbullying. Cyberbullying and harassment are also prohibited through off campus social media, phone calls, or text messaging if such behavior disrupts the orderly environment of any district school or activity or interferes with the educational opportunities of others.

If you engage in bullying or harassment, the consequences and appropriate disciplinary action may range from positive behavioral interventions up to and including suspension, reassignment to an alternative program, or expulsion. More severe or persistent infractions will result in more intensive interventions and administrative action. Additionally, the appropriate school administrator or designee will report to the victim's parents and the alleged offender's parents any alleged incident of bullying or harassment once an investigation of an incident has been initiated. Bullying should be reported to the appropriate school administrator or through the School District of Manatee County's anonymous reporting system. Bullying reports can be made utilizing this school district website: <https://www.manateeschools.net/bullying>

Hazing

Hazing is defined as any action or situation that endangers the mental or physical health or safety of a student at a school with any of grades 6 through 12 for purposes of initiation or admission into or affiliation with any school-sanctioned organization. "Hazing" includes but is not limited to: (a) pressuring, coercing, or forcing a student to participate in illegal or dangerous behavior, or (b) any brutality of a physical nature, such as whipping, beating, branding, or exposure to the elements.

Dating Violence or Abuse

Teen dating violence is a pattern of emotional, verbal, sexual, or physical abuse used by one person in a current or past dating relationship to exert power and control over another when one or both partners are a teenager. Abuse may include insults, coercion, social sabotage, sexual harassment, stalking, threats and/or acts of physical or sexual abuse. Students, parents, or legal guardians are encouraged to report any act that may be dating violence and abuse anonymously or in-person to the principal or the principal's designee.

Threats Against Schools and Persons

Students who are involved in making a destructive device, fake destructive device, or planning the use of such a device, either at school, or at a school activity, or while at school or at a school activity, may be suspended for up to 10 days, recommended for reassignment or expulsion, and reported to law enforcement. The same actions will be taken if any threats are made against the school, school property, school personnel, or students, regardless of any disruption on campus or any school related function. This includes direct, veiled, or implied threats communicated verbally, in writing, or through social media platforms. Students who make any such threat will be referred to the school's threat management team. This team is charged with helping to ensure the safety of all persons at your school and will take steps that may include interviews with friends, teachers, staff, parents, or employees regarding any concerns. The threat management team is also responsible for making referrals for mental health services and to law enforcement for continued investigation, if it is determined a student poses a concern or threat to the school or any member of the school community. Students are subject to school-based consequences for any threats communicated online or through the use of technology, regardless of the time, day, or location where the threat was made.

F.S. 1006.13

"Making a threat or false report, as defined by ss. [790.162](#) and [790.163](#), respectively, involving school or school personnel's property, school transportation, or a school-sponsored activity. District school boards may assign the student to a disciplinary program for the purpose of continuing educational services during the period of expulsion. District school superintendents may consider the 1-year expulsion requirement on a case-by-case basis and request the district school board to modify the requirement by assigning the student to a disciplinary program or second chance school if the request for modification is in writing and it is determined to be in the best interest of the student and the school system. If a student committing any of the offenses in this subsection is a student who has a disability, the district school board shall comply with applicable State Board of Education rules."

Reporting Threats or Suspicious Activity

Students, parents, staff, or any individual may report threats, or any concerning behaviors exhibited by a member of the school community. All persons are strongly encouraged to be vigilant of potential signals, warning signs, threats, and should report concerns immediately. This is particularly true of online or social media posts. FortifyFL is an app specifically designed by the State of Florida to assist students and parents in reporting suspicious or concerning behavior which may be downloaded to mobile devices for immediate reporting.

NOTE:

If a student makes a threat or false report, including a bomb threat, bomb threat hoax, or a knowingly false report concerning the use of a destructive device or firearm in a violent manner, as defined by F.S. 790.162 and 790.163, involving a school, school personnel's property, school transportation, or a school-sponsored activity, the student may be expelled (with or without continuing education services) from the regular school setting for a period of not less than one full year. The student may also be referred for criminal prosecution and mental health services identified by the school district, pursuant to F.S. 1012.584(4), for evaluation or treatment when appropriate (F.S. 1006.07(2)(l)).

The Superintendent may consider the expulsion requirement on a case-by-case basis and request that the School Board modify the requirement by assigning the student to a disciplinary program if such action is determined to be in the best interest of the student and the school system. Commission of either offense is a second-degree felony, punishable by up to 15 years' imprisonment and a \$10,000 fine.

The School Board must maintain a policy for all threats to commit violence or harm. Even threats made in jest or exaggeration must be treated as serious and may subject a student to suspension, reassignment, or expulsion. This includes simulating realistic gunfire, explosions, or acts of violence using apps or other technology.

If a student makes a threat of violence, school administration will assess the situation and, where appropriate, take administrative action.

Reports to Law Enforcement Agencies

The School Board views disruptive and criminal acts, and those which may affect the health, safety and welfare of, or pose a legitimate threat to those on a school campus, as extremely serious in nature. In addition to disciplinary action administered at the school level, certain acts are expected to be reported to law enforcement as required by the State Attorney's Office. The actions of law enforcement does not dictate the corrective measure enforced by the school.

Limited Role of Law Enforcement

To help avoid the unnecessary criminalization of our students, law enforcement action should be limited to situations when it is necessary to protect the physical safety of students and staff or appropriate to address criminal activity. Law enforcement involvement should not be requested in a situation that can be safely and appropriately handled by a school's internal disciplinary procedures.

The Coach Aaron Feis School Guardian Program

Like law enforcement, school guardians hired through the Coach Aaron Feis School Guardian program in Manatee County are in place to help ensure the physical safety of our students, staff and school community. School guardians are not to be involved in student discipline matters unless it is a matter of safety. School guardians additionally have no authority to act in any law enforcement capacity, except to the extent necessary to prevent or abate an active assailant incident.

SECTION 4

Student-Athletes and Extracurricular Activities



Athletic Eligibility

Students who are in grades 6-12 may be eligible to participate on athletic teams in interscholastic athletic contests as representative of a school, provided the student is a bona fide student of that school and meet the following requirements:

High School Eligibility Requirements

1. Must be regularly enrolled and in regular attendance at school. Charter school students, home education students (including FLVS Full-time) and private school student meeting criteria under F.S. 1006.15 may participate at their home zoned school or at another district school provided they have exercised school choice to that school through the district's controlled open enrollment process.
2. A student must attend a minimum of one-half day of school to practice or participate in any athletic activities.
3. A student not currently suspended from interscholastic or interscholastic extracurricular activities, or suspended or expelled from school, pursuant to a district school board's suspension or expulsion powers provided in law, including Florida Statute Sections 1006.07, 1006.08, and 1006.09, is eligible to participate in interscholastic and interscholastic extracurricular activities.
4. A student may not participate in a sport if the student participated in that same sport at another school during that school year, unless the student meets the criteria in F.S. 1006.15(3)(h).
5. Must complete all required paperwork prior to participating in any practice or game.
6. A student's eligibility to participate in any interscholastic or interscholastic extracurricular activity may not be affected by any alleged recruiting violation until final disposition of the allegation, pursuant to D.S. 1006.20(2)(b).
7. Any violation of school discipline policies of the District Code of Student Conduct may be considered for exclusion as eligibility standards to participate in extracurricular interscholastic or interscholastic activities.
8. A student must have a cumulative 2.0 grade point average on a 4.0 weighted scale, or its equivalent, at the conclusion of each semester to be academically eligible during the next semester (F.S. 1006.15(3)(a) (1). Academic eligibility or ineligibility is determined on a semester basis. A student who is academically eligible at the beginning of a semester will continue to be academically eligible for that entire semester. Likewise, a student who is academically ineligible at the beginning of a semester will continue to be academically ineligible for that entire semester, except as provided in Bylaw 9.4.5.1.2.

Middle School Eligibility Requirements

1. Must be regularly enrolled and in regular attendance at school. Charter school students, home education students (including FLVS Full-time) and private school students meeting criteria under F.S. 1006.15 may participate at their home zoned school or at another district school provided they have exercised school choice to that school through the district's controlled open enrollment process.
2. Maintain satisfactory classroom work (minimum 2.0 grade point average on previous quarter's report card) and maintain a satisfactory conduct record. Refer to school based athletic contract.
3. Must be less than 15 years and 9 months of age. On the day a student reaches this age, regardless of when that day is, the student becomes ineligible to participate on the middle school level.
4. Must obtain signed consent form from his/her parents or guardian on a form provided by the school.
5. Must have a school physical completed within a year on file with the school.
6. Must be an amateur. This means that the student must not accept money, gifts, or donation for participating in a sport, or use a name other than his/her own when participating.

7. Must display good sportsmanship and follow the rules of competition before, during, and after every contest in which the student participates. If not, the student may be barred from participation for a period of time.
8. Must not provide false information to gain eligibility.
9. All non-traditional student eligibility will be determined on a semester-by-semester basis.
10. A student may not participate if serving an out of school suspension on the day of competition.
11. A student must attend a minimum of one-half day of school to practice or participate in athletic activities.
12. A student transferring into a school must meet eligibility requirements. The student cannot take the spot of an existing team player on the roster.

Athletic Student Transfer Eligibility

A student who transfers is immediately eligible, as long as all other eligibility requirements are met. Students may not participate in the same sport in the same year at more than one school, unless one of the following exceptions are met:

1. Children of active-duty military whose move resulted from military orders.
2. Children relocated due to foster care placement or McKinney Vento Act.
3. Children who move due to a court-ordered change in custody due to separation, or serious illness or death of custodial parent.
4. Good cause policy in district or charter (district placement).

Per F.S. 1006.15 the School District of Manatee County has defined just cause for immediate eligibility as:

- a. Special Assignment by Superintendent, or Office of Student Assignment.
- b. Moving to a new residence following the marriage of the student. The student immediately establishes a new residence that makes it necessary to attend a different school.
- c. Reassignment by District School Board or Charter School Board.
- d. Transfer of school within the first twenty days of a semester in acceptance of a seat (first opportunity to enroll) into a previously applied for magnet program.

Any other athletic eligibility appeal ruled upon by the Athletics Review Committee to intervene and make a decision on a case brought before the board by the Supervisor of Athletics. All decisions will be given within 10 school days from the date of the appeal.

Drug, Alcohol and Tobacco Use

Students are not permitted to use drugs, alcohol or tobacco products. Any student serving an out-of-school suspension is prohibited from participating in extracurricular activities, including practices and games, for the duration of the suspension. Students who violate the SDMC alcohol and drug policies are subject to penalties as outlined in the Student Code of Conduct. In addition, the principal or designee may revoke the student's privilege of participating in non-academic activities, including but not limited to, extracurricular activities and/or athletics.

Out of School Suspension

Students who are serving out of school suspensions are not allowed to participate in any athletic activities until they have returned to regular class attendance for one full school day. Students who are suspended for a total of 10 or more days (cumulative or single incident) in a school year will be subject to an administrative review to determine eligibility to participate in any extracurricular activities. The administrative review will encompass the incident or infraction, discipline, academic, and attendance history, and conference with the students and others involved. The principal may revoke the student's privilege of participating in non-academic school activities, including but not limited to, extracurricular activities and/or athletics. Students may appeal this decision by utilizing the process identified in the "Review and Appeal of Discipline, Referral or Consequence" section on page 61.

Criminal Offenses

Students arrested or charged with criminal offenses may lose their privilege of participation in school athletics at the discretion of the school principal or designee.

Dismissal/Quitting a Team

Any athlete or manager who is suspended from a team, voluntarily quits a team or is dismissed from a team for disciplinary reasons is not permitted to go out for another sport while the original sport is still in season. The season is officially over when the team plays the last game of the season. A season is defined as the first day of practice through the last play-off game.

Extracurricular Clubs and Organizations

Pursuant to F.S. 6A-10.089, in order to be eligible to join and participate in any club, after school or extracurricular activity as a representative of a school, students must complete and submit the school or district provided parent/guardian permission form each year and for each activity. Club information is published and updated on each school website or can be found by contacting the school's administration or Activity Director.

Extracurricular Activities/Clubs

Students choosing to participate in extracurricular activities must adhere to all School Board Policies and school rules to be eligible. A student must attend a minimum of one-half day of school to participate in school sponsored activities. Participating in extracurricular activities is a privilege, and participation may be restricted, suspended or revoked at any time by a school administrator as a result of violating these said policies or rules.

SECTION 5

School Health



Medication Policy

While parents should make every effort to administer medications at home during non-school hours, we realize there are instances in which students require medications to be administered during school hours. Any student who needs to take legally prescribed or FDA approved over-the-counter medication at school, on the school bus, during school activities, or on field trips must follow this medication policy without exception.

All medications—including FDA approved over-the-counter drugs, vitamins, and supplements—must be prescribed by a licensed physician and kept in the school clinic, except as allowed under Florida Statute 1002.20.

Before any medication can be administered at school, the parent or guardian must provide a completed medication authorization form for each medication, signed by both the parent/guardian and a licensed health care provider; this form is available from the school clinic or on the district website. An authorized adult must also deliver the prescribed medication, along with the completed authorization form, directly to the school clinic. **Students cannot transport medications to school or be in possession of any medication while on school property, except those described below.**

**Possessing medication prescribed to others is illegal and considered a Level 3 offense.*

Student's Medical Condition:	Student May Carry and Self-Administer:
Life-threatening Allergies or Asthma	An epinephrine auto-injector
Asthma	A metered dose inhaler
Pancreatic Insufficiency	A prescribed pancreatic enzyme supplement
Diabetes	Diabetic supplies, equipment, and specific food items identified in the written authorization along with a description of the activities the student is capable of performing without assistance, such as blood-glucose level checks, urine ketone testing, administering insulin, and treating hypo- or hyperglycemia.

Florida Statute 1002.20 allows students to self- carry certain medications provided there is a completed medication authorization form on file in the clinic, a completed self-carry form, and the medication is clearly labeled and matches the provider's order. The self-carry form can be obtained from the school clinic or on the district website. No other medications, other than headache medications (see below), may be carried by students. These medications/supplies that qualify for self-carry are listed below.

In addition to these above medications, Florida Statute 1002.20 allows students to possess and use a medication to relieve headaches while on school property or at a school sponsored event or activity without a health care providers note or prescription IF the medication is regulated by the United States Food and Drug Administration for over the counter use to treat headaches.

For a student to carry and administer his/her own over the counter medication to relieve headaches, a self-carry headache medication form must be completed by student, signed by parent/guardian, and kept on file in the school clinic. The form is available in your school clinic or on the district website.

Suspected Overdose

District schools may maintain an on-site supply of the opioid antagonist Naloxone, following guidelines established in Board Policy 5780 and F. S. 499.003. Naloxone is a medication that is used to reverse an opioid overdose. If any student or staff are suspected of having an opioid related overdose, Naloxone will be administered by a trained nurse as a life-saving measure.

Controlling the Spread of Communicable Diseases

The School Board recognizes its responsibility relative to student, employee, and visitor health and safety. To protect the health and safety of the students, district personnel, and the community in large, the Board shall follow all State statutes and Health Department regulations which pertain to immunization under Policy 5320, and other means for controlling communicable disease spread through normal interaction in the school setting as set forth in Policy 8450.

Healthcare Services

Per Florida's parental bill of rights, at the beginning of each school year, parents will be notified of all healthcare services offered at their child's school and provided with the opportunity to individually consent to or decline each service. Please visit the school website for further information.

Referrals to Mental Health Agencies

Students who present a concern for the safety of others due to their actions or words may be referred for mental health services, per F.S. 1012.584. These services may be provided on campus by district personnel or mental health providers that partner with the district. In the event of an immediate concern for the safety of a student or others, the Marchman or Baker Acts may be enacted to ensure an appropriate mental health examination and interventions occur. This may result in an involuntary examination and removal from campus, pursuant to F.S. 394.463. Such contact may be in person by a mental health professional or using telehealth as defined in F.S. 456.47.

Public Notices

The Family Educational Rights and Privacy Act (FERPA), affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are:
The right to inspect and review the student's education records within 30 days of the day the school receives a request for access. Parents or eligible students should submit to the school principal a written request that identifies the record (s) they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where their records may be inspected.

The right to request amendment of the student's education records that the parent or eligible student believes it is inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA. Parents or eligible students who wish to ask the school to amend a record should write the school principal, clearly identify the parent of the record they want to change and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

The right to privacy of personally identifiable information in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One expectation, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff); a person serving on the School Board; a person or company with whom the school has outsources services or functions it would otherwise its own employees to perform (such as an attorney, auditor, medical consultant, or therapist); a parent or student serving on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the school discloses education record without consent to officials of another school in which a student seeks or intends to enroll or is already enrolled if the disclosure is for purposes of the student's enrollment or transfer.

The right to file a complaint with the U.S. Department of Education concerning alleged failures by the school to comply with requirements of FERPA.

The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue SW
Washington, DC 20202-8520

The School District of Manatee County is rooted in the development of positive relationships with our students and families. We believe students should have a chance to learn from their mistakes and the opportunity to restore any damaged relationships with peers and adults. Our discipline practices encompass preventative and early intervention measures that seek to strengthen relationships and build positive communities, so inappropriate behavior is less likely to occur.

SECTION 6

Student Discipline



Discipline for Students with Disabilities (Section 504 and IDEA)

The district is committed to complying with all federal and state laws governing the discipline of students with disabilities, including matters related to suspension, expulsion, and alternative placement. A student with a disability is defined as any Exceptional Student Education (ESE) student—excluding those identified as Gifted only—or any student with a Section 504 plan. Additionally, students who are suspected of having a disability are afforded protections under applicable laws.

While a student's disability must be considered and specific procedures followed in accordance with Section 504 and the Individuals with Disabilities Education Act (IDEA), these students are still expected to adhere to the Code of Student Conduct. Their disability does not exempt them from behavioral expectations or consequences outlined in district policy.

English Language Learners

English Language Learners (ELLs) are not to be subjected to disciplinary action exclusively because of their use of a language other than English.

Classroom and Bus Removals

Per F.S. 1003.04, the parent of each public K-12 student must cooperate with the authority of the student's district school board, Superintendent, principal, teachers, and school bus drivers, according to F.S. 1003.31 and F.S. 1003.32, to remove the student from the classroom and the school bus and when appropriate and available, to place the student in an alternative educational setting, if the student is disobedient, disrespectful, violent, abusive, uncontrollable, or disruptive.

Administrative Investigations

School officials can question students who are suspected of violating the District Code of Student Conduct without first contacting the parent or guardian. Students do not have a right to have parents present or a right to an attorney when they are questioned. If a student refuses to answer questions asked by a school official, they may be disciplined.

Searches and Seizures

Lockers, vehicles, purses, backpacks, and other personal possessions may be searched if there is a reasonable suspicion that any of them contains drugs, weapons, contraband, or other items not permitted on campus. Students are expected to cooperate fully with the school administration in all searches and investigations. Failure to fully cooperate may be grounds for the school administration to infer that the student is in possession of contraband or illegal items and the matter will be referred to law enforcement as deemed necessary. Dogs trained to sniff and search for restricted items are allowed in schools and District property. Routine checks by the dogs are not considered a search; however, an alert by the dog gives reasonable suspicion for a search. Dogs may not check students to determine probable cause for a search. The use of trained dogs is a safety precaution to provide students with a safe school in which to learn.

Drugs and Alcoholic Beverages

Use of a drug authorized by a medical prescription from a registered physician for a specific student shall not be considered a violation of this rule; however, all procedures found in the School District of Manatee County's medication policy must be followed.

Students shall not knowingly possess, use, transmit or be under the influence of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, any other controlled or synthetic substance defined in F.S. 893.03, or substitute for such, hemp, Cannabidiol (CBD), alcoholic beverage (including powdered alcohol), inhalant or intoxicant, or over the counter drugs outside of the medication policy. This applies to school grounds before, during, or after school hours, or off the school grounds on a school bus, at a bus stop, at a school activity, function, or event. Also, students shall not possess, have under their control, sell or deliver any device, or contraband, instrument or paraphernalia containing the substance or substances described in this paragraph, or any residue of such substance, or devices intended for use or used in injecting, inhaling/huffing, smoking, administering, or using any of the foregoing prescribed drugs, narcotics or stimulants.

Possession, Use, Under the influence

For substances that are not considered over the counter, the first offense for possession, use, or under the influence may result in up to a ten (10) day suspension. The principal or designee may offer to reduce the suspension to five (5) days providing the student and parent/guardian attend and complete the district's SAFE (Substance Abuse and Family Education) Program. For a second offense of possession, use or under the influence, students may be suspended for up to ten (10) days and a recommendation for expulsion or reassignment to an alternative placement may be made to the Superintendent or designee.

Selling, Purchasing, Providing, Distributing, & Receiving

Students who buy, sell, trade, provide, negotiate, receive or engage in any drug or alcohol-related transaction at school, at a school activity, at a school bus stop or on a school bus-even if the sale or purchase does not actually take place-students may be suspended for up to ten (10) days and a recommendation for expulsion or reassignment to an alternative placement may be made to the Superintendent or designee. Providing or receiving over the counter drugs to or from other students may be considered a level 3 infraction for endangerment, while providing others with medication prescribed to the student or others may be considered a level 4 offense that is subject to a suspension of up to 10 days.

Fake Drugs

Students who are caught possessing or distributing a substance that is represented to be an illegal drug may be suspended for up to ten (10) days and recommended for a disciplinary reassignment to alternative school.

Possession or Use of Tobacco/Vape

Possession or use of tobacco/vape on school grounds is illegal. If a student is caught smoking or in possession of tobacco, the School Resource Officer or other law enforcement officer may give the student a written citation. In addition to possible fines, students caught using or possessing any form of tobacco, including electronic cigarettes at school, at any school-sponsored activity, at a school bus stop or on the school bus, will receive a disciplinary consequence. Tobacco or nicotine products include cigars, cigarettes, dip, snuff, dissolvable tobacco products (e.g. gum, mints, or dissolvable strips) and electronic smoking devices. Additionally, any electronic smoking device is subject to field testing or illicit substances and will be confiscated.

Violent and Aggressive Acts

Students who violently attack a School Board employee or any other person or act as a decoy in a violent attack at school, a school function, on the bus, or at a bus stop, may be suspended from school for up to 10 days and may face a recommendation for expulsion or reassignment to an alternative program. If a student is charged with violently attacking another person somewhere else other than school, the student may be removed from the general education program and administratively assigned to another program.

Possession of Firearms and Weapons

According to Florida Statute 790.115(2)(a) students will not possess any firearm, destructive device, or other weapon as defined in F. S. 790.001 (13) and/or listed under Category A (below). Federal and state laws require students be expelled from school, with or without continuing educational services, for a period of not less than one full year, referred to mental health services identified by the school district, pursuant to F.S. 1012.584 (4) and referred for criminal prosecution if a firearm is brought to school, to any school function, or onto any school sponsored transportation, or if] a firearm or weapon is possessed at school. Expulsion is required, even if the firearm or weapon is for self-defense. The School Board may assign students to a disciplinary program for the purpose of continuing educational services during the period of expulsion. The Superintendent may consider the expulsion requirement on a case-by-case basis and requires the School Board to modify the requirement by assigning the student to a disciplinary program or other appropriate consequences, if it is determined to be in the best interest of the student and the school system.

F.S. 1006.13" Zero-tolerance policies must require students found to have committed one of the following offenses to be expelled, with or without continuing educational services, from the student's regular school for a period of not less than 1 full year, and to be referred to the criminal justice or juvenile justice system.(a) Bringing a firearm or weapon, as defined in chapter 790, to school, to any school function, or onto any school-sponsored transportation or possessing a firearm at school."

WEAPONS AND FIREARMS | Category A **Mandatory Alternative Placement or Expulsion** F.S. 1006.13 and F.S. 790.001(6)(13)

- a. Any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive;
- b. The frame or receiver of any such weapon described above;
- c. Any firearm muffler or firearm silencer;
- d. Any machine gun;
- e. Any destructive device as defined by F.S. 790.001(4) including but not limited to bomb, grenade, mine, rocket, missile, pipe bomb, or similar device containing an explosive, incendiary, or poison gas;
- f. Any type of weapon which will, is designed to, or may readily be converted to expel a projectile by the action of an explosive and which has a barrel with a bore of ½ inch or more in diameter;
- g. Knife or dirk (excluding common pocketknife, plastic knife and blunt bladed table knife);
- h. Metallic or other knuckles;
- i. Slungshot - a striking weapon consisting of weight, or another hard object affixed on a flexible handle or strap;
- j. Billy club;
- k. Flare gun;
- l. Tear gas gun, except a self-defense chemical spray carried solely for the purpose of self- defense in a compact size and containing not more than 2 ounces of chemical.
- m. Chemical weapons or device or any other deadly weapon.
- n. Electric weapon or device.

WEAPON-LIKE CONTRABAND | Category B

Suspension or Alternative Placement or Expulsion

F.S. 1006.13 and F.S. 790.001(6)(13)

- a. Slingshot;
- b. Fireworks;
- c. Razor blade/razor;
- d. Any knife or bladed instrument not covered in Category A;
- e. Non-weapons used as weapons: A student using as a weapon any article or substance
- f. not normally considered to be a weapon (including but not limited to rocks, pens, pencils, lasers, chains, lumber, screwdriver, etc.) or facsimile (toy or otherwise) but which is used by a student as a weapon to intimidate, threaten, coerce or injure another individual shall be suspended and may be recommended for expulsion.
- g. Any replica or facsimile of any item listed in Categories A or B, including toys, souvenirs, antiques, broken, or inoperable weapons, including but not limited to bb guns, pellet guns, paint guns, squirt guns, regardless of how they are used or displayed.
- h. Ammunition and any component thereof, including but not limited to bullets, shotgun shells, bullet casings, magazines, or clips.

In addition to the administrative actions listed in the Code of Student Conduct, possession of weapon-like contraband by any student while the student is on school property or in attendance at a school function may also result in criminal prosecution (F.S. 790.115).

Gang Activity

"Criminal gang" means a formal or informal ongoing organization, association, or group that has as one of its primary activities the commission of criminal or delinquent acts, and that consists of three or more persons who have a common name or common identifying signs, colors, or symbols, including, but not limited to, terrorist organizations, transnational crime organizations, and hate groups. as outlined in F.S.S. 874.

"Sexting"

Students who post, send, or forward a nude or sexually revealing image of a person through the Internet or text message while under the jurisdiction of the school district may be suspended from school and possibly be recommended for reassignment or expulsion. Students will be referred to law enforcement and may be subject to arrest for violation of child pornography laws if the student in the photo is a minor. If a student is found to have sent any such images or message to other members of the school community regardless of time or location, the student may be subject to school-based consequences under Florida cyberbullying and harassment laws (F.S. 1006.147).

False Accusations

A student who intentionally makes false accusations that jeopardizes the professional reputation, employment, or professional certification of a teacher or other member of the school staff may be suspended for up to 10 days and recommended for reassignment to an alternative school or for expulsion.

Criminal Investigations

Law enforcement officers will make a good faith effort to contact parents before the officer begins to question a student who is suspected in a criminal investigation that may result in arrest or criminal charges. If a parent cannot be located, law enforcement officers may proceed with questioning. If the parent or guardian is contacted, the law enforcement officer may allow the parent or guardian to be present during the questioning.

Victim or Witness

Law enforcement officers, Children and Family Services investigators, or administrative investigators are allowed to question students without first contacting the parent or guardian. If the investigation involves child abuse, the official conducting the investigation will decide who can be present during the interview. If the student refuses to answer questions asked by the school official, the student may be disciplined.

Removal of a Student Under Arrest

With or without a warrant, a law enforcement officer can remove a student without a parents' consent or the consent of school officials. The administrator will try to notify the parents before the student is removed from campus or as soon as possible after the removal.

Removal for Involuntary Examinations

If a student is removed from school, school transportation or school sponsored activities and taken to a receiving facility for Baker, Marchman, or other evaluations, pursuant F.S. 394.463, the school principal or designee shall make a reasonable attempt to notify the student's parent or guardian. The principal or the principals' designee may delay notification for no more than 24 hours after the student is removed if the principal or designee deems the delay to be in the student's best interest or if a report has been submitted to the central abuse hotline, pursuant to F.S. 39.201, based upon knowledge or suspicion of abuse, abandonment, or neglect.

SECTION 7 | Transportation



Conduct on School Buses

The School Board believes all students as well as the bus driver should be able to ride safely on school buses. In addition to any bus-specific consequences, students may be disciplined for any action on the bus in the same manner as if the conduct had taken place on a school campus. Students are also subject to disciplinary action while at the bus stop, if behavior has a harmful effect on the health, safety or welfare of any member of the school community, and witnessed by the bus driver, bus attendant or other employee of the school district. Students should assume that they are being recorded any time they are riding the school bus.

Parent Responsibility (FL Admin Code R 6A-3.0121)

The district shall inform parents, guardians, and students at least annually, in writing, of their responsibilities and related district policies as follows:

1. To encourage the safe travel of their students during the portions of each trip to and from school and home when the students are not under the custody and control of the school district, including during each trip to and from home and the assigned bus stop when the school district provides bus transportation.
2. To ensure that students ride only on their assigned school buses and gets off only at assigned bus stops, except when the district has approved alternative buses or arrangements.
3. To ensure students are aware of and follow the district's adopted code of student conduct while the students are at school bus stops and to provide necessary supervision during times when the bus is not present.
4. To ensure that, when the physical disability of the student renders the student unable to get on and off the bus without assistance, the parent or guardian provides the necessary assistance to help the student get on and off at the bus stop, as required by district policy or the student's individual Educational Plan.

Parents are responsible for student behavior at the bus stop prior to the arrival of the bus in the morning and after the departure of the bus at the end of the day. If students violate school rules while at the bus stop, the school can still discipline for behavior if it has a harmful effect of the health, safety, or welfare of any member of the school community.

Waiting for the Bus

Students are to be at the bus stop ten (10) minutes prior to the scheduled pick-up time and should stand off the roadway. The bus should come to a complete stop before students approach. To cross in front of the bus, the student should wait for the driver to signal or for the bus attendance to escort students across the street.

Items Not Allowed on the Bus

1. Any item prohibited elsewhere in the District Code of Student Conduct
2. Glass containers of any kind
3. Balls
4. Bats
5. Cologne/perfume, aerosol sprays may be possessed but use on buses or enclosed areas is expressly prohibited.

6. Cutting instruments of any kind
7. Any large or bulky item that interferes with proper seating of students (examples: balloons, large musical instruments or athletic equipment)
8. Any animal
9. Batons, drumsticks, tennis rackets (unless in proper carrying case)

Rules While on the Bus

The bus driver is in charge, and students must obey the driver at all times. Students must tell the bus driver their correct names when asked. The bus driver and school will keep a seating chart. Students must be on time; the bus cannot wait for students who are tardy. Students may only ride their assigned bus and can be disciplined if they do not follow all district and school rules in addition to the following rules:

1. Students must wear their ID when entering, riding and exiting the bus.
2. Students must sit in their assigned seats and face forward.
3. Students must stay seated at all times and wear their seatbelts while the bus is in motion.
4. Students must not place any part of their body outside the bus windows and must keep their hands and feet to themselves.
5. Students must not distract the driver with loud conversation or noises.
6. Students must observe appropriate classroom conduct.
7. Students must not eat or drink on the bus with the exception of water. Water must remain in a closed container.
8. Students must maintain absolute silence at railroad crossing.
9. Students must not throw any items on the bus or out of the bus windows.
10. Students must not mark, cut or damage any part of the bus.
11. Students may not display signs from the bus.
12. Students may not use obscene language or gestures while on the bus.
13. Cell phones may be used on the bus as long as the student is abiding by the electronic equipment policy and uses headphones to play music. One ear must remain open for directions, safety, and emergencies. Students must enter and exit the school bus with their backpack on the front of their body.
14. Students must follow school district dress code while riding the bus.

Violation of Rules while on the Bus

- A. Discipline on school buses will be addressed in accordance with the school districts' Code of Student Conduct.
- B. Students who commit infractions will be addressed by the bus driver. If the behavior is a repeated problem on the bus, the driver will give the school a written discipline referral detailing the incident. School administrators may take disciplinary action for inappropriate behavior at the bus stop or on a bus.
- C. Students may be removed from the school bus for up to one calendar year by the Superintendent or a designee if they commit serious misconduct or violate bus rules on the bus or at a bus stop. Before any long-term removal is made, the student and their parent or guardian will receive written notice explaining the principal's recommendation and the reasons for removal. The Superintendent or designee will then inform the parent or guardian in writing of any final decision to remove the student from the bus.
- D. Students who transfer to a new school will be held responsible for any previous incident of bus misconduct from the previous school.

This document outlines the rules and consequences for student behavior on school buses, ensuring safety and compliance with district policies. School administrators, bus drivers and/or attendants have the authority to assign seats. Elementary school students will receive 2 courtesy notices for any level 1 offense. Secondary students will be given 1 courtesy notice for any level 1 offense.

Personal Transportation Devices

To ensure the safety of all students, bicycles, electric scooters, skateboards, and any similar devices used for transportation may not be used while on school district property. All personal transportation devices must be powered off prior to entering school district property and walked to the designated storage area. Students are subject to local and state laws and ordinances governing transportation.

ELEMENTARY						
Code	Offense Type	1st Action	2nd Action	3rd Action	4th Action	Subsequent Actions
DB	Disruptive Behavior	Counsel and Warn, Parent Call	Counsel and Warn, Parent Call	Detention, Parent Conference	Detention, Parent Conference	1-3 Day Bus Suspension, Parent Conference, Potential Loss of Bus Privileges
DO	Disrespect towards others	Counsel and Warn, Parent Call	Counsel and Warn, Parent Call	Detention, Parent Conference	Detention, Parent Conference	1-3 Day Bus Suspension, Parent Conference, Potential Loss of Bus Privileges
HP	Horseplay	Counsel and Warn, Parent Call	Counsel and Warn, Parent Call	Detention, Parent Conference	Detention, Parent Conference	1-3 Day Bus Suspension, Parent Conference, Potential Loss of Bus Privileges
TE	Technology Violation	Counsel and Warn, Parent Call	Counsel and Warn, Parent Call	Detention, Parent Conference	Detention, Parent Conference	1-3 Day Bus Suspension, Parent Conference, Potential Loss of Bus Privileges
DF	Defiance	Counsel and Warn, Parent Call	Parent Call, Detention	Detention, 1 day Suspension, Parent Conference	1-3 Day Bus Suspension, Parent Conference	3-5 Day Bus Suspension, Parent Conference, Potential Loss of Bus Privileges
DA	Disrespect towards Staff of Authority	Counsel and Warn, Parent Call	Parent Call, Detention	Detention, 1 day Suspension, Parent Conference	1-3 Day Bus Suspension, Parent Conference	3-5 Day Bus Suspension, Parent Conference, Potential Loss of Bus Privileges
IN	Inappropriate Behavior	Counsel and Warn, Parent Call	Parent Call, Detention	Detention, 1 day Suspension, Parent Conference	1-3 Day Bus Suspension, Parent Conference	3-5 Day Bus Suspension, Parent Conference, Potential Loss of Bus Privileges
TF	Theft/Larceny (Under \$750)	Counsel and Warn, Parent Call	Parent Call, Detention	Detention, 1 day Suspension, Parent Conference	1-3 Day Bus Suspension, Parent Conference	3-5 Day Bus Suspension, Parent Conference, Potential Loss of Bus Privileges
VN	Vandalism (Under \$1,000)	Counsel and Warn, Parent Call, Restitution	Parent Call, Detention, Restitution	Detention, 1 day Suspension, Parent Conference, Restitution	1-3 Day Bus Suspension, Parent Conference, Restitution	3-5 Day Bus Suspension, Parent Conference, Loss of Bus Privileges, Restitution

Level 3 and Level 4 discipline will follow school district matrices

SECONDARY						
Code	Offense Type	1st Action	2nd Action	3rd Action	4th Action	Subsequent Actions
DB	Disruptive Behavior	Counsel and Warn, Parent Call	Parent Call, Detention	Detention, Parent Conference	1-2 Day Bus Suspension, Parent Conference	3-5 Day Bus Suspension, Parent Conference, Potential Loss of Bus Privileges
DO	Disrespect towards others	Counsel and Warn, Parent Call	Parent Call, Detention	Detention, Parent Conference	1-2 Day Bus Suspension, Parent Conference	3-5 Day Bus Suspension, Parent Conference, Potential Loss of Bus Privileges
HP	Horseplay	Counsel and Warn, Parent Call	Parent Call, Detention	Detention, Parent Conference	1-2 Day Bus Suspension, Parent Conference	3-5 Day Bus Suspension, Parent Conference, Potential Loss of Bus Privileges
TE	Technology Violation	Counsel and Warn, Parent Call	Parent Call, Detention	Detention, Parent Conference	1-2 Day Bus Suspension, Parent Conference	3-5 Day Bus Suspension, Parent Conference, Potential Loss of Bus Privileges
DF	Defiance	Counsel and Warn, Parent Call	Detention, 1 day Suspension	1-2 Day Bus Suspension, Parent Conference	3-5 Day Bus Suspension, Parent Conference	5 Day Bus Suspension, Parent Conference, Potential Loss of Bus Privileges
DA	Disrespect towards Staff of Authority	Counsel and Warn, Parent Call	Detention, 1 day Suspension	1-2 Day Bus Suspension, Parent Conference	3-5 Day Bus Suspension, Parent Conference	5 Day Bus Suspension, Parent Conference, Potential Loss of Bus Privileges
IN	Inappropriate Behavior	Counsel and Warn, Parent Call	Detention, 1 day Suspension	1-2 Day Bus Suspension, Parent Conference	3-5 Day Bus Suspension, Parent Conference	3-5 Day Bus Suspension, Parent Conference, Potential Loss of Bus Privileges
TF	Theft/Larceny (Under \$750)	Counsel and Warn, Parent Call	Detention, 1 day Suspension	1-2 Day Bus Suspension, Parent Conference	3-5 Day Bus Suspension, Parent Conference	3-5 Day Bus Suspension, Parent Conference, Potential Loss of Bus Privileges
VN	Vandalism (Under \$1,000)	Parent Call, Restitution	Detention, 1 day Suspension, Restitution	1-2 Day Bus Suspension, Parent Conference, Restitution	3-5 Day Bus Suspension, Parent Conference, Restitution	5 Day Bus Suspension, Parent Conference, Loss of Bus Privileges, Restitution

Level 3 and Level 4 discipline will follow school district matrices

School Bus Suspensions

Students can be denied the privilege of riding a school bus by the principal or designee for up to 10 school days. Suspension from the school bus may be imposed only by the principal or designee by following the procedures for suspension from school.

SECTION 8

Discipline Matrices



The discipline matrix is a tool that helps ensure a consistent and progressive response to discipline across all SDMC schools. The term SESIR is found throughout the discipline matrix and is an acronym for School Environmental Safety Incident Reporting. These discipline incidents are defined by the state and reported to the Florida Department of Education on a monthly basis.

Principal Authority to Assign Alternative Consequences

A school principal or designee may assign additional consequences for behaviors as long as these consequences do not violate school board policy or state statutes. It is expected that parent contact is made any time an office referral is processed. School administrators or designees may assign a loss of privilege for any infraction.

Administrative Action Type	Administrative Action Code
Alternative Placement Referral	Detention
Assign Work Detail	Other SESIR Defined
Confiscation	Out-of-School Suspension
Conflict Resolution	Parent Conference
Counseled and Warned	Parent(s) Contacted (add parent contact footnote)
Other District Defined (such as contracts, intervention course)	Peer Mediation
Suspension, pending hearing	Referred to counselor/school social worker
Restitution	Referred to Law Enforcement
Fine Charged	
In-School Suspension	Suspended from Bus
Letter of Apology	Time Out
	Student receives no grade for work
Loss of Privileges	Parent Written Notice
Expelled, Without Continuing Educational Services	Expelled, With Continuing Educational Services
No Discipline	Other SESIR Defined
Change of Placement	Saturday School

SDMC Elementary Grades PK-2 | Level 1 Offenses

Code	Offense Type	1st Action	2nd Action	3rd Action	4th Action	Subsequent Actions
CH	Cheating	Parent Contact	Privileges, Parent Written Notice	Parent Conference, Parent Written Notice, Referred to Counselor/ School Social Worker	Detention, Parent Conference, Time Out, No Grade	Parent Conference, No Grade
DB	Disruptive Behavior	Counseled and Warned	Counseled and Warned, Time Out	Parent Conference, Parent Written Notice, Referred to Counselor/ School Social Worker, Detention	Detention, Parent Conference, Detention, Time Out	Parent Conference, 1 Day In-School-Suspension
DC	Dress Code Violation	No Referral - Work with parents to resolve any issues regarding appropriate attire				
DO	Disrespect towards others	Counseled and Warned, Letter of Apology	Conflict Resolution, Letter of Apology, Parent Written Notice, Referred to Counselor/ School Social Worker. Time Out, Parent Teacher Conference	Conflict Resolution, Letter of Apology, Parent Written notice, Referred to Counselor/ School Social Worker, Parent Teacher Conference	Conflict Resolution, Detention, Parent Conference	Parent Conference, 1 Day In-School- Suspension
FS	Failure to Serve Consequence	Counseled and Warned	Parent Written Notice	Parent Conference	Detention, Parent Conference	Parent Conference, 1 Day In-School-Suspension
HP	Horseplay	Counseled and Warned	Counseled and Warned	Parent Written Notice, Referred to Counselor/ School Social Worker, Time Out	Detention, Time Out	Parent Conference, 1 Day In-School-Suspension
ID	ID Infraction	No referral - Parents must pay for lost or replacement badges				
IN	Inappropriate Behavior	Counseled and Warned	Detention	Parent Written Notice, Referred to Counselor/ School Social Worker, Time Out, Detention	Detention, Parent Conference, Time Out	Parent Conference, 1 Day In-School-Suspension
MV	Medication Policy Violation	Counseled and Warned	Parent Written Notice, Parent Conference	Parent Conference	Detention, Parent Conference	Parent Conference, 1 Day In-School-Suspension
OA	Out of Area	No referral- Work with parents to resolve issues (add same as profanity) Parent Conference, Parent Written Notice, Referral to Counselor/SSW - align closely with the IN-offense line				
PO	Profanity	Counseled and Warned	Counseled and Warned	Parent Written Notice, Referred to Counselor/ School Social Worker, Time Out	Detention, Time Out	Parent Conference, 1 Day In-School-Suspension
SK	Skipping	No referral- Work with parents to resolve issues				
TA	Tardies, Habitual	No referral- Work with parents to resolve issues				
TE	Technology Violation	Counseled and Warned	Parent Written Notice	Parent Conference	Detention, Time Out	Parent Conference, 1 Day In-School-Suspension

SDMC Elementary Grades PK-2 | Level 2 Offenses

Code	Offense Type	1st Action	2nd Action	3rd Action	4th Action	Subsequent Actions
AN	Aggression Non-Physical	Counsel and Warned, Conflict Resolution, Letter of Apology, Peer Mediation, Peer Mediation Referral to counselor/SSW	Conflict Resolution, Letter of Apology, Parent Written Notice, Referred to Counselor. School Social Worker, Time Out	Letter of Apology, Parent Conference, Referred to Counselor/School Social Worker, 1 Day In-School-Suspension	Parent Conference, 1-2 Days In-School-Suspension	1 Day Out-of-School-Suspension, Parent Conference
AO	Aggression towards an Object	Counsel and Warned, Conflict Resolution, Letter of Apology, Peer Mediation Referral to counselor/SSW	Conflict Resolution, Letter of Apology, Parent Written Notice, Referred to Counselor. School Social Worker, Time Out	Letter of Apology, Parent Conference, Referred to Counselor/School Social Worker, 1 Day In-School-Suspension	Parent Conference, 1-2 Days In-School-Suspension	1 Day Out-of-School-Suspension, Parent Conference
CO	Contraband	Counseled and Warned	Letter of Apology, Parent Written Notice, Referred to Counselor/School Social Worker, Time Out	Parent Conference, Referred to Counselor/ School Social Worker, Time Out	Parent Conference, 1 Day Out-of-School-Suspension	Parent Conference, 1 Day Out-of-School-Suspension
DF	Defiance	Counseled and Warned, Letter of Apology	Letter of Apology, Parent Written Notice, Referred to Counselor/School Social Worker, Time Out	Parent Conference, Referred to Counselor/School Social Worker, Time Out	Behavior Contract Parent Conference, 1 Day In-School-Suspension	Parent Conference, 2 Days In-School-Suspensions
DA	Disrespect towards Staff or Authority	Counseled and Warned, Letter of Apology	Letter of Apology, Parent Written Notice, Referred to Counselor/School Social Worker, Time Out	Parent Conference, Referred to Counselor/ School Social Worker, Time Out	Other District Defined (such as contracts, intervention course), Parent Conference, 1 Day In-School-Suspension	Parent Conference, 2 Days In-School-Suspensions
HI	Horseplay with Injury	Counsel and Warned, Conflict Resolution, Letter of Apology, Peer Mediation	Conflict Resolution, Letter of Apology, Parent Written Notice, Referred to Counselor. School Social Worker, Time Out	Letter of Apology, Parent Conference, Referred to Counselor/School Social Worker, 1 Day In-School-Suspension	Parent Conference, 1-2 Days In-School-Suspension	1 Day Out-of-School-Suspension, Parent Conference
IN	Inappropriate Behavior	Counseled and Warned, Time Out	Parent Written Notice, Referred to Counselor/ School Social Worker, Time Out	Parent Conference, Referred to Counselor/ School Social Worker, Time Out	Behavior Contract Parent Conference, 1 Day In-School-Suspension	Parent Conference, 2 Days In-School-Suspension
IG	Instigation	Counsel and Warned, Conflict Resolution, Letter of Apology, Peer Mediation, Peer Mediation Referral to counselor/SSW	Conflict Resolution, Letter of Apology, Parent Written Notice, Referred to Counselor. School Social Worker, Time Out	Letter of Apology, Parent Conference, Referred to Counselor/Sc hool Social Worker, 1 Day In-School-Suspension	Parent Conference, 1-2 Days In-School-Suspension	1 Day Out-of-School-Suspension, Parent conference
LC	Leaving Campus Without Authorization	Counseled and Warned	Parent Conference, Time Out	Parent Conference, Time Out	Behavior Contract, 1 Day In-School-Suspension	Parent Conference, 2 Days In-School-Suspension
LY	Lying to Staff or Authority	Counseled and Warned, Letter of Apology	Letter of Apology, Parent Written Notice, Referred to Counselor/School Social Worker, Time Out	Parent Conference, Referred to Counselor/ School Social Worker, Time Out	Behavior Contract, Parent Conference, 1 Day In-School-Suspension	Parent Conference, 2 Days In-School-Suspension
SV	Serious Technology Violation	Counsel and Warned, Conflict Resolution, Letter of Apology, Peer Mediation, Peer Mediation Referral to counselor/SSW	Conflict Resolution, Letter of Apology, Parent Written Notice, Referred to Counselor. School Social Worker, Time Out	Letter of Apology, Parent Conference, Referred to Counselor/School Social Worker, 1 Day In-School-Suspension	Parent Conference, 1-2 Days In-School-Suspension	1 Day Out-of-School-Suspension, Parent Conference
TF	Theft/Larceny (Under \$750)	Letter of Apology, Parent Written Notice, Restitution, Referred to Counselor/ School Social Worker, Referred to Law Enforcement, Time Out	Parent Conference, Restitution, Referred to Counselor/ School Social Worker, Referred to Law Enforcement, Time Out	Parent Conference, Restitution, Referred to Law Enforcement, Time Out	Behavior Contract, Restitution, Parent Conference, 1 Day In-School-Suspension	Parent Conference, Restitution, Referred to Law Enforcement, 2 Days In-School-Suspension
VN	Vandalism (Under \$1,000)	Counseled and Warned, Letter of Apology, Restitution	Restitution, Parent Written Notice, Restitution	Parent Conference, Restitution, Referred to Law Enforcement, Time Out	Behavior Contract Detention, Parent Conference, Restitution, Referred to Law Enforcement, 1 Day In-School-Suspension	Parent Conference, Restitution, Referred to Law Enforcement, 2 Days In-School-Suspension

SDMC Elementary Grades PK-2 | Level 3 Offenses

Code	Offense Type	1st Action	2nd Action	3rd Action	4th Action	Subsequent Actions
AG	Aggression Physical towards Person	Counseled and Warned, Conflict Resolution, Letter of Apology, Time Out	Conflict Resolution, Letter of Apology, Parent Written Notice, Referred to Counselor, School Social Worker, 1 Day In-School-Suspension	Parent Conference, Referred to Counselor, School Social Worker, ions (MTSS), 1-2 Days In-School-Suspensions	Behavior Contract Parent Conference, 1 Day Out-of-School Suspension	Parent Conference, 1-2 Days Out-of-School Suspension
ALC*	SESIR Alcohol Possession, Use, or Distribution	Parent Conference, Referred to Law Enforcement, 3-5 Days Out-of-School Suspension, Use Safe Program	Alternative Placement Referral, Parent Conference, Referred to Law Enforcement, 3-5 Days Out of School Suspension, Contact DCF			
BUL*	SESIR Bullying	Conflict Resolution, Letter of Apology, s, 1-2 Days In-School-Suspension, 1-Day Out-of-School Suspension	Conflict Resolution, Detention, Referred to Counselor/ School Social Worker, 1-2 Days Out-of-School Suspension	Behavior Contract Parent Conference, 1-3 Days Out-of-School Suspension	Behavior Contract Parent Conference, 2-3 Days Out-of-School Suspension	2-4 Days Out- of School Suspension
CS	Contraband Sale	Counseled and Warned, Confiscation, parent Written Notice	Confiscation, Parent Conference, Referred to Counselor/School Social Worker	Confiscation, Parent Conference, 1 Day In-School- Suspension	Confiscation, Behavior Contract parent Conference, 1 Day Out-of-School Suspension	Confiscation, Other District Defined (such as contracts, intervention course), parent Conference, 1-2 Days Out-of-School Suspension
DRU*	SESIR Drug Possession or Use	5-10 Days Out- of -School -Suspension, Parent Conference, Referred to Law Enforcement	5-10 Days Out of School Suspension, Parent Conference, Referred to law Enforcement			
EN	Endangerment	Counseled and Warned, Letter of Apology, Time Out	Detention, Parent Written Notice, Referred to Counselor/School Social Worker, 1 Day in-School Suspension	Detention, parent Conference, Referred to Counselor/School Social Worker, 1 Day Out of School Suspension	Behavior Contract Parent conference, 1 Day Out of School Suspension	Parent Conference, 1-2 Days out of School Suspension
FT	Fighting, Non SESIR	Counsel and Warned, Letter of Apology, Conflict Resolution, Parent Written Notice	Conflict Resolution, Letter of Apology, Parent Written Notice, Referred to Counselor/ School Social Worker, 1 Day In School Suspension	Behavior Contract Parent Conference, 1 Day Out of School Suspension	Parent Conference, 1-2 Days Out of School Suspension	
HAR*	SESIR Harassment	Conflict Resolution, letter of Apology, 1-2 Days In School Suspension, 1 Day Out of School Suspension	Conflict Resolution, Detention, Referred to Counselor/School Social Worker, 1 Day out of School Suspension	Behavior Contract Parent Conference, 1-2 Days Out of School Suspension	Behavior Contract Parent Conference, 1-3 Days Out-of-School Suspension	2-4 Days Out-of-School Suspension
HAZ*	SESIR Hazing	Conflict Resolution, Letter of Apology, 1-2 Days In School Suspension, 1 Day Out of School Suspension	Conflict Resolution, Detention, Referred to Counselor/School Social Worker, 1 Day Out of School Suspension	Behavior Contract Parent Conference, 1-2 Days Out of School Suspension	Behavior Contract parent Conference, 1-3 Days out of School Suspension	2-4 Days out of School Suspension
OS	Other Serious	Parent Written notice, time Out	Parent Written Notice, Referred to Counselor/ School social Worker, 1 Day In School Suspension	Parent Conference, referred to Counselor/ School Social Worker, 1-2 Days Out of School Suspensio	Behavior Contract Parent Conference, Parent Conference, 1-2 Days out of School Suspension	
SR	Search Refusal	5-10 Days Out of School Suspension, parent Conference, Referred to Law Enforcement	5-10 Days Out of School Suspension, (, Referred to Law Enforcement			
STL	SESIR Theft/ Larceny	Detention, Letter of Apology, parent Written Notice, Restitution, Referred to Law Enforcement, 1 Day In School Suspension, 1 Day Out of School Suspension	Parent Conference, Restitution, Referred to Counselor/ School Social Worker, 1-2 Days Out of School Suspension	Parent Conference, Restitution, Referred to law Enforcement, 1-3 Days Out of School Suspension	Behavior Contract Parent Conference, Restitution, Referred to Law Enforcement, 1-4 Days out of School Suspension	Parent Conference, 2-5 Days Out of School Suspension

SDMC Elementary Grades PK-2 | Level 3 Offenses (cont.)

Code	Offense Type	1st Action	2nd Action	3rd Action	4th Action	Subsequent Actions
SXH*	SESIR Sexual Harassment	Conflict Resolution, Letter of Apology, Parent Written notice, Referred to Counselor/ School Social Worker, Referred to Law Enforcement, 1 Day In School suspension, 1 Day Out of School Suspension	Conflict Resolution, Parent Conference, Referred to Law Enforcement, 1-3 Day out of School Suspension, Contact DCF	Conflict Resolution, parent Conference, Referred to Law Enforcement, 1-2 Days out of School Suspension, Contact DCF	Conflict Resolution, Behavior Contract parent Conference, Referred to law Enforcement, 1-3 Days Out of School Suspension	Parent Conference, 2-4 Days Out of School Suspension
SXO*	SESIR Threat Other	Conflict Resolution, Letter of Apology, Parent Written Notice, Referred to Counselor/ School Social Worker, Referred to Law Enforcement, 1 Day In School Suspension, 1 Day Out of School Suspension	Conflict Resolution, Behavior Contract parent Conference, Referred to Law Enforcement, 1-3 Days Out of School Suspension, Contact DCF	Parent Conference, Referred to Law Enforcement, 4 Days Out of School Suspension, Contact DCF		
TBC*	SESIR Tobacco Possession or use	Confiscation, parent Written notice, Referred to law enforcement, time out, 1 Day In School Suspension	Confiscation, Detention, parent Conference, Timer Out, 1 Day In School Suspension	Confiscation, Parent Conference, 1-2 Days Out of School Suspension, Contact DCF	Confiscation, parent Conference, Referred to Law Enforcement, Contact DCF	
TRS*	SESIR Trespassing	Parent Written Notice, Referred to Law Enforcement, 1 Day In School Suspension	Parent Conference, Referred to Law Enforcement, 1 Day out of School Suspension	Parent Conference, Referred to law Enforcement, 1-2 Days Out of School Suspension	Behavior Contract parent Conference, Referred to Law Enforcement, 1-3 Days Out of School Suspension	Referred to Law Enforcement, 2-3 Days Out of School Suspension
VAN*	SESIR Vandalism	Letter of Apology, Detention Parent Conference, Parent Written Notice, Restitution, Referred to law Enforcement, 1 Day In School Suspension, 1 Day Out of School Suspension	Detention, Parent Conference, Restitution, Referred to Counselor/ School Social Worker, Referred to Law Enforcement, 1-2 Days In School Suspension	Detention, parent Conference, Restitution, Referred to Law Enforcement, 1-2 Days Out of School Suspension	Behavior Contract Parent Conference, Restitution, Referred to Law Enforcement, 1-3 Days Out of School Suspension	Parent Conference, Restitution, Referred to Law Enforcement, 2-4 Days Out of School Suspension

SDMC Elementary Grades PK-2 | Level 4 Offenses

Code	Offense Type	1st Action	2nd Action	3rd Action
ARS*	SESIR Arson (Conduct Threat Assessment)	Alternative Placement Referral, Referred to Law Enforcement, 2-4 Days Out of School	Alternative Placement Referral, Parent Conference, Referred to Law Enforcement, 4-6 Days Out of School Suspension	
BAT*	SESIR Aggravated Battery	Alternative Placement Referral, Conflict Resolution, Parent Conference, Referred to Law Enforcement, 2-4 Days Out of School Suspension	Alternative Placement Referral Conflict Resolution, Behavior Contract Parent Conference, Referred to Law Enforcement, 4-6 Days Out of School Suspension	Alternative Placement Referral, Parent Conference, Referred to Law Enforcement, 5-10 Days Out of School Suspension
BRK*	SESIR Burglary	Alternative Placement Referral, Conflict Resolution, parent Conference, Referred to Law Enforcement, 2-4 Days Out of School Suspension	Alternative Placement Referral, Conflict Resolution, Behavior Contract Parent Conference, Referred to Law Enforcement, 4-6 Days Out of School Suspension	
DOC	SESIR Disruption on Campus-Major	Alternative Placement Referral, parent Conference, Referred to Law Enforcement, 2-4 Days Out of School Suspension	Alternative Placement Referral, Parent Conference, Referred to Law Enforcement, 4-6 Days Out of School Suspension	Alternative Placement Referral, Parent Conference, Referred to Law Enforcement, 5-10 Days Out of School Suspension
DRD*	SESIR Drug Sale Distribution	Alternative Placement Referral, Parent Conference, Referred to Law Enforcement, 5-10 Days Out of School Suspension		
FA	False Accusations	Parent Conference, Parent Written Notice, 1 Day In School Suspension	Parent Conference, Referred to Counselor/ School Social Worker, 1-2 Days In School Suspension	Conference, 1-2 Days Out of School Suspension
FIT	SESIR Fighting	Conflict Resolution, Parent Conference, 1-3 Days Out of School Suspension	Conflict Resolution, Other District Defined (such as contracts, intervention course), Parent Conference, 3-5 Days out of School Suspension	Alternative Placement, Parent Conference, 5-10 Days Out of School Suspension

SDMC Elementary Grades PK-2 | Level 4 Offenses (cont.)

Code	Offense Type	1st Action	2nd Action	3rd Action
OMC*	SESIR Other Major Unclassified	Confiscation, Parent Conference, 1-3 Days Out of School Suspensions	Alternative Placement Referral, Confiscation, Other District Behavior Contract Parent conference, Referred to Law Enforcement, 4-6 Days Out of School Suspension	Alternative Placement Referral, Confiscation, Parent Conference, 5-10 Days Out of School Suspension
PHA*	SESIR Simple Battery (Physical Attack)	Conflict Resolution, Parent Conference, 2-4 Days Out of School Suspension	Alternative Placement Referral, Conflict Resolution, Behavior Contract Parent conference, Referred to Law Enforcement, 4-6 Days Out of School Suspension	Alternative Placement Referral, Parent Conference, Referred to Law Enforcement, 5-10 Days Out of School Suspension
ROB	SESIR Robbery	Alternative Placement Referral, Behavior Contract Parent Contact, Referred to Law Enforcement, 3-5 Days Out of School Suspension	Alternative Placement Referral, Parent Conference, Referred to Law Enforcement, 5-10 Days Out of School Suspension	
SXA	SESIR Sexual Assault (Conduct Threat Assessment)	Alternative Placement Referral, Referred to Law Enforcement, 5-10 Days Out of School Suspension, Contact DCF	Alternative Placement Referral, Referred to Law Enforcement, 5-10 Days Out of School Suspension, Contact DCF	
SXB	SESIR Sexual Battery	Alternative Placement Referral, Referred to Law Enforcement, 5-10 Business Days Out of School Suspension, Contact DCF		
TRE*	SESIR Threat Intimidation (Conduct a Threat Assessment)	Conflict Resolution, Parent Written notice, Parent Conference, Parent Written Notice, Referred to Law Enforcement, 1-3 Days Out of School Suspension	Alternative Placement Referral, Conflict Resolution, Behavior Contract Parent Conference, Referred to Law Enforcement, 3-5 Days Out of School Suspensions	Alternative Placement Referral, Parent Conference, Referred to Law Enforcement, 5-10 Days Out of School Suspension
WC*	Weapon Like Contraband (Conduct a Threat Assessment)	Counseled and Warned, Conflict Resolution, Loss of Privileges, Parent Written Notice, Referred to Counselor/ School Social Worker, Referred to Law Enforcement	Conflict Resolution, Behavior Contract Parent Conference, Referred to Counselor/ School Social Worker, Referred to Law Enforcement, 1 Day In School Suspension	Alternative Placement Referral, Confiscation, Behavior Contract Parent Conference, 1-2 Days Out of School Suspension
WPO*	SESIR Weapons Possession (Conduct Threat Assessment)	Alternative Placement Referral, Confiscation, Parent Conference, 5-10 Days Out of School Suspension		

* Consider Threat Assessment

Underline = Complete Bully Packet

In addition to consequences outlined in the matrix, the school principal may recommend to the Superintendent the expulsion of any student who has committed a serious breach of conduct including, but not limited to:

- (a) willful disobedience;
- (b) open defiance of authority of a School Board employee;
- (c) violence against persons or property;
- (d) giving or selling intoxicating beverages, controlled substances, drugs, or counterfeit drugs to any person on school grounds or at any school-sponsored activity;
- (e) threatening or using a weapon against any person; and/or
- (f) any felonious act; conviction of a felony; or such other acts

SDMC Elementary Grades 3-5 | Level 1 Offenses

Code	Offense Type	1st Action	2nd Action	3rd Action	4th Action	Subsequent Actions
CH	Cheating	Counsel and Warned, Time Out Parent Contact Referral to Counselor	No Grade, Detention	No Grade, 1 Day In School Suspension	No Grade, 1-2 Days In School Suspension, Parent Conference	No Grade, 1-2 Days out of School Suspension
DB	Disruptive Behavior	Counseled and Warned, Time Out	Parent Written, Referred to Counselor/ School Social Worker, 1 Day In School Suspension	Parent Conference, Referred to Counselor/ School Social Worker, 1-2 Days In School Suspension	Parent Conference, Referred to Counselor/ School Social Worker, 1-2 Days In School Suspension	Parent Conference, 1-2 Days Out of School Suspension
DC	Dress Code	Work with parents to resolve any issues regarding inappropriate attire.				
DO	Disrespect towards others	Counseled and Warned, Letter of Apology Time Out Referral to Counselor	Conflict Resolution, Letter of Apology, Peer Mediation, Time Out	Conflict Resolution, Peer Mediation, Parent Written Notice, Referred to Counselor/ School Social Worker, Time Out,), 1 Day In School Suspension	Conflict Resolution, Peer Mediation, Referred to Counselor/ School Social Worker, Detention, 1-2 Days In School Suspension	Behavior Contract Parent conference, 1-2 Days Out of School Suspension
FS	Failure to Serve Consequence	Counseled and Warned, Time Out Referral to Counselor	Detention	Detention, 1 Day In School Suspension	Detention, Parent Conference, 1-2 Days In School Suspension	Detention, Parent Conference, 2-3 Days In School Suspension
HP	Horseplay	Counseled and Warned Time Out Referral to Counselor	Counseled and Warned, Referred to Counselor/ School Social Worker, Time Out	Detention, 1 Day In School Suspension	Detention, 1 Day In School Suspension	Detention, Parent Conference, 1-2 Days In School Suspension
ID	ID Infraction	Parents must pay for lost or replacement badges				
IN	Inappropriate Behavior	Counseled and Warned, Parent Written Notice Time Out Referral to Counselor	Detention, Loss of Privileges, Time Out	Detention, Parent Written Notice, Referred to Counselor/ School Social Worker, 1 Day In School Suspension	Detention, Parent Conference, 1-2 Days In School Suspension	Detention, Parent Conference, 1 Day Out of School Suspension
MV	Medication Policy Violation	Counseled and Warned, parent Written Notice Time Out Referral to Counselor	Parent Written Notice, Parent Conference	Detention, Parent Conference	Detention, Parent Conference, 1 Day In School Suspension	Detention, Parent Conference, 1-2 Days In School Suspension
OA	Out of Area	Detention, Time Out, Referral to Counselor	Detention	Assign Work Detail, Detention, 1 Day In School Suspension, Time Out	Assign Work Detail, Detention, 1-2 Days In School Suspension, Loss of Privileges	2-3 Days In School Suspension, Parent Conference
PO	Profanity	Detention, Time out, Assigned Work Detail	Detention	Assigned Work Detail, Detention, 1 Day In School Suspension, Time Out	Assigned Work Detail, 1-2 Days In School Suspension	2-3 Days In School Suspension, Parent Conference
SK	Skipping	Detention, Time Out Referral to Counselor	Detention	Assigned Work Detail, Detention, 1 Day In School Suspension, Time Out	Assigned Work Detail, 1-2 Days In School Suspension, Loss of Privileges	Parent Conference
TA	Tardies, Habitual	Counsel and Warned, Confiscation Time Out Referral to Counselor	Time Out Referral to Counselor	Time Out Referral to Counselor	Time Out Referral to Counselor	Time Out Referral to Counselor
TE	Technology Violation	Counsel and Warned, Confiscation Time Out Referral to Counselor	Parent Written Notice, Confiscation, Time Out	Detention, Confiscation, Parent Conference, Time Out	Detention, Confiscation, Parent Conference, 1 Day In School Suspension	Detention, Confiscation, Parent Conference, 1-2 Days In School Suspension

SDMC Elementary Grades 3-5 | Level 2 Offenses

Code	Offense Type	1st Action	2nd Action	3rd Action	4th Action	Subsequent Actions
AN	Aggression Non-Physical	Conflict Resolution, Letter of Apology, Peer Mediation, Time Out, In School Suspension	Conflict Resolution, Detention, Letter of Apology, Peer mediation, Parent Written Notice, Referred to Counselor/ School Social Worker, 1-2 Day In School Suspension	Detention, Parent Conference, 1-3 Days In School Suspension	Behavior Contract Parent Conference,), 1 Day Out of school Suspension	Parent Conference, 1-2 Days Out of School Suspension
AO	Aggression towards an Object	Conflict Resolution, Letter of Apology, Peer Mediation, Time Out, In School Suspension	Conflict Resolution, Detention, Letter of Apology, Peer Mediation, Parent Written notice, Referred to Counselor/ School Social Worker, 1 Day In School Suspension	Detention, Parent Conference, 1-2 Days In School Suspension	Behavior Contract Parent Conference, 1 Day Out of School Suspension	Parent Conference, 1-2 Days Out of School Suspension
CO	Contraband	Counsel and Warned, Time Out	Conflict Resolution, Parent Conference, Referred to Counselor/ School Social Worker, 1 Day In School Suspension	Conflict Resolution, Detention, Parent Conference, 1-2 Days In School Suspension	Conflict Resolution, Parent Conference, 1 Day Out of School Suspension	Conflict Resolution, Loss of Privileges, Parent Conference, 1-2 Days Out of School Suspension
DF	Defiance	Counsel and Warned, Letter of Apology, Time Out	Detention, Letter of Apology, Parent Conference, Referred to Counselor/ School Social Worker, 1 Day In School Suspension	Detention, Loss of Privileges, Parent Conference, Referred to Counselor/ School Social Worker, 1-2 Days In School Suspension	Behavior Contract Parent Conference, 1 Day Out of School Suspension	Loss of Privileges, parent Conference, 1-2 Days Out of School Suspension
DA	Disrespect towards Authority	Counsel and Warned, Letter of Apology, Time Out	Detention, Letter of Apology, Parent Written Notice, Referred to Counselor/ School Social Worker, 1 Day In School Suspension	Detention, Parent Conference, Referred to Counselor/ School Social Worker,), 1-2 Days In School Suspension	Behavior Contract Parent Conference, 1 Day Out of School Suspension	Alternative Placement Referral, Parent Conference, 1-2 Days Out of School Suspension
HI	Horseplay with Injury	Conflict Resolution, Letter of Apology, 1 Day In School Suspension, 1 Day Out of School Suspension	Conflict resolution, Detention, Letter of Apology, Referred to Counselor/ School Social Worker, 1-2 Days In School Suspension, 1-2 Days Out of School Suspension	Detention, Loss of privileges, Parent Conference, Referred to Counselor/ School Social Worker, 1-3 Days Out of School Suspension	Behavior Contract, Parent Conference, 1-4 Days Out of School Suspension	Alternative Placement, Referral, Parent Conference, 2-5 Days Out of School Suspension
IG	Instigation	Conflict Resolution, Letter of Apology, Peer Mediation, Time Out, In School Suspension	Conflict Resolution, Detention, Letter of Apology, Peer mediation, Parent Written Notice, Referred to Counselor/ School Social Worker, 1-2 Day In School Suspension	Detention, Parent Conference, 1-3 Days In School Suspension	Behavior Contract Parent Conference, 1 Day Out of school Suspension	Parent Conference, 1-2 Days Out of School Suspension
IN	Inappropriate Behavior	Counsel and Warned, 1 Day In School Suspension	Detention, Parent Written Notice, Referred to Counselor/ School Social Worker, Time Out, 1-2 Days In School Suspension	Detention, Parent Conference, 1 Day Out of School Suspension Detention, Loss of Privileges, Parent Conference, Time Out, 2-3 Days In School Suspension	Behavior Contract, Parent Conference, 1-3 Days Out of School Suspension	Alternative Placement Referral, Parent Conference, 1 Day Out of School Suspension
LC	Leaving Campus without Authorization move to level 3 for all grade levels out of school suspension first time	Time Out, In School Suspension	Detention, Parent Conference, Time Out, 1-2 Day In School Suspension	Detention, Loss of Privileges, Parent Conference, Time Out, 2-3 Days In School Suspension	Behavior Contract, Parent Conference, 1-3 Days Out of School Suspension	Alternative Placement Referral, Parent Conference, 1 Day Out of School Suspension
LY	Lying to Staff or Authority	Counsel and Warned, Letter of Apology, Time Out	Detention, Letter of Apology, Parent Written Notice, Referred to Counselor/ School Social Worker, 1 Day In School Suspension	Detention, Parent Conference, Referred to Counselor/ School Social Worker, 1-2 Days In School Suspension	Behavior Contract Parent Conference, 1 Day Out of School Suspension	Alternative Placement Referral, Parent Conference, 1-2 Days Out of School Suspension

SDMC Elementary Grades 3-5 | Level 2 Offenses (cont.)

Code	Offense Type	1st Action	2nd Action	3rd Action	4th Action	Subsequent Actions
TF	Theft/Larceny (Under \$750)	Counsel and Warned, Letter of Apology, Restitution, Referred to Law Enforcement, Time Out	Detention, Letter of Apology, Parent Written Notice, Restitution, Referred to Counselor/ School Social Worker, Referred to Law Enforcement, 1-2 Days In School Suspensions	Detention, Parent Conference, Restitution, Referred to Law Enforcement, 1-2 Days In School Suspension	Behavior Contract, Parent Conference, Restitution, Referred to Law Enforcement, 1-2 Days Out of School Suspension	Alternative Placement Referral, Parent Conference, Restitution, Referred to Law enforcement, 1-3 Days Out of School Suspension
VN	Vandalism (Under \$1,000)	Counsel and Warned, Letter of Apology, Restitution, Referred to Law Enforcement, Time Out, Assigned Work Detail	Counsel and Warned, Letter of Apology, Restitution, Referred to Law Enforcement, Referred to Counselor/ School Social Worker, 1 Day In School Suspension, Assigned Work Detail	Behavior Contract, Restitution, Referred to Law Enforcement, 1-2 Days In School Suspensions, Assigned Work Detail	Behavior Contract, Parent Conference, Restitution, Referred to Law Enforcement, 1-2 Days Out of School Suspension, Assigned Work Detail	Alternative Placement Referral, Parent Conference, Restitution, Referred to Law Enforcement, 1-3 Days Out of School Suspension, Assigned Work Detail

SDMC Elementary Grades 3-5 | Level 3 Offenses

Code	Offense Type	1st Action	2nd Action	3rd Action	4th Action	Subsequent Actions
AG	Aggression Physical	Conflict Resolution, Letter of Apology, 1 Day In School Suspension, 1 Day Out of School Suspension	Conflict resolution, Detention, Letter of Apology, Referred to Counselor/ School Social Worker, 1-2 Days In School Suspension, 1-2 Days Out of School Suspension	Detention, Parent Conference, Referred to Counselor/ School Social Worker, 1-3 Days Out of School Suspension	Behavior Contract, Parent Conference, 1-4 Days Out of School Suspension	Alternative Placement Referral, Parent Conference, 2-5 Days Out of School Suspension
ALC*	SESIR Alcohol Possession, Use, or Distribution	Parent Conference, Referred to Law Enforcement, 3-5 Days Out of School Suspension (Use SAFE Program)	Alternative Placement Referral, Parent Conference, Referred to Law Enforcement, 3-5 Days Out of School Suspension, Contact DCF			
BUL*	SESIR Bullying	Conflict Resolution, 1-2 Days In School Suspension, 1 Day Out of School Suspension	Conflict Resolution, Detention, Referred to Counselor/ School Social Worker, 1-2 Days Out of School Suspension	Other District Defined (such as contracts, intervention course), Detention, Parent Conference, 1-3 Days Out of School Suspension	Alternative Placement Referral, Behavior Contract, Parent Conference, 2-3 Days Out of School Suspension	Alternative Placement Referral, 2-4 Days Out of School Suspension
CS	Contraband Sale	Confiscation, Parent Written Notice, 1-2 Days In School Suspension, 1 Day Out of School Suspension	Confiscation, Parent Conference, 1 Day Out of School Suspension	Confiscation, Parent Conference, 1-2 Days Out of School Suspension	Alternative Placement Referral, Confiscation, Behavior Contract, Parent Conference, 1 Day Out of School Suspension	Alternative Placement Referral, Confiscation, Behavior Contract, Parent Conference, 1-2 Days Out of School Suspension
DRU*	SESIR Drug Possession or Use	5-10 Days Out of School Suspension, Parent Conference, Referred to Law Enforcement (Use SAFE Program)	5-10 Days Out of School Suspension, Alternative Placement Referral, Referred to Law enforcement			
EN	Endangerment	Letter of Apology, Time Out, In school suspension	Detention, Parent Written Notice, Referred to Counselor/ School Social Worker, 1-2 Day In School Suspension	Detention, Parent Conference, Referred to Counselor/ School Social Worker, 1 Day out of School Suspension	Behavior Contract, Parent Conference, 1-2 Day Out of School Suspension	Alternative Placement Referral, parent Conference, 2-3 days Out of School Suspension
FT	Fighting, Non SESIR	Conflict Resolution, Detention, Letter of Apology, Peer mediation, 1-2 Days In School Suspension, 1 Day Out of School Suspension	Conflict Resolution, Detention, Letter of Apology, Peer Mediation, Parent Written Notice, Referred to Counselor/ School Social Worker, 1-2 Days Out of School Suspension	Behavior Contract, Parent Conference, 1-3 Days Out of School Suspension	Alternative Placement Referral, Behavior Contract, Parent Conference, 1-4 Days Out of School Suspensions	

SDMC Elementary Grades 3-5 | Level 3 Offenses

Code	Offense Type	1st Action	2nd Action	3rd Action	4th Action	Subsequent Actions
HAR*	SESIR Harassment	Conflict Resolution, Letter of Apology, Behavior Contract 1-2 Days In School Suspension, 1 Day out of School Suspension	Conflict Resolution, Detention, Behavior Contract Referred to Counselor/ School Social Worker, 1 Day Out of School Suspension	Behavior Contract Parent Conference, 1-2 Days Out of School Suspensions	Alternative Placement Referral, Other District Defined (such as contracts, intervention course), Parent Conference, 1-3 Days out of School Suspension	Alternative Placement Referral, 3-4 Days Out of School Suspension
HAZ*	SESIR Hazing	Conflict Resolution, Letter of Apology, 1-2 Days In School Suspension, 1 Day Out of School Suspension	Conflict Resolution, Detention, Referred to Counselor/ School Social Worker, 1 Day Out of School Suspension	Behavior Contract Parent Conference, 1-2 Days Out of School Suspension	Alternative Placement Referral, Behavior Contract Parent Conference, 1-3 Out of School Suspension	Alternative placement Referral, 2-4 Day Out of School Suspension
OS	Other Serious	Detention, 1-2 Days In School Suspension, 1 Day Out of School Suspension	Detention, Referred to Counselor/ School Social Worker, 1-2 Days Out of School Suspension	Behavior Contract Parent Conference, 2-3 Days Out of School Suspension	Behavior Contract Parent Conference, 2-3 Days Out of School Suspension	Alternative Placement Referral, Parent Conference, 2-4 Days Out of School Suspension
SR	Search Refusal	1-3 Days out of School Suspension, Parent Conference, Referred to Law enforcement	5-10 Days Out of School Suspension, Alternative Placement Referral, Referred to Law Enforcement			
STL	SESIR Theft/ Larceny	Detention, Letter of Apology, Parent Written Notice, Restitution, Referred to Law Enforcement, 1 Day In School Suspension, 1 Day out of School Suspension	Parent Conference, Restitution, Referred to Counselor/School Social Worker, Referred to Law Enforcement,), 1-2 Days Out of School Suspension	Parent Conference, Restitution, Referred to Law Enforcement, 1-3 Days Out of School Suspension	Behavior Contract Parent Conference, Restitution, Referred to Law Enforcement, 1-4 Days Out of School Suspension	Alternative Placement Referral, Parent Conference, 2-5 Days Out of School Suspension
SV	Serious Technology Violation	Letter of Apology, Peer Mediation, Time Out In School Suspension	Detention, Letter of Apology, Peer Mediation, Parent Written Notice, Referred to Counselor/ School Social Worker, 1-2 Day In School Suspension	Detention, Parent Conference, 1-3 Days In School Suspension	Behavior Contract, Parent Conference, 1 Day Out of School Suspension	Parent Conference, 1-2 Days Out of School Suspension
SXH*	SESIR Sexual Harassment	Referred to Counselor/ School Social Worker, Referred to Law Enforcement, 1 Day In School Suspension, 1 Day Out of School suspension	Parent Conference, Referred to Law Enforcement, 1 Day Out of School Suspension, Contact DCF	Parent Conference, Referred to Law Enforcement, 1-2 Days Out of School Suspension, Contact DCF	Behavior Contract Parent Conference, Referred to Law Enforcement, 1-3 Days Out of School Suspension	Alternative Placement Referral, Parent Conference, 3-4 Days Out of School Suspension
SXO*	SESIR Threat Other	Letter of Apology, Parent written Notice, Referred to Counselor/ School Social Worker, Referred to Law Enforcement, 1 Day In School Suspension, 1 Day Out of School Suspension	Behavior Contract Parent Conference, Referred to Law enforcement, 1-3 Days Out of School Suspension, Contact DCF	Alternative Placement Referral, Parent Conference, Referred to Law Enforcement, 2-4 Days Out of School Suspension, Contact DCF		Same as sexual harassment
TBC*	SESIR Tobacco Possession or use	Confiscation, Referred to Law Enforcement, Time Out, 1 Day In School Suspension	Detention, Parent Conference, Time Out, 1 Day In School Suspension	Confiscation, Parent Conference, Referred to Law Enforcement, 1-2 Days Out of School Suspension, Contact DCF	Alternative Placement Referral, Confiscation, Parent Conference, Referred to Law Enforcement, Contact DCF	
TRS*	SESIR Trespassing	Referred to Law Enforcement, 1 Day In School Suspension	Parent Conference, Referred to Law Enforcement, 1 Day Out of School Suspension	Parent Conference, referred to Law Enforcement), 1-2 Days Out of School Suspension	Alternative Placement Referral, Referred to Law Enforcement, 2-4 Days Out of School Suspension	
VAN*	SESIR Vandalism	Detention, Parent Conference, Parent Written Notice, Restitution, Referred to Law enforcement, 1 Day In School Suspension, 1 Day Out of School Suspension Assigned Work Detail	Detention, Parent Conference, Restitution, Referred to Counselor/ School Social Worker, Referred to Law Enforcement, 1-2 Days In school Suspension. Assigned Work Detail	Detention, Parent Conference, Restitution, Referred to Law Enforcement, 1-2 Days Out of School Suspension Assigned Work Detail	Behavior Contract Parent Conference, Restitution, Referred to Law Enforcement, 1-3 Day Out of school Suspension. Assigned Work Detail	Alternative Placement Referral, Parent Conference, Restitution, Referred to Law Enforcement, 2-4 Days Out of School Suspension Assigned Work Detail

SDMC Elementary Grades 3-5 | Level 4 Offenses

Code	Offense Type	1st Action	2nd Action	3rd Action
AC	Off Campus Arrest/ Charge	10 Days out of School Suspension, Alternative Placement Referral		
ARS*	SESIR Arson (Conduct Threat Assessment)	Alternative Placement Referral, Parent Conference, Referred to Law Enforcement, 2-4 Days Out of School Suspension	Alternative Placement Referral, Parent Conference, Referred to Law Enforcement, 4-6 Days Out of School Suspension	
BAT*	SESIR Aggravated Battery	Alternative Placement Referral, Parent Conference, Referred to Law Enforcement, 2-4 Days Out of School Suspension	Alternative Placement Referral, Behavior Contract Parent Conference, Referred to Law Enforcement, 4-6 Days Out of School Suspension	Alternative Placement Referral, Parent Conference, Referred to Law Enforcement, 5-10 Days Out of School Suspension
BRK*	SESIR Burglary	Alternative Placement Referral, Parent Conference, Referred to law Enforcement, 2-4 Days Out of School Suspension	Alternative Placement Referral, Parent Conference, Referred to Law Enforcement, 4-6 Days Out of School Suspension	
DOC	SESIR Disruption on Campus-Major	Alternative Placement Referral, Parent Conference, Referred to Law Enforcement, 2-4 Days Out of School Suspension	Alternative Placement Referral, Behavior Contract, Referred to Law Enforcement), 4-6 Days Out of School Suspension	Alternative Placement Referral, Parent Conference, Referred to Law Enforcement, 5-10 Days Out of School Suspension
DRD*	SESIR Drug Sale Distribution	Alternative Placement Referral, Parent Conference, Referred to Law Enforcement, 5-10 Days Out of School Suspension		
FA	False Accusations	Alternative Placement Referral, Parent Conference, 2-4 Days Out of School Suspension	Alternative Placement Referral, Behavior Contract, Parent Conference, 4-6 Days Out of School Suspension	Alternative Placement Referral, Parent Conference, 5-10 Days Out of School Suspension
FIT	SESIR Fighting	Conflict Resolution, Parent Conference, 1-3 Days Out of School Suspension	Conflict Resolution, Behavior Contract 3-5 Days Out of School Suspension	Alternative Placement Referral, Parent Conference, 5-10 Days Out of School Suspension
OMC*	SESIR Other Major Unclassified	Confiscation, Parent Conference, 1-3 Days Out of School Suspension	Alternative Placement Referral, Confiscation, Behavior Contract, Parent Conference, Referred to Law Enforcement, 4-6 Days Out of School Suspension	Alternative Placement Referral, Confiscation, Parent Conference, 5-10 days Out of School Suspension
PHA*	SESIR Simple Battery (Physical Attack)	Parent Conference, 2-4 Days Out of School Suspension	Alternative Placement Referral, Confiscation, Behavior Contract, Parent Conference, Referred to Law Enforcement, 4-6 Days Out of School Suspension	Alternative Placement Referral, Parent Conference, Referred to Law Enforcement, 5-10 Days Out of School Suspension
ROB	SESIR Robbery	Alternative Placement Referral, Conflict Resolution, Behavior Contract Parent Conference, Referred to law Enforcement, 3-5 Days Out of School Suspension	Alternative Placement Referral, Parent Conference, Referred to Law Enforcement, 5-10 Days Out of School Suspension	
SXA	SESIR Sexual Assault (Conduct Threat Assessment)	Alternative Placement Referral, Referred to Law Enforcement, 5-10 Days Out of School Suspension, Contact DCF	Alternative Placement Referral, Referred to Law Enforcement, 5-10 Days Out of School Suspension, Contact DCF	
SXB	SESIR Sexual Battery (Conduct Threat Assessment)	Alternative Placement Referral, Referred to Law Enforcement, 5-10 Days Out of School Suspension, Contact DCF		
TRE*	SESIR Trespassing Intimidation (Conduct Threat Assessment)	Conflict Resolution, Parent Conference, Referred to Law Enforcement, 1-3 Days Out of School Suspension	Alternative Placement Referral, Conflict Resolution, Behavior Contract, parent Conference, Referred to Law Enforcement, 3-5 Days Out of School Suspension	Alternative Placement Referral, Parent Conference, Referred to Law Enforcement, 5-10 Out of School Suspension
WC*	Weapon Like Contraband (Conduct a Threat Assessment)	Parent Conference, Referred to Counselor/ School Social Worker, Referred to Law Enforcement, 1-3 Days Out of School Suspension	Alternative Placement Referral, Behavior Contract Parent Conference, Referred to Law Enforcement, 3-5 Days Out of school Suspension	Alternative Placement Referral, Confiscation, Parent Conference, 5-10 Out of School Suspension
WPO*	SESIR Weapons Possession (Conduct Threat Assessment)	Alternative Placement Referral, Confiscation, Parent Conference, 5-10 Days Out of School Suspension		

*** Consider Threat Assessment**
Underline = Complete Bully Packet

In addition to consequences outlined in the matrix, the school principal may recommend to the Superintendent the expulsion of any student who has committed a serious breach of conduct including, but not limited to:

- (a) willful disobedience;
- (b) open defiance of authority of a School Board employee;
- (c) violence against persons or property;
- (d) giving or selling intoxicating beverages, controlled substances, drugs, or counterfeit drugs to any person on school grounds or at any school-sponsored activity;
- (e) threatening or using a weapon against any person; and/or
- (f) any felonious act; conviction of a felony; or such other acts

SDMC Middle School Matrix Grades 6-8 | Level 1 Offenses

Code	Offense Type	1st Action	2nd Action	3rd Action	4th Action	Subsequent Actions
CH	Cheating	No Grade, Detention	No Grade, Detention	No Grade, 1 Day In School Suspension	No Grade, 1-2 Days In School Suspension, Parent Conference	No Grade, 1-2 Days Out of School Suspension
DB	Disruptive Behavior	Detention, 1 Day In School Suspension, Time Out	Detention, 1-2 Days In School Suspension	1 Day In School Suspension, Time Out, 1-3 Days In School Suspension, 1-3 Days Out of School Suspension, Saturday School, Behavior Contract	Time Out, 1-5 Days In School Suspension, 1-5 Days Out of School Suspension, Behavior Contract, Saturday School	Time Out, 1-5 Days In School Suspension, 1-5 Days Out of School Suspension, Saturday School, Behavior Contract
DC	Dress Code Violation	Counsel and Warn	Parent Conference	5 Days Detention	See Defiance Action 1	1 Day In School Suspension, Parent Conference, See Defiance
DO	Disrespect Towards Others	Detention, Letter of Apology	1 Day In School Suspension, Time Out, Letter of Apology	1-2 Days In School Suspension, Time Out, Parent Written Notice, Letter of Apology	1-2 Days Out of School Suspension, Letter of Apology, Saturday School, Behavior Contract	2-3 Days Out of School Suspension, Parent Conference, Letter of Apology
FS	Failure to Serve Consequence	Detention, 1 Day In School Suspension, Assigned Work Detail	1-2 Days In School Suspension, Assigned Work Detail, 1 Day Out of School Suspension	2-3 Days In School Suspension, 1-2 Days Out of School Suspension	3-4 Days In School Suspension, 2-3 Days Out of School Suspension, Parent Conference	4-6 Days In School Suspension, 3-4 Days Out of School Suspension
HP	Horse Play	Detention	Detention, 1-3 Days In School Suspension, Time Out	1-3 Days In School Suspension, 1-2 Days Out of School Suspension, Time Out	1-5 Days In School Suspension, 1-5 Days Out of School Suspension	1-5 Days Out of School Suspension, Parent Conference
ID	ID Infraction	Counsel and Warn	Detention	1 Day In School Suspension, Time Out	1-2 Days In School Suspension, Loss of Privileges	2-3 Days In School Suspension, Parent Conference
IN	Inappropriate Behavior	Detention	Detention, 1 Day In School Suspension, Assigned Work Detail	1 Day In School Suspension, Time Out, Assigned Work Detail	1-2 Days In School Suspension, 1 day, Saturday School, Behavior Contract	2-3 Days In School Suspension, 1 day Out of School Suspension, Parent Conference, Saturday School
MV	Medication Policy Violation	Counsel and Warn	Detention	Detention	1-2 Days In School Suspension, Parent Conference	1-2 Days Out of School Suspension
OA	Out of Area	Detention	Detention 1 Day, In School Suspension, Time Out	1-3 Days In School Suspension, Time Out, Saturday School, Behavior Contract	Assigned Work Detail, 1-5 Days In School Suspension, 1 Day Out of School Suspension, Saturday School	2-3 Days Out of School, 1-5 Days In School Suspension, Parent Conference
PO	Profanity	Detention	Detention	Assigned Work Detail, Detention, 1 Day In School Suspension	Assigned Work Detail, 1-2 Days In School Suspension	2-3 Days In School Suspension, Parent Conference

SDMC Middle School Matrix Grades 6-8 | Level 1 Offenses (cont.)

Code	Offense Type	1st Action	2nd Action	3rd Action	4th Action	Subsequent Actions
SK	Skipping	Detention	Detention, 1 Day In School Suspension, Time Out	Assigned Work Detail, Detention, 1-3 Days In School Suspension, Time Out, Saturday School, Loss of privileges, Behavior Contract	Assigned Work Detail, 1-5 Days In School Suspension, Saturday School	1-5 Days In School Suspension, Parent Conference, Saturday School
TA	Tardies, Habitual	Counsel and Warn	2 Detentions	Detention, Time Out	Detention	Detention, Parent Conference
TE	Technology Violation	Counsel and Warn	Detention, Confiscation	Detention, Confiscation, Time Out, 1 Day In School Suspension, Time Out, Behavior Contract	1-3 Days In School Suspension, Time Out, Confiscation, Parent Conference	1-2 Days Out of School Suspension, Confiscation, Parent Conference. 1-5 Days In School Suspension

SDMC Middle School Matrix Grades 6-8 | Level 2 Offenses

Code	Offense Type	1st Action	2nd Action	3rd Action	4th Action	Subsequent Actions
AN	Aggression Non-Physical	1-2 Days In School Suspension, Time Out	1-3 Days In school Suspension, Time Out, s, 1 Day Out of School Suspension, Saturday School, Behavior Contract	1-5 Days In School Suspension, Response)1-3 days Out of School Suspension, Loss of Privileges, Saturday School Parent Conference	1-5 Days out of School Suspension, 1-5 Days in School Suspension, Loss of Privileges, Parent Conference, Saturday School	1-5 Days In School Suspension, 1-5 Days Out of School Suspension Saturday School
AO	Aggression Towards an Object	1-2 Days In School Suspension, Time Out	1-3 Days In school Suspension, Time Out, s, 1 Day Out of School Suspension, Saturday School, Behavior Contract	1-5 Days In School Suspension, Response)1-3 days Out of School Suspension, Loss of Privileges, Saturday School	1-5 Days out of School Suspension, 1-5 Days in School Suspension, Loss of Privileges, Parent Conference, Saturday School	1-5 Days In School Suspension, 1-5 Days Out of School Suspension, Response, Saturday School
CO	Contraband	1-2 Days In School Suspension, 1 Day Out of School Suspension, Confiscation	1-3 Days In School Suspension, 1-2 Days Out of School Suspension, Confiscation	1-3 Days Out of School Suspension, Confiscation, 1-5 Days In School Suspension	1-5 Days Out of school Suspension, Confiscation, Parent Conference, 1-5 Days In School Suspension	1-5 Days Out of School Suspension, Confiscation Loss of Privileges,) 1-5 Days In School Suspension
DF	Defiance	1-2 Days In School Suspension, Time Out	2-3 Days In School Suspension, Time Out, 1 Day Out of School Suspension, Saturday School	1-3 Days Out of School Suspension, Saturday School, 1-5 Days In School Suspension	1-4 Days Out of School Suspension, Loss of Privileges, Parent Conference, 1-5 Days In School Suspension, Saturday School	1-5 Days In School Suspension 1-5 Days Out of School Suspension, Behavior Contract, Saturday School, Alternative Placement Referral
DA	Disrespect Towards Staff and Authority	1-2 Days In School Suspension, Time Out	1-3 Days In School Suspension, Time Out, 1 Day Out of School Suspension, Saturday School	2-3 Days Out of School Suspension, Parent Conference, Saturday School	3-4 Days Out of School Suspension, Behavior Contract Alternative Placement Referral, Saturday School	1-5 Days In School Suspension 1-5 Days Out of School Suspension, Alternative Placement Referral, Saturday School

SDMC Middle School Matrix Grades 6-8 | Level 2 Offenses (cont.)

Code	Offense Type	1st Action	2nd Action	3rd Action	4th Action	Subsequent Actions
HI	Horseplay with Injury	1-2 Days In School Suspension, Time Out	1-3 Days In School Suspension, Time Out, 1-2 Day Out of School Suspension, Saturday School	1-5 Days In School Suspension 1-4 Days Out of School Suspension, Parent Conference, Saturday School	1-5 Days In School Suspension 3-4 Days Out of School Suspension, Behavior Contract Alternative Placement Referral, Saturday School,	1-5 Days In School Suspension 3-4 Days Out of School Suspension, I Behavior Contract Alternative Placement Referral, Saturday School
IG	Instigation	1-2 Day In 1-3 Days In School Suspension, 1-2 Days Out of School Suspension, Parent Conference	1-3 Days In School Suspension, 1-2 Days Out of School Suspension, Parent Conference	1-5 Days In School Suspension 2-4 Days Out of School Suspension, Behavior Contract, Saturday School	1-5 Days In School Suspension 3-4 Days Out of School Suspension, Behavior Contract, Saturday School	1-5 Days In School Suspension 4-5 Days Out of School Suspension, Parent Conference, Behavior Contract, Saturday School
IN	Inappropriate Behavior	Detention (If appropriate), 1-2 Day In School Suspension, Time Out, 1 Day Out of School Suspension	1-3 Days In School Suspension, 1-2 Days Out of School Suspension, Parent Conference	1-5 Days In School Suspension 2-4 Days Out of School Suspension, Response Behavior Contract, Saturday School	1-5 Days In School Suspension 3-4 Days Out of School Suspension, Response, Behavior Contract, Saturday School	1-5 Days In School Suspension 4-5 Days Out of School Suspension, Parent Conference, Behavior Contract, Saturday School
LC	Leaving Campus without Authorization	Detention, 1-2 Days In School Suspension, Time Out, 1 Day Out of School Suspension	2-3 Days In School Suspension, 1 Day Out of School Suspension, Time Out, Detention	1-5 Days In School Suspension 1-2 Day Out of School Suspension, Response	1-5 Days In School Suspension 2-3 Days Out of School Suspension, Response	1-5 Days In School Suspension 2-3 Days Out of School Suspension Alternative Placement Referral
LY	Lying to Staff or Authority	1-2 Days In School Suspension	2-3 Days In School Suspension, Time Out, 1 Day Out of School Suspension	2-3 Days Out of School Suspension, Parent Conference, Saturday School	3-4 Days Out of School Suspension, Behavior Contract Alternative Placement Referral, Saturday School	1-5 Days In School Suspension 4-5 Days Out of School Suspension, Alternative Placement, Saturday School
TF	Theft/Larceny (Under \$750)	1-2 Days Out of School Suspension, Referred to Law Enforcement, Restitution	1-2 Days Out of School Suspension, Referred to Law Enforcement, Restitution	2-3 Days Out of School Suspension, Referred to Law Enforcement, Restitution, Parent Conference	3-4 Days Out of School Suspension, Referred to Law Enforcement, Restitution, Parent Conference, Alternative Placement	1-5 Days In School Suspension 4-5 Days Out of School Suspension, Referred to Law Enforcement, Restitution, Alternative Placement Referral
VN	Vandalism (Under \$1,000)	1-2 Days In School Suspension, Assigned Work Detail, Restitution	1-2 Days Out of School Suspension, Assigned Work Detail, Restitution, Saturday School	2-3 Days Out of School Suspension, Referred to Law Enforcement, Restitution, Saturday School	3-4 Days Out of School Suspension, referred to Law Enforcement, Restitution, Assigned Work Detail, Parent Conference, Behavior Contract Restitution, Saturday School, Alternative Placement Referral	1-5 Days In School Suspension 4-5 Days Out of School Suspension, Referred to Law Enforcement, Restitution, Alternative Placement Referral

SDMC Middle School Matrix Grades 6-8 | Level 3 Offenses

Code	Offense Type	1st Action	2nd Action	3rd Action	4th Action	Subsequent Actions
AG	Aggression Physical	1-3 Days In School Suspension, 1-2 Days Out of School Suspension, Conflict Resolution	2-4 Days Out of School Suspension, Saturday School	4-5 Days Out of School Suspension, Parent, Saturday School Conference	5-6 Out of School Suspension, Behavior Contract, Alternative Placement Referral, Saturday School	1-10 Days Out of School Suspension, Alternative Placement Referral
ALC*	SESIR Alcohol, Possession, Use, or Distribution	Out of School Suspension, Parent Conference, Referred to Law Enforcement, Safe Program	Out of School Suspension, Referred to Law Enforcement, Alternative Placement Referral			
BUL*	SESIR Bullying	1-3 Days Out of School Suspension	3-4 Days Out of School Suspension, Response	4-5 Days Out of School Suspension, Behavior Contract, Parent Conference, Referred to Law Enforcement, Alternative Placement Referral	5-6 Days Out of School Suspension, Referred to Law Enforcement, Alternative Placement Referral	
CS	Contraband Sale	1-3 Days Out of School Suspension, Confiscation	2-4 Days Out of School Suspension, Confiscation	4-5 Days Out of School Suspension, Confiscation, Referred to Law Enforcement, Behavior Contract, Parent Conference	5-6 Day Out of School Suspension, Confiscation, Referred to Law Enforcement, Alternative Placement Referral	
DRU*	SESIR Drug Possession, or Use	5-10 Days Out of School Suspension, Parent Conference, Referred to Law Enforcement, Alternative Placement Referral, SAFE Program	5-10 Days Out of School Suspension, Referred to Law Enforcement, Alternative Placement Referral			
EN	Endangerment	1-2 Days In School Suspension, 1 Day Out of School Suspension	1-2 Days Out of School Suspension	2-3 Days Out of School Suspension	3-4 Days Out of School Suspension, Parent Conference	4-5 Days Out of School Suspension, Behavior Contract, Alternative Placement Referral
FT	Fighting Non SESIR	1-5 Days Out of School Suspension, Conflict Resolution	5-10 Days Out of School Suspension, Conflict Resolution, Other District Defined (such as contracts, intervention course), Parent Conference	5-10 Days Out of School Suspension, Alternative Placement Referral		
HAR	SESIR Harassment	1-5 Days Out of School Suspension	2-5 Days Out of School Suspension	4-5 Days Out of School Suspension, Behavior Contract, Parent Conference	5-10 Days, Out of School Suspension, Referred to Law Enforcement, Alternative Placement Referral	
HAZ	SESIR Hazing	1-2 Days Out of School Suspension	2-4 Days Out of School Suspension, Parent Conference	4-5 Days Out of School Suspension, Behavior Contract	5-6 Days Out of School Suspension, Alternative Placement Referral	
OS	Other Serious	1-5 Days Out of School Suspension, Refer to Law Enforcement	3-5 Days Out of School Suspension, Parent Conference, Saturday School, Refer to Law Enforcement	5-6 Days Out of School Suspension, Behavior Contract, Alternative Placement Referral, Refer to Law Enforcement	5-10 Days Out of School Suspension, Alternative Placement Referral, Refer to Law Enforcement	

SDMC Middle School Matrix Grades 6-8 | Level 3 Offenses (cont.)

Code	Offense Type	1st Action	2nd Action	3rd Action	4th Action	Subsequent Actions
SR	Search Refusal	5-10 Days Out of School Suspension, Parent Conference, Referred to Law Enforcement	5-10 Days Out of School Suspension, Referred to Law Enforcement, Alternative Placement Referral			
SV	Serious Technology Violation	1-5 Days Out of School Suspension, Restitution, Refer to Law Enforcement	3-5 Days Out of School Suspension, Parent Conference, Saturday School, Restitution, Refer to Law Enforcement	5-6 Days Out of School Suspension, Behavior Contract, Alternative Placement, Restitution, Refer to Law Enforcement	5-10 Days Out of School Suspension, Alternative Placement Referral, Restitution, Refer to Law Enforcement	
STL*	SESIR Theft/Larceny	1-3 Days Out of School Suspension, Referred to Law Enforcement, Restitution	3-4 Days Out of School Suspension, Referred to Law Enforcement, Restitution	4-5 Days Out of School Suspension, Referred to Law Enforcement, Restitution, Parent Conference	5-6 Days Out of School Suspension, Referred to Law Enforcement, Restitution, Alternative Placement	
SXH*	SESIR Sexual Harassment	1-5 Days Out of School Suspension, Referred to Law Enforcement, Behavior Contract, No Contact, Supervision plan	5-10 Days Out of School Suspension, Referred to Law Enforcement, Alternative Placement Referral, Parent Conference, Behavior Contract	5-10 Days Out of School Suspension, Referred to Law Enforcement, Alternative Placement Referral		
SXO*	SESIR Sexual Other	1-5 Days Out of School Suspension, Behavior Contract, Referred to Law Enforcement, Alternative Placement Referral	5-10 Days Out of School Suspension, Referred to Law Enforcement, Parent Conference, Alternative Placement Referral			
TBC*	SESIR Tobacco, Possession or Use	1-2 Days In School Suspension, Time Out, Confiscation, Fined, Referred to Law Enforcement, Vape Course	1-2 Days Out of School Suspension, Confiscation, Behavior Contract, Fined, Referred to Law Enforcement	2-3 Days out of School Suspension, Confiscation, Other District Behavior Contract Fined, referred to Law enforcement	3-4 Days Out of School Suspension, Confiscation, Fined, Referred to Law Enforcement, parent Conference	4-5 Days out of School Suspension, Confiscation, Fined, Referred to Law enforcement, Parent Conference
TRS*	SESIR Trespassing	1 Day In School Suspension, 1 Day Out of School Suspension, Referred to law Enforcement	1-2 Days Out of School Suspension, Referred to Law Enforcement	2-3 Days Out of School Suspension, Referred to Law Enforcement, Parent Conference	3-4 Days Out of School Suspension, referred to law Enforcement, Behavior Contract, Alternative Placement Referral	4-5 Days Out of School Suspension, Referred to Law Enforcement, Alternative Placement Referral
VAN*	SESIR Vandalism	1-5 DAYS Out of School Suspension, Restitution, Referred to Law Enforcement, Assigned Work Detail, Saturday School	3-7 Days Out of School Suspension, Restitution, Assigned Work Detail, Saturday School, Behavior Contract	5-10 Days out of School Suspension, Restitution, Referred to Law Enforcement, Alternative Placement Referral		

SDMC Middle School Matrix Grades 6-8 | Level 4 Offenses

Code	Offense Type	1st Action	2nd Action	3rd Action
AC	Off Campus Arrest/ Charge	10 Days Out of School Suspension, Alternative Placement Referral		
ARS*	SESIR Arson (Conduct Threat Assessment)	3-10 Days Out of School Suspension, Referred to Law Enforcement, Parent Conference, Alternative Placement Referral	5-10 Days Out of School Suspension, Referred to Law Enforcement, Parent Conference, Alternative Placement Referral	
BAT*	SESIR Aggravated Battery	3-5 Days Out of School Suspension, Referred to Law Enforcement, Alternative Placement Referral	5-10 Days Out of School Suspension, Referred to Law Enforcement, Parent Conference, Alternative Placement Referral	5-10 Days Out of School Suspension, Referred to Law Enforcement, Alternative Placement Referral
BRK*	SESIR Burglary	3-5 Days Out of School Suspension, parent Conference, Referred to Law Enforcement, Alternative Placement Referral	5-10 Days Out of School Suspension, Parent Conference, Referred to Law Enforcement, Alternative Placement Referral	
DOC	SESIR Disruption on Campus- Major	3-5 Days Out of School Suspension, Referred to Law Enforcement, Alternative Placement Referral	5-10 Days Out of School Suspension, Referred to Law Enforcement, Behavior Contract, Parent Conference, Alternative Placement Referral	
DRD*	Drug Sale Distribution	Alternative Placement Referral, Parent Conference, Referred to Law Enforcement, 5-10 Days Out of School Suspension	3-5 Days Out of School Suspension, Parent Conference, Alternative Placement Referral	3-7 Days out of School Suspension, Conflict Resolution
FA	False Accusations	3-5 Days Out of School Suspension, Parent Conference, Alternative Placement Referral	5-10 Days Out of School Suspension, Alternative Placement Referral	
FIT	SESIR Fighting	3-7 Days out of School Suspension, Conflict Resolution	5-10 Days Out of School Suspension, Conflict Resolution, Behavior Contract Parent Conference	5-10 Days Out of School Suspension, Alternative Placement Referral
OMC*	SESIR Other Major Unclassified	3-5 Days Out of School Suspension, Referred to Law Enforcement, Alternative Placement Referral	5-10 Days Out of School Suspension, Referred to Law Enforcement, Alternative Placement Referral	
PHA*	SESIR Simple Battery (Physical Attack)	3-5 Days Out of School Suspension, Referred to Law Enforcement, Alternative Placement Referral	5-10 Days Out of School Suspension, referred to Law Enforcement, Parent Conference, Behavior Contract Alternative Placement Referral	5-10 Days Out of School Suspension, referred to Law Enforcement, Alternative Placement Referral
ROB*	SESIR Robbery	5-10 Days Out of School Suspension, Referred to Law Enforcement, Alternative Placement Referral	5-10 Days out of School Suspension, Referred to Law Enforcement, Alternative Placement Referral	
SXA	SESIR Sexual Assault (Conduct Threat Assessment)	5-10 Days Out of Schools Suspension, Referred to Law Enforcement, Alternative Placement Referral	5-10 Days Out of Schools Suspension, Referred to Law Enforcement, Alternative Placement Referral	
SXB	SESIR Sexual Battery (Conduct Threat Assessment)	5-10 Days Out of School Suspension, Referred to Law Enforcement, Alternative Placement Referral		
TRE*	SESIR Threat/ Intimidation (Conduct threat Assessment)	3-7 Days Out of School Suspension, Referred to Law Enforcement	5-10 Days Out of School Suspension, referred to law Enforcement, Behavior Contract Alternative Placement Referral	
WC*	Weapon Like Contraband (Conduct a Threat Assessment)	3-10 Days Out of School Suspension, Referred to Law Enforcement, Alternative Placement Referral	5-10 Days Out of School Suspension, Referred to Law Enforcement, Alternative Placement Referral	
WPO*	SESIR Weapons Possession (Conduct Threat Assessment)	5-10 Days Out of School Suspension, Referred to Law Enforcement, Alternative Placement Referral		

*** Consider Threat Assessment**
Underline = Complete Bully Packet

In addition to consequences outlined in the matrix, the school principal may recommend to the Superintendent the expulsion of any student who has committed a serious breach of conduct including, but not limited to:

- (a) willful disobedience;
- (b) open defiance of authority of a School Board employee;
- (c) violence against persons or property;
- (d) giving or selling intoxicating beverages, controlled substances, drugs, or counterfeit drugs to any person on school grounds or at any school-sponsored activity;
- (e) threatening or using a weapon against any person; and/or
- (f) any felonious act; conviction of a felony; or such other acts

SDMC High School Matrix Grades 9-12 | Level 1 Offenses

Code	Offense Type	1st Action	2nd Action	3rd Action	4th Action	Subsequent Actions
CH	Cheating	No Grade, Detention	No Grade, Detention, No Grade, 1 Day In School Suspension	No Grade, 1 Day In School Suspension	No Grade 1-2 Days In School Suspension, Parent Conference	No Grade, 1-2 Days Out of School Suspension
DB	Disruptive Behavior	Detention, Time	Detention, Time Out	No Grade, 1 Day In School Suspension, Parent Conference	No Grade, 1-2 Days In School Suspension, Parent Conference	2-3 Days In School Suspension, Parent Conference
DC	Dress Code Violation	Counsel and Warn	Parent Conference	Detention	Detention	1 Day In School Suspension, Parent Conference
DO	Disrespect towards others	Detention	1 Day In School Suspension, Time Out, Letter of Apology	1-2 Days In School Suspension, Time Out, Response Parent Written Notice	1-2 Days Out of School Suspension	2-3 Days Out of School Suspension, Parent Conference
FS	Failure to Serve Consequence	Detention 1 Day In School Suspension, Assigned Work Detail	1-2 Days In School Suspension, Assigned Work Detail, 1 Day Out of School Suspension	2-3 Days In School Suspension, 1-2 Days Out of School Suspension	3-4 Days In School Suspension, 2-3 Days Out of School Suspension, Parent Conference	4-5 Days Out of School Suspension, 3-4 Days Out of School Suspension
HP	Horseplay	Detention	Detention, Time Out	1 Day In School Suspension, Time Out	1-2 Days Out of School Suspension	2-3 Days Out of School Suspension, Parent Conference
ID	ID Infraction	Counsel and Warn	Detention	1 Day In School Suspension, Time Out	1-2 Days In School Suspension	2-3 Days In School Suspension, Parent Conference
MV	Medication Policy Violation	Counsel and Warn	Detention	Detention	Detention	1-2 Days In School Suspension, Parent Conference
OA	Out of Area	Detention	Detention	Assigned Work Detail, Detention, 1 Day In School Suspension, Time Out	Assigned Work Detail, 1-2 Days In School Suspension	2-3 Days In School Suspension
PO	Profanity	Detention, 1 Day In School Suspension	Detention, 1 Day In School Suspension	Assigned Work Detail, Detention, 1 Day In School Suspension, Time Out	Assigned Work Detail, 1-2 Days In School Suspension	2-3 Days In School Suspension, Parent Conference
SK	Skippping	Detention, 1 Day In School Suspension	Detention, 1 Day In School Suspension	Assigned Work Detail, Detention, 1 Day In School Suspension, Time Out	Assigned Work Detail, 1-2 Days In School Suspension	2-3 Days In School Suspension, Parent Conference
TA	Tardies, Habitual	Counsel and Warn	Detention	Detention	Detention, Response	Detention, Parent Conference
TE	Technology Violation	Counsel and Warn	Detention, Confiscation	Detention, Confiscation, Time Out	1-3 Days In School Suspension, Time Out, Confiscation, Parent Conference	1-2 Days Out of School Suspension, Confiscation, Parent Conference

SDMC High School Matrix Grades 9-12 | Level 2 Offenses

Code	Offense Type	1st Action	2nd Action	3rd Action	4th Action	Subsequent Actions
AN	Aggression No Physical	1-2 Days In School Suspension, Timeout	2-3 Days ISS Time Out, Parent Conference	1-2 Days Out of School, Response	2-3 Days Out of School Suspension, Parent Conference	4-5 Days Out of School Suspension, Privileges
AO	Aggression Towards an Object	1-2 Days In School Suspension, Time Out	2-3 Days In School Suspension, Time Out, 1 Day Out of School Suspension	1-2 Days Out of School Suspension, Response	2-3 Days Out of School Suspension, Parent Conference	4-5 Days Out of School Suspension, Response
CO	Contraband	1-2 Days In School Suspension, 1-2 Days Out of School Suspension, Confiscation	1-2 Days Out of School Suspension, Confiscation	2-3 Days Out of School Suspension, Confiscation, Response to Interventions (MTSS)	3-4 Days Out of School Suspension, Confiscation, Parent Conference, Response to Intervention (MTSS)	3-4 Days Out of School Suspension, Confiscation, Response
DF	Defiance	1-2 Days In School Suspension, Time Out	2-3 Days In School Suspension, Time Out, 1 Day Out of School Suspension	1-2 Days Out of School Suspension, Response	2-3 Days Out of School Suspension, Parent Conference	3-5 Days Out of School Suspension, Loss of Privileges, Behavior Contract Alternative Placement Referral
DA	Disrespect towards Staff and Authority	1-2 Days In School Suspension, Time Out	1-2 Days In School Suspension, Time Out	2-3 Days In School Suspension, Time Out, 1 Day out of School Suspension	3-4 Days Out of School Suspension, Behavior Contract Alternative Placement Referral	4-5 Days Out of School Suspension, Alternative Placement Referral
HI	Horseplay with Injury	1-3 In School Suspension 1-2 Days Out of Schools Suspension, Conflict Resolution	2-4 Out of School Suspension, Behavior Contract	4-5 Days Out of School Suspension, Response	5-6 Days Out of School Suspension	6-7 Days Out of School Suspension, Alternative Placement Referral
IN	In Appropriate Behavior	Detention (if appropriate), 1-2 Days In School Suspension, Time Out, 1 Day Out of School Suspension	2-3 Days In School Suspension, 1-2 Days Out of School Suspension, Parent Conference	2-3 Days Out of School Suspension	3-4 Days Out of School Suspension, Behavior Contract	4-5 Days Out of School Suspension, Parent Conference
IG	Instigation	1-2 Days In School Suspension. 1 day Out of School Suspension	2-3 Days In School Suspension, 1-2 Day Out of School Suspension	1-2 Days Out of School Suspension, Response	2-3 Days Out of School Suspension, Behavior Contract Parent Conference	2-3 Days Out of School Suspension, Alternative Placement Referral
LC	Leaving Campus without Authority	Detention, 1-2 Days In School Suspension, Time Out	2-3 Days In School Suspension, Time Out	1-2 Days Out of School Suspension, Response	2-3 Days Out of School Suspension, Behavior Contract Parent Conference	2-3 Days Out of School Suspension, Alternative Placement Referral
LY	Lying to Staff or Authority	1-2 Days In School Suspension, Time Out	2-3 Days In School Suspension, Time Out, 1 Day Out of School Suspension	2-3 Days Out of School Suspension, Parent Conference	3-4 Days Out of School Suspension, Behavior Contract Alternative Placement Referral	4-5 Days Out of School Suspension, Alternative Placement Referral
TF	Theft/ Larceny (Under \$1000)	1-2 Days In School Suspension 1 Day Out of School Suspension, Referred to Law Enforcement, restitution	1-2 Days Out of School Suspension, Referred to Law Enforcement, Restitution	2-3 Days Out of School Suspension, Referred to Law Enforcement, Restitution, Parent Conference	3-4 Days Out of School Suspension, Referred to Law Enforcement, Restitution, Assigned Work Detail, Parent Conference, Behavior Contract	4-5 Days Out of School Suspension, Referred to Law Enforcement, Restitution, Alternative Placement Referral
VN	Vandalism (Under \$1000)	1-2 Days In School Suspension, Assigned Work Detail, Restitution	1-2 Days Out of School Suspension, Assigned Work Detail, Restitution	2-3 Days Out of school Suspension, Referred to Law Enforcement, Restitution, Parent Conference	3-4 Days Out of School Suspension, Referred to Law Enforcement, Restitution, Assigned Work Detail, Parent Conference, Behavior Contract	4-5 Days Out of School Suspension, Refer to Law Enforcement, Restitution, Alternative Placement Referral

SDMC High School Matrix Grades 9-12 | Level 3 Offenses

Code	Offense Type	1st Action	2nd Action	3rd Action	4th Action	Subsequent Actions
AG	Aggression Physical	1-3 In School Suspension 1-2 Days Out of Schools Suspension, Conflict Resolution	2-4 Out of School Suspension, Behavior Contract	4-5 Days Out of School Suspension, Response	5-6 Days Out of School Suspension, Behavior Contract	6-7 Days Out of School Suspension, Alternative Placement Referral
ALC*	SESIR Alcohol Possession, Use, or Distribution	5-10 Out of School Suspension, (Use SAFE) Parent Conference, Refer to Law Enforcement, Behavior Contract	5-10 Out of School Suspension, Alternative Placement Referral Refer to Law Enforcement			
BUL*	SESIR Bullying	1-3 Days Out of School Suspension	2-4 Days Out of School Suspension	4-5 Days Out of School Suspension, Loss of Privileges, Behavior Contract Refer to Law Enforcement, Alternative Placement Referral	5-6 Days Out of Schools Suspension, Refer to Law Enforcement, Alternative Placement Referral	
CS	Contraband Sale	1-2 Days Out of School Suspension, Confiscation	2-4 Days Out of Schools Suspension, Confiscation	4-5 Days Out of School Suspension, Confiscation, Refer to Law Enforcement, Behavior Contract Parent Conference	5-6 Days Out of Schools Suspension, Confiscation, Refer to Law Enforcement, Alternative Placement Referral	
DRU	SESIR Drug Possession or Use	5-10 Dys Out of School Suspension, (Use SAFE) Parent Conference, Refer to Law Enforcement, Behavior Contract	5-10 Days Out of School Suspension, Alternative Placement Referral Refer to law Enforcement			
EN	Endangerment	1-3 Days Out of School Suspension	3-5 Days Out of School Suspension, Behavior Contract Parent Conference	5-6 Days Out of School Suspension, Behavior Contract , Alternative Placement Referral	6-7 Days Out of School Suspension, Alternative Placement Referral	
FT	Fighting, Non-SESIR	1-5 Days Out of School Suspension, Conflict Resolution	5-10 Days Out of School Suspension, Conflict Resolution, Behavior Contract, Parent Conference	5-10 Days Out of School Suspension, Alternative Placement Referral		
HAR*	SESIR Hazing	1-3 Days Out of Schools Suspension	2-4 Days Out of School Suspension, Parent Conference	4-5 Days Out of School Suspension, Behavior Contract Parent Conference	5-6 Days Out of School Suspension, Alternative Placement Referral	
OS	Other Serious	1-3 Days Out of Schools Suspension	3-5 Days Out of School Suspension, Behavior Contract, Parent Conference	5-6 Days Out of School Suspension, Behavior Contract Parent Conference	6-7 Days Out of School Suspension, Alternative Placement Referral	
SR	Search Refusal	5-10 Days Out of School Suspension, Parent Conference, Refer to law Enforcement	5-10 Days Out of School Suspension, Alternative Placement Referral			
SV	Serious Technology Violation	1-3 Days Out of Schools Suspension	3-5 Days Out of School Suspension, Behavior Contract, Parent Conference	5-6 Days Out of School Suspension, Behavior Contract Parent Conference	6-7 Days Out of School Suspension, Alternative Placement Referral	

SDMC High School Matrix Grades 9-12 | Level 3 Offenses (cont.)

Code	Offense Type	1st Action	2nd Action	3rd Action	4th Action	Subsequent Actions
STL	SESIR Theft/ Larceny	1-3 Days Out of School Suspension, Refer to Law Enforcement, Restitution	3-4 Days Out of School Suspension, Refer to Law Enforcement, Restitution	4-5 Days Out of School Suspension, Refer to Law Enforcement, Restitution, Parent Conference	5-6 Days Out of School Suspension, Refer to Law Enforcement, Restitution, Parent Conference, Alternative Placement Referral	
SXH*	SESIR Sexual Harassment	1-5 Days Out of School Suspension, Refer to Law Enforcement	5-10 Days Out of School Suspension, Refer to Law Enforcement, Parent Conference, Behavior Contract	5-10 Days Out of School Suspension, Refer to Law Enforcement, Alternative Placement Referral		
SXO	SESIR Sexual Other	1-5 Days Out of School Suspension, Refer to Law Enforcement, Alternative Placement Referral	5-10 Days Out of School Suspension, Refer to Law Enforcement, Parent Conference, Alternative Placement Referral			
TBC	SESIR Tobacco Possession or Use	1-2 Days In School Suspension, Time Out, Confiscation, Fine, Refer to Law Enforcement	2-3 Days Out of School Suspension, Confiscation, Behavior Contract Fine, Refer to Law Enforcement	3-4 Days Out of School Suspension, Confiscation, Behavior Contract Fine, Refer to Law Enforcement	4-5 Days Out of School Suspension, Confiscation, Fine, Refer to Law Enforcement, Parent Conference	5-6 Days Out of School Suspension, Confiscation, Fine, Refer to Law Enforcement, Parent Conference
TRS	SESIR Trespassing	1 Day In School Suspension, 1 Day Out of School Suspension, Refer to Law Enforcement, Restitution	1-2 Days Out of School Suspension, Refer to Law Enforcement	2-3 Days Out of School Suspension, Refer to Law Enforcement, Parent Conference	3-4 Days Out of School Suspension, Refer to Law Enforcement, Alternative Placement Referral, Behavior Contract	4-5 Days Out of School Suspension, Refer to Law Enforcement, Alternative Placement Referral
VAN	SESIR Vandalism	1-5 Days Out of School Suspension, Refer to Law Enforcement, Restitution, Assigned Work Detail	3-7 Days Out of School Suspension, Refer to Law Enforcement, Restitution, Assigned Work Detail, Behavior Contract	5-10 Days Out of School Suspension, Refer to Law Enforcement, Restitution, Alternative Placement Referral		

SDMC High School Matrix Grades 9-12 | Level 4 Offenses

Code	Offense Type	1st Action	2nd Action	3rd Action	4th Action	Subsequent Actions
AC	Off Campus Arrest/Charge	10 Out of School Suspension, School Hearing, Alternative Placement Referral				
ARS	SESIR Arson (Conduct Threat Assessment)	3-5 Days Out of School Suspension, Refer to Law Enforcement, Parent Conference, Alternative Placement Referral	5-10 Days Out of School Suspension, Refer to Law Enforcement, Parent Conference, Alternative Placement Referral			
BAT*	SESIR Aggravated Battery	3-10 Days Out of School Suspension, Refer to Law Enforcement, Alternative Placement Referral	5- 10 Days Out of School Suspension, Refer to Law Enforcement, Parent Conference, Alternative Placement Referral	5- 10 Days Out of School Suspension, Refer to Law Enforcement, Alternative Placement Referral		
BRK*	SESIR Burglary	2-4 Days Out of School Suspension, Conflict Resolution, Refer to Law Enforcement, Alternative Placement Referral	Days Out of School Suspension, Conflict Resolution, Parent Conference, Refer to Law Enforcement, Alternative Placement Referral			
DOC*	SESIR Disruption on Campus-Major	3-5 Out of School Suspension, Refer to Law Enforcement, Alternative Placement Referral 0 Out of School Suspension, Alternative Placement Referral	5-10 Out of School Suspension, Refer to Law Enforcement, Behavior Contract Parent Conference, Alternative Placement Referral	5-10 Out of School Suspension, Refer to Law Enforcement, Alternative Placement Referral		
DRD*	SESIR Drug Sale/ Distribution	5-10 Out of School Suspension, Refer to Law Enforcement, Alternative Placement Referral				
FA	False Accusations	3-5 Out of School Suspension, Parent Conference, Alternative Placement Referral	5-10 Out of School Suspension, Alternative Placement Referral			
FIT	SESIR Fighting	5-10 Days Out of School Suspension, (3-7) Conflict Resolution, Behavior	5-10 Days Out of School Suspension, Conflict Resolution, Behavior	5-10 Out of School Suspension, Alternative Placement Referral		
OMC	SESIR Other Major – Unclassified	3-5 Days Out of School Suspension, Refer to Law Enforcement, Alternative Placement Referral	5-10 Days Out of School Suspension, Refer to Law Enforcement, Alternative Placement Referral			
PHA*	SESIR Simple Battery (Physical Attack)	5-7 Days Out of School Suspension, Refer to Law Enforcement, Alternative Placement Referral	7-10 Days Out of School Suspension, Refer to Law Enforcement, Parent Conference Alternative Placement Referral, Behavior Contract	5-10 Days Out of School Suspension, Refer to Law Enforcement, Alternative Placement Referral		

SDMC High School Matrix Grades 9-12 | Level 4 Offenses (cont.)

Code	Offense Type	1st Action	2nd Action	3rd Action	4th Action	Subsequent Actions
ROB*	SESIR Robbery	5-10 Days Out of School Suspension, Refer to Law Enforcement, Alternative Placement Referral	5-10 Days Out of School Suspension, Refer to Law Enforcement, Alternative Placement Referral			
SXA	SESIR Sexual	5-10 Days Out of School Suspension, Refer to Law Enforcement, Alternative Placement Referral	5-10 Days Out of School Suspension, Refer to Law Enforcement, Alternative Placement Referral			
SXB	SESIR Sexual Battery (Conduct Threat Assessment)	5-10 Days Out of School Suspension, Refer to Law Enforcement, Alternative Placement Referral				
TRE	SESIR Threat/ Intimidation (Conduct Threat Assessment)	3-7 Days Out of School Suspension, Refer to Law Enforcement, Behavior Contract	5-10 Days Out of School Suspension, Refer to Law Enforcement, Parent Conference, Behavior Contract Alternative Placement Referral	5-10 Days Out of School Suspension, Refer to Law Enforcement, Alternative Placement Referral		
WC	Weapon Like Contraband (Conduct Threat Assessment)	3-10 Days Out of School Suspension, Refer to Law Enforcement, Behavior Contract Alternative Placement Referral	5-10 Days Out of School Suspension, Refer to Law Enforcement, Behavior Contract Alternative Placement Referral			
WPO	SESIR Weapon Possession (Conduct Threat Assessment)	5-10 Days Out of School Suspension, Refer to Law Enforcement, Alternative Placement Referral				

*** Consider Threat Assessment**
Underline = Complete Bully Packet

In addition to consequences outlined in the matrix, the school principal may recommend to the Superintendent the expulsion of any student who has committed a serious breach of conduct including, but not limited to:

- (a) willful disobedience;
- (b) open defiance of authority of a School Board employee;
- (c) violence against persons or property;
- (d) giving or selling intoxicating beverages, controlled substances, drugs, or counterfeit drugs to any person on school grounds or at any school-sponsored activity;
- (e) threatening or using a weapon against any person; and/or
- (f) any felonious act; conviction of a felony; or such other acts

SECTION 9

Procedures Relating to Discipline



Classroom Removal

F.S. 1003.32 In accordance with this section and within the framework of the district school board's code of student conduct, teachers and other instructional personnel shall have the authority to undertake any of the following action in managing student behavior and ensuring the safety of all students in their classes and school and their opportunity to learn in an orderly and disciplined classroom:

- a. Establish classroom rules of conduct, including designating an area for wireless communications devices during instructional time.
- b. Establish and implement consequences, designed to change behavior, for infractions of classroom rules.
- c. Have disobedient, disrespectful, violent, abusive, uncontrollable, or disruptive students removed from the classroom for behavior management intervention.
- d. Have violent, abusive, uncontrollable, or disruptive students directed for information or assistance from appropriate school or district school board personnel.
- e. Assist in enforcing school rules on school property, during school-sponsored transportation, and during school-sponsored activities.
- f. Request and receive information as to the disposition of any referrals to the administration for violation of classroom or school rules.
- g. Request and receive immediate assistance in classroom management if a student becomes uncontrollable or in case of emergency.
- h. Request and receive training and other assistance to improve skills in classroom management, violence prevention, conflict resolution, and related areas.
- i. Press charges if there is a reason to believe that a crime has been committed on school property, during school-sponsored transportation, or during school-sponsored activities.
- j. Use reasonable force, according to standards adopted by the State Board of Education, to protect himself or herself or others from injury.
- k. Out-of-School Suspension

Out-of-School Suspension

Students may be suspended from school by the principal or designee following an investigation. Suspended students are not permitted to be on any District school campus or to participate in any school-sponsored or school-related activities for the duration of their suspension. During this time, students are expected to remain current with all academic responsibilities. It is the student's duty to obtain and complete missed classwork by contacting teachers through phone or email, accessing teacher websites or learning platforms, and communicating with classmates as needed.

A suspension may be appealed by following the procedures outlined in the Review and Appeal of a Discipline Referral or Consequence section of this Code of Conduct.

Review and Appeal of Discipline Referral or Consequence

Per F.S.S. 1006.09, a student or parent/guardian may appeal a discipline referral or consequence by contacting their school administrator in writing, requesting a review of the disciplinary event. The school principal or their designee will meet with the parent/guardian, hear their concerns, and review the disciplinary event or consequence and respond to the parent/guardian. The decision of the school principal is final. The appeal will not delay the enforcement of the consequences.

Disciplinary Reassignment

The School District of Manatee County offers an alternative program for students who struggle with behavioral issues in their current setting or create a concern for the safety of others. Pursuant to School Board policy, the Superintendent or designee may reassign students, if it is determined to be in the students' best interest, or the best interest of the school. If a student's actions create a concern for the safety and welfare of any student or staff member or substantially interferes with the safe and orderly operation of a school, students are eligible for reassignment to an alternative program under the School reassignment process, regardless of any current or past patterns of behaviors. Being charged with an off-campus criminal act by law enforcement, which creates a concern for the safety and welfare of students or staff, or which substantiates a pattern of unsafe behavior may result in a recommendation to the district reassignment committee, per F.S. 1006.09, 1006.147, and 1006.13.

Students assigned to an alternative program for disciplinary reasons cannot be present on any other Manatee School District property at any time. Students reassigned to an alternative program for disciplinary reasons may choose to attend another school outside of the district.

Procedures for Appeal of Alternative School Placement

A parent/guardian may appeal for the alternative school placement by contacting the Director of Student Services or their designee in writing with their request. All reassignment appeals shall be submitted to the Deputy Superintendent, who will conduct the appeal review or designate a senior administrator to conduct the appeal review. The review will include the students' disciplinary history, the incident resulting in the alternative placement, and the committee's decision. The outcome will be communicated to the requested family.

Felony Arrests

The principal will review information about the arrest with district administration to determine whether the student may be suspended from school and extracurricular activities or reassigned to an alternative placement.

Self-Reporting Upon Initial Registration (FS 1006.07)

It is required that each student at the time of initial registration for school in the school district must note previous school expulsions, arrests resulting in a charge, juvenile justice actions, and any corresponding referral to mental health services by the school district, and have the authority as the district school board of a receiving school district to honor the final order of expulsion or dismissal of a student by any in-state or out-of-state public district school board or private school, or lab school, for an act which would have been grounds for expulsion according to the receiving district school board's code of student conduct, in accordance with the following procedures:

1. A final order of expulsion shall be recorded in the records of the receiving school district.
2. The expelled student applying for admission to the receiving school district shall be advised of the final order of expulsion.

3. The district school superintendent of the receiving school district may recommend to the district school board that the final order of expulsion be waived, and the student be admitted to the school district, or that the final order of expulsion be honored and the student not be admitted to the school district. If the student is admitted by the district school board, with or without the recommendation of the district school superintendent, the student may be placed in an appropriate educational program and referred to mental health services identified by the school district pursuant to s. 1012.584(4), when appropriate, at the direction of the district school board. (State Statute 1006.07)

Expulsion

The principal or the principal's designee may recommend to the district school superintendent the expulsion of any student who has committed a serious breach of conduct, including, but not limited to, willful disobedience, open defiance of authority of a member of his or her staff, violence against persons or property, or any other act which substantially disrupts the orderly conduct of the school. A recommendation of expulsion or assignment to a second chance school may also be made for any student found to have intentionally made false accusations that jeopardize the professional reputation, employment, or professional certification of a teacher or other member of the school staff, according to the district school board code of student conduct. Any recommendation of expulsion shall include a detailed report by the principal or the principal's designated representative on the alternative measures taken prior to the recommendation of expulsion. The School Board may, instead of an expulsion, assign a student to a school or an alternative program other than the student's zoned school when the recommendation of expulsion is a mandatory consequence for the violation of the Student Conduct and Discipline Code. (Florida Statute 1006.09)

1. The principal or designee will complete the investigation, write the office referral (Event and Discipline Report), assign a 10 day out of school suspension and notify the parents of the incident and suspension.
2. The principal or designee will communicate with the parent/guardian during the 10-day suspension and notify them of the recommendation for expulsion and the rationale for the requested expulsion.
3. The principal or designee will compile all relevant investigation documents, a detailed description of the incident leading to the recommendation for expulsion, prior intervention utilized, current year behavior, academic, and attendance records and relevant 504 or IEP documents along with the request for expulsion form to be submitted to the Superintendent or designee.
4. The district expulsion committee will review the documentation provided and will confirm the hearing date with the principal or designee and the parent/guardian.
5. The parent/guardian and student have the right to participate in the formal hearing and to be represented by legal counsel or any other qualified person during the hearing.
6. The hearing officer will recommend any penalty they deem appropriate to the facts of the case. The recommendation will be voted on by the School Board who may impose any outcome they deem appropriate. The School Board's decision is final.

Students may be suspended for the remainder of the current academic year and the following academic year. During the suspension, students may not be on any school board campus, property or establishment or within 1,000 feet of a school or a school bus stop.

Florida Statute 1006.08 permits the Superintendent to extend a suspension beyond ten school days if such suspension expires before the next regular or special school board meeting following the ten days of a suspension if the student is being recommended for expulsion. Alternatively, the Superintendent or the superintendent's designee may assign a student to the district alternative school or other alternative program pending the completion of any expulsion hearing and entry of any final order of expulsion by the School Board.

Enrollment of Students Who Have Been Expelled, Dismissed, or Re-assigned from Other Schools Districts

Students enrolling in the School District of Manatee County who have been expelled, dismissed, or reassigned from another school must disclose that information when registering at their districted school (F.S. 1006.67). The School District of Manatee County will evaluate all information provided and will uphold the placement from the originating institution in alignment with the Code of Student Conduct.

Criminal Victimization

In accordance with F.S. 1006.13, students who are found to have committed certain felony offenses against another student are prohibited from attending the same school or riding the same school bus with the victim or the victim's siblings. According to F.S. 1006.13(5), "The offender, or the parents of the offender if the offender is a juvenile, shall arrange and pay for transportation associated with or required by the offender's attending another school or that would be required as a consequence of the prohibition against riding on a school bus on which the victim or a sibling of the victim is riding. However, the offender or the parents of the offender may not be charged for existing modes of transportation that can be used by the offender at no additional cost to the District School Board."

Corporal Punishment

The use of corporal punishment is prohibited. This prohibition extends to parents or guardians on school grounds.



Crisis Protocol

Providing a safe and secure environment for our students to learn is the top priority of the School District of Manatee County. Measures have been taken to ensure our staff and students are prepared in the event of a crisis situation occurs in one of our schools. A comprehensive All- Hazards Emergency Management Plan for each school has been created to guide our staff through a wide variety of situations. Fire drills, tornado drills, lock-down drills and shelter-in-place drills are practiced at each site to ensure routines and safety procedures are well established and familiar to all.

In a shelter-in-place, all school doors will be locked, and regular classroom instruction continues behind the locked doors. In a lock-down, all school doors are locked, and all students and staff are out of view. Classroom instruction is discontinued.

What parents need to know during either crisis:

Please DO expect to be notified with a special parent advisory sent home from the school and/or with a telephone message from our telephone notification service when the school is able to provide accurate information and/or the incident is resolved.

- a. Cooperate with school and/or district directives.
- b. Consult local media for regular updates about the incident. Listen for information updates on local radio and television stations. You may be directed to an off-campus parent staging area for the latest information regarding a campus crisis.
- c. DO NOT call the school because phone lines will be needed for emergency communication.
- d. DO NOT call your child's cell phone because cell phones are not to be used during a crisis.
- e. DO NOT go to school if a crisis situation should occur. Roads are closed, doors are locked, and campuses are off-limits to anyone other than authorized personnel.

Pursuant to F.S. 120.54, in the event of an emergency, the Superintendent or the School Board can enact additional rules governing student conduct which shall be enforced as included in this Code of Student Conduct.

Unannounced Lockdown Drills

Per state statute F.S.S 1006.07, schools will conduct unannounced lockdown drills.

Student and Family Reunification Plan

In case of a school emergency or natural disaster, students need to be aware of their school's plan for releasing them. First and foremost, remain calm. Remember, it is our primary concern that students remain safe at all times, and there is a plan for an orderly dismissal and release of our students. When parents and guardians learn their student's school is in a lockdown situation or any other emergency situation, do not call the school and do not come to the school. Staff will be very busy during an emergency and will not be able to attend to the safety of students if they have to answer phone calls. If parents come to the school during an emergency, in all likelihood, parents will not be allowed into the school or even into the inner perimeter set up by emergency responders. The presence of hundreds of parents showing up on the scene will hinder the

efforts of emergency responders, which in turn may jeopardize the safety of students. Instead, if the situation warrants the release of students, district notification to listed emergency contact numbers as well as the use of local medical records will provide instructions on when and where the release will take place. Students may be bused to an off-site location for their release to parents or guardians.

Once the "all clear" is given at the school, and if there is a need to release students for the day, the Student and Family Reunification Plan will be put into place. For the safety of every child, it must be documented to whom each child is released. Students will only be released to a parent, guardian, or childcare personnel as designated on student's school contact, medical and emergency form. When arriving at the facility where students will be released, proceed to the designated area and plan to do the following:

- Fill out a Student Release Form.
- Present photo identification.
- Move to the student release area and wait for your child.
- A runner will go to the assembly area, get the students, and bring them back to the release area. Be prepared to show ID again.
- Sign for the student and depart.

Reminder: Students will be released only to those listed on the Contact, Medical, and Emergency Form. It is therefore imperative that parents and guardians keep information on each child's Contact, Medical, and Emergency Form up to date, including cell phone numbers and other emergency contact information. Please note that if for any reason a student is not picked up, he or she will be placed in an alternative place of safety. These procedures should be shared with everyone listed on the Contact, Medical and Emergency Form so that they are familiar with the plan and these concerns. If there are any questions about the Student and Family Reunification Plan, contact your student's school principal. <http://www.manateeschools.net/spp>

Annual Notice: Student with Disabilities

Parents have the right to:

- a. Have your child take part in, and receive benefits from, public education programs without discrimination due to his/his disabling condition(s).
- b. Receive prior notice with respect to identification, evaluation, or educational programming for students.
- c. Have students received a free appropriate education.
- d. Have students receive education services in facilities which are comparable to those provided to non-handicapped students.
- e. Examine student records educational programming decisions made, based on a variety of information sources and by persons who know the student and who are knowledgeable about the evaluation data and placement options.
- f. Have transportation provided to and from an alternative placement setting (if the setting is a program not operated by the district) at no greater cost to the parent than would be incurred if the student were placed in a program operated by the district.
- g. Have students be given an equal opportunity to participate in non-academic and extracurricular activities offered by the district.
- h. File a local grievance with the local school district's grievance officer.
- i. File a complaint with the Office for Civil Rights (OCR).
- j. Take action through Civil Court

- k. Be represented by an attorney or legal counsel.
- l. Request an impartial hearing regarding district decisions concerning the identification, evaluation, or educational programming for the students. The parent/guardian and their legal representative will have full opportunity for participate.
 - i. The hearing request must be made to the Superintendent of the District.
 - ii. The hearing will be held by an impartial hearing officer qualified to hear 504 proceedings.

Notification of Student Social Security Number Collection and Usage

In compliance with Florida Statute 119.07(5), this statement provides notification of the purpose for the collection and usage of student social security numbers by the School District of Manatee County. According to F.S. 1008.386, when a student enrolls in a public school in this state, the district school board shall request that the student provide his or her social security number and shall indicate whether the student identification number assigned to the student is a social security number.

However, a student is not required to provide his or her social security number as a condition for enrollment or graduation. A student satisfies this requirement by presenting to school enrollment officials his or her social security card or a copy of the card. The Department of Education shall establish a process for assigning a Florida student identification number to each student in the state, at which time a school district may not use social security numbers as student identification numbers in its management information systems. The Commissioner of Education shall assist school districts with the assignment of student identification numbers to avoid duplication of any student identification number.

The Hope Scholarship Program

Students eligible, who may have been subjected to a range of violent incidents on campus to include battery, harassment, hazing, bullying, kidnapping, physical attack, robbery, sexual offenses, assault, threat, intimidation, or fighting, parents may choose to withdraw their student from their zoned school and enroll them in another public school that has capacity, or to request a scholarship to attend an eligible private school.

Requests for scholarships to participating private schools are on a first-come, first-serve basis and are subject to available funding and other restrictions, per F.S. 1002.40.

School Choice Options

Parents who want their child to attend a different school, visit Office of Student Assignment and follow the Choice Student Assignment Plan procedures or call them at (941) 708-4971.

Length of the Hope Scholarship

Upon approval of Hope Scholarship, a student will be permitted to remain at the school of choice until he/she completes the highest-grade level available at the school.

The student is required to follow the District's published school rules and/or the Code of Student Conduct. Violation of District published rules and/or the Code of Student Conduct may result in the student being assigned to another School District of Manatee County school selected by the superintendent or the superintendent's designee.

If a student is attending a charter school or a school out of your assigned area under the School Choice Program, students may be suspended, expelled or reassigned during the school year as provided in this Code. Your school choice may additionally be revoked for non-attendance, habitual tardiness, or

disciplinary issues, upon the recommendation of the principal. The principal's recommendation is subject to review and approval by the District Administrative Appeals Committee.

Students attending a Charter school or a School Choice school may be suspended, expelled, or reassigned during the school year as provided in this Code. School Choice may additionally be revoked for non-attendance, habitual tardiness, or disciplinary issues, upon the recommendation of the principal. The principal's recommendation is subject to review and approval by the District Administrative Appeals Committee. Hope Scholarship students must remain in good standing with this Code to continue their placement within the Hope Scholarship program. For questions concerning the Hope Scholarship, contact the Office of Student Assignment.

Service Animals

Subject to specific guidelines, certification, and authorization by the School District of Manatee County, students with disabilities or other medical issues are permitted to have service animals accompany them during the school day. Service animals are individually trained to do work or perform tasks for people with disabilities. Examples of such work or tasks include guiding people who are blind, alerting people who are deaf, alerting people to the presence of potentially deadly food allergens, pulling a wheelchair, alerting and protecting a person who is having a seizure, reminding a person with a mental illness to take prescribed medication, calming a person with Post Traumatic Stress Disorder (PTSD) during an anxiety attack, or performing other duties. Please contact your school administration to initiate the process of using a service animal in any Manatee County school. (S. B. 8390)

Military Transfers

Priority is given to the dependent child of active-duty military personnel transferring to the School District of Manatee County. Military transfer priority is granted only at the time of the initial military transfer to the district and does not apply to future county-wide program application periods. By state law, dependent children of active-duty military personnel transferring into the district are given first priority for placement at the time of their initial transfer. Students who participated in a special program and/or extracurricular activities at their transferring schools will be given priority access to the same programs and/or extracurricular activities when available (F.S. 1003.05).

Notification of Availability of School Public Accountability Report

The annual school public accountability report is available online through the Florida Department of Education. Please visit the site and select Manatee County, then the appropriate school.

Video Surveillance on School District Property

In order to maintain a safe environment for students, staff, and the public, and to control vandalism and criminal activity on School District property, the district has installed and will utilize video surveillance systems on School District property, including school buses. Any activities recorded on the video cameras may be used for school discipline or for law enforcement purposes. Federal and state law governs disclosure and use of video material, and such material could become part of a student's record. Requests for school videos are exempt under Florida Statute as well as FERPA 34 CFR s 99.12, unless under a subpoena.

Entering Areas Intended for the Opposite Sex

Based upon legislative changes in the law and approved under F.S. 553.865, students who are aged 18 or over who enter an area on campus designated for the opposite biological sex and refuse to leave immediately when asked, may face criminal penalties. In addition, school discipline can be imposed for all students as

outlined in the appropriate grade-level matrix for entering areas on campus designated for the opposite biological sex. Schools will work with students who have privacy concerns for reasonable accommodations for all undesignated bathrooms. This includes any school sponsored activities/trips.
(Field trip or school sponsored included)

Public Notices with Parent Opt-Out Provisions

Directory Information/Photographs/Publications

FERPA also requires that the School District, with certain exceptions, obtain written parental consent prior to the disclosure of personally identifiable information from a child's education records. However, the School District may disclose appropriate designated "directory information" without written consent, unless the parent has advised the district to the contrary in accordance with district procedures. The primary purpose of directory information is to allow the School District to include this type of information from a child's education records in certain school publications. Examples include:

- A playbill, showing a student's role in a drama production.
- The annual yearbook
- Honor roll or other recognition lists.
- Graduation programs
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent.

Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks and law enforcement agencies. If parents do not want the School District to disclose directory information from their child's education records without prior written consent, they must notify the district in writing by September 15th of each year or within 30 days of receiving this annual notice. The School District has designated the following information as directory information:

- Student's name
- Electronic mail address
- Photograph or other likeness (with parental consent)
- Date and place of birth.
- Major field of study
- Date of attendance
- Grade level
- Participation in officially recognized activities and sports.
- Height and weight of athletic team members
- Degrees, honors, and awards received.
- The most recent school attended.

Note: Objecting to the release of directory information may result in a student's name, photograph, and other directory information being excluded from yearbooks, sports programs, and other school publications. Both parents have a right to see the school records of their child unless there is a certified copy of a court order on file at the school that specifically denies the right to access school records. Copies of school records are available for a minimal copying charge. If you have any questions about these rights, please contact the school office.

Military Opt-Out Procedures

Under federal law, military recruiters are entitled, upon request, to a list of names, addresses, and telephone numbers of high school students unless parents/guardians object to such release. Students or parents must notify the principal in writing if they do not want their name, address, and telephone number released to military recruiters without prior written parent consent. This written notification may be submitted at any time, and the School District will honor the objection from that point forward unless the student otherwise provides written notification to the principal. A military opt-out form is available on the district website: www.manateeschools.net. Students may also request a copy of the form at the school's main office.

Higher Education Opt-Out Procedures

Under federal law, institutions of higher learning are entitled, upon request, to a list of names, addresses, and telephone numbers of high school students, unless parents/guardians object to such release. Students or parents must notify the school principal in writing if they do not want their names, address, and telephone number released to institutions of higher learning without prior written parental consent. This written notification may be submitted at any time, and the School District will honor the objection from that point forward unless otherwise provided with written notification to the principal.

Notification of Rights under the Protection of Pupil Rights Amendment (PPRA)

PPRA affords parents certain rights regarding the district's conduct surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

1. Consent before students are required to submit a survey that concerns one or more of the following protected areas ("protected information survey") if the survey is funded in whole or in part by a program of the U.S. Department of Education:
 - a. Political affiliations or beliefs of the student or student's parent
 - b. Mental or psychological problems of the student or student's family
 - c. Sexual behavior or attitudes
 - d. Illegal, anti-social, self-incriminating, or demeaning behavior
 - e. Critical appraisals of others with whom respondents have close family relationships.
 - f. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers
 - g. Religious practices, affiliations, or beliefs of the student or parents
 - h. Income, other than as required by law to determine program eligibility.
2. Receive notice and an opportunity to opt a student out of:
 - a. Any other protected information survey, regardless of funding
 - b. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agenda, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law.
 - c. Activities involving collection, disclosure, or use of personal information that has been obtained to market or to sell or otherwise distribute the information to others.
 - d. In accordance with s. 1002.222(1)(a), the right to opt-out of any district-level data collection not required by law.
3. Inspect, upon request and before administration or use, the following:
 - a. Protected information survey of students.
 - b. Instruments used to collect personal information from students for any of the above for marketing, sales, or other distribution purposes.
 - c. Instructional material used as part of the educational curriculum. These rights transfer from the parents to the student who is 18 years old or an emancipated minor under State law.
 - d. Parents who believe their rights have been violated may file a complaint with: Family Policy Compliance Office U.S. Department of Education 400 Maryland Avenue, SW Washington, D.C. 20202-5901.

SCHOOL DISTRICT OF MANATEE COUNTY



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District 3 - Charlie Kennedy

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District 5 - Richard Tatem, Vice Chair

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Lisa Lyon



FORTIFYFL

SUSPICIOUS ACTIVITY REPORTING APP

FortifyFL is a suspicious activity reporting tool that allows you to instantly relay information to appropriate law enforcement agencies and school officials.



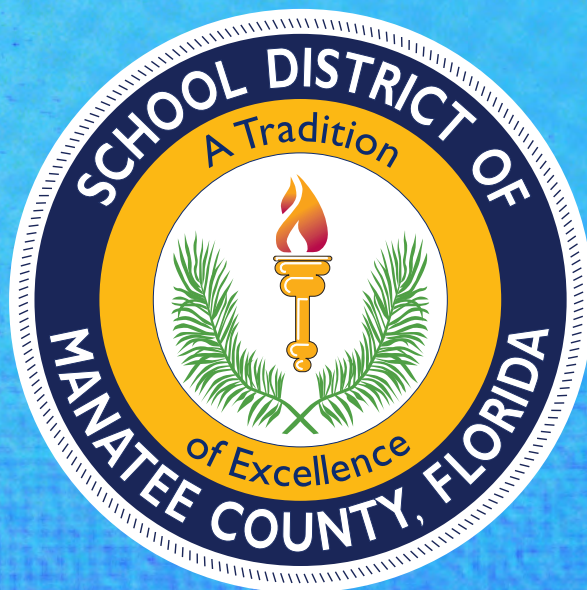
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