

**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING
THURSDAY – FEBRUARY 27, 2025**

CALL TO ORDER. Mayor Keim called the regular meeting of the Ste. Genevieve Board of Aldermen to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

ROLL CALL. A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Brian Keim	
Alderwoman Amie Dobbs	Alderman Patrick Fahey
Alderman Bob Donovan	Alderman Eric Bennett
Alderman Jeff Eydmann	Alderman Joe Steiger
Alderman Joe Prince	Alderman Mike Raney

APPROVAL OF AGENDA. A motion by Alderman Bennett, second by Alderman Donovan to approve the agenda as presented. Motion carried 8-0.

PRESENTATION/AWARDS. None.

CITY ADMINISTRATORS REPORT. (see attached report)

PERSONAL APPEARANCE.

At this time, by zoom, Mr. Jeffrey C. Stroder, CPA with Beussink, Hey, Roe & Stroder presented the annual audit report to the Mayor and Board of Aldermen and answered any questions that anyone had.

STAFF REPORTS.

- AARON SMITH - TOURISM (see attached report)
- DAVID BOVA – COMMUNITY DEVELOPMENT (see attached report)
- KENNY STEIGER – FIRE (see attached report)
- DANIEL HALEK – POLICE (see attached report)
- COREY LITTERST – PUBLIC WORKS (see attached report)

PUBLIC COMMENTS. None.

CONSENT AGENDA.

- Minutes – Board of Aldermen – Regular Meeting – January 23, 2025
- Minutes – Board of Aldermen – Work Session – January 23, 2025
- Minutes – Board of Aldermen – Work Session – CLOSED SESSION – January 23, 2025

- Treasurer's Report – January 2025
- Street Closure request Valle Catholic Grade School – May 2, 2025 – 8:45 a.m. to 9:45 a.m.
- **RESOLUTION 2025-21.** A Resolution of the City of Ste. Genevieve, Missouri authorizing the City Administrator to execute a software and professional services agreement with gWorks to move from a server-based solution to the cloud.

A motion by Alderman Bennett, second by Alderman Steiger to approve the Consent Agenda as presented. Motion carried 8-0.

OLD BUSINESS.

BILL NO. 4658. AN ORDINANCE TO AUTHORIZE THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT TO ACCEPT A DONATION OF REAL ESTATE FROM STE. GENEVIEVE, DAY OF CELEBRATION, A NON-PROFIT CORPORATION. 2nd READING. A motion by Alderman Donovan, second by Alderman Steiger, Bill No. 4658 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderman Eric Bennett, Alderman Joe Steiger, Alderman Mike Raney, Alderman Parick Fahey, Alderwoman Amie Dobbs. Alderman Bob Donovan, Alderman Joe Prince and Alderman Jeff Eydmann. Nays: None. Motion carried 8-0. Thereupon Bill No. 4658 was declared Ordinance No. 4580 signed by the Mayor and attested by the City Clerk.

NEW BUSINESS.

BILL NO. 4659. AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A PROPOSAL FOR PROFESSIONAL SERVICES WITH COCHRAN ENGINEERING FOR A FACILITY PLAN FOR WASTEWATER COLLECTION SYSTEM. 1st & 2nd READING. A motion by Alderman Bennett, second by Alderman Steiger, Bill No. 4659 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Alderman. A motion by Alderman Donovan, second by Alderman Prince to proceed with the second and final reading of Bill No. 4659. Motion carried 7-0-1 with Alderman Steiger voting no. A motion by Alderman Donovan, second by Alderman Prince, Bill No. 4659 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderman Eric Bennett, Alderman Joe Steiger, Alderman Mike Raney, Alderman Parick Fahey, Alderwoman Amie Dobbs. Alderman Bob Donovan, Alderman Joe Prince and Alderman Jeff Eydmann. Nays: None. Motion carried 8-0. Thereupon Bill No. 4659 was declared Ordinance No. 4581 signed by the Mayor and attested by the City Clerk.

BILL NO. 4660. AN ORDINANCE AMENDING CHAPTER 500: BUILDINGS AND BUILDING REGULATIONS; ARTICLE II "BUILDING CODE," SECTION 500.110 CODES & SECTION 500.360 BUILDING PERMIT FEES IN ITS ENTIRETY. 1ST & 2ND READING. A motion by Alderman Bennett, second by Alderman Raney, Bill No. 4660 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Alderman. A motion by Alderman Raney, second by Alderman Donovan to proceed with the second and final reading of Bill No. 4660. Motion carried 7-0-1 with Alderman Steiger voting no. Alderman Steiger asked David Bova to explain the fee structure calculation. David Bova explained that International Code Compliance has a report they issue every 3 to 4 months that calculates the price of square footage on average across the United States to build a house or a certain type of structure. The new permit fee will use that square footage price times the square

footage of the proposed building times a permit fee multiplier that reflects the cost of the building department to issue a permit and perform inspections. The City has not increased their fees for almost 20 years. The proposed fees are factored in with the cost that the building department spends to process a complete building permit. City Attorney Bishop reiterated that the rate for the fees is based upon the calculation with the expenses associated with the City's permitting process and cost of regulations. (the percent factor) This is not directly to raise revenue but it is to assess the costs that are associated with the entire permitting process. A motion by Alderman Prince, second by Alderman Eydmann, Bill No. 4660 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderman Eric Bennett, Alderman Joe Steiger, Alderman Mike Raney, Alderman Parick Fahey, Alderwoman Amie Dobbs, Alderman Joe Prince and Alderman Jeff Eydmann. Nays: Alderman Bob Donovan Motion carried 7-1. Thereupon Bill No. 4660 was declared Ordinance No. 4582 signed by the Mayor and attested by the City Clerk.

BILL NO. 4661. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI, CREATING A "NO PARKING DURING CERTAIN TIMES" RESTRICTION ON THE WEST SIDE OF VIRGINIA STREET BETWEEN MAPLE & RIDGEWAY. 1st & 2nd READING. A motion by Alderman Donovan second by Alderman Steiger to table Bill No. 4661. Motion carried 8-0.

OTHER BUSINESS. None.

MAYOR/BOARD OF ALDERMEN COMMUNICATION. None.

ADJOURNMENT. With no further business Mayor Keim adjourned the meeting at 7:03 p.m.

Respectfully submitted by,


Pam Meyer
City Clerk

CITY ADMINISTRATOR REPORT

February 27, 2025

1. We have 26 iPhones and 6 Androids who have downloaded our app from the App Store and Google Play. We are putting together a flier to send out to water customers to highlight the app, the emergency alert system, and the online bill pay offerings for water/sewer. Once we send that out we will supplement it with some additional marketing to increase those numbers.
2. The EV station at Main St. Park has been used on 17 different occasions by 6 unique drivers since last September. I've attached a dashboard report.
3. We received an "A" Stable for our S&P Rating as we bid out the \$10m General Obligation Bond due Thursday, March 13. The S&P said it reflects our history of stable performance and forward-looking management practices. Negatives are the low cash reserves, relatively high carrying charges, and limitations in the local economy. They expect pension costs to remain manageable.
4. We are up to 122 contacts in our Genasys emergency text/email notification system.
5. Bids are due next Tuesday for the concrete and asphalt Prop S street work in the city. Our plan is to review the bids and have them ready for approval on the March 13 meeting with work to begin in April/May.
6. It's time for the health committee to get together and discuss health insurance that the city will be providing starting June 1. The committee has been made up of 3 board members, 3 employees, and myself. Aldermen Eydmann, Donovan, and Bennett served last year. Lt. Pollock was also part of that group. Our first meeting will be in March.
7. Rachel Davidson, the new superintendent for the Ste. Genevieve National Historical Park stopped by this week to meet city staff and get a chance to discuss continuing the cooperation we have between the NPS and the City.

Main St. Park EV Station

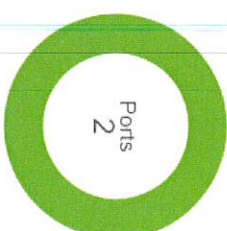
Messages

Tip

The dashboard has been designed for phones and tablets. Go to <https://na.chargepoint.com> from your mobile device to get the latest info while on the go

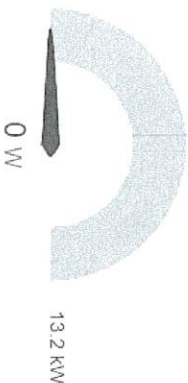
Next Tip

Stations



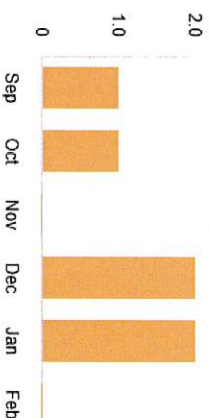
Map

Real Time Power

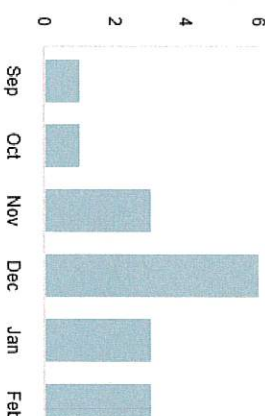


Unique Drivers

0 Connected Drivers

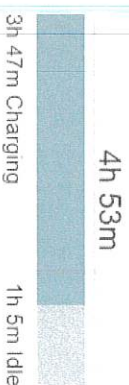


Sessions

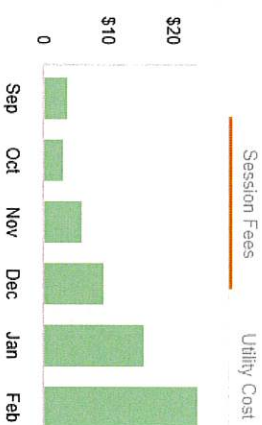


Average Session Length

Last 30 Days



Financials



Environment

Lifetime

Here's how EV charging has helped:



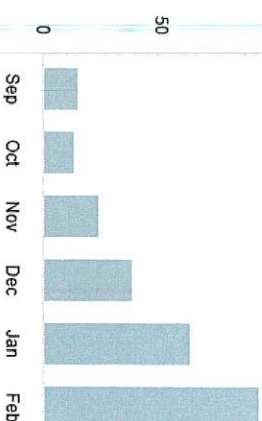
You've avoided 184kg greenhouse gas emissions



That's like planting 5 trees and letting them grow for 10 years

Energy

In kWh



Tourism Report

Aaron Smith | Feb 13, 2025



The News

Focus on French Heritage

- Starting to understand my time and energy limitations
- Our history is still most unique aspect to promote: our festivals are the most unique anywhere
- Going to spend my time helping to improve and promote La Guignolee, King's Ball, and FHF

King's Ball

- Just completed King's Ball
- I worked hard to help improve the decorations for the festival
- Attended by 360 people. Lots of younger people from St. Louis. Feeding off popularity of Bridgerton
- Should carry over well to FHF where we will host a ball as well.

Rebrand

- The Rebrand has been completed
- Gave a brand reveal party last night at Orris: was open to public, invited nearly 90 business owners and organization heads including our state representatives.
- it's a big step in aligning everyone under the same mission. Is the basis of what we serve and how we serve it. Will help us add services and resources for businesses for continued alignment.
- Since we used a St. Louis company, St. Louis Magazine is releasing an article this weekend on our brand. That factored into why I chose Blacktop Sailor

Commercial

- finished the commercial this past weekend as well
- includes our new branding
- sets the stage for people to enjoy all we offer throughout the county and to focus on decompressing while here

Website/Visit Widget

- We are going through last revisions/adding new branding elements
- Used Visit Napa as a template

Missouri Main Street Connection

- TTC has agreed to restart our city's participation in Missouri Mainstreet
- organization that helps revitalize downtowns through economic development in the context of historic preservation.
- this will help us build a blueprint for addressing our visitor experience and give us an umbrella organization that will not only help us stay on track for our goals, but will hold us accountable to those goals. We need that discipline.
- The community puts up \$13,000 to receive \$40,000 worth of professional services that will help us get our downtown revitalization projects shovel ready and find us funding opportunities. TTC has pledged \$6,000. The Chamber of Commerce and Downtown Ste. Gen have each pledged \$1,000. That means we only have \$5,000 to go. We're hoping some of our downtown partners who stand to gain the most pitch in to cover the rest.

USA Today

- Ad Space in Midwest Travel edition
- distributed heavily throughout Midwest
- advertising with a large national brand to target people within a 5 hour driving range from us

Continuing Projects

- Mo Humanites Small Town Showcase

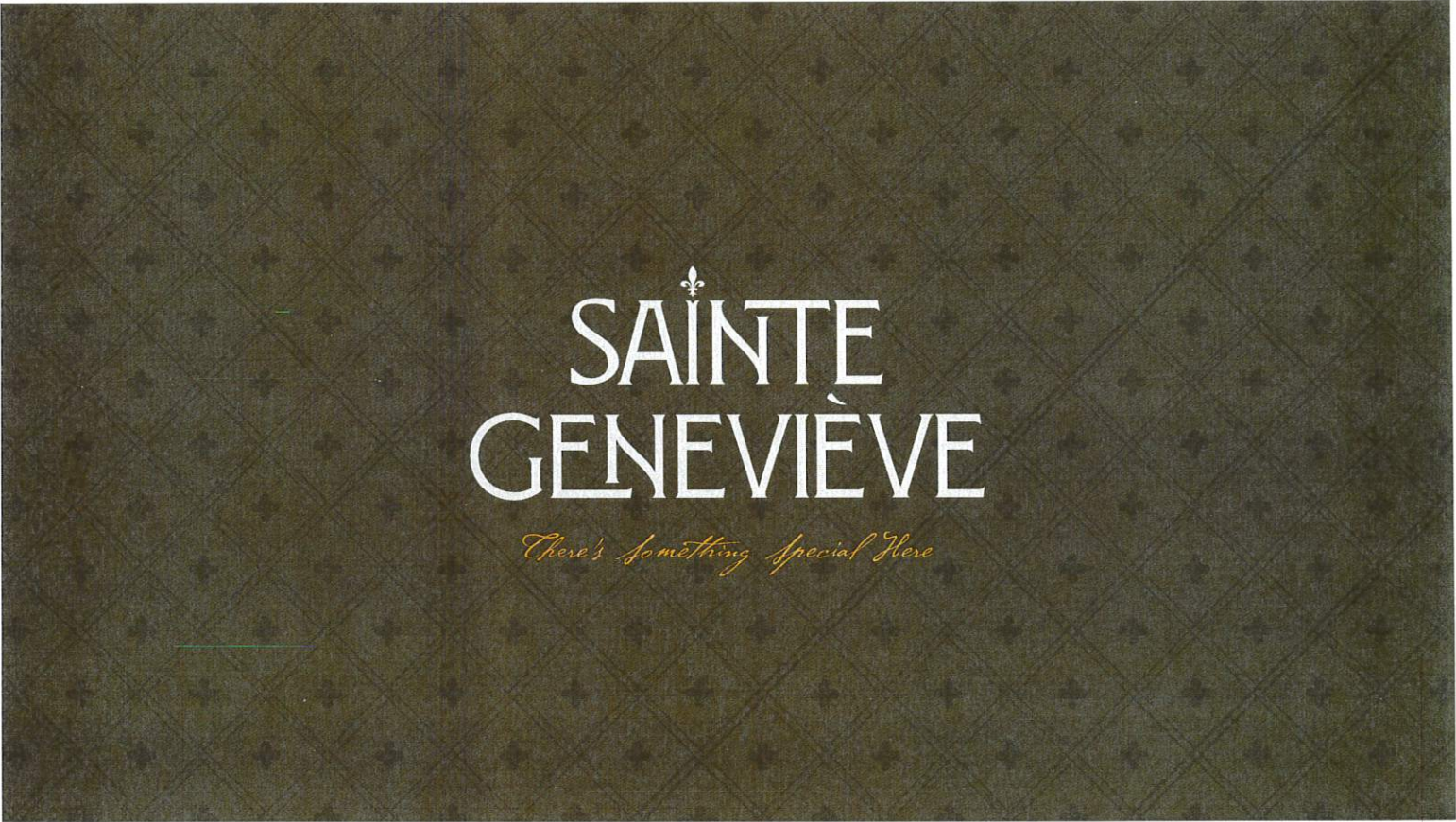
- Website Launch
- Missouri Main Street Connection
- Visit Widget Ste. Genevieve App
- RTCA Grant through NPS (Due in March)
- French Heritage Festival

SAINTÉ
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SAINTE GENEVIÈVE

There's something special here



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There's something special here

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CHAMBER ^{OF}
COMMERCE
S^{TE} GENEVIÈVE



CHAMBER OF
COMMERCE
STE GENEVIÈVE



Community Development February 2025 Staff Report 1/4/25 – 2/10/25

Historic Preservation – Heritage Commission

- Jan. mtg – admin. approval of 1 attestation & 2 COAs, discussion of public awareness campaign and Paul Bruhn grant
- Next meeting – 2/24
- 2024 HP grant application – mobile app walking tour – recommended for funding

Building Department / Code Enforcement

- Occupancy Permits / Inspections 31
- Building Permits Issued 17 (14 roof permits)
- Demolition Permits 1
- Sign Permits 0
- Chicken Permits 8 (renewals)
- Special Use Permits 0)
- Sidewalks – sidewalk review in Spring 2025
- Building Code – adoption of 2021 building codes on 2/13 agenda

Comprehensive Plan

- Comp plan committee met – met Jan. 16th
- Major themes of meeting – annexation plans, housing, & Econ. Dev.
- Staff to draft Annexation Plan and letter to property owners, research MML resources, and develop tentative meeting plans (draft plans to board in February)
- Tentative next meeting – April '25

Planning & Zoning

- No meeting in February
- Next scheduled meeting – 3/6

City / County Info

- Assistance with Tourism / EcDev – Provided 5k in '23 & '24, discussion of poss. adding lodging tax to 2024 ballot – ballot language not submitted – looking at April 2025 election / discussion of forming a CVB type organization with County & Chamber / County partnered with City for Parkland REDI membership for 2024/ statute must be passed to raise lodging tax – bill will be introduced in Mo. House in 2025 session
- Progress Parkway property – county provided assistance to IDC for infrastructure
- FLAP Grant (N 4th Street bridge) – remains on track for 2025 / cost has risen to approximately 950k (originally 750k) now & county has asked for assistance from city
- TAP Grant (Hwy 61 sidewalk) – County app. approved – on track for 2026

- 911 Tax – Board formed (includes City officer) – payments from City & Amb. Dist. to continue until new infrastructure installed and paid; potentially 4 – 5 years (2027-28); City portion of dispatching services lowered in FY2025
- Improvements to Ferry Landing – USCOE will not require permits and have given permission to move forward; MLC has responded they have no issue with the project. UP has now given initial approval to move forward also. Drafting MOU for UP & MLC – UP has declined MOU and will draft their own. Potential buyer's offer was declined. UP has sent a lease application but no agreement on cost yet.

Board of Adjustment

- Nothing new to report

Floodplain Management

- Current long range forecasts show 41% chance of Minor Flooding in Feb-Mar-Apr.
- Current long range forecasts also show 11% chance of Moderate flooding in Feb-Mar-Apr.
- Current river stage (1/10) is 4.9'; expected to fall to 3' next week.
- Ferry is currently not operating.

Property Maintenance

- Nuisance Property Issues 4
- Vegetation Nuisance Issues 1
- Code Violation Issues 2
- Sidewalk Issues 1
- 58 S Main – owner has contracted and presented paid contract on 5/13

Ste. Genevieve Fire Department

Ken Steiger Fire Chief
165 South 4th. Street
Ste. Genevieve, Mo. 63670

Phone: 573-883-5400 City Hall
Phone: 573-883-5321 Fire House
Fax: 573-883-8081 Fire House
Email: sgfd7101@gmail.com
Cell Phone: 573-883-0615

Monthly Operations Report

Date: **January 2025**

Calls for Assistance:

- SGFD responded to **15** emergency calls in **January**.
- The total for this year is **15** calls, down 10 calls from last year.

Staffing:

- SGFD roster is down **4**. Due to the fireman being volunteer, openings will occur.
- Volunteers are still needed to form an applicant list, contact any SGFD firefighter if interested
- **Have a new volunteer application in hand, background and reference checks complete. Waiting for him to meet at the firehouse for an interview.**

Training: (FYI, all monthly training is done after hours or on weekends)

- **Monthly Training was Radio Communications, review of structure fire, fire dept/public perception.**
- **Preplan Training was cancelled due to snow and ice.**
- **2 started Fire Fighter 1 & 2 Certification class**
- **3 to 8 hour Hazardous Materials Class**

Meetings Attended

Bi County Chiefs Meeting – **Attended**
City Council Meeting X2– **Attended**
Ozark Fire Assoc. Meeting – **Attended**
Ste Gen County Fire Chief - **Attended**
Ste Gen and Ste Gen County Fire District meetings – **Attended**

Technical Rescue: (FYI, all Tech Rescue training is done after hours or on weekends in addition to regular monthly training)

- Nothing to report

Apparatus & Equipment Maintenance:

- Nothing big to report – Normal Maintenance work

Fire Radio

- St Francis County 911 radio survey – Radio improvements project moving forward with 2025 anticipated completion.

Grants

2023 DPS Grant

Received notification that the grant program will open soon. I intend to apply again to try to get some of our handheld radios upgraded. This will be a no matching funds grant, the same as the last 2 DPS grants. Grant has been submitted for approximately \$72,000.

Grant has been approved. Waiting for permission from the state to order. **Still closing out this grant.**

ARP Grant

2024

This is a 50% match which can be in the form of money or “in kind match”. Will only require additional funding of approximately \$6,000.00 that would be available from the rural fire fund. **The hose approved at the last board meeting has been ordered, delivery date in the next couple of weeks.**

Firehouse Subs Grant

In the process of gathering information to apply for Firehouse Subs Foundation grant. Started the process. Application opens January 9th. Will be applying for auto extrication equipment. **Grant program closed in 24 hours of opening was not able to submit the request. Will attempt again in April.**

County Firefighters Assn.:

- **Setting a date for a Flammable Liquids class later this year.**

Local & State Mutual Aid:

- Nothing to report

Misc.

Misc.

In February we will be hosting a National Weather Service Storm Spotter Class in conjunction with Ste Genevieve County Emergency Preparedness

KnoxBox Program

Boxes Approved, shipped and Waiting for installs

Ste. Genevieve Do It Center (still waiting for warehouse on Chadwell)

Mid State Wood Products for Trautman Building

Ste Genevieve Early Childhood Center

Ste Genevieve Elementary School

Installed

Sara's Ice Cream

Le Techniques



Ste. Genevieve Police Department



Monthly Operations Report

Date: January 2025

Calls for Service:

- 290 calls for service December 2024
- 41 O/I report's written
- 363 Field Interviews Completed
- 20 summons' issued.
- 53 warnings were issued.
- 26 Arrest made.

K9 Ozzy Reports

- K-9 Ozzy and Handler are out for baby leave. Both return to work on February 3rd.

Staffing:

- Officer Ramirez started her first shift on January 16th.
- Still have one vacancy at the PD.

Training:

- 4 members of the police department attended a Domestic Violence training hosted by the Prosecutors Office.
- Lt. Pollock completed the LEEDA training.

Meetings:

- I attended the Drug Task Force Meeting on January 14th.
- I attended a MODOT Grant meeting on January 23rd.

Facility:

- Nothing to report on the facility.

Equipment/Maintenance:

- 1 patrol car was sent Doza's for a deer strike costing \$5,336.05.

Police Radio:

- No update.

Grants:

- Approved for MODOT Spring Impaired Driving Enforcement Campaign starting 14th-April 18th. Approved for \$1,750.00 for officer overtime.

Miscellaneous:

- All officers are currently wearing the new uniform.
- Homeland Security Investigations ACH forms and MOU have been completed. Which means the police department will be accepting asset sharing with Homeland Security Investigations during any operations that I participate in involve a seizure.

Ste. Genevieve Police Department

Calls for Service

TOTAL Calls- 290

Escorts- 9

Alarm Calls- 4

Traffic Stops- 60

Abandoned 911- 1

Animal Calls- 7

Assault Calls- 5

Assist Agency Calls- 1

Burglary Calls- 1

EMS Calls- 4

Child Custody- 1

Check the Wellbeing- 1

Assist DFS- 1

Disturbance-6

Disturbance not in progress- 1

Domestic- 1

Extra Patrol- 1

Found Property- 2

Fraud-5

Fugitive Arrest- 2

Death- 1

Harassment- 4

Information only- 1

Investigation- 20

Miscellaneous- 65

Missing Juvenile- 2

Motor Assist- 7

MVA non-injury- 8

MVA unknown injury- 1

MVA injury- 1

Open door- 1

Ordinance violation- 1

Pick up- 1

Property damage- 3

Psychiatric Behavior- 3

Road Hazard-1

Residential Fire-1

Robbery- 1

Suspicious package- 2

Suspicious person- 10

Theft- 5

Threats- 6

Trespassing- 4

Try to contact- 4

Unconscious person- 4

Unknown Problem- 1

January 2025 Operations Report

For additional information, contact:
Corey Litterst, Local Manager
(573) 883-5400 ext. 1112
clitterst@alliancewater.com

SAFETY

In January, we covered Personal Protective Equipment (PPE) in the workplace. The training covered what is required to be worn on different jobs. It explained why safety glasses must be stamped Z87, which is standard for shatterproof lenses. The PPE must be supplied by the employer, but it is the employees' responsibility to wear it.

OPERATIONS BY THE NUMBERS

MEASURABLE	MONTHLY TOTAL
Potholes Repaired	15
Water Mains Repaired	3
Service Lines Repaired	1
Sewer Main Cleaning (ft)	1,250
Gallons of Water Produced	21,092,000 High: 797,000 Low: 512,000
Gallons of Wastewater Processed	17,010,000 High: 1,081,000 Low: 298,000
Line Locates	39
Utility Billing Work Orders	40
Water Bill Disconnects	0
Mower Hours for Parks	0
Playground Equipment Repairs	0

WATER TREATMENT

- A poly line in the chlorine room was replaced with new fittings at both ends. The line became brittle over time with the atmosphere.

- The materials are ordered for the office in the electric room. We will begin the construction on it asap.
- Equipment Pro was given the ok to get the parts ordered for filter #1. This will get the 4 valves working so a backwash can be done on it.
- We replaced a valve on filter #3 and it is working. I have pricing coming to replace 4 more valves on filter #1 that if it works, will save the city \$100,000+.

WASTEWATER TREATMENT

- The garage heater went out and the parts have been ordered for it.
- The flow meter is back up and running. We also calibrated it while making the repair to it.
- Metal has been ordered for the ditch diverter to be repaired. It has rusted through over time.
- We replaced the inside pillow block bearing on the north rotor. We had a bearing in stock to replace it.

WATER DISTRIBUTION

- We had a valve on Progress water tower crack during the cold weather. There was heat tape on it, but the tape failed. We replaced the valve and the tape.
- We had a 4" main break on 3rd Street..
- We ran a new service line from the main on North 3rd street. It was a lead service.
- We had a 6" water main break @ St. Jude and Ste Genevieve Drive.
- We had several calls about frozen meters that we went out and thawed.
- I gave Happy the water line project pricing that we will be doing out on Pointe Basse. After talking with Cochran Engineering, we came up with a more cost-effective way to fix it.

SEWER COLLECTIONS

There were no sanitary sewer overflows (SSO) for the month.

- The uv pit drain is clogged. We are going to camera it and get a plan together to get the drain repaired.
- Routine jetting was completed for all areas.
- We met with a homeowner on Center Drive to locate her sewer lateral and discuss with her if she can relocate her line.

STREETS

- We had a couple ice and snow events last month. We had several hours of plowing and cleaning the streets. We also spread a significant amount of salt, sand, and calcium to help clean the streets.
- The downtown streetlights were changed back to the original lighting.
- Truck, equipment, and shop cleanup played a big part last month.
- The remodel is nearing completion in the office area.
- The red shed has been getting cleaned up on Front Street. It has been a catch all for several years.

PARKS

- The playground equipment is completed and we are awaiting shipment.
- Park staff has been assisting the street department in their daily operations.

EQUIPMENT

- We had a bucket cylinder start leaking on the old backhoe. We ordered a new rebuild kit and rebuilt it ourselves. This was completed so we could continue to use the old backhoe to load salt instead of the new one.
- All the trucks, equipment, and shop floor were washed and treated with "Salt Off". This is a chemical we use to neutralize the salt for better cleaning to help prevent premature rust.
- The new dump trucks worked great. We had one small issue with the lights on the plow, but we tracked it down and fixed it.
- We had to replace a solenoid on one of the pickups after the plow controls quit working.
- We replaced 3 batteries in the tanker truck that we use to get the lime for water treatment.

Snow Events Report

2/16/2025- 2 guys @ 3 hours each

We used 5 tons of salt.

2/18/2025- 6 guys @ 2 hours each

2/19/2025- 5 guys @ 10 hours each

We used 18 tons of salt total between the 2 days