

**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING
THURSDAY – JULY 10, 2025**

CALL TO ORDER. Mayor Keim called the regular meeting to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

ROLL CALL. A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Brian Keim	
Alderman Joe Steiger	Alderman Joe Prince
Alderman Teddy Ross	Alderwoman Amie Dobbs
Alderman Sam Hughey	Alderman Bob Donovan
Alderman Patrick Fahey (by Zoom 6:05)	

Absent: Alderman Jeff Eydmann

APPROVAL OF AGENDA. A motion by Alderman Steiger, second by Alderman Prince to approve the agenda. Motion carried 6-0-2 with Alderman Eydmann and Alderman Fahey absent.

PRESENTATION/AWARDS. None.

PERSONAL APPEARANCE. None.

CITY ADMINISTRATORS REPORT. (see attached report)

STAFF REPORTS.

- DAVID BOVA – COMMUNITY DEVELOPMENT (see attached report)
- KEN STEIGER – FIRE (see attached report)

PUBLIC COMMENTS. None.

CONSENT AGENDA.

- Minutes – Board of Aldermen – Regular Meeting – June 26, 2025
- Minutes – Board of Aldermen – Work Session – June 26, 2025
- Street Closure Request – Harold's Famous Bee is requesting a street closure for Saturday, October 4, 2025 from 6 a.m. to 6 p.m. for the 5th Annual Honey Festive + Market. The closure will include Market Street (3rd to Main); Main Street (Market to Merchant) and Merchant Street (Main to 3rd).

A motion by Alderman Prince second by Alderman Donovan to approve the Consent Agenda as presented. Motion carried 7-0-1 with Alderman Eydmann absent.

OLD BUSINESS.

BILL NO. 4677. AN ORDINANCE APPROVING A BUDGET AMENDMENT TO THE CITY OF STE. GENEVIEVE FOR THE FISCAL YEAR 2025 BUDGET RELATING TO VARIOUS REVENUE AND EXPENDITURE INCREASES. 2nd READING. Discussion occurred regarding the budget amendment that will help with expenditures associated with the ferry. Jerermy Tanz with SEMO Regional Planning also presented the Board with some information that the Board had asked for at the previous meeting. A motion by Alderman Steiger, second by Alderman Donovan to amend the amount of the budget amendment from \$25,000 to \$15,000. Motion carried 6-0-1-1 with Alderman Eydmann absent and Alderman Hughey abstaining. A motion by Alderman Steiger, second by Alderwoman Dobbs, Bill No. 4677 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderman Joe Steiger, Alderman Teddy Ross, Alderwoman Amie Dobbs, Alderman Parick Fahey and Alderman Bob Donovan. Nays: Alderman Joe Prince.. Absent: Alderman Jeff Eydmann. Abstaining: Alderman Sam Hughey. Motion carried 5-1-1-1. Thereupon Bill No. 4677 was declared Ordinance No. 4600 signed by the Mayor and attested by the City Clerk.

NEW BUSINESS. None.

OTHER BUSINESS. None.

MAYOR/BOARD OF ALDERMEN COMMUNICATION. Alderman Steiger asked about when the new city emblem would be placed on the public works buildings.

Alderwoman Dobbs left the Board meeting to attend the Park Board Budget Meeting at this time. 6:32 p.m.

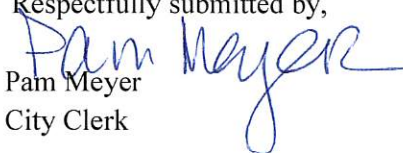
CLOSED SESSION. A motion by Alderman Stegier, second by Alderman Donovan to go into closed session pursuant to section 610.021 RSMo. (1) Confidential communication with city attorney, (12) documents related to a negotiated contract. Motion carried 6-0-2 with the following roll call vote: Ayes: Alderman Joe Steiger, Alderman Sam Hughey, Alderman Teddy Ross, Alderman Joe Prince, Alderman Parick Fahey and Alderman Bob Donovan. Nays: None. Absent: Alderman Jeff Eydman and Alderwoman Dobbs 6:33 p.m.

(Alderwoman Dobbs arriving during closed session at 7:20 p.m.)

ADJOURNMENT. With no further business Mayor Kiem adjourned the meeting at 7:30 p.m.

Respectfully submitted by,

Pam Meyer
City Clerk



CITY ADMINISTRATOR REPORT

July 10, 2025 Update

1. Asphalt work will start up again on the west side of 4th St. starting the week of July 14. We'll publish a schedule when we get one from Vern Bauman Construction. Around 10,644 linear feet of streets were paved downtown plus some curb repairs, widening at S. Main St. and S. Gabouri, and island improvements.
2. I will be out of the office on July 14, 17, & 18.
3. Budget meetings started this week with staff, and we will be working on a first draft to present to the board at the August 14 board meeting. We will focus on a balanced General Fund with police vehicles and other capital purchases included. We'll also review water/sewer funding from the rate increase to see what capital improvements we can include.
4. MoDOT now has the latest drawings and permits from NPS to issue the city a notice to proceed. Waiting on that notice so we can get ready for bidding.
5. Fish and Wildlife has approved the conveyance of the property east of the levee, around 179 acres to become part of the Middle Mississippi River National Wildlife Refuge. Next step is the title transfer and no date has been set for that.
6. McBride is submitting plans and a Planned Unit Development application for the Progress Parkway Property to present to the Planning and Zoning Meeting next Thursday (6/17). Some design changes and an increase in single family lots will be on the proposed site plan. The P&Z meeting starts at 6p.



Community Development July 2025 Staff Report 6/10/22 – 7/7/23

Historic Preservation – Heritage Commission

- No meeting in June
- Next meeting – 7/21
- 2024 HP grant application – mobile app walking tour – received agreement from SHPO

Building Department / Code Enforcement

- Occupancy Permits / Inspections 42
- Building Permits Issued 12
- Demolition Permits 1
- Sign Permits 1
- Chicken Permits 1
- Special Use Permits 0
- Sidewalks – sidewalk letters mailed out 5 weeks ago – 11 Notices & 2 city properties

Comprehensive Plan

- Reworking Annexation Plan w/SEMO RPC input
- Comp Plan Committee next meeting – TBD

Planning & Zoning

- No meeting in June
- Next scheduled meeting – 7/17

City / County Cooperation

- Tourism / Economic Development – Provided \$5k in '23 & '24 / discussion of forming CVB type organization with County & Chamber / County partnered w/ City for Parkland REDI membership for '24 / Bill passed by Mo legislature to allow increasing of transient guest tax on local ballot – awaiting Gov. signature
- Progress Parkway property – county provided assistance to IDC for infrastructure
- FLAP Grant (N 4th Street bridge) – cost has risen to approximately 950k (originally 750k) now & county has asked for assistance from city / Federal grant – now requires historic resources survey – tentative construction in Spring 2026 (originally 2025)
- 911 Tax Board created (included City officer) – payments from City & Amb. District to continue until new infrastructure installed and paid; potentially 4-5 years ('27-'28) / City portion of dispatching services lowered in FY25
- TAP Grant (Hwy 61) – County appl. Approved – on track for '26

- Improvements to Ferry Landing – UP asked for \$10k per year lease for grounds for improvement or purchase at minimum \$50k; UP will not accept a zero-dollar lease. City also working with Port Authority and others to try and help Ferry remain financially viable – funds run out end of June – 5311 funds approved for FY26 but those are matching funds and Ferry continues to look for source for those to match those funds – will receive state funding but not until August or September

Board of Adjustment

- Nothing new to report

Floodplain Management

- Current long range forecasts show 37% chance of Minor Flooding in Jun-Jul-Aug.
- Current long range forecasts show 16% chance of Moderate Flooding in Jun-Jul-Aug.
- Current long range forecasts show 5% chance of Major Flooding in Jun-Jul-Aug.
- Current river stage (7/7) is 18.5'; expected to remain at this height through end of week.
- Ferry is currently operating Fri – Sun.

Property Maintenance

- | | |
|------------------------------|----|
| • Nuisance Property Issues | 10 |
| • Vegetation Nuisance Issues | 8 |
| • Code Violation Issues | 1 |
| • Sidewalk Issues | 13 |

Ste. Genevieve Fire Department

Ken Steiger Fire Chief
165 South 4th. Street
Ste. Genevieve, Mo. 63670

Phone: 573-883-5400 City Hall
Phone: 573-883-5321 Fire House
Fax: 573-883-8081 Fire House
Email: sgfd7101@gmail.com
Cell Phone: 573-883-0615

Monthly Operations Report

Date: **June 2025**

Calls for Assistance:

- SGFD responded to **25** emergency calls in **June**.
- The total for this year is **144** calls, **up 6** calls from last year.

Staffing:

- SGFD roster is down **3**. Due to the fireman being volunteer, openings will occur.
- Volunteers are still needed to form an applicant list, contact any SGFD firefighter if interested

Training: (FYI, all monthly training is done after hours or on weekends)

- **Monthly Training was City water operations/hydrant hookups**
- **Preplan Training was Riverview Nursing Home.**

Meetings Attended

Bi County Chiefs Meeting – **Attended**
City Council Meeting – **Attended**
Ozark Fire Assoc. Meeting – **Hosted**
Ste Gen County Fire District meeting – **Attended**
Ste Genevieve Fire District meeting – **Attended**

Technical Rescue: (FYI, all Tech Rescue training is done after hours or on weekends in addition to regular monthly training)

- Nothing to report

Apparatus & Equipment Maintenance:

- **Annual SCBA testing, firefighter fit testing and air compressor service complete all passed.**
- **Annual fire truck pump resting done all passed**
- **July 8th annual ladder testing to be done – don't anticipate any problems.**
- **Great job by maintenance crew to keep everything up to spec.**

Fire Radio

- St Francis County 911 radio survey – Radio improvements project moving forward with 2025 anticipated completion.

ARP Grant

2024

This is a 50% match which can be in the form of money or “in kind match”. Will only require additional funding of approximately \$6,000.00 that would be available from the rural fire fund. The hose (about half of what was ordered has arrived), delivery date for the rest in the next couple of weeks. Some of the hose came in in the wrong color and is being addressed. **Paperwork submitted to close out the grant.**

Firehouse Subs Grant

In the process of gathering information to apply for Firehouse Subs Foundation grant. Started the process. Application opens January 9th. Will be applying for auto extrication equipment. Grant program closed in 24 hours of opening was not able to submit the request. **Application Not Funded will reapply on July 10th**

County Firefighters Assn.:

- Setting a date for a Flammable Liquids class August 11 & 12
- Setting a date for Railroad Safety Class **July 21st**
- Certified Fire and Ambulance Director Class July 12th

Local & State Mutual Aid:

- Nothing to report

Hydrants

- **Flow testing and painting?**
- **Hydrant shutoff valve at firehouse leaking - reported**

Misc.

- **Appeared on What's Up Ste Genevieve to discuss fire works safety**
- **Stood by for the annual fireworks in the park**
- **Hosted the monthly Ozark Fire Fighters Assn meeting**

KnoxBox Program

Boxes Approved, shipped and Waiting for installs

Ste. Genevieve Do It Center (still waiting for warehouse on Chadwell)

Mid State Wood Products for Trautman Building

Ste Genevieve Early Childhood Center

Ste Genevieve Elementary School

Heavenly Hair

Treasured Memories, 234 MERCHANT ST – Box installed waiting to lock in keys

The Oasis South LLC, 495 SAINTE GENEVIEVE DR

Quarry Workers Local 829, 414 STE GENEVIEVE DR,

Installed

Roth Chiropractic