

**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING**

Thursday - September 11, 2025

CALL TO ORDER. Mayor Brian Keim called the meeting to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

ROLL CALL. A roll call by City Treasurer Sue Schweiss showed the following members present:

Mayor Brian Keim

Alderman Patrick Fahey

Alderman Sam Hughey

Alderman Joe Steiger

Alderman Joe Prince

Alderman Bob Donovan

Alderman Jeff Eydmann

Alderman Teddy Ross

Absent: Alderwoman Amie Dobbs

APPROVAL OF AGENDA. A motion by Alderman Donovan, second by Alderman Eydmann to approve the agenda as presented. Motion carried 7-0-1 with Alderwoman Dobbs absent.

PRESENTATION/AWARDS. None

PERSONAL APPEARANCE. None

INTERIM CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT REPORT. (See attached reports)

STAFF REPORTS.

Aaron Smith - Tourism (see attached report)

Kenny Steiger - Fire (see attached report)

PUBLIC COMMENTS.

Gina Bennett addressed the Mayor and Board thanking all the volunteers and public service workers. She would like to see more people get involved with City events and promoting the City. Ms. Bennett also applauded the City for stepping up.

Bethany Thomure with the Chamber Board addressed the Mayor and Board regarding their involvement with the City. They would like to meet with the Mayor and Board next year prior to the budget meeting to discuss their part of the City budget.

CONSENT AGENDA.

- Minutes - Board of Aldermen - Regular Meeting - August 28, 2025
- Minutes - Board of Aldermen - Work Session - August 28, 2025
- Minutes - Board of Aldermen - Closed Session - August 28, 2025
- Approval of a liquor license request for The Old Brick House Restaurant, LLC. 90 S. Third Street, Ste. Genevieve, Missouri.
- Tim Heller with SEMO F100 is requesting a street closure on Progress Parkway on April 24 & April 25, 2026, from 5 to 7 p.m. The closure would be from the entrance to the Sports Complex to the entrance of the Challenger Field.
- Andrea Stolzer with Gym She is requesting a street closure for a 5K Beer Run - Fundraiser on Saturday, September 13, 2025, starting at 9 a.m. for Merchant and Main Street.
- **RESOLUTION NO. 2025 - 44.** A RESOLUTION AUTHORIZING CERTAIN CITY OFFICIALS TO CONDUCT BANKING AND FINANCIAL BUSINESS FOR THE CITY OF STE. GENEVIEVE.
- **RESOLUTION 2025 - 45.** A RESOLUTION AUTHORIZING THE INTERIM CITY ADMINISTRATOR TO SIGN AN AMENDMENT TO THE AGREEMENT WITH CLOVER MODIFYING OUR EXISTING MERCHANT PROCESSING AGREEMENT.
- **RESOLUTION 2025-46.** A RESOLUTION BY THE STE. GENEVIEVE BOARD OF ALDERMEN APPROVING THE PURCHASE OF BULK SALT AT \$97.25 PER TON FOR WINTER STREET DEICING FROM CONSOLIDATED GRAIN AND BARGE COMPANY "CGB".

A motion by Alderman Donovan, second by Alderman Steiger to amend the consent agenda with the removal of Resolution 2025-46 for discussion. Motion carried 7-0-1 with Alderwoman Dobbs absent.

Alderman Donovan has legal concerns about the approval of the purchase of bulk salt. Attorney Mark Bishop looked this over and he stated that there is no legal concerns.

A motion by Alderman Prince, second by Alderman Eydmann to approve Resolution 2025-46. A Resolution by the Ste. Genevieve Board Of Aldermen approving the purchase of bulk salt at \$97.25 per ton for winter street deicing from Consolidated Grain and Barge Company "CGB". Motion carried 7-0-1 with Alderwoman Dobbs absent.

PUBLIC HEARING. A public hearing will be held so citizens may comment on the property tax rates proposed to be set by the City of Ste. Genevieve, a political subdivision. The tax rates shall be set to produce revenues which the budget for the fiscal year 2026 shows to be required from the property tax. Mayor Keim opened the public hearing at 6:24 p.m. Mayor Keim went over

the changes that were made to the tax rates. Mayor Keim then read the proposed tax rates and with no questions from the public the Mayor closed the hearing at 6:26 p.m.

OLD BUSINESS. None

NEW BUSINESS.

RESOLUTION 2025 - 43. A RESOLUTION APPOINTING THERESA BYERS TO THE STE. GENEVIEVE HOUSING AUTHORITY BOARD. A Motion made by Alderman Donovan, second by Alderman Prince to approve Resolution 2025-43 A Resolution appointing Theresa Byers to the Ste. Genevieve Housing Authority Board. Motion carried 7-0-1 with Alderwoman Dobbs absent.

BILL NO. 4684. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE LEVYING A TAX ON THE RESIDENTS OF THE CITY FOR THE YEAR 2025. 1st & 2nd READING. A motion by Alderman Donovan, second by Alderman Ross, Bill No. 4684 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote with Alderwoman Dobbs absent. A motion by Alderman Prince, second by Alderman Eydmann to proceed with the second and final reading of Bill No. 4684. Motion carried 7-0-1 vote with Alderwoman Dobbs absent. A motion by Alderman Steiger, second by Alderman Eydmann, Bill No. 4684 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Patric Fahey, Alderman Bob Donovan, Alderman Sam Hughey, Alderman Jeff Eydmann, Alderman Joe Steiger, Alderman Joe Prince and Alderman Teddy Ross. Nays: None. Motion carried 7-0-1 with Alderwoman Amie Dobbs absent. Thereupon Bill No. 4684 was declared Ordinance No. 4605 signed by the Mayor and attested by the City Clerk.

BILL NO. 4685. AN ORDINANCE APPROVING A MEMORANDUM OF AGREEMENT WITH ALLIANCE WATER RESOURCES, INC., A MISSOURI CORPORATION TO MODIFY THE INITIAL PROFESSIONAL SERVICE AGREEMENT DATED AUGUST 12, 2010. 1st READING. A motion by Alderman Prince, second by Alderman Steiger Bill No. 4685 was placed on its first reading, read by title only, considered and passed by an 7-0-1 vote with Alderwoman Dobbs absent.

BILL NO. 4686. AN ORDINANCE APPROVING A BUDGET AMENDMENT TO THE CITY OF STE. GENEVIEVE FOR THE FISCAL YEAR 2025 BUDGET RELATING TO VARIOUS REVENUE AND EXPENDITURE INCREASES. 1st READING. A motion by Alderman Donovan, second by Alderman Prince Bill No. 4686 was placed on its first reading, read by title only, considered and passed by an 7-0-1 vote with Alderwoman Dobbs absent.

BILL NO. 4687. AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2026 AND APPROVING AN EFFECTIVE DATE. 1st READING. Alderman Joe Steiger called for discussion questioning if the money for the Chamber was included in the budget. It was noted that the \$6,000

was included in the annual budget for 2026. A motion by Alderman Steiger, second by Alderman Prince Bill No. 4687 was placed on its first reading, read by title only, considered and passed by an 7-0-1 vote with Alderwoman Dobbs absent.

BILL NO. 4688. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE STE. GENEVIEVE FIRE PROTECTION DISTRICT TO LEASE AND TRANSFER CERTAIN ASSETS OF THE CITY OF STE. GENEVIEVE TO THE FIRE PROTECTION DISTRICT. 1ST READING. A motion by Alderman Donovan, second by Alderman Steiger Bill No. 4688 was placed on its first reading, read by title only, considered and passed by an 7-0-1 vote with Alderwoman Dobbs absent.

OTHER BUSINESS. None

MAYOR/BOARD OF ALDERMEN COMMUNICATION. None

ADJOURNMENT. With no further business, Mayor Keim adjourned the meeting at 6:34 p.m.

Respectfully submitted by,

A handwritten signature in cursive script that reads "Sue Schweiss".

Sue Schweiss
City Treasurer

CITY ADMINISTRATOR REPORT

September 11, 2025

1. Vern Bauman Contracting is milling and paving on Merchant St., Walnut St., St. Mary's Road, & Little Rock Road this week. Once they are complete, the remaining roads left are the cross streets in International subdivision. We will be meeting with Bauman's to discuss those plans later this month.
2. Jokerst will be milling and paving a leveling course on 9th Street this week. Full depth pavement is currently scheduled for the 29th (the next weekday with no school)
3. Concrete work continues on Parkwood and will then transition to Oakwood.
4. There is a Parkland REDI meeting on 9/12 that I will be attending.
5. Our 3 new public works vehicles have arrived and have been picked up. Enterprise will handle selling the vehicles being replaced.
6. Work on the remainder of the concrete panels in Valle Spring subdivision will be completed by the end of the month. Alliance has been dealing with several street project issues but is coordinating concrete removal with Bales Concrete who will pour the replacement concrete.
7. SGCATV submitted their 2025 Annual Report to us today and it is available here at City Hall for your review. Our annual renewal agreement with them will be on the 9/25 agenda.
8. MODOT and the Federal Highway Administration have approved the bid documents for the TAP project on St. Mary's Road. Those will go out to bid later this month with a tentative bid opening on 10/16.



Community Development September 2025 Staff Report

8/9/25 – 9/8/25

Historic Preservation – Heritage Commission

- Last meeting – 8/18 – 1 COA denied; Admin approval of 1 attestation & 2 COAs
- Special meeting – 8/27 – 2 COAs approved
- Next meeting – 9/15
- 2024 HP grant application – mobile app walking tour – agreement signed by city – RFP posted September 10th

Building Department / Code Enforcement

- Occupancy Permits / Inspections 26
- Building Permits Issued 8
- Demolition Permits 0
- Sign Permits 1
- Chicken Permits 1
- Special Use Permits 0
- Sidewalks – repairs to begin in Sep.

Comprehensive Plan

- Reworking Annexation Plan w/SEMO RPC input – RPC analyzing plan
- Comp Plan Committee next meeting – 10/26

Planning & Zoning

- No meeting in September
- Next scheduled meeting – 10/2

City / County Cooperation

- Tourism / Economic Development – Provided \$5k in '23 & '24 / discussion of forming CVB type organization with County & Chamber / County partnered w/ City for Parkland REDI membership for '24 / Bill passed by Mo legislature to allow increasing of transient guest tax on local ballot – signed by Governor 7/11/25
- Progress Parkway property – county provided assistance to IDC for infrastructure
- FLAP Grant (N 4th Street bridge) – cost has risen to approximately 950k (originally 750k) now & county has asked for assistance from city / Federal grant – now requires historic resources survey – tentative construction in Spring 2026 (originally 2025)
- 911 Tax Board created (includes City officer) – payments from City & Amb. District to continue until new infrastructure installed and paid; potentially 4-5 years ('27-'28) / City portion of dispatching services lowered in FY25 / Budgeted to lower again in FY26

- TAP Grant (Hwy 61) – County appl. Approved – on track for ‘26
- Improvements to Ferry Landing – UP asked for \$10k per year lease for grounds for improvement or purchase at minimum \$50k; UP will not accept a zero-dollar lease. City also working with Port Authority and others to try and help Ferry remain financially viable – funds run out end of June – 5311 funds approved for FY26 but those are matching funds and Ferry continues to look for source for those to match those funds – will receive state funding but not until August or September – Board agreed to assist Ferry with temporary access to funds - \$9,475.61 in expenses reimbursed

Board of Adjustment

- Nothing new to report

Floodplain Management

- Current long range forecasts show 13% chance of Minor Flooding in Sep-Oct-Nov.
- Current long range forecasts show 11% chance of Moderate Flooding in Sep-Oct-Nov
- Current long range forecasts show <5% chance of Major Flooding in Sep-Oct-Nov.
- Current river stage (9/8) is 8.3’; expected to drop to 7.5’ by end of next week.
- Ferry is currently operating Fri – Sun.

Property Maintenance

- | | |
|------------------------------|----|
| • Nuisance Property Issues | 5 |
| • Vegetation Nuisance Issues | 1 |
| • Code Violation Issues | 3 |
| • Sidewalk Issues | 13 |

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TOURISM REPORT

HEADING INTO NEW YEAR:

- Drawing an updated Tourism diagram based on opportunities presented
- MO Division of Tourism has given us a big grant for wayfinding signs - going to take a lot of manpower
- Contemplating hiring Blacktop Sailor or another marketing firm to help boost our marketing reach to St. Louis/local markets - MMG is focused on overnight markets.
- Working on other forms of marketing within PR realm to strengthen relationships with St. Louis partners and media outlets to create organic marketing

WORKING WITH MCDANIELS MARKETING

ON STATE MATCHING GRANT

- MMG is a Marketing Matching Grant with MO Division of Tourism - \$30,000 from city and TTC - \$30,000 from state
- Now that we have a new brand, I want to get very specific with our marketing campaigns
- We're currently working on a branded campaign for both our print and digital advertising.
- Should be done before Oct. 1st

MO DIVISION OF TOURISM CONFERENCE

- October 7th, 8th, and 9th, I will be at the Governor's conference on Tourism
- I'm this year's recipient of the state's Rising Star Award
- I'm excited to bring that reward to next month's meeting
- It's a big recognition from the state who prioritizes destinations like KC, STL, Branson and the Lake of the Ozarks.
- Hoping it galvanizes the community to feel good about the direction of tourism and to buckle up for the ride.

Ste. Genevieve Fire Department

Ken Steiger Fire Chief
165 South 4th. Street
Ste. Genevieve, Mo. 63670

Phone: 573-883-5400 City Hall
Phone: 573-883-5321 Fire House
Fax: 573-883-8081 Fire House
Email: sgfd7101@gmail.com
Cell Phone: 573-883-0615

Monthly Operations Report

Date: **August 2025**

Calls for Assistance:

- SGFD responded to **17** emergency calls in **August**.
- The total for this year is **190** calls, **up 14** calls from last year.

Staffing:

- SGFD roster is down **3**. Due to the fireman being volunteer, openings will occur.
- Volunteers are still needed to form an applicant list, contact any SGFD firefighter if Interested

Training: (FYI, all monthly training is done after hours or on weekends)

- **Monthly Training was Ethanol and Flammable Liquids fires**
- **Preplan Training was Ste Gen School Early Childhood Center**
- **Attended 8 Hour class on Peer Support for Fire Fighter mental health**
- **Attended 3 day conference on Fire Investigation and Inspections**
- Meetings Attended
 - Bi County Chiefs Meeting – **Attended**
 - City Council Meeting – **Attended**
 - Ozark Fire Assoc. Meeting – **Attended**
 - Ste Gen County Fire District meeting – **Attended**
 - Ste Genevieve Fire District meeting – **Attended**

Technical Rescue: (FYI, all Tech Rescue training is done after hours or on weekends in addition to regular monthly training)

- Nothing to report

Apparatus & Equipment Maintenance:

- Nothing to report

Fire Radio

- St Francis County 911 radio survey – Radio improvements project moving forward with **April 2026 anticipated completion. Trouble purchasing some needed equipment**
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Grant

Firehouse Subs Grant

In the process of gathering information to apply for Firehouse Subs Foundation grant. Started the process. Application opens January 9th. Will be applying for auto extrication equipment. Another application submitted on July 10th **No news yet**

Local & State Mutual Aid:

- Nothing to report

Hydrants

- Flow testing and painting?
- Hydrant shutoff valve at firehouse leaking? – Waiting on parts

Misc.

- Nothing to report

KnoxBox Program

Boxes Approved, shipped and Waiting for installs

Ste. Genevieve Do It Center (still waiting for warehouse on Chadwell)

Mid State Wood Products for Trautman Building (**box was installed on a building inside a gate – box is now down and property has electronic gate) FD has no access**

Ste Genevieve Early Childhood Center

Ste Genevieve Elementary School

Heavenly Hair

Treasured Memories, 234 MERCHANT ST – Box installed waiting to lock in keys

Quarry Workers Local 829, 414 STE GENEVIEVE DR

Breeze Westhoff Attorneys at Law, 284 Merchant street

Only Child Originals, 122 N Main St

Lovegoods, 380 MARKET ST

Installed

The Oasis South LLC, 495 SAINTE GENEVIEVE DR