

AGENDA
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING
THURSDAY – NOVEMBER 13, 2025
6:00 P.M.

CALL TO ORDER.

PLEDGE OF ALLEGIANCE.

ROLL CALL.

APPROVAL OF AGENDA.

PRESENTATION/AWARDS.

PERSONAL APPEARANCE.

Matt Clark and Kristina Fulford of the Ste. Genevieve YMCA would like to address the Mayor and Board of Aldermen.

INTERIM CITY ADMINISTRATOR REPORT.

STAFF REPORTS.

DAVID BOVA – COMMUNITY DEVELOPMENT
AARON SMITH – TOURISM
DANIEL HALEK – POLICE
COREY LITTERST – ALLIANCE WATER RESOURCES

PUBLIC COMMENTS. Please identify yourself for the record and please try and keep comments to 5 minutes. (The Board will not interact during public comments and will have staff investigate any city related issues brought forward and contact the individual later with a response.)

CONSENT AGENDA.

- Minutes – Board of Aldermen – Regular Meeting – October 23, 2025
- Minute – Board of Aldermen – Work Session – Closed – October 23, 2025

- Treasurer's Report – October 2025
- **RESOLUTION 2026-02.** A RESOLUTION BY THE STE. GENEVIEVE BOARD OF ALDERMEN DECLARING SURPLUS PROPERTY.
- **RESOLUTION 2026-03.** A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI APPROVING THE PURCHASE OF A 2026 POLARIS RANGER CREW SIDE BY SIDE THROUGH THE STATE OF MISSOURI COOPERATIVE PURCHASING PROGRAM IN AN AMOUNT NOT TO EXCEED \$18,700.00 FOR THE STE. GENEVIEVE POLICE DEPARTMENT.
- **RESOLUTION 2026 – 04.** A RESOLUTION BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI TO ENTER INTO A PROFESSIONAL SERVICE AGREEMENT FOR THE CREATION OF AN HISTORIC WALKING TOUR MOBILE APP WITH STATISTICAL RESOURCES, INC.
- **RESOLUTION 2026-05.** A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI APPROVING A BID PROPOSAL FROM TURN-KEY MOBILE, INC. FOR THE PURCHASE OF SIX MOBILE DATA TERMINALS IN AN AMOUNT NOT TO EXCEED \$29,496.00.

PUBLIC HEARING. The Mayor and the Board of Aldermen will hold a public hearing to consider a request from Jason & Ashley Stackle for a special use permit to operate a guest lodging room at 135 N. Third Street in an R-2 General Residential District.

OLD BUSINESS.

BILL NO. 4694. AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A PROPOSAL FOR PROFESSIONAL SERVICES WITH COCHRAN ENGINEERING FOR A CITY WIDE PAVING PROGRAM. **2nd READING.**

BILL NO. 4696. AN ORDINANCE APPROVING A BUDGET AMENDMENT TO THE CITY OF STE. GENEVIEVE FOR THE FISCAL YEAR 2026 BUDGET RELATING TO THE VARIOUS REVENUE AND EXPENDITURE INCREASES. **2nd READING.**

NEW BUSINESS.

RESOLUTION 2026-06. A RESOLUTION APPOINTING STEPHANIE GEGG TO THE STE. GENEVIEVE HOUSING AUTHORITY BOARD.

BILL NO. 4697. AN ORDINANCE AUTHORIZING THE INTERIM CITY ADMINISTRATOR TO EXECUTE AN AGREEMENT WITH JASPER PAUL MARKETING, LLC FOR LIMITED PUBLIC RELATIONS & MARKETING SERVICES FOR THE CITY OF STE. GENEVIEVE. **1ST & 2ND READING.**

BILL NO. 4698. AN ORDINANCE APPROVING A SPECIAL USE PERMIT FOR JASON & ASHLEY STACKLE THAT WILL ALLOW THE OPERATION OF A GUEST LODGING BUSINESS AT 135 N. THIRD STREET. **1ST & 2ND READING.**

BILL NO. 4699. AN ORDINANCE TO AMEND SECTION 115.190 APPOINTMENT – QUALIFICATIONS OF THE ORDINANCES OF THE CITY OF STE. GENEVIEVE, MISSOURI. **1ST AND 2ND READING.**

OTHER BUSINESS.

MAYOR APPOINTMENT OF A CITY ADMINISTRATOR.

MAYOR/BOARD OF ALDERMEN COMMUNICATION.

ADJOURNMENT.

Any person requiring special accommodations (i.e. qualified interpreter, large print, hearing assistance) in order to attend the meeting please notify this office at 573-883-5400 no later than forty-eight hours prior to the scheduled commencement of the meeting.

Watch live on SGTV Spectrum Channel 991 or <https://www.youtube.com/@Stegentv>

POSTED BY: Pam Meyer on November 10, 2025

CITY ADMINISTRATOR REPORT

November 13, 2025

1. Concrete work on Parkwood, Oakwood, Brookdale and Brentwood is complete. Work on Pointe Basse continues this week. Backfill & sealant is scheduled this week also weather permitting. Scott Street rebuild is complete; Audubon Street tear out began Monday.
2. Kimes Contracting has received MODOT concurrence for the St. Mary's sidewalk TAP project. Kimes is currently planning to complete this project this year, weather permitting.
3. The street sweeper pony motor was repaired 2 weeks ago but developed additional bearing issues last week – the bearings were replaced, and sweeper was up and running late last week. Will need heavy duty bearings installed next.
4. P&Z approved the preliminary plat presented by McBride last week. Next step will be final plat approvals and infrastructure permitting.
5. An Invitation to Bid was posted this week for the Water Treatment Plant roof repairs. That invitation is open until December 10th.
6. The Port Authority will be holding a public hearing here at 5:30pm on December 10th to get public feedback on their application for \$100,000.00 in Federal 5311 funds.
7. Municipal candidate filing begins on Tuesday, December 9th and continues from 8am – 5pm everyday that City Hall is open through Tuesday, December 30th.
8. With only 1 meeting in November, our next scheduled meeting will be in 4 weeks on December 11th.
9. City Hall will be closed on Thursday & Friday, November 27th & 28th for the Thanksgiving Holiday.



Community Development November 2025 Staff Report

10/4/25 – 11/7/25

Historic Preservation – Heritage Commission

- Last meeting – 10/22 – 1 COA approved; Unn. Hardship tabled; Admin approval of 2 attestations
- Commission replied to Smith & Co regarding 4th Street bridge
- Next meeting – 11/17
- 2024 HP grant application – mobile app walking tour – agreement signed by city – received 5 submittals for RFP, selected Statistical Research, Inc. – contract on tonight’s agenda

Building Department / Code Enforcement

- Occupancy Permits / Inspections 36
- Building Permits Issued 15
- Demolition Permits 0
- Sign Permits 2
- Chicken Permits 0
- Special Use Permits 1 (tonight’s agenda)
- Sidewalks – repairs / replacements complete for 2025

Comprehensive Plan

- Reworked Annexation Plan w/SEMO RPC input
- Comp Plan Committee met 10/26 to discuss next steps
- Also discussed trails, splash pad, & establishment of CVB type organization

Planning & Zoning

- Last meeting – 11/6
- Approved guest lodging SUP at 135 N 3rd – on tonight’s agenda
- Approved preliminary plat for McBride Land Development
- Next scheduled meeting – 12/4

City / County Cooperation

- Tourism / Economic Development – Provided \$5k in '23 & '24 / discussion of forming CVB type organization with County & Chamber / County partnered w/ City for Parkland REDI membership for '24 / Bill passed by Mo legislature to allow increasing of transient guest tax on local ballot – signed by Governor 7/11/25 – HB199 allows county to place transient guest tax of up to 6% on the ballot
- Progress Parkway property – county provided assistance to IDC for infrastructure

- FLAP Grant (N 4th Street bridge) – cost has risen to approximately 950k (originally 750k) now & county has asked for assistance from city / Federal grant – now requires historic resources survey – tentative construction in Spring 2026 (originally 2025)
- 911 Tax Board created (includes City officer) – payments from City & Amb. District to continue until new infrastructure installed and paid; potentially 4-5 years ('27-'28) / City portion of dispatching services lowered in FY25 / City porting lowered further in FY26
- TAP Grant (Hwy 61) – County appl. Approved – on track for '26 – currently being completed
- Improvements to Ferry Landing – UP asked for \$10k per year lease for grounds for improvement or purchase at minimum \$50k; UP will not accept a zero-dollar lease. City also working with Port Authority and others to try and help Ferry remain financially viable – funds run out end of June – 5311 funds approved for FY26 but those are matching funds and Ferry continues to look for source for those to match those funds – will receive state funding but not until August or September – Board agreed to assist Ferry with temporary access to funds - \$9,475.61 in expenses reimbursed – Ferry has received 88k from MODOT for FY26 and have been approved for \$100k 5311 funds – Illinois has committed 88k to the Ferry also but they are working on details – we assisted ferry by spreading rock this past week

Board of Adjustment

- Nothing new to report

Floodplain Management

- Current long range forecasts show 11% chance of Minor Flooding in Nov-Dec-Jan.
- Current long range forecasts show 8% chance of Moderate Flooding in Nov-Dec-Jan.
- Current long range forecasts show 5% chance of Major Flooding in Nov-Dec-Jan.
- Current river stage (11/7) is 1.6'; expected to drop to 1.2' by end of next week.
- Ferry is currently operating Fri – Sun.

Property Maintenance

- Nuisance Property Issues 2
- Vegetation Nuisance Issues 1
- Code Violation Issues 3
- Sidewalk Issues 2

STE GENEVIÈVE

MISSOURI

TOURISM REPORT

SECURED FUNDING FOR FERRY FROM ILLINOIS

- Illinois will officially match MODOT's contribution of \$88,000 for the ferry.
- Ferry must work toward running 7 days a week.
- Letter from IDOT stated the ferry's cultural significance and French heritage
- I sent some 40+ emails out over a 3 month period, leveraged relationship with Chicago French Heritage Society to get word out. Believe it had big impact.
- Only for one year, but will be easier to get funding for next year after allocation and will be working on permanent funding
- Provided Port Authority board with contact who can help them implement a point of sale, build a more reliable website, and build advertising opportunities to generate revenue

AGENCY PICKED TO CARRY OUT UGC/PR CAMPAIGN

- Want to use \$20k of \$43k general fund marketing line for PR/UGC campaign
- Basically: we're inviting the cool kids to come visit so other people see us as a cool place to visit.
- This would give us the ability to do this on a larger scale.
- Put out Request for Proposals. Received 5 submissions
- Had a committee help me score proposals
- Decided to hire Jasper-Paul PR & Marketing out of STL
- This is their specialty
- They've got style and know all the cool kids in STL
- One of their staff dedicated to the project is a Ste. Gen native. Built in understanding. Know we won't be let down.

PRODUCING BROCHURE

- We've been needing a brochure since I arrived
- Great time to do it since we have our branding in place and a professional photo library
- Graphic design is being donated by YPR Agency - a new local agency
- Ahead of schedule and saves \$20k for development - Part of our 5-Year Marketing Plan

Year in Review

2024: Making a Plan for Action

In 2024, I listened to stakeholders on what they perceived was wrong with tourism then built a strategy on how to approach everything from our five-year marketing plan based on state funding, to my plan on how we use our General Fund budget, to how I keep our TTC board aligned with this mission.

Problem:

Not enough tourists, so shops don't stay open.

Solution:

Don't market Ste. Genevieve as a shopping destination. Market Ste. Genevieve as a place to decompress. Lead with our history offerings as well.

- Puts less pressure on shopowners
- Aligns with what more affluent travellers are looking for according to Experian (a consumer crediting company doing consumer research)

Approach:

- Create brand standards, including slogan, that solidify how we talk about what we offer
- Promise something we can deliver which is a unique, community experience that will help you slow your pace down a bit

Problem:

People love the town as it is and don't want tourists to take over.

Solution:

Do more with less. Quality over quantity. Promote Ste. Gen to a more affluent demographic.

- Provides more spending power in smaller group
- Doesn't change what's charming about our small, brings in more resources to preserve it

Approach:

- Elevating look of our brand, our website and our ads
- Change the way we talk about what we offer to align with how affluent people travel

Problem:

Our ads, social media, and website make up a broken visitor journey. Our social media and website consistently promote out of date information.

Solution:

Work hard to revise website, branding, and social media

Approach:

- Landed on correct hire for Content Coordinator
- Create standards for posting on social media - using professional camera, etc.
- Build out consistent schedule for posting/detailed
- Adding plug-ins to website to make it easier for patrons to upload/edit their own information

2025: A Foundation Building Year for Our City

Brand & Marketing Infrastructure

Year One: Five Year Marketing Plan

First year working with McDaniels for our print and digital marketing. Spent total of \$60k on digital and print advertising across four different publications and 6 different overnight markets. Would have helped to have branding and website in place, but now we do. Professional Video Campaign listed below was part of this marketing spend.

Note: Measurable Impact of these ads was before we had new branding and website.

City Rebranding Initiative

Comprehensive rebranding effort with agency partnership, elevating the city's visual identity to attract target visitor demographic and establish foundation for future marketing initiatives.

Accelerated Website Redesign & Launch

New branded website ahead of schedule—originally planned for 2026—integrating new brand identity and launching simultaneously with rebrand. Project self-funded after determining ineligibility for state funds due to previous grant timing restrictions.

Created VisitWidget App

We now have an app that allows more tech savvy individuals the opportunity to plan their trip from their phones. VisitWidget is also compatible with our website so people can also plan their trip from our website as well.

Professional Video Campaign

Professional commercial featuring licensed music across digital and display platforms, enhancing marketing reach and sophistication.

National Publications

Travel, Taste, Tour Magazine - \$3,550 / General Fund

Food and Travel Magazine - Free (part of an ad purchased in 2023 that was never run)

USA Today - Midwest Travel Guide - \$3,500 / General Fund

Local Media:

93.1 KBDZ - \$2,875 / General Fund - yearly plan that takes advantage of discounted rates and live remotes at festivals

Measurable Impact**Website Performance**

120% increase in website visitation year-over-year. 98% engagement rate is unheard of. Most small destinations see engagement rate of 60-70%. It means people are looking for more information

Digital Advertising Performance

Our paid advertising campaigns significantly exceeded industry benchmarks across both platforms:

Facebook/Instagram Campaigns: Delivered 12,698 clicks with a 2.88% CTR (more than 3x the 0.90% travel industry standard) at just \$0.22 per click (65% below the \$0.63 industry average). These campaigns generated 440,794 impressions and drove over 12,600 visitors to the website.

Google Display Campaign: Achieved exceptional results with 125,036 clicks and an impressive 7.17% CTR (15x higher than the 0.47% industry standard). With an average cost per click of only \$0.06 (86% below the \$0.44 industry average), this spring/summer campaign reached over 1.7 million people and brought 125,000+ visits to our website.

Combined, our June PPC efforts generated nearly 138,000 website visits at a total cost of \$9,865, demonstrating highly efficient digital advertising that far surpassed travel industry performance standards.

Social Media Growth

Gained 1,000 Facebook followers and 1,200 Instagram followers, expanding digital community reach and engagement.

Visitor Traffic

PlacerAI data indicates 13,000 additional visits compared to previous year, demonstrating tangible impact of marketing and branding initiatives. 13,000 more visits with 10,000 less visitors. 5,000 less visitors at Jour de Fete this year. 3,000 visitors during eclipse in 2024. That means we're up 4.5% in terms of visits and down 1.8% in terms of visitors.

New Grants & Funding Secured

Wayfinding Signage Program – Phase I | \$3,500 state match / TTC Budget

Secured grant funding for corner wayfinding sign redesign incorporating new branding. Grant awarded July 2025; implementation pending public works.

Wayfinding Signage Program – Phase II | \$30,000 state match / TTC Budget

Awarded funding from Missouri Division of Tourism for comprehensive wayfinding infrastructure overhaul, including replacement and creation of all directional signs and welcome billboards. Project slated for 2026 implementation.

Travel South International | \$4,073 full state scholarship

Pitching Ste. Genevieve to International Tour operators in Quebec, France, Germany, and the Nordic countries.

Search Engine Marketing Grant | \$6,000 state match / General Fund

New grant program which focuses on Search Engine Marketing, which is something we haven't done.

Illinois Ferry Preservation Funding | \$88,000 IDOT match / MODOT Fund

Successfully advocated for recognition of ferry as French cultural heritage asset, securing matching funds from Illinois Department of Transportation. IDOT correspondence explicitly cited support for preserving French heritage cultural sites in the region.

Missouri Main Street Connection Program | \$7,500 local donations - \$27,000 program match

Recruited MO Main Street Connection back to community and secured \$7,500 in donations from local business partners to fund grant application. Community Town Hall scheduled November 10, 2025.

Total Grant Funding Secured: \$164,573

Recognition & Awards

Missouri Division of Tourism Rising Star Award

Recipient of prestigious Rising Star Award, recognizing significant tourism impact achieved in under five years. Milestone achieved in under two years.

Events & Community Engagement

My focus is on French Heritage events that bring the most media attention/provide something nowhere else has: La Guinée, King's Ball, and French Heritage Festival as well as bringing in National Acts/Bands to play Ste. Genevieve.

King's Ball

Headed decoration committee to help with lighting and ambience. Secured donations from Charleville and Chateau Winery bringing our county partners into the festivities. Received \$300 donation for decorations.

French Heritage Festival Revitalization

Assumed management of annual festival and grew attendance from 150 to 650 attendees (333% increase) in first year of leadership.

A year of unprecedented momentum, strategic investment, and measurable results.

This year was about fixing our ability to be trusted sources of information. Renewed sense of who we are with the branding and a unified look and feel between our social media and our website targeted at a more affluent audience.

Preparation for 2026: Expanding our Programming

While executing 2025 initiatives, I simultaneously laid the groundwork for strategic expansion in 2026. Here's what's already in development:

Finalizing Website Redesign

The 2025 website redesign improved aesthetics but left functionality gaps. I'm currently conducting a comprehensive content audit to remove outdated information and restructure key sections to drive conversions. To manage this substantial workload, I've contracted a web designer at \$200/month to assist with implementation. Additionally, we're leveraging our State Asset Procurement Grant to photograph all lodging properties, ensuring our website listings present a crisp, unified appearance across the destination.

Creating Complete Data Infrastructure

Our current analytics toolkit—Placer AI and campaign performance metrics—tells us *what* is happening with visitor behavior, but not *why*. To close this gap, I've embedded two strategic surveys on our website:

- **Visitor Experience Survey:** Captures satisfaction levels, activity preferences, and likelihood to return
- **Event Feedback Survey:** Gathers real-time input on festival and event experiences

We're also participating in two new State programs that will enhance our data capabilities:

- **SEM Program:** Provides detailed analytics on website visitor demographics and behavior patterns
- **UGC/PR Program:** Delivers festival-focused engagement data and user-generated content insights

Together, these tools will create a complete feedback loop connecting awareness, visitation, satisfaction, and loyalty.

Unifying Brand Identity Across All Channels

Last year's advertising creative with McDaniels lacked cohesion. I've worked closely with them this year to develop a unified campaign aesthetic rooted in our core brand identity. This new creative direction will be applied consistently across all paid media channels and will serve as a template I can replicate for nationwide print advertising, ensuring Ste. Genevieve presents a consistent, professional image across every touchpoint.



Ste. Genevieve Police Department



Monthly Operations Report

Date: October 2025

Calls for Service:

- 467- calls for service
- 59- O/I reports written by Officers
- 8-O/I reports written by SROs
- 87-Field Interviews Completed
- 34-summons issued.
- 106- warnings issued.
- 59-Arrest made.
- 5-Drug incidents
- 2-DWIs

K9 Ozzy Reports

- K9 Ozzy had 8 deployments.
- K9 Ozzy had 2 arrests.
- Attached is K9 Ozzy's summary report for the month of October.
- K9 Ozzy has seized approximately 2 grams of methamphetamine and several items of drug paraphernalia.

Staffing:

- The Police Department is fully staffed.

Training:

- One officer was trained and certified as a Defensive Tactics Instructor.
- Officers attended an Autism training for Law Enforcement.
- The Chief attended the MIRMA training.
- The Chief and Lieutenant attended CJIS training.

Meetings:

- Attended a Coalition Meeting.
- Attended a Mineral Area Drug Task Force Meeting.

Facility:

- Nothing to report on the facility.

Equipment/Maintenance:

- All officers are currently issued PepperBall Guns. This is a non-lethal option for officers to utilize.

Police Radio:

- No update.

Grants:

- The Police Department will be receiving a new Vest for K9 Ozzy from Vested K-9.
- The Police Department has 6 window tint meters from the Coalition Grant.
- The Police Department received a Halligan Tool (Entry Tool) through the United States Deputy Sheriffs' Association.
- The Police Department was awarded the Blue Shield Grant \$50,000.00. The department will receive full funding for a Polaris Ranger 1000, 6 new MDTs, and a storage system lock box for the Chevrolet truck.
- K9 Ozzy received Narcan through the Vested K9 grant.
- The police department was awarded a grant through MIRMA, which will help pay 75% of the contract for the body cameras this year and new security cameras for the department.

Miscellaneous:

Ste. Genevieve Police Department

Calls for service

Alarm Burglary- 5	Heart problems- 0
Try to contact-1	Missing adult-1
Trespassing not in Progress- 2	Miscellaneous- 41
Trespassing- 1	Commercial Fire- 0
Choking- 0	Police Investigation- 32
Threats- 2	Information only- 1
Thefts- 4	Harassment- 7
Suspicious person/vehicle- 28	Cardiac Arrest- 2
Suspicious package- 0	Fugitive arrest- 3
Seizures- 0	Fraud- 0
Prowler- 2	Found Property- 3
Pursuit-1	Falls- 1
Road Hazard-5	Extra Patrol- 55
Psychiatric behavior- 5	Domestic Disturbance- 3
Prisoner Transport- 0	Disturbance- 7
Property Damage- 1	Burglary- 1
Pick up- 1	Assist for Police-3
Papers served- 2	Assist DFS- 1
Ordinance Violations- 1	Check Well-being- 28
Open Door- 7	Child Custody- 1

Motor Assist- 3
Utility Crew- 1
Peace Disturbance- 0
Assault not in progress-1
Assault/Sexual with EMS- 0
Animal call- 15
Animal Bites- 0
Abandoned 911- 8
Traffic Stops- 119
Fire Alarm- 3
Escorts- 12
Intoxicated Person- 2
MVA non-injury- 8
MVA injury- 2
Overdose- 1
Unconscious-4
Elevator rescue- 0
Medical Alarm- 0
Missing Juvenile- 2
Rescue- 0
Shots Fired- 0
Wash down and debris removal-0

C and I- 3
Burglary not in Progress-0
Sick Person- 0
Assault-1
Child Abuse- 1
Disturbance not in progress- 1
Dumpster Fire- 0
Follow-up- 12
Test- 1
Domestic not in Progress- 2
Residential Fire-0
Road Closed- 0
Vandalism- 0
Warrant confirmation- 0
Back Pain- 1
Breathing Problems- 1
Heat/Cold Exposer- 1
Eye Problems- 1
Investigation Fire- 1
Traumatic Injury-2

Deployment Summary

Group Report for 1 Handler

Using all 8 Records from October 1, 2025 to October 31, 2025

Officer Name & Duty Assignment	DETECTION				PATROL				
	Deploy-ments	Environ-ments	Seizure Incidents	Arrests	Deploy-ments	People Found	Arrests	Arrests W/ Bites	Bite Ratio
Eli Isgriggs (K-9 Patrol)	8	8	4	2	0	0	0	0	0%



Deployment Summary

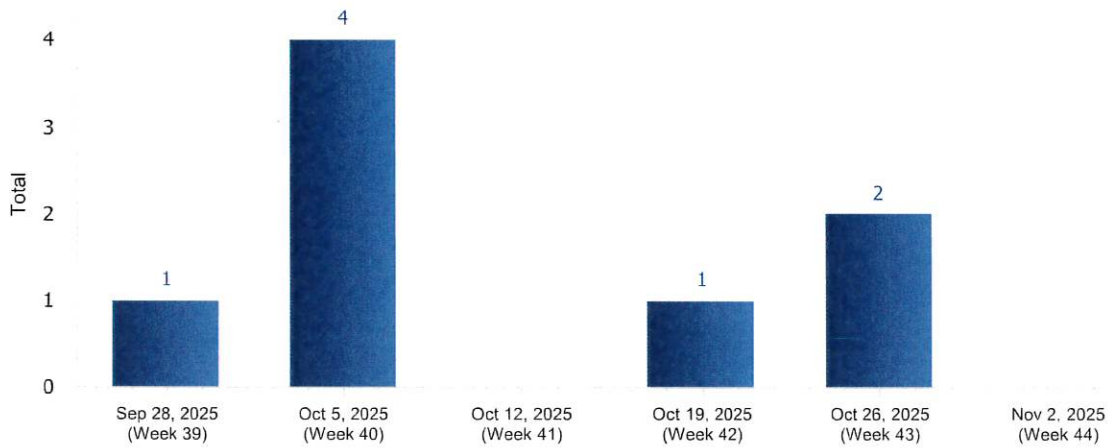
Group Report for 1 Handler

Using all 8 Records from October 1, 2025 to October 31, 2025

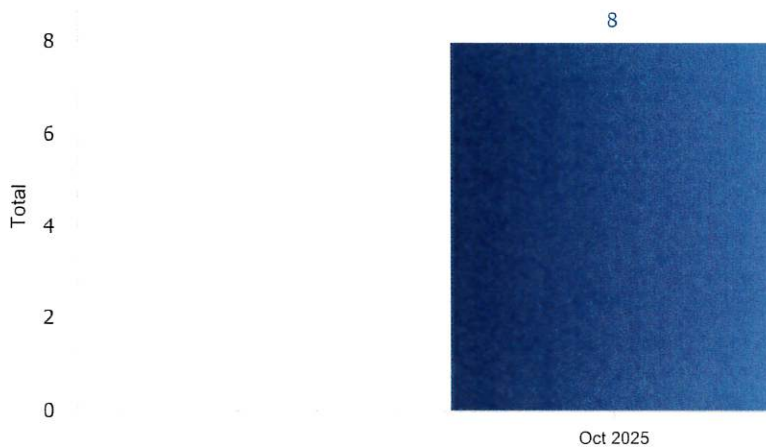
Overview

Performed Deployments:	8	Detection Deployments:	8	Patrol Deployments:	0
Not-Performed Deployments:	0	Dog Not Deployed:	0	Canceled Enroute:	0
Total Arrests:	2	Arrests With Bites:	0		

Deployments By Week



Deployments By Month



Deployment Summary

Group Report for 1 Handler

Using all 8 Records from October 1, 2025 to October 31, 2025

Deployments By Day of the Week and Hour

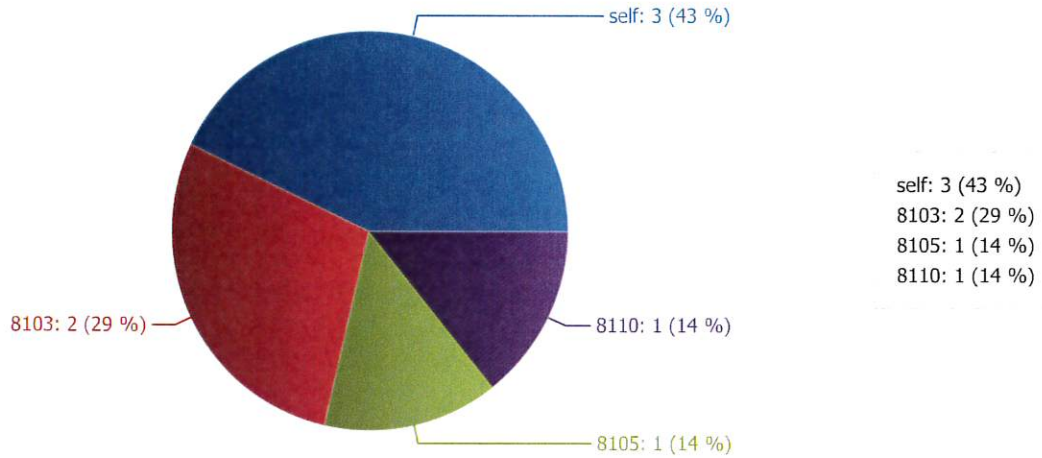
Hour	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
00	0	0	0	0	0	0	0
01	0	0	0	0	0	0	1
02	0	0	0	0	0	0	0
03	0	0	0	0	0	0	0
04	0	0	0	0	0	0	0
05	0	0	0	0	0	0	0
06	0	0	0	0	0	0	0
07	0	0	0	0	0	0	0
08	0	0	0	0	0	0	0
09	0	0	0	0	0	0	0
10	0	0	0	0	0	0	0
11	0	0	0	0	0	0	1
12	0	0	0	0	0	0	0
13	0	0	0	0	0	0	0
14	0	0	0	0	0	0	0
15	0	0	0	0	0	0	0
16	0	0	0	0	0	0	0
17	0	0	0	0	0	0	0
18	0	0	1	0	0	0	0
19	0	0	1	0	0	0	0
20	0	0	0	0	2	0	0
21	1	0	0	0	0	0	0
22	0	0	1	0	0	0	0
23	0	0	0	0	0	0	0
Day Total	1	0	3	0	2	0	2

Deployment Summary

Group Report for 1 Handler

Using all 8 Records from October 1, 2025 to October 31, 2025

Top 25 Requesting Agencies



Deployment Summary

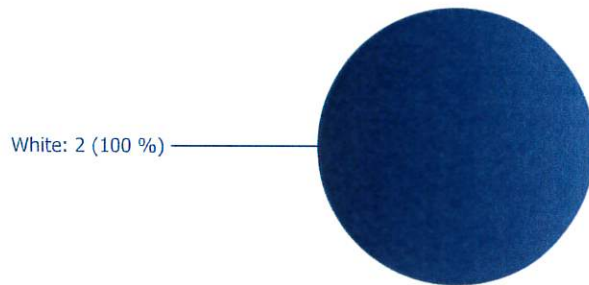
Group Report for 1 Handler

Using all 8 Records from October 1, 2025 to October 31, 2025

Demographic Data: Arrests

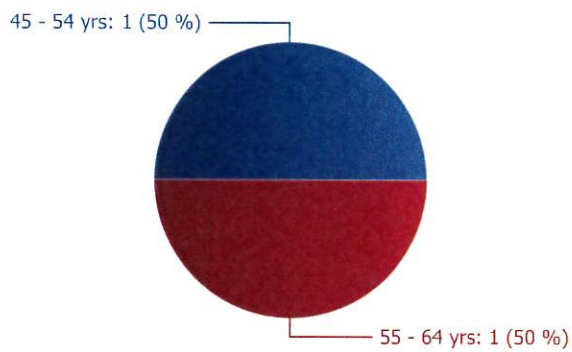
Arrests by Race/Ethnicity

Total Arrests: 2



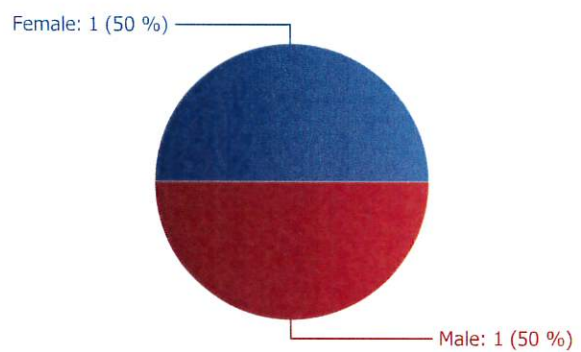
Arrests by Age

Total Arrests: 2



Arrests by Sex At Birth

Total Arrests: 2

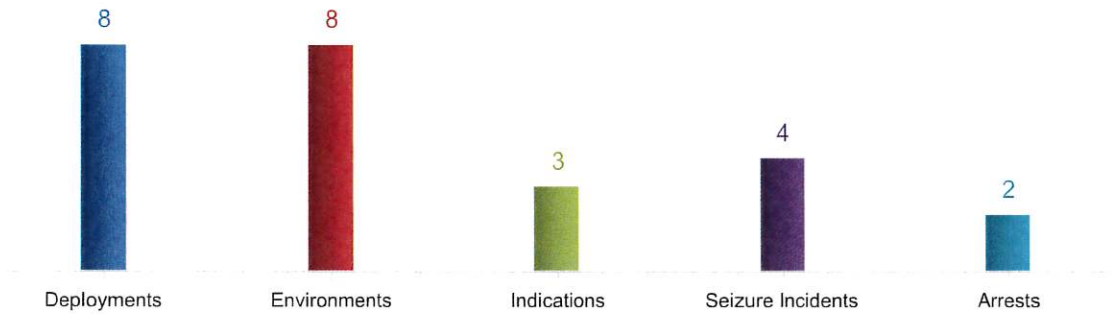


Deployment Summary

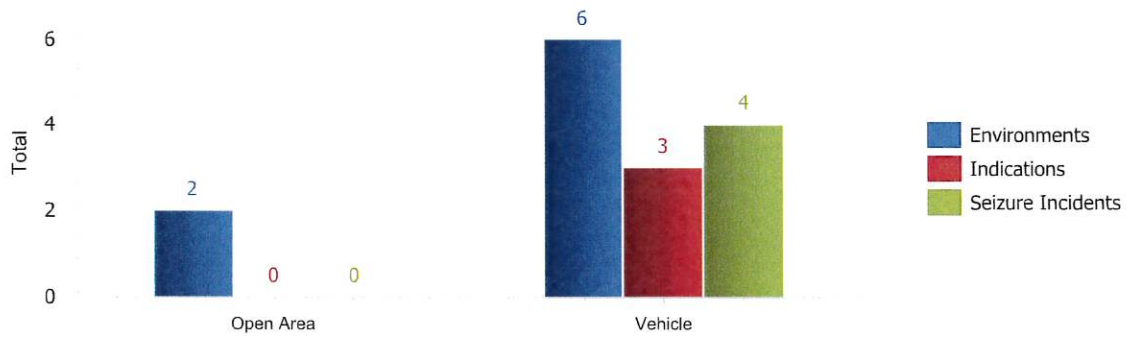
Group Report for 1 Handler

Using all 8 Records from October 1, 2025 to October 31, 2025

Detection Statistics



Detection Environments



Deployment Summary

Group Report for 1 Handler

Using all 8 Records from October 1, 2025 to October 31, 2025

Drug Paraphernalia Indications

Paraphernalia  2 seizure incidents (100%): 2 items

Packaging Around Drug Paraphernalia

Cloth: 2 (100%)

Drug Indications

Methamphetamine  2 seizure incidents (100%): 2 grams

Packaging Around Drugs

Plastic: 2 (100%)

October 2025 Operations Report

For additional information, contact:
 Corey Litterst, Local Manager
 (573) 883-5400 ext. 1112
 clitterst@alliancewater.com

SAFETY

In October, our safety training covered Hazard Communication and Safety Data Sheets (SDS). The training that we received explains the symbols associated with the chemicals that are handled by our team daily. They also cover the proper handling of the chemicals and what personal protective equipment is recommended to wear while doing so. Lastly, it explains what is included in the SDS sheets that are filed for the chemicals and solvents that we have onsite.

OPERATIONS BY THE NUMBERS

MEASURABLE	MONTHLY TOTAL
Potholes Repaired	4
Water Mains Repaired	0
Service Lines Repaired	0
Sewer Main Cleaning (ft)	6,460
Gallons of Wastewater Processed	Unknown*
Gallons of Water Produced	22,769,000 High:875,000 Low:514,000
Water Loss	6.38%
Line Locates	43
Utility Billing Work Orders	80
Water Bill Disconnects	38
Mower Hours for Parks	8
Playground Equipment Repairs	4

*Table 1. AWR metrics. *flow meter is not operational.*

WATER TREATMENT

- We replaced some overhead hangers in the water plant. They hold the water lines that are used for back washing filters. They have deteriorated over the years with the chlorine in the plant.
- Replaced the belt on the chlorine room exhaust fan. The fan is required to be operational to be able to enter the room.
- We fixed several air leaks on the tanker truck. We were having a hard time keeping air pressure built up for the brakes with them.

WASTEWATER TREATMENT

- Repaired a cracked valve on the overhead loading system for the sludge system.
- Metro Ag pumped and land applied roughly 500,000 gallons of sludge from the million-gallon tank.

WATER DISTRIBUTION

- Maxwell, Pointe Basse, and M Road water towers had their yearly inspections completed.
- The transducers were cleaned at the on-site and Pointe Basse water towers to ensure water levels are correct on the SCADA system.
- Met with MLC about getting their water meters replaced.
- Well #3 and #7 cleanings were scheduled for the annual maintenance.
- Fire hydrant painting and oiling is underway. We have roughly 75 completed.

SEWER COLLECTIONS

There were no sanitary sewer overflows (SSO) for the month.

- We had a sewer camera crawler demo in the Pointe Basse area.
- Did some dye testing in the PB area to locate FSCB's lateral.
- We were able to rewire and replace components in Virginia lift station ourselves due to high amperage. Lightning may have been the issue.
- Replaced a broken section of the sewer main on Mary Ellen Street.

STREETS/STORM

- Installed some barriers on Linn Drive to prevent water from flooding a resident's garage.
- Watered the roads and cleaned up for the Mid Missouri River National Wildlife Refuge ribbon cutting ceremony.
- All vehicles have the new city logo on them.
- We removed, repaired, and reinstalled the pony motor on the street sweeper. The flywheel shaft drive was the problem. The pony motor operates the hydraulic system and the turbine for suction.
- Crack filling was done on several streets. We will continue to work on this until the weather doesn't allow us to do so.
- We were called on the weekend of the 17th and 18th for water over the roads due to rain. We put out barricades and cleaned 3rd Street due to mud on it.
- Painted the handicapped parking spots on Merchant that were approved by the board.
- Dumped a load of rip rap in Valle Springs to help with a storm water outlet that is washing out near a residence.
- The 2 new pickup trucks were outfitted with new spreaders by Woody's Municipal Supply.
- Met with Bauman's and Cochran on Scott Street to get a game plan on the storm drain grates for the new asphalt. Material was ordered and they were fabricated.
- All storm drains were jetted in the Linn subdivision. We inspected them before the paving project started.

PARKS

- Swapped 2 swings around in Pere Marquette Park for MIRMA Insurance according to code.
- Main Street Park bathroom's exterior was pressure washed.
- We painted the door on the new bathrooms in Pere Marquette Park. It was damaged during shipping.
- We did cleanup work and fixed props that needed it in the dog park.
- 18 trees were planted in the downtown area along with Pinkley and Gauge Parks.

**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING
THURSDAY – OCTOBER 23, 2025**

CALL TO ORDER. Mayor Brian Keim called the Regular Meeting of the Ste. Genevieve Board of Aldermen to order at 6:02 p.m. and all stood for the Pledge of Allegiance.

ROLL CALL. A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Brian Keim	
Alderman Amie Dobbs	Alderman Patrick Fahey
Alderman Bob Donovan	Alderman Sam Hughey
Alderman Jeff Eydmann	Alderman Joe Prince
Alderman Joe Steiger	Alderman Teddy Ross

APPROVAL OF AGENDA. A motion by Alderman Donovan, second by Alderwoman Dobbs to approve the agenda as presented. Motion carried 8-0.

PRESENTATION/AWARDS. None.

PERSONAL APPEARANCE. None.

INTERIM CITY ADMINISTRATOR REPORT. (see attached report)

STAFF REPORTS.

- RYAN POLLOCK – POLICE (see attached report)
- COREY LITTEREST – ALLIANCE (see attached report)

PUBLIC COMMENTS. None.

CONSENT AGENDA.

- Minutes – Board of Aldermen – Regular Meeting – October 9, 2025
- Minutes – Board of Aldermen – Work Session – October 9, 2025
- Minute – Board of Aldermen – Work Session – Closed – October 9, 2025

A motion was made by Alderman Steiger, second by Alderman Donovan to remove the Treasurer's report as well as the street closure request from the consent agenda and to approve as amended. Motion carried 8-0.

Treasurer's Report – September – 2025. Alderman Steiger asked about the transfer in of \$37,867.00 under the Park, the Rural Fire Department Balance and Alderman Hughey asked about the why Misc. Receipts was so much higher last September than this year.

Street Closure Request – Kenny Schaaf with Brix Urban Winery & Market is requesting a street closure for the Sherwood Forest Festival to be held November 15 from 6:00 a.m. through November 16 at 4:00 p.m. The requested closure includes Merchant Street from Main to Third Street (including the pergola at Main Street) and Second Street between Market and Merchant. Alderman Steiger asked for some clarification regarding the street closure and the request for both days and if there are any guidelines for organizations. Interim Administrator Bova explained that there are no guidelines for the street closures. Pat Schaaf gave the Board more detail on the Sherwood Forest Festival and answered any questions. With no further questions a motion by Alderman Prince, second by Alderman Eydmann to approve the street closure request. Motion carried 8-0.

OLD BUSINESS.

BILL NO. 4692. AN ORDINANCE CALLING FOR THE GENERAL ELECTION OF OFFICERS OF THE CITY OF STE. GENEVIEVE, MISSOURI TO BE HELD APRIL 7, 2026 AND PROVIDING NOTICE TO THE GENERAL PUBLIC. 2nd READING. A motion by Alderman Prince, second by Alderman Donovan, Bill No. 4692 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderman Joe Steiger, Alderman Teddy Ross Alderman Jeff Eydmann, Alderman Parick Fahey, Alderwoman Amie Dobbs, Alderman Joe Prince, Alderman Sam Hughey, and Alderman Bob Donovan. Nays: None. Motion carried 8-0. Thereupon Bill No. 4692 was declared Ordinance No. 4613 signed by the Mayor and attested by the City Clerk.

BILL NO. 4693. AN ORDINANCE AUTHORIZING THE MAYOR TO SIGN A ONE YEAR AMENDMENT TO THE ORIGINAL ORDER FORM WITH PLACER LABS, INC FOR VISITOR ANALYTIC DATA. 2nd READING. A motion by Alderman Steiger, second by Alderwoman Donovan, Bill No. 4693 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderman Joe Steiger, Alderman Teddy Ross Alderman Jeff Eydmann, Alderman Parick Fahey, Alderwoman Amie Dobbs, Alderman Joe Prince, Alderman Sam Hughey, and Alderman Bob Donovan. Nays: None. Motion carried 8-0. Thereupon Bill No. 4693 was declared Ordinance No. 4614 signed by the Mayor and attested by the City Clerk.

NEW BUSINESS.

ACCEPTANCE OF THE LOW BID FROM KIMES CONTRACTING IN THE AMOUNT OF \$118,386.50 FOR THE ST. MARYS ROAD SIDEWALK PROJECT -TAP-9900(096).

A motion by Alderman Prince, second by Alderman Steiger to approve the low bid of Kimes contracting in the amount of \$118,386.50 for the St. Mary's Road Sidewalk Project -TAP-9900(096). Motin carried 8-0.

BILL NO. 4694. AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A PROPOSAL FOR PROFESSIONAL SERVICES WITH COCHRAN ENGINEERING FOR A CITY WIDE PAVING PROGRAM. 1ST READING. A motion by Alderman Steiger, second by Alderman Prince, , Bill No. 4694 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Alderman.

BILL NO. 4695. AN ORDINANCE APPROVING A BUDGET AMENDMENT TO THE CITY OF STE. GENEVIEVE FOR THE FISCAL YEAR 2025 BUDGET RELATING TO THE RECLASSIFICATION OF BONDS. 1ST & 2ND READING. A motion by Alderman Donovan, second by Alderwoman Dobbs, Bill No. 4695 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Alderman. A motion by Alderman Prince, second by Alderman Donovan to proceed with the second and final reading of Bill No. 4695. Motion carried 7-1 with Alderman Steiger voting no. A motion by Alderman Prince, second by Alderman Donovan, Bill No. 4695 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderman Joe Steiger, Alderman Teddy Ross Alderman Jeff Eydmann, Alderman Parick Fahey, Alderwoman Amie Dobbs, Alderman Joe Prince, Alderman Sam Hughey, and Alderman Bob Donovan. Nayes: None. Motion carried 8-0. Thereupon Bill No. 4695 was declared Ordinance No. 4615 signed by the Mayor and attested by the City Clerk.

BILL NO. 4696. AN ORDINANCE APPROVING A BUDGET AMENDMENT TO THE CITY OF STE. GENEVIEVE FOR THE FISCAL YEAR 2026 BUDGET RELATING TO THE VARIOUS REVENUE AND EXPENDITURE INCREASES. 1ST READING. A motion by Alderman Steiger, second by Alderman Eydmann, Bill No. 4696 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Alderman.

BILL NO. 4697. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI, AUTHORIZING THE INTERIM CITY ADMINISTRATOR TO EXECUTE A ONE YEAR CONTRACT FOR AUDITING SERVICES WITH BEUSSINK, HEY, ROE & STRODER, LLC CERTIFIED PUBLIC ACCOUNTANTS. 1ST & 2ND READING. A motion by Alderman Prince, second by Alderwoman Dobbs, Bill No. 4697 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Alderman. A motion by Alderman Prince, second by Alderman Ross to proceed with the second and final reading of Bill No. 4697. Motion carried 6-2 with

Alderman Steiger And Alderman Donovan voting no. A motion by Alderman Prince, second by Alderman Ross, Bill No. 4697 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes:, Alderman Teddy Ross Alderman Jeff Eydmann, Alderman Parick Fahey, Alderman Joe Prince and Alderman Sam Hughey. Naves: Alderman Joe Steiger, Alderwoman Amie Dobbs and Alderman Bob Donovan. Motion carried 5-3. Thereupon Bill No. 4697 was declared Ordinance No. 4616 signed by the Mayor and attested by the City Clerk.

BILL NO. 4698. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH KIMES CONTRACTING, LLC FOR THE "ST. MARYS ROAD SIDEWALK PROJECT TAP-9900(096) IN AN AMOUNT OF \$118,386.50. 1st & 2nd READING. A motion by Alderwoman Dobbs, second by Alderman Prince, Bill No. 4698 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Alderman. A motion by Alderman Eydmann, second by Alderman Ross to proceed with the second and final reading of Bill No. 4698. Motion carried 8-0. A motion by Alderman Prince, second by Alderman Donovan, Bill No. 4698 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderman Joe Steiger, Alderman Teddy Ross, Alderman Jeff Eydmann, Alderman Parick Fahey, Alderwoman Amie Dobbs, Alderman Joe Prince, Alderman Sam Hughey and Alderman Bob Donovan. Naves: None. Motion carried 8-0. Thereupon Bill No. 4698 was declared Ordinance No. 4617 signed by the Mayor and attested by the City Clerk.

OTHER BUSINESS. Alderman Ross asked for an update on the proposed McBride subdivision. David Bova, Interim City Administrator, stated that there is currently nothing new to update on. Alderman Ross asked that in the future he keeps the Board updated regarding this project. Alderman Ross also asked the status of the Christmas Walk Parade since he had heard that because of the City requiring insurance for parades that there might not be a Christmas Parade this year? David reported that when the City changed insurance providers the new carrier requires that anyone getting a parade permit must provide the City with insurance.

MAYOR/BOARD OF ALDERMEN COMMUNICATION. Alderman Steiger reported that he attended the New Bourbon Port Authority meeting along with Tourism Director Aaron Smith.

ADJOURNMENT. With no further business Mayor Keim adjourned the meeting. 6:54 p.m.

Respectfully submitted by,

**Pam Meyer
City Clerk**

**CITY OF STE. GENEVIEVE
CITY TREASURER'S REPORT
October-25**

	October-24	October-25
GENERAL FUND:		
Property Taxes	\$ 624.88	\$ 1,628.21
Proposition P Tax	\$ 348.55	\$ 815.98
5% Electric Franchise Fee	\$ 33,619.84	\$ 35,102.30
Gas Receipts	\$ 2.00	\$ 5.72
Cable Franchise Tax	\$ 7,919.59	\$ 6,197.77
Telephone License	\$ 1,700.00	\$ -
Business Surtax	\$ -	\$ 20.33
General Sales Tax	\$ 66,511.09	\$ 69,695.33
Local Use Tax	\$ 25,220.96	\$ 25,176.68
Animal License	\$ -	\$ 5.00
Merchant License	\$ 1,020.00	\$ 662.50
UTV/Golf Cart Permits	\$ 30.00	\$ -
Building Permits	\$ 465.00	\$ 345.00
Occupancy Permits	\$ 325.00	\$ 420.00
Other Licenses & Permits	\$ 52.50	\$ 50.00
Convenience Fees	\$ 9.80	\$ 26.23
Interest	\$ 5,430.76	\$ 5,141.59
Grants - Police	\$ -	\$ 6,525.00
Donations - Welcome Center	\$ -	\$ 5,000.00
Welcome Center Sales	\$ 10.00	\$ -
Event Sales	\$ -	\$ 520.00
Rent Proceeds	\$ 3,990.00	\$ -
Misc. Receipts	\$ 512.00	\$ 946.00
Court Fines	\$ 1,964.00	\$ 3,152.68
	<u>\$ 149,755.97</u>	<u>\$ 161,436.32</u>
PARK FUND:		
Interest	\$ 0.99	\$ 3.50
Real Estate/Property Taxes	\$ 162.46	\$ 423.31
Rent Proceeds	\$ 1,028.31	\$ 1,048.88
	<u>\$ 1,191.76</u>	<u>\$ 1,475.69</u>
BAND FUND:		
Interest	\$ 716.53	\$ 716.53
Real Estate/Property Taxes	\$ 100.39	\$ 100.39
	<u>\$ 816.92</u>	<u>\$ 816.92</u>
CEMETERY FUND:		
Cemetery Lots	\$ -	\$ 727.00
Convenience Fees	\$ -	\$ 4.54
Interest	\$ 137.87	\$ 147.13
Real Estate/Property Taxes	\$ 62.33	\$ 162.39
	<u>\$ 200.20</u>	<u>\$ 1,041.06</u>

	October-24	October-25
DEBT SERVICE FUND:		
Capital Improvement Sales Tax	\$ 30,488.61	\$ 30,422.70
Interest	\$ 26.57	\$ 151.47
	<u>\$ 30,515.18</u>	<u>\$ 30,574.17</u>
RURAL FIRE FUND:		
Interest	\$ 922.93	\$ 10.67
	<u>\$ 922.93</u>	<u>\$ 10.67</u>
TRANSPORTATION TAX FUND:		
Transportation Sales Tax	\$ 30,488.55	\$ 30,422.69
Interest	\$ 1,040.18	\$ 875.53
Insurance Proceeds	\$ 10,035.41	\$ -
Excavation Permit	\$ 25.00	\$ 25.00
Motor Fuel Tax	\$ 17,887.95	\$ 19,951.12
Motor Vehicle Sales Tax	\$ 4,438.14	\$ 5,121.44
Motor Vehicle Fee Increases	\$ 1,651.50	\$ 1,722.48
	<u>\$ 65,566.73</u>	<u>\$ 58,118.26</u>
WATER FUND:		
Metered Sales	\$ 151,919.36	\$ 98,391.81
Meter Security Deposits	\$ 600.00	\$ 1,300.00
Misc. Receipts	\$ 235.00	\$ 30.51
Customer Tap-In Fees	\$ 820.00	\$ 67.00
Interest	\$ 674.62	\$ 765.41
Convenience Fees	\$ 282.09	\$ 395.48
Reconnect Fees	\$ 449.38	\$ 677.66
	<u>\$ 154,980.45</u>	<u>\$ 101,627.87</u>
SEWER FUND:		
Interest	\$ 3,494.98	\$ 6,994.29
Customer Tap-In Fees	\$ 175.00	\$ -
User Charges	\$ 70,920.72	\$ 96,302.82
	<u>\$ 74,590.70</u>	<u>\$ 103,297.11</u>
TOURISM FUND:		
Tourism Tax	\$ 4,243.72	\$ 3,316.77
Interest	\$ 41.38	\$ 35.49
	<u>\$ 4,285.10</u>	<u>\$ 3,352.26</u>
SPECIAL ROADS TAX:		
Interest	\$ 11.56	\$ -
	<u>\$ 11.56</u>	<u>\$ -</u>
CAPITAL PROJECTS FUND:		
Interest	\$ 786.38	\$ 2,056.96
	<u>\$ 786.38</u>	<u>\$ 2,056.96</u>
TOTAL RECEIPTS FOR MONTH:	\$ 483,623.88	\$ 463,807.29

ACCOUNT BALANCE

October-25

	October-24	October-25
GENERAL FUND	\$ 623,212.01	\$ 447,984.67
PARKS & RECREATION FUND	\$ (7,479.18)	\$ (29,340.56)
TRANSPORTATION TAX FUND	\$ 598,048.03	\$ 330,702.72
TOURISM FUND	\$ 87,289.40	\$ 71,950.70
BAND FUND	\$ 28,086.15	\$ 37,297.65
CEMETERY FUND	\$ 290,012.70	\$ 295,555.78
WATER FUND	\$ (229,918.14)	\$ 346,753.12
SEWER FUND	\$ 466,276.41	\$ 368,767.86
DEBT SERVICE FUND	\$ 51,235.73	\$ 307,054.73
RURAL FIRE FUND	\$ 56,145.57	\$ 21,624.99
CAPITAL PROJECTS FUND	\$ 1,658,739.56	\$ 4,169,952.35
Total Cash-General Government Account	\$ 3,621,648.24	\$ 6,368,304.01

C.D. INVESTMENTS

October-25

**Bank of Bloomsdale
***First State Community Bank
****MRV Bank

**General Fund	\$	275,854.36	4.25%	7/9/2026
****General fund	\$	180,895.67	4.35%	4/17/2026
**Band Fund	\$	59,659.93	4.25%	7/9/2026
**Trans Trust Fund	\$	68,492.79	4.25%	7/9/2026
**Trans Trust Fund	\$	5,052,301.37	4.15%	11/7/2025
**Water Fund	\$	55,296.46	4.25%	7/9/2026
**Sewer Fund	\$	276,482.36	4.25%	7/9/2026
**Capital Projects Fund	\$	374,634.68	4.50%	11/12/2025
****Capital Projects Fund	\$	585,794.14	4.43%	2/13/2026
	\$	<u>6,929,411.76</u>		

**OCTOBER 2025
UMB BANK ACCOUNTS**

	Receipts	Expenditures	Balance
COP 2015 Lease Revenue			\$ 245.97
Interest	\$ 0.60		
Transfer from General Government Account	\$ 6,263.93		
Transfer from COP 2016 Lease Revenue Account	\$ 0.01		\$ 6,510.51
COP 2016 Lease Revenue Account			\$ -
Interest	\$ 0.01		
Transfer to COP 2015 Lease Revenue Account		\$ 0.01	\$ -
COP 2024 Project Fund Account			\$ 1,352,905.67
Interest	\$ 3,921.35		\$ 1,356,827.02
COP 2024 Lease Revenue Account			\$ 23.45
Transfer from General Government Account	\$ 141,114.05		\$ 141,137.50
Water Revenue Bond Debt Service Account			\$ 1.00
Water Bond Principal Account			\$ 10,952.74
Interest	\$ 17.01		\$ 10,969.75
Water Bond Interest Account			\$ 965.61
Interest	\$ 1.61		\$ 967.22
Sewer Revenue Bond Debt Service Account			\$ 1.00
Sewer Bond Principal Account			\$ 9,143.45
Interest	\$ 14.05		\$ 9,157.50
Sewer Bond Interest Account			\$ 731.94
Interest	\$ 1.26		\$ 733.20

SPECIAL ACCOUNTS

Downtown TIF Account			\$ 5,000.00
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ACCOUNTS PAYABLE CHECK REGISTER

BANK#	BANK NAME	CHECK#	DATE	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
1 BLOOMSDALE BANK (GEN GOVT)										
47146	10/31/2025	2600	MISSOURI DIRECTOR OF		3,038.00					
47147	10/31/2025	101820	AARON SMITH		287.00					
47148	10/31/2025	102046	ANNETTE ROLFE		1,000.00					
47149	10/31/2025	101923	BACHMANN FARMS		100.00					
47150	10/31/2025	102049	BENING FORD		450.50					
47151	10/31/2025	575	CITIZENS ELECTRIC CORP.		66.50					
47152	10/31/2025	101324	CORE & MAIN LP		996.96					
47153	10/31/2025	101496	COUNTY HOME CENTER		284.87					
47154	10/31/2025	813	DEB SAYS SEW		250.00					
47155	10/31/2025	101925	DOWNTOWN STE. GENEVIEVE		1,000.00					
47156	10/31/2025	933	EASTERN MO COALITION OF POLICE		7,920.00					
47157	10/31/2025	1009	FAMILY SUPPORT PAYMENT CENTER		623.00					
47158	10/31/2025	100890	GFI DIGITAL		157.17					
47159	10/31/2025	101497	GWORKS		144.00					
47160	10/31/2025	100887	K & J LANDSCAPING		2,400.00					
47161	10/31/2025	2131	KAMMERMANN'S PEST CONTROL, INC		138.00					
47162	10/31/2025	100831	LAMAR COMPANIES		450.00					
47163	10/31/2025	102003	MAOS		118.47					
47164	10/31/2025	102048	MARK TRAUTMAN		127.54					
47165	10/31/2025	101736	MCCOY CONSTRUCTION & FORESTRY		4,506.02					
47166	10/31/2025	101814	McDANIELS MARKETING		33,392.22					
47167	10/31/2025	2590	MISSISSIPPI LIME CO		14,970.43					
47168	10/31/2025	102019	PETTUS CHRYSLER DODGE JEEP RAM		1,894.52					
47169	10/31/2025	3780	SEMO REGIONAL PLANNING		2,000.00					
47170	10/31/2025	102047	SPEED FABRICATION		250.00					
47171	10/31/2025	101952	ST. FRANCOIS COUNTY JOINT COMM		255.00					
47172	10/31/2025	101783	STE GEN CO 911 TAX EMERGENCY		10,000.00					
47173	10/31/2025	101970	TASC		50.00					
* 47174	Thru 12259584									
12259585	10/31/2025	680	REPUBLIC SERVICES #732		540.35			E-PAY		
12259586	10/31/2025	101970	TASC		50.00			E-PAY	VOID: NOT ELECTRONIC	
12259587	10/31/2025	1718	IRS		11,184.54			E-PAY		
12259588	10/31/2025	2605	MISSOURI LAGERS		8,305.13			E-PAY		
12259589	10/31/2025	2357	LIBERTY NATIONAL		410.25			E-PAY		
12259590	10/31/2025	1155	DEARBORN LIFE INSURANCE COMP.		170.45			E-PAY		
12259591	10/31/2025	270	ANTHEM BLUE CROSS BLUE SHIELD		20,571.18			E-PAY		
12259592	10/31/2025	270	ANTHEM BLUE CROSS BLUE SHIELD		766.30			E-PAY		

* See Check Summary below for detail on gaps and checks from other modules.

BANK TOTALS:					
	OUTSTANDING		128,818.40		
	CLEARED		.00		

	BANK 1 TOTAL		128,818.40		
	VOIDED		50.00		
FUND		TOTAL	OUTSTANDING	CLEARED	VOIDED
10	GENERAL	97,917.82	97,917.82	.00	33.32
20	PARK	280.69	280.69	.00	.00

ACCOUNTS PAYABLE CHECK REGISTER

BANK#	BANK NAME	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
CHECK#	DATE							
		21	TRANSPORTATION TAX	5,169.00	5,169.00		.00	.00
		23	TOURISM COMMISSION	2,000.00	2,000.00		.00	.00
		27	CEMETERY	2,400.00	2,400.00		.00	.00
		30	WATER	18,475.65	18,475.65		.00	8.33
		31	SEWER	2,244.99	2,244.99		.00	8.35
		60	RURAL FIRE	330.25	330.25		.00	.00

ACCOUNTS PAYABLE CHECK REGISTER

BANK#	BANK NAME	CHECK#	DATE	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
1 BLOOMSDALE BANK (GEN GOVT)										
12259593	10/31/2025	101504	FIRST DATA		255.98					E-PAY
12259594	10/31/2025	101499	MERCHANT SERVICES		723.04					E-PAY

* See Check Summary below for detail on gaps and checks from other modules.

BANK TOTALS:					
	OUTSTANDING		979.02		
	CLEARED		.00		

	BANK 1 TOTAL		979.02		
	VOIDED		.00		
FUND		TOTAL	OUTSTANDING	CLEARED	VOIDED
30	WATER	979.02	979.02	.00	.00

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL	ACCOUNT	CK SQ
BLOOMSDALE BANK (GEN GOVT)								
OCT 20	1	10/31/25	10/20/25	101820 AARON SMITH WLC CTR	287.00	10	10-18-7100	1
				INVOICE TOTAL	287.00			
				VENDOR TOTAL	287.00			
102046 ANNETTE ROLFE								
CHRISTMAS FEST 2025	1	10/31/25	10/31/25	102046 ANNETTE ROLFE TOURISM	1,000.00	23	23-23-6015	1
				INVOICE TOTAL	1,000.00			
				VENDOR TOTAL	1,000.00			
101923 BACHMANN FARMS								
553482	1	10/31/25	10/18/25	101923 BACHMANN FARMS PARK	100.00	20	20-20-8000	1
				INVOICE TOTAL	100.00			
				VENDOR TOTAL	100.00			
102049 BENING FORD								
262370	1	10/31/25	10/13/25	102049 BENING FORD STREET	450.50	21	21-21-6805	1
				INVOICE TOTAL	450.50			
				VENDOR TOTAL	450.50			
575 CITIZENS ELECTRIC CORP.								
370	1	10/31/25	10/22/25	575 CITIZENS ELECTRIC CORP. STREET	66.50	21	21-21-7067	1
				INVOICE TOTAL	66.50			
				VENDOR TOTAL	66.50			
101324 CORE & MAIN LP								
X834012	1	10/31/25	10/20/25	101324 CORE & MAIN LP WATER	851.70	30	30-30-8000	1
				INVOICE TOTAL	851.70			
X921226	1	10/31/25	10/14/25	101324 CORE & MAIN LP WATER	145.26	30	30-30-6805	1
				INVOICE TOTAL	145.26			
				VENDOR TOTAL	996.96			
101496 COUNTY HOME CENTER								
OCT 2025	1	10/31/25	10/31/25	101496 COUNTY HOME CENTER PARK	180.69	20	20-20-6805	1
	2			STREET	33.63	21	21-21-6103	1
	3			WLC CTR	70.55	10	10-18-6560	1
				INVOICE TOTAL	284.87			
				VENDOR TOTAL	284.87			
813 DEB SAYS SEW								
POLICE OCT 13	1	10/31/25	10/13/25	813 DEB SAYS SEW POLICE	240.00	10	10-16-6602	1
	2			POLICE	10.00	10	10-16-6009	1
				INVOICE TOTAL	250.00			
				VENDOR TOTAL	250.00			

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL	ACCOUNT	CK SQ
PECANAPALOOZA 2025	1	10/31/25	10/31/25	101925 DOWNTOWN STE. GENEVIEVE TOURISM	1,000.00	23	23-23-6015	1
				INVOICE TOTAL	1,000.00			
				VENDOR TOTAL	1,000.00			
8057	1	10/31/25	10/08/25	933 EASTERN MO COALITION OF POLICE POLICE	7,920.00	10	10-16-6025	1
				INVOICE TOTAL	7,920.00			
				VENDOR TOTAL	7,920.00			
OCT 31 25 BRADFORD	1	10/31/25	10/31/25	1009 FAMILY SUPPORT PAYMENT CENTER GENERAL - POLICE	623.00	10	10-02-2061	1
				INVOICE TOTAL	623.00			
				VENDOR TOTAL	623.00			
3341116	1	10/31/25	10/24/25	100890 GFI DIGITAL ADMIN	157.17	10	10-13-7069	1
				INVOICE TOTAL	157.17			
				VENDOR TOTAL	157.17			
FRONTDESK OCT 25	1	10/31/25	10/31/25	101497 CWORKS WATER	144.00	30	30-30-7136	1
				INVOICE TOTAL	144.00			
				VENDOR TOTAL	144.00			
OCT 2025	1	10/31/25	10/31/25	100887 K & J LANDSCAPING CEMETERY	2,400.00	27	27-27-7065	1
				INVOICE TOTAL	2,400.00			
				VENDOR TOTAL	2,400.00			
19099578	1	10/31/25	10/10/25	2131 KAMMERMANN'S PEST CONTROL, INC POLICE	70.00	10	10-16-6810	1
				INVOICE TOTAL	70.00			
19099579	1	10/31/25	10/10/25	ADMIN	34.00	10	10-13-6810	1
	2			POLICE	34.00	10	10-16-6810	1
				INVOICE TOTAL	68.00			
				VENDOR TOTAL	138.00			
117563501	1	10/31/25	10/13/25	100831 LAMAR COMPANIES WLC CTR	450.00	10	10-18-7174	1
				INVOICE TOTAL	450.00			
				VENDOR TOTAL	450.00			
581397	1	10/31/25	10/17/25	102003 MAOS POLICE	45.50	10	10-13-6550	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
				INVOICE TOTAL	45.50			
581441	1	10/31/25	10/17/25	POLICE	11.95	10	10-13-6550	1
				INVOICE TOTAL	11.95			
581446	1	10/31/25	10/17/25	ADMIN	36.00	10	10-13-6550	1
				INVOICE TOTAL	36.00			
583298	1	10/31/25	10/28/25	WLC CTR	25.02	10	10-18-6550	1
				INVOICE TOTAL	25.02			
				VENDOR TOTAL	118.47			
				102048 MARK TRAUTMAN				
WATER TOWER OCT 25	1	10/31/25	10/31/25	WATER	127.54	30	30-30-6810	1
				INVOICE TOTAL	127.54			
				VENDOR TOTAL	127.54			
				101736 MCCOY CONSTRUCTION & FORESTRY				
2552624	1	10/31/25	7/30/25	STREET	2,981.30	21	21-21-6221	1
				INVOICE TOTAL	2,981.30			
2582052	1	10/31/25	9/29/25	STREET	1,480.00	21	21-21-6221	1
				INVOICE TOTAL	1,480.00			
FINANCE CHARGE	1	10/31/25	10/31/25	STREET	44.72	21	21-21-6221	1
				INVOICE TOTAL	44.72			
				VENDOR TOTAL	4,506.02			
				101814 McDANIELS MARKETING				
13514	1	10/31/25	10/16/25	WLC CTR	18.72	10	10-18-6015	1
				INVOICE TOTAL	18.72			
13515	1	10/31/25	10/16/25	WLC CTR	10,000.00	10	10-18-7163	1
				INVOICE TOTAL	10,000.00			
13516	1	10/31/25	10/16/25	WLC CTR	10,000.00	10	10-18-7163	1
				INVOICE TOTAL	10,000.00			
13517	1	10/31/25	10/16/25	WLC CTR	6,370.00	10	10-18-7163	1
				INVOICE TOTAL	6,370.00			
13518	1	10/31/25	10/16/25	WLC CTR	7,003.50	10	10-18-7163	1
				INVOICE TOTAL	7,003.50			
				VENDOR TOTAL	33,392.22			
				2590 MISSISSIPPI LIME CO				
CD141647	1	10/31/25	10/16/25	WATER	5,012.81	30	30-30-6501	1
				INVOICE TOTAL	5,012.81			
CD142915	1	10/31/25	10/21/25	WATER	4,962.12	30	30-30-6501	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				INVOICE TOTAL	4,962.12		
CD143603	1	10/31/25	10/23/25	WATER	4,995.50	30 30-30-6501	1
				INVOICE TOTAL	4,995.50		
				VENDOR TOTAL	14,970.43		
74482	1	10/31/25	10/10/25	102019 PETTUS CHRYSLER DODGE JEEP RAM POLICE	1,894.52	10 10-16-6220	1
				INVOICE TOTAL	1,894.52		
				VENDOR TOTAL	1,894.52		
1000	1	10/28/25	9/30/25	3780 SEMO REGIONAL PLANNING DOWNTOWN TIF	2,000.00	10 10-02-2951	1
				INVOICE TOTAL	2,000.00		
				VENDOR TOTAL	2,000.00		
25708362988	1	10/31/25	8/19/25	102047 SPEED FABRICATION RURAL FIRE	250.00	60 60-60-7111	1
				INVOICE TOTAL	250.00		
				VENDOR TOTAL	250.00		
1017202507	1	10/31/25	10/17/25	101952 ST. FRANCOIS COUNTY JOINT COMM POLICE	255.00	10 10-16-6703	1
				INVOICE TOTAL	255.00		
				VENDOR TOTAL	255.00		
OCT 2025	1	10/31/25	10/31/25	101783 STE GEN CO 911 TAX EMERGENCY POLICE	10,000.00	10 10-16-7050	1
				INVOICE TOTAL	10,000.00		
				VENDOR TOTAL	10,000.00		
				BLOOMSDALE BANK (GEN GOV TOTAL	83,782.20		
				TOTAL MANUAL CHECKS	.00		
				TOTAL E-PAYMENTS	.00		
				TOTAL PURCH CARDS	.00		
				TOTAL ACH PAYMENTS	.00		
				TOTAL OPEN PAYMENTS	83,782.20		
				GRAND TOTALS	83,782.20		

ACCOUNTS PAYABLE CHECK REGISTER

BANK#	BANK NAME	CHECK#	DATE	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
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1 BLOOMSDALE BANK (GEN GOVT)

47133	10/29/2025	3320	POSTMASTER			943.02				
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* See Check Summary below for detail on gaps and checks from other modules.

BANK TOTALS:			
OUTSTANDING		943.02	
CLEARED		.00	

BANK 1 TOTAL		943.02	
VOIDED		.00	

FUND	TOTAL	OUTSTANDING	CLEARED	VOIDED
30 WATER	943.02	943.02	.00	.00

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				BLOOMSDALE BANK (GEN GOVT)			
				3320 POSTMASTER			
OCT 2025	1	10/29/25	10/29/25	WATER	943.02	30 30-30-6010	1
				INVOICE TOTAL	943.02		
				VENDOR TOTAL	943.02		
				BLOOMSDALE BANK (GEN GOV TOTAL	943.02		
				TOTAL MANUAL CHECKS	.00		
				TOTAL E-PAYMENTS	.00		
				TOTAL PURCH CARDS	.00		
				TOTAL ACH PAYMENTS	.00		
				TOTAL OPEN PAYMENTS	943.02		
				GRAND TOTALS	943.02		

ACCOUNTS PAYABLE CHECK REGISTER

BANK#	BANK NAME	CHECK#	DATE	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
1 BLOOMSDALE BANK (GEN GOVT)										
		47128	10/16/2025	102042	B & E STRATEGIC PARTNERS 11c	2,400.00				
		47129	10/16/2025	102045	BRADLEY JOHNSON	2,500.00				
		47130	10/16/2025	100961	COCHRAN	46,535.00				
		47131	10/16/2025	102034	DANIEL HALEK	69.89				
		47132	10/16/2025	100935	GALLS, LLC	156.95				
		*12259582								
		12259583	10/16/2025	102043	HAYES MANUFACTURING	1,117.04				E-PAY

* See Check Summary below for detail on gaps and checks from other modules.

BANK TOTALS:		
OUTSTANDING		52,778.88
CLEARED		.00

BANK 1 TOTAL		52,778.88
VOIDED		.00

FUND	TOTAL	OUTSTANDING	CLEARED	VOIDED
10 GENERAL	5,126.84	5,126.84	.00	.00
21 TRANSPORTATION TAX	1,117.04	1,117.04	.00	.00
70 CAPITAL PROJECTS	46,535.00	46,535.00	.00	.00

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
BLOOMSDALE BANK (GEN GOVT)							
RPG2ATLO-0001	1	10/16/25	10/14/25	102042 B & E STRATEGIC PARTNERS 11c WLC CTR	2,400.00	10 10-18-7065	1
				INVOICE TOTAL	2,400.00		
				VENDOR TOTAL	2,400.00		
102045 BRAD'S PHOTOGRAPHY EMPORIUM							
001	1	10/16/25	10/16/25	WLC CTR	2,500.00	10 10-18-7163	1
				INVOICE TOTAL	2,500.00		
				VENDOR TOTAL	2,500.00		
100961 COCHRAN							
SE0997	1	10/16/25	10/10/25	CAPITAL PROJECTS	45,500.00	70 70-70-8004	1
				INVOICE TOTAL	45,500.00		
SE1001	1	10/16/25	10/10/25	CAPITAL PROJECTS	1,035.00	70 70-70-8004	1
				INVOICE TOTAL	1,035.00		
				VENDOR TOTAL	46,535.00		
102034 DANIEL HALEK							
OCT 15 2025	1	10/16/25	10/15/25	POLICE	69.89	10 10-16-6400	1
				INVOICE TOTAL	69.89		
				VENDOR TOTAL	69.89		
100935 GALLS, LLC							
OR30689925	1	10/16/25	10/16/25	POLICE	156.95	10 10-16-6009	1
				INVOICE TOTAL	156.95		
				VENDOR TOTAL	156.95		
				BLOOMSDALE BANK (GEN GOV TOTAL	51,661.84		
				TOTAL MANUAL CHECKS	.00		
				TOTAL E-PAYMENTS	.00		
				TOTAL PURCH CARDS	.00		
				TOTAL ACH PAYMENTS	.00		
				TOTAL OPEN PAYMENTS	51,661.84		
				GRAND TOTALS	51,661.84		

ACCOUNTS PAYABLE CHECK REGISTER

BANK#	BANK NAME	CHECK#	DATE	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
1 BLOOMSDALE BANK (GEN GOVT)										
47100	10/15/2025	109	ALLIANCE WATER RESOURCES, INC.		137,199.00					
47101	10/15/2025	101675	CHAD'S SEPTIC & BACKHOE		200.00					
47102	10/15/2025	101490	COE EQUIPMENT INC		913.68					
47103	10/15/2025	102040	COMBINED SYSTEMS		223.50					
47104	10/15/2025	101803	MCDANIELS MARKETING		1,020.66					
47105	10/15/2025	1009	FAMILY SUPPORT PAYMENT CENTER		623.00					
47106	10/15/2025	1040	FIRST STATE COMMUNITY BANK		19,353.77					
47107	10/15/2025	101601	FORWARD SLASH TECHNOLOGY		7,472.87					
47108	10/15/2025	1136	FOUNDATION FOR RESTORATION OF		4,080.00					
47109	10/15/2025	100890	GFI DIGITAL		393.17					
47110	10/15/2025	1626	HIGH CALIBER SIGNS & GRAPHICS		2,850.00					
47111	10/15/2025	101286	JEREMY BRAUER		1,762.50					
47112	10/15/2025	2131	KAMMERMANN'S PEST CONTROL, INC		65.00					
47113	10/15/2025	101621	LEXIPOL LLC		10,241.01					
47114	10/15/2025	102003	MAOS		70.90					
47115	10/15/2025	2535	MARZUCO ELECTRIC INC		379.83					
47116	10/15/2025	2548	METROAG		9,381.35					
47117	10/15/2025	101602	MFA INCORPORATED		106.50					
47118	10/15/2025	2590	MISSISSIPPI LIME CO		9,862.20					
47119	10/15/2025	2563	MO STATE HIGHWAY PATROL		750.00					
47120	10/15/2025	2787	MUELLER TIRE SERVICE, INC.		230.35					
47121	10/15/2025	101843	PHANTOM HOUSE PRODUCTIONS, LLC		2,500.00					
47122	10/15/2025	102015	SIC CONCRETE		192,188.36					
47123	10/15/2025	101954	SIRCHIE ACQUISITION COMPANY		61.75					
47124	10/15/2025	3719	STE. GEN MEMORIAL HOSPITAL		54.80					
47125	10/15/2025	4306	UMB BANK		147,377.98					
47126	10/15/2025	250	VERN BAUMAN CONTRACTING		257,936.71					
47127	10/15/2025	101277	WEGMANN, EDEN, MIKALE, &		1,285.75					
*	47128	Thru	12259566							
12259567	10/15/2025	2601	MISSOURI DEPT OF REVENUE		4,933.49					E-PAY
12259568	10/15/2025	101300	SPIRE ENERGY		34.14					E-PAY
12259569	10/15/2025	2503	MFA OIL CO.		540.58					E-PAY
12259570	10/15/2025	575	CITIZENS ELECTRIC CORP.		21,044.49					E-PAY
12259571	10/15/2025	1718	IRS		9,604.00					E-PAY
12259572	10/15/2025	101744	CHARTER COMMUNICATIONS		250.44					E-PAY
12259573	10/15/2025	101744	CHARTER COMMUNICATIONS		349.00					E-PAY
12259574	10/15/2025	100937	AT & T		85.37					E-PAY
12259575	10/15/2025	102041	SURVEYMONKEY INC.		1,080.00					E-PAY
12259576	10/15/2025	2550	MFA AGRI SERVICES		15.04					E-PAY
12259577	10/15/2025	101300	SPIRE ENERGY		48.78					E-PAY
12259578	10/15/2025	101300	SPIRE ENERGY		48.78					E-PAY
12259579	10/15/2025	101300	SPIRE ENERGY		50.39					E-PAY
12259580	10/15/2025	101300	SPIRE ENERGY		48.78					E-PAY
12259581	10/15/2025	101300	SPIRE ENERGY		59.34					E-PAY
12259582	10/15/2025	102026	ENTERPRISE FLEET MANAGEMENT		289.49					E-PAY

ACCOUNTS PAYABLE CHECK REGISTER

BANK#	BANK NAME	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
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* See Check Summary below for detail on gaps and checks from other modules.

BANK TOTALS:	
OUTSTANDING	847,066.75
CLEARED	.00
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BANK 1 TOTAL	847,066.75
 VOIDED	 .00

FUND		TOTAL	OUTSTANDING	CLEARED	VOIDED
10	GENERAL	53,037.08	53,037.08	.00	.00
20	PARK	9,481.04	9,481.04	.00	.00
21	TRANSPORTATION TAX	489,455.75	489,455.75	.00	.00
27	CEMETERY	4,115.26	4,115.26	.00	.00
30	WATER	91,567.26	91,567.26	.00	.00
31	SEWER	197,971.39	197,971.39	.00	.00
60	RURAL FIRE	1,438.97	1,438.97	.00	.00

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
				BLOOMSDALE BANK (GEN GOVT)				
				109 ALLIANCE WATER RESOURCES, INC.				
INV105972	1	10/15/25	10/01/25	PARK	8,619.13	20	20-20-8750	1
	2			PARK	239.01	20	20-20-8750	1
	3			STREET	31,291.19	21	21-21-8750	1
	4			STREET	901.69	21	21-21-8750	1
	5			WATER	55,653.27	30	30-30-8750	1
	6			WATER	1,611.28	30	30-30-8750	1
	7			SEWER	37,791.81	31	31-31-8750	1
	8			SEWER	1,091.62	31	31-31-8750	1
				INVOICE TOTAL	137,199.00			
				VENDOR TOTAL	137,199.00			
				101675 CHAD'S SEPTIC & BACKHOE				
10/05/2025	1	10/15/25	10/05/25	PARK	200.00	20	20-20-7060	1
				INVOICE TOTAL	200.00			
				VENDOR TOTAL	200.00			
				101490 COE EQUIPMENT INC				
88993	1	10/15/25	10/06/25	STREET	913.68	21	21-21-6805	1
				INVOICE TOTAL	913.68			
				VENDOR TOTAL	913.68			
				102040 COMBINED SYSTEMS				
Q25-0643	1	10/15/25	10/03/25	POLICE	223.50	10	10-16-6560	1
				INVOICE TOTAL	223.50			
				VENDOR TOTAL	223.50			
				101803 MCDANIELS MARKETING				
13149	1	10/15/25	7/23/25	WLC CTR	1,020.66	10	10-18-7163	1
				INVOICE TOTAL	1,020.66			
				VENDOR TOTAL	1,020.66			
				1009 FAMILY SUPPORT PAYMENT CENTER				
OCT 12 25 C BRADFORD	1	10/15/25	10/15/25	GENERAL - POLICE	623.00	HSA10	10-02-2060	1
				INVOICE TOTAL	623.00			
				VENDOR TOTAL	623.00			
				1040 FIRST STATE COMMUNITY BANK				
OCT 2025 - 0745	1	10/15/25	10/15/25	POLICE	19,353.77	10	10-16-8045	1
				INVOICE TOTAL	19,353.77			
				VENDOR TOTAL	19,353.77			
				101601 FORWARD SLASH TECHNOLOGY				
18857	1	10/15/25	10/01/25	ADMIN	2,450.55	10	10-13-7059	1
	2			WATER	2,450.55	30	30-30-7059	1
	3			SEWER	2,524.27	31	31-31-7059	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
				INVOICE TOTAL	7,425.37			
18878	1	10/15/25	9/22/25	RURAL FIRE	47.50	60	60-60-7111	1
				INVOICE TOTAL	47.50			
				VENDOR TOTAL	7,472.87			
				1136 FOUNDATION FOR RESTORATION OF				
DAVEY TREE COMPANY	1	10/15/25	10/15/25	CEM	4,080.00	27	27-27-8000	1
				INVOICE TOTAL	4,080.00			
				VENDOR TOTAL	4,080.00			
				100890 GFI DIGITAL				
3316697	1	10/15/25	9/29/25	ADMIN	393.17	10	10-13-7069	1
				INVOICE TOTAL	393.17			
				VENDOR TOTAL	393.17			
				1626 HIGH CALIBER SIGNS & GRAPHICS				
3511	1	10/15/25	10/08/25	STREET	2,850.00	21	21-21-6805	1
				INVOICE TOTAL	2,850.00			
				VENDOR TOTAL	2,850.00			
				101286 JEREMY BRAUER				
OCT 2025	1	10/15/25	10/15/25	JUDICAL	1,500.00	10	10-12-7030	1
	2			JUDICAL	262.50	10	10-12-7030	1
				INVOICE TOTAL	1,762.50			
				VENDOR TOTAL	1,762.50			
				2131 KAMMERMANN'S PEST CONTROL, INC				
19099416	1	10/15/25	10/08/25	WLC CTR	65.00	10	10-18-6810	1
				INVOICE TOTAL	65.00			
				VENDOR TOTAL	65.00			
				101621 LEXIPOL LLC				
INVLEX11259395	1	10/15/25	10/01/25	POLICE	10,241.01	10	10-16-6025	1
				INVOICE TOTAL	10,241.01			
				VENDOR TOTAL	10,241.01			
				102003 MAOS				
579202	1	10/15/25	10/06/25	WLC CTR	41.09	10	10-18-6560	1
				INVOICE TOTAL	41.09			
				VENDOR TOTAL	41.09			
				579436				
	1	10/15/25	10/07/25	POLICE	29.81	10	10-16-6550	1
				INVOICE TOTAL	29.81			
				VENDOR TOTAL	70.90			

2535 MARZUCO ELECTRIC INC

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL	ACCOUNT	CK SQ
SG-173693	1	10/15/25	10/08/25	2535 MARZUCO ELECTRIC INC STREET	379.83	21	21-21-7067	1
				INVOICE TOTAL	379.83			
				VENDOR TOTAL	379.83			
3013	1	10/15/25	10/02/25	2548 METROAG SEWER	9,381.35	31	31-31-6104	1
				INVOICE TOTAL	9,381.35			
				VENDOR TOTAL	9,381.35			
A086060-6580	1	10/15/25	9/29/25	101602 MFA INCORPORATED STREET	106.50	21	21-21-6100	1
				INVOICE TOTAL	106.50			
				VENDOR TOTAL	106.50			
CD13496	1	10/15/25	10/09/25	2590 MISSISSIPPI LIME CO WATER	4,800.72	30	30-30-6501	1
				INVOICE TOTAL	4,800.72			
CD137421	1	10/15/25	10/02/25	WATER	5,061.48	30	30-30-6501	1
				INVOICE TOTAL	5,061.48			
				VENDOR TOTAL	9,862.20			
1009817	1	10/15/25	10/08/25	2563 MO STATE HIGHWAY PATROL POLICE	750.00	10	10-16-6021	1
				INVOICE TOTAL	750.00			
				VENDOR TOTAL	750.00			
88660	1	10/15/25	10/02/25	2787 MUELLER TIRE SERVICE, INC. POLICE	66.45	10	10-16-6200	1
				INVOICE TOTAL	66.45			
88784	1	10/15/25	10/08/25	STREET	45.95	21	21-21-6805	1
				INVOICE TOTAL	45.95			
88815	1	10/15/25	10/10/25	SEWER	117.95	31	31-31-6805	1
				INVOICE TOTAL	117.95			
				VENDOR TOTAL	230.35			
1150	1	10/15/25	10/01/25	101843 PHANTOM HOUSE PRODUCTIONS, LLC WLC CTR	2,500.00	10	10-18-7163	1
				INVOICE TOTAL	2,500.00			
				VENDOR TOTAL	2,500.00			
APP NO. 2512-3	1	10/15/25	10/09/25	102015 SIC CONCRETE STREET	192,188.36	21	21-21-8004	1
				INVOICE TOTAL	192,188.36			

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
					VENDOR TOTAL	192,188.36	
0711675	1	10/15/25	10/01/25	101954 SIRCHIE ACQUISITION COMPANY POLICE	61.75	10 10-16-6301	1
					INVOICE TOTAL	61.75	
					VENDOR TOTAL	61.75	
16	1	10/15/25	10/06/25	3719 STE. GEN MEMORIAL HOSPITAL POLICE	54.80	10 10-16-5007	1
					INVOICE TOTAL	54.80	
					VENDOR TOTAL	54.80	
SGC24 10 14 2025	1	10/15/25	10/14/25	4306 UMB BANK SEWER	141,114.05	31 31-02-2975	1
					INVOICE TOTAL	141,114.05	
SGC5 10 14 2025	1	10/15/25	10/14/25	4306 UMB BANK WATER	6,263.93	30 30-02-2945	1
					INVOICE TOTAL	6,263.93	
					VENDOR TOTAL	147,377.98	
PAY REQ 3 SC24-1635	1	10/15/25	10/02/25	250 VERN BAUMAN CONTRACTING STREET	256,642.57	21 21-21-8004	1
					INVOICE TOTAL	256,642.57	
SE24-383 10/15/25	1	10/15/25	10/15/25	250 VERN BAUMAN CONTRACTING STREET	1,294.14	21 21-21-8004	1
					INVOICE TOTAL	1,294.14	
					VENDOR TOTAL	257,936.71	
408537	1	10/15/25	10/03/25	101277 WEGMANN, EDEN, MIKALE, & ADMIN	1,285.75	10 10-13-7030	1
					INVOICE TOTAL	1,285.75	
					VENDOR TOTAL	1,285.75	
					BLOOMSDALE BANK (GEN GOV TOTAL	808,584.64	
					TOTAL MANUAL CHECKS	.00	
					TOTAL E-PAYMENTS	.00	
					TOTAL PURCH CARDS	.00	
					TOTAL ACH PAYMENTS	.00	
					TOTAL OPEN PAYMENTS	808,584.64	
					GRAND TOTALS	808,584.64	

ACCOUNTS PAYABLE CHECK REGISTER

BANK#	BANK NAME	CHECK#	DATE	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
1 BLOOMSDALE BANK (GEN GOVT)										
47072	10/01/2025	1040	FIRST STATE COMMUNITY BANK			27,091.12				
47073	10/01/2025	3725	STE. GENEVIEVE CHAMBER			500.00				
47074	10/01/2025	102023	STE. GENEVIEVE FIRE			144,000.00				
*12259559										
12259560	10/01/2025	270	ANTHEM BLUE CROSS BLUE SHIELD			946.30				E-PAY
12259561	10/01/2025	270	ANTHEM BLUE CROSS BLUE SHIELD			23,673.42				E-PAY
12259562	10/01/2025	680	REPUBLIC SERVICES #732			476.15				E-PAY
12259563	10/01/2025	100937	AT & T			683.86				E-PAY

* See Check Summary below for detail on gaps and checks from other modules.

BANK TOTALS:	
OUTSTANDING	197,370.85
CLEARED	.00

BANK 1 TOTAL	197,370.85
VOIDED	.00

FUND	TOTAL	OUTSTANDING	CLEARED	VOIDED
10 GENERAL	50,647.22	50,647.22	.00	.00
21 TRANSPORTATION TAX	112.35	112.35	.00	.00
30 WATER	1,286.13	1,286.13	.00	.00
31 SEWER	1,244.90	1,244.90	.00	.00
60 RURAL FIRE	144,080.25	144,080.25	.00	.00

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				BLOOMSDALE BANK (GEN GOVT)			
				1040 FIRST STATE COMMUNITY BANK			
OCT 19 2025	1	10/01/25	10/01/25	POLICE	27,091.12	10 10-16-8045	1
				INVOICE TOTAL	27,091.12		
				VENDOR TOTAL	27,091.12		
				3725 STE. GENEVIEVE CHAMBER			
8571	1	10/01/25	10/01/25	LEGIS	500.00	10 10-11-7156	1
				INVOICE TOTAL	500.00		
				VENDOR TOTAL	500.00		
				102023 STE. GENEVIEVE FIRE			
OCT 1 2025	1	10/01/25	10/01/25	RURAL FIRE	144,000.00	60 60-60-7111	1
				INVOICE TOTAL	144,000.00		
				VENDOR TOTAL	144,000.00		
				BLOOMSDALE BANK (GEN GOV TOTAL	171,591.12		
				TOTAL MANUAL CHECKS	.00		
				TOTAL E-PAYMENTS	.00		
				TOTAL PURCH CARDS	.00		
				TOTAL ACH PAYMENTS	.00		
				TOTAL OPEN PAYMENTS	171,591.12		
				GRAND TOTALS	171,591.12		

ACCOUNT NUMBER	ACCOUNT TITLE	DEBITS	CREDITS	NET
10-01-1000	CASH ACCOUNT	.00	24,581.85	24,581.85-
10-02-2060	OTHER PAYROLL W/H	714.00	.00	714.00
10-02-2603	INMATE SECURITY FUND	338.00	.00	338.00
10-02-2604	DOMESTIC VIOLENCE FUND	168.00	.00	168.00
10-11-7156	EC.DEV.SERVICES	1,288.47	.00	1,288.47
10-13-5004	HOSPITALIZATION/LIFE INS,	8.33	.00	8.33
10-13-6550	OFFICE SUPPLIES & MAT.	45.50	.00	45.50
10-14-5004	HOSPITALIZATION/LIFE INS,	8.33	.00	8.33
10-14-6025	MEMBERSHIPS/DUES	405.00	.00	405.00
10-14-6220	VEHICLE REPAIR & MAINT.	319.25	.00	319.25
10-14-7063	NUISANCE ABATEMENT	6,360.00	.00	6,360.00
10-16-5004	HOSPITALIZATION/LIFE INS,	8.33	.00	8.33
10-16-6220	VEHICLE REPAIR & MAINT.	502.00	.00	502.00
10-16-6300	AMMO/FIREARM SUPPLIES	6,385.43	.00	6,385.43
10-16-6301	EVIDENCE SUPPLIES	493.14	.00	493.14
10-16-6560	OPERATING SUPPLIES & MAT.	4,425.00	.00	4,425.00
10-16-6805	EQUIP. REPAIR & MAINT.	345.00	.00	345.00
10-18-5004	HOSPITALIZATION/LIFE INS,	8.34	.00	8.34
10-18-6015	MARKETING	2,730.00	.00	2,730.00
10-18-6550	OFFICE SUPPLIES & MAT.	29.73	.00	29.73
20-01-1000	CASH ACCOUNT	.00	1,020.02	1,020.02-
20-20-6500	JANITORIAL SUP.& MAT.EXP.	1,020.02	.00	1,020.02
21-01-1000	CASH ACCOUNT	.00	38,218.61	38,218.61-
21-21-6100	CHEMICALS	13,785.25	.00	13,785.25
21-21-6105	STONE, GRAVEL & SAND	140.00	.00	140.00
21-21-7040	PROF.SRVCS.-ENGR./SURVEY	1,155.00	.00	1,155.00
21-21-7065	CONTRACT LABOR	6,948.00	.00	6,948.00
21-21-7067	STREET LIGHT MAINTENANCE	931.00	.00	931.00
21-21-7143	SIDEWALK REIMB.	15,259.36	.00	15,259.36
23-01-1000	CASH ACCOUNT	.00	2,954.15	2,954.15-
23-23-6015	MARKETING	2,954.15	.00	2,954.15
30-01-1000	CASH ACCOUNT	.00	18,345.77	18,345.77-
30-30-5004	HOSPITALIZATION/LIFE INS,	8.33	.00	8.33
30-30-6501	LIME & FREIGHT	9,774.06	.00	9,774.06
30-30-6805	EQUIP. REPAIR & MAINT.	8,563.38	.00	8,563.38
31-01-1000	CASH ACCOUNT	.00	8.34	8.34-
31-31-5004	HOSPITALIZATION/LIFE INS	8.34	.00	8.34

TRANSACTION TOTALS	85,128.74	85,128.74	.00
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FUND	NAME	DEBITS	CREDITS
10	GENERAL	24,581.85	24,581.85
20	PARK	1,020.02	1,020.02
21	TRANSPORTATION TAX	38,218.61	38,218.61
23	TOURISM COMMISSION	2,954.15	2,954.15
30	WATER	18,345.77	18,345.77
31	SEWER	8.34	8.34
TOTALS		85,128.74	85,128.74

RESOLUTION 2026-02

A RESOLUTION BY THE STE. GENEVIEVE BOARD OF ALDERMEN DECLARING SURPLUS PROPERTY.

WHEREAS, the Ste. Genevieve Police Department is requesting the Board of Aldermen declare the items listed below surplus as they are no longer being utilized.

THEREFORE BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE MISSOURI AS FOLLOWS:

SECTION 1: The Board of Aldermen hereby authorizes the following equipment to be declared surplus property and that the Interim City Administrator or his designee is hereby authorized and directed for the proper disposal of the following equipment:

(5) - Office Chairs
Shotguns (10) - Mossberg 590A & (1) - Remington 870

SECTION 2. This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE THIS ____ DAY OF _____, 2025.

Approved as to form:

Brian Keim, Mayor

Mark Bishop, City Attorney

SEAL

Reviewed by:

Pam Meyer, City Clerk

David Bova, Interim City Administrator

RESOLUTION 2026-03

A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI APPROVING THE PURCHASE OF A 2026 POLARIS RANGER CREW SIDE BY SIDE THROUGH THE STATE OF MISSOURI COOPERATIVE PURCHASING PROGRAM IN AN AMOUNT NOT TO EXCEED \$18,700.00 FOR THE STE. GENEVIEVE POLICE DEPARTMENT.

WHEREAS, the Ste. Genevieve Police Department was awarded a grant through the Missouri Blue Shield Program for 100% of the total qualifying cost of 2026 Polaris Ranger (\$18,700.00); and

WHEREAS, The City of Ste. Genevieve Police Department is requesting funds to purchase a 2026 Polaris Ranger Crew side by side from Rolla Cycles, Inc. DBA Stahlman Powersports in Rolla, Missouri; and

WHEREAS, Rolla Cycles, Inc. DBA Stahlman Powersports in Rolla, Missouri is an approved vendor participating in Missouri's statewide cooperative procurement program;

and

WHEREAS, The City of Ste. Genevieve is a current member of the Missouri statewide cooperative program and, per municipal code Section 140.400, cooperative purchasing is not subject to the procurement provisions of the purchasing policy;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:

SECTION ONE: The City Staff and officials of the City of Ste. Genevieve are hereby authorized to purchase the side by side and request re-imbursement through the Missouri Blue Shield Program.

SECTION TWO: This resolution is in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI THIS _____ DAY OF _____, 2025.

APPROVED AS TO FORM:

Brian Keim, Mayor

Mark Bishop, City Attorney

REVIEWED BY:

Pam Meyer, City Clerk

David Bova, Interim City Administrator

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1000
MYERS.COM

LINE + 504
MER
2-259-7
ST LANT

Kona Cycles, Inc.
DBA Stahlman Powerports
"Where The Fun Begins"

Invoice #172388
Date: 11/08/2025

1387 S. Bishop Ave.
Rolla, MO 65401
Phone: 573-364-6944

BILL TO:

CITY OF ST. GENEVIEVE
ATTN: POLICE DEPARTMENT
165 SOUTH 4TH ST
ST GENEVIEVE, MO 63870

COMMENTS OR SPECIAL INSTRUCTIONS:
VIN: 3N1ST0E96TH172388

SALESPERSON	PRO NUMBER	REQUISITIONER	SHIPPED VIA	F.O.B. POINT	TERMS
ROBERT DAUGHERTY	N/A	DANIEL HALEK	PICK UP		NONE

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	2025 POLARIS RANGER CREW 1000 PREMIUM	\$18,081	\$18,081
	ACCESSORIES	\$420	\$420
	DOCUMENTATION FEE/ADMIN FEE	\$199	\$199

SALES TAX	
CASH DOWN	
SHIPPING & HANDLING	
TOTAL DUE	\$18,700

THANK YOU FOR YOUR BUSINESS!

RESOLUTION 2026 - 04

A RESOLUTION BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI TO ENTER INTO A PROFESSIONAL SERVICE AGREEMENT FOR THE CREATION OF AN HISTORIC WALKING TOUR MOBILE APP WITH STATISTICAL RESOURCES, INC.

WHEREAS, the City of Ste. Genevieve applied for a Historic Preservation Grant through the Missouri Department of Natural Resources to develop a historic walking tour mobile app; and

WHEREAS, the grant is a 45/55 split with the federal award of \$16,671.55 and a local match of \$20,841.45; and

WHEREAS, \$36,234.00 was budgeted in the FY 2026 budget and approved in the budget line 10-14-8216; and

WHEREAS, an RFP process was conducted in cooperation with the Missouri State Historic Preservation Office with Statistical Resources, Inc. was selected to be the most suitable company for development of this mobile app.

BE IT THEREFORE, RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:

SECTION 1. The Board of Aldermen of the City of Ste. Genevieve, Missouri hereby authorizes the City Administrator to enter into a "Professional Services Agreement" attached to and made part of this resolution with Statistical Resources, Inc. of Franklin, Missouri for a historic walking tour mobile app in 2026 (Exhibit "A").

SECTION 2. EFFECTIVE DATE. This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI THIS 13th day of NOVEMBER, 2025.

Approved as to form:

Brian Keim, Mayor

Mark Bishop, City Attorney

SEAL

Reviewed by:

Pam Meyer, City Clerk

David Bova, Interim City Administrator



ARCHAEOLOGY • ANTHROPOLOGY • HISTORY • HISTORIC ARCHITECTURE

INDEPENDENT CONTRACTOR AGREEMENT

This contract, entered into on November ____, 2025, is an agreement between the City of Ste. Genevieve, hereinafter referred to as CLIENT, and Statistical Research, Inc., an independent contractor referred to as SRI.

The CLIENT and SRI for mutual consideration established herein agree as follows:

A. SRI agrees to perform the following professional services:

Design and develop a mobile app walking tour featuring the Ste. Genevieve National Register Historic District and other local landmarks within the Ste. Genevieve National Landmark District.

B. The CLIENT agrees to compensate the SRI for services as follows:

A fixed-firm fee of \$30,000.00 (thirty thousand dollars), as stated in SRI's accepted proposal (Exhibit A), to be billed monthly on a percent complete basis.

C. Incorporated Documents

This Agreement incorporates by reference the following documents, which form an integral part of the understanding between the parties:

- a. SRI's Proposal dated October 10, 2025, titled Proposal: City of Ste. Genevieve Historic Walking Tour, Award No. P24AF02199-009, which outlines the scope, qualifications, and pricing (see Exhibit A).
- b. Attachment A from the CLIENT's Request for Proposal, titled Scope, Purpose and Description of Grant Activities (City of Ste. Genevieve Historic Walking Tour, Project No. P24AF02199-009), which defines the project's objectives and deliverables (follows Exhibit A to this document).

D. SRI hereby agrees that it is not an employee of CLIENT for any purpose including, but not limited to, Federal and State income tax withholding, Social Security, Federal and State unemployment insurance and worker's compensation and agrees further that he/she will be responsible for the payment of all Federal and State income tax and Social Security obligations concerning any payments received from CLIENT hereunder.



- E. SRI acknowledges explicitly that the payments made hereunder are the total payment for the services stated above.
- F. SRI shall organize and provide any required workspace, transportation, materials, and equipment not furnished by the CLIENT.
- G. SRI is responsible for securing any licenses and/or permits required to fulfil this contract unless otherwise indicated in SRI's accepted proposal.
- H. SRI agrees that all work prepared, or information obtained pursuant to this Agreement, shall be kept confidential and become CLIENT's sole and exclusive property upon the full payment due under this contract.
- I. SRI shall perform the services described herein promptly and without undue delay. SRI shall devote the time and effort necessary to ensure the timely and efficient completion of such services. Recognizing the CLIENT's commitment to providing high-quality service to its app users, SRI agrees that all services performed under this Agreement, and all resulting deliverables, shall meet high standards of quality in all respects.
- J. SRI acknowledges that the services to be rendered under this Agreement are unique and personal. Accordingly, SRI shall not assign or delegate any of its rights, duties, or obligations under this Agreement without the prior written consent of CLIENT, which may be withheld at CLIENT's sole and absolute discretion. Any assignment or delegation in violation of this provision shall be null and void.
- K. SRI shall maintain insurance coverage for any injuries, disability, loss of income, or other damages occurring during the performance of this contract and agrees to hold CLIENT harmless from any claims resulting from any negligent act or acts jointly, severally, or individually, of SRI or its employees, agents, or representatives during the term of this contract
- L. SRI agrees to furnish CLIENT with an invoice for work completed monthly, to be submitted no later than 15 working days after the last day of each month. Instructions on precise invoice submission shall be provided to SRI upon signing this contract.
- M. CLIENT agrees to pay SRI invoices as submitted pursuant to paragraph L above within thirty (30) working days after receipt of invoice for the invoiced work, unless CLIENT shall dispute the amounts thereof, in which event CLIENT shall not be required to pay the amount of any such invoice so disputed unless and until such dispute has been resolved by agreement of the parties or a final non-appealable judgment of a court of competent jurisdiction.
- N. SRI and the CLIENT acknowledge that this Agreement constitutes the parties' entire agreement concerning the subject matter hereof. This agreement may be modified or amended only by an instrument in writing signed by the parties hereto. The laws of the State of Missouri shall govern this Agreement. Subject to the provisions set forth herein restricting SRI's rights against assigning its rights or assigning or delegating its duties and obligations of this Agreement, this Agreement shall be binding upon and inure to the

benefit of the heirs, successors, personal representatives, and assigns of the respective parties hereto.

- O. Either party may terminate this Agreement at any time without cause upon delivery of written notice to that effect to the other, in which event this Agreement shall terminate twenty four (24) hours after the delivery of such written notice; provided, however, that in the event of such termination, CLIENT shall pay SRI for any amounts due under paragraphs L and M above prorated to the date of termination, and SRI shall forthwith deliver to CLIENT all sketches, drawings, tracings, computations, survey notes any other documentation prepared or obtained by SRI in connection with this agreement. Notwithstanding a termination of this Agreement pursuant to this paragraph, the representations and certifications of SRI as set forth herein and the provisions of paragraph H above shall remain in full force and effect.
- P. All notices, requests, demands or other communications "Notices" required or permitted to be given hereunder shall be delivered to CLIENT at the address set forth below CLIENT's signature on this Agreement and shall be sent to SRI at the office of SRI in Redlands, California; provided, however, that either party hereto shall have the right to change the address as to which Notices are sent to it under this Agreement by delivering to the other party written notice of the change of such address in the manner set forth above. All Notices shall be in writing and either personally delivered or deposited in the United States Mail, postage prepaid, to the appropriate address set forth above. Any Notice that is personally delivered shall be deemed to be given immediately upon such delivery. Any Notice that is mailed shall be deemed to be given two (2) days after the deposit of the same into the United States Mail.

Client: City of Ste. Genevieve	Statistical Research, Inc.
By: David Bova	By: Janet C. Grenda
Title: Assistant City Administrator	Title: Chairman
Date:	Date:
Address: 165 S. Fourth Street Ste. Genevieve, MO 63670	Address: P.O. Box 390 Redlands, CA 92373
Phone: (573) 883-5400	Phone: (909) 335-1896

EXHIBIT A

Proposal to Create City of Ste. Genevieve Historic Walking Tour

Project Number: P24AF02199-009

Due
October 10, 2025
5:00 p.m. CDT

Submitted to

City of Ste. Genevieve, MO
David Bova, Assistant City Administrator
165 S. Fourth St.
Ste. Genevieve, MO 63670
Email: dbova@stegenevieve.gov
Phone: (573) 883-5400

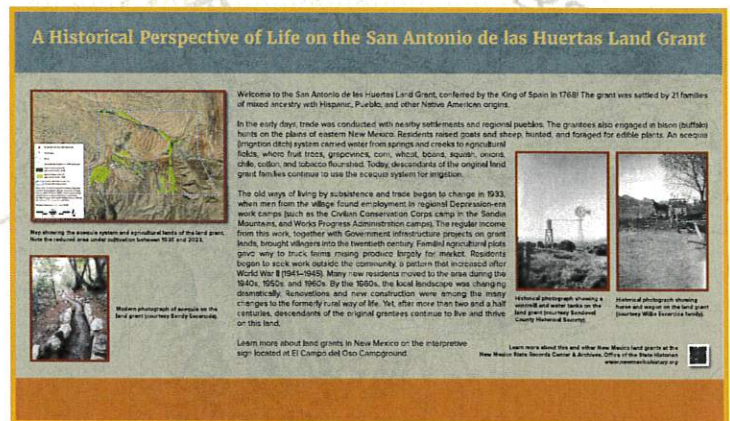
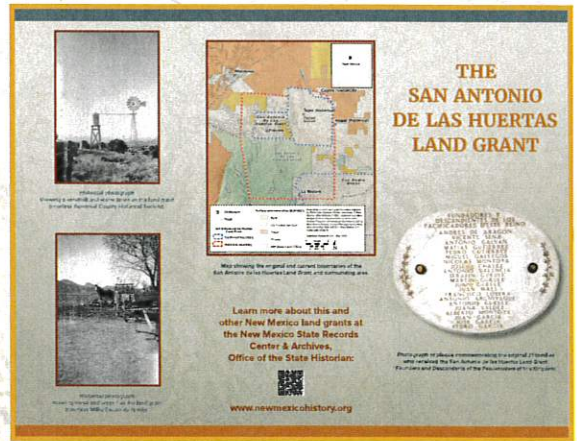
Prepared by

Statistical Research, Inc.



Tucson office:
3170 E. Fort Lowell Rd.
Tucson, AZ 85716-1615

Missouri office:
704 County Road 335
Franklin, MO 65250-9547



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Cover imagery represents examples of some of SRI's Completed Projects.



Section 1.0. Cover Letter

October 10, 2025

David Bova
Assistant City Administrator
City of Ste. Genevieve
165 S. 4th Street
Ste. Genevieve, MO 63670

RE: Proposal: City of Ste. Genevieve Historic Walking Tour, Award No. P24AF02199-009

Dear Mr. Bova:

Statistical Research, Inc. (SRI), is pleased to present this proposal to develop the City of Ste. Genevieve (City) Historic Walking Tour. We look forward to developing an accessible map with high-quality narratives to guide users in their exploration of the first permanent settlement in the state of Missouri and the oldest and best-preserved examples of French Colonial architecture in the United States. SRI staff bring to the table more than 20 years of combined research experience in the French Illinois Country as well as specialization in the long eighteenth century, and we have enjoyed working in and around the City on historical archaeology projects.

SRI is uncommon among our cultural resource competitors in that we are able to offer *in-house* services for all the tasks required in the successful execution of this project. As demonstrated in the proposal, our key staff meet the Secretary of the Interior's Professional Qualifications in their respective fields and also possess the experience necessary to complete the project tasks involving architectural history, history, application development, and professional narration. We have both the capacity and the expertise to deliver this project with excellence, and we have a record of delivering projects on time and within budget.

Now in our fourth decade of providing high-quality cultural resources services, SRI maintains a principal office address in Tucson, Arizona, and is registered as a foreign corporation in the state of Missouri, where our resident staff maintain current status on rosters of qualified cultural resource consultants (Charter No. F001425714). We also have offices in Colorado, New Mexico, California, and Washington.

Our proposal demonstrates our enthusiasm about this opportunity, and we have exciting ideas we hope to share with the City. We think you will agree that SRI is the firm best suited to complete this self-guided application for a historic walking tour for the City.

Please do not hesitate to contact me if you have questions or require any additional information.

Sincerely,

A handwritten signature in cursive script that reads 'Teresita Majewski'.

Teresita Majewski, Ph.D., RPA, FSA
Acting Director, Historic Program
Executive Vice President
Statistical Research, Inc.
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Section 2.0. Executive Summary

Statistical Research, Inc. (SRI), is thrilled to submit this response to the City of Ste. Genevieve, Missouri (City), request for a historic walking tour application with audio narration. The Request for Proposals (RFP) was issued Wednesday, September 10, 2025. We have previously completed a successful repertoire of story-map, application-development, interpretive, and historic preservation projects in Missouri and the American West and Southeast, and we believe you will agree that SRI has the capacity, qualified staff, and specific technical experience to complete the audio production, narration, application development, and cultural resource work for this project with excellence. SRI is unique for the diversity of our staff, which includes a technically sophisticated geographic information system (GIS) developer and spatial analytics team, interpretive talent trained in narration and audio production, as well as heritage writing and editorial practices, along with regionally competitive architectural history and historic preservation staff who completed Ph.D. studies in the long eighteenth century, American Colonizations, and first-settlement and colonial architecture. SRI is also the best choice because our key personnel possess a history of field experience in the City and other settlements in the French Illinois Corridor.

SRI has carefully read the RFP provided by the City and has a complete understanding of the project goals and requirements. The City has requested the development of a self-guided historic walking-tour application that features approximately 50 notable sites, with 30 site-specific recordings by a professional narrator. Section 4.0, Responses to Scope of Services, below clarifies our strategy for delivering the highest-quality narration in a user-friendly application that will engage families, history buffs, locals, and tourists.

SRI will deliver a sequential, place-based narrative that features images and narration on a map feature. Original and historical photographs of the 50 sites, as well as 30 recorded narratives, will build upon the tireless efforts made by residents and preservationists to protect local resources and pass local culture on to the next generation. We also will share fun facts about first settlement—for example, few know that the City was named for Sainte Geneviève, the fifth-century patron saint of Paris, France. But we will also move beyond French settlement to explore the influences of the Creole, British American, German, Spanish, and free and enslaved people who helped form a uniquely American architecture. The City artists' colony and summer schools founded in the early twentieth century may also find a spot on the map for the influential painters who sought inspiration in the Mississippi River town and its bucolic surroundings. Although the content of the final deliverable will be rooted in architectural history and historic preservation, SRI is also well qualified to include the lesser-known stories, trivia, and nuanced historic contexts that continue to define the lived experiences of residents and visitors alike.

SRI has extensive experience with the ArcGIS StoryMaps tour template, which produces walking tours that are free for public access and supported on iOS and Android systems as well as on most browsers. Our developers are also ready to support the City in selecting an alternative platform, such as WalknTours, VoiceMap, GuidiGo, Google Earth, or GPSmyCity, should the City choose to purchase a license or subscription. SRI is qualified to work with any platform of choice to develop the application. We will conduct a photographic survey of the sites, verify Universal Transverse Mercator (UTM) coordinates, Global Positioning System (GPS) points, street addresses, and parcel numbers for all locations to be included in the self-guided walking tour; conduct research to locate historical photographs for select sites; write and record narration; and develop the application. Section 4.0, Responses to Scope of Services, specifies the deliverables that SRI will complete, along with the timeline of completion.

Section 3.0. Company Background/Experience

About SRI

Now in our fourth decade of service, SRI has built a reputation for providing timely, professional, and cost-effective services in cultural resource management (CRM), architectural history research, interpretive programming, and historic preservation. SRI provides responsible stewardship of cultural heritage and environmental resources through solution-based client collaboration. In meeting this mission, SRI responds

to our nation's goal of preserving its diverse historical and cultural values by integrating exciting research with compliance work and providing timely and cost-effective services in CRM and historic preservation. Since 1983, SRI has been in the forefront of the CRM profession in the western United States. Having successfully completed more than 1,500 historic preservation/CRM projects and produced almost 90 major publications and thousands of technical reports on archaeology, history, and ethnography, SRI has a record of not only meeting the letter of the law but also enlightening the public about our common history and shared past. In all cases, our commitment has been to make sure that the potential of each project is fulfilled. Our staff have cultivated local, statewide, and regional partnerships and developed a comprehensive background in municipal, state, and federal guidelines and procedures for performing cultural resource investigations throughout the nation. Our success in CRM is based on three key characteristics:

- our highly qualified and experienced staff, many of whom are nationally recognized scholars and leaders in the industry;
- a management structure that integrates operational requirements with research needs; and
- our long-term experience, including development of partnerships and collaborative relationships through decades of interdisciplinary research.

SRI differs from many CRM firms in that we have an established Historic Program with both technical and interpretive expertise. Many of our historians and historic archaeologists have professional experience in academic publishing, museum programming, documentary production, and new media, in addition to advanced degrees and career expertise in archival research, historic-building analysis, intensive-level surveys, and reconnaissance. SRI also has completed a number of story-map, documentary, and interpretive projects for heritage and environmental groups. Our staff are uniquely qualified to bridge architectural history fieldwork and site-based research with public-engagement programming. We have developed audio and visual projects for a wide range of clients and cultivated staff expertise in Web Content Accessibility Guidelines and color selection and visual design for audiences of all ages. Our staff are trained in audio editing and sound engineering as well as video production and GIS development.

The Cartography and Geospatial Technologies Department (CAGST) at SRI is on the cutting edge of geospatial technologies and mapping and remote-sensing techniques. SRI has unsurpassed capabilities in digital cartography, mobile GISs, and geophysics. These capabilities allow us not only to map projects with great accuracy but also to provide innovative, low-impact, and data-rich archaeological testing services. We can often gain detailed spatial, archaeological, and historical knowledge of the project area before subsurface testing begins. In addition to providing proven technical expertise in mapping, photogrammetry, georeferencing, and remote sensing, CAGST staff are proficient in statistical spatial analysis, distributional analysis, predictive modeling, spatial classification, and settlement modeling.

We bring decades of experience in working with local governments as well as private landowners and state and federal land-management agencies on comprehensive and complex projects. Our work includes numerous intensive-level and historic surveys completed for municipal clients. SRI's work meets or exceeds the federal guidelines and standards listed in the Secretary of the Interior's Standards for the Treatment of Historic Properties and the Secretary of the Interior's Standards and Guidelines for Archeology and Historic Preservation. We have staff with qualified professional status under the Secretary of Interior's Professional Qualifications Standards, and our crew is large and well trained with the skills needed in reconnaissance, photographic surveying, GIS, National Register of Historic Places (NRHP) evaluations, architectural history, and historical archaeology to complete the proposed project to the highest professional standards. We regularly work on projects of similar scope and complexity and have in-depth, successful experience with all the tasks required for the project.

SRI is a certified Woman-Owned Small Business (WOSB) through the Women's Business Enterprise National Council (WBENC; Certification No. W100447). WBENC is an Small Business Administration- (SBA-) approved third-party certifier, and SRI's certification meets the requirements of the SBA for participation in the WOSB Federal Contracting Program, provided all documentation is maintained in the SBA's MySBA Certifications portal.

SRI, with a principal office address in Tucson, Arizona, is registered as a foreign corporation in the state of Missouri, where resident staff maintain current status on rosters of qualified cultural resource consultants (Charter No. F001425714). We also maintain offices in Colorado, New Mexico, California, and Washington. SRI is also registered as a Small Business in the System for Award Management (SAM), with eligibility confirmed through SBA's size standards and our Central Contractor Registration (CCR) profile. Under NAICS Code 541720 (Research and Development in the Social Sciences and Humanities), SRI qualifies as a small business, based on SBA's current size standard of \$34 million in average annual receipts. SRI maintains the capacity and expertise to support complex federal research and CRM projects while meeting small-business participation goals. SRI employs approximately 150 staff members, which supports its classification as a small business under applicable SBA standards.

SRI's Specialized Analysis and Creative Design Services

The CAGST Department at SRI has assisted scholars worldwide in the capture and management, database development, analysis, visualization, digitization, and interpretation of spatial data. Our work has contributed to projects throughout the United States as well as in Latin America, Europe, the Middle East, and Asia. The CAGST Department has a long and successful record of accomplishment in custom-data capture and database design and implementation, with a wide range of satisfied clients, including government agencies; university-based researchers; not-for-profit foundations; and a variety of municipalities, public utilities, and private-sector research consultants. SRI is an Authorized Business Partner with Esri, the global industry leader for geospatial-data-management software and solutions, and SRI's geospatial analysts have more than a decade of experience working with and customizing Esri's applications for field and laboratory data capture and management to meet our clients' needs. In addition to providing proven technical expertise in mapping, photogrammetry, and georeferencing, CAGST staff are proficient in statistical spatial analysis, distributional analysis, predictive modeling, spatial classification, and settlement modeling.

SRI's Mapping Capabilities

SRI uses Esri's ArcGIS software for archaeological mapping, data management, and analysis. Data are primarily managed within project-specific ArcGIS geodatabases and SQL Server-supported Spatial Database Engine (SDE) geodatabases maintained as part of SRI's corporate database structure that are accessible from any SRI location; however, shapefiles and other data sets derived from master project data are also regularly used, when needed for analytical or cartographic purposes. Our GIS data structure also facilitates seamless integration with project attribute data stored in SRID, SRI's corporate relational database. As a member of Esri's corporate Partner Network, SRI enjoys access to a full suite of ArcGIS analytical and support extensions, including products for advanced raster analysis, spatial statistics, data visualization, and data sharing both within SRI and with our clients.

SRI's workflow for collecting spatial data in the field is based on submeter Global Navigation Satellite System (GNSS) receivers paired with an Android-based custom data collection and management infrastructure that relies on Esri's Field Maps and ArcGIS Online applications. Depending on project needs and the availability of a reliable cellular connection, data can be collected and uploaded from the field to a master project spatial database at intervals up to real time. From there, custom automation ensures that spatial data are securely backed up, linked to project-specific attribute information within SRID, screened for common quality-assurance and data consistency issues, and made available for incorporation into project maps and cartographic deliverables via ArcGIS Pro or Desktop, other derived presentation formats such as Esri Story Maps, and—most importantly—internal corporate webmaps that allow key staff throughout the company to run custom queries, take measurements, and otherwise interact with data as needed.

In addition, SRI also maintains ArcGIS Enterprise and Portal instances in Amazon Web Services that securely extend our use of webmaps to a client-facing environment, affording clients and other stakeholders the same opportunities to explore spatial and attribute data available via our internal webmaps. This client-

facing instance also allows for the development of custom webmaps designed to provide data to directly address specific client metrics, data questions, or concerns. Just as for SRI's internal webmaps, external-facing environments are on a nightly update cycle by default but can be configured to refresh data at any required interval up to real time.

Proposed Key Personnel

Of the approximately 150 employees who work at SRI, more than 60 individuals hold secondary degrees in historic preservation, anthropology, design planning, geospatial modeling and development, and production. Brief biographies for the key personnel proposed for this project are provided below. Résumés for the key personnel listed below are presented in Section 5.0, Additional Information.

Teresita Majewski, Ph.D., RPA, FSA, Acting Director, Historic Program and Executive Vice President

Dr. Majewski received her M.A. and Ph.D. in anthropology from the University of Missouri–Columbia and has over 30 years of experience in CRM and historic preservation in the Trans-Mississippi West. In the late 1980s, she directed research projects south of the City in the Saline Creek Valley, with funding from Earthwatch, the National Endowment for the Humanities, and the Wenner-Gren Foundation. In 1994, she was hired by SRI as the inaugural Director of the Historic Program (then Division) to create the program and expand SRI's reach in that sector. These projects included built-environment surveys, NRHP nominations, outreach products, oral-history interviews and archival research, and landscape assessments; historical archaeological surveys, testing, and data recoveries in rural, urban, and cemetery settings; collections management and material cultural analysis; and museum work, including static and digital display content and technical development. Since joining SRI, she has worked on more than 200 archaeological and historical projects throughout the Trans-Mississippi West, Latin America, and Europe.

In 2005, she began being promoted to various leadership positions in the company and now serves as Executive Vice President. In that role, Dr. Majewski serves in project management and Principal Investigator roles on projects for the company. Early in 2025, the company asked her to also serve as Acting Director of the Historic Program to expand and strengthen the program.

Dr. Majewski has recently moved back to Missouri (and works from SRI's office in Franklin, Missouri) but has several decades of preservation experience at the state and county/municipality levels in Arizona on the Arizona Historic Sites Review Committee (member since 2002, chair 2007–2025), the Arizona Historical Advisory Committee (member and former chair), and the Tucson–Pima County Historical Commission (member since 1995, more than two decades as chair). This experience has provided her with an understanding of Certified Local Government (CLG) needs for preservation and funding. She is also currently under contract to coedit the Routledge International Handbook of Heritage and Tourism.

If SRI is awarded this project, Dr. Majewski will provide project management oversight and support to the project team and will be the client contact for administrative matters. She will assist with meetings, site visits, and data gathering on a value-added basis. Since spending extended periods of time in the City in the late 1980s, she would embrace the opportunity to reengage with the community on this project.

Phillip O. Leckman, M.A., RPA., Director, Cartography and Geospatial Technologies

Mr. Phil Leckman received his M.A. in anthropology from the University of Arizona in 2004, where he also qualified as a Ph.D. candidate in anthropology with a minor in spatial analysis and remote sensing. Mr. Leckman has more than 25 years of experience as a GIS specialist and archaeologist in a variety of settings throughout the American West, including 18 years with SRI. As Director of SRI's CAGST Department, he has supervised geospatial-data analysis, interpretation, and cartographic production for numerous projects in Arizona, New Mexico, California, Colorado, Kansas, Montana, Nebraska, Nevada, Oregon, South Dakota, Texas, Utah, Washington, and Wyoming and has authored several published spatial-analyses and landscape studies focused on the spatial organization of prehistoric and early contact-period societies of the American Southwest. He is also a skilled and experienced cartographer who has produced high-quality, information-rich maps and interpretive graphics for numerous SRI projects, including the San

Antonio de Las Huertas cultural landscape study and interpretive project, the El Camino Real interpretive map project, and many others. His cartographic work appears in numerous peer-reviewed books and articles as well as numerous SRI reports and interpretive materials. Mr. Leckman has experience with a variety of geospatial and image-analysis applications, including Agisoft Metashape, Esri ArcGIS Pro and Desktop (ArcMap), ArcGIS Pro, ArcGIS Enterprise and Online, and ArcGIS Story Maps, Experience Builder, Web App Builder, and Field Maps. Mr. Leckman's considerable capabilities for geospatial-data analysis, interpretation, and presentation will help to ensure that geospatial information developed by the SRI team for this project will adhere to the highest standards of both efficiency and accuracy. His expertise as an archaeologist, research, and cartographer will contribute to the production of an outstanding final product.

Mr. Leckman is a board member for the New Mexico Archaeological Council; a committee member for the East Mountain Historical Society; and a member of several other local and national organizations, including the Society for American Archaeology, the New Mexico Geographic Information Council, and the Archaeological Society of New Mexico. Mr. Leckman meets the Secretary of the Interior's Professional Qualifications Standards in Archeology and is permitted by the New Mexico Historic Preservation Division (HPD) as a Principal Investigator/Project Director for Archaeology; by the Arizona State Museum as a Project Director; by the Texas Historical Commission as a Principal Investigator; by the U.S. Department of the Interior (USDI) Bureau of Indian Affairs as a Direct Charge; and by the USDI Bureau of Land Management as a Principal Investigator, Project Director, or Field Supervisor for several permit areas in New Mexico and Utah. In the course of his prior experience, he has worked extensively with cultural resource and heritage property databases maintained by a wide variety of agencies and organizations, including the Arizona State Museum (AZSITE), Arkansas Archeological Survey (AMASDA), Colorado Office of Archaeology and Historic Preservation (Colorado Compass), Missouri State Historic Preservation Office (Missouri Archaeology Viewer), Nevada State Historic Preservation Office (NVCRIS), New Mexico HPD (NMCRIIS), Oklahoma Archaeological Survey (OASIS), Texas Historical Commission (TARL), Utah Division of State History (Antiquities), and Wyoming Cultural Records Office (WyoTrack), and many others. Mr. Leckman has worked closely with the proposed project key personnel on several projects similar in scope and complexity as the project for this current RFP.

Mr. Leckman will oversee the development of the application and serve as the project GIS and technical specialist. He will work to implement the designs developed with the client in a timely and cost-effective manner.

Amy Coombs, M.S., Ph.D., Architectural Historian and Producer

Dr. Coombs has nearly a decade of field and research experience in architectural history and historic preservation planning in the American Midwest and has also gained experience as a narrator, producer, and editor in new media and academic publishing. She has worked for SRI since 2025 and has focused on projects in Missouri and the American Midwest, and her research broadly focuses on log, wood, and half-timbered houses built during the long eighteenth century in America, Britain, and France. She received her Ph.D. in history from the University of Chicago, an M.S. in forestry and natural resources, ecological science and engineering from Purdue University, and a B.S. in communication from the University of Utah. Her postdoctoral teaching at the University of Chicago was based in the CORE series in American Colonizations, and she gained experience reconstructing the history of slavery in the American Southeast. Her interests in story mapping began during the COVID-19 pandemic, when she was tasked with the challenge of developing virtual assignments that used StoryMap JS, Esri StoryMaps, and virtual architectural history walk templates to inspire students who were studying remotely due to campus closures.

After joining the workforce, Dr. Coombs expanded her period and geographic focus to gain diverse experience as an Architectural Historian by working on municipal and local surveys. She recently completed Section 106 reconnaissance surveying for the expansion of State Route (SR) 37 in Allen County, Indiana, to support the installation of a buggy lane for Amish horse-drawn vehicles. She managed photographic documentation for a Historic American Building Survey (HABS) in Jasper, Illinois, and completed an NRHP nomination for the City of Fort Wayne. As the Principal Investigator for the Section 106 consultation for an entrance road project at McCormick's Creek State Park in Indiana, she expanded an intensive survey of Civilian Conservation Corps and Works Progress Administration resources to include

a study of the impacts of a 2023 tornado that damaged structures at a campground and historic quarry. She completed the first historic preservation design guidelines for the City of Sedalia, Missouri, and as the Principal Investigator of the Jennings Co Bridge 29 LPA Project, she supported the surveying and consulting party review that advanced the Historic Bridge Alternatives Analysis and selection of the preferred alternative to rehabilitate.

Dr. Coombs has also gained experience in new-media consulting. At the Heritage Commission, Ministry of Culture, in Riyadh, Kingdom of Saudi Arabia, she worked with the Innovation Sector to review and select platforms for the development of archives that linked video, audio, and photographic resources in a searchable format to support oral-history and design-build projects. While a website manager at the Institute for Governance and Sustainable Development, she oversaw the production of virtual trainings for cultural heritage and natural resource officers. While completing a fellowship in North American Ethnology at the Smithsonian Institution National Museum of Natural History, Department of Anthropology, she prepared exhibit recordings and documentation for Objects of Wonder. As a graduate editorial fellow at the American Geophysical Union, she managed website content development for the National Parks Centennial Project and wrote a 2016 *Eos* cover story that won a 2017 AM&P award for digital design.

Prior to graduate school, she worked as a writer and editor at the academic publishing house Nature and worked on contract as a radio producer and track narrator for *Living on Earth*, the National Public Radio News Desk, and KQED's *California Report*. She contributed to news magazine features, audio documentaries, and podcasts and subbed as an on-air anchor for *All Things Considered* at KAZU, Monterey. She has received professional voice coaching and completed training in sound engineering, and she is well qualified to record narration and mix music and background sound under tracks in Pro Tools and Audacity.

Dr. Coombs has performed the duties of Principal Investigator, Project Manager, and Architectural Historian as well as those of editor, producer, and writer for numerous architectural, interpretive, and public media projects. She has a record of successful work with various state historic preservation offices, state parks, and civil engineering firms as well as with public-radio news magazines and new media companies. Dr. Coombs will serve as Architectural Historian and Producer for the proposed project. In that capacity, she will complete fieldwork and historical research and record and edit narratives.

Completed Projects

City of Sedalia Historic Preservation Design Guidelines Project

Contact Name: John Simmons, Director, Community Development

Contact Information: City of Sedalia, 1800 W. 3rd St., Sedalia, MO; (660) 851-7650;

jsimmons@sedaliaparks.co

Date: 2024–2025

Amount: \$40,000.00

Link: <https://www.sedalia.com/wp-content/uploads/City-of-Sedalia-Historic-Preservation-Guidelines-Final-3-Web.pdf>

Amy R. Coombs was selected by the City of Sedalia to develop mandatory, nonbinding historic preservation design guidelines for buildings that are 50 years or older and located within current and future historic districts. The project also included the development of mandatory, binding guidelines for new construction and demolition projects located within historic districts. Finally, the contract covered updates to the Certificate of Appropriateness application and design review process. Dr. Coombs identified the unique architectural styles and features common in the NRHP-listed Sedalia Commercial Historic District and in neighborhoods found eligible for listing as a historic district, compiled a list of all NRHP-listed resources located within city boundaries, and reviewed reconnaissance surveys and planning reports filed by prior consultants and the Sedalia Historic Preservation Commission (SHPC). Her original fieldwork included a photographic survey of the exemplary architectural features that demonstrated best practices. She developed guidelines to minimize alteration and protect the condition of windows, doors, roofs, siding, landscaping, fences, and other features that contributed to the historic integrity of local neighborhoods. Best practices

were developed according to the Secretary of Interior’s standards. In addition, Dr. Coombs coordinated and facilitated three in-person public meetings and managed advertising for public-comment periods, and she developed, distributed, and analyzed a survey of homeowner concerns and expectations. After two rounds of review with the Missouri State Historic Preservation Office (SHPO) as well as the SHPC, the Sedalia Historic Preservation Design Guidelines were accepted by the Community Development Department. This project demonstrates the ability of SRI staff to work creatively and technically, to deliver architectural history and historic preservation projects that meet the needs of local homeowners and businesses, and to work with community groups to revise a project to incorporate the feedback offered by all participating voices.

Interpretive Podcasts and Webmap for Arizona Department of Transportation Website

Contact Name: Stephanie Freeman, Historic Preservation Team Specialist

Contact Information: Arizona Department of Transportation (ADOT), Environmental Planning,
205 S. 17th Avenue, Phoenix, AZ 85007; (602)291-8540; sfreeman2@azdot.gov

Date: 2023–2025

Amount: \$283,883.38

ADOT contracted SRI to complete six fully developed podcast scripts as part of two interpretive projects. The projects sought to exemplify unique aspects of Arizona’s cultural heritage, demonstrate connectivity in the state’s transportation corridors, and highlight historical themes important in Arizona through stories from underrepresented communities. The projects incorporated information from Tribes whose traditional lands were crossed by the roadways. Each podcast script was designed to be approximately 10 minutes in length. The podcasts are slated to be hosted on the ADOT website. Both projects involved collections of documentary materials, including primary and secondary sources such as manuscript collections, journals, diaries, scholarly articles, monographs, oral histories, and newspaper articles.

The first project, completed in 2025, focused on the U.S. Highway 95 transportation corridor, with an emphasis on four themes: the Juan Bautista de Anza expedition, the Butterfield Overland Stage, the Southern Pacific Railroad, and the establishment and use of the U.S. Army’s Yuma Proving Ground. This project involved ethnographic research focused on Native American use of the transportation corridor. The research had a thematic focus on movement, connectivity, and cultural persistence. SRI teaming partner Archeological Research LLC (ARLLC) worked collaboratively with the Fort Yuma Quechan Tribe through a combination of fieldwork and review sessions to conduct ethnographic research. The result was an ethnographic report, an appropriately redacted ethnographic report, and a podcast script entitled “Tribal Paths and Voices.” The Fort Yuma Quechan Tribe reviewed and approved the content prior to public release.

The second project is ongoing; SRI has completed the draft podcast script and is currently responding to comments received from the Arizona SHPO. Five podcast scripts were developed for this project, focused on the Honeymoon Trail (U.S. Highway 89A), a Japanese internment camp associated with SR 95/U.S. Highway 95, the Bisbee Miner’s Strike associated with U.S. Highway 80, the Salt River Canyon associated with U.S. Highway 60, and the Green Book and Arizona Highways. In addition to the podcast scripts, the project included the creation of a webmap linking historical materials to the routes interpreted in the podcasts. The webmap presents points of interest, such as NRHP-listed properties that intersect the interpreted highways.

These projects demonstrate SRI’s ability to develop digital public interpretive materials based on historical documentation, our successful collaboration with a state agency, and our record of obtaining project approvals from various state SHPOs.

Project Name: Edwards Air Force Base Solar Project Public Outreach

Contact Name: Shane Maneval

Contact Information: Terra-Gen, (520) 834-5396

Date: 2022–2025

Amount: \$50,000.00

Link: <https://storymaps.arcgis.com/stories/9d15b2b616f049e0b3eddcf96ee7d9e3>

In August 2020, SRI was subcontracted by Dudek to conduct data recovery excavations, construction monitoring services, and public-outreach services for the Edwards Air Force Base (AFB) Solar Project, located on Edwards AFB, near Rosemond, California. The project was conducted in compliance with Section 106 of the National Historic Preservation Act. Located in the Bissell Basin, in the northwestern corner of the base, the project area covered approximately 6,000 acres, of which approximately 3,000 acres was developed for a solar-power generating station. The project included a Historic Properties Treatment Plan (HPTP) developed by Edwards AFB to address adverse effects from the project to the NRHP-eligible Bissell Basin Archaeological District (BBAD) and two historical-period sites that were determined to be eligible for listing in the NRHP.

In addition to provisions for archaeological data recovery and construction monitoring, the HPTP included three public-outreach tasks to be completed subsequent to fieldwork: the preparation of a public outreach educational booklet; the development of a museum exhibit highlighting the BBAD, which includes both a permanent and a traveling component; and the development of a series of interactive maps in Esri's ArcGIS Story Maps platform addressing the archaeology and Native American culture of the BBAD. Work on these components began in 2022, and the interactive ArcGIS Story Map and museum exhibit were completed in January 2025. The GIS Story Map provided information on both the Edwards AFB solar project and the wider Antelope Valley as a whole, considering local hydrology, precontact lifeways, material culture traditions, and trade networks, as well as the contemporary Native American Tribes living in the area. The content for all three public-outreach tasks was developed by SRI in collaboration with Edwards AFB cultural resources staff, the Tejon Indian Tribe, and the Yuhaaviatam of San Manuel Nation (formerly the San Manuel Band of Mission Indians). Upon acceptance by Edwards AFB and Tribal stakeholders, the Story Map is now available at the Edwards AFB main base museum and also will be used for public outreach and traveling exhibits. This project demonstrates SRI's capacity for creative design and story mapping for diverse audiences. Total cost of the public-outreach portion of the project was \$50,000.

San Antonio de las Huertas Land Grant, Public Interpretation, Historical and Archaeological Research, Sandoval County, New Mexico

Contact Name: Karla McWilliams, Deputy SHPO, Deputy Director New Mexico HPD, CLG and Grants Coordinator

Contact Information: New Mexico Historic Preservation Division, Karla.mcwilliams@dca.nm.gov, (505) 827-4451

Date: 2023-2024

Amount: \$99,953.93

In 2023, the New Mexico HPD retained a collaborative team led by SRI to complete a project of Historic Land Research and Planning within the San Antonio de las Huertas (SADLH) land grant, Sandoval County, New Mexico. The New Mexico HPD developed this project with support from an allocation from the New Mexico State Legislature. The land grant is a Middle Rio Grande *vecino* community with roots in the mid-eighteenth century. Research was tailored to meet SADLH community priorities and included development and production of interpretive signage and a publicly accessible informational brochure. The interpretive products were informed by targeted oral interviews with longtime residents and documentary research, in order to expand on the historical background of the site. Three interpretive signs were installed at various points within SADLH, where community members can share their heritage with visitors. The investigation also included archaeological pedestrian survey (with recordation, significance evaluation, and reporting), documentation of two historical cemeteries and the community acequia system, a historical overview of the SADLH and village of Placitas, and excavation and archaeomagnetic testing of a lime kiln. In addition to the interpretive materials, the investigation resulted in a historical overview and technical report with confidential appendixes.

The historical overview describes the community and its cultural resources and situates the site within local and regional historic contexts. It describes the spatial and geographic parameters of the study. The technical report presents the results of the intensive pedestrian survey, associated data recovery activities, and documentation of the cemeteries and the acequia system. Burial plots within the land-grant cemetery

were mapped and inventoried. More than 600 linear meters of the acequia system were documented, and SRI created a digitized map of the SADLH acequia system by referencing a combination of historical and modern aerial imagery. After more than 250 years, descendants of the original grantees continue to live and thrive on this land, as reflected in the public interpretive materials SRI developed detailing the results of the investigations. This project demonstrates SRI's commitment to heritage preservation through interpretation as well as our capacity for projects that integrate creative design and spatial analysis.

Section 4.0. Responses to Scope of Services

SRI will support the City in welcoming locals and tourists alike to take a self-guided tour of the architecture and historic sites in the Ste. Genevieve National Historical Park and St. Genevieve National Register Historic District as well as the notable houses, gardens, and historic sites located within the City. SRI will deliver the application, including written content, original and historical photographs, narration, and transcripts of narration, in a story-map format that overlays sites of interest over a map. Optional features may be developed to toggle routes for the National Park Service Wellness Challenge or for families seeking playground stops, restaurants, or restrooms along the way. For example, if users select an option for a child-friendly tour, a simplified route will highlight sites with story and character-based narrations and locations near refreshments and gardens. Alternatively, users who select a tour focused on architecture and historic preservation will see a longer walk that features sites with imagery-rich narration. Depending on the platform selected, a routing feature may be developed to offer real-time navigation and support for visitors who want to skip stops and need directions.

SRI will work collaboratively with the City to select a development platform, design features for the application, and select 50 site locations for the self-guided historic walking tour, including the 30 locations to be narrated. The City will develop the list to include properties that are within the City limits, are at least 50 years old, and are considered to have historic value by the community.

SRI proposes to use ArcGIS StoryMaps and Esri map tour templates. As long as an ArcGIS StoryMaps has been shared publicly by its creator, anyone can view the final product free of charge. Alternative platforms can also be explored at the onset of the project, as long as the City will ensure licensing and cover any setup fees. SRI currently has access to the Esri suite and will have no additional costs to develop an ArcGIS StoryMaps self-guided walking tour; however, our developers have the experience to perfect a tour on WalknTours, VoiceMap, GuidiGo, Google Earth, GPSmyCity, or any other popular platform.

The application will be user-friendly and professional in content and design. Audio narrations will average 2 minutes in length but may range from 45 seconds to 4 minutes, as decided during collaborative discussions with the City. Audio tours may “fade in” period and regionally appropriate music clips to begin and conclude each site visit. The audio file will be stored and played within the ArcGIS StoryMaps using an embedded player, providing context and a richer multimedia experience. Narratives will open from site points that correspond to real property locations or locations of interest. Viewers will click through each point in the tour sequence or explore the tour by using the map. An optional thumbnail carousel can be developed. The final application will be accessible on iOS and Android devices, as well as on browsers for desktop or mobile use. SRI will provide a QR code and URL to direct users to the ArcGIS StoryMaps. Professional audio recordings will enhance the storytelling experience. SRI staff have experience troubleshooting the cross-platform compatibility of ArcGIS StoryMaps that contain large audio files, and audio content blocks will be uploaded in a supported format (e.g., MP3, WAV, OGG, AAC, WMA, or M4A).

SRI will host two public meetings, including one at the beginning of the project and one at the conclusion, to receive feedback on the final application. Public meetings will be held on site in the City. SRI will provide a public announcement and a sign-in sheet as well as an e-mail and mailing address for the receipt of public feedback and comments.

Communication will be maintained through virtual meetings, and sample narratives can be sent through a downloadable link or in the mail on a USB key. The project will begin with a kickoff meeting, and to complete tasks on time and meet deadlines according to the schedule in Table 2, the Historic Preservation Fund (HPF) Grants Manager or their designee will be invited to observe internal stand-ups that include staff

and project managers. A communication channel will be established to provide progress reports and feedback session to the HPF Grants Manager in advance of each major deliverable, including a meeting to review draft narratives, a meeting to review the draft audio, and a meeting to review beta testing. A Microsoft Teams chat will be established to include the HPF Grants Manager or their designee in ongoing conversations and to share visuals, as needed. SRI is committed to collaborative problem-solving, visual communication, structured updates, and multiplatform communication channels to ensure client satisfaction with technical deliverables. The HPF Grants Manager or their designee will have the opportunity to advise the project in the early stages and to review content during development. Changes will be made to meet the City's preferences. At the end of the project, all data and files will be turned over to the City for long-term management of the application.

SRI's attention to research-based interpretive programming will set this project apart from the competition. Much important work has been conducted over the years to preserve sites in the City and make visitors aware of local tangible and intangible cultural resources. SRI will draw from the work of local and regional experts to integrate technical architectural survey data, historic preservation plans, and NRHP nomination contexts into narrations. We also will include character narratives, demographic histories, and cultural information by drawing upon the interpretive and public-facing programming that draws visitors to the area.

By budgeting for original site photography and site research, SRI will ensure that architectural history staff have the fieldwork experience needed to draw listeners' eyes to the features of late eighteenth and early nineteenth-century French colonial vertical log construction and posts-in-ground and posts-on-sill architecture as well as to the elements of buildings that demonstrate the styles that shape the historic character of the City. To craft narratives that engage users of a wide range of ages, backgrounds, and interest-levels, writing will use masonry, carpentry, gardening, and planning to explore the local impacts of major historical events and period transitions, such as Catholic conversion and recordkeeping, the French and Indian War, the Revolutionary War, and slavery and emancipation. For example, the City is unique for its carefully preserved Bauvais-Amoureux home and Bequette-Ribault property, which belonged to formerly enslaved people and their descendants. The crossroads of German, French, British American, and Creole culture also opens the door to develop narratives about the wide range of historic traditions, customs, and heritage celebrations that inspired early-twentieth-century artists to frequent the City and continue to welcome visitors today.

When appropriate, characters and events from the past will be brought to life, and listeners will be inspired by compelling and accessible narratives that illustrate the influences of agriculture (Le Grand Champ), flooding, winemaking, and economy on architecture and the tangible and intangible heritage that defines the City. Narratives will include information about the architectural history, historic significance, and historic preservation of each property, as well as the characters who lived on site. Local culture, social history, and lore will be explored, when appropriate. Narratives will be rich with imagery and words that appeal to the five senses for a vivid, immersive experience.

The deliverables for the project will include the following milestones:

- Public Meeting 1 advertising/announcement, sign-in sheet
- Public Meeting 1
- Sample audio narration for review
- Public Meeting 2 advertising/announcement, sign-in sheet
- Public Meeting 2
- Beta testing
- The final application with approximately 50 sites and 30 narrations
- Three or more photographs for advertising and use by the Missouri SHPO

The proposed timeline for the project is provided in Table 1.

Table 1. Proposed Project Timeline

Milestone	Schedule
Kickoff meeting with City of Ste. Genevieve	December or January 2025
Public Meeting 1, fieldwork	December or January 2025
Public comments/feedback	ongoing through July 1, 2026
Completion of research, photograph curation, finalization of site list	March 1, 2026
Completion of draft narrative text for review by City of Ste. Genevieve	April 1, 2026
Submission of sample audio narration for review by City of Ste. Genevieve	June 5, 2026
Copy of design and layout of the map with site locations and linked narration clips and photographs; copy of public advertisements	July 17, 2026
Beta testing, final app completion	August 25, 2026
Public Meeting 2	August 31, 2026

Costs

SRI's proposed cost to complete the required project tasks is **\$30,000.00**. A breakdown of costs by the tasks used to create our internal budget is presented below. A list of assumptions that are needed to complete the project within the proposed costs follows the budget breakdown.

- Task 1. Administration and Kickoff Meeting
 - Labor (13 hours): \$1,500.
- Task 2. Public Meeting and Advertising
 - Labor (41 hours): \$5,130
 - All direct costs (travel) for Tasks 2, 3, and 5: \$2,760
 - Total for Task 2: \$7,890
- Task 3. Site Research
 - Labor (34 hours): \$4,240
- Task 4. Fieldwork
 - Labor (40 hours): \$5,000
- Task 5. Draft Narratives/Layout
 - Labor (66 hours): \$7,750
 - Direct costs (production) for Task 5: \$250
 - Total for Task 5: \$8,000
- Task 6. Final Narratives/Layout
 - Labor (27 hours): \$3,370
- Total budgeted hours: 221

Note: Dr. Majewski's hours are value added, and only 2 billable hours for her are included under Task 1. Her estimated contribution to the project is 80 additional hours beyond the 2 billable hours.

Assumptions

- If the client prefers to develop the walking tour of the City on an application or platform such as WalknTours, VoiceMap, GuidiGo, or GPSmyCity, and if ArcGIS StoryMaps is not used, the client is responsible for paying for any licensing, subscription, and account set-up fees.
- SRI will conduct fieldwork and beta testing of the application during the two budgeted trips scheduled for the public meetings. All direct costs for travel for visits to the City under Tasks 2–4 are included in the cost for Task 2. No additional field visits will be required other than those discussed in our response
- Any historical imagery or maps needed for use in the Ste. Genevieve Walking Tour are either available in the public domain or owned by the City. No use permissions or use fees will be required.
- Minimal archival research will be conducted remotely, utilizing e-mail correspondence to identify historical photographs that are currently digitized at high resolution or that can be digitized at no cost. The client does not require historical photographs or maps, and location photographs may include historical images only when they are accessible and in the public domain.
- The City will work with the consultant to develop a list of 50 site locations that includes 30 locations selected for narration. When possible, UTM coordinates, GPS points, street addresses, or parcel numbers will be provided to expedite research. SRI staff will confirm geolocation data during fieldwork and can supplement City data.

If selected for this project, SRI would prefer billing monthly by percentage of task(s) completed. Each invoice would be accompanied by a detailed monthly progress report. If the client requires a different billing procedure, that can be worked out if SRI is awarded the project.

ATTACHMENT A

ATTACHMENT A:

SCOPE, PURPOSE AND DESCRIPTION OF GRANT ACTIVITIES

City of Ste. Genevieve
Historic Walking Tour
Project No. P24AF02199-009

Starting Date: August 1, 2025

Ending Date: September 4, 2026

I. SCOPE AND PURPOSE:

The City of Ste. Genevieve will contract with a professional consultant to develop an app based historical walking tour of Ste. Genevieve. The mobile application will include approximately fifty stops of which thirty will have audio narration. The narratives will be developed by a historian or architectural historian who meets the *Secretary of the Interior's Professional Qualifications*; the theme of the narratives will be historic in nature and include preservation related information, as applicable. The app will use GPS to identify the users' location and provide them with navigation. Historic images may also be included in the app when available. A professional interpreter/narrator will complete the recorded audio narration for this app. The app will be advertised by the City of Ste. Genevieve.

II. ACTIVITIES AND FUNCTIONS:

A. Consultant Selection Process

1. Narrative Consultant

The City of Ste. Genevieve will hire one or more historians or architectural historians who meet the *Secretary of the Interior's Professional Qualifications* as listed in Attachment A, Exhibit 1 to develop narratives for notable properties. The Request for Proposal (RFP) sent to consultants shall include a copy of Attachment A (Scope, Purpose and Description of Grant Activities, the Milestone Schedule, and Exhibit 1, the Secretary of the Interior's Professional Qualifications) sans budgetary information. Pursuant to 2 CFR 200.331, the sub-recipient shall require the language of the certification and terms applicable to financial assistance awards to be included in sub-award documents at all tiers, and sub-recipients shall certify and disclose accordingly.

B. Walking Tour App

The narrative consultant shall work with the City of Ste. Genevieve to develop, at a minimum, thirty narratives for "notable properties." The City of Ste. Genevieve will develop the list to include properties that are within the city limits of the City of Ste. Genevieve, are at least 50 years old, and are considered to have historic value by the community. The narratives will include information about the historic significance of each property and include any relevant preservation information. The HPF Grants Manager or their designee will have the opportunity to review and comment on these narratives prior to distribution to the app developer.

The app will be professional in content and design. A professional interpreter or narrator will record the audio portion of this project to ensure a professional audio product. The HPF Grants Manager or their designee will have the opportunity to review and comment on the draft app layout prior to publishing and distribution. City

staff will serve as the primary point of contact for this project and will be expected to ensure milestones are submitted to the HPF Grants Manager on a timely basis. All contractual deadlines with the consultants shall not conflict with milestone deadlines set in the grant agreement.

The walking tour app shall produce the following products which shall be submitted to the HPF Grants Manager or their designee for review approval:

1. A sample of the audio narration for review and approval
2. A copy of the design and layout of the app for review and approval prior to the app going live
3. The final app
4. No less than three photos from the app development process for future use in the statewide preservation plan and other SHPO outreach materials. Photos with people are preferred but not required. The City of Ste. Genevieve will be responsible for notifying participants that their likenesses may be used for these purposes.

C. Public Involvement

The grant recipient will conduct at minimum of two public meetings in Ste. Genevieve to inform the owners of the properties within the app development area and the interested public about the goals and scope of this project. The first meeting will be held as near the beginning of the project as practicable and the second meeting will be conducted at the conclusion of the project, to summarize the project and answer question about the app. Meetings should be primarily informative in nature but may also be used to solicit information from knowledgeable members of the public.

A link to this app will be available on the City of Ste. Genevieve's website and shared on their social media accounts. Any printed advertisement or promotional material will be provided to the HPF Grant Manager or their designee in advance of publication or distribution.

The public involvement shall produce the following products which shall be submitted to the HPF Grants Manager or their designee for review approval:

1. A draft of the advertisements produced to inform the public of this app.
2. A copy of the public meeting notices, the agendas, and the sign-in sheets or records of attendance.

III. SPECIAL CONDITIONS:

- A. As a recipient of a federal subaward, the City of Ste. Genevieve is subject to the requirements of 2 CFR 200.1 "Subaward", 200.101 "Applicability", and 200.332 "Requirements for pass-through entities."
- B. The procedures and requirements contained herein are subject to applicable laws and regulations, and any changes made to these laws and regulations, subsequent to the execution of this agreement. In the event that these procedures and requirements conflict with applicable federal laws, regulations and policies, the following order of precedence will prevail:

1. Federal law
2. Code of Federal Regulations
3. Terms and conditions of grant award
4. Historic Preservation Fund Grant Manual

The provisions included herein shall also be applied by the State to subgrantees and contractors performing work under this program.

- C. It is agreed that if the project should fall one (1) month behind the milestones, the Missouri Department of Natural Resources has the right unilaterally to terminate or reduce the dollar amount of this agreement. In addition, if the Department determines that full termination is warranted, the Department shall be sole authority in determining the amount of compensation owed.
- D. All work requiring expertise in history, archaeology, architectural history, architecture, or historic architecture will either be supervised or completed by personnel who meet the *Secretary of the Interior's Professional Qualifications* as listed in Exhibit 1.
- E. The City of Ste. Genevieve Historic Preservation Commission will have an opportunity to review and comment on milestone products before they are submitted to the HPF Grant Manager or their designee if they so choose. Any Commission comments will be submitted with the corresponding milestone to the HPF Grant Manager or their designee

RESOLUTION 2026-05

A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI APPROVING A BID PROPOSAL FROM TURN-KEY MOBILE, INC. FOR THE PURCHASE OF SIX MOBILE DATA TERMINALS IN AN AMOUNT NOT TO EXCEED \$29,496.00.

WHEREAS, the Ste. Genevieve Police Department was awarded a grant through the Missouri Blue Shield Program for 100% of the total qualifying cost of the purchase of six mobile data terminals in an amount of \$29,496.00; and

WHEREAS, the City of Ste. Genevieve Police Department is requesting funds to purchase the six mobile data terminals from Turn-Key Mobile, Inc. in Jefferson City, Missouri; and

WHEREAS, Turn Key Mobile, Inc. of Jefferson City Missouri meets the City's purchasing policy per municipal code Section 140.060 Single Source Purchasing Procedure.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:

SECTION ONE: The City Staff and officials of the City of Ste. Genevieve are hereby authorized to purchase the mobile data terminals and request re-imbursement through the Missouri Blue Shield Program.

SECTION TWO: This resolution is in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI THIS _____ DAY OF _____, 2025.

APPROVED AS TO FORM:

Brian Keim, Mayor

Mark Bishop, City Attorney

REVIEWED BY:

Pam Meyer, City Clerk

David Bova, Interim City Administrator



**Turn-Key
Mobile, Inc.**

TURN-KEY MOBILE, INC.

4510 Country Club Drive
Jefferson City, Missouri 65109

Estimate

Estimate#	: EST-14741	Sales person/ISS	: Mike Southard
Estimate Date	: 07/10/2025	Created By (ISS)	: Terry Cage
Expiry Date	: 08/08/2025		

Bill To	Ship To
Ste Genevieve City Police Department 165 South Fourth Street Ste. Genevieve Missouri 63670	Ste Genevieve City Police Department 165 South Fourth Street Ste. Genevieve 63670 Missouri

#	Item & Description	Qty	Rate	Amount
1	CF-33YCAAEBM Panasonic Mk4 Win11 Pro, Intel Core i5-1345U vPro (up to 4.7GHz), AMT, 12.0 QHD Gloved Multi Touch+Digitizer, 32GB, Intel Iris Xe, 512GB OPAL SSD, Intel Wi-Fi 6E, Bluetooth, 4G EM7595, GPS, COM Splitter, Dual Pass (Ch1:WWAN/Ch2:GPS), Mic and Infrared 2MP Webcam, 8MP Rear Camera, Standard Batteries (2), TPM 2.0, Flat	6	4,241.00	25,446.00
2	FZ-SVCTPNF5Y Panasonic PROTECTION PLUS WARRANTY - CF-33, FZ-G2 (YEARS 1, 2, 3, 4, and 5)	6	675.00	4,050.00
3	Contract-Jasper County Jasper County Sheriff's Office Contract # JCSO 2021-001 (Computers and Network Technology)	1	0.00	0.00

Notes	Sub Total	29,496.00
	Total	\$29,496.00

Looking forward to doing business with you.
Shipping Charges are not included unless otherwise stated.

Terms & Conditions
All PO placed orders have net 30 day terms, no discounts. All full/partial invoice payments are due in NET30 terms, unless otherwise stated in contract. If order contains equipment with or without services, payment for all hardware and/or product delivered is expected to be paid upon delivery (to customer and/or service/installation provider). Services will not be invoiced until complete and approved. Credit card payments are accepted with a 3% Service Charge added to the overall invoice price. This Service Charge will be displayed as a separate line item. ACH payments are also accepted with no processing or service fees. An ACH form can be requested by email at AR@turnkeymobile.com.

Return Policy: All PANASONIC sales are final. ONLY Panasonic can make exceptions for returns. Any items or materials that are approved to be returned by the manufacturer and TKM, are subject to a 20% restocking fee. All return requests must be made within 30 days of delivery to customer.

Authorized Acceptance Signature

City of
STE GENEVIÈVE
MISSOURI

To: Surrounding Property Owners
From: David Bova, Assistant City Administrator
Subject: Request for Special Use Permit
Date: October 20, 2025

Jason and Ashley Stackle are requesting a Special Use Permit to operate a guest lodging room, commonly known as "Vacation Rental By Owner" or "AirBnb" at 135 North 3rd Street, which is in an R-2 General Residential zoning district. Such use is permitted in an R-2 Residential Zoned District with a Special Use Permit.

The Planning and Zoning Commission for the City of Ste. Genevieve, Missouri will hold a public meeting on this request on Thursday, November 6th at 6 pm at City Hall, 165 S. Fourth Street.

If approved by the Planning and Zoning Commission, The Board of Aldermen of the City of Ste. Genevieve, Missouri will hold a public hearing on the recommendations of the Planning and Zoning Commission on Thursday, November 13 at 6:00 pm at City Hall, 165 S. Fourth Street.

All interested parties are invited to attend.

Sincerely,

David Bova
Assistant City Administrator

City of Ste. Genevieve
165 S. Fourth Street, Ste. Genevieve, MO 63670
573-883-5400

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A PROPOSAL FOR PROFESSIONAL SERVICES WITH COCHRAN ENGINEERING FOR A CITY WIDE PAVING PROGRAM.

WHEREAS, the City of Ste. Genevieve ("City") has determined a need for a City-Wide Paving Program; and

WHEREAS, the Missouri Department of Transportation "on-call list" doesn't require bids for agreements under \$200,000 for engineering; and

WHEREAS, Cochran Engineering has kept their rates at or below 4% of the cost of the project; and

WHEREAS, Cochran Engineering has submitted a proposal for professional services; and

WHEREAS, the Board of Aldermen believe it to be in the best interests of the City to accept the proposal for professional engineering services from Cochran Engineering.

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:

Section 1. The Board of Aldermen hereby authorize and direct the Mayor to execute and deliver the attached Proposal on behalf of the City with Cochran Engineering; the Proposal hereby accepted and approved in substantially the form of Exhibit "A" attached hereto.

Section 2. The portions of this ordinance shall be severable. In the event that any portion of this Ordinance is found by a court of competent jurisdiction to be invalid, the remaining portions of this Ordinance are valid, unless the court finds the valid portions of this Ordinance are so essential and inseparably connected with and dependent upon the void portion that it cannot be presumed that the Board of Aldermen would have enacted the valid portions within the invalid ones, or unless the court finds that the valid portions standing alone are incomplete and are incapable of being executed in accordance with the legislative intent.

Section 3. This ordinance shall be in full force and effect from and after its passage and approval as provided by law.

DATE OF FIRST READING: October 23, 2025

DATE OF SECOND READING: _____

PASSED AND APPROVED THIS ____ **DAY OF** _____, **2025 BY A**
ROLL CALL VOTE OF THE BOARD OF ALDERMEN AS FOLLOWS:

	VOTE
Alderwoman Amie Dobbs	_____
Alderman Patrick Fahey	_____
Alderman Bob Donovan	_____
Alderman Sam Hughey	_____
Alderman Jeff Eydmann	_____
Alderman Teddy Ross	_____
Alderman Joe Steiger	_____
Alderman Joe Prince	_____

___ **Ayes** ___ **Nays** ___ **Absent**

Approved as to form:

Mayor, Brian Keim

City Attorney, Mark Bishop

ATTEST:

Reviewed by:

City Clerk, Pam Meyer

Interim City Administrator, David Bova



Architecture • Civil Engineering • Land Surveying • Site Development • Geotechnical Engineering • Inspection & Materials Testing

October 18, 2025

Mr. David Bova
 Interim City Administrator
 City of Ste. Genevieve
 165 S. 4th Street
 Ste. Genevieve, MO 63670

RE: Proposal – 2026 Water Main Replacement and Paving Project

Dear Mr. Bova:

Thank you for the opportunity to submit this proposal for professional services related to the above-referenced project. In accordance with our previous discussions, Cochran is pleased to offer the following professional services based on the attached 2026 Water Main Replacement and Paving Map, and a total construction budget of \$2,530,000. This budget includes the following estimated components: asphalt paving (\$1,600,000), water main replacement (\$630,000), and concrete pavement replacement (\$300,000).

SCOPE OF WORK:

A. Design and Bidding Phase Services – :

- a) Perform pavement coring, as needed, to determine existing asphalt and pavement thickness; prepare a project manual, construction plans, specifications, job special provisions, detail sheets, and a complete set of bidding documents for the roadway improvements shown on the attached 2026 Water Main Replacement and Paving Project map.
- b) Attend meetings as necessary.
- c) Bidding Phase Services –
 - Make copies and distribute bid packages to contractors.
 - Answer contractor's questions during bidding and issue addenda (if required)
 - Conduct the bid opening and review submitted contractor bids, investigate low bidder(s) as required to evaluate their competency, and consult with the City on award of bid.

B. Construction Phase Services

- a) Serve as City's representative for administering the terms of the construction contract for the 2026 Water Main Replacement and Paving Project.

8 East Main Street
 Wentzville, MO 63385
 Phone: 636-332-4574
 Fax: 636-327-0760

737 Rudder Road
 Fenton, MO 63026
 Phone: 314-842-4033
 Fax: 314-842-5957

530A East Independence Drive
 Union, MO 63084
 Phone: 636-584-0540
 Fax: 636-584-0512

1163 Maple Street
Farmington, MO 63640
Phone: 573-315-4810
Fax: 573-315-4811

767 North 20th Street
 Ozark, MO 65721
 Phone: 417-595-4108
 Fax: 417-595-4109

905 Executive Drive
 Osage Beach, MO 65065
 Phone: 573-525-0299
 Fax: 573-525-0298

- a. Provide on-site inspection services to inspect the Contractor's progress and quality of work and to determine if the work conforms to the contract documents.
- b. Reject work not conforming to the project documents.
- c. Perform on-site nuclear density testing, and laboratory testing of loose mix samples.
- d. Prepare change orders for issuance by the City as necessary and assure that proper approvals are made prior to work being performed.
- e. Measure and document quantities, and review estimates for payments due the Contractor
- f. Inspect materials and review material certifications furnished by the Contractor.

FEE:

1. The total amount of fee to be paid for the Scope of Services, Item 1 – "Design and Bidding Phase Services" as outlined in this proposal shall be a lump sum fee of \$101,200.00.
2. The total amount of fee to be paid for the Scope of Services, Item 2 – "Construction Phase Services" as outlined in this proposal shall be a lump sum fee of \$126,500.00.

PAYMENT:

1. An invoice for progress payments will be submitted monthly during the performance period of this contract for professional services rendered. It is agreed that monthly progress payments for fees earned under this agreement are due and payable within fifteen (15) days of submission of invoices.
2. Any invoices remaining unpaid beyond fifteen (15) days will accrue interest at the rate of one and one-half (1½%) per month on the unpaid balance.
3. It is further understood that if the project is abandoned, or if any work being performed is suspended in whole or in part prior to the completion of any phase, payment will be due in direct proportion to the amount of work accomplished.
4. In addition, payment will be due for all reimbursable expenses incurred prior to receipt of written notice or such abandonment or suspension.

TIME OF PERFORMANCE:

We will make every effort to complete the project within the Owner's time frame and according to schedule. Cochran will not, however, be responsible for delays caused by events beyond our control.

TERMS AND CONDITIONS:

Attached to this proposal is a copy of the Cochran Standard Terms and Conditions. These terms and conditions shall apply to this proposal for professional services, which can also serve as a letter agreement. This document is enclosed for your review and reference.

GENERAL:

The terms and conditions of this contract shall apply to all work performed for the benefit of the project, any contiguous property that may be acquired at a later date, and any work performed off the site that benefits the project (permits, licenses, easements, etc.). Cochran's reputation is based on understanding and meeting all the project objectives of our clients. We look forward to having an opportunity to demonstrate that responsiveness by providing timely and cost effective professional services. If you would like to authorize Cochran to perform the professional services outlined in this proposal, please indicate your acceptance of the terms of this letter agreement by signing in the space provided below **AND** initializing **ALL** other pages. Return one (1) copy for our contract files. If you have any questions or changes regarding this proposal, please contact me at 314-220-7016. Thank you.

THIS CONTRACT CONTAINS A BINDING ARBITRATION PROVISION, WHICH MAY BE ENFORCED AT COCHRAN'S OPTION.

Sincerely



David Christensen, P.E.
Vice President

Acceptance:
City of Ste. Genevieve

By: _____

Title: _____

Date: _____

Attachments: Cochran Terms & Conditions

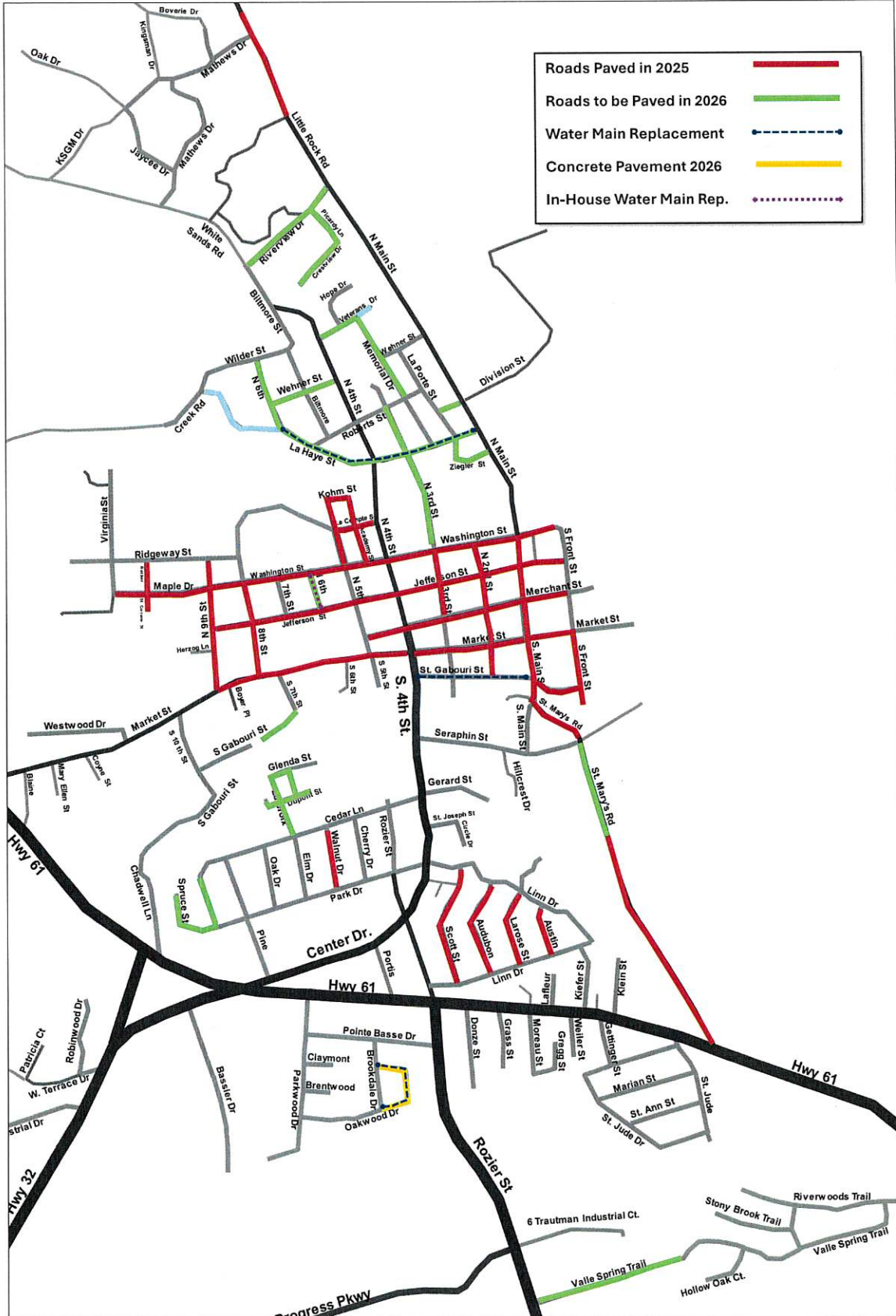
COCHRAN STANDARD TERMS AND CONDITIONS

1. Unless expressly stated in the attached proposal letter ("Proposal"), the Proposal must be accepted in writing within thirty days or the Proposal is void and unenforceable.
2. The acceptance of the Proposal is conditioned upon these Terms and Conditions and the terms of the Proposal, which shall be the only terms and conditions applicable to any agreement between Cochran and Client. Requesting performance of the work by Cochran, sending a notice to proceed with the work, or an acknowledgment of the Proposal by the issuance of a purchase order by Client, notwithstanding any terms additional to or different from those contained herein, shall be deemed to be an acceptance of these Terms and Conditions by Client.
3. The Proposal and these Terms and Conditions constitute the entire agreement ("Contract") between Cochran and the Client for the services identified in the Proposal. All prior proposals, negotiations, representations, recommendations, statements or agreements made or entered into prior to or contemporaneously with this Contract, whether oral or in writing, are superseded by this Contract unless they are expressly incorporated herein by reference. Any terms contained in any communication from Client which are inconsistent with the Contract shall not be binding upon Cochran.
4. Cochran may submit invoices on not less than a monthly basis. Cochran's invoices are due and payable within fifteen (15) days of the submission of each invoice. Interest will accrue at the rate of one and one-half percent (1.5%) per month on all unpaid invoices from the date payment was due. In the event that Client disputes an invoice, Client will pay the undisputed portion of the invoice and provide a written explanation to Cochran of the basis for Client's dispute. If Client fails to pay in full any of Cochran's invoices, Cochran may immediately, without waiving any other rights it may have, suspend work pending resolution of the payment dispute. Client's failure to pay any of Cochran's invoices in full shall be considered a material breach of this Contract.
5. Unless specifically stated to the contrary in the Proposal, reimbursable expenses are in addition to the amounts identified for Cochran's fees for basic and additional services. Reimbursable expenses shall include, but are not limited to: Client-authorized out-of-town travel, transportation, and subsistence expenses; fees paid for securing approval of jurisdictional authorities; postage, courier, or other delivery fees; material costs for models, mock-ups, or other presentation media; photographic film and development expenses.
6. This Contract is binding upon the heirs, successors and assigns of the parties hereto and may not be assigned by either party without the prior written consent of the other party.
7. Nothing in this Contract is intended to create any enforceable third party rights against Client or Cochran.
8. Cochran will perform all of its services consistent with that degree of skill and learning ordinarily used under the same or similar circumstances by the members of Cochran's profession working in the same locale.
9. If, and to the extent that Cochran's scope of work includes construction phase services, any such services shall be provided in accordance with and governed by the applicable terms of AIA Document A201 General Conditions of the Contract for Construction, 2007 Edition ("General Conditions") If there is a conflict between the General Conditions and this Contract, this Contract will control.
10. When making any interpretation or decision as required by the General Conditions, Cochran will not show partiality to any party, and shall not be liable for interpretations or decisions rendered in good faith.
11. Cochran has no responsibility or obligation to supervise or direct the work activities of the Client's employees and representatives, or any construction contractors, sub-contractors or any of their employees, or other persons not employed by Cochran.
12. Cochran will abide by any job-site safety programs identified in writing by the Client but will not be responsible for job-site safety of any persons not directly employed by Cochran.
13. Cochran has no responsibility or obligation with respect to the construction means, methods, sequencing or procedures of any construction contractors, sub-contractors or any of their employees.
14. Cochran is not responsible for the failure of any contractor to perform work properly and in accordance with any applicable documents, plans, specifications, codes or standards.
15. Cochran is not responsible for the identification of unsafe conditions, nor for the identification, handling, or removal of hazardous and/or toxic substances found on or brought to the site. Prior to the start of work, the Client shall disclose and identify in writing to Cochran, to the best of Client's knowledge, all hazardous and/or toxic substances located on the site. Client agrees to defend, indemnify and hold Cochran harmless from and against all claims, demands and liabilities of any kind or nature resulting from any hazardous and/or toxic substances that are found on the site and which were not identified by Client – even if not known by Client.
16. Cochran will have no obligation to commence its work until receipt of a written notice-to-proceed from Client and all other information required to be provided by Client. Cochran shall complete its work within any time limits identified in the

Proposal. Cochran shall be entitled to an extension of time for performance of its work due to any delays that are due to any cause beyond Cochran's reasonable control. In no event will Client be entitled to any costs, losses, expenses or damages (including, but not limited to, claims or damages attributable to home office overhead costs, loss of profits, loss of business opportunities and/or additional financing costs) as a result of any delay caused or attributable to Cochran.

17. Cochran and Client waive any and all claims against each other for consequential, indirect, incidental and special damages arising out of or relating to this Contract, the alleged breach thereof, and/or Cochran's work; including, but not limited to, lost profits, loss of business, financing costs, extended home office overhead and similar types of damages.
18. Provided that written notice of a material breach of this Contract has been provided to the defaulting party and the defaulting party has failed to cure or taken reasonable efforts to cure its default within seven (7) calendar days of its receipt of the notice, the non-defaulting party may terminate this Contract by sending notice of termination to the defaulting party.
19. If the Contract is terminated for any reason not attributable to Cochran, Client will pay for the work performed by Cochran up to the date of termination plus all of Cochran's costs related to the termination (e.g., close-out costs, costs of terminating contracts with consultants, etc.).
20. In the event that there are any changes in applicable laws, codes or regulations after the Contract is executed that result in the need for Cochran to perform additional services and/or incur additional costs, Client shall pay Cochran for said services and costs at the rates set forth in the Proposal.
21. All documents and electronic media produced by Cochran under this Contract ("Instruments of Service") shall remain the property of Cochran, and Cochran shall retain all rights to the same, including copyrights, and they may be used by the Client only for the project identified in the Proposal. In the event of the termination of this Contract, the Client shall return the Instruments of Service to Cochran, and the Instruments of Service may not be used by the Client or a third party to complete the project without the written consent of Cochran.
22. Client and Cochran waive all rights against each other, any contractors and other professionals, and any of their respective consultants, contractors, suppliers, subcontractors, agents and employees, for damages caused by perils to the extent covered by insurance, except such rights as they may have to the insurance proceeds.
23. This Contract and the rights of the parties shall be governed by the laws of the State of Missouri. The venue for any litigation arising out of claims associated with this agreement shall be the Circuit Court of Ste. Genevieve County.
24. In the event of any dispute, claim, or litigation arising out of or relating to this Contract, the alleged breach thereof, and/or Cochran's work, the prevailing party shall be awarded its attorney's fees, expert witness fees, expenses, arbitration fees and expenses, and court costs at the trial and all appellate levels; including costs and fees related to collection efforts. Determination of which party prevailed shall be made by the judge. The determination shall be made by reviewing the claims resolved at trial (which excludes any claims resolved prior to the taking of evidence), and then determining which party achieved the greater success by quantifying the amounts awarded the party recovering damages or obtaining relief and comparing that result to the relief and/or damages requested by that party at the trial or arbitration. If that party received less than 50% of the relief and/or damages it sought, then the other party prevailed. If that party receives more than 50% of the relief and/or damages it sought, then it prevailed. The judge may consider the percentage of recovery when determining the amount of fees and expenses to be awarded to the prevailing party. If more than one claim is presented, then the judge may elect to evaluate who is the prevailing party on a claim by claim basis, or in the aggregate as they deem appropriate. In making the determination of which party prevailed, the judge shall take into consideration any settlement offers or demands made prior to trial or arbitration.

Proposed Ste. Genevieve 2026 Water Main and Paving Project



BILL NO. 4696

ORDINANCE NO.

AN ORDINANCE APPROVING A BUDGET AMENDMENT TO THE CITY OF STE. GENEVIEVE FOR THE FISCAL YEAR 2026 BUDGET RELATING TO THE VARIOUS REVENUE AND EXPENDITURE INCREASES.

WHEREAS, Section 67.040 RSMo provides that after any political subdivision has approved the budget for any year and has approved or adopted the orders, motions, resolutions, or ordinances required to authorize the expenditures proposed in the budget, the political subdivision shall not increase the total amount authorized for expenditure from any fund, unless the governing body adopts a resolution setting forth the facts and reasons making the increase necessary and approves or adopts an order, motion, resolution or ordinance to authorize the revenues and expenditures; and

WHEREAS, due to unforeseen increases and decreases in anticipated revenues and expenditures in the Fiscal Year 2026 Budget which was adopted before October 1, 2025, the City of Ste. Genevieve has a need to amend the Fiscal Year 2026 Budget to acknowledge those additional revenues and expenditures as included with the attached exhibit.

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:

SECTION 1: The Board of Aldermen hereby approves the Budget Amendments to the Fiscal Year 2026 City Budget pursuant to Exhibit "A" attached hereto and made part of this ordinance.

SECTION 2: This ordinance shall be in full force and effect from and after its passage and approval as provided by law.

DATE OF FIRST READING: October 23, 2025.

DATE OF SECOND READING: _____.

PASSED AND APPROVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI THIS ____ DAY OF _____, 2025 BY A ROLL CALL VOTE AS FOLLOWS:

VOTE

ALDERWOMAN AMIE DOBBS	_____
ALDERMAN PATRICK FAHEY	_____
ALDERMAN BOB DONOVAN	_____
ALDERMAN SAM HUGHEY	_____
ALDERMAN JEFF EYDMANN	_____
ALDERMAN JOE STEIGER	_____
ALDERMAN JOE PRINCE	_____
ALDERMAN TEDDY ROSS	_____

____ Yes ____ No ____ Absent

Approved as to form:

Brian Keim, Mayor

Mark Bishop, City Attorney

SEAL

Reviewed by:

Pam Meyer, City Clerk

David Bova, Interim City Administrator

"Exhibit A"

FY 2026

Proposed

Budget

Amendment

FY 2026

Adopted

Budget

Account Name	Account Number	Fund	FY 2026 Adopted Budget	FY 2026 Proposed Budget Amendment
Transfer Out	21-91-9000	Transportation Trust Fund	\$ 469,695	\$ 255,226
Proposition S Improvements	21-21-8004	Transportation Trust Fund	\$ 3,500,000	\$ -
Infrastructure Improvements	30-30-8000	Water Fund	\$ 193,956	\$ 418,956
Capital Land/Buildings	30-30-8010	Water Fund	\$ 309,900	\$ 84,900
Water Well Improvements	30-30-8100	Water Fund	\$ 21,500	\$ 28,000
Proposition S Tax Revenue	50-04-4003	Debt Service Fund	\$ -	\$ 215,000
Proposition S Improvements	70-70-8004	Capital Projects Fund	\$ -	\$ 3,500,000

RESOLUTION 2026-06

A RESOLUTION APPOINTING STEPHANIE GEGG TO THE STE. GENEVIEVE HOUSING AUTHORITY BOARD.

The Mayor and Board of Aldermen of the City of Ste. Genevieve are hereby informed that:

WHEREAS, Stephanie Gegg, 19400 Ficker Lane, has agreed to be appointed to serve on the Ste. Genevieve Housing Authority Board, replacing the existing four year term of Becky Welch that will expire December, 2028.

NOW THEREFORE, the Mayor and Board of Aldermen of the City of Ste. Genevieve does hereby determine and resolve as follows:

Ms. Stephanie Gegg is hereby appointed to the Ste. Genevieve Housing Authority Board this 13th day of November, 2025.

THAT, the Mayor shall make this appropriate appointment to this Board and that the City Staff and officials are directed to take such actions as necessary to implement this Resolution.

Done and approved this 13th day of November, 2025.

APPROVED AS TO FORM:

Brian Keim

Mark Bishop, City Attorney

REVIEWED BY:

Pam Meyer, City Clerk

David Bova, Interim City Administrator

BILL NO. 4697

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE INTERIM CITY ADMINISTRATOR TO EXECUTE AN AGREEMENT WITH JASPER PAUL MARKETING, LLC FOR LIMITED PUBLIC RELATIONS & MARKETING SERVICES FOR THE CITY OF STE. GENEVIEVE.

WHEREAS, the City of Ste. Genevieve (“City”) sent out a Request for Qualifications for a qualified company for limited public relations and professional marketing services for the City of Ste. Genevieve; and

WHEREAS, an RFQ process was conducted for the procurement of professional services, with the RFQ advertised and listed on LinkedIn and TourismIQ, with (5) firms responding; and

WHEREAS, the selection committee chose Jasper Paul Marketing, LLC. out of the 5 submittals that were received due to their specialized local experience and personnel’s familiarity with the area; and

WHEREAS, \$43,000.00 was budgeted in the FY2026 budget and approved in line 10-18-6015; and

WHEREAS, the Board of Aldermen believe it to be in the best interests of the City of Ste. Genevieve to accept the agreement (Exhibit A) attached hereto and made part of this ordinance.

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:

SECTION 1. The Board of Aldermen hereby authorize and direct the Interim City Administrator to execute and deliver the attached agreement and proposal on behalf of the City with Jasper Paul Marketing, LLC of St. Louis Missouri; the agreement is hereby accepted and approved in substantially the form of Exhibit “A” attached hereto.

SECTION 2. The portions of this ordinance shall be severable. In the event that any portion of this Ordinance is found by a court of competent jurisdiction to be invalid, the remaining portions of this Ordinance are valid, unless the court finds the valid portions of this Ordinance are so essential and inseparably connected with and dependent upon the void portion that it cannot be presumed that the Board of Aldermen would have enacted the valid portions within the invalid ones, or unless the court finds that the valid portions standing alone are incomplete and are incapable of being executed in accordance with the legislative intent.

SECTION 3. This ordinance shall be in full force and effect from and after its passage and approval as provided by law.

DATE OF FIRST READING: _____

DATE OF SECOND READING: _____

PASSED AND APPROVED THIS ___ DAY OF _____, 2025 BY A ROLL CALL VOTE OF THE BOARD OF ALDERMEN AS FOLLOWS:

	VOTE
ALDERMAN PATRICK FAHEY	_____
ALDERWOMAN AMIE DOBBS	_____
ALDERMAN BOB DONOVAN	_____
ALDERMAN SAM HUGHEY	_____
ALDERMAN JEFF EYDMANN	_____
ALDERMAN TEDDY ROSS	_____
ALDERMAN JOE STEIGER	_____
ALDERMAN JOE PRINCE	_____
	___ Ayes ___ Nays ___ Absent

Approved as to form:

Mayor, Brian Keim

City Attorney, Mark Bishop

ATTEST:

Reviewed by:

Pam Meyer, City Clerk

David Bova, Interim City Administrator



November 4, 2025

Attn: Aaron Smith, City of Ste. Genevieve Missouri; Mayor, Brian Keim

Re: Agency Agreement for Limited Public Relations & Marketing Services in 2026

Dear Mr. Smith and Mr. Keim,

I, on behalf of Jasper Paul Marketing, LLC ("JPM"), am excited to extend this Agency Letter Agreement (this "Agreement") to you which outlines the terms of our engagement to provide the city of Ste. Genevieve ("you," "your," or "Client") certain public relations and marketing services. This Agreement is entered into to memorialize the parties' mutual consent and understanding of their relationship with respect to such public relations services. By signing where indicated below, the parties hereby agree as follows:

1. APPOINTMENT. Pursuant to the terms and conditions of this Agreement, you engage JPM for certain public relations, communications and consulting services during the Term (as defined below) as hereinafter provided.
2. SCOPE OF SERVICES. JPM will provide you with the services described in Schedule 1, attached hereto (the "Services"). Should you request JPM to perform any additional services beyond what is provided in Schedule 1 or outside the scope of the Services, JPM and you will negotiate in good faith with respect to the terms, conditions, and compensation for any such additional services. Any agreement for additional services will be set forth in writing and considered an addendum to this Agreement.
3. TERM. The term of this Agreement shall commence on January 1, 2025 and unless sooner terminated in accordance with this Agreement, will continue for a period of 12 total months (the "Initial Term"). The Initial Term together with any Renewal Term(s) are referred to collectively herein as the "Term." Notwithstanding anything to the contrary, either party may choose to terminate this Agreement at any time with sixty (60) days prior written notice ("Notice Period"). Notice of termination shall become effective upon receipt of such notice by the party to whom it is addressed.

Each party's rights and duties hereunder shall continue in full force during the Notice Period. Any reservation, contract or arrangement made by JPM for you prior to the termination date that continues beyond the termination date will be carried to completion by JPM and paid for by you

in accordance with this Agreement unless you direct JPM to cease all services and transfer such reservation, contract or arrangement to another entity, including without limitation you, and your affiliates, in which event JPM will make such transfer, subject to obtaining any necessary consents of third parties. JPM will be entitled to fees and payments for Services properly performed on or before the termination date. Upon termination, subject to any third-party obligations and/or third-party contracts related to the provision of the Services, JPM shall transfer in accordance with your instructions all property and materials owned by you which are under JPM's control. Notwithstanding the foregoing, upon termination JPM will immediately return any and all materials provided to JPM by you.

4. **COMPENSATION AND BILLING PROCEDURE.** In consideration for JPM's Services, you will pay JPM **one thousand six-hundred-sixty-seven dollars (\$1,667) per month** for services. This compensation structure is identified as the (the "Service Fees"). The Service Fees will be due and payable in advance on or before the 10th day of each month and will incur a 2% finance charge once payment is 60 days late. JPM may adjust the Service Fees at the renewal of the Initial Term or any Renewal Terms upon sixty (60) days prior written notice to you.

You also agree to pay JPM for any third party charges for the production and purchase of materials and programs associated with the provision of the Services, such as printing, photographs, artwork, film, video tapes, musical compositions, radio and television programs and facilities, talent, props, sound and lighting effects, software, research, rights, royalties, and producers' or packagers' fees, if any (collectively "Expenses"), prior written approval from you must be obtained by JPM before incurring such a charge. At your discretion, you may either pay such Expenses directly to the third-party vendor or reimburse JPM therefore upon presentation of applicable invoices. JPM shall maintain records of all Expenses.

JPM will invoice you for the Expenses (if any) incurred in connection with the Services. All such invoices shall be rendered on or about the first day of each month and will be payable on or before thirty (30) days from the date of the invoice.

5. **CONFIDENTIALITY AND SAFEGUARD OF PROPERTY.** You and JPM respectively agree to keep in confidence, and not to disclose or use for its own respective benefit or for the benefit of any third party (except as may be required for the performance of services under this Agreement), each other's confidential or proprietary information, whether or not so marked, including any information regarding each other's products, business, customers, clients, suppliers, methods of operation technical, marketing, financial or other information, whether in electronic, visual, oral or written form, and all memoranda, summaries, notes, analyses, compilations, studies or other documents ("Confidential Information"); provided, however, that such obligation of confidentiality will not extend to anything in the public domain or that was known by the party (on a non-confidential bases) prior to disclosure; further provided, however, either party may disclose confidential information as compelled by a court or other tribunal, but only after giving the other party reasonable notice and opportunity to object. JPM and you will take reasonable precautions to safeguard property of the other entrusted to it. You and JPM may disclose Confidential Information only to its respective agents, contractors, subcontractors, employees, officers, directors, shareholders, partners, and members ("Representatives") who reasonably need to know the Confidential Information and are informed of the confidentiality obligations contained in this Agreement. Each party will be liable for any unauthorized use or disclosure by any of its respective Representatives, as applicable.

6. **NONSOLICITATION.** You recognize JPM's personnel constitute a valuable asset of JPM. Accordingly, during the Term of this Agreement and for twelve (12) months after

termination of this Agreement you will not, directly or indirectly, employ, hire away or contract with JPM's personnel.

7. INDEMNIFICATION. Each party agrees to defend, indemnify and hold harmless the other party, their employees, officers, directors, agents and affiliates, against any and all claims, actions, proceedings and suits and any and all liabilities, losses, damages, settlements, penalties, fines, costs or expenses (including reasonable attorneys' fees and other litigation expenses) incurred or suffered by the other party arising out of or relating to any of the following: (a) breach of this Agreement by a party; or (b) a party's negligence, gross negligence or willful misconduct.

8. REPRESENTATIONS AND WARRANTIES. Each party represents and warrants that it has full right, power and authority to enter into and perform its obligations under this Agreement, and that the person signing this Agreement is duly authorized and empowered, with all requisite corporate authority, to enter into this Agreement on such party's behalf.

9. DISCLAIMER. EXCEPT AS EXPRESSLY SET FORTH HEREIN, JPM HEREBY DISCLAIMS AND CLIENT HEREBY WAIVES ALL OTHER EXPRESS OR IMPLIED WARRANTIES WITH REGARD TO THE SERVICES AND DELIVERABLES, INCLUDING BUT NOT LIMITED TO, WARRANTIES OF MERCHANTABILITY, WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE OR USE BY CLIENT, WARRANTIES AS TO THIRD PARTY PRODUCTS OR SERVICES, AND/OR WARRANTIES OF NON-INFRINGEMENT.

10. RELATIONSHIP OF THE PARTIES. Each party is an independent contractor of the other party. Nothing in this Agreement creates a partnership, joint venture, agency or similar relationship between the parties.

11. GOVERNING LAW; CONSENT TO JURISDICTION. This Agreement will be governed by and construed under the laws of the State of Missouri, without reference to any choice of law rules. Courts of or in the State of Missouri will have nonexclusive jurisdiction over any disputes hereunder, and each party irrevocably submits to the jurisdiction of those courts. Each party waives any objections that it may have now or in the future to the jurisdiction of those courts, and also waives any claim that it may have now or in the future that litigation brought in those courts has been brought in an inconvenient forum.

12. ENTIRE AGREEMENT. This Agreement (including any Schedules or exhibits) sets forth the entire agreement of the parties as to its subject matter and supersedes all prior agreements, negotiations, representations, and promises between them with respect to its subject matter.

13. REMEDIES. All remedies available to either party for breach of this Agreement are cumulative and may be exercised concurrently or separately. The exercise of one remedy will not be deemed an election of such remedy to the exclusion of other remedies.

14. SUBCONTRACTING. JPM may use a subcontractor to perform any work under this Agreement without the prior written consent of you. In connection with any such subcontracting, JPM hereby warrants and guarantees to you the performance of the subcontractor used to perform any work under this Agreement (JPM shall remain fully responsible for all subcontracted obligations hereunder). All work by a subcontractor in connection with this Agreement shall be pursuant to the terms and conditions of a written subcontract agreement between JPM and the subcontractor.

15. AMENDMENTS. This Agreement may not be amended unless the amendment is in writing and signed by authorized representatives of both parties.

16. COUNTERPARTS. This Agreement may be executed in any number of counterparts, all of which together constitute a single agreement. The parties may execute this Agreement by signing separate copies of the signature page. A facsimile or electronic copy of the signature page will have the same effect as the original.

17. SEVERABILITY. If any provision of this Agreement shall be declared invalid, illegal, or unenforceable, such provision shall be severed and the remaining provisions shall continue in full force and effect.

18. NOTICES. All notices hereunder shall be in writing and shall be served by electronic mail, duly addressed as follows:

If to JPM to:
ATTN: Lauren Shelley
Jasper Paul PR & Marketing
602 W. Kirkham Ave
St. Louis, MO 63119

If to Client, to:
ATTN: Aaron Smith
City of Ste. Genevieve, Missouri

19. ASSIGNMENT. This Agreement may not be assigned or transferred, by operation of law, or otherwise, by either party without the prior written consent of the other party.

Please acknowledge your acceptance of the terms of this Agreement by signing below.

Very truly yours,

JASPER PAUL MARKETING, LLC

Lauren Shelley

Accepted and Agreed to this ____ day of _____, 2025.

Mayor, Brian Keim, City Ste. Genevieve, Missouri

By: _____

Name: _____

Title: _____

SCHEDULE 1

SERVICES

Public Relations, Media, and Influencer Support

Client: City of Ste. Genevieve, Missouri

Annual Investment: \$20,000

Estimated Annual Hours: ~265 total hours

Overview

Jasper Paul PR & Marketing ("JPM") will provide the City of Ste. Genevieve ("Client") with year-round public relations, influencer, and communications support designed to enhance regional visibility, drive tourism, and strengthen Ste. Genevieve's reputation as a distinctive heritage and cultural destination.

These services represent a budget-adjusted annual engagement, balancing strategic oversight, account management, and hands-on execution within approximately 265 hours annually. Efforts are organized around the city's four major seasonal tourism priorities to ensure consistent momentum and measurable results throughout the year.

Scope of Services

1. Strategic Tourism Communications

- Development of quarterly PR calendar aligned with key events, seasonal attractions, and tourism initiatives that we can promote.
- Provide ongoing counsel for positioning Ste. Genevieve as a regional destination for culture, heritage, food, and outdoor recreation.
- Coordinate messaging consistency across media, influencer, and tourism partners for PR opportunities.
- Participate in quarterly strategy meetings with the city's tourism and marketing representatives.

2. Media Relations

- Draft, distribute, and pitch press releases and story ideas to local and regional, outlets (travel, lifestyle, events, culture) for key quarterly tourism initiatives (as defined in 2026 planning meeting between Ste. Genevieve and Jasper Paul).
- Maintain ongoing media relationships and facilitate quarterly coverage tied to the city's seasonal programming.
- Respond to inbound media inquiries and coordinate interviews, quotes, and background materials.
- Support press and media visit logistics, including itineraries, scheduling, and follow-up.

3. Influencer & Partnership Coordination

- Identify and engage relevant influencers, travel bloggers, and regional creators to drive awareness through authentic content.

- Facilitate visits, overnight stays, or event attendance for influencer partnerships. Coordinate with local businesses, tourism groups, and lodging partners for collaborative campaigns.
- Manage content usage rights and reporting for influencer deliverables.

4. Content Development

- Draft key press materials: press releases, media advisories, talking points, and tourism story angles around the quarterly initiatives outlined by the client.
- Support development of influencer briefs, event messaging, and recap reports.
- Curate imagery and media assets to accompany seasonal outreach.

5. Reporting & Insights

- Quarterly media monitoring summaries via Muck Rack, tracking earned placements, reach, and sentiment.
- Quarterly activity reports detailing outreach, results, and opportunities.
- End-of-year recap summarizing media impact, influencer engagement, and recommendations for the following year.

Deliverables Summary

- 2–3 annual press releases with follow-up pitching and coverage coordination when warranted and newsworthy
- Quarterly earned media monitoring and reporting
- Quarterly tourism-focused PR campaigns
- Quarterly tourism/event-focused influencer campaigns
- End-of-year performance report and recommendations

Client Responsibilities

To ensure the success of this partnership, the City of Ste. Genevieve agrees to:

- Provide timely approvals for materials, pitches, press opportunities to ensure momentum and deadlines are met.
- Share upcoming event information, photography, and relevant partner contacts (business owners, organizers, etc.) for inclusion in media and influencer materials.
- Provide high-resolution photography and/or access for photo capture to ensure the availability of assets for media use.
- Notify JPM of updates, changes, or new initiatives (e.g., event programming, tourism promotions, partnerships) as early as possible to maximize PR and social visibility.
- Approve any third-party costs (e.g., wire distribution, influencer travel reimbursements, or photo licensing fees) prior to expenditure.
- Collaborate on asset storage and access, maintaining a shared digital folder for photography, logos, and event visuals.
- Actively promote and share earned media coverage and influencer content on the City's social channels in a timely and consistent manner to maximize visibility and engagement.

Expansion Opportunities

Should the City of Ste. Genevieve wish to expand its partnership with Jasper Paul Marketing beyond this budget-adjusted annual tourism PR scope, JPM offers a comprehensive monthly retainer program that integrates monthly public relations, influencer strategy, and social media management for a unified communications approach.

Under this expanded model, JPM's team manages all aspects of earned, owned, and shared media, including content creation, campaign planning, influencer activations, media pitching, and social storytelling, ensuring consistent messaging and maximum visibility across all platforms.

To support the City's continued growth, JPM is pleased to offer preferred partner pricing for any expansion approved during or following this term:

- **Local/Regional Public Relations Services \$3,500 per month (regularly \$4,500 per month):** Includes dedicated account management, monthly PR campaigns, active, regular pitching to media across all channels and influencer coordination.
- **Social Media Management \$2,500 per month (regularly \$3,000 per month):** Includes weekly content creation, four posts per week, copywriting, posting, community management, and monthly performance reports.

These discounted rates reflect JPM's commitment to building a long-term partnership with the City of Ste. Genevieve and ensuring that the destination remains top-of-mind for travelers, media, and influencers throughout the region.

BILL NO. 4698

ORDINANCE NO.

AN ORDINANCE APPROVING A SPECIAL USE PERMIT FOR JASON & ASHLEY STACKLE THAT WILL ALLOW THE OPERATION OF A GUEST LODGING BUSINESS AT 135 N. THIRD STREET.

WHEREAS, Jason & Ashley Stackle are requesting a Special Use Permit that will allow the operation of a guest lodging business at 135 N. Third Street, which is currently located in an R-2 General Residential Zone District; and

WHEREAS, the Planning & Zoning Commission recommended the approval of the request with the following vote; (5-Yes 0-No 3-Absent) at the November 6, 2025 meeting with the terms and conditions stated in Exhibit "A", attached to and made part of this ordinance.

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:

SECTION ONE. The Board of Aldermen hereby approves the Special Use Permit request by Jason & Ashley Stackle that will allow a guest lodging business at 135 N. Third Street with the terms and conditions stated in "Exhibit A".

SECTION TWO. This ordinance shall be in full force and effect from and after its date of passage by the Board of Aldermen.

SECTION THREE. All ordinances and parts thereof that are in conflict with this ordinance are hereby repealed to the extent of such inconsistency.

SECTION FOUR. The invalidity of any section, sentence, or provision of this ordinance shall not affect the validity of any other part of this ordinance which can be give effect with such invalid part or parts.

DATE OF FIRST READING: _____.

DATE OF SECOND READING: _____.

PASSED AND APPROVED THIS ____ DAY OF _____, 2025 BY A ROLL CALL VOTE OF THE STE. GENEVIEVE BOARD OF ALDERMEN AS FOLLOWS:

VOTE

- ALDERMAN PATRICK FAHEY**
- ALDERWOMAN AMIE DOBBS**
- ALDERMAN ROBERT DONOVAN**
- ALDERMAN SAM HUGHEY**
- ALDERMAN JEFF EYDMANN**
- ALDERMAN TEDDY ROSS**
- ALDERMAN JOE STEIGER**
- ALDERMAN JOE PRINCE**

____ **Yes** ____ **No** ____ **Absent**

Approved as to form:

Brian Keim, Mayor

Mark Bishop, City Attorney

SEAL

Reviewed by:

Pam Meyer, City Clerk

David Bova, Interim City Administrator

City of Ste. Genevieve
REVIEW AND RECOMMENDATION
 From the
PLANNING & ZONING COMMISSION

APPLICANTS NAME: Jason & Ashley Stackle

ADDRESS: 135 N 3rd Street, Ste. Genevieve, MO 63670

BRIEF DESCRIPTION OF REQUEST: To operate a guest lodging business

DATE OF REQUEST: October 10, 2025

RECOMMENDATION

THE STE GENEVIEVE PLANNING & ZONING COMMISSION RECOMMENDS THAT THIS APPLICATION BE:

APPROVED

DENIED

TABLED

PLEASE INDICATE ANY TERMS OR CONDITIONS AFFECTING THE APPROVAL OF THIS APPLICATION

Terms & Conditions

1. Prior to Occupancy, the dwelling may not be occupied until any applicable building permits and occupancy permit are issued. The Occupancy Permit shall be renewed annually and shall include a property inspection under the City-adopted International Property Maintenance Code. Occupancy inspections prior to each guest arrival are not required.
2. Owners shall maintain a business license with the City of Ste. Genevieve under Municipal Code Chapter 605 Business Licensing. Owners shall be current on all City lodging tax payments.
3. Owners shall provide in a conspicuous location within the lodging unit at all times an operable ABC 5 lb. fire extinguisher.
4. Owners shall insure prior to each guest arrival, that exterior lighting at the entry door and stairway is operable.
5. No amplified music shall be played outside after 10 pm.
6. Owners shall post in a conspicuous location within the dwelling rules and conditions posted herein for guests to observe. It shall contain emergency telephone numbers of the Owners, the Police Department and Fire District. It shall include a copy of the current Occupancy Permit. Owners shall provide phone number and address of the City of Ste. Genevieve's Building Department for any complaints about the condition of the property or services provided incident to the guests' stay.

7. Owner shall provide empty and clean trash receptacles at the property on the first day of each booked guest period for guest use. Owner shall legally dispose of guest trash and recyclables within 24 hours of any guest departure. Legal disposal includes storage of accumulated trash in approved receptacles or containers in such manner as not to create a nuisance. Trash receptacles shall not be placed at the street curb except on designated days by the Solid Waste hauler.

8. Signage identifying the guest lodging home shall be small, simple in nature, and unlit.


9. The applicant is to provide not less than one (1) off-street parking spaces for use by guests.

10. The exterior yard shall be maintained at all times.

IF PERMIT IS TO BE DENIED, WHAT ARE THE REASONS FOR DENIAL:

VOTE OF THE COMMISSION MEMBERS RECORDED AS FOLLOWS:

COMMISSIONERS	YES	NO	ABSENT	ABSTAIN
Gary Roth, Chairman	<u>X</u>	---	---	---
Jerry Bauman	<u>X</u>	---	---	---
Joseph Prince, Alderman	---	---	<u>X</u>	---
Anthony Grass	---	---	<u>X</u>	---
Carl Kinsky	<u>X</u>	---	---	---
Junie Ewing	<u>X</u>	---	---	---
Justin Donovan	<u>X</u>	---	---	---
Kathleen Waltz	---	---	<u>X</u>	---



 Gary Roth, Chairman

11-6-25

 Date

STAFF REPORT

November 6, 2025

Submitted by David Bova, Assistant City Administrator
Ste. Genevieve Planning & Zoning Commission

SPECIAL USE PERMIT
135 N 3rd

SPECIAL USE PERMIT: To operate a guest lodging establishment at 135 N 3rd Street, a single-family residential structure.

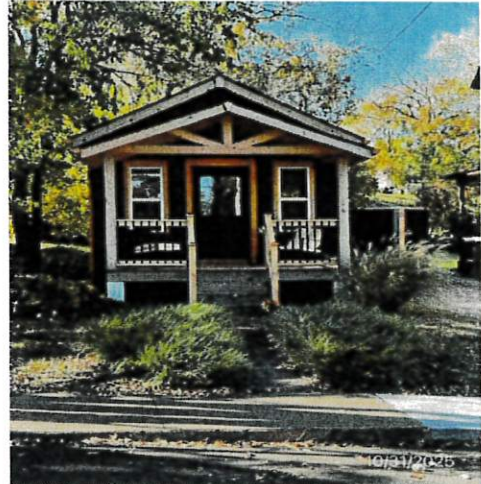
R-2 General Residential District

Owner: Jason & Ashley Stackle
11915 Herzog Lane
Ste. Genevieve, MO 63670

Applicant: Jason Stackle

Legal Description: See attached.

Size of Lot: 0.08 acre, 3,485 Sq. Ft. (+/-) / South line 156.88' (+/-), West line 21', North line 156.70' East line 21' (+/-)



REQUEST:

To receive a Special Use Permit to operate a guest lodging establishment.

BACKGROUND

- The property is located in an R-2 General Residential Zone District.
- The property is bordered on the south, north and west side by residential structures within the R-2 General Residential Zone. The property is bordered on the west side by North 3rd Street with some residential structures and a commercial property (storage units) on the opposite side of North 3rd that are in the R-2 General Residential Zone.
- The property does sit within the Ste. Genevieve National Register Boundary and the Ste. Genevieve National Landmark District. The structure is listed as a contributing structure within the historic district and is one of the few remaining shotgun style houses left in the historic district.
- The structure's most recent use was as a single family residence.
- The property sits within the FEMA-identified 100-year floodplain but the applicants have no plans to add additional structures to the site at this time.
- The applicants have received 2 previous Special Use Permits to operate guest lodging establishments within the city limits and also operated guest lodging within the C-4 business district; there were no complaints or issues with these businesses. The applicants

also received a Special Use permit to operate a salon at the neighboring property, 147 N 3rd Street and there have been no complaints or issues at that address.

- The parking area for the proposed guest lodging is located on the neighboring property at 147 N 3rd Street which the applicants also own.
- **Municipal Code Section 405.060 (A) (1) (d) (2) R-2 – General Residential District Regulations** provides: (1) Use Regulations. A building or premises shall be used only for the following purposes: (d) Following uses with special use permit only: (2) Rooming house, boarding house or guest lodging.
- **Municipal Code Section 405.020 DEFINITIONS** defines Guest Lodging as: A lodging establishment renting guest rooms or units only to transient guests and having fewer than ten (10) guest rooms; and defines Transient Guest as: Any person who rents and occupies a guest room in a guest lodging establishment for period of less than thirty-one (31) days during any twelve (12) month period.
- **Municipal Code Section 405.170 (A) (14) Off Street Parking Regulations** states (A) No building shall be erected, enlarged to the extent of increasing the floor area by as much as fifty percent (50%), or changed in use unless there is provided on the lot space for the parking of automobiles or trucks in accordance with the following minimum requirements. (14) Rooming or Lodging Home or Guest Lodging. One (1) parking space for each two (2) sleeping rooms.
- **Municipal Code Section 405.200 (A) Special Use Regulations** provides: (A) Subject to the provisions of this Section, the Board of Alderman of the City of Ste. Genevieve may, after public hearing before the Board of Aldermen and after study and report by the City Planning and Zoning Commission, authorize special uses in any district as herein qualified from which the uses are otherwise prohibited based on whether such building or use will:
 1. Substantially increase traffic hazards or congestion.
 2. Adversely affect the character of the neighborhood.
 3. Substantially increase fire hazards.
 4. Adversely affect the general welfare of the community.
 5. Overtax public utilities.
 6. Be in conflict with the Comprehensive City Plan
- **Municipal Code Section 405.200 (D) (19) Special Use Regulations** provides: (D) The following special uses are authorized providing they comply with all the regulations set forth in this Chapter for the district in which such use is located.... (19) Any "C" District use in a "R-2" District or "I-2" District.
- **Municipal Code Section 405.205 (F) Table Summary of Permitted Signs** allows Guest Lodging signs within an R-2 District.

PROJECT DESCRIPTION

The owners, Jason & Ashley Stackle wish to operate a guest lodging establishment, commonly known as a "VRBO" or "AirBNB", within the single family residential structure at 135 N 3rd Street.

Specific Findings of Fact:

It is hereby found that the requested use, with the below-stated terms and conditions:

1. Will not substantially increase traffic hazards or congestion.
2. Will not adversely affect the character of the neighborhood.
3. Will not substantially increase fire hazards.
4. Will not adversely affect the general welfare of the community.
5. Will not overtax public utilities.
6. Does not conflict with the Comprehensive City Plan
7. Offers adequate off street parking.

It is further found that the uses proposed are consistent with the letter and intent of the Municipal Ordinance.

RECOMMENDATION:

Staff recommends the following Standard Motion: "Motion to APPROVE Special Use Permit 001-26 with the conditions listed in the staff report":

Conditions:

1. Prior to Occupancy, the dwelling may not be occupied until any applicable building permits and occupancy permit are issued. The Occupancy Permit shall be renewed annually and shall include a property inspection under the City-adopted International Property Maintenance Code. Occupancy inspections prior to each guest arrival are not required.
2. Owners shall maintain a business license with the City of Ste. Genevieve under Municipal Code Chapter 605 Business Licensing. Owners shall be current on all City lodging tax payments.
3. Owners shall provide in a conspicuous location within the lodging unit at all times an operable ABC 5 lb. fire extinguisher.
4. Owners shall insure prior to each guest arrival, that exterior lighting at the entry door and stairway is operable.
5. No amplified music shall be played outside after 10 pm.
6. Owners shall post in a conspicuous location within the dwelling rules and conditions posted herein for guests to observe. It shall contain emergency telephone numbers of the Owners, the Police Department and Fire District. It shall include a copy of the current Occupancy Permit. Owners shall provide phone number and address of the City of Ste. Genevieve's Building Department for any complaints about the condition of the property or services provided incident to the guests' stay.
7. Owner shall provide empty and clean trash receptacles at the property on the first day of each booked guest period for guest use. Owner shall legally dispose of guest trash and recyclables within 24 hours of any guest departure. Legal disposal includes storage of accumulated trash in approved receptacles or containers in such manner as not to create a nuisance. Trash

receptacles shall not be placed at the street curb except on designated days by the Solid Waste hauler.

8. Signage identifying the guest lodging home shall be small, simple in nature, and unlit.

9. The applicant is to provide not less than one (1) off-street parking spaces for use by guests.

10. The exterior yard shall be maintained at all times.

Note: Staff recommendation does not constitute Commission action.

CITY OF STE. GENEVIEVE, MISSOURI

165 S. Fourth Street

Ste. Genevieve, MO 63670

Phone (573) 883-5100 Fax (573) 883-8105

Special Use Permit Application

FEE: \$50.00

PAID:

DATE

RECEIVED:

RECEIVED
OCT 10 2025
By: _____

PLEASE PRINT OR TYPE (BLACK INK ONLY)

SECTION A.

1. Street Address of Tract or Tracts:

135 N 3rd

2. Names and Addresses of All legal owners of tract(s).

Jason & Ashley Stackle

3. Current Zoning Classification:

A (Agricultural)

MH (Mobil Home Park)

R-1 (Single Family Residential)

R-2 (General Residential)

C-4 (Neighborhood Commercial)

I-1 (Light Industrial)

I-2 (Heavy Industrial)

C-1 (General Commercial)

C-2 (Central Business)

4. Is this property located in a historic district?

Yes

No

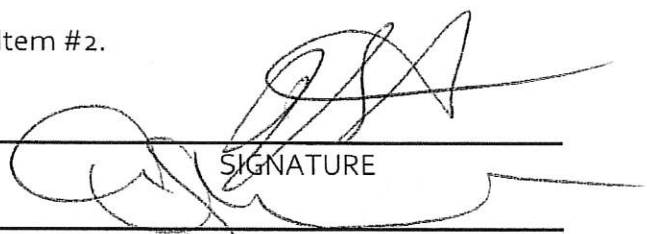
5. Signatures of All persons listed in Item #2.

Jason Stackle

PRINTED OR TYPED NAME

Ashley Stackle

PRINTED OR TYPED NAME



SIGNATURE

SIGNATURE

6. Contact for Application:

Name: Jason Stackle

Address: 11915 Herzog Ln Ste. Genevieve, MO

Phone: 314 413 9501

I state upon my oath that all the information contained in this application is true and correct:

CITY OF STE.GENEVIEVE, MISSOURI

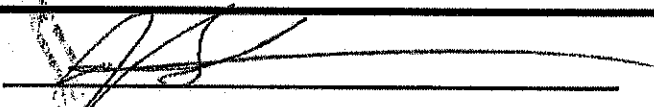
165 S. Fourth Street

Ste. Genevieve, MO 63670

Phone (573) 883-5100 Fax (573) 883-8105

Special Use Permit Application

PLEASE PRINT OR TYPE (BLACK INK ONLY)



Applicant's Signature

SECTION B.

1. Legal description of tract(s)

Attached

2. Attach to this application a **scaled plat** of the tract(s), with **all** of the following information included:

- a: All boundary dimensions
- b: All adjoining streets and alleys.
- c: All present improvements.
- d: All intended improvements.
- e: All adjoining and cornering property lines and references to all owners listed in

Section C.

SECTION C:

1. Names and addresses of all adjoining property owners. (Include land which corners on tract or which is across streets or alley-ways). (Use or attach additional pages if necessary)

With this application, the applicant must provide to the Planning and Zoning Administrator a stamped, plain business (legal-size) envelope addressed to each adjoining property owner.

Attached

CITY OF STE. GENEVIEVE, MISSOURI

165 S. Fourth Street

Ste. Genevieve, MO 63670

Phone (573) 888-5400 Fax (573) 888-8105

Special Use Permit Application

PLEASE PRINT OR TYPE (BLACK INK ONLY)

SECTION D.

1. State the use to which this tract will be put if the SUP is granted. Attach plans, pictures, and/or drawings.

Air BnB

2. Is a transfer of the ownership of the tract dependent upon the granting of the SUP?

YES NO

3. Please indicate if the proposed use will involve any of the following:

- Gasoline Storage and/or use
 Storage and/or use of other flammable liquids
 Storage and/or use of explosives or chemicals
 Advertising signs or other display
 Fence
 Machinery or heavy equipment
 Trash/refuse/garbage generation

Please explain if any of the items above are indicated: I would like to put a small sign in the front yard next to the sidewalk with the BnB name "Angles Hideaway"

4. What other uses will exist on the premises? NA

5. Has there been a prior application for rezoning, special use permit or variance for this tract? If so, give the date and state the prior action taken.

No

CITY OF STE. GENEVIEVE, MISSOURI

165 S. Fourth Street

Ste. Genevieve, MO 63670

Phone (573) 883-5400 Fax (573) 883-8105

Special Use Permit Application

PLEASE PRINT OR TYPE (BLACK INK ONLY)

SECTION E.

1. State the reason why you believe the requested Special Use Permit will be beneficial to you and/or the neighborhood. If you believe that a hardship will result if the SUP is denied, please elaborate.

help the tourism lodging

CITY OF STE.GENEVIEVE, MISSOURI

165 S. Fourth Street

Ste. Genevieve, MO 63670

Phone (573) 883-5100 Fax (573) 883-8105

Special Use Permit Application

PLEASE PRINT OR TYPE (BLACK INK ONLY)

THIS SECTION TO BE COMPLETED BY PLANNING & ZONING ADMINISTRATOR

Application Address: 135 N 3RD

Applicant Name: JASON & ASHLEY STACKLE

Date of Planning and Zoning Meeting: 11/6/25

Planning and Zoning Commission: Approved Denied

Date of Board of Alderman Meeting: 11/13/25 Approved Denied

Received By: _____ **Date & Time** _____

State of Missouri
County of Ste. Genevieve

I hereby certify that the within Instrument
was filed on: 5/15/2020 1:08 PM
Number of Pages: 3
Fees: \$30.00 Doc # 2020-1388
Peggy Yarnitz, Recorder

Annette Roth

Deputy Recorder

GENERAL WARRANTY DEED

THIS DEED, made and entered into this 7 day of May, 2020
By and between Grantor,

JEANNE L. LOIDA, a single person

Of the County of Ste. Genevieve, in the State of Missouri, party or parties of the first part and
Grantee,

JASON STACKLE and ASHLEY CROWLEY-STACKLE, husband and wife

Address 135 N. 3rd St.
Ste. Genevieve, MO 63670

Of the County of Ste. Genevieve, in the State of Missouri, party or parties of the second part.

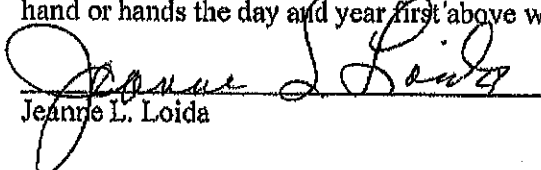
WITNESSETH, that the party or parties of the first part, for and in consideration of the
sum of One Dollar and other valuable considerations paid by the said party or parties of the
second part, the receipt of which is hereby acknowledged, does or do by these presents GRANT,
BARGAIN AND SELL, CONVEY AND CONFIRM unto the said party or parties of the second
part, the following described Real Estate, situated in the County of Ste. Genevieve and State of
Missouri, to-wit:

Part of Block No. 20 in U.S. Survey No. 128 in the City of Ste. Genevieve, Missouri being more
particularly described as follows: Commencing at a cross chiseled in the sidewalk on the South
side of Washington Street, said cross being the most Western corner of a tract of land conveyed
to Robert A. McKlin by deed recorded in Book 284, Page 187, in the office of the Recorder of
Deeds of Ste. Genevieve County, Missouri; thence South 14° 45' 00" East a distance of 206.51
feet to an iron pin, said iron pin being the point of beginning of the tract herein described; thence
North 79° 01' 14" East a distance of 156.70 feet to an iron pin on the West line of Third Street;
thence South 15° 14' 28" East along said West line a distance of 21.00 feet to a post; thence
South 79° 00' 58" West a distance of 156.88 feet to an iron pin; thence North 14° 45' 00" West a
distance of 21.00 feet to the point of beginning containing 3,484.8 square feet.

TO HAVE AND TO HOLD the same, together with all rights and appurtenances to the same belonging, unto the said party or parties of the second part, and to the heirs and assigns of such party or parties forever.

The said party or parties of the first part hereby covenanting that said party or parties and their heirs, executors and administrators of such party or parties, shall and will WARRANT AND DEFEND the title to the premises unto the said party or parties of the second part, and to the heirs and assigns of such party or parties forever, against the lawful claims of all persons whomsoever.

IN WITNESS WHEREOF, the said party or parties of the first part has or have hereunto set their hand or hands the day and year first above written.



Jeanne L. Loida

STATE OF MISSOURI

COUNTY OF STE. GENEVIEVE

} ss. *See attached*
}

On this ____ day of May, 2020, before me personally appeared Jeanne L. Loida, a single person, to me known to be the person described in and who executed the foregoing instrument, and acknowledged that she executed the same as her free act and deed and further declares herself to be single and unmarried.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal in the County and State aforesaid, the day and year first above written.

Notary

Acknowledgment in an Individual Capacity

State of OREGON

County of Josephine

This record was acknowledged before me on (date) May 7th, 2020 by

(name(s)) of individual(s) Leanne L. Loida


Notary Public - State of Oregon

Official Stamp



Document Description

This certificate is attached to page 2 of a General Warrant, Red (title or type of document), dated May 7, 2020, consisting of 2 pages.

PIN	Property address	Owner name	Owner address
07-5.0-021-04-004-0007.00	263 JEFFERSON	FISHER BRADLEY A	11373 STATE ROUTE M STE GENEVIEVE MO 63670-8604
07-5.0-021-03-020-0001.00	40 N FOURTH ST	VALLE HIGH SCHOOL	40 N 4TH ST STE GENEVIEVE MO 63670-1306
07-5.0-021-03-008-0001.00	310 WASHINGTON ST	WALLEN STEVEN G & MARY J	8984 BLUEGRASS LN BLOOMSDALE MO 63627-9049
07-5.0-021-03-008-0005.00	301 JEFFERSON	NAEGER RANDOLF G	805 SW CHEYENNE DR BENTONVILLE AR 72712-3536
07-5.0-021-04-004-0008.00	253 JEFFERSON	CLEGHORN KRISTI	253 JEFFERSON ST STE GENEVIEVE MO 63670-1313
07-5.0-021-04-004-0006.00	275 JEFFERSON	MAGNOLIA BOUTIQUE LLC	12579 PAR LN STE GENEVIEVE MO 63670-8880
07-5.0-021-03-008-0009.00	383 JEFFERSON	WINN JEFFREY	383 JEFFERSON ST STE GENEVIEVE MO 63670-1315
07-5.0-021-03-008-0004.01	147 N THIRD ST	STACKLE JASON & ASHLEY CROWLEY-STACKLE	11915 HERZOG LN STE GENEVIEVE MO 63670-8182
07-5.0-021-03-008-0006.01	355 JEFFERSON	STANLEY THOMAS P & JULIA M	2885 WAVERLY FALLS CT JACKSONVILLE FL 32224-5855
07-5.0-021-04-004-0005.00	120 N THIRD ST	FOOTE GARY W & LINDA K	324 HOPE DR STE GENEVIEVE MO 63670-1017
07-5.0-021-03-008-0008.01		SWIFTLY STELLA GOOSE PROPERTIES LLC	1790 HIGHWAY A1A 209 SATELLITE BEACH FL 32937-0000
07-5.0-021-03-008-0003.00	166 N THIRD ST	VONDER HARR JOHN A	166 N 3RD ST STE GENEVIEVE MO 63670-1319
07-5.0-021-03-008-0002.00	320 WASHINGTON ST	TTB PROPERTIES LLC	53 S 6TH ST STE GENEVIEVE MO 63670-1503
07-5.0-021-03-008-0012.00	142 N FOURTH ST	FALLERT DARREN J & LAURAL	142 N 4TH ST STE GENEVIEVE MO 63670-1308
07-5.0-021-04-004-0004.00	170 N THIRD ST	3-D RENTALS 2, LLC	755 N 3RD ST STE GENEVIEVE MO 63670-1005
07-5.0-021-04-010-0001.00	305 MERCHANT ST	STE GENEVIEVE COUNTY CATHOLIC CHURCH REAL ESTATE CORPORATION	20 ARCHBISHOP MAY DR SAINT LOUIS MO 63119-5738
07-5.0-021-03-008-0013.00	164 N FOURTH ST	TROEH JOAN TRUSTEE REV LIVING TRUST	164 N 4TH ST STE GENEVIEVE MO 63670-1308
07-5.0-021-04-009-0004.00	98 N THIRD ST	KUENZEL TIMOTHY A & STEPHANIE	98 N 3RD ST STE GENEVIEVE MO 63670-1304
07-5.0-021-03-008-0008.00	371 JEFFERSON	CHERRY PICKED PROPERTIES LLC	13750 CLEMENT RD BLOOMSDALE MO 63627-9120

City of
S^{TE} GENEVIÈVE
MISSOURI

October 20, 2025

Jason Stackle
11915 Herzog Lane
Ste. Genevieve, MO 63670

Mr. Stackle,

Enclosed please find a letter that was sent to the surrounding property owners of 135 North 3rd Street regarding your request for a special use permit. Your attendance is needed at the Planning & Zoning meeting and the Public Hearing for which your request will be discussed.

PLANNING & ZONING MEETING
Thursday, November 6th at 6:00 pm

PUBLIC HEARING – BOARD OF ALDERMAN (if approved by P&Z)
Thursday, November 13th at 6:00 pm

These meetings will be held at City Hall. If you have any questions please call.

Sincerely,

David Bova
Assistant City Administrator

City of Ste. Genevieve
165 S. Fourth Street, Ste. Genevieve, MO 63670
573-883-5400

City of
STE GENEVIÈVE
MISSOURI

To: Surrounding Property Owners
From: David Bova, Assistant City Administrator
Subject: Request for Special Use Permit
Date: October 20, 2025

Jason and Ashley Stackle are requesting a Special Use Permit to operate a guest lodging room, commonly known as "Vacation Rental By Owner" or "AirBnb" at 135 North 3rd Street, which is in an R-2 General Residential zoning district. Such use is permitted in an R-2 Residential Zoned District with a Special Use Permit.

The Planning and Zoning Commission for the City of Ste. Genevieve, Missouri will hold a public meeting on this request on Thursday, November 6th at 6 pm at City Hall, 165 S. Fourth Street.

If approved by the Planning and Zoning Commission, The Board of Aldermen of the City of Ste. Genevieve, Missouri will hold a public hearing on the recommendations of the Planning and Zoning Commission on Thursday, November 13 at 6:00 pm at City Hall, 165 S. Fourth Street.

All interested parties are invited to attend.

Sincerely,

David Bova
Assistant City Administrator

City of Ste. Genevieve
165 S. Fourth Street, Ste. Genevieve, MO 63670
573-883-5400

Paxton Media Group
 201 South 4th Street Paducah, KY 42003

CITY OF STE GENEVIEVE
 165 S FOURTH STREET
 STE GENEVIEVE, MO 63670
 (573)883-8400


Class Display Ad #71342885 Summary:

Slug Line: NOTICE OF PUBLIC HEARING The
 Size: 1.00 x 3.87

Publication Cost \$32.99
 Adjustments \$0.00
 Net Cost \$32.99
 Prepaid Amount \$0.00
 Amount Due \$32.99

Order Detail:

Publication	Start	Stop	Insertions	Cost	Adjustments	Total
10SSGHE1 Ste Genevieve Herald	10/29/25	10/29/25	1	32.99	0.00	32.99



LEGAL NOTICE

NOTICE OF PUBLIC HEARING

The Planning & Zoning Commission of the City of Ste. Genevieve, Missouri will hold a public meeting on Thursday, November 9, 2025 at 8:00 PM at City Hall, 165 S. Fourth Street.

The Mayor and the Board of Aldermen of the City of Ste. Genevieve, Missouri will hold a public hearing on Thursday, November 13, 2025 at 8:00 p.m. at City Hall, 165 South Fourth Street.

The purpose of this hearing is to consider a request from Jason & Ashley Stuckie for a special use permit to convert a guest lodging room at 135 N 5th Street in an R-2 General Residential District.

All interested parties are invited to attend.
 10/29/25

BILL NO. 4699

ORDINANCE NO.

**AN ORDINANCE TO AMEND SECTION 115.190 APPOINTMENT - QUALIFICATIONS
OF THE ORDINANCES OF THE CITY OF STE. GENEVIEVE, MISSOURI**

WHEREAS, the City of Ste. Genevieve has, within Chapter 110, created the position of City Administrator of the City of Ste. Genevieve; and

WHEREAS, Section 77.042 RSMo. authorizes a City Administrator to be employed by the City of Ste. Genevieve; and

WHEREAS, Section 77.044 RSMo. states that the City Administrator shall have the minimum qualifications of being at least twenty-one (21) years of age and that the City Administrator devotes his/her full time to the performance of the duties of the Office of City Administrator. This statute also states that the governing body of the City may also require that the City Administrator meet other personal qualifications; and

WHEREAS, the Board of Alderpersons of the City of Ste. Genevieve desires to alter the other qualifications required for the City Administrator position with the City of Ste Genevieve.

**NOW THEREFORE BE IT ORDAINED BY THE BOARD OF ALDERPERSONS OF THE
CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:**

SECTION 1. Section 115.190 Appointment – Qualifications shall be amended and replaced to read as follows:

Section 115.190 Appointment – Qualifications.

The City Administrator shall be appointed by the Mayor with the approval of a majority of elected members of the Boad of Alderpersons for an indefinite term. He/she shall be at least twenty-one (21) years of age, devote his/her full time to the performance of the duties of his/her office, and shall be chosen solely on the basis of his/her executive and administrative qualifications.

SECTION 2. If any provision of this ordinance, or the application thereof to anyone or any circumstance, is held invalid, then the remainder of this ordinance and the application of such provisions shall not be affected thereby.

SECTION 3. This ordinance shall be codified.

SECTION 4. This ordinance shall be in full force and effect from and after its date of passage and approval.

DATE OF FIRST READING: _____

DATE OF SECOND READING: _____

**PASSED AND APPROVED THIS _____ DAY OF _____, 2025 BY
A ROLL CALL VOTE OF THE BOAD OF ALDERPERSONS AS FOLLOWS:**

	VOTE
ALDERWOMAN AMIE DOBBS	_____
ALDERMAN PATRICK FAHEY	_____
ALDERMAN BOB DOVOVAN	_____
ALDERMAN SAM HUGHEY	_____
ALDERMAN JEFF EYDMANN	_____
ALDERMAN TEDDY ROSS	_____
ALDERMAN JOE STEIGER	_____
ALDERMAN JOE PRINCE	_____

___ AYES ___ NAYES ___ ABSENT

Approved as to form:

Mayor, Brian Keim

City Attorney, Mark Bishop

Attest:

City Clerk, Pam Meyer

Interim City Administrator, David Bova