Ninnekah Public Schools
Board of Education Regular Meeting
Ninnekah Elementary School Library, 810 Dell Street, Ninnekah, Oklahoma 73067
Tuesday, September 10, 2024 at 6:00 PM

MINUTES

{{Name: Agenda Item Name}}

1. Call meeting to order

2. Roll call.

3. Pledge of Allegiance
   Lead by Brock Perryman

4. Discussion of Title IX.
   The new Title IV Coordinator discussed trainings that have been completed.

5. Public Comment
   Teri Betschi asked to speak to the Board of Education about combining all of the the Athletic Booster Clubs.

6. Discussion and possible action regarding proposed executive session to discuss:

   Motion to enter executive session to discuss: To consider the appeal of a denied student transfer with a review of confidential educational records and transfer requests of students whereby disclosure of any additional information could potentially violate FERPA. 25 O.S. Section 307(B)(7). This motion, made by Diane Carroll and seconded by Russell Thompson, Carried.

Delanie Berry:	Yea
Diane Carroll:	Yea
Brock Perryman:	Yea
Dustin Tate:	Yea
Russell Thompson:	Yea

   6.a. To consider the appeal of a denied student transfer with a review of confidential educational records and transfer requests of students whereby disclosure of any additional information could potentially violate FERPA. 25 O.S. Section 307(B)(7)

7. Acknowledge return to open session and Executive Session compliance statement.
   Executive Session Minutes Compliance Announcement read by Brock Perryman.

8. Possible action regarding the appeal of a denied student transfer.

Motion to the appeal of a denied student transfer. This motion, made by Diane Carroll and seconded by Delanie Berry, Carried.

Delanie Berry:	Yea
Diane Carroll:	Yea
Brock Perryman:	Yea
Dustin Tate:	Yea
Russell Thompson:	Yea

9. Principal and Athletic Director Reports
   Reports given by Dereth Harrison for Elementary, Rip Garcia for Middle School, & Regina Jones for High School and Athletics.

10. Consent Agenda:
    All of the following items, which concern items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all items. The consent agenda consists of the discussion, consideration, and action of the following items:

    Motion to approve Consent Agenda. This motion, made by Diane Carroll and seconded by Russell Thompson, Carried.

Delanie Berry:	Yea
Diane Carroll:	Yea
Brock Perryman:	Yea
Dustin Tate:	Yea
Russell Thompson:	Yea

    10.a. Minutes of the following Meetings
    Special Meeting - August 5th, 2024
    Regular Meeting - August 16th, 2024

    10.b.

- General Fund (11)
  - Encumbrances AP $-25,694.26 PR $758,877.10
  - Warrants (35-170) AP $174,698.49 PR $289,644.43
- Co-op Fund (12)
  - Encumbrances AP $2,093.23 PR $40,276.09
  - Warrants (1-8) AP $58.25 PR $2,697.81
- Building Fund (21)
  - Encumbrances AP $56,667.76 PR $57.15
  - Warrants (1-37) AP $34,592.98 PR $16,903.00
- Child Nutrition (22)
  - Encumbrances AP $10,655.09 PR $2,529.30
  - Warrants (1-34) AP $25,431.76 PR $10,701.38
- 2015 Building Bond (32)
  - Encumbrances AP $523,019.35

- Warrants (1) $523,019.35
- 2023 Building Bond (34)
  - Encumbrances AP $14,685.25
  - Warrants (1) AP $14,685.25
- 2021 Building Bond (35)
  - Encumbrances AP $186,224.63
  - Warrants (1) AP $186,224.63
- 2013 Building Bond (38)
  - Encumbrances AP $38,914.17
  - Warrants (1-17) AP $129,867.20

10.c.

10.d. Treasurer:
June 2024 FINAL Financial Report
July 2024 FINAL Financial Report
August 2024 Financial Report

11. Discussion and possible action regarding the proposed executive session to discuss:

Motion to enter executive session to discuss: Employment, hiring, and/or resignations of individual salaried and/or hourly public officers and/or employees listed on Exhibit A. This motion, made by Dustin Tate and seconded by Russell Thompson, Carried.

Delanie Berry:	Yea
Diane Carroll:	Yea
Brock Perryman:	Yea
Dustin Tate:	Yea
Russell Thompson:	Yea

11.a. Employment, hiring, and/or resignations of individual salaried and/or hourly public officers and/or employees listed on Exhibit A. Executive session authority: OKLA. STAT. TIT. 25, 307(B)(1).

12. Acknowledge return to open session and Executive Session compliance statement. Executive Session Minutes Compliance Announcement read by Brock Perryman.

13. Discussion and possible action regarding the hiring of the individual(s) listed in Exhibit A.

Motion to approve hiring for the individuals listed on Exhibit A. This motion, made by Dustin Tate and seconded by Diane Carroll, Carried.

Delanie Berry:	Yea
Diane Carroll:	Yea
Brock Perryman:	Yea
Dustin Tate:	Yea
Russell Thompson:	Yea

14. Discussion and possible action to approve the Ninnekah Chase Morris Sudden Cardiac Arrest Response Plan.

    Motion to approve the Ninnekah Chase Morris Sudden Cardiac Arrest Response Plan. This motion, made by Russell Thompson and seconded by Diane Carroll, Carried.

Delanie Berry:	Yea
Diane Carroll:	Yea
Brock Perryman:	Yea
Dustin Tate:	Yea
Russell Thompson:	Yea

15. Discussion and possible action to approve 2024-2025 Activity Fundraisers.

    Motion to approve transferring Activity Funds from Norman Class Account to the General High School account. This motion, made by Diane Carroll and seconded by Delanie Berry, Carried.

Delanie Berry:	Yea
Diane Carroll:	Yea
Brock Perryman:	Yea
Dustin Tate:	Yea
Russell Thompson:	Yea

16. Discussion and possible action to inter transfer of funds in the Activity Account.

    Motion to inter transfer of funds in the Activity Account. This motion, made by Russell Thompson and seconded by Diane Carroll, Carried.

Delanie Berry:	Yea
Diane Carroll:	Yea
Brock Perryman:	Yea
Dustin Tate:	Yea
Russell Thompson:	Yea

17. Discussion and possible action to approve the 2024-2025 JOM Contract.

    Motion to approve the 2024-2025 JOM Contract. This motion, made by Delanie Berry and seconded by Diane Carroll, Carried.

Delanie Berry:	Yea
Diane Carroll:	Yea
Brock Perryman:	Yea
Dustin Tate:	Yea
Russell Thompson:	Yea

18. Discussion and possible action to approve the 2024-2025 Quarter 2 Capacity.

    Motion to approve the 2024-2025 Quarter 2 Capacity. This motion, made by Russell Thompson and seconded by Delanie Berry, Carried.

Delanie Berry: Yea
Diane Carroll: Yea
Brock Perryman: Yea
Dustin Tate: Yea
Russell Thompson: Yea

19. Discussion and possible action to approve the Oklahoma Department of Career and Technology Education Contract.

    Motion to approve the Oklahoma Department of Career and Technology Education Contract. This motion, made by Delanie Berry and seconded by Dustin Tate, Carried.

    Delanie Berry: Yea
    Diane Carroll: Yea
    Brock Perryman: Yea
    Dustin Tate: Yea
    Russell Thompson: Yea

20. Discussion and possible action to approve Policy Addition and Revisions: Index, Table of Contents: EO, ER, EC, ED, BD, DI, BC, EE, & EB

    Motion to approve to approve Policy Addition and Revisions: Index, Table of Contents: EO, ER, EC, ED, BD, DI, BC, EE, & EB. This motion, made by Diane Carroll and seconded by Russell Thompson, Carried.

    Delanie Berry: Yea
    Diane Carroll: Yea
    Brock Perryman: Yea
    Dustin Tate: Yea
    Russell Thompson: Yea

21. Discussion and possible action to approve/disapprove Extra Duties Contracts.

    Motion to approve/disapprove Extra Duties Contracts. This motion, made by Russell Thompson and seconded by Delanie Berry, Carried.

    Delanie Berry: Yea
    Diane Carroll: Yea
    Brock Perryman: Yea
    Dustin Tate: Yea
    Russell Thompson: Yea

22. Discussion and possible action to approve the 2024-2025 Estimate of Needs.

    Motion to approve the 2024-2025 Estimate of Needs. This motion, made by Diane Carroll and seconded by Delanie Berry, Carried.

    Delanie Berry: Yea
    Diane Carroll: Yea

Brock Perryman: Yea
Dustin Tate: Yea
Russell Thompson: Yea

23. Discussion and possible action to approve the Grant Management Contract for Grant Specialties.

    Motion to approve the Grant Management Contract for Grant Specialties. This motion, made by Russell Thompson and seconded by Dustin Tate, Carried.

    Delanie Berry: Yea
    Diane Carroll: Yea
    Brock Perryman: Yea
    Dustin Tate: Yea
    Russell Thompson: Yea

24. Discuss Accreditation of Ninnekah Public Schools for the 2023-2024 SY.
    Regina Jones discussed Accreditation for the school year.

25. Superintendent Report
    Regina Jones gave the Superintendents report of ongoing projects.

26. Adjournment
    Adjourn at 9:10pm

My name is Travis Chavedo and my sons name is Warren Chavedo, we live at 2031 Carrol ST Chickasha OK, 73018 and my phone number is 405-574-5080. I have finally received the appeal letter on Aug 21, 2024, I just wanted to write this letter hopefully explain some of what my son was going through last school year.

I am a Soldier with the Oklahoma National Guard and last year I was gone for 12 months overseas in a hostile location. There was times he went days to weeks without hearing from me, there was times where I would call him and he would hear gun fire and bombs being dropped. He had times that he cried cause he was afraid I wouldnt return, I know all this does not make up for bad behavior, but its also hard to imagine how he was truly feeling

during those 12 months. I just ask that yall may reconsider him to go to Ninnekah with the rest of his friends and family. His behavior has greatly improved since I been home.

if you have any questions please Reach out by Mail at 2031 Carrol ST chickasha OK 73018, By phone at 405-574-5080 or email at ChavedoTravis@Gmail.com

Thank you for your time

-Chavedo Family

ANGEL,
JOHNSTON &
BLASINGAME, P.C.

CERTIFIED PUBLIC ACCOUNTANTS

P.O. BOX 706 • 2700 SOUTH FOURTH
CHICKASHA, OKLAHOMA 73023
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Financial Statements

NINNEKAH PUBLIC SCHOOLS

For Month Ending June 30, 2024

Ninnekah Public Schools
Treasurer's Statement of Cash Position - Modified Cash Basis
As Of June 30, 2024

	Fund 11 General Fund	Fund 12 Cooperative Fund	Fund 21 Building Fund	Fund 22 Child Nutrition Fund	Fund 31 2023 Building Bond Fund	Fund 32 2015 Building Bond Fund	Fund 33 2022 Building Bond Fund	Fund 34 2023 Building Bond Fund	Fund 35 2021 Building Bond Fund	Fund 38 2013 Building Bond Fund	Fund 39 2023 Transportation Bond Fund	Fund 41 Sinking Fund
Cash In Bank	$ 1,387,473.75	$ 33,521.52	$ 368,568.51	$ 86,237.48	$ 73,924.74	$ 523,019.35	$ 13,000.00	$ 282,925.00	$ 186,925.00	$ 163,224.63	$ 400,000.00	$ 245,858.79
Investments	102.59	-	-	-	-	-	-	-	-	-	-	-
Deposit in Transit	-	-	-	14,781.25	-	-	-	-	-	-	-	-
Less: Warrants Outstanding 2022-23	-	-	-	-		-	-	-	-	-	-	-
Warrants Outstanding 2023-24	(81,775.59)	(4,343.97)	-	(7,460.26)	-	-	-	-	-	(702.40)	-	-
Less: Payroll Withholdings Paid in July 2024	(222,500.84)	(4,193.46)	-	(7,716.92)	-	-	-	-	-	-	-	-
Reserves for Encum. 2023-24	(294,068.25)	(23,647.96)	(26,204.92)	(12,218.25)	-	-	-	-	-	(32,655.03)	-	-
Ending Cash Balance	$ 789,231.66	$ 1,336.13	$ 342,363.59	$ 73,623.30	$ 73,924.74	$ 523,019.35	$ 13,000.00	$ 282,925.00	$ 186,925.00	$ 129,867.20	$ 400,000.00	$ 245,858.79
Cash Fund Balance 7/01/23	$ 1,261,788.59	$ 72,180.35	$ 202,637.48	$ 92,254.04	$ -	$ 523,019.35	$ 13,000.00	$ 1,055,000.00	$ 186,925.00	$ 214,754.20	$ -	$ 187,224.48
Y-T-D Receipts	5,312,648.55	52,040.47	221,543.37	308,100.25	880,000.00	-	-	-	-	-	400,000.00	982,806.81
Estopped Warrants	30,023.03	-	2,403.83	109.00		-	-	-	-	-		-
Lapsed Reserves	116,576.21	-	21,102.00	-		-	-	-	-	2,256.32		-
Total Revenue	6,721,036.38	124,220.82	447,686.68	400,463.29	880,000.00	523,019.35	13,000.00	1,055,000.00	186,925.00	217,010.52	400,000.00	1,170,031.29
Reserves for Encum. 2023-24	(294,068.25)	(23,647.96)	(26,204.92)	(12,218.25)	-	-	-	-	-	(32,655.03)	-	-
Sweep Fee & Paragon CC Fees	(7,798.52)	-	-	-	-	-	-	-	-	-	-	-
Less: Payroll Withholdings Paid in July 2024	(222,500.84)	(4,193.46)	-	(7,716.92)	-	-	-	-	-	-	-	-
Y-T-D Warrants Issued	(5,407,437.11)	(95,043.27)	(79,118.17)	(306,904.82)	(806,075.26)	-	-	(772,075.00)	-	(54,488.29)	-	(924,172.50)
Ending Cash Fund Balance	$ 789,231.66	$ 1,336.13	$ 342,363.59	$ 73,623.30	$ 73,924.74	$ 523,019.35	$ 13,000.00	$ 282,925.00	$ 186,925.00	$ 129,867.20	$ 400,000.00	$ 245,858.79
Total Amount Appropriated	5,999,346.85	123,180.35	392,314.82	354,654.04	880,000.00	523,019.35	13,000.00	1,055,000.00	186,925.00	214,754.20	400,000.00	1,128,700.21
Less: Y-T-D Warrants Issued	(5,407,437.11)	(95,043.27)	(79,118.17)	(306,904.82)	(806,075.26)	-	-	(772,075.00)	-	(54,488.29)	-	(924,172.50)
Remaining Appropriated Amount	591,909.74	28,137.08	313,196.65	47,749.22	73,924.74	523,019.35	13,000.00	282,925.00	186,925.00	160,265.91	400,000.00	204,527.71

See Attached Accountants Compilation Report

Ninnekah Public Schools

Revenue Analysis - Modified Cash Basis

Options: Type of Revenue: Estimated, As Of Date: 6/30/2024

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Source - 3250 EDUCATION FLEX.BENEFIT ALLOW.	$0.00	$3,398.10	$0.00	$3,398.10	N/A	$679.62
Source - 3310 ALTERNATIVE AND HIGH CHALLENGE	$51,000.00	$48,642.37	$2,357.63	$0.00	95.38%	$0.00
Series - 3000 Total	**$51,000.00**	**$52,040.47**	**$2,357.63**	**$3,398.10**	**102.04%**	**$679.62**
Series - 6000						
Source - 6110 CASH FORWARD-SURPLUS CASH FWD.	$72,180.35	$72,180.35	$0.00	$0.00	100.00%	$0.00
Series - 6000 Total	**$72,180.35**	**$72,180.35**	**$0.00**	**$0.00**	**100.00%**	**$0.00**
Fund - 12 CO-OP FUND-FOR CO-OP Total	**$123,180.35**	**$124,220.82**	**$2,357.63**	**$3,398.10**	**100.84%**	**$679.62**
Fund - 21 Building						
Series - 1000						
Source - 1110 AD VALOREM TAX LEVY (CURRENT)	$189,677.34	$201,794.91	$0.00	$12,117.57	106.39%	$438.19
Source - 1120 AD VALOREM TAX LEVY (PR.YRS)	$0.00	$3,213.04	$0.00	$3,213.04	N/A	$30.92
Series - 1000 Total	**$189,677.34**	**$205,007.95**	**$0.00**	**$15,330.61**	**108.08%**	**$469.11**
Series - 3000						
Source - 3160 FARM IMPLEMENT TAX STAMP	$0.00	$1,151.08	$0.00	$1,151.08	N/A	$132.82
Source - 3435 REDBUD SCHOOL FUNDING ACT	$0.00	$15,384.34	$0.00	$15,384.34	N/A	$7,766.14
Series - 3000 Total	**$0.00**	**$16,535.42**	**$0.00**	**$16,535.42**	**N/A**	**$7,898.96**
Series - 6000						
Source - 6110 CASH FORWARD-SURPLUS CASH FWD.	$202,637.48	$202,637.48	$0.00	$0.00	100.00%	$0.00
Source - 6130 PR/YR LAPSED APPROPRIATIONS	$0.00	$23,505.83	$0.00	$23,505.83	N/A	$0.00
Series - 6000 Total	**$202,637.48**	**$226,143.31**	**$0.00**	**$23,505.83**	**111.60%**	**$0.00**
Fund - 21 Building Total	**$392,314.82**	**$447,686.68**	**$0.00**	**$55,371.86**	**114.11%**	**$8,368.07**
Fund - 22 CHILD NUTRITION						
Series - 1000						
Source - 1710 STUDENTS' LUNCHES,BKFST	$17,000.00	$18,330.71	$0.00	$1,330.71	107.83%	$467.20
Source - 1720 ALA CARTE FOOD/BEV.	$0.00	$499.00	$0.00	$499.00	N/A	$0.00
Source - 1730 ADULT LUNCHES/BREAKFASTS	$0.00	$378.00	$0.00	$378.00	N/A	$0.00
Source - 1760 CONTRACT LUNCHES, BREAK., MILK	$1,500.00	$10,791.60	$0.00	$9,291.60	719.44%	$0.00
Series - 1000 Total	**$18,500.00**	**$29,999.31**	**$0.00**	**$11,499.31**	**162.16%**	**$467.20**
Series - 3000						
Source - 3250 EDUCATION FLEX.BENEFIT ALLOW.	$21,000.00	$23,899.55	$0.00	$2,899.55	113.81%	$4,991.36
Source - 3720 STATE MATCHING	$2,400.00	$2,041.32	$358.68	$0.00	85.06%	$0.00
Series - 3000 Total	**$23,400.00**	**$25,940.87**	**$358.68**	**$2,899.55**	**110.86%**	**$4,991.36**
Series - 4000						
Source - 4705 USDA-Supply Chain Assistance	$0.00	$15,661.71	$0.00	$15,661.71	N/A	$0.00
Source - 4710 LUNCHES	$139,000.00	$163,112.86	$0.00	$24,112.86	117.35%	$10,331.25
Source - 4720 BREAKFASTS	$46,500.00	$58,278.66	$0.00	$11,778.66	125.33%	$3,767.01
Series - 4000 Total	**$185,500.00**	**$237,053.23**	**$0.00**	**$51,553.23**	**127.79%**	**$14,098.26**
Series - 5000						
Source - 5100 Return of Assets	$35,000.00	$0.00	$35,000.00	$0.00	0.00%	$0.00
Source - 5160 ACTIVITY FUND REIMBURSEMENT	$0.00	$14,781.25	$0.00	$14,781.25	N/A	$14,781.25
Source - 5600 CORRECTING ENTRY	$0.00	$325.59	$0.00	$325.59	N/A	$0.00
Series - 5000 Total	**$35,000.00**	**$15,106.84**	**$35,000.00**	**$15,106.84**	**43.16%**	**$14,781.25**
Series - 6000						
Source - 6110 CASH FORWARD-SURPLUS CASH FWD.	$92,254.04	$92,254.04	$0.00	$0.00	100.00%	$0.00
Source - 6130 PR/YR LAPSED APPROPRIATIONS	$0.00	$109.00	$0.00	$109.00	N/A	$0.00
Series - 6000 Total	**$92,254.04**	**$92,363.04**	**$0.00**	**$109.00**	**100.12%**	**$0.00**
Fund - 22 CHILD NUTRITION Total	**$354,654.04**	**$400,463.29**	**$35,358.68**	**$81,167.93**	**112.92%**	**$34,338.07**
Fund - 31 2023 BUILDING BOND						
Series - 5000						
Source - 5112 PROCEEDS FROM SALE OF BONDS	$0.00	$880,000.00	$0.00	$880,000.00	N/A	$0.00
Series - 5000 Total	**$0.00**	**$880,000.00**	**$0.00**	**$880,000.00**	**N/A**	**$0.00**
Fund - 31 2023 BUILDING BOND Total	**$0.00**	**$880,000.00**	**$0.00**	**$880,000.00**	**N/A**	**$0.00**
Fund - 32 BOND FUND-2015 BUILDING						
Series - 6000						
Source - 6110 CASH FORWARD-SURPLUS CASH FWD.	$523,019.35	$523,019.35	$0.00	$0.00	100.00%	$0.00
Series - 6000 Total	**$523,019.35**	**$523,019.35**	**$0.00**	**$0.00**	**100.00%**	**$0.00**
Fund - 32 BOND FUND-2015 BUILDING Total	**$523,019.35**	**$523,019.35**	**$0.00**	**$0.00**	**100.00%**	**$0.00**

Supplementary Information:

Receipt Register & Receipt Analysis
Modified Cash Basis

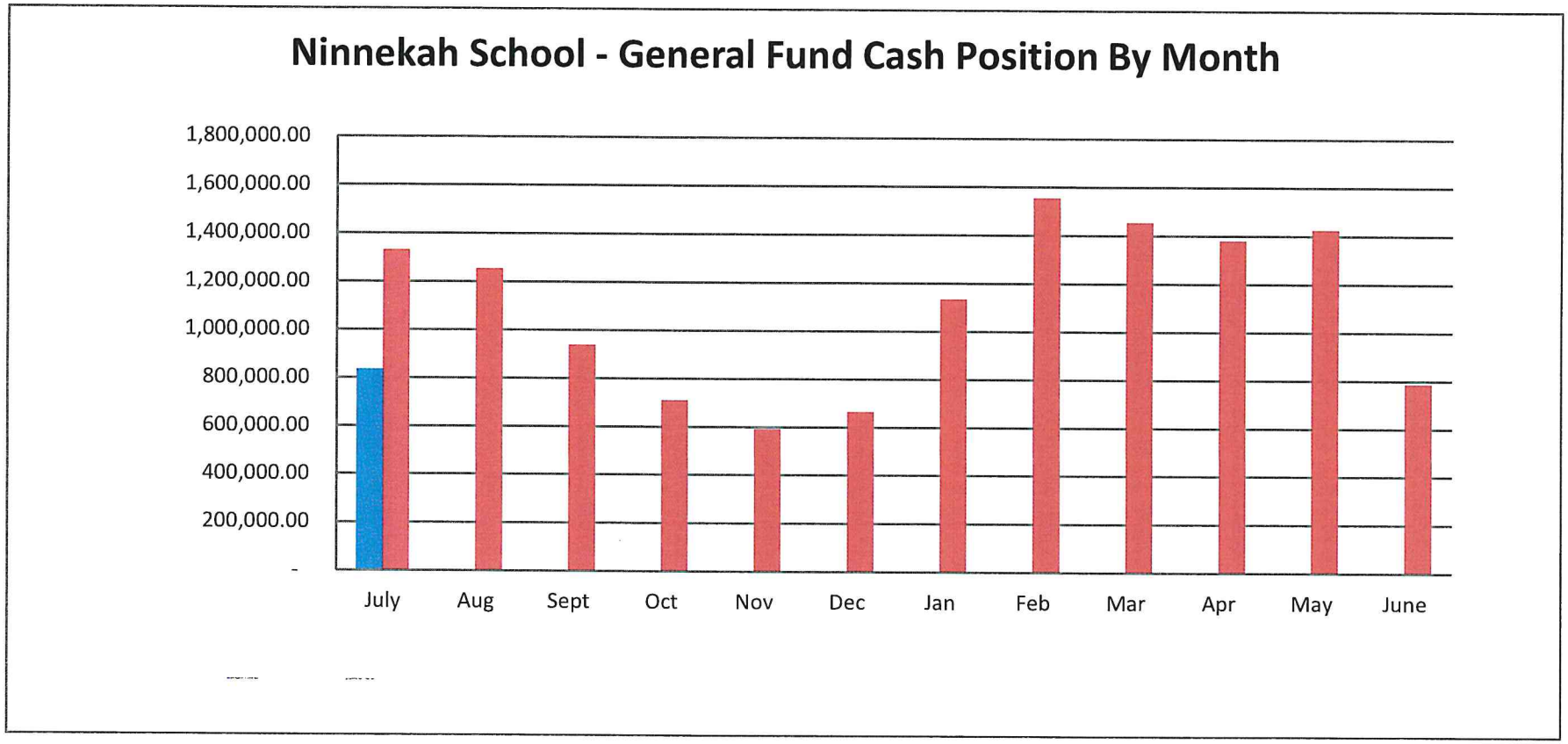
Ninnekah Public Schools

Receipt Analysis - Modified Cash Basis

Options: Date Range: 6/1/2024 - 6/30/2024

Year	Receipt No	Date	Received From	Amount
Fund - 11 GEN FUND-FOR OP				
1110 AD VALOREM TAX LEVY (CURRENT)				
2024	189	6/11/2024	Grady County Clerk	$3,064.80
			1110 AD VALOREM TAX LEVY (CURRENT) Total	**$3,064.80**
1120 AD VALOREM TAX LEVY (PR.YRS)				
2024	189	6/11/2024	Grady County Clerk	$216.24
			1120 AD VALOREM TAX LEVY (PR.YRS) Total	**$216.24**
1311 INTEREST EARNINGS				
2024	197	6/28/2024	Bank Interest	$19,071.86
2024	198	6/30/2024	Bank Interest	$0.05
			1311 INTEREST EARNINGS Total	**$19,071.91**
1350 INTEREST ON TAXES				
2024	189	6/11/2024	Grady County Clerk	$867.48
			1350 INTEREST ON TAXES Total	**$867.48**
1660 MINERAL ROYALTIES/LEASE REV.				
2024	192	6/25/2024	Kaiser Francis	$76.96
			1660 MINERAL ROYALTIES/LEASE REV. Total	**$76.96**
2100 COUNTY 4 MILL AD VALOREM TAX				
2024	189	6/11/2024	Grady County Clerk	$778.29
			2100 COUNTY 4 MILL AD VALOREM TAX Total	**$778.29**
2200 COUNTY APPORT.(MORTGAGE TAX)				
2024	189	6/11/2024	Grady County Clerk	$1,483.53
			2200 COUNTY APPORT.(MORTGAGE TAX) Total	**$1,483.53**
3110 GROSS PRODUCTION TAX				
2024	188	6/11/2024	Oklahoma Tax Commission	$51,311.74
			3110 GROSS PRODUCTION TAX Total	**$51,311.74**
3120 MOTOR VEHICLE COLLECTIONS				
2024	188	6/11/2024	Oklahoma Tax Commission	$18,671.61
			3120 MOTOR VEHICLE COLLECTIONS Total	**$18,671.61**
3130 RURAL ELECTRIC COOP.TAX				
2024	188	6/11/2024	Oklahoma Tax Commission	$7,673.62
			3130 RURAL ELECTRIC COOP.TAX Total	**$7,673.62**
3140 STATE SCHOOL LAND EARNINGS				
2024	196	6/30/2024	State School Land Earnings	$11,202.97
			3140 STATE SCHOOL LAND EARNINGS Total	**$11,202.97**
3150 VEHICLE TAX STAMPS				
2024	189	6/11/2024	Grady County Clerk	$43.26
			3150 VEHICLE TAX STAMPS Total	**$43.26**
3160 FARM IMPLEMENT TAX STAMP				
2024	189	6/11/2024	Grady County Clerk	$928.97
			3160 FARM IMPLEMENT TAX STAMP Total	**$928.97**
3210 FOUNDATION AND SALARY INCEN.				
2024	190	6/13/2024	OK State Dept. of Ed.	$90,291.28
			3210 FOUNDATION AND SALARY INCEN. Total	**$90,291.28**
3250 EDUCATION FLEX.BENEFIT ALLOW.				
2024	190	6/13/2024	OK State Dept. of Ed.	$455.24
2024	190	6/13/2024	OK State Dept. of Ed.	$1,942.40
2024	190	6/13/2024	OK State Dept. of Ed.	$8,851.83
2024	190	6/13/2024	OK State Dept. of Ed.	$602.29
2024	190	6/13/2024	OK State Dept. of Ed.	$17,933.21
			3250 EDUCATION FLEX.BENEFIT ALLOW. Total	**$29,784.97**
4689 OTHER MISC. SOURCES OF FED.REV				
2024	194	6/27/2024	OK State Dept. of Ed.	$113,416.56
2024	195	6/24/2024	Department of Education	$3,230.00
			4689 OTHER MISC. SOURCES OF FED.REV Total	**$116,646.56**
			Fund - 11 GEN FUND-FOR OP Total	**$352,114.19**
Fund - 12 CO-OP FUND-FOR CO-OP				
3250 EDUCATION FLEX.BENEFIT ALLOW.				

See Attached Accountants Compilation Report


Ninnekah School - General Fund Cash Position By Month
1,800,000.00
1,600,000.00
1,400,000.00
1,200,000.00
1,000,000.00
800,000.00
600,000.00
400,000.00
200,000.00
-
July
Aug
Sept
Oct
Nov
Dec
Jan
Feb
Mar
Apr
May
June

AJ & B ANGEL, JOHNSTON & BLASINGAME, P.C.
CERTIFIED PUBLIC ACCOUNTANTS

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Financial Statements

NINNEKAH PUBLIC SCHOOLS

For Month Ending July 31, 2024

Ninnekah Public Schools
Treasurer's Statement of Cash Position - Modified Cash Basis
As Of July 31 30, 2024

	Fund 11	Fund 12	Fund 21	Fund 22	Fund 31	Fund 32	Fund 33	Fund 34	Fund 35	Fund 38	Fund 39	Fund 41
	General Fund	Cooperative Fund	Building Fund	Child Nutrition Fund	2023 Building Bond Fund	2015 Building Bond Fund	2022 Building Bond Fund	2023 Building Bond Fund	2021 Building Bond Fund	2013 Building Bond Fund	2023 Transportation Bond Fund	Sinking Fund
Cash In Bank	$ 1,069,300.39	$ 22,670.71	$369,995.72	$ 95,674.28	$ 73,924.74	$ 523,019.35	$ 13,000.00	$ 282,925.00	$ 186,925.00	$162,522.23	$400,000.00	$ 252,638.37
Investments	102.59	-	-	-	-	-	-	-	-	-	-	-
Deposit in Transit	-	-	-	-	-	-	-	-	-	-	-	-
Less: Warrants Outstanding 2023-24	(27,159.07)	(889.00)	-	(6,547.17)		-	-	-	-	-	-	-
Warrants Outstanding 2024-25	(1,291.37)	-	-	-	-	-	-	-	-	-	-	-
Reserves for Encum. 2023-24	(205,500.06)	(20,445.58)	(26,204.92)	(5,053.73)	-	-	-	-	-	(32,655.03)	-	-
Ending Cash Balance	**$ 835,452.48**	**$ 1,336.13**	**$343,790.80**	**$ 84,073.38**	**$ 73,924.74**	**$ 523,019.35**	**$ 13,000.00**	**$ 282,925.00**	**$ 186,925.00**	**$129,867.20**	**$400,000.00**	**$ 252,638.37**
Cash Fund Balance 7/01/24	$ 789,231.66	$ 1,336.13	$342,363.59	$ 73,623.30	$ 73,924.74	$ 523,019.35	$ 13,000.00	$ 282,925.00	$ 186,925.00	$129,867.20	$400,000.00	$ 245,858.79
Y-T-D Receipts	127,015.46	-	1,427.21	10,450.08	-	-	-	-	-	-	-	6,779.58
Estopped Warrants	-	-	-	-		-	-	-	-	-		-
Lapsed Reserves	-	-	-	-		-	-	-	-	-		-
Total Revenue	916,247.12	1,336.13	343,790.80	84,073.38	73,924.74	523,019.35	13,000.00	282,925.00	186,925.00	129,867.20	400,000.00	252,638.37
Sweep Fee & Paragon CC Fees	(445.56)	-	-	-	-	-	-	-	-	-	-	-
Less: Payroll Withholdings Paid in July 2024	-	-	-	-	-	-	-	-	-	-	-	-
Y-T-D Warrants Issued	(80,349.08)	-	-	-	-	-	-	-	-	-	-	-
Ending Cash Fund Balance	**$ 835,452.48**	**$ 1,336.13**	**$343,790.80**	**$ 84,073.38**	**$ 73,924.74**	**$ 523,019.35**	**$ 13,000.00**	**$ 282,925.00**	**$ 186,925.00**	**$129,867.20**	**$400,000.00**	**$ 252,638.37**

See Attached Accountants Compilation Report

Ninnekah Public Schools

Revenue Analysis - Modified Cash Basis

Options: Type of Revenue: Estimated, As Of Date: 7/31/2024

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Fund - 22 CHILD NUTRITION Total	**$0.00**	**$84,073.38**	**$0.00**	**$84,073.38**	**N/A**	**$84,073.38**
Fund - 31 2023 BUILDING BOND						
Series - 6000						
Source - 6110 CASH FORWARD-SURPLUS CASH FWD.	$0.00	$73,924.74	$0.00	$73,924.74	N/A	$73,924.74
Series - 6000 Total	**$0.00**	**$73,924.74**	**$0.00**	**$73,924.74**	**N/A**	**$73,924.74**
Fund - 31 2023 BUILDING BOND Total	**$0.00**	**$73,924.74**	**$0.00**	**$73,924.74**	**N/A**	**$73,924.74**
Fund - 32 BOND FUND-2015 BUILDING						
Series - 6000						
Source - 6110 CASH FORWARD-SURPLUS CASH FWD.	$0.00	$523,019.35	$0.00	$523,019.35	N/A	$523,019.35
Series - 6000 Total	**$0.00**	**$523,019.35**	**$0.00**	**$523,019.35**	**N/A**	**$523,019.35**
Fund - 32 BOND FUND-2015 BUILDING Total	**$0.00**	**$523,019.35**	**$0.00**	**$523,019.35**	**N/A**	**$523,019.35**
Fund - 33 BOND FUND-2022 BUILDING BOND						
Series - 6000						
Source - 6110 CASH FORWARD-SURPLUS CASH FWD.	$0.00	$13,000.00	$0.00	$13,000.00	N/A	$13,000.00
Series - 6000 Total	**$0.00**	**$13,000.00**	**$0.00**	**$13,000.00**	**N/A**	**$13,000.00**
Fund - 33 BOND FUND-2022 BUILDING BOND Total	**$0.00**	**$13,000.00**	**$0.00**	**$13,000.00**	**N/A**	**$13,000.00**
Fund - 34 BOND FUND-2023 BUILDING BOND						
Series - 6000						
Source - 6110 CASH FORWARD-SURPLUS CASH FWD.	$0.00	$282,925.00	$0.00	$282,925.00	N/A	$282,925.00
Series - 6000 Total	**$0.00**	**$282,925.00**	**$0.00**	**$282,925.00**	**N/A**	**$282,925.00**
Fund - 34 BOND FUND-2023 BUILDING BOND Total	**$0.00**	**$282,925.00**	**$0.00**	**$282,925.00**	**N/A**	**$282,925.00**
Fund - 35 BOND FUND-2021 BUILDING						
Series - 6000						
Source - 6110 CASH FORWARD-SURPLUS CASH FWD.	$0.00	$186,925.00	$0.00	$186,925.00	N/A	$186,925.00
ries - 6000 Total	**$0.00**	**$186,925.00**	**$0.00**	**$186,925.00**	**N/A**	**$186,925.00**
und - 35 BOND FUND-2021 BUILDING Total	**$0.00**	**$186,925.00**	**$0.00**	**$186,925.00**	**N/A**	**$186,925.00**
Fund - 38 BOND FUND-2013 BUILDING						
Series - 6000						
Source - 6110 CASH FORWARD-SURPLUS CASH FWD.	$0.00	$129,867.20	$0.00	$129,867.20	N/A	$129,867.20
Series - 6000 Total	**$0.00**	**$129,867.20**	**$0.00**	**$129,867.20**	**N/A**	**$129,867.20**
Fund - 38 BOND FUND-2013 BUILDING Total	**$0.00**	**$129,867.20**	**$0.00**	**$129,867.20**	**N/A**	**$129,867.20**
Fund - 39 2023 TRANSPORTATION BOND						
Series - 6000						
Source - 6110 CASH FORWARD-SURPLUS CASH FWD.	$0.00	$400,000.00	$0.00	$400,000.00	N/A	$400,000.00
Series - 6000 Total	**$0.00**	**$400,000.00**	**$0.00**	**$400,000.00**	**N/A**	**$400,000.00**
Fund - 39 2023 TRANSPORTATION BOND Total	**$0.00**	**$400,000.00**	**$0.00**	**$400,000.00**	**N/A**	**$400,000.00**
Fund - 41 Sinking						
Series - 1000						
Source - 1120 AD VALOREM TAX LEVY (PR.YRS)	$0.00	$6,318.43	$0.00	$6,318.43	N/A	$6,318.43
Series - 1000 Total	**$0.00**	**$6,318.43**	**$0.00**	**$6,318.43**	**N/A**	**$6,318.43**
Series - 3000						
Source - 3160 FARM IMPLEMENT TAX STAMP	$0.00	$461.15	$0.00	$461.15	N/A	$461.15
Series - 3000 Total	**$0.00**	**$461.15**	**$0.00**	**$461.15**	**N/A**	**$461.15**
Series - 6000						
Source - 6110 CASH FORWARD-SURPLUS CASH FWD.	$0.00	$245,858.79	$0.00	$245,858.79	N/A	$245,858.79
Series - 6000 Total	**$0.00**	**$245,858.79**	**$0.00**	**$245,858.79**	**N/A**	**$245,858.79**
Fund - 41 Sinking Total	**$0.00**	**$252,638.37**	**$0.00**	**$252,638.37**	**N/A**	**$252,638.37**
Report Total	**$0.00**	**$3,207,747.09**	**$0.00**	**$3,207,747.09**	**N/A**	**$3,207,747.09**

Ninnekah Public Schools

Receipt Register - Modified Cash Basis

Options: Fund: Governmental Funds, Show Detail: No, Date Range: 7/1/2024 - 7/31/2024, Account: First National Bank, BancFirst Savings, Status: Posted

Receipt No	Date	Received From	Amount	Status
1	7/2/2024	Citizen Pottawatomie Nation	$546.77	Posted
2	7/2/2024	American Fedelity	$229.27	Posted
3	7/9/2024	Oklahoma Tax Commission	$55,191.74	Posted
4	7/12/2024	OK State Dept. of Ed.	$4,029.48	Posted
5	7/12/2024	OK State Dept. of Ed.	$6,420.60	Posted
6	7/17/2024	Grady County Clerk	$27,611.70	Posted
8	7/25/2024	State School Land Earnings	$6,487.68	Posted
9	7/25/2024	OK State Dept. of Ed.	$9,555.52	Posted
10	7/25/2024	OK State Dept. of Ed.	$19,962.00	Posted
11	7/31/2024	Bank Interest	$0.05	Posted
12	7/31/2024	Bank Interest	$15,534.87	Posted
13	7/25/2024	Kaiser Francis	$102.65	Posted

Year and Fund Totals:

2025	11	$127,015.46
2025	21	$1,427.21
2025	22	$10,450.08
2025	41	$6,779.58

Total Receipts Posted = $145,672.33

Total Receipts Not Posted = $0.00

See Attached Accountants Compilation Report

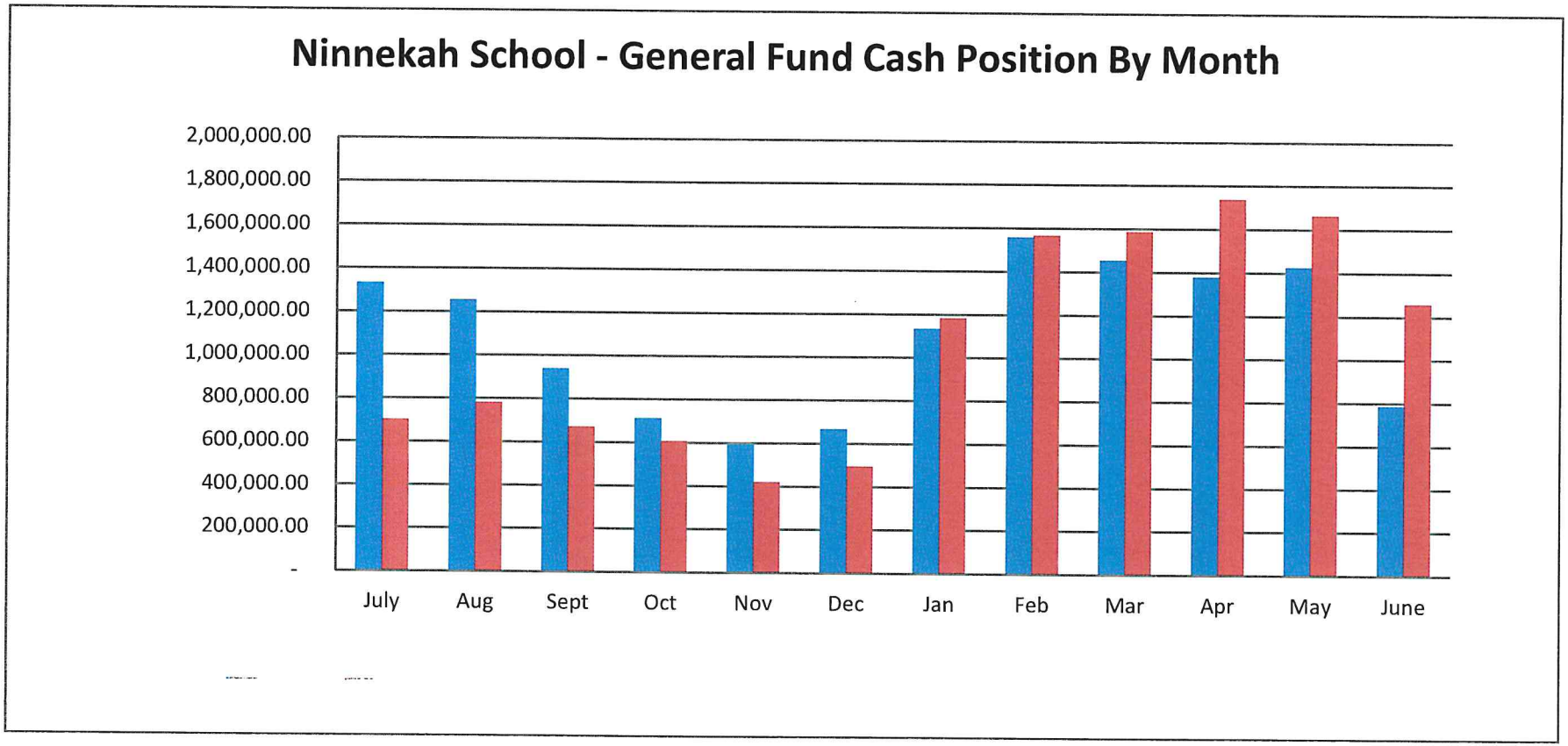
Ninnekah Public Schools

Receipt Analysis - Modified Cash Basis

Options: Date Range: 7/1/2024 - 7/31/2024

Year	Receipt No	Date	Received From		Amount
				Fund - 21 Building Total	**$1,427.21**
Fund - 22 CHILD NUTRITION					
4710 LUNCHES					
2025	5	7/12/2024	OK State Dept. of Ed.		$6,420.60
				4710 LUNCHES Total	**$6,420.60**
4720 BREAKFASTS					
2025	4	7/12/2024	OK State Dept. of Ed.		$4,029.48
				4720 BREAKFASTS Total	**$4,029.48**
				Fund - 22 CHILD NUTRITION Total	**$10,450.08**
Fund - 41 Sinking					
1120 AD VALOREM TAX LEVY (PR.YRS)					
2025	6	7/17/2024	Grady County Clerk		$6,318.43
				1120 AD VALOREM TAX LEVY (PR.YRS) Total	**$6,318.43**
3160 FARM IMPLEMENT TAX STAMP					
2025	6	7/17/2024	Grady County Clerk		$461.15
				3160 FARM IMPLEMENT TAX STAMP Total	**$461.15**
				Fund - 41 Sinking Total	**$6,779.58**
				Receipts Total	**$145,672.33**

See Attached Accountants Compilation Report


Ninnekah School - General Fund Cash Position By Month
2,000,000.00
1,800,000.00
1,600,000.00
1,400,000.00
1,200,000.00
1,000,000.00
800,000.00
600,000.00
400,000.00
200,000.00
-
July
Aug
Sept
Oct
Nov
Dec
Jan
Feb
Mar
Apr
May
June

ANGEL,
JOHNSTON &
BLASINGAME, P.C.

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Financial Statements

NINNEKAH PUBLIC SCHOOLS

For Month Ending August 31, 2024

AJ & B ANGEL, JOHNSTON & BLASINGAME, P.C.

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ACCOUNTANT'S COMPILATION REPORT

To the Board of Education
Ninnekah Public Schools
P.O. Box 275
Ninnekah, OK 73067

Management is responsible for the accompanying interim historical financial statements of Ninnekah Public Schools District (a public school district), which comprise the treasurer's statement of cash position-modified cash basis as of August 31, 2024, and the related revenue analysis-modified cash basis for the one month and two months then ended, in accordance with the modified cash basis of accounting, and for determining that the modified cash basis of accounting is an acceptable financial reporting framework. We have performed a compilation engagement of the interim historical financial information in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the interim historical financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. We do not express an opinion, a conclusion, nor provide any assurance on these interim historical financial statements.

The interim historical financial statements are prepared in accordance with the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all of the disclosures ordinarily included in interim historical financial statements prepared in accordance with the modified cash basis of accounting. If the omitted disclosures were included in the interim historical financial statements, they might influence the user's conclusions about the District's cash position and revenues. Accordingly, the interim historical financial statements are not designed for those who are not informed about such matters.

Management has elected to omit the summaries of significant assumptions and accounting policies required under established guidelines for presentation of prospective interim historical financial statements. If the omitted summaries were included in the budgeted information, they might influence the user's conclusions about the District's budgeted information. Accordingly, this budgeted information is not designed for those who are not informed about such matters.

The supplementary budget information (total amount appropriated and estimated revenue) of the District for the year ending June 30, 2024, that is presented for purposes of additional analysis and is not a required part of the basic interim historical financial statements. Such information is the representation of management. The supplementary budget information was not subject to our compilation engagement. We do not express an opinion, a conclusion, nor provide any assurance on such information.

The supplementary information contained in the receipt register-modified cash basis and receipt analysis-modified cash basis is presented for purposes of additional analysis and is not a required part of the basic interim historical financial statements. Such information is the representation of management. The supplementary information was subject to our compilation engagement. We have not audited or reviewed the supplementary information and do not express an opinion, a conclusion, nor provide any assurance on such information.

We are not independent with respect to Ninnekah Public Schools District.

Angel, Johnston & Blasingame, P.C.

Angel, Johnston, & Blasingame P.C.
Chickasha, Oklahoma
September 4, 2024

Ninnekah Public Schools
Treasurer's Statement of Cash Position - Modified Cash Basis
As Of August 31, 2024

	Fund 11	Fund 12	Fund 21	Fund 22	Fund 31	Fund 32	Fund 33	Fund 34	Fund 35	Fund 38	Fund 39	Fund 41
	General Fund	Cooperative Fund	Building Fund	Child Nutrition Fund	2023 Building Bond Fund	2015 Building Bond Fund	2022 Building Bond Fund	2023 Building Bond Fund	2021 Building Bond Fund	2013 Building Bond Fund	2023 Transportation Bond Fund	Sinking Fund
Cash In Bank	$ 1,363,128.96	$ 10,936.14	$342,901.75	$ 84,186.42	$ 73,924.74	$ -	$ 13,000.00	$ 268,239.75	$ 700.37	$ 32,655.03	$400,000.00	$ 256,867.03
Investments	102.59	-	-	-	-	-	-	-	-	-	-	-
Deposit in Transit	-	-	-	-	-	-	-	-	-	-	-	-
Less: Warrants Outstanding 2023-24	(77,576.83)	(1,389.00)	(2,010.37)	(4,424.27)		-	-	-	-	-		-
Warrants Outstanding 2024-25	(245,842.45)	(1,026.49)	(35,325.34)	(26,128.83)	-	-	-	-	-	-	-	-
Reserves for Encum. 2023-24	(97,115.11)	(9,940.58)	(12,390.55)	(5,053.73)	-	-	-	-	-	(32,655.03)	-	-
Ending Cash Balance	**$ 942,697.16**	**$ (1,419.93)**	**$293,175.49**	**$ 48,579.59**	**$ 73,924.74**	**$ -**	**$ 13,000.00**	**$ 268,239.75**	**$ 700.37**	**$ -**	**$400,000.00**	**$ 256,867.03**
Cash Fund Balance 7/01/24	$ 789,231.66	$ 1,336.13	$342,363.59	$ 73,623.30	$ 73,924.74	$ 523,019.35	$ 13,000.00	$ 282,925.00	$ 186,925.00	$129,867.20	$400,000.00	$ 245,858.79
Y-T-D Receipts	698,964.75	-	2,307.90	11,089.43	-	-	-	-	-	-	-	11,008.24
Estopped Warrants	-	-	-	-		-	-	-	-	-		-
Lapsed Reserves	-	-	-	-		-	-	-	-	-		-
Total Revenue	1,488,196.41	1,336.13	344,671.49	84,712.73	73,924.74	523,019.35	13,000.00	282,925.00	186,925.00	129,867.20	400,000.00	256,867.03
Sweep Fee & Paragon CC Fees	(807.25)	-	-	-	-	-	-	-	-	-	-	-
Less: Payroll Withholdings Paid in July 2024	-	-	-	-	-	-	-	-	-	-	-	-
Y-T-D Warrants Issued	(544,692.00)	(2,756.06)	(51,496.00)	(36,133.14)	-	(523,019.35)	-	(14,685.25)	(186,224.63)	(129,867.20)	-	-
Ending Cash Fund Balance	**$ 942,697.16**	**$ (1,419.93)**	**$293,175.49**	**$ 48,579.59**	**$ 73,924.74**	**$ -**	**$ 13,000.00**	**$ 268,239.75**	**$ 700.37**	**$ -**	**$400,000.00**	**$ 256,867.03**

See Attached Accountants Compilation Report

Ninnekah Public Schools

Revenue Analysis - Modified Cash Basis

Options: Type of Revenue: Estimated, As Of Date: 8/31/2024

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Fund - 11 GEN FUND-FOR OP						
Series - 1000						
Source - 1120 AD VALOREM TAX LEVY (PR.YRS)	$0.00	$13,201.43	$0.00	$13,201.43	N/A	$3,899.89
Source - 1130 REVENUE IN LIEU OF TAXES	$0.00	$1,611.40	$0.00	$1,611.40	N/A	$1,611.40
Source - 1311 INTEREST EARNINGS	$0.00	$29,018.76	$0.00	$29,018.76	N/A	$13,483.84
Source - 1350 INTEREST ON TAXES	$0.00	$49.40	$0.00	$49.40	N/A	$34.84
Source - 1420 RENTAL NOT SCHOOL FACILITIES	$0.00	$800.00	$0.00	$800.00	N/A	$800.00
Source - 1440 SALES OF EQUIP,SERV,& MATERIAL	$0.00	$8,000.00	$0.00	$8,000.00	N/A	$8,000.00
Source - 1530 DAMAGES TO SCHOOL PROPERTY	$0.00	$203.00	$0.00	$203.00	N/A	$203.00
Source - 1610 CONTRIBUTIONS/DONATIONS-PRIV.	$0.00	$1,296.77	$0.00	$1,296.77	N/A	$750.00
Source - 1660 MINERAL ROYALTIES/LEASE REV.	$0.00	$173.54	$0.00	$173.54	N/A	$70.89
Source - 1680 REFUND PRIOR YR EXPENDITURES	$0.00	$229.27	$0.00	$229.27	N/A	$0.00
Series - 1000 Total	**$0.00**	**$54,583.57**	**$0.00**	**$54,583.57**	**N/A**	**$28,853.86**
Series - 2000						
Source - 2100 COUNTY 4 MILL AD VALOREM TAX	$0.00	$8,817.44	$0.00	$8,817.44	N/A	$728.23
Source - 2200 COUNTY APPORT.(MORTGAGE TAX)	$0.00	$2,742.20	$0.00	$2,742.20	N/A	$1,484.99
Series - 2000 Total	**$0.00**	**$11,559.64**	**$0.00**	**$11,559.64**	**N/A**	**$2,213.22**
Series - 3000						
Source - 3110 GROSS PRODUCTION TAX	$0.00	$90,564.00	$0.00	$90,564.00	N/A	$43,438.24
Source - 3120 MOTOR VEHICLE COLLECTIONS	$0.00	$17,312.33	$0.00	$17,312.33	N/A	$16,655.24
Source - 3130 RURAL ELECTRIC COOP.TAX	$0.00	$15,990.58	$0.00	$15,990.58	N/A	$8,581.69
Source - 3140 STATE SCHOOL LAND EARNINGS	$0.00	$11,276.70	$0.00	$11,276.70	N/A	$4,789.02
Source - 3150 VEHICLE TAX STAMPS	$0.00	$106.80	$0.00	$106.80	N/A	$45.10
Source - 3160 FARM IMPLEMENT TAX STAMP	$0.00	$1,329.12	$0.00	$1,329.12	N/A	$648.43
Source - 3210 FOUNDATION AND SALARY INCEN.	$0.00	$70,563.57	$0.00	$70,563.57	N/A	$70,563.57
Source - 3211 State Paid Salary Adj.	$0.00	$108,549.77	$0.00	$108,549.77	N/A	$108,549.77
Source - 3250 EDUCATION FLEX.BENEFIT ALLOW.	$0.00	$35,630.71	$0.00	$35,630.71	N/A	$35,630.71
Source - 3420 STATE TEXTBOOK	$0.00	$26,954.39	$0.00	$26,954.39	N/A	$26,954.39
Source - 3436 SCHOOL RESOURCE OFFICER PROGRAM	$0.00	$165,044.62	$0.00	$165,044.62	N/A	$145,082.62
Series - 3000 Total	**$0.00**	**$543,322.59**	**$0.00**	**$543,322.59**	**N/A**	**$460,938.78**
Series - 4000						
Source - 4210 TITLE I-BASIC PROGRAM	$0.00	$25,330.13	$0.00	$25,330.13	N/A	$25,330.13
Source - 4271 TEACHER & PRIN TRAIN & RECRU	$0.00	$136.77	$0.00	$136.77	N/A	$136.77
Source - 4310 INDIV.WITH DISABIL.IDEA--B	$0.00	$9,555.52	$0.00	$9,555.52	N/A	$0.00
Source - 4442 STUDENT SUPPORT ACADEMIC ENRICHMENT	$0.00	$158.29	$0.00	$158.29	N/A	$158.29
Source - 4689 OTHER MISC. SOURCES OF FED.REV	$0.00	$54,318.24	$0.00	$54,318.24	N/A	$54,318.24
Series - 4000 Total	**$0.00**	**$89,498.95**	**$0.00**	**$89,498.95**	**N/A**	**$79,943.43**
Series - 6000						
Source - 6110 CASH FORWARD-SURPLUS CASH FWD.	$0.00	$789,231.66	$0.00	$789,231.66	N/A	$0.00
Series - 6000 Total	**$0.00**	**$789,231.66**	**$0.00**	**$789,231.66**	**N/A**	**$0.00**
Fund - 11 GEN FUND-FOR OP Total	**$0.00**	**$1,488,196.41**	**$0.00**	**$1,488,196.41**	**N/A**	**$571,949.29**
Fund - 12 CO-OP FUND-FOR CO-OP						
Series - 6000						
Source - 6110 CASH FORWARD-SURPLUS CASH FWD.	$0.00	$1,336.13	$0.00	$1,336.13	N/A	$0.00
Series - 6000 Total	**$0.00**	**$1,336.13**	**$0.00**	**$1,336.13**	**N/A**	**$0.00**
Fund - 12 CO-OP FUND-FOR CO-OP Total	**$0.00**	**$1,336.13**	**$0.00**	**$1,336.13**	**N/A**	**$0.00**
Fund - 21 Building						
Series - 1000						
Source - 1120 AD VALOREM TAX LEVY (PR.YRS)	$0.00	$1,887.48	$0.00	$1,887.48	N/A	$557.59
Source - 1130 REVENUE IN LIEU OF TAXES	$0.00	$230.39	$0.00	$230.39	N/A	$230.39
Series - 1000 Total	**$0.00**	**$2,117.87**	**$0.00**	**$2,117.87**	**N/A**	**$787.98**
Series - 3000						
Source - 3160 FARM IMPLEMENT TAX STAMP	$0.00	$190.03	$0.00	$190.03	N/A	$92.71
Series - 3000 Total	**$0.00**	**$190.03**	**$0.00**	**$190.03**	**N/A**	**$92.71**
Series - 6000						
Source - 6110 CASH FORWARD-SURPLUS CASH FWD.	$0.00	$342,363.59	$0.00	$342,363.59	N/A	$0.00

Ninnekah Public Schools

Revenue Analysis - Modified Cash Basis

Options: Type of Revenue: Estimated, As Of Date: 8/31/2024

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Series - 6000 Total	**$0.00**	**$342,363.59**	**$0.00**	**$342,363.59**	**N/A**	**$0.00**
Fund - 21 Building Total	**$0.00**	**$344,671.49**	**$0.00**	**$344,671.49**	**N/A**	**$880.69**
Fund - 22 CHILD NUTRITION						
Series - 1000						
Source - 1710 STUDENTS' LUNCHES,BKFST	$0.00	$639.35	$0.00	$639.35	N/A	$639.35
Series - 1000 Total	**$0.00**	**$639.35**	**$0.00**	**$639.35**	**N/A**	**$639.35**
Series - 4000						
Source - 4710 LUNCHES	$0.00	$6,420.60	$0.00	$6,420.60	N/A	$0.00
Source - 4720 BREAKFASTS	$0.00	$4,029.48	$0.00	$4,029.48	N/A	$0.00
Series - 4000 Total	**$0.00**	**$10,450.08**	**$0.00**	**$10,450.08**	**N/A**	**$0.00**
Series - 5000						
Source - 5160 ACTIVITY FUND REIMBURSEMENT	$0.00	$0.00	$0.00	$0.00	N/A	$0.00
Series - 5000 Total	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**N/A**	**$0.00**
Series - 6000						
Source - 6110 CASH FORWARD-SURPLUS CASH FWD.	$0.00	$73,623.30	$0.00	$73,623.30	N/A	$0.00
Series - 6000 Total	**$0.00**	**$73,623.30**	**$0.00**	**$73,623.30**	**N/A**	**$0.00**
Fund - 22 CHILD NUTRITION Total	**$0.00**	**$84,712.73**	**$0.00**	**$84,712.73**	**N/A**	**$639.35**
Fund - 31 2023 BUILDING BOND						
Series - 6000						
Source - 6110 CASH FORWARD-SURPLUS CASH FWD.	$0.00	$73,924.74	$0.00	$73,924.74	N/A	$0.00
Series - 6000 Total	**$0.00**	**$73,924.74**	**$0.00**	**$73,924.74**	**N/A**	**$0.00**
Fund - 31 2023 BUILDING BOND Total	**$0.00**	**$73,924.74**	**$0.00**	**$73,924.74**	**N/A**	**$0.00**
Fund - 32 BOND FUND-2015 BUILDING						
Series - 6000						
Source - 6110 CASH FORWARD-SURPLUS CASH FWD.	$0.00	$523,019.35	$0.00	$523,019.35	N/A	$0.00
Series - 6000 Total	**$0.00**	**$523,019.35**	**$0.00**	**$523,019.35**	**N/A**	**$0.00**
Fund - 32 BOND FUND-2015 BUILDING Total	**$0.00**	**$523,019.35**	**$0.00**	**$523,019.35**	**N/A**	**$0.00**
Fund - 33 BOND FUND-2022 BUILDING BOND						
Series - 6000						
Source - 6110 CASH FORWARD-SURPLUS CASH FWD.	$0.00	$13,000.00	$0.00	$13,000.00	N/A	$0.00
Series - 6000 Total	**$0.00**	**$13,000.00**	**$0.00**	**$13,000.00**	**N/A**	**$0.00**
Fund - 33 BOND FUND-2022 BUILDING BOND Total	**$0.00**	**$13,000.00**	**$0.00**	**$13,000.00**	**N/A**	**$0.00**
Fund - 34 BOND FUND-2023 BUILDING BOND						
Series - 6000						
Source - 6110 CASH FORWARD-SURPLUS CASH FWD.	$0.00	$282,925.00	$0.00	$282,925.00	N/A	$0.00
Series - 6000 Total	**$0.00**	**$282,925.00**	**$0.00**	**$282,925.00**	**N/A**	**$0.00**
Fund - 34 BOND FUND-2023 BUILDING BOND Total	**$0.00**	**$282,925.00**	**$0.00**	**$282,925.00**	**N/A**	**$0.00**
Fund - 35 BOND FUND-2021 BUILDING						
Series - 6000						
Source - 6110 CASH FORWARD-SURPLUS CASH FWD.	$0.00	$186,925.00	$0.00	$186,925.00	N/A	$0.00
Series - 6000 Total	**$0.00**	**$186,925.00**	**$0.00**	**$186,925.00**	**N/A**	**$0.00**
Fund - 35 BOND FUND-2021 BUILDING Total	**$0.00**	**$186,925.00**	**$0.00**	**$186,925.00**	**N/A**	**$0.00**
Fund - 38 BOND FUND-2013 BUILDING						
Series - 6000						
Source - 6110 CASH FORWARD-SURPLUS CASH FWD.	$0.00	$129,867.20	$0.00	$129,867.20	N/A	$0.00
Series - 6000 Total	**$0.00**	**$129,867.20**	**$0.00**	**$129,867.20**	**N/A**	**$0.00**
Fund - 38 BOND FUND-2013 BUILDING Total	**$0.00**	**$129,867.20**	**$0.00**	**$129,867.20**	**N/A**	**$0.00**
Fund - 39 2023 TRANSPORTATION BOND						
Series - 6000						
Source - 6110 CASH FORWARD-SURPLUS CASH FWD.	$0.00	$400,000.00	$0.00	$400,000.00	N/A	$0.00
Series - 6000 Total	**$0.00**	**$400,000.00**	**$0.00**	**$400,000.00**	**N/A**	**$0.00**
Fund - 39 2023 TRANSPORTATION BOND Total	**$0.00**	**$400,000.00**	**$0.00**	**$400,000.00**	**N/A**	**$0.00**
Fund - 41 Sinking						
Series - 1000						
Source - 1120 AD VALOREM TAX LEVY (PR.YRS)	$0.00	$9,016.10	$0.00	$9,016.10	N/A	$2,697.67
Source - 1130 REVENUE IN LIEU OF TAXES	$0.00	$1,091.69	$0.00	$1,091.69	N/A	$1,091.69
Series - 1000 Total	**$0.00**	**$10,107.79**	**$0.00**	**$10,107.79**	**N/A**	**$3,789.36**

Ninnekah Public Schools

Revenue Analysis - Modified Cash Basis

Options: Type of Revenue: Estimated, As Of Date: 8/31/2024

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Series - 3000						
Source - 3160 FARM IMPLEMENT TAX STAMP	$0.00	$900.45	$0.00	$900.45	N/A	$439.30
Series - 3000 Total	**$0.00**	**$900.45**	**$0.00**	**$900.45**	**N/A**	**$439.30**
Series - 6000						
Source - 6110 CASH FORWARD-SURPLUS CASH FWD.	$0.00	$245,858.79	$0.00	$245,858.79	N/A	$0.00
Series - 6000 Total	**$0.00**	**$245,858.79**	**$0.00**	**$245,858.79**	**N/A**	**$0.00**
Fund - 41 Sinking Total	**$0.00**	**$256,867.03**	**$0.00**	**$256,867.03**	**N/A**	**$4,228.66**
Report Total	**$0.00**	**$3,785,445.08**	**$0.00**	**$3,785,445.08**	**N/A**	**$577,697.99**

See Attached Accountants Compilation Report

Supplementary Information:

Receipt Register & Receipt Analysis
Modified Cash Basis

Ninnekah Public Schools

Receipt Register - Modified Cash Basis

Options: Fund: Governmental Funds, Show Detail: No, Date Range: 8/1/2024 - 8/31/2024, Account: First National Bank, BancFirst Savings, Status: Posted

Receipt No	Date	Received From	Amount	Status
14	8/5/2024	OK State Dept. of Ed.	$108,549.77	Posted
15	8/8/2024	Grady County Clerk	$13,562.23	Posted
16	8/12/2024	Oklahoma Tax Commission	$68,675.17	Posted
17	8/15/2024	Paul J Klinsgenberg	$750.00	Posted
18	8/15/2024	OK State Dept. of Ed.	$133,148.67	Posted
19	8/20/2024	Cogburn Metals-4 Surplus Buses	$8,000.00	Posted
20	8/19/2024	Endurance	$800.00	Posted
21	8/20/2024	OK State Dept. of Ed.	$91,829.62	Posted
22	8/21/2024	OK State Dept. of Ed.	$53,253.00	Posted
23	8/22/2024	State School Land Earnings	$4,789.02	Posted
24	8/27/2024	Paragon Solutions/CC Deposit	$333.35	Posted
25	8/26/2024	Kaiser Francis	$70.89	Posted
26	8/28/2024	OK State Dept. of Ed.	$54,318.24	Posted
27	8/28/2024	OK State Dept. of Ed.	$158.29	Posted
28	8/28/2024	OK State Dept. of Ed.	$136.77	Posted
29	8/28/2024	OK State Dept. of Ed.	$25,330.13	Posted
30	8/28/2024	Chromebook Replacement	$103.00	Posted
31	8/29/2024	Paragon Solutions/CC Deposit	$306.00	Posted
32	8/30/2024	Bank Interest	$13,483.84	Posted
33	8/28/2024	Damaged Chromebook	$100.00	Posted

Year and Fund Totals:

2025	11	$571,949.29
2025	21	$880.69
2025	22	$639.35
2025	41	$4,228.66

Total Receipts Posted = $577,697.99

Total Receipts Not Posted = $0.00

See Attached Accountants Compilation Report

Ninnekah Public Schools

Receipt Analysis - Modified Cash Basis

Options: Date Range: 8/1/2024 - 8/31/2024

Year	Receipt No	Date	Received From	Amount
Fund - 11 GEN FUND-FOR OP				
1120 AD VALOREM TAX LEVY (PR.YRS)				
2025	15	8/8/2024	Grady County Clerk	$3,899.89
			1120 AD VALOREM TAX LEVY (PR.YRS) Total	**$3,899.89**
1130 REVENUE IN LIEU OF TAXES				
2025	15	8/8/2024	Grady County Clerk	$1,611.40
			1130 REVENUE IN LIEU OF TAXES Total	**$1,611.40**
1311 INTEREST EARNINGS				
2025	32	8/30/2024	Bank Interest	$13,483.84
			1311 INTEREST EARNINGS Total	**$13,483.84**
1350 INTEREST ON TAXES				
2025	15	8/8/2024	Grady County Clerk	$34.84
			1350 INTEREST ON TAXES Total	**$34.84**
1420 RENTAL NOT SCHOOL FACILITIES				
2025	20	8/19/2024	Endurance	$800.00
			1420 RENTAL NOT SCHOOL FACILITIES Total	**$800.00**
1440 SALES OF EQUIP,SERV,& MATERIAL				
2025	19	8/20/2024	Cogburn Metals-4 Surplus Buses	$8,000.00
			1440 SALES OF EQUIP,SERV,& MATERIAL Total	**$8,000.00**
1530 DAMAGES TO SCHOOL PROPERTY				
2025	30	8/28/2024	Chromebook Replacement	$103.00
2025	33	8/28/2024	Damaged Chromebook	$100.00
			1530 DAMAGES TO SCHOOL PROPERTY Total	**$203.00**
1610 CONTRIBUTIONS/DONATIONS-PRIV.				
2025	17	8/15/2024	Paul J Klinsgenberg	$750.00
			1610 CONTRIBUTIONS/DONATIONS-PRIV. Total	**$750.00**
1660 MINERAL ROYALTIES/LEASE REV.				
2025	25	8/26/2024	Kaiser Francis	$70.89
			1660 MINERAL ROYALTIES/LEASE REV. Total	**$70.89**
2100 COUNTY 4 MILL AD VALOREM TAX				
2025	15	8/8/2024	Grady County Clerk	$728.23
			2100 COUNTY 4 MILL AD VALOREM TAX Total	**$728.23**
2200 COUNTY APPORT.(MORTGAGE TAX)				
2025	15	8/8/2024	Grady County Clerk	$1,484.99
			2200 COUNTY APPORT.(MORTGAGE TAX) Total	**$1,484.99**
3110 GROSS PRODUCTION TAX				
2025	16	8/12/2024	Oklahoma Tax Commission	$43,438.24
			3110 GROSS PRODUCTION TAX Total	**$43,438.24**
3120 MOTOR VEHICLE COLLECTIONS				
2025	16	8/12/2024	Oklahoma Tax Commission	$16,655.24
			3120 MOTOR VEHICLE COLLECTIONS Total	**$16,655.24**
3130 RURAL ELECTRIC COOP.TAX				
2025	16	8/12/2024	Oklahoma Tax Commission	$8,581.69
			3130 RURAL ELECTRIC COOP.TAX Total	**$8,581.69**
3140 STATE SCHOOL LAND EARNINGS				
2025	23	8/22/2024	State School Land Earnings	$4,789.02
			3140 STATE SCHOOL LAND EARNINGS Total	**$4,789.02**
3150 VEHICLE TAX STAMPS				
2025	15	8/8/2024	Grady County Clerk	$45.10
			3150 VEHICLE TAX STAMPS Total	**$45.10**
3160 FARM IMPLEMENT TAX STAMP				
2025	15	8/8/2024	Grady County Clerk	$648.43
			3160 FARM IMPLEMENT TAX STAMP Total	**$648.43**
3210 FOUNDATION AND SALARY INCEN.				
2025	18	8/15/2024	OK State Dept. of Ed.	$70,563.57
			3210 FOUNDATION AND SALARY INCEN. Total	**$70,563.57**
3211 State Paid Salary Adj.				
2025	14	8/5/2024	OK State Dept. of Ed.	$108,549.77

See Attached Accountants Compilation Report

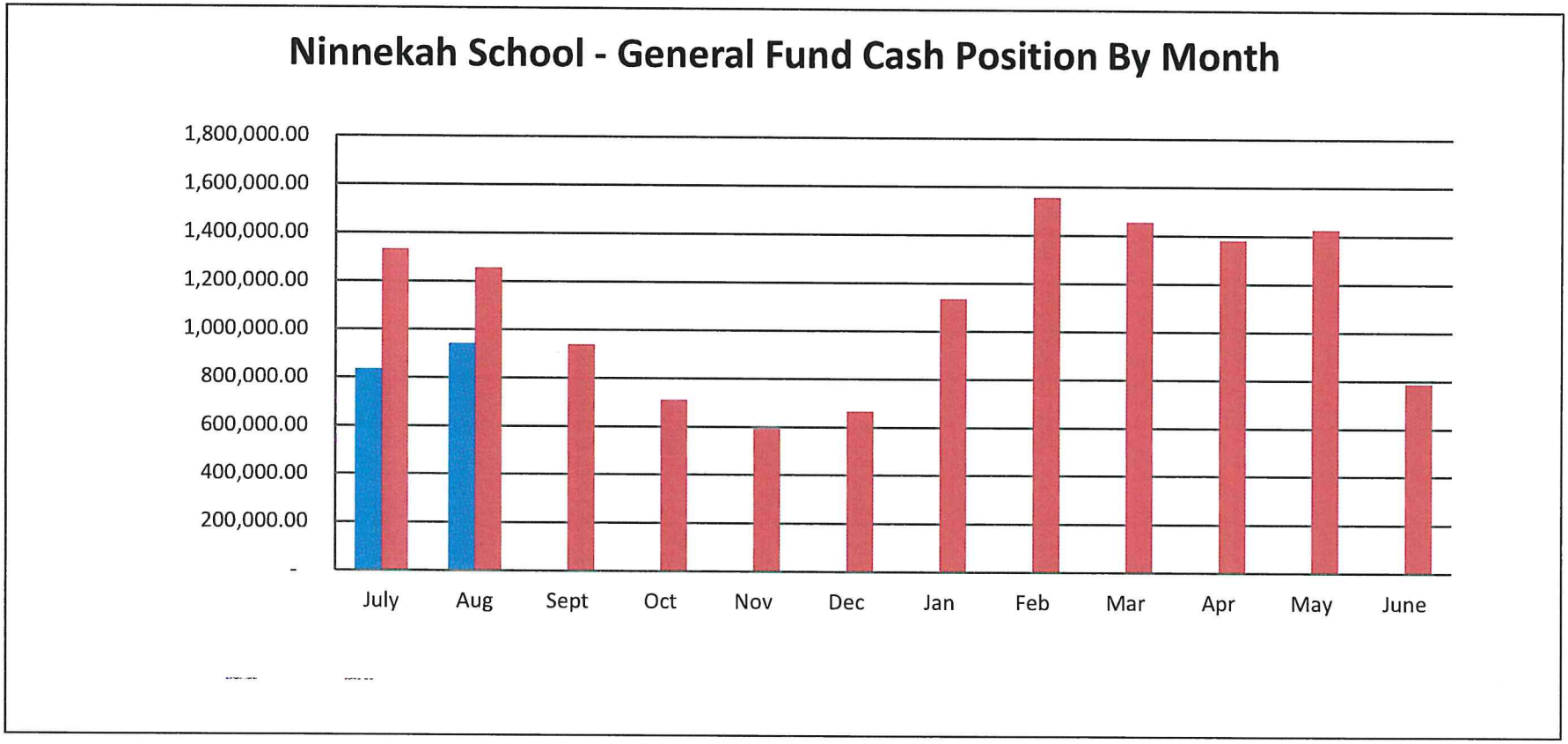
Ninnekah Public Schools

Receipt Analysis - Modified Cash Basis

Options: Date Range: 8/1/2024 - 8/31/2024

Year	Receipt No	Date	Received From	Amount
			3211 State Paid Salary Adj. Total	**$108,549.77**
3250 EDUCATION FLEX.BENEFIT ALLOW.				
2025	18	8/15/2024	OK State Dept. of Ed.	$2,556.72
2025	18	8/15/2024	OK State Dept. of Ed.	$13,387.97
2025	18	8/15/2024	OK State Dept. of Ed.	$602.29
2025	18	8/15/2024	OK State Dept. of Ed.	$19,083.73
			3250 EDUCATION FLEX.BENEFIT ALLOW. Total	**$35,630.71**
3420 STATE TEXTBOOK				
2025	18	8/15/2024	OK State Dept. of Ed.	$26,954.39
			3420 STATE TEXTBOOK Total	**$26,954.39**
3436 SCHOOL RESOURCE OFFICER PROGRAM				
2025	21	8/20/2024	OK State Dept. of Ed.	$91,829.62
2025	22	8/21/2024	OK State Dept. of Ed.	$53,253.00
			3436 SCHOOL RESOURCE OFFICER PROGRAM Total	**$145,082.62**
4210 TITLE I-BASIC PROGRAM				
2025	29	8/28/2024	OK State Dept. of Ed.	$25,330.13
			4210 TITLE I-BASIC PROGRAM Total	**$25,330.13**
4271 TEACHER & PRIN TRAIN & RECRU				
2025	28	8/28/2024	OK State Dept. of Ed.	$136.77
			4271 TEACHER & PRIN TRAIN & RECRU Total	**$136.77**
4442 STUDENT SUPPORT ACADEMIC ENRICHMENT				
2025	27	8/28/2024	OK State Dept. of Ed.	$158.29
			4442 STUDENT SUPPORT ACADEMIC ENRICHMENT Total	**$158.29**
4689 OTHER MISC. SOURCES OF FED.REV				
2025	26	8/28/2024	OK State Dept. of Ed.	$54,318.24
			4689 OTHER MISC. SOURCES OF FED.REV Total	**$54,318.24**
			Fund - 11 GEN FUND-FOR OP Total	**$571,949.29**
Fund - 21 Building				
1120 AD VALOREM TAX LEVY (PR.YRS)				
2025	15	8/8/2024	Grady County Clerk	$557.59
			1120 AD VALOREM TAX LEVY (PR.YRS) Total	**$557.59**
1130 REVENUE IN LIEU OF TAXES				
2025	15	8/8/2024	Grady County Clerk	$230.39
			1130 REVENUE IN LIEU OF TAXES Total	**$230.39**
3160 FARM IMPLEMENT TAX STAMP				
2025	15	8/8/2024	Grady County Clerk	$92.71
			3160 FARM IMPLEMENT TAX STAMP Total	**$92.71**
			Fund - 21 Building Total	**$880.69**
Fund - 22 CHILD NUTRITION				
1710 STUDENTS' LUNCHES,BKFST				
2025	24	8/27/2024	Paragon Solutions/CC Deposit	$333.35
2025	31	8/29/2024	Paragon Solutions/CC Deposit	$306.00
			1710 STUDENTS' LUNCHES,BKFST Total	**$639.35**
			Fund - 22 CHILD NUTRITION Total	**$639.35**
Fund - 41 Sinking				
1120 AD VALOREM TAX LEVY (PR.YRS)				
2025	15	8/8/2024	Grady County Clerk	$2,697.67
			1120 AD VALOREM TAX LEVY (PR.YRS) Total	**$2,697.67**
1130 REVENUE IN LIEU OF TAXES				
2025	15	8/8/2024	Grady County Clerk	$1,091.69
			1130 REVENUE IN LIEU OF TAXES Total	**$1,091.69**
3160 FARM IMPLEMENT TAX STAMP				
2025	15	8/8/2024	Grady County Clerk	$439.30
			3160 FARM IMPLEMENT TAX STAMP Total	**$439.30**
			Fund - 41 Sinking Total	**$4,228.66**
			Receipts Total	**$577,697.99**

See Attached Accountants Compilation Report


Ninnekah School - General Fund Cash Position By Month
1,800,000.00
1,600,000.00
1,400,000.00
1,200,000.00
1,000,000.00
800,000.00
600,000.00
400,000.00
200,000.00
-
July
Aug
Sept
Oct
Nov
Dec
Jan
Feb
Mar
Apr
May
June

Emergency Operations Site Plan

Chase Morris Sudden Cardiac Arrest Response Plan

HOME OF THE OWLS!



OKLAHOMA
Education

CHASE MORRIS ACT

Oklahoma Statutes Citationized

Title 70. Schools

Chapter 1 - School Code of 1971

Article Article XXIV - Miscellaneous Provisions

Section 24-156 - Chase Morris Sudden Cardiac Arrest Prevention Act

Cite as: 70 O.S. § 24-156 (OSCN 2024)

A. This act shall be known and may be cited as the "Chase Morris Sudden Cardiac Arrest Prevention Act".

B. As used in the Chase Morris Sudden Cardiac Arrest Prevention Act, "athletic activity" means any sport sanctioned and offered in grades seven through twelve by a school district.

C. The State Department of Health and the State Department of Education shall jointly develop and post on their publicly accessible websites guidelines and other relevant materials to inform and educate students participating in or desiring to participate in an athletic activity, their parents, and their coaches about the nature and warning signs of sudden cardiac arrest including the risks associated with continuing to play or practice after experiencing one or more symptoms of sudden cardiac arrest including unexplained fainting, difficulty breathing, chest pains, dizziness, and abnormal racing heart rate. In developing the guidelines and materials, the State Department of Health and the State Department of Education may utilize existing materials developed by other entities or organizations.

D. A student participating in or desiring to participate in an athletic activity and the student's parent, or guardian shall, each school year and prior to participation by the student in an athletic activity, sign and return to the student's school an acknowledgement of receipt and review of a sudden cardiac arrest symptoms and warning signs information sheet jointly developed by the State Department of Health and the State Department of Education.

E. A school may hold an informational meeting prior to the start of each athletic season for all ages of competitors regarding the symptoms and warning signs of sudden cardiac arrest. In addition to students, parents, coaches, and other school officials, informational meetings may include physicians, pediatric cardiologists, and athletic trainers.

F. A student who collapses or faints without a concurrent head injury while participating in an athletic activity shall be removed by the coach from participation at that time.

G. A student removed or prevented from participating in an athletic activity pursuant to subsection F of this section shall not return to participation until the student is evaluated and cleared for return to participation in writing by a health care provider as defined in Section 3090.2 of Title 63 of the Oklahoma Statutes.

H. Once each year, a coach of an athletic activity, school nurses, and athletic trainers shall complete: 1. The

sudden cardiac arrest training course offered by a provider approved by the State Department of Health; and

2. Training in first aid, cardiopulmonary resuscitation, and use of an automated external defibrillator. The training shall follow guidelines set by a nationally recognized, guidelines-based organization focused on emergency cardiovascular care.

A coach of an athletic activity shall not coach the athletic activity until the coach completes the training course required under this subsection.

I. Each public school in this state shall develop a sudden cardiac emergency response plan. The plan shall be formulated by a school site administrator and presented to the school district board of education. The plan shall:

1. Establish and provide for membership of a sudden cardiac emergency response team for each school site. Each team shall include a school site administrator;

2. Activate the team in response to a sudden cardiac arrest;

3. Implement automated external defibrillator (AED) placement and routine maintenance within the school as needed and dictated by the plan and in accordance with guidelines set by a nationally recognized, guidelines based organization focused on emergency cardiovascular care. The plan shall provide for implementation of clearly marked and easily accessible AED placement;

4. Provide for communication and dissemination of the plan throughout the school campus;

5. Require the response team to practice the plan by conducting periodic drills;

6. Provide for coordination with emergency medical service providers that serve the area in which the school is located;

7. Address athletic events and athletic facilities at each middle school and high school site provided:

a. an AED shall be placed at each athletic venue or be accessible within one to three minutes of each venue where athletic practices or competitions are held, or

b. a mobile AED device shall be on the premises in accordance with guidelines set by a nationally recognized, guidelines-based organization focused on emergency cardiovascular care;

8. Provide for appropriate school staff to be trained in first aid, cardiopulmonary resuscitation, and the use of an AED in accordance with guidelines set by a nationally recognized, guidelines-based organization focused on emergency cardiovascular care. The plan shall stipulate the appropriate staff to receive training which shall include, but not be limited to, athletic coaches, school nurses, and athletic trainers; and

9. Be reviewed by the school district board of education and sudden cardiac emergency response team members and updated annually.

J. The sponsors of youth athletic activities not associated with a school are encouraged to follow the guidance stated in the Chase Morris Sudden Cardiac Arrest Prevention Act.

K. Nothing in the Chase Morris Sudden Cardiac Arrest Prevention Act shall be construed to create, establish, expand, reduce, contract, or eliminate any civil liability on the part of any school or school employee.

L. The State Board of Health and the State Board of Education shall promulgate rules to implement the provisions of the Chase Morris Sudden Cardiac Arrest Prevention Act.

Historical Data

Laws 2015, SB 239, c. 272, § 1, emerg. eff. July 1, 2015; Amended by Laws 2024, SB 1921, c. 451, § 1, emerg. eff. July 1, 2024 (superseded document available)

NINNEKAH PUBLIC SCHOOLS

CHASE MORRIS ACT COMPLIANCE SITE PLAN

NINNEKAH PUBLIC SCHOOLS have developed a sudden cardiac emergency response plan. The district has collaborated with the local/responding Grady County Emergency Management on **Aug 12, 2024 .**

SUDDEN CARDIAC EMERGENCY RESPONSE TEAM:
The team MUST include a school administrator. The school or administrator will determine other team members and number to be on the team.

Team Member	*Role*
Jessica Williams	*Call 911*
Jennifer Rodriguez	*Call 911*
Courtney Baird, RN	*Start CPR*
Michelle Horn, LPN	*Start CPR*
Chad Price	*Retrieve AED*
Regan Jantzen	*Apply pads & deliver shock if necessary*
Dereth Harrison	*Direct EMS/Ambulance to victim*
Deputy Jeff Goucher, SRO	*Emergency Management*

IDENTIFY APPROPRIATE SCHOOL STAFF TO BE TRAINED IN FIRST AID, CARDIOPULMONARY RESUSCITATION, AND THE USE OF AN AED

All athletic coaches
All athletic trainers
All school nurses
Your team members for response plan at all sites

HOW TO ACTIVATE THE TEAM:
**Team members will be activated through the RAVE app and intercom system

HOW WILL THE PLAN BE COMMUNICATED AND DISSEMINATED THROUGHOUT THE SCHOOL?
****The Cardiac Emergency response plan will be reviewed with staff on Professional Development Day and the plan will be distributed to school faculty and staff through school email.**

DOCUMENT PERIODIC DRILLS FOR PRACTICING THE PLAN:
**These drills are NOT required to be entered on the School Security Website

Date of Drill	*Notes*
9-30-24	*Virtual Day*
2-28-25	*Virtual Day*
4-25-25	*Virtual Day*

IDENTIFY EMERGENCY MEDICAL PROVIDERS THAT SERVE YOUR AREA
**Example: Local Ambulance, Fire Department, Police Department, Sheriff Department
***Identify who on your team will contact these providers

Name of Provider	*Contact Information*
Ninnekah Fire/Police Dept	*405-222-0882*
Grady Co Sheriff Dept	*405-224-0984*
Grady Memorial Hospital	*405-222-2300*
Poison Control Center	*800-522-4611*
Toxic Chemical & Oil Spills	*800-424-8802*
Child Abuse Hotline	*800-522-3511*
Grady County Emergency Management	*405-222-2339*

Emergency Medical providers will be contacted via Jessica Williams or Jennifer Rodriguez, depending on the site victim.

LOCATION OF AED'S IN SCHOOL SITE AND MAINTENANCE DATE:
**Check with your manufacturer for the recommended maintenance of your AED.

AED Location	*Maintenance Date*
High School portable building-Cremer	*New Battery & New Electrodes 9-24*
Middle School Office	*New Battery & New Electrodes 9-24*
Elementary Teachers Lounge	*New Battery & New Electrodes 9-24*
Cafeteria	*New Battery & New Electrodes 9-24*
Gym	*New Battery & New Electrodes 9-24*

District has ordered additional AED's units

LOCATION OF AED'S AT ATHLETIC EVENTS AND FACILITIES AT EACH MS & HS SITE **AED must be accessible within one to three minutes. Identify who is responsible to get the AED Could insert you EAP (Emergency Action Plan for athletics here also)
***Check with your manufacturer for the recommended maintenance of your AED.

Site	*Location*	*Last Maintenance Date*
Gym	*Lobby*	*9-24*
Sports Complex	*Concession*	*9-24*

DATE UPDATED AND REVIEWED BY THE SCHOOL BOARD
**Must be updated and reviewed by the school board annually

Date of update and school board review: _____

ACTIVITY FUND SUBACCOUNT INFORMATION

SUBACCOUNT NAME AND NUMBER: **High School Building Fund, 801**

SCHOOL YEAR: **2024-2025**

SITE: **Highschool**

PURPOSE:

To raise funds to support students

SOURCE OF INCOME:

Healthy Snack Student store
Parking passes

ANTICIPATED AMOUNT:

$1500.00

BOARD OF EDUCATION APPROVAL DATE:

ACTIVITY FUND SUBACCOUNT INFORMATION

SUBACCOUNT NAME AND NUMBER: **High School Student Council 807**

SCHOOL YEAR: **2024-2025**

SITE: **Highschool**

PURPOSE:

To pay for costs associated with school events and functions.

SOURCE OF INCOME:

Bottled water for outdoor events
Owl stickers

ANTICIPATED AMOUNT:

$500.00

BOARD OF EDUCATION APPROVAL DATE:

ACTIVITY FUND SUBACCOUNT INFORMATION

SUBACCOUNT NAME AND NUMBER: **Basketball Booster 810**

SCHOOL YEAR: **2024-2025**

SITE: **ALL**

PURPOSE:

To support our basketball program and supplement any funds they may need.

SOURCE OF INCOME:

Owl apparel, Meet the Owls, Silent Auction, Alumni Game, Cake Auction, Donations

ANTICIPATED AMOUNT:

$6500.00

BOARD OF EDUCATION APPROVAL DATE:

ACTIVITY FUND SUBACCOUNT INFORMATION

SUBACCOUNT NAME AND NUMBER: **AG 806**

SCHOOL YEAR: **2024-2025**

SITE: **ALL**

PURPOSE:

To support our AG students and raise money for our program.

SOURCE OF INCOME:

Cowboy Christmas, Live Auction, FFA Alumni Game, Tailgate BBQ Cook-Off, Hunting Raffle, Gun Raffle, Blue and Gold Sausage, T & D Meats, A&J's Salsa, "Mooo"vie Night, Egg My Yard, SnoCones, Haunted Barn/Trick or Treat

ANTICIPATED AMOUNT:

$10K

BOARD OF EDUCATION APPROVAL DATE:

ACTIVITY FUND SUBACCOUNT INFORMATION

SUBACCOUNT NAME AND NUMBER: **PTO 805**

SCHOOL YEAR: **2024-2025**

SITE: **ALL**

PURPOSE:

To raise funds for students and outdoor pavilion

SOURCE OF INCOME:

Winter Formal, Glow Dance, Rock Island Candy Co Candy Jars, Mom Prom, Holiday Shop, Ninnekah Gear, Discount Card, Online Donations, Bingo Night, Singo Night, Trivia Night, Dinners, Silent Auction, Paint Night, 5K Color Run, 50/50 Raffle, Plaques for Pavillion

ANTICIPATED AMOUNT:

$5000.00

BOARD OF EDUCATION APPROVAL DATE:

ACTIVITY FUND SUBACCOUNT INFORMATION

SUBACCOUNT NAME AND NUMBER: **Boys Basketball 802**

SCHOOL YEAR: **2024-2025**

SITE: **ALL**

PURPOSE:

To raise funds for the basketball program.

SOURCE OF INCOME:

T-shirts, Cookie Dough Sales

ANTICIPATED AMOUNT:

$3000.00

BOARD OF EDUCATION APPROVAL DATE:

ACTIVITY FUND SUBACCOUNT INFORMATION

SUBACCOUNT NAME AND NUMBER: **Baseball 802**

SCHOOL YEAR: **2024-2025**

SITE: **ALL**

PURPOSE:

To raise funds for the baseball program.

SOURCE OF INCOME:

Frontier City Tickets (2) Raffle

ANTICIPATED AMOUNT:

Unknown

BOARD OF EDUCATION APPROVAL DATE:

ACTIVITY FUND SUBACCOUNT INFORMATION

SUBACCOUNT NAME AND NUMBER: **Class of 2025 842**

SCHOOL YEAR: **2024-2025**

SITE: **ALL**

PURPOSE:

To raise funds for the Senior Class.

SOURCE OF INCOME:

Eileen's Cookies - twice

ANTICIPATED AMOUNT:

$600

BOARD OF EDUCATION APPROVAL DATE:

ACTIVITY FUND SUBACCOUNT INFORMATION

SUBACCOUNT NAME AND NUMBER: **Archery 814**

SCHOOL YEAR: **2024-2025**

SITE: **ALL**

PURPOSE:

To raise funds for the archery program.

SOURCE OF INCOME:

Online Store, Throw Blankets, Ninnekah Hootenanny Archery Tournament, Wing T's, Donations

ANTICIPATED AMOUNT:

$2500.00

BOARD OF EDUCATION APPROVAL DATE:

ACTIVITY FUND SUBACCOUNT INFORMATION

SUBACCOUNT NAME AND NUMBER: **Ag Booster 862**

SCHOOL YEAR: **2024-2025**

SITE: **High School**

PURPOSE:

Raising funds for the Ag Program.

SOURCE OF INCOME:

Jackpot Show, Cups/Koozies/Water bottles, Wing T's, Banners, Car Wash, Bake Sale - Cake Auction, Hot Dog Days - Atwoods, Welding Rodeo, Barn Dance, Ice Cream Social/Taco Comp.

ANTICIPATED AMOUNT:

$10k

BOARD OF EDUCATION APPROVAL DATE:

ACTIVITY FUND SUBACCOUNT INFORMATION

SUBACCOUNT NAME AND NUMBER: **Cheer 817**

SCHOOL YEAR: **2024-2025**

SITE: **Middle School**

PURPOSE:

To support the cheerleading program.

SOURCE OF INCOME:

Wing T's spirit clothing

ANTICIPATED AMOUNT:

$400.00

BOARD OF EDUCATION APPROVAL DATE:

ACTIVITY FUND SUBACCOUNT INFORMATION

SUBACCOUNT NAME AND NUMBER: **Washington D.C. 850**

SCHOOL YEAR: **2024-2025**

SITE: **Middle School**

PURPOSE:

To raise funds for students to go to DC.

SOURCE OF INCOME:

Traveling Bake Sale, Pancake Breakfast, Butter Braid Sales, Daddy Daughter Dance

ANTICIPATED AMOUNT:

$3000.00

BOARD OF EDUCATION APPROVAL DATE:

ACTIVITY FUND SUBACCOUNT INFORMATION

SUBACCOUNT NAME AND NUMBER: **MS Stuco 848**

SCHOOL YEAR: **2024-2025**

SITE: **Middle School**

PURPOSE:

Raising funds for the middle school students.

SOURCE OF INCOME:

Hat Day Fridays, Movie Day, Boo Bag Sales, Hot Cocoa Bar, Valentine Grams, School Dance

ANTICIPATED AMOUNT:

$1500.00

BOARD OF EDUCATION APPROVAL DATE:

ACTIVITY FUND SUBACCOUNT INFORMATION

SUBACCOUNT NAME AND NUMBER: **7th Grade Class**

SCHOOL YEAR: **2024-2025**

SITE: **Middle School**

PURPOSE:

To raise funds for the 7th grade class.

SOURCE OF INCOME:

Atwood Hot Dog Sale, Sucker Sales

ANTICIPATED AMOUNT:

$600.00

BOARD OF EDUCATION APPROVAL DATE:

ACTIVITY FUND SUBACCOUNT INFORMATION

SUBACCOUNT NAME AND NUMBER: **Middle School Cox 844**

SCHOOL YEAR: **2024-2025**

SITE: **Middle School**

PURPOSE:

To raise funds to replenish the motivational treasure chest and extra curriculum.

SOURCE OF INCOME:

Trinkets

ANTICIPATED AMOUNT:

$200.00

BOARD OF EDUCATION APPROVAL DATE:

ACTIVITY FUND SUBACCOUNT INFORMATION

SUBACCOUNT NAME AND NUMBER: **Middle School 829**

SCHOOL YEAR: **2024-2025**

SITE: **Middle School**

PURPOSE:

To raise funds for the middle school.

SOURCE OF INCOME:

Concession Fridays, T-shirt sales, Healthy Snack Cart

ANTICIPATED AMOUNT:

$2500.00

BOARD OF EDUCATION APPROVAL DATE:

ACTIVITY FUND SUBACCOUNT INFORMATION

SUBACCOUNT NAME AND NUMBER: **Athletics 802**

SCHOOL YEAR: **2024-2025**

SITE: **Middle and High Schools**

PURPOSE:

SOURCE OF INCOME:

Email Donations

ANTICIPATED AMOUNT:

$20,000.00

BOARD OF EDUCATION APPROVAL DATE:

ACTIVITY FUND SUBACCOUNT INFORMATION

SUBACCOUNT NAME AND NUMBER: **Girls Basketball 802**

SCHOOL YEAR: **2024-2025**

SITE: **Middle & High Schools**

PURPOSE:

Raising funds for basketball.

SOURCE OF INCOME:

Free Throw, Crockstar

ANTICIPATED AMOUNT:

$3000.00

BOARD OF EDUCATION APPROVAL DATE:

ACTIVITY FUND SUBACCOUNT INFORMATION

SUBACCOUNT NAME AND NUMBER: **Yearbook 808**

SCHOOL YEAR: **2024-2025**

SITE: **High School**

PURPOSE:

To raise funds for the yearbook.

SOURCE OF INCOME:

Yearbook Sales, Ad Sales, Senior Page Sales.

ANTICIPATED AMOUNT:

$2000.00

BOARD OF EDUCATION APPROVAL DATE:

ACTIVITY FUND SUBACCOUNT INFORMATION

SUBACCOUNT NAME AND NUMBER: **Class of 2026**

SCHOOL YEAR: **2024-2025**

SITE: **High School**

PURPOSE:

To raise funds for the Junior class.

SOURCE OF INCOME:

Frontier City Raffle Tickets, Traveling Bake Sale, Otis Spunkmeyer Cookies, Concession Wednesdays, 50/50 Raffle, Calendar Fundraiser, Legend's Night

ANTICIPATED AMOUNT:

$5000.00

BOARD OF EDUCATION APPROVAL DATE:

ACTIVITY FUND SUBACCOUNT INFORMATION

SUBACCOUNT NAME AND NUMBER: **ALL Accounts that participate**

SCHOOL YEAR: **2024-2025**

SITE: **ALL**

PURPOSE:

To raise funds for all accounts

SOURCE OF INCOME:

Fall Festival

ANTICIPATED AMOUNT:

$4000.00

BOARD OF EDUCATION APPROVAL DATE:

P.O. Box 275
Ninnekah, OK 73067

Ninnekah Public Schools

Home of the Owls

Grady County
District I051

Internal Fund Transfer/Closure Request Form

Requested by:

Name: Jessica Williams Date: 8

TRANSFER FROM:

Account Name: 852 Class of 2024

Account Number: 852

TRANSFER TO:

Account Name: Class of 2026

Account Number: 842

AMOUNT TO BE TRANSFERRED: $ 49.61

REASON FOR TRANSFER Close out 2024 & add to Class of 2026.

OR

REASON FOR CLOSURE: No longer needed

Reviewed and approved by:

Superintendent's Signature Date

Regina Jones
Superintendent
(405) 224-4092

Dereth Harrison
Elementary Principal
(405) 224-0420

Renessa Cramer
Secondary Principal
(405) 224-4092

Rip Garcia
Associate Principal
(405)224-0420

P.O. Box 275
Ninnekah, OK 73067

Ninnekah Public Schools

Home of the Owls

Grady County
District I051

Internal Fund Transfer/Closure Request Form

Requested by: Christeen Allen

Name: Sneed family Date: 9/5/24

TRANSFER FROM:

Account Name: Sneed family

Account Number: 854

TRANSFER TO:

Account Name: Class of 2026

Account Number: 842

AMOUNT TO BE TRANSFERRED: $ 97.61

REASON FOR TRANSFER This account is no longer needed by the family & they would like to Donate it to the JR. class.

OR

REASON FOR CLOSURE: No longer needed.

Reviewed and approved by:

Superintendent's Signature Date

Regina Jones
Superintendent
(405) 224-4092

Dereth Harrison
Elementary Principal
(405) 224-0420

Renessa Cramer
Secondary Principal
(405) 224-4092

Rip Garcia
Associate Principal
(405)224-0420

OKLAHOMA DEPARTMENT OF CAREER AND TECHNOLOGY EDUCATION
CONTRACT FOR SECONDARY CAREER AND TECHNOLOGY EDUCATION PROGRAM(S) FOR SCHOOL YEAR 2024-2025

It is understood and agreed that Oklahoma Career and Technology Education funds will be used to assist in the development and maintenance of a Career and Technology Education program that meets the standards, provisions, and requirements contained in the State Plan for Career and Technology Education, the CareerTech state rules and regulations, and policies pertaining to Career and Technology Education, state laws, and federal policies pertaining to Career and Technology Education. The aforementioned district will provide the funds necessary for quality programs and report such expenditures to the Oklahoma Department of Career and Technology Education (ODCTE). All programs supported under this contract have been coordinated with other training agencies and institutions in the area.

It is also understood and agreed that necessary records shall be kept, and all reports required by the State Board shall be submitted to the appropriate area of ODCTE by the established due date. The Salary and Teaching Schedule, **due by September 30, 2024** is one of these reports and is considered a part of this contract in addition to CESI Enrollment and Follow-Up reports. Those programs delinquent in submitting accurate reports are subject to having reimbursement withheld or withdrawn by ODCTE.

The program(s) on the listed attachment shall have an established local advisory committee to assist in their development and/or direction.

The teacher(s) of the program(s) listed herein shall have a valid teaching certificate in the specific subject matter area. Other Career and Technology Education personnel involved in the delivery of the programs listed shall meet the minimum requirements for the duties and responsibilities for which funds are requested.

It is understood that program(s) provided for in this contract, as indicated on the list of programs included with this contract, and the Salary and Teaching Schedule, shall be operated for ten or twelve calendar months. Ag Education is a twelve (12) month program. All other CTE programs follow the school calendar. Should any program(s) not be operational for the entire period and led by a certified instructor(s) as indicated on this contract, it is understood that funding will be reduced proportionately.

Program assistance funds received from ODCTE shall be spent on CareerTech programs and will be coded to 412. Salary supplement received from ODCTE shall be coded to 411.

Furthermore, the aforementioned school district certifies that all such program(s) listed in this contract are open with respect to equal access to males and females and that disabled students who, under the direction of a planning committee apply for admission, are provided Career and Technology Education as specified in the Individual Education Plan (IEP) as appropriate.

This contract, once signed and completed, should be returned to renae.burke@careertech.ok.gov **no later than September 30, 2024.**

Approved:

President, Board of Education **Date**

Superintendent of Schools **Date**

Brent Haken, State Director **Date**

Ninnekah School System
District Name (please print)

STUDENT ACTIVITIES

General: Student activities are an important part of the total educational program. Student activities shall be scheduled so as to result in the least interference with curricular activities and classes. Student participation in student activities shall be voluntary and in accordance with any Administrative Regulations governing such participation. In order to be excused from classes to participate in student activities which are scheduled during the school day, a student shall be passing in all assigned subjects and shall be in compliance with all Administrative Regulations governing such participation.

Organizations: District shall permit the formation of student organizations as provided by Administrative regulations and procedures. Student organizations shall have at least one (1) faculty advisor and shall comply with state law, District policy, and any Administrative Regulations regarding funds from student activities.

Government: District shall permit the formation and operation of student government which shall provide students with an opportunity to participate in the workings of the democratic process. The student government shall not have any authority to make policies and/or regulations for District, nor shall they have any authority regarding disciplinary matters except for recommending the removal of a member. The student government may make recommendations to the Administration on any topic.

Publications: District may establish official District-sponsored publications as a forum for student expression. Official District-sponsored publications may include newspapers and yearbooks. The preparation, publication, and distribution of such student publications shall be done by students working under the supervision of a faculty advisor and shall be done in accordance with the law, District policy, and any applicable Administrative Regulations and procedures.

Contests and Competitions: Students may participate in various contests and competitions whether sponsored by District or by other organizations when approved by the appropriate administrator. In determining participation in contests and competitions, District administrator shall consider the primary educational aims of District and the needs and interests of the students. Contests shall not be used to promote private or commercial interests or to promote the sale of competitive goods or services. All contests to be conducted shall comply with any applicable Administrative Regulations and procedures. District may provide funds for transportation, registration, and lodging, when necessary, for students who are approved to attend district, regional, state, or other competitions.

Other Extra-curricular Activities: A well-organized and well-conducted extra-curricular program is a potent factor in the morale of the student body and an important phase of good community-school relations. Students benefit through opportunities to grow physically and intellectually, to develop self-discipline, and to contribute to a team effort which is made possible

by participation in extra-curricular and athletic activities. The eligibility of students to participate in the District's extra-curricular programs shall be monitored by coaches, sponsors, and principals.

Insurance against accident or injury, if required by any applicable law or regulation or desired by the parent or guardian of the student, shall be provided by the student who engages in extra-curricular activities, and will not be provided by the school.

Head Injury and Concussion Prevention and Management: In an effort to maximize student safety with respect to head injuries and concussions which can occur as a result of athletic participation, District will work in conjunction with the Oklahoma Secondary Schools Activities Association ("OSSAA") to educate coaches, students, and parents/guardians about head injuries and concussions, the risks associated with head injuries and concussions, and about continuing to play after a head injury or concussion, as follows:

1. Each year prior to participation in any athletic practice or competition, students and parents/guardians shall be required to complete and sign a concussion and head injury information sheet and acknowledgment form which will be kept on file in the District. The District will utilize and distribute the sheets and forms developed by the OSSAA, copies of which may be obtained through the school administration office or on the OSSAA website; www.ossaa.com.

2. Each year, head injury and concussion fact sheets shall be provided to all coaches and trainers within the District. In addition, all coaches and trainers shall annually review relevant information and materials relating to the prevention, identification and management of head injuries and concussions.

3. Any athlete suspected of receiving a head injury or concussion during a practice or game shall be promptly removed from participation at that time. If a game or team official who is responsible for the care and safety of an athlete at an athletic event suspects or becomes aware that an athlete is exhibiting signs, symptoms or behaviors consistent with having sustained a concussion or head injury and does not remove the athlete from practice or competition, the official shall be subject to additional concussion recognition and management education as predetermined by the board. If the official fails to remove an athlete under suspicion of a concussion or head injury a second time, the official shall be suspended from the sport until he or she appears before the board.

4. An athlete who has been removed from participation in a practice or game upon suspicion of head injury or concussion shall not be allowed to return for participation in any athletic practice or game until the following three conditions have been met:

a. The athlete has been evaluated by a licensed health care provider who has been trained to evaluate and manage head injuries and concussions; and

b. Said health care provider issues a written clearance for the student to return to participation; and

c. The written clearance is on file with District.

*The health care provider should also offer guidance as to the appropriate levels of cognitive and physical activities in which the student should partake when returning to school.

5. Students who are recovering from a concussion are advised to limit their activities. Exercising or activities involving a lot of concentration may cause concussion symptoms to reappear or worsen. Academic adjustments for a student who returns to school while recovering from a concussion should be tailored on a case by case basis. A variety of services are offered to assist students who experience prolonged recovery in accordance with law and policy. These services include, but are not limited to, interventions, 504 Plans, and Individualized Education Plans (IEPs).

6. When an athlete is cleared to return to participation in a sport, such return should consist of a graduated progression. Game officials and team officials shall keep a close eye on returning athletes and shall undergo concussion training as required by law so that they can identify any signs or symptoms of initial or recurring concussions.

7. In order to facilitate communication between administrators and coaches of all school sports with respect to students with head injuries or concussions who might participate in multiple sports within the District, the District Athletic Director shall compile and distribute to all administrators and coaches a master list containing the following information about any individuals who have been removed from athletic participation due to a suspected head injury or concussion:

a. The athlete's name;

b. The date the suspected head injury or concussion occurred;

c. The sport in which the athlete was participating at the time of injury; and

d. Any other sports in which the student participates or may be participating within the District in the given school year; and

e. Date of return to athletic participation, along with confirmation that all three conditions for return were met.

Automatic External Defibrillator: District is in possession of automatic external defibrillators ("AED"), which will be stored in various locations around campus so that any victim may be reached right away in the event of an emergency. District will follow the American Heart Association guidelines for AED use and storage. Responders' use of the AED should not replace the care provided by emergency medical services ("EMS") but is meant to provide a lifesaving bridge during the first few critical minutes it takes for advanced life support providers to arrive. Any person using an AED under the provisions of this section shall be covered under the Good Samaritan Act and shall be immune from civil liability.

Chase Morris Sudden Cardiac Arrest Prevention Act: Each year prior to participation in any athletic activity, students in grades seven through twelve and their parents/guardians shall be required to complete and sign an acknowledgment of receipt and review of sudden cardiac arrest symptoms and warning signs information sheet prepared by the State Department of Health and the State Department of Education.

District may hold an informational meeting prior to the beginning of each athletic season for all ages of competitors regarding the symptoms and warning signs of sudden cardiac arrest. Informational meetings may include parents, students, coaches, other school officials, physicians, pediatric cardiologists and athletic trainers.

A student who collapses or faints without concurrent head injury while participating in an athletic activity shall be immediately removed by the coach from participation and shall not return to participation until the student has been evaluated and cleared for return to participation in writing by a health care provider as defined by law.

Annually and prior to coaching an athletic activity, a coach of an athletic activity, school nurses, and athletic trainers shall complete: ~~t~~

1. The sudden cardiac arrest training course offered by a provider approved by the State Department of Health; and~~.~~

2. Training in first aid, cardiopulmonary resuscitation, and use of an AED. Guidelines for the training shall be set by a nationally recognized, guidelines-based organization that is focused on emergency cardiovascular care.

Emergency Response Plans: District's board shall coordinate with the emergency medical services providers serving its area to develop an Emergency Action Plan for each facility and athletic practices, events or activities held at District facilities. The Emergency Action Plan shall meet all requirements provided for by law and shall be reviewed, updated and rehearsed annually, with school officials and local emergency medical services providers. The Emergency Action Plan shall be placed on file with the District and the emergency medical services provider and shall be updated to reflect any potential significant change that would affect implementation of the plan.

The Emergency Action Plan shall be digitally transmitted to a visiting school administrator or coach, or posted to District's website, prior to any athletic event or activity involving athletes from visiting schools.

In addition, District shall develop a sudden cardiac emergency response plan. The plan shall activate in response to sudden cardiac arrest and shall establish members for each school site, including a site administrator. The plan shall also implement clearly marked and easily accessible AED placement and routine maintenance within the school in accordance with guidelines for the training set by a nationally recognized, guidelines-based organization that is focused on emergency cardiovascular care. The plan will be disseminated throughout campus and practiced through periodic drills. District administration will coordinate with emergency medical service providers that serve in the area near District's school sites. The plan shall address athletic events and athletic facilities at each middle and high school site as follows:

1. An AED shall be placed at each athletic venue or be accessible within one to three minutes of each venue where athletic practices or competitions are held, or
2. A mobile AED device shall be on the premises in accordance with guidelines set by a nationally recognized, guidelines-based organization that is focused on emergency cardiovascular care.

District will identify and ensure appropriate staff, including but not limited to athletic coaches, school nurses, and athletic trainers, are trained in first aid, pulmonary resuscitation, and in the use of an AED in accordance with guidelines for the training set by a nationally recognized, guidelines-based organization that is focused on emergency cardiovascular care. The board and the sudden cardia response team will review and update the plan annually.

Field Trips: Field trips are considered appropriate extensions of the classroom and should stimulate student interest and inquiry in the subject being taught.

Overnight Student Trips: All overnight student trips will be approved by the Board and will include adult sponsors. The adult sponsor must be approved by the principal and the Superintendent prior to the trip.

Adopted: August 18, 2022

Revised: July 18, 2024

SAFETY PROGRAMS

General: The regulations, practices, and procedures of District shall promote safety throughout District and shall establish and maintain conditions which are reasonably safe and healthful for District employees, students, and visitors. The Superintendent or the Superintendent's designee shall have overall responsibility for the safety programs of District. General areas of emphasis shall include, but not be limited to, in-service training, accident record-keeping, facility inspection, driver and vehicle safety programs, fire prevention, emergency procedures, traffic safety, and the safety of all persons present on District property or attending District-sponsored events.

Emergency Drills: The Superintendent or the Superintendent's designee shall prepare and publish a plan for the evacuation of each of District's buildings in case of emergency. District shall have written plans and procedures for protecting students, staff, and visitors from natural and man-made disasters and emergencies such as tornados. Disaster plans shall be placed on file with District and with the local emergency management organization. Annually, the Administration shall report to the Board the status of emergency preparedness and identified safety needs for each school. Each fire drill shall be documented in writing, and such records shall be preserved for at least three (3) years and made available to the State Fire Marshall/or his/her agent upon request. Documentation of other emergency drills shall be maintained in writing with a copy at the school site, a copy filed with District's administrative offices, and a copy submitted to the Oklahoma School Safety Institute as created by the Oklahoma Office of Homeland Security.

~~In addition, District's board shall coordinate with the emergency medical services providers serving its area to develop an Emergency Action Plan for each facility and athletic practices, events or activities held at District facilities. The Emergency Action Plan shall meet all requirements provided for by law and shall be reviewed, updated and rehearsed annually, with school officials and local emergency medical services providers. The Emergency Action Plan shall be placed on file with the District and the emergency medical services provider and shall be updated to reflect any potential significant change that would affect implementation of the plan.~~

~~The Emergency Action Plan shall be digitally transmitted to a visiting school administrator or coach, or posted to District's website, prior to any athletic event or activity involving athletes from visiting schools.~~

Security and Safety Drills: Each public school within the District shall perform at least four (4) security drills per school year as required by law. No security drill shall be conducted at the same time of day as a previous security drill conducted in the same school year, and no more

than two security drills shall be conducted in one semester. One security drill shall be conducted within the first fifteen (15) days of each semester. Additional drills may be conducted at the discretion of the District. Security drills shall be conducted for the purpose of securing school buildings to prevent or mitigate injuries or deaths that may result from a threat around or in the school. The drills shall conform to the written plans and procedures adopted by the District. All students and employees shall participate in the drills with the extent of student involvement to be determined by the District.

In addition to the four (4) security drills, all districts are required to conduct a minimum of six (6) safety drills as follows:

1. Tornado Drills: Disaster/Tornado drills shall be conducted at least two (2) times each school year with at least one (1) drill being conducted in September and one (1) being conducted in March.

2. Fire Drills: Principals shall prepare and publish a plan for the evacuation of their respective buildings in case of fire. Fire drills shall be conducted at each school site at least once per semester and must occur within the first fifteen (15) days of each semester. Fire drills shall include the sounding of a distinctive audible signal designated as the fire alarm signal.

3. Additional Drills: In determining the additional safety drills to be performed, the principal and the superintendent shall consider conducting additional drills of any type provided for herein, one (1) or more drills developed by the District that are consistent with the risks assessed for the particular facility, or to conduct one (1) or more drills in accordance with the recommendations of the Safe School Committee and/or local fire and law enforcement.

Emergency Closings: The Superintendent or the Superintendent's designee may close the District's schools, dismiss school early, delay the beginning of school, or take other appropriate measures in the event of hazardous weather or other emergencies which necessitate such action.

Health and Safety Emergency: District's primary concern in any emergency situation is the health and safety of the students, staff and their families. In the event of an emergency that endangers health and safety in such a manner that a person's physical presence in a school building could potentially expose them to pathogens which could lead to illness, no students or families are permitted to be inside a school building until the Superintendent has declared that it is safe. In addition, no staff member shall enter a school building unless the purpose is to provide "essential" services. Any staff members who the Superintendent classifies as "essential" or necessary to perform "essential" duties may be required to be physically present on school property at certain times as designated by the Superintendent. Any staff member who is required to be physically present in a school building shall strictly follow all health and safety guidelines established by the Center for Disease Control ("CDC") and/or the Oklahoma State Department of Health ("OSDH").

Bomb Threats: Bomb threats shall be handled according to District's Emergency Procedures Guide.

Sexual Abuse of Students: Three essential practices for employees to keep in mind with respect to the prevention of sexual abuse of students are as follows:

I. Avoid engaging in behaviors which could be mistaken for boundary invasion or grooming behaviors. Keep interactions with students on a professional level. Refer students who need emotional or other support to appropriately trained staff such as counselors or school psychologists. Staff can be caring while maintaining professional boundaries.

II. Report situations where such behaviors by other employees take place.
   a. Do not make your own inferences or waste time determining whether or not to report the behavior, inform the principal immediately.
   b. Do NOT confront or discuss the matter with the adult engaging in the boundary invasions unless immediate intervention is necessary.

III. Maintain confidentiality. Do not discuss concerns with anyone other than the appropriate administrator, Child Protective Services, or the police.
   a. Maintain your own documentation. Document who you notified, where and when, and what you reported.

Reporting Child Abuse: District shall post in a clearly visible public area of the school, a sign that is written in English and Spanish and contains a toll-free telephone number operated by the Department of Health Services to receive reports of child abuse or neglect. In accordance with state law, any District employee who has reasonable cause to know or to suspect that a student under the age of eighteen (18) has been subject to abuse or neglect by a person responsible for the child's health or welfare or who has observed the child being subjected to circumstances of abuse or neglect by a person responsible for the child's health or welfare shall immediately report or cause to be reported such situation to the Department of Human Services ("DHS") and local law enforcement. The statewide toll-free hotline for DHS is 1-800-522-3511. Any District employee who has a reason to believe that a student who is eighteen (18) years of age or older is a victim of abuse or neglect shall report the matter immediately to local law enforcement. Local law enforcement will keep confidential and redact any information identifying the reporting school employee unless otherwise ordered by the court. Any school employee with knowledge of a report made by another school employee shall not disclose information identifying the reporting school employee unless otherwise ordered by the court or as a part of an investigation by local law enforcement or DHS.

The employee making the report shall also inform the building principal who will inform the superintendent. Employees shall not contact the student's family or others to investigate any suspected abuse or neglect.

Any individual who knowingly or willfully fails to promptly report any incident may be reported to local law enforcement for criminal investigation and if convicted, guilty of a misdemeanor. Immunity is provided from civil or criminal liability, when an individual in good faith reports or participates in judicial proceedings or allows access to child by persons authorized to investigate a report.

The reporting obligations provided herein are required by law and are individual. No employer, supervisor, or administrator shall impede or inhibit the reporting nor shall any employer, supervisor, or administrator discriminate or retaliate against an employee or other person who, in good faith, fulfills his or her reporting obligations.

In addition, during the first year of employment for a certified teacher and then once at least every fifth academic year, a program including the following information shall be completed:

1. Training on the recognition of child abuse and neglect;
2. Recognition of child sexual abuse;
3. Proper reporting of suspected abuse; and
4. Available resources.

Safety Education: The practice of safety shall also be considered a facet of the instructional plan of the District by virtue of educational programs such as traffic and pedestrian safety, fire prevention, and emergency procedures which are appropriately suited for students of different grade levels. In addition, safety education shall be provided as is necessary and appropriate to students participating in laboratory science activities, shop activities, and physical education courses. The Superintendent shall be responsible for the supervision of such safety programs.

Safe Schools Committee/Healthy and Fit School Advisory Committee: District and the families of the District's students should work together to address concerns of safety and the threat of violence in schools. Therefore, the District hereby authorizes the establishment of a single committee to perform the functions of both the Healthy and Fit School Advisory Committee and the Safe School Committee at each school site The Committee shall be composed of at least seven (7) members and shall include teachers, parents of enrolled students, students, and a school official who investigates reports of bullying. The Committee may also include school staff, school volunteers, community representatives, and local law enforcement agencies.

Each school site's principal shall appoint the members of the Committee. The Committee will be involved in the monitoring, implementation and evaluation of the law with respect to access to foods of minimal nutritional value. The Committee will also assist the District in promoting a positive school climate by assisting with the planning, implementing, and evaluating the effectiveness of bullying prevention and response. In addition, the Committee shall study and make recommendations to the principal at least once each year regarding:

Health Issues:

1) health education;

2) physical education and physical activity; and

3) nutrition and health services.

Safety Issues:

1) unsafe conditions, possible strategies for students to avoid harm at school, student victimization, crime prevention, school violence, and any other issues which relate to the providing and the maintaining of a safe school environment for all students;

2) student bullying, including reviewing the District policy regarding bullying and research-based programs for bullying prevention;

3) professional development needs of faculty and staff to implement methods to decrease student harassment, intimidation, and bullying;

4) methods to encourage the involvement of the community and students, the development of individual relationships between students and school staff, and the use of problem-solving teams that include counselors and other behavioral health and suicide prevention resources within or outside the school system; and

5) professional development needs of faculty and staff to recognize and report suspected human trafficking.

The Committee may study and make recommendations to the board regarding the development of a rape or sexual assault response program that may be implemented at the school site pursuant to state law. The principals shall provide a copy of the recommendations of each Committee to the Superintendent.

Accidents: Accidents involving employees, students, or visitors shall be reported to the Superintendent or the Superintendent's designee and investigated as deemed appropriate.

Safe Room: The safe room will be available to students and staff during school hours. The community will not be permitted to utilize the safe room when school is not in session as these are not open to the public.

Hazard Communication Standard: The Superintendent or the Superintendent's designee shall maintain and make available to District employees such accident and safety reports and chemical hazard information as required by law, including, but not limited to Material Safety Data ("MSD"), Asbestos Containing Materials ("ACM') and Chemical Information Listing ("CIL"). District shall report any health and safety information as required to the appropriate governing agency. Any accident resulting in the hospitalization of five (5) or more employees or the death of one (1) or more employees shall be reported to the Oklahoma Department of Labor within forty-eight (48) hours of the accident.

The Administration, in conjunction with other appropriate officials, shall identify hazardous substances on District property, shall maintain proper labeling, notice, and storage of containers of hazardous substances, and shall provide appropriate safety training and equipment as set forth in Administrative Regulations.

Searches for Contraband: District will occasionally use trained dogs to search for drugs,

alcohol, or contraband on District property. Searches of District property and grounds will be conducted during periodic unannounced visits either during school hours or non-school hours at the discretion of the Superintendent. All lockers, vehicles, school desks, and any area of concealment are subject to search. If a search dog indicates the possible presence of any material which the dog is trained to detect, that area or place or thing of concealment will be further searched by law enforcement officers or by designated school personnel. No student, employee, or other person will be the target of a search by a search dog. However, if the search dog indicates the possible presence of material which the dog is trained to detect on a person, a further search of that person's outer garments, purse, containers, or other items of concealment will be conducted by law enforcement officers or by designated school personnel. Searches which disclose the presence of any material which the dog is trained to detect, or any material or items which is forbidden by school policy may lead to further investigation by school officials or law enforcement officers, and/or disciplinary action by the school.

Threatening Behavior: An employee of the District or a member of the Board shall notify law enforcement of any verbal threat or act of threatening behavior which reasonably may have the potential to endanger students, school personnel, or school property. Threatening behavior means any verbal threat or behavior, whether or not it is directed at another person, which indicates potential for future harm to students, school personnel, or school property. Persons making such reports in good faith will be immune from employment discipline as well as civil liability. For guidance on the direct threat assessment inquiry process, see policy EP, EP-R, and EP-F.

Suicide Awareness and Training: District will provide training to all staff members in their first year employed by District, and then no less than once at least every fifth academic year that addresses suicide awareness and prevention. District will select curriculum for its training in accordance with the standards provided for by law and will post the course outline for the curriculum on its website. The board may also provide training to address suicide awareness and prevention to students in grades seven (7) through twelve (12).

Immediately upon determining that a student is at risk of attempting suicide, teachers, counselors, principals, administrators, or other school personnel shall notify the parents or legal guardians that such risk exists. Teachers, counselors, principals, administrators, and other school personnel shall be immune from liability and discipline as provided for by law.

Mental Health Protocol: A mental health crisis is any situation in which a person's behavior or distress puts them at risk of hurting themselves or others and/or prevents them from being able to function or care for themselves. District staff members are trained to identify warning signs including, but not limited to, self-harm or substance abuse, an inability to perform daily tasks, increased agitation, isolation, loss of touch with reality, paranoia, and rapid mood swings. In the event of a suspected or identified mental health crisis, District staff members shall begin with an assessment of the situation followed by holding a conversation with the student in a safe, quiet space. The student should be supervised at all times and safety protocol will be followed, which may include a referral to crisis services. The 9-8-8 Mental Health Lifeline offers 24/7 call, text and chat access to trained crisis counselors for those who are experiencing mental distress including but not limited to suicidal thoughts and mental health crisis.

Parents/guardians will contacted as soon as possible and asked to come to the school. District staff will provide the parent/guardian with Form BC-F and will provide additional referral information as it deems necessary, up to and including services provided through its mental health partner.

In the event that a student is out of school for more than two (2) school days due to a mental health crisis, the student's caregiver should expect to meet with the student and District's counselor prior to returning to school. The meeting will consist of discussing and documenting a re-entry procedure relating to both academic and emotional transition as well as address any concerns the student or parent/guardian may have. Any necessary accommodations should be documented and designated staff, in addition to the counselor, should continue to monitor and communicate with the student and the parent/guardian regarding the ease or difficulty of the transition. District staff will maintain detailed documentation regarding the steps taken and concerns addressed. District staff will comply with the Health Insurance Portability and Accountability Act ("HIPAA") and Family Educational Rights and Privacy Act ("FERPA") at all times.

Restrooms and Changing Areas: In accordance with 70 O.S. § 1-125, every multiple occupancy restroom or changing area on District property shall be designated for the exclusive use of the male sex or for the exclusive use of the female sex. District will provide a reasonable accommodation for individuals who do not wish to comply with this policy, which may include a single occupancy restroom or changing room. The provisions of this policy shall not apply to individuals entering a multiple occupancy restroom or changing area designated for use by the opposite sex when entering under the following circumstances: 1) for custodial, maintenance, or inspection purposes; 2) to render emergency medical assistance, including, but not limited to, assistance with hygienic needs and/or disciplinary issues; or 3) if a suitable meeting room or area is unavailable, a coach may enter a locker room or changing area before, during, or after a school-sponsored athletic activity provided that:

1. All students present are fully clothed;
2. The coach is accompanied by at least one additional adult at all times; and
3. Any coach who is the opposite sex of the students present is accompanied by at least one adult of the same sex of the students present who is not a current high school student.

I. Discipline. Individuals who fail to comply with Oklahoma law regarding the use of school bathrooms or changing facilities may be disciplined as follows:

a. **Students**: Students may be subject to disciplinary methods listed in the student discipline code.
b. **Staff:** Staff members may be subject to disciplinary action. Due process procedures will be followed as required by law or negotiated agreement.
c. **Patrons:** Patrons may be removed from the premises for interfering with peaceful orderly conduct in accordance with 21 O.S. §§ 1375 and 1376.

II. Definitions.

a. **Sex:** the physical condition of being male or female based on genetics and

physiology, as identified on the individual's original birth certificate.

b. **Multiple Occupancy Restroom or Changing Area:** an area that is designated to be used by more than one individual at a time, where individuals may be in various stages of undress in the presence of other individuals. This may include, but is not limited to, a school restroom, locker room, changing room, or shower room.

c. **Individual:** any student, teacher, staff member, or other person on District property.

d. **Coach:** a person who is employed by the District and who is involved in the teaching or training of students who participate in school-sponsored athletic activity.

e. School-sponsored athletic activity: a sporting event that is supposed and affiliated with the school such as games, matches, and tournaments.

Adopted: August 18, 2022
Revised: August 30, 2022; July 18, 2023; December 5, 2023; July 18, 2024

GENERAL STUDENT POLICIES

School Calendar: School shall actually be in session and classroom instruction offered:

- For not less than 1,080 hours with a minimum of 165 days of instruction each school year, if a district board adopts a school-hours policy and notifies the SBE prior to October 15 of the applicable school year; or
- For not less than 1,080 hours each school year, if a district board adopts a school-hours policy, notifies the SBE prior to October 15 of the applicable school year and meets the requirements established by the SBE pursuant to law.

Annually, the Superintendent or the Superintendent's designee shall prepare and present for Board approval a school calendar which indicates the dates of the opening and the closing of school and all applicable instructional and professional days. In addition, the superintendent shall have the authority to make short-term adjustments to the calendar as necessary, including but not limited to distance learning schedules and related planning and redefining attendance and absence requirements for students and staff.

School Day: A school day shall consist of not less than six (6) hours devoted to school activities except as allowed by law or as a result of extenuating circumstances such as a health and safety emergency. The Administration shall establish the school hours within the school day and class schedules for the schools within District and may provide for flexible scheduling and a longer school day to accommodate flexible scheduling. That information will be provided to students, parents and the public in the school handbooks.

Class Size: The Administration shall maintain appropriate class sizes as required by state law and applicable regulations.

School Ceremonies and Observances: According to state law, each school may conduct a daily pledge of allegiance to the flag of the United States of America and may fly the United States and Oklahoma flags on school grounds on school days when weather permits. Schools within District may observe the holidays of various religions and present assembly programs with songs and decorations in accordance with the traditional and historical significance of the religious holiday. Schools within District may conduct programs commemorating events in the history of Oklahoma and the United States. Student assemblies shall be considered part of the school program and shall be held during school hours.

Minute of Silence: At the beginning of each school day in which students are present at school, District shall observe approximately one minute of silence for the purpose of allowing each student, in the exercise of his or her choice, to reflect, meditate, pray, or engage in any other silent activity that does not interfere with, distract, or impede other students in the exercise of their

individual choices. Students or staff shall not coerce or attempt to coerce any person to engage in any particular activity during the minute of silence. After a minute of silence, the administrative staff shall indicate that the minute of silence is concluded.

The minute of silence shall commence with an announcement substantially mirror the following statement: "We now pause for a minute of silence in which students may reflect, meditate, pray, or engage in any other silent activity that does not interfere with, distract, or impede other students in the exercise of their individual choices." Any complaints regarding violations of this policy will be addressed promptly and in accordance with law and District's complaint procedures.

Voluntary Prayer: District acknowledges the right to engage in voluntary prayer. Those who wish to participate in voluntary prayer will be permitted to do so pursuant to the Oklahoma Administrative Code at OAC 210:35-3-251. Voluntary prayer is permitted at school events, including but not limited to sporting events or graduation ceremonies, so long as it is non-disruptive and respectful of the rights of other individuals present. Any complaints regarding violations of this policy will be addressed promptly and in accordance with law and District's complaint procedures.

Release of Students: All students are to remain on the school campus between the time of arrival and the close of the school day. Parents and/or guardians must check out students through the school office before taking the student from campus. Students shall only be released from schools to a parent or guardian unless the parent or guardian has provided the Principal with a written statement authorizing the release of the student to a third party without proper authorization. The Principal may contact the parent or guardian to authenticate or verify the written authorization. Students who leave campus without permission shall be subject to disciplinary action.

Adopted: August 18, 2022
Revised: August 12, 2024

PARENT'S BILL OF RIGHTS

District's board of education, in consultation with parents, teachers, and administrators, has developed and adopted this policy to promote the involvement of parents/guardians of children enrolled within the District.

1. District encourages parent participation in the school so that parents and teachers can work together in areas such as homework, attendance, and discipline. Teachers will provide parents with their contact information in order to facilitate communication regarding concerns in the above listed areas;

2. Parents may request additional information from the administration regarding their child's course of study and learning materials, including the source of any supplemental educational methods;

3. Parents may withdraw their child from any activity, class, or program where the parents object to the learning material or activity on the basis that the activity, class or program is harmful. This includes objections based on beliefs or practices in sex, morality, or religion. The objection must be stated in writing to the administration and parents are hereby informed that withdrawal of a child from any state mandated course could prevent the child from being eligible to receive a high school diploma;

4. If the District offers any sex education curricula pursuant to Section 11-105.1 of Title 70 of the Oklahoma Statutes or pursuant to any rule adopted by the State Board of Education, parents may opt their child out of participating in such instruction by providing a written objection to their child's participation in the sex education curricula to the administration;

5. Parents are hereby notified of the ability to withdraw their children, through written objection to the administration, from any instruction or presentations regarding sexuality in courses other than those which include formal sex education curricula;

6. District will provide information to parents upon request regarding the nature and purpose of clubs and activities that have been approved by the school;

7. If written consent is provided to a district for assessment or treatment of a minor as permitted by law, such consent shall only be effective for the school year for which it is granted and shall be renewed each subsequent school year; and

8. Parents are advised that Oklahoma law includes the following parental rights and responsibilities:

   a. the right to opt out of sex education curriculum if offered by the District;

   b. open enrollment rights;

   c. the right to opt out of assignments as allowed by Section 2003 of Title 25 O.S. of the Oklahoma Statutes;

   d. the right to be exempt from state immunization laws pursuant to Section 1210.192 of Title 70 of the Oklahoma Statutes;

   e. the promotion requirements prescribed in Section 1210.508E of Title 70 of the Oklahoma Statutes;

   f. the minimum course of study and competency requirements for graduation from high school prescribed in Section 11-103.6 of Title 70 of the Oklahoma Statutes;

   g. the right to opt out of instruction on the acquired immune deficiency syndrome pursuant to Section 11-103.3 of Title 70 of the Oklahoma Statutes;

   h. the right to review test results;

   i. the right to participate in gifted programs pursuant to Sections 1210.301 through 1210.308 of Title 70 of the Oklahoma Statutes;

   j. the right to inspect instructional materials used in connection with any research or experimentation program or project pursuant to Section 11-106 of Title 70 of the Oklahoma Statutes;

   k. the right to receive a school report card;

   l. the attendance requirements prescribed in Section 10-106 of Title 70 of the Oklahoma Statutes;

   m. the right to public review of courses of study and textbooks;

   n. the right to be excused from school attendance for religious reasons;

o. policies related to parental involvement pursuant to Section 2003 of Title 25 of the Oklahoma Statutes;

p. the right to participate in parent-teacher associations and organizations that are sanctioned by the Board of Education of District; and

q. the right to opt out of any data collection instrument at the district level that would capture data for inclusion in the state longitudinal student data system except what is necessary and essential for establishing a student's public school record.

9. Within thirty (30) days of learning information regarding material changes related to a student's health, social, or psychological development, District shall disclose such information to the student's parent or guardian. This includes any information known to a District employee or independent contractor, including identity information.

a. ~~—~~Independent Contractor is defined in 210: 10-2-2 of the Oklahoma Administrative Code (OAC) as an individual, organization, or entity that is engaged by and/or contracted by District to provide services or instruction, directly or indirectly, to students or within District on a temporary or contractual basis, and who is not an employee of District.

b. Identity Information is defined in 210:10-2-2 of the OAC ~~Oklahoma Administrative Code~~ as names or pronouns used by a student and any social or other transition to a gender that differs from the student's sex as listed on the student's original birth certificate.

Pursuant to Oklahoma law, parents may submit a written request for information during regular business hours to either the school principal at the school site or the office of the District Superintendent. Within ten (10) days of receiving the request for information, the school principal or Superintendent shall deliver the information requested to the parent or provide a written explanation for the denial. If the request for information is denied or the parent does not receive the information within fifteen (15) days after submitting the request for information, the parent may submit a written request for the information to the District's Board of Education. The Board of Education will formally consider the request at the next scheduled public meeting. However, if the request cannot be properly noticed on the agenda for the next scheduled meeting, the Board of Education shall formally consider the request at the next subsequent public meeting of the Board.

Adopted: August 18, 2022
Revised: February 15, 2024; August 13, 2024

GRADING, PROMOTION, RETENTION, AND GRADUATION

Grading: The grading system is designed to promote continuous evaluation of student performance, communicate student progress, and celebrate student successes. Administrative Regulations or Student Handbook may set forth District's grading system, including class ranking. Any students attending school on a virtual platform will be subject to the same grading scale and policies as all other District students.

Testing: No minor student shall be required to submit to psychiatric or psychological examination, testing or treatment without the prior written consent of the parent or guardian. No District employee (without written parental consent) shall elicit by written survey or written examination from any student information of a personal or private nature concerning any of the following areas:

1. Political affiliations;
2. Religious beliefs;
3. Sexual behavior and attitudes;
4. Illegal, anti-social, self-incriminating and demeaning behavior;
5. Mental or psychological problems potentially embarrassing to the student or his family;
6. Critical appraisals of other individuals with whom the student has a close family relationship;
7. Legally recognized privileged and analogous relationships, such as those of lawyers, physicians and ministers; and
8. Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

This policy does not require parental consent to regular classroom activities, the curriculum, or any teaching techniques or methods.

Homework: Teachers may assign homework to students. The type, frequency, and quantity of homework to be assigned shall be determined by the teacher based on the needs of the students and the subject matter being taught.

Supplies: Students may be required to buy material for use in classroom activities or projects that are optional and/or extra-curricular projects that may be taken home when student has completed the project.

Report Cards and Progress Reports: District shall make report cards available to parents and/or guardians at the end of each semester. In addition, teachers may send progress reports, may make telephone calls, and may schedule personal visits as needed to report student progress to parents and/or guardians. Parent-teacher conferences are scheduled each semester.

Transcripts: A transcript is any record of a grade or grades given to a student by a teacher such as a report card. Students requesting a copy of their transcript shall be provided a copy. However, if a student has failed to return any textbook or failed to make payment for a textbook which has not been returned, District shall withhold the transcript until such time as payment is made. The Superintendent may waive the withholding of a student's transcript because of failure to return a textbook or failure to remit payment for a textbook depending on the circumstances involved.

Promotion: Students may be promoted based on proficiency as provided by law and the regulations of the State Department of Education.

Retention: In general, students shall be placed at the grade level to which they are best adjusted academically, socially, and emotionally. The educational program shall provide for the continuous progress of students from grade to grade, with students spending one year in each grade. However, some students may benefit from staying another year in the same grade, and under certain circumstances, a student may be retained more than once.

Each school shall form a committee to review and make decisions regarding retention and promotion. The committee shall be composed of a classroom teacher, a counselor when available, the building principal, and any additional personnel assigned by the principal. Criteria to be considered by the committee shall include attendance, testing, assignments, and the student's level of maturity. Retention may be considered when:

1. The student is achieving significantly below ability and grade level;

2. Retention would not cause an undue social and emotional adjustment; and

3. Retention would have a reasonable chance of benefitting the student's development.

4. In addition, retention of certain students may be mandated by state law if the student achieves below the requisite score on statewide criterion-referenced tests.

Whenever the committee recommends that a student be retained at the present grade level or recommends that a high school student not be passed in a course, the student's parent or guardian shall be notified of such recommendation. If the student's parent or guardian is dissatisfied with the recommendation for retention on the basis of items 1-3 set forth above, the parent or guardian may appeal the decision to the Board by submitting a written request for an appeal to the Superintendent. The decision of the Board shall be final. There shall be no appeal procedure for mandatory retention on the basis of item 4 set forth above.

~~Reading Sufficiency~~Strong Readers Act: The Strong Readers Act ensures that the progression from one grade to the next is at least partially determined by proficiency in reading and that reading instruction and intervention services are implemented to address student reading needs. Students and their parents or legal guardians will be informed of reading progress.

In order to identify students who have a reading deficiency including identifying students with characteristics of dyslexia, ~~E~~each student enrolled in kindergarten, first grade, second grade, and third grade in a public school shall be screened at the beginning, middle, and end of each school year for reading skills. These reading skills shall include, but not be limited to, phonological awareness, decoding, fluency, vocabulary, and comprehension. District will utilize an approved screening instrument that meets the requirements under the law. ~~Children at risk for reading difficulties at the beginning of the year will be monitored to measure mid-year and year-end reading progress. Kindergarten students who are not meeting grade-level targets by mid-year in reading shall be provided a program of reading instruction designed to enable the student to acquire the appropriate grade-level reading skills.~~

Beginning in the 2025-2026 school year, the State Board of Education (SBE) will approve screening instruments that meet the criteria provided for by law. Students who provide documented evidence that they meet at least one of the following criteria may be exempt from the screening requirements provided for by law:

1. The student participates in the Oklahoma Alternate Assessment Program (OAAP) and is taught using alternate methods;
2. The student's primary expressive or receptive communication is sign language;
3. The student's primary form of written or read text is Braille; or
4. The student's primary expressive or receptive language is not English, the student is identified as an English learner using a state-approved identification assessment, and the student has had less than one (1) school year of instruction in an English-learner program.

If an exemption is granted, evidence of progression toward English language acquisition will be provided with the same frequency as administration of screening instruments.

Students who are administered a screening instrument and are determined not to be meeting grade-level targets shall be provided with a program of reading instruction that is designed to enable students to acquire appropriate grade-level reading skills. The program shall be based on scientific research and align with SBE standards and shall include:

1. Sufficient additional in-school instructional time for the acquisition of phonological awareness, decoding, fluency, vocabulary, and comprehension;
2. If funding is available and it is determined to be necessary, tutorial instruction outside of regular school hours;
3. Assessments identified for diagnostic purposes and periodic monitoring to measure

the acquisition of reading skills including, but not limited to, phonological awareness, decoding, fluency, vocabulary, and comprehension, as identified in the student's reading instruction program;

4. High-quality instructional materials grounded in scientifically based reading research; and
5. A means of providing every prekindergarten, kindergarten, first grade, second grade, and third grade student's family access to free online, evidence-based literacy instruction resources to support literacy development at home.

~~Any student enrolled in first, second, or third grade shall be assessed at the beginning, middle and end of each school year using a screening instrument approved by the State Board of Education. The assessment shall determine the acquisition of reading skills including, but not limited to, phonemic awareness, phonics, reading fluency, vocabulary and comprehension. Any student who is assessed and who is not meeting grade-level targets in reading shall be provided a reading instruction program to help them acquire the appropriate grade level reading skills, as provided for by law. This program shall continue until the student is determined, through the results of approved reading assessments, to be meeting grade-level targets.~~

The parent or legal guardian of a student who is enrolled in kindergarten, first grade, second grade, or third grade and who shows a deficiency in reading, based on the results of the screening instrument administered by the district, shall be notified and the student shall receive an individual reading intervention plan no later than thirty (30) days after the reading deficiency is identified. The reading intervention plan shall be provided in addition to core reading instruction and shall:

1. Describe the research-based reading intervention services that the student will receive to remedy the reading deficiency;
2. Provide explicit and systematic instruction in phonological awareness, decoding, fluence, vocabulary, and comprehension, as applicable;
3. Monitor each student's reading skills progress throughout the school year and adjust instruction according to the student's needs; and
4. Continue until the student is determined to be meeting grade-level targets in reading based on the results of the screening instruments or assessments administered pursuant to law.

The reading intervention plan for each student identified as having a deficiency in reading shall be developed by a Student Reading Proficiency Team composed of the parent or legal guardian of the student, the teacher assigned to the student who was responsible for reading instruction during that academic year, a teacher who is responsible for reading instruction in the next grade level of the student, and a certified reading specialist, if available.

District shall adopt and implement a strong readers plan with input from administrators, teachers, parents and legal guardians, and a reading specialist, where possible. District shall update its ~~reading sufficiency~~strong readers plan annually taking into consideration all of the requirements prescribed in law as well as the input of school administrators, teachers, parents and legal guardians, and if possible a reading specialist. Any first-grade, second-grade, or third-

grade student who demonstrates ~~end of year~~ proficiency in reading ~~at the third grade level~~ through a grade-level appropriate screening instrument approved ~~which meets the reading skills criteria~~ pursuant to law shall not ~~be subject to retention~~ require a program of reading instruction or an individual reading intervention plan. Upon demonstration of proficiency, the District shall notify the parent(s) or legal guardian(s) of the student that ~~they have~~he or she has satisfied the requirements of the ~~Reading Sufficiency Act and the student will not be subject to retention.~~Strong Readers Act. District shall continue to monitor the student in the next successive grade level in order to ensure that he or she maintains proficiency.

~~If a third-grade student is identified at any point during the academic year as having a significant reading deficiency, meaning the student is not meeting grade-level targets on a screening instrument which meets the reading skills criteria, the District will immediately begin a student reading portfolio and provide notice to the parent or guardian of the deficiency. If a student has not satisfied proficiency requirements by the end of their third-grade year and still has a significant reading deficiency, has not accumulated evidence of third-grade proficiency through a portfolio, or is not subject to a good cause exemption, the student will not be eligible for automatic promotion to the fourth grade.~~

~~The minimum criteria for grade-level performance of third-grade students pursuant to the Reading Sufficiency Act shall be that students are able to read and comprehend grade-level text.~~

~~A student not eligible for automatic promotion as provided for under the above listed paragraph and who does not meet the criteria established by the Commission for Educational Quality and Accountability on the reading portion of the statewide third grade assessment may be evaluated for "probationary promotion" by the Student Reading Proficiency Team. The student shall be promoted to the fourth grade if the team members unanimously recommend "probationary promotion" to the principal and the superintendent and the principal and the superintendent approve the recommendation that promotion is the best option for the student.~~

~~If a student is allowed "probationary promotion", the team will continue to review the reading performance of the student and repeat the process above each academic year until the student demonstrates grade-level reading proficiency through a screening instrument that meets the reading skills criteria for the corresponding grade level in which the student is enrolled or transitions to a locally designed remediation plan after fifth grade which shall have the goal of ensuring that the student is on track to be college and career ready.~~

~~Students who do not meet the performance criteria established by the Commission for Educational Quality and Accountability on the reading portion of the statewide third grade criterion-referenced test, who are not subject to a good cause exemption as provided below, and who do not qualify for promotion or "probationary promotion" as provided in this subsection, shall be retained in the third grade and provided intensive instructional services and supports.~~

Beginning with the 2025-2026 school year, if a third-grade student is identified as having a significant reading deficiency, which means that he or she is not meeting grade-level targets on a screening instrument, district shall provide the student with intensive intervention services for the appropriate amount of the instructional day consistent with the student's individual reading

intervention plan and as determined by the Student Reading Proficiency Team. Intensive intervention services shall continue until the student demonstrates proficiency at his or her grade level based on the administration of a screening instrument.

The parent of a student who is determined to have a reading deficiency and is not meeting grade-level reading targets and has been provided a program of reading instruction as provided for by law shall be notified in writing of the following:

a. That the student has been identified as having a substantial deficiency in reading;

b. A description of the services being provided to the student pursuant to ~~a conjoint measurement model such that a reader and a text are placed on the same scale~~law;

c. A description of the proposed ~~supplemental instructional~~intensive intervention services and supports that will be provided to student and are designed to remediate the identified area of reading deficiency as provided for by law;

d. That ~~the~~ a student ~~will not be~~who is promoted to the fourth grade ~~if the reading deficiency is not remediated by the end of the third grade, unless the student is otherwise promoted as provided for by law or is exempt for good cause as set forth below~~ shall receive supplemental intensive intervention services;

e. Strategies for parents to use in helping the student succeed in reading proficiency; and

f. The grade-level performance scores of the student.~~;~~

g. ~~That while the results of the statewide criterion-referenced tests administered pursuant to law are the initial determinant, they are not the sole determiner of the promotion and that portfolio reviews and assessments are available; and~~

h. ~~The specific criteria and policies of District for midyear promotion implemented as provided for by law.~~

No student will be assigned to a grade level based solely on age or other factors constituting social promotion.

A teacher who determines that a student in kindergarten or first through third grade is not reading at grade level by the end of the second quarter of the school year, shall notify the parent or legal guardian of the student's reading level, the program of reading instruction for the student as required by the Strong Readers Act, and the potential need for summer academy or another program designed to assist students in attaining grade-level reading skills.

~~**Good Cause Exemptions:**~~

a. ~~English language learner who has had less than two (2) years of instruction in an English language learner ("ELL") program;~~

b. ~~Student with a disability whose individualized education program ("IEP"), consistent with state law, indicates that the student is to be assessed with alternative achievement standards through the Oklahoma Alternative Assessment Program ("OAAP");~~

c. ~~Student who demonstrates an acceptable level of performance on an alternative standardized reading assessment approved by the State Board of Education;~~

d. ~~Student who demonstrates mastery of the state standards beyond the retention level, through a student portfolio, the student is reading on grade level;~~

e. ~~Student with a disability who participates in the statewide criterion referenced tests and who have an IEP that reflects that the student has received intensive remediation in reading and has made adequate progress in reading pursuant to the student's individualized education program;~~

f. ~~Student who has received intensive remediation in reading through a program of reading instruction for two (2) or more years but still demonstrates a deficiency in reading and who was previously retained in prekindergarten for academic reasons, kindergarten, first grade, second grade, or third grade; and~~

g. ~~Students who have been granted an exemption for medical emergencies by the State Department of Education.~~

~~Requests to exempt students from retention based on one of the good cause exemptions, shall be as follows:~~

1. ~~The teacher of the student shall submit documentation to the school principal that indicates the student meets on of the exemptions and promotion is appropriate. The documentation shall include only: the alternative assessment results or student portfolio work and the IEP, as applicable;~~

2. ~~The principal shall review and discuss the documentation with the teacher and, if applicable, the Reading Proficiency Team. If the principal determines that the student meets one of the exemptions and should be promoted based on the documentation provided, the principal shall make a written recommendation to the District Superintendent; and~~

3. ~~After review, the superintendent shall accept or reject the recommendation to the principal in writing.~~

~~A retained student who can demonstrate that he or she is successful and independent reader, is reading at or above grade-level targets, and is ready to be promoted to fourth grade may be promoted mid-year. District may reevaluate the student using multiple tools, including: screening assessments, alternative assessments, and portfolio reviews, in accordance with the rules of the SBE. Retained students may only be promoted midyear prior to November 1 and only upon demonstrating that the student has met the performance criteria established by the Commission for Educational Quality and Accountability on the reading portion of the statewide third-grade assessment administered pursuant to law, or upon demonstrating proficiency in reading at the third-grade level through a screening instrument administered pursuant to law, and upon showing progress sufficient to master appropriate fourth-grade level skills, as determined by the school. A midyear promotion shall be made only upon agreement of the parent or guardian of the student and the school principal.~~

~~A student who is otherwise promoted as provided herein or is promoted for good cause shall be provided intensive reading instruction that includes specialized diagnostic information and specific reading strategies for each student until the student meets grade-level targets in reading. The District will annually report to the State Department of Education the number of students promoted to the fourth grade, as required by law.~~

Dyslexia Screening: Any student enrolled in kindergarten-third grade in an Oklahoma public school who is assessed through the ~~Reading Sufficiency~~Strong Readers Act and is not meeting grade-level targets in reading after the beginning-of-the-year assessment shall be screened for dyslexia. Screening may also be requested by a parent or legal guardian, teacher, counselor, speech-language pathologist or school psychologist. All processes and characteristics of the dyslexia screening shall follow State Department of Education guidelines.

Acceleration: Based on results of assessments, students may be accelerated ahead of grade level. Such acceleration shall only occur after discussion with the student's teachers and counselors and approval of the student's parent or guardian and principal.

Credit for Advanced Courses: The Board believes that an important part of the educational process is the encouragement of students to strive for their intellectual limits.

Concurrent College Enrollment: As an additional opportunity, and in compliance with state law, the Board will approve the enrollment of high school students in college courses. Students who meet the concurrent enrollment credits established by the State Regents and the State Board of Education shall be entitled to receive a tuition waiver for up to eighteen (18) credit hours during their senior year. Subject to the concurrent enrollment program for seniors being fully funded, each high school junior who meets the eligibility requirements for concurrent enrollment shall be entitled to receive a tuition waiver for up to nine (9) credit hours during their junior year.

Individual Career and Academic Plan ("ICAP"): Beginning with students entering the ninth grade in the 2019-2020 school year and for each school year thereafter, every student shall be required to complete the process of an ICAP in order to graduate with a standard diploma. An ICAP is an individualized plan developed by the student and the student's parent/legal guardian,

in collaboration with the student's school counselors, school administrators, teachers and other school personnel. The ICAP is used to help establish personalized academic and career goals, explore postsecondary career opportunities, including but not limited to, military careers, apprenticeship programs, and career and technology programs leading to certification or licensure, educational opportunities, align coursework and curriculum, apply to postsecondary institutions, secure financial aid, and ultimately enter the workforce. Each year following a student's ninth grade year, students shall update their ICAP. The ICAP shall include, but not be limited to:

a. career and college interest surveys,

b. written postsecondary workforce goals and information of progress toward these goals,

c. intentional sequence of courses that reflect progress toward the postsecondary goal,

d. the student's academic progress, including courses taken, assessment scores, any remediation or credit recovery, and any Advanced Placement, International Baccalaureate, concurrent or dual enrollment credits earned and/or career certificate(s), certification(s), or endorsements, and

e. experience in-service learning and/or work environment activities.

Graduation Requirements: In order to graduate from District, students must complete certain course requirements and tests and be enrolled in District as set forth in Administrative Regulations or Student Handbook and state law.

Graduation Exercises: Graduation exercises are an important event in the educational process, and student participation in and student conduct at graduation exercises shall be governed by Administrative Regulations or Student Handbook.

Graduation Attire: Students who can verify their enrollment in a federally recognized Indian tribe or tribe of another country will be allowed to wear tribal regalia during the District's official graduation ceremonies.

No alterations may be made to the graduation robe and any beading shall be attached to the mortar board and shall not exceed the edge of the mortar board such that it impedes an individual's ability to see or be seen. No discriminatory, intimidating or harassing items of any kind, profanity, anything relating to drug paraphernalia or the like, or any other obscenities of any kind may be incorporated with the regalia. Prior to the beginning of the graduation ceremony, each student celebrating their tribal heritage through expression on their regalia must check in with District personnel for approval of the items. For purposes of this policy, students are considered students of this District until graduation ceremonies have been completed and are required to abide by the District's policies and procedures. Failure to follow the aforementioned

guidelines may result in disciplinary action and/or prohibition from participation in graduation exercises.

"Tribal Regalia" is defined as traditional garments, jewelry, other adornments such as an eagle feather, an eagle plume, a beaded cap, a stole, or similar objects of cultural and religious significance. Tribal regalia shall not include a firearm or any other weapon. Tribal regalia also does not include any object otherwise prohibited by federal law unless it is in compliance with a properly obtained federal permit.

Adopted: August 18, 2022
Revised: July 18, 2023; August 8, 2024

HEALTH SERVICES AND COMMUNICABLE DISEASES

Health Services: District nurses or other designated personnel shall perform all first aid and emergency care in accordance with applicable laws and regulations. First aid may also be administered by any principal, administrator, secretary, counselor, and other qualified personnel as designated. In the event of a serious injury to or illness of a student, school personnel shall contact emergency services (911) if deemed appropriate. School personnel shall also attempt to notify the student's family or guardian as soon as possible. However, the determination to contact emergency services and to have a student treated by emergency services or transported by emergency services, shall be within the discretion of school personnel unless the student's parent/guardian is present at school. District is not responsible for any transportation and/or medical costs associated with emergency care.

~~**Automatic External Defibrillator:** District is in possession of automatic external defibrillators ("AED"), which will be stored in various locations around campus so that any victim may be reached right away in the event of an emergency. District will follow the guidelines provided for by law and training for AED use and storage. Responders' use of the AED should not replace the care provided by emergency medical services ("EMS") but is meant to provide a lifesaving bridge during the first few critical minutes it takes for advanced life support providers to arrive. Any person using an AED under the provisions of this section shall be covered under the Good Samaritan Act and shall be immune from civil liability.~~

Communicable Diseases: Any employee or student with knowledge of a suspected or confirmed case of a communicable or contagious disease is responsible for reporting this information to the appropriate personnel. Exclusions from school may be required when it is deemed necessary to promote the safety and well-being of all students and employees. Decisions about how best to provide educational services to those students excluded from school because of a communicable or contagious disease shall be made by the Administration. The Administration may consult with and seek the advice of available District and/or county health officials.

In dealing with communicable or contagious diseases, District believes that:

1. Public education should be made available in the least restrictive environment that is appropriate to the individual needs of the student.

2. Public education should be provided in a safe and orderly environment.

3. Each student and employee should be treated with dignity and has a right to confidentiality.

4. Students or employees infected with HIV (the AIDS virus) or other communicable or contagious diseases will not be subjected to illegal discrimination but will be dealt with in a manner consistent with District's legal obligations to the infected student or employee as well as its obligation to all other students and employees of District.

Communicable or contagious diseases shall be evaluated on an individual basis considering whether the condition is life threatening, the degree of communicability, and whether the disease has been or should be confirmed with laboratory documentation.

All information concerning any medical information of any student or employee is strictly confidential. No board member or employee of District may negligently, knowingly or intentionally disclose or fail to protect medical or epidemiological information except as required by law. Any District official, officer or employee who discloses such information, except as required by law, will be subject to discipline as well criminal and civil sanctions under law.

A. Placement of Students: In determining the placement of a student with a communicable or contagious disease, a multi-disciplinary team may be convened as provided by law. If a student is to be excluded from school because of a communicable or contagious disease, the student shall be placed on the home bound program until the student is able to return to school. Readmittance to school may require a statement by a physician or other health professional stating that the student is no longer a direct threat to the health or safety of students and employees. Any records regarding a student's communicable or contagious disease shall be maintained separately from the student's cumulative record, and information regarding the student's communicable or contagious disease shall only be provided to those school employees or agents who have a need to know.

B. Placement of Employees: No employee may be dismissed or have his or her contract not renewed merely as a result of having a communicable or contagious disease except as allowed by law. District personnel who are required to be absent from their work due to a communicable or contagious disease shall be subject to the District's applicable sick leave policy and/or, if applicable, the Family Medical Leave Act. Readmittance to work may require a statement by a physician or other health professional stating that the employee is no longer a direct threat to the health and/or safety of students and employees. No entry regarding a communicable or contagious disease shall be made in the employee's personnel file but may be maintained in a separate file.

Bloodborne Pathogens: Body fluids of any person may contain infectious or contagious bacteria or viruses which may be spread from one person to another by accidental or careless handling of body fluids during sanitation work, custodial work, or the administration of emergency first aid. In accordance with the Bloodborne Pathogens Act, the Board shall promote an environment within which all employees and students are protected from contagion.

The Superintendent shall establish regulations which shall include a control plan, vaccination procedures, the handling and disposal of body fluids, and exposure follow-up procedures in

order to comply with the Bloodborne Pathogens Act. District shall provide appropriate instruction in the handling of body fluids through in-service presentations or other means. The Superintendent shall also direct the identification of employees who may, as a result of their job duties, be in contact with blood or other potentially infectious materials. Any employees so identified shall be offered Hepatitis B vaccinations at District's expense. District shall also make personal protective equipment available to employees for use in handling and disposing of body fluids.

Head Lice: According to Oklahoma State Law (70 O.S. 1981, Section 1210. 194A). "Any school child afflicted with a contagious disease or head lice may be prohibited from attending a public, private, or parochial school until such time as he/she is free from the contagious disease or head lice." Head lice is not a serious communicable disease; however, it has serious educational, social and economic effects on the student and family. Head lice is not an indicator of poor hygiene or housekeeping and has no respect for age, race, sex or socio-economic class.

Bed Bugs: If a suspected bed bug is found on a student, the student will remain at school, but the parents or guardians will be notified and protocol will be followed according to District regulations.

Administering Medication: Medication may be administered to students as prescribed by law. For purposes of this policy, medication or medicine includes prescription medication as well as over-the-counter medicines. Students may not retain possession of or self-administer any medication unless written permission is granted by District upon written request of the parent.

A student who has a legitimate health need for a medicine shall deliver the medicine to the principal or the principal's designee in its original container with the written authorization of the student's parent or guardian for administration of the medicine. The parent's authorization must identify the student, the medicine, and include or refer to the label for instructions on administration of the medicine. The medicine will be administered to the student according to the directions for use on the label for over-the-counter medications or the physician's prescription. Forms for parental authorization of administration of medicines are available in the office of the principal.

Epinephrine Injectors and Albuterol Inhalers: A school nurse or school employee who has been trained by a health care professional or in correlation with the State Department of Health's Diabetes Management Annual School Training Program may administer, with parent or guardian permission, but without a health care provider order, an Epinephrine injection to a student whom the school nurse or trained school employee in good faith believes is having an anaphylactic reaction. A waiver of liability executed by the parent or guardian shall be on file with the district prior to the administration of an Epinephrine injection pursuant to applicable law. District will designate the employee responsible for obtaining the Epinephrine injectors at each school site.

A school nurse or school employee trained by a health care professional may administer an inhaler to a student whom the school nurse or trained school employee in good faith believes is having respiratory distress. District will designate the employee responsible for obtaining the inhalers and spacers or holding chambers at each school site. District will notify the parent or guardian of a student after administration of an inhaler. District and its employees and agents shall incur no liability as a result of injury arising pursuant to the discharge or nondischarge of the powers listed in this subsection.

In the event that a student is believed to be having an anaphylactic reaction or respiratory distress, a school employee shall contact 911 as soon as possible.

"Respiratory Distress" – the perceived or actual presence or coughing, wheezing or shortness of breath.

"Inhaler" – a device that delivers a bronchodilator to alleviate symptoms of respiratory distress that is manufactured in the form of a metered-dose inhaler or dry-powder inhaler and that may include a spacer or holding chamber that attaches to the inhaler to improve the delivery of the bronchodilator.

The school shall keep a record of the students to whom medicine is administered, the date of administration, the person who administered the medicine, and the name or type of medicine administered. The records shall remain confidential and shall not be divulged except as required by law.

The school will return unused prescription or over-the-counter medication to the parent or guardian only on or before the last day of school or the medication will be disposed on in accordance with applicable law and/or regulations. Medication will not be sent home with students.

Diabetes and Administration of Glucagon: A diabetes medical management plan ("Plan") will be developed for any student with diabetes who will seek care for diabetes while at school or involved in a school activity. The plan will be developed by the student's personal health care team, consisting of the principal or designee, the school nurse, if applicable, the parent or legal guardian of the student and where practical, the student's treating physician. The Plan shall indicate whether the parent or legal guardian has provided written consent for the student to receive diabetes care as provided for by law, including but not limited to the administration of glucagon to a student experiencing a hypoglycemic emergency.

OPTIONAL: District will stock glucagon to treat students with diabetes who experience a hypoglycemic emergency or whose prescribed glucagon is not available on site or has expired pursuant to the following requirements, as provided for by law:

1. **District will inform the parent or legal guardian of all students who have a medical management plan that a school nurse, volunteer diabetes care assistant, or employee trained by a health care professional may administer glucagon to a student with diabetes, with parent or legal guardian consent, but**

without a health care provider order, if the nurse, employee, or assistant as provided for by law believes in good faith that the student is having a hypoglycemic emergency or if the student's prescribed glucagon is not available onsite or has expired.

2. **The parent or legal guardian's waiver of liability shall be on file with the District prior to the administration of the glucagon. Any written consent or waiver provided to the District pursuant to this policy shall be effective only for the school year for which it is granted and shall be renewed each subsequent school year.**

3. **The District will designate the employee responsible for obtaining the glucagon at each school site.**

In the event that a hypoglycemic emergency is identified, 911 will be called and the parent or legal guardian will be contacted as soon as possible.

With written consent from the parent or guardian of a student with continuous glucose monitoring with electronic access to glucose numbers, a school nurse, diabetes care assistant, or employee trained by a health care professional may download the necessary electronic applications or software to a district-provided electronic device. If a district-provided device is unavailable, the applications or software may be downloaded to the school nurse, diabetes care assistant, or trained employee's personal electronic device.

Emergency Opioid Antagonist: Any nurse or licensed practitioner as provided for by law, or other person designated by the administration to administer an emergency opioid antagonist in the event of a suspected overdose is authorized, regardless of the existence of a prescription or standing order, to administer an emergency opioid antagonist to a student or other individual who is exhibiting signs of an opioid overdose.

The administration will authorize one or more employees to receive training, as provided for by law, in recognizing the signs of an opioid overdose, instruction in basic resuscitation techniques, instruction on proper administration of an emergency opioid antagonist and the importance of calling 911 for assistance. In the event that a person who has been designated and trained to administer an emergency opioid antagonist is unavailable, the administration may authorize any person, regardless of the existence of a prescription or standing order, to administer an emergency opioid antagonist to a student or other individual showing signs of an overdose. Any person administering an emergency opioid antagonist under the provisions of this section shall be covered under the Good Samaritan Act and shall be immune from civil liability.

For purposes of this policy, an "emergency opioid antagonist" is a drug, including but not limited to naloxone, that is approved by the United States Food and Drug Administration ("FDA") for treatment of an opioid overdose and that blocks the effects of opioids.

Self-administration of Certain Medication: Pursuant to Oklahoma law, students may be allowed to carry and self-administer prescribed inhaled asthma medications, prescribed anaphylaxis medication, and replacement pancreatic enzymes for treatment of cystic fibrosis according to the provisions of this policy. District shall not incur any liability as a result of any injury arising from the self-administration of asthma medication, anaphylaxis medication, or replacement pancreatic enzyme medication by a student. If the requirements of this policy are fulfilled, a student diagnosed with asthma, anaphylaxis, or cystic fibrosis may possess and use his or her labeled asthma, anaphylaxis, or replacement pancreatic enzyme medication at all times.

The student's parent or guardian shall:

1. Provide the school with a written statement on the form prescribed by the Board authorizing the self-administration of inhaled asthma, anaphylaxis, or replacement pancreatic enzyme medication. Such written statement shall acknowledge that District shall not incur any liability as a result of any injury arising from the self-administration of asthma, anaphylaxis, or replacement pancreatic enzyme medication by a student.

2. Provide the school with a written statement from the student's treating physician containing the following information:

   a. That the student has asthma, anaphylaxis, or cystic fibrosis;
   b. That the student is capable of and has been instructed in the proper method of self-administration of the student's asthma, anaphylaxis, or replacement pancreatic enzyme medication;
   c. The name and purpose of the asthma, anaphylaxis, or replacement pancreatic enzyme medication;
   d. The prescribed dosage; and
   e. The time or times at which and special circumstances, if any, under which the asthma, anaphylaxis, or pancreatic enzyme medication is to be administered.

3. Provide the school with an emergency supply of the student's asthma, anaphylaxis, or replacement pancreatic enzyme medication(s) to be administered pursuant to Oklahoma law by school nurse or other authorized personnel.

4. Provide asthma, anaphylaxis, or replacement pancreatic enzyme medication to be carried by the student which is appropriately labeled, with a prescription label reflecting the following:

   a. Student's name;
   b. Prescription number;
   c. Asthma, anaphylaxis, or replacement pancreatic enzyme medication name and dosage;
   d. Method of administration and dosage;
   e. Date of prescription and refill;
   f. Licensed prescriber's name;

g. Pharmacy name, address and telephone number; and
h. Name of pharmacist.

The authorization for self-administration of asthma, anaphylaxis, and replacement pancreatic enzyme medications from the parent or guardian and from the physician shall be kept on file in the office at the school site where the student is enrolled. The authorization for self-administration of asthma, anaphylaxis, and replacement pancreatic enzyme medication shall be effective only for the school year in which the authorization is submitted by the student's parent or guardian. The parent or guardian shall be responsible for renewing an authorization for each subsequent school year.

For purposes of this policy, "asthma medication" and "anaphylaxis medication" shall mean a metered dose inhaler or a dry powder inhaler to alleviate asthmatic symptoms, prescribed by a physician and having an individual label, or an anaphylaxis medication used to treat anaphylaxis, including but not limited to Epinephrine injectors, prescribed by a physician and having an individual label. "Replacement pancreatic enzyme medication" shall mean medication prescribed by a physician and having an individual label. "Self-administration" shall mean a student's use of asthma, anaphylaxis or replacement pancreatic enzyme medication pursuant to a prescription or written direction from a physician.

Seizure-Safe Schools Act: This Act shall apply to schools that have a student enrolled who has a seizure disorder and has a seizure rescue medication or other medication prescribed to treat seizure disorder symptoms approved by the FDA and any successor agency prescribed by the student's health care provider.

Beginning January 1, 2022 and subject to all corresponding laws and regulations, District shall have at least one employee at each school site who has met the training requirements necessary to:

1. Administer or assist with the self-administration of a seizure rescue medication or medication prescribed to treat seizure disorder symptoms as approved by the FDA and any successor agency; and
2. Recognize the signs and symptoms of seizures and the appropriate steps to be taken to respond to these symptoms.

Before a seizure rescue medication can be administered to a student to treat seizure disorder symptoms, the student's parent or legal guardian shall:

1. Provide the school with written authorization to administer the medication at school;
2. Provide a written statement from the student's health care provider that contains the following information:
    a. The student's name,
    b. The name and purpose of the medication,
    c. The prescribed dosage,
    d. The route of administration,
    e. The frequency that the medication must be administered, and

f. The circumstances under which the medication may be administered;

3. Provide the prescribed medication to the school in its unopened, sealed package with the label affixed by the dispensing pharmacy intact; and
4. Collaborate with school personnel to create a seizure action plan.

The written authorization, written statement, and seizure action plan will be stored in the office of the school nurse or school administrator and will be distributed to any school personnel or volunteers responsible for supervision or care of the student. The written authorization for administration of seizure rescue medication shall only be effective for the school year in which it is granted and must be renewed each subsequent school year. School employees will not be subject to disciplinary proceedings or liability resulting from any action taken in compliance with the Seizure-Safe Schools Act, as provided for by law.

Sunscreen: Pursuant to the written authorization of a student's parent or guardian, a school nurse, or in the absence of such nurse, an administrator or designated school employee, may assist a student in applying sunscreen, a compound topically applied to prevent a sunburn. In addition, District shall permit students to possess and self-apply sunscreen that is regulated by the FDA without the written authorization of a parent, legal guardian or physician.

Adopted: August 18, 2022
Revised: July 18, 2023; July 18, 2024

ATTENDANCE

General: Every student shall attend school regularly. Regular attendance at school is necessary for students to successfully progress in and fully benefit from the educational experience, teaches students the necessity of regular attendance in preparation for work, and teaches students to be personally responsible. The Administration shall notify a student's parent or guardian regarding the student's absences and tardies as set forth in Administrative Regulations or Student Handbook.

Absences: Students are expected to attend all classes if possible. Absences from scheduled classes due to participation in school-sponsored or endorsed activities shall be excused absences but shall not exceed ten (10) days unless approved by the Superintendent or the Superintendent's designee or otherwise excepted as set forth herein. Absences due to activities for which the student is attempting to earn or has earned the right to compete on a state or national level and absences due to participation in a remote Internet-based course approved by the Board shall not be considered for purposes of the ten (10) day limitation. Additionally, the sponsor of an extra-curricular activity may submit a request for an exception to the principal when a student has a GPA for the current semester of 3.0 or higher. Included in the excused absences shall be absences for the purpose of receiving speech therapy, occupational therapy, or any other service related to the child's IEP so long as the parent, guardian, or other person with custody or control over the child submits a prior written request for the absence and provides subsequent documentation from the provider.

In addition, students who are absent in order to participate in a scheduled 4-H activity or program as approved by the 4-H educator shall receive an excused absence under this policy so long as the absence is not during scheduled statewide student assessments or during any period for which the student is subject to discipline that would preclude participation in an educational field trip or extracurricular activity. Students shall be given the opportunity to make up any missed schoolwork without having their grades adversely affected due to participation in activities or programs sponsored by 4-H. Documentation of proof of student participation shall be provided by a 4-H educator upon request by a school principal or attendance officer.

Released Time Courses: A student will be excused from school to attend a course in religious or moral instruction that is conducted off of District property and by an independent entity. The student may be excused for up to three (3) class periods per week, but no more than one hundred twenty-five (125) class periods per school year. The student's parent or legal guardian must provide the District with written consent prior to the student's participation in the course and any transportation provided to and/or from the place of instruction is the sole responsibility of the independent entity, the student, or the student's parent or legal guardian. District and its board shall be provided access to the independent entity's attendance records

regarding District students. The student will be responsible for any missed school work and will complete such work in accordance with District policy. The student will not be excused to participate in the course during any classes in which the subject matter is subject to the assessment requirements of Section 1210.508 of Title 70 of the Oklahoma Statutes.

A student who attends the course will still be considered in attendance at the District. The student may also be awarded elective credit for the course provided that the work is substantiated by a valid transcript from the independent entity and additional criteria is met as provided for by law.

Chronic Absenteeism: Chronic absenteeism is occurs when a student is absent from school at least ten percent (10%) of the time that school is in session and the student is included in membership, eighteen (18) or more days on a one hundred and eighty (180) day school calendar or ten percent (10%) or more of school days on a one thousand and eighty hour (1,080) hour school calendar. The District recognizes that medical exemptions from chronic absenteeism may be appropriate. Student absences which are due to a significant medical condition may be exempt from inclusion in the school site's chronic absenteeism indicator upon determination of eligibility by district's medical exemption review committee. District's medical exemption review committee consists of a teacher, the principal and the counselor.

A significant medical condition, for the purposes of this policy, means a severe, chronic, or life-threatening physical or mental illness, infection, injury, disease, or emotional trauma that meets the following criteria:

A. The condition affects the student so severely that it incapacitates the student from attending school for an identifiable time period or number of school days, or for which the student must receive regular medical care that requires him or her to be absent from school;
B. The student is unable to receive instruction through homebound education services for an identifiable time period or number of school days due to the medical condition or treatment of the medical condition, or homebound education is not appropriate due to brief recurring absences for treatment purposes;
C. The school or school district has been provided with written documentation of the condition that has been verified in writing by a physician licensed to practice in Oklahoma, or by a physician licensed to practice in another state if the treatment is in another state. A copy of the documentation verifying the student's condition shall be filed in the student's educational record. For qualifying circumstances, such as sexual assault or other events of a traumatic nature, that may not include official documentation, a letter from a school counselor or administrator explaining the student's qualifying circumstance may qualify as documentation. District's medical exemption review committee shall respect and protect the privacy of students and others in its review of medical exemption requests.
D. Examples of significant medical conditions may include, but are not limited

to:

a. Student has a terminal disease or degenerative illness, or has been placed in hospice care;
b. Student is comatose;
c. Student has a serious chronic medical condition (lasting 3 months or more) and is absent for the purpose of receiving condition-related treatment (ie. chemotherapy, dialysis);
d. Death or life-threatening injury of an immediate family member of the student (ie. parent/guardian, sibling, child, or another member of the household); or
e. Student has sustained serious medical or physical injury as a result of a catastrophic event, such as:
    i. A natural disaster or other event;
    ii. An act of violence (ie. physical assault, sexual assault, kidnapping, homicide, torture, or terrorism);
    iii. Drowning;
    iv. Poisoning, fall ,or a traumatic brain injury; or
    v. Fire or explosion in student's home.

E. Absent another qualifying condition, a significant medical condition does not include:
    a. Minor illness or injury that does not incapacitate the student or require recurring treatment;
    b. Short-term illness or injury resulting in absences of ten (10) or fewer consecutive instructional days, including those that require short-term hospitalization of ten (10) or fewer consecutive instructional days;
    c. Pregnancy, unless complications of the pregnancy otherwise meet the requirements of this policy; or
    d. Refusal of a parent/guardian to permit the student to attend school or receive homebound services due to illness, injury or trauma.

Student absences that are classified as "excused" under Oklahoma law and/or district policies should be classified as "excused" in the student information system and do not automatically qualify for a medical exemption for purposes of the chronic absenteeism indicator. In order to qualify for consideration under a chronic absenteeism medical exemption, an absence must fall under the definition of a "significant medical condition". Furthermore, if a student has been determined to have a significant medical condition under the terms of this policy, only absences that are related to the student's identified condition(s) or qualifying circumstances may be exempted from inclusion in the chronic absenteeism indicator.

District shall report any absences determined to be medically exempt to the Oklahoma State Department of Education (OSDE) Office of Accountability. All documentation considered during the medical exemption review committee's consideration of potentially eligible absences shall be maintained by the district.

Attendance Policy: The student Attendance Policy is set forth in the Student Handbook. Students must comply with the attendance policy. However, the Superintendent has the specific

discretion to grant a waiver to qualified students under the Compact on Educational Opportunity for Military Children.

Virtual Attendance Policy: District recognizes that circumstances may create a need for the implementation of its virtual education program. In the event that this situation arises, the first date of attendance for a student beginning a virtual education program with District shall be the first date the student completes a virtual instructional activity. "Instructional activities" shall include instructional meetings with a teacher, completed assignments that are used to record a grade for a student that is factored into the student's grade for the semester during which the assignment is completed, testing, and other activities identified as such by the District.

A student who is attending a virtual educational program through District shall be considered in attendance for a quarter if the student:

a. Completes instructional activities on no less than ninety percent (90%) of the days within the quarter,
b. Is on pace for on-time completion of the course as defined by District's board of education, or
c. Completes no less than seventy-two (72) instructional activities within the quarter of the academic year.

For students who do not meet any of the above-mentioned criteria, the amount of the attendance recorded shall be the greater of:

a. The number of school days during which the student completed instructional activities during the quarter,
b. The number of school days proportional to the percentage of the course that has been completed, or
c. The number of school days proportional to the percentage of the required minimum number of completed instructional activities during the quarter.

Students are expected to login and work daily on assignments and tasks as assigned by District employees or the assigned learning platform. All assignments must be completed by the assigned due date and will be graded and recorded in the gradebook weekly. The same grading scale and policies with respect to completion of work will be applicable. Teachers will monitor student work on a regular basis and meet with each student virtually at least one (1) or two (2) times each week. Teacher attendance will be monitored with respect to their availability to their students and performance of their daily teaching duties. Students who violate the District's attendance requirements are subject to disciplinary action, including but not limited to academic probation.

For students who are participating in a part-time or temporary remote learning program, attendance and participation will be monitored in accordance with district policy and through documented student/teacher/course interaction that may include, but is not limited to, online chats, e-mails, posting/submission of lessons. A student may be counted as "present" or "in attendance" when the student/teacher/course interaction demonstrates student progress toward learning objectives as well as regular engagement in course activity. Regular engagement in the course activity includes, but is not limited to, daily log-ins to the assigned

learning platform and completion of required activities. Daily log-in times must meet duration requirements necessary to complete the required activities.

Students who are interested in participating in extracurricular activities must attend at least one (1) class period on campus each day. This class period can be the class for the co-curricular or extra-curricular activity if it is a part of the school day.

Adopted: August 18, 2022
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LEAVE

General: The Board recognizes that District employees must occasionally be absent from work. Therefore, the Board will provide various forms of leave as required by law. This policy shall apply to all employees of District except those covered by an applicable collective bargaining agreement which has conflicting provisions for leave or unless otherwise specified by a contract.

Sick Leave: An employee who is absent from duty because of personal illness, injury, or pregnancy, or serious illness in the immediate family shall be allowed sick leave. Immediate family includes the employee's spouse, parents, grandparents, children, or corresponding in-laws. Sick leave may be used for dental and/or medical appointments. Hours per day of paid sick leave shall not exceed the number of hours per day for which the employee is regularly employed. Sick leave for part-time employees shall be proportionate to the hours worked by the employee.

The following accrual rates will apply to employees who are not covered by an applicable collective bargaining agreement:

Support Employees:

10-month contract (200 contract days or less) = 10 days per school year
11-month contract (201-220 contract days) = 11 days per school year
12-month contract (238 contract days or more) = 12 days per school year

Central office Administrators who work 12 months will be provided 15 days per school year.

Accrued but unused sick leave may be transferred to another school district, to the Oklahoma School for the Blind, or the Oklahoma School for the Deaf or may be used for service credit with the Oklahoma Teachers' Retirement System("OTRS"). According to applicable law, employees may transfer up to 60 accumulated and unused days of sick leave from another school district, and such transferred days shall be used first in case of illness.

District shall not compensate an employee for any accrued, unused sick leave, except in the case of an employee declaring full retirement. Full retirement is defined as an employee meeting OTRS guidelines for full retirement, declaring and subsequently beginning withdrawals from OTRS, and resigning employment from his/her current position with District. Any unused sick leave may be bought back by District at $25.00 per day upon retirement. Unused sick leave days from other agencies or districts are not eligible for reimbursement.

When an employee is unable to work due to personal illness, injury, or pregnancy, or serious illness in the immediate family, the employee or employee's designee will notify his/her immediate supervisor or designee at the work site at a time as established by existing District/department policy/practice, unless extenuating circumstances preclude this notification.

Any employee who attempts to take unfair advantage of sick leave benefits shall be subject to dismissal or other disciplinary action. Any employee may be required to submit appropriate evidence concerning the cause of his absence in order to qualify for sick leave benefits. Claiming sick leave on unusual or inclement weather days, claiming excessive sick leave during the last two months of employment, claiming sick leave on days immediately preceding or immediately following holidays or non-work days other than weekends, absences exceeding five (5) consecutive days or more, or presenting behaviors and/or patterns creating a reasonable suspicion that sick leave is being abused are all situations in which appropriate evidence may be requested from the employee by a supervisor. Appropriate evidence may include:

1. Medical professional's statement endorsed by the employee;
2. Employee statement endorsed by the principal or immediate supervisor;
3. Copies of claim submitted for insurance benefits; and
4. Other information, to include District form(s), as may be indicated by the circumstances.

Sick Leave Sharing: District hereby adopts a Sick Leave Sharing program to be administered in accordance with the applicable law and District Regulation.

Personal Leave: Unless otherwise specified by contract or negotiated agreement, full-time employees shall be entitled to three (3) days for personal business leave. Personal business leave is not cumulative. Unused personal business leave shall be either be paid out in the amount of twenty-five dollars ($25.00) per day or converted to sick leave at the end of the fiscal year. Except in situations which are beyond the control of the employee, personal business leave may not be taken during the following periods of time, without Board approval:

1. The first or last week that school is in session; or
2. The day preceding or following a holiday or vacation period.

Emergency Leave: At any time during the fiscal year, District's Board may grant up to ten (10) days of emergency leave for all employees to be used for days when District's schools are closed due to inclement weather, unsafe conditions of physical facilities, lack of proper supervision of students, unsafe conditions for students, and other unforeseen conditions that are declared an emergency. Emergency leave will only be available during the year in which the Board approves such leave or during the following fiscal year and shall not be cumulative from year to year. In approving emergency leave, the Board may designate that employees whose services are essential are not allowed emergency leave for days designated as an emergency. Provisions may be made to provide district emergency leave for essential personnel at a later date following the declared emergency.

Bereavement Leave: District will provide up to five (5) days of bereavement leave each year in the event of the death of one of the following relatives of a full-time employee: spouse, child, step child, parent, step parent, sibling, grandchild, or grandparent of the employee or the employee's spouse. An employee may use up to two (2) of the five (5) days of bereavement leave for persons not listed above. Bereavement leave must be approved by the employee's supervisor. Bereavement leave is not cumulative, and employees shall not be compensated for such leave if not used.

Jury or Witness Leave: All employees shall be excused from employment without loss of pay when summoned for jury service or when subpoenaed in a criminal or civil proceeding.

Military Leave: All employees shall be excused from employment for military leave according to applicable law. Upon receipt of the proper military orders, such leave shall be granted without loss of status and shall include his/her regular salary for a period of up to thirty (30) days.

Family Medical Leave: Pursuant to the Family and Medical Leave Act of 1993 ("FMLA"), an employee who has worked at least one thousand two hundred fifty (1250) hours during the previous twelve (12) month period and all full-time certified teachers shall be allowed up to twelve (12) weeks of unpaid leave for the following reasons: 1) the birth or adoption of a child; 2) because of any qualifying exigency arising out of the fact that the spouse, son, daughter, or parent of the employee is on active duty or has been notified of an impending call to active duty status in support of a contingency operation; 3) for the employee's own serious health condition; or, 4) to care for the employee's spouse, child, or parent who has a serious health condition.

In addition, an eligible employee who is the spouse, son, daughter, parent, or next of kin of a covered service member who is recovering from a serious illness or injury sustained in the line of duty is entitled to up to 26 weeks of leave in a single 12-month period to care for the service member. The single 12-month period for military caregiver leave begins on the first day the employee takes leave for this reason and ends 12 months later. An eligible employee is limited to a combined total of 26 workweeks of leave for any FMLA qualifying reason during the 12-month period. Up to 12 of the 26 weeks may be for an FMLA-qualifying reason other than military caregiver leave. Military caregiver leave is available to an eligible employee once per veteran, per serious injury or illness.

Prior to taking unpaid leave, an employee must utilize any accrued paid leave to which the employee is entitled. An employee may be required to provide certification from a physician of the necessity of such leave, including the date the condition began, the anticipated duration, and the medical facts regarding the condition.

With the exception of leave approved for military care-givers, District will abide by the Rolling 12-Month Period. The 12-month period is to be measured backward from the date an employee uses any FMLA Leave. Under the Rolling 12-Month Period, each time an employee takes FMLA leave, the remaining leave entitlement would be the balance of the 12 weeks which has not been used during the immediately preceding 12 months.

Maternity Leave: Full-time employees in the District shall be entitled to six (6) weeks of paid maternity leave following the birth of the employee's child provided that:

1. The employee has been employed by the District for at least one (1) year;
2. The employee has worked at least one thousand two hundred fifty (1,250) hours during the preceding twelve-month period; and
3. The leave is used immediately following the birth of the employee's child.

Paid maternity leave provided pursuant to this section shall be in addition to sick leave taken due to pregnancy and no employee who takes maternity leave pursuant to this section shall be deprived of any compensation or other benefits to which the employee is otherwise entitled. In addition, maternity leave shall run concurrently with the first six (6) weeks of any qualifying FMLA leave.

Once sick leave and maternity leave are exhausted, a full-time teacher, who with proper Board approval, takes not more than ninety (90) school days of leave without pay to care for the teacher's child during the first year of life, shall receive full credit for days on leave without pay as though the teacher had been on leave with pay for purposes of computing experience for the minimum teacher salary schedule. A teacher on leave without pay pursuant to this section shall have the period during which such leave is taken counted toward retirement service credit as though the teacher had been on leave with pay so long as the requirements of Oklahoma law and OTRS are met.

Additional Leave Less Cost of a Substitute Teacher: If a certified teacher is absent from his or her duties due to personal accidental injury, illness, or pregnancy, and all applicable sick leave and maternity leave have been exhausted, the teacher shall receive, for a period not to exceed twenty (20) days, his or her full contract salary less the amount:

1. Actually paid to a certified substitute teacher for his or her position if a certified substitute teacher is hired; or
2. Normally paid a certified substitute teacher for his or her position if a certified substitute teacher is not hired.

Leave of Absence: Any certified employee who has been employed full-time for at least three (3) consecutive years with District may request an unpaid leave of absence for a period which shall not exceed one (1) school year in duration. Requests for such leave must be made in writing, submitted to the superintendent, and contain sufficient detail as to the reasons for the leave so that a decision may be made based on the merits of the request. Requests for an initial Leave of Absence must be submitted no later than June 1 and be for an approved reason. Requests submitted after June 1 will be contingent on District's ability to find a suitable replacement. As a condition of approval, the employee must state that the reason for the leave is not for the purpose of accepting other employment or other activities for direct personal financial gains. A leave of absence may be used when all other applicable leave has been exhausted and the employee is unable to return to work. The Board shall determine if an employee's request for a leave of absence is to be approved, and approval of a leave of absence is contingent upon the needs of District. An employee who returns to work after an approved leave of absence shall be returned to the position previously held or to another comparable position for which the employee is qualified. Except for employees on an approved leave of absence to hold office as an officer, director, trustee or agent of a national,

statewide, or school district employee association, ~~E~~employees on an approved leave of absence may participate in and pay for continued insurance coverage or professional memberships, however, sick leave, personal business leave, and vacation leave shall not accrue for the period of time the employee is on an approved leave of absence. Salary increments or years of experience will not increase and/or accumulate during a Leave of Absence except in those cases involving military leave and/or teaching assignments that qualify as teaching experience according to the regulations of the Oklahoma State Department of Education, provided said teaching experience is not a paid position.

Employees who are on an approved Leave of Absence must submit a written request for reinstatement or request an extension of the approved Leave of Absence by certified mail to the Superintendent on or before April 1 prior to the contractual year in which the employee wishes to return. An employee who is on an approved Leave of Absence who fails to submit a request for reinstatement or a request for extension of the approved Leave of Absence shall be considered to have resigned his/her employment with District. A Leave of Absence may only be extended one time, except in the case of an elected/appointed officer.

Leaves of absence may be granted for the following reasons:

1. Parental Leave: Parental leave may be granted for the purpose of child rearing

2. Illness: Personal illness or caring for a sick member of the immediate family. Requests for such leave must be accompanied by a physician's statement. Immediate family is defined as spouse, children, step-children, parent(s), step-parent(s) and legal guardian of the employee.

3. Educational Leave: Employees pursuing the completion of an advanced degree or additional certification from an institute of higher learning. Proof of satisfactory completion of at least six (6) hours per semester will be required.

4. Election/Appointed Officer: Employees serving as a full-time elected/appointed officer of a professional organization at the state or national level for the duration of the term.

Decisions on whether to grant a leave of absence will be based on the benefit of the employee, the benefit of the District, and the availability of a replacement teacher who is willing to sign a Duration of Need contract. This does not apply to parental leave requested prior to June 1.

Vacation Leave: District will provide annual vacation with pay to those employees assigned to twelve-month positions. The following provisions will apply to all twelve-month employees unless otherwise specified by contract or negotiated agreement:

- Vacation days are cumulative, up to a maximum balance of 15 days. It is the employee's responsibility to monitor his or her vacation balances.

- No employee will be credited any days of vacation that result in the balance exceeding the maximum allowance of 15 days.
- Vacation days up to 15 days will be paid out to the employee on an annual basis at a rate of twenty-five dollars ($25.00) per day.

A full year of service is measured from July 1 to June 30. Vacation time will be accumulated only for months during which the employee works the majority of the month. Absences of an employee on sick leave, vacation leave, or other paid approved leave are considered days worked for the purpose of vacation time accrual. Paid vacation leave will not be accrued for leave taken for unapproved reasons, or for reasons that result in unpaid leave. The following accrual rates will apply to those employees eligible for paid vacation days:

0 to 4 consecutive years in District	10 days per year
5 consecutive years in District	11 days per year
6 consecutive years in District	12 days per year
7 consecutive years in District	13 days per year
8 consecutive years in District	14 days per
year 9 or more consecutive years in District	15 days per
year	

Unless otherwise specified in a contract or negotiated agreement, an employee who leaves employment with District will be compensated at a rate of twenty-five dollars ($25.00) per day, up to a maximum of 15 days.

Both the supervisor and the employee should strive to arrange vacation times during periods that are the least disruptive to the mission of the District.

Professional Leave: The Board may authorize leave for certified employees to attend professional conferences, conventions, and/or meetings which contribute to the basic functioning of the certified employee's assignment in accordance with District Regulation.

Holidays: District shall provide those holidays which are set forth on a school calendar and those which are specified by the Superintendent.

Adopted: August 18, 2022
Revised: July 18, 2023; August 1, 2024

ADMISSION, RESIDENCY, PLACEMENT, TRANSFER, AND WITHDRAWAL

Admission: The following students shall be admitted to District if they meet the age, immunization, and good standing requirements set forth in this policy:

A. Students who are legal residents of District;

B. Students who have a legal transfer into District;

C. Students who have been accepted by District on a tuition basis; and

D. Foreign students who have been accepted by District as Non-immigrant (F-1) Students.

A home-schooled student who wishes to be admitted to District may only be enrolled on a full-time basis. Part-time admission or enrollment is not allowed.

Age Requirements:

A. Minimum Age: A child must be four (4) years old on or before September 1 in order to enroll in District's early childhood program. A child must be five (5) years old on or before September 1 in order to enroll in kindergarten. A child must be six (6) years old on or before September 1 in order to enroll in first grade, unless otherwise entitled to enroll by law.

B. Maximum Age: All students who have not completed the twelfth grade shall be eligible to attend school in District until they reach twenty-one (21) years of age on or before September 1 of the school year in which enrollment is sought; provided that upon submitting evidence to the Board of Education showing that the student was unable to attend school because of physical disability or service in the United States Armed Forces or auxiliary organizations by reason of which it was impossible to complete the twelfth grade before the age of twenty-one (21), a student may attend school in District until the student attains the age of twenty-six (26).

C. Students with Disabilities: Students with disabilities may be entitled to attend school from three (3) years of age. District's Special Education Director should be contacted to determine eligibility of students with disabilities for early admission.

D. Proof of Age: Unless identified as homeless in accordance with the McKinney-Vento Homeless Education Assistance Act, any student who is enrolling in school for the

first time shall present upon enrollment a birth certificate which verifies the student's age. If a birth certificate is not presented within four (4) weeks after its request, the student's enrollment may be terminated depending on the circumstances.

Immunization Requirements: No student shall be permitted to enroll in District unless the student presents to the school at the student's initial enrollment either:

A. Certification from a licensed physician or authorized representative of the State Department of Public Health that such student has received, or is in the process of receiving, immunizations required by the Department of Public Health, or that such student is likely to be immune as a result of the disease; or

B. A Certificate of Exemption form stating that the child is exempt from the immunization requirements on the ground that (1) the physical condition of the student is such that immunization would endanger the life or health of a student, signed by a physician; (2) the parent, guardian or person having legal custody of the child objects to such tests or immunizations for religious reasons; or (3) the parents, guardian or person having legal custody of the student claims an exemption for personal reasons. A copy of the Certificate of Exemption will be forwarded to the Department of Public Health for review and approval.

Good Standing Requirement: A student must be in good standing at the time of withdrawal from any previous school in order to enroll in District. A student who has been suspended from a public or private school in the State of Oklahoma or another state for a violent act or an act showing deliberate or reckless disregard for the health or safety of faculty or other students shall not be entitled to enroll in District, and no public school shall be required to enroll such student, until the terms of the suspension have been met or the time of suspension has expired.

Residency Requirements:

Categories of Residency: The following students shall be considered legal residents of District:

1. Students whose parent, legal guardian or legal custodian holds legal residence in District.

2. Students who have been placed in a foster home within District (a) by the person or agency holding legal custody pursuant to court order, or (b) by a state agency having legal custody; provided that "foster home" means a family home, other than the home of a parent, step-parent, grandparent, brother, sister, uncle, or aunt, which provides full-time care for five or fewer children.

3. Qualified students under a Special Power of Attorney as required by the Compact on Educational Opportunity for Military Students.

4. Students whose full-time care and custody is provided by an orphanage or a child care facility supported by charity.

5. Students who reside in District and are supporting themselves entirely by their own efforts.

6. Students who have been placed in a public or private residential child care or treatment facility and whose place of legal residence cannot be determined.

7. Students who are homeless persons as defined by the law.

8. Any other students provided for by law.

Procedures for Determining Residency - The following procedures shall be used to determine the residency of a student in District:

1. An admissions form shall be completed for each student initially enrolling to attend school in District. All other students may be requested to complete an admissions registration form at enrollment or at other times at the discretion of the Administration.

2. In determining the residency of a student, the Administration may require proof of residency and/or affidavits or verification of residency. Such proof may include but is not limited to proof of payment of local ad valorem taxes, proof of rental payment or title to residential property in district, utility bill voter or car registration.

3. If a student is denied admission to a school in District by the Administration, the student shall be notified of the reasons for the denial in writing. The student may appeal the denial to District's Residency Officer in writing, stating the reasons for the appeal. District's Residency Officer shall be the Superintendent. District's Residency Officer shall consider the appeal and shall notify the student of the appeal decision in writing, stating the reasons for the decision. The decision of District's Residency Officer shall be final.

4. If a student has been admitted to attend school in District after establishing a bona fide legal residence in District, and thereafter moves and is no longer a resident of the district, the student shall be permitted to complete the current school year; provided that, if District determines that the student did not in fact establish a bona fide legal residence in District, the student's permission to attend school shall be revoked and tuition shall be charged for the days attended.

Residency by Military Order – A student whose parent or legal guardian is transferred or is pending transfer to a military installation within the state while on active military duty pursuant to an official military order will be considered in compliance with the residency requirements as provided by law. District shall accept enrollment applications by electronic means, including enrollment in a specific school or program within the District and course registration. The parent

or legal guardian shall provide proof of residence in the District within ten (10) days of the published arrival date provided on the official documentation. The following may be provided to show proof of residence:

1. A temporary on-base billeting facility,
2. A purchased or leased home or apartment, or
3. Federal government or public-private venture off-base military housing.

For purposes of this policy:

"Active military duty" means a full-time military duty status in the active uniformed service of the United States including members of the National Guard and Military Reserve on active duty orders; and

"Military installation" means a base, camp, post, station, yard, center, homeport facility for any ship or other installation under the jurisdiction of the Department of Defense or the United States Coast Guard.

Power of Attorney: A parent or legal custodian of a child, through a properly executed power of attorney and without compensation, may delegate to another person, for a period to exceed twenty-four (24) hours but not to exceed one (1) year, certain powers regarding the care and custody of the child as provided in law. The parent or guardian may withdraw or revoke the power of attorney at any time. The attorney-in-fact shall have those powers specified by law, including the right to enroll the child in school and to have access to all education records., or those powers specifically delegated to the attorney-in-fact.

Withdrawals: Students who attend school as resident students may be withdrawn from school:

A. By the submission of proof that the student's residence for school purposes has changed or is about to change to another school district;

B. By the submission of proof that the student has attained the age of eighteen (18);

C. If the student has attained the age of sixteen (16), upon written agreement between the principal and the parent, guardian or custodian of the student that such withdrawal is in the best interests of the student and/or community, and that the student shall thereafter be under the supervision of the parent, guardian or custodian until the student has reached the age of eighteen (18); and

D. By administrative action, if the student has had ten (10) consecutive unexcused absences.

Placement and Assignment: Students, including students who have been home-schooled, shall be assigned to a grade level or class based upon an assessment of the student's age, maturity, grades received, standardized test results, and/or abilities in accordance with Administrative

Regulations.

Students transferring into District from a school not accredited by the Oklahoma State Department of Education ("OSDE") or enrolling in District immediately after being a home-schooled student, shall be required to take comprehensive written examinations in the subjects studied or grades attended in the nonaccredited school. Results of the examinations will be utilized in determining the academic units or grade levels for which a student is to receive credit. In order for a student to enroll in courses that have prerequisites, the student must have passed the proficiency exam for that prerequisite. Proficiency must be demonstrated by exam on all courses required for graduation from District. Exams will be given only for courses offered at District. Copies of the exams and their results will be placed in the student's file.

A parent or guardian of multiple-birth siblings may request that the children attend the same school and be placed in the same classroom or in separate classrooms if the children are in the same grade level at the same school and meet the eligibility requirements of the class. The parent or guardian must request the classroom placement no later than fourteen (14) days after the first day of each school year or fourteen (14) days after the first day of attendance of the children during a school year if the children are enrolled in the school after the school year commences. The school may recommend classroom placement to the parents and provide professional education advice to the parents to assist them in making the best decision for their children's education. A school must provide the placement requested by the children's parent or guardian, unless the Board makes a classroom placement determination following the school principal's request. At the end of the initial grading period, if the school principal, in consultation with the children's classroom teacher, determines that the requested classroom placement is disruptive to the classroom environment, the school principal may request that the Board determine the children's classroom placement.

Placement of Student Victims: Upon the Superintendent's receipt of notice from a juvenile bureau that a student of District has been adjudicated, or that adjudication has been withheld, an offense subject to the Juvenile Sex Offender Registration Act, District shall notify the victim and parent or guardian of the victim of their right to request to be separated from the offender at school and during school transportation. If the victim requests to be separated from the offender, District shall take appropriate action as required by law. The decision of the victim shall be final and not reversible.

Student Transfers: Subject to certain exceptions provided for by law, the transfer of a student from the district in which the student resides to District or within the District by a student attending a different school site within the District shall be granted at any time during the school year unless the requested transfer exceeds the capacity of the grade level sought for each school site or the desired school site within the District. District's Board will meet by the first day of January, April, July and October each year to establish the number of transfer students the school has the capacity to accept in each grade level for each school site within the District. District's capacity will be published on District's website and reported to the State Department of Education ("SDE"). District's capacity is as follows:

- **Pre-kindergarten:** No more than 20 students per classroom or 10 students per adult in the classroom.
- **Kindergarten:** No more than 20 students per teacher (excluding PE and Music

classes), unless an additional class would have fewer than 10 students or unless a teacher's assistant is hired.

- **Grades 1-3:** No more than 20 students per teacher (excluding PE and Music classes), unless an additional class would have fewer than 10 students or unless a teacher's assistant is hired.
- **Grades 4-6:** No more than 20 students per teacher (excluding PE and Music classes), unless an additional class would have fewer than 16 students.
- **Secondary:** No more than 140 students per day (excludes PE and music classes).

In order for a student to be transferred, the parents of the student must first submit an application form specified by the State Board of Education ("SBE") to the District Superintendent. District will approve or deny transfer applications and notify the parents of the decision in writing within thirty (30) days of receiving an application. If the capacity of a grade level for each school site or the desired school site within the District is insufficient to enroll all eligible students, District shall select transfer students in the order in which District received the student transfer applications. If the transfer application is accepted, the parents shall notify District in writing within ten (10) days of receiving notice of approval that the student will be enrolling in the District. Failure to provide such notice may result in District's decision to cancel the transfer, which will be provided in writing immediately upon the cancellation. If the transfer application is denied, the parents may appeal such denial as set forth in law and regulation.

A transfer may be denied if it will exceed enrollment capacity, or for student discipline as provided for in § 24-101.3 or attendance issues. "Attendance issues" as defined are ten (10) or more absences in one semester that are not excused for the reasons provided in 70 O.S. § 10-105 or due to illness. District will begin receiving new applications for the subsequent school year on or after ~~January~~ July 1st each school year. However, any currently approved transfers may be approved for the next school year beginning on May 1st. ~~District will not approve or deny transfer applications until after the Board's July 1st capacity determination.~~

All student transfers are good only for the school year during which the transfer is granted. For all subsequent school years, students already attending school in the District on a transfer will be automatically placed at the top of the applicant list for the following school year. No new applications will be needed. All student transfers previously granted will remain in effect unless the District takes action to deny a future year's attendance based on discipline or attendance issues as previously stated herein. If District intends to deny a student's continued transfer, the parents or guardians will be notified by or before July 15th.

If the grade a student is entitled to pursue is not offered in the student's resident district, the transfer will be automatically approved. A student whose parent or legal guardian is employed by the District shall be allowed to transfer to the District regardless of capacity. The child of a District employee who resides in the District, but wishes to attend a different school site within the District where the student resides may be granted an intra-district transfer as long as the student does not meet the criteria as a basis for denial as provided for herein. In addition, any student who has attended school as a resident student for at least three (3) years prior to moving out of the District may be allowed to transfer regardless of capacity provided that the student does not meet a criteria for denial as provided for herein.

Any child in the custody of the Department of Human Services ("DHS") in foster care who is living in the home of a student who transfers to the District or to another school site within the District may attend school in the District or at the school site as provided for by law. Except for a child in the custody of DHS in foster care, a transfer student shall not transfer more than two times per school year to one or more districts in which the student does not reside or to other school sites within the District where the student resides, provided that the student may reenroll in his or her district or school site of residence at any time.

The brother or sister of a student who transfers to District may attend school in the District so long as the District has capacity and the brother or sister does not meet the criteria as a basis for denial. Applications will be considered in the order in which they are received by the District and a separate application must be submitted for each student who desires a transfer. The brother or sister of a student who transfers intra-district may attend the school site to which his or her sibling transferred so long as the district has capacity and the brother or sister does not meet a basis for denial as provided for herein.

A student who changes residence within the District, but wishes to attend the same school site may be granted an intra-district transfer provided that the student does not meet the criteria as a basis for denial as provided for herein.

On or before the first day of January, April, July and October, the Superintendent will file with the SBE and each resident district a statement showing the names of the students who were granted transfers, their resident districts and their grade levels.

If a transfer request is denied by the District, the parent of the student may appeal the denial to District's Board within ten (10) days of the notification of the denial as provided for by law and regulation. District's Board will consider the appeal at its next regularly scheduled board meeting so long as the appeal is received prior to the statutory deadline for posting the Board agenda. If the appeal is not received prior to the deadline for posting the agenda, the Board shall schedule a special meeting to consider the appeal. The appeal process will be paper-only and the review of documents will take place in executive session in order to protect student privacy. During executive session, the Board will review written documentation from the Superintendent regarding reasons for the transfer denial and information from the parent/guardian regarding why the transfer should have been approved. The vote to uphold or reject the Superintendent's transfer denial will be held in open session.

If the Board upholds the denial, the parent may appeal the denial to the SBE within ten (10) days of the notification of the Board's decision. The SBE will adopt guidelines for this process.

Special Education and Gifted Education Transfers: Transfers regarding ~~these~~ students with disabilities will be considered in accordance with the law and SDE regulations. Prior to approving the transfer of a student with disabilities, the receiving district shall establish availability of the appropriate program, staff, and services. In addition, a joint IEP conference shall be required between the district of residence and the receiving district prior to approval of the transfer. If a request to transfer a student with disabilities to a district other than the resident district is denied, the parent or legal guardian or an adult student who is eighteen (18) years of age or older, but under the age of twenty-two (22) may appeal the denial within ten (10) days of

notification of the denial to the receiving district's board of education. The receiving district's board shall consider the appeal at its next regularly scheduled meeting. If the receiving district's board denies the appeal, the parent, legal guardian, or qualifying adult student may appeal the denial to the State Board of Education within ten (10) days of notification of the denial. The appeal process shall be conducted as provided for in law and regulation.

Military Parent Transfers: Students who are dependent children of a member of the active uniformed military services of the United States on full-time active duty status and students who are the dependent children of a member of the military reserve on active duty orders shall be eligible for admission to the District regardless of its capacity if: a) at least one (1) parent of the student has a Department of Defense-issued identification card; and b) at least one (1) parent can provide evidence that he or she will be on active duty status or active duty orders, meaning that the parent will be temporarily transferred in compliance with official orders to another location in support of combat, contingency operation, or a natural disaster requiring the use of orders for more than thirty (30) consecutive days.

McKinney-Vento Act: The Education for Homeless Children and Youth ("EHCY") program is authorized under the McKinney-Vento Homeless Assistance Act ("McKinney-Vento Act"), as amended by Every Student Succeeds Act ("ESSA"). The mission of the EHCY program at the Oklahoma State Department of Education ("OSDE") and District is to ensure educational equity and success for students experiencing homelessness by providing support according to the McKinney-Vento Act.

Homeless children and youth are defined as those who lack a fixed, regular, and adequate nighttime residence. Determinations will be made on a case-by-case basis as provided for in the Student Handbook. The District McKinney-Vento Liaison is the Holly Dabbs and may be reached at Holly.dabbs@ninnekah.k12.ok.us or 405-224-4299. Each site will also have a McKinney-Vento liaison, who can be reached through the Administration office at each school site.

The McKinney-Vento Act provides homeless children and youth the following rights:

1. To immediately enroll in school;
2. To attend school in school of origin or in the attendance area where the family currently resides;
3. To receive transportation to school of origin if requested by parents/guardians/unaccompanied youth and is in the best interest of the child;
4. To receive comparable services as other schoolmates including but not limited to transportation and supplemental services;
5. To attend school along with children who are not homeless;
6. To have their rights posted in all schools and other places around the community that low-income families and high-risk families may visit.
7. To be free of segregation and stigmatization with the nature of their living situation remaining confidential under the Family Educational Rights and Privacy Act ("FERPA").

District Responsibilities: Beginning with the 2024-2025 school year, the State of Oklahoma will require a parent or guardian of a student, or the student if he or she is not in the physical custody of a parent or guardian, to complete the form provided by the OSDE for students who are identified as homeless children and youth at the time of enrollment.

District will immediately enroll the child or youth, even without records that are normally required for enrollment, or if the child or youth has missed application or enrollment deadlines during a period of homelessness. District will assist with obtaining immunizations or other required health records. District will presume that the school of origin is in the child's best interest and will continue such enrollment even if the child becomes permanently placed during the academic year unless contrary to the request of the parent, guardian or unaccompanied youth. District will enroll the homeless child or youth with non-homeless students who live in the attendance area in which the child or youth is living and eligible to attend. District will consider student-centered factors related to the child or youth's best interest and will provide a written explanation of the reasons for the decision, including information regarding the right to appeal if District sends the child to a school other than the one requested. District will enroll the child or youth immediately in the school in which enrollment is sought if a dispute arises pending final resolution of the dispute and will provide services comparable to those received by other students in the school. Information regarding the homeless child or youth's living situation will be confidential and coordination efforts with local agencies providing services to homeless children or youth and their families will be made.

Dispute Resolution: Parents, guardians, or unaccompanied youth experiencing homelessness may disagree with District on issues related to McKinney-Vento services, enrollment, and/or school selection. In most cases, issues can be resolved without outside intervention. When a dispute arises over eligibility, school selection, or enrollment and cannot be resolved independently, the following procedures will be invoked:

- The child or youth "shall be immediately enrolled in school in which enrollment is sought, pending final resolution of the dispute, including all available appeals.
- The parent, guardian, or unaccompanied youth must be provided with a written explanation of any decisions related to school selection or enrollment made by the school, district or state involved, including the rights of the parent, guardian, or unaccompanied youth to appeal such decisions.
- The parent, guardian, or unaccompanied youth must be referred to the local liaison, who will carry out the dispute resolution process as expediously as possible.

McKinney-Vento dispute procedures apply to any dispute arising under the McKinney-Vento Act, including disputes over questions such as: eligibility, school selection, participation, and transportation. Every effort will be made to resolve the complaint or dispute at the District level before it is taken to the OSDE. District will inform the Complainant of District's Complaint Resolution Procedure when a question concerning the education of a homeless child or youth arises.

1. Notify District's homeless liaison:
    a. Request a copy of or access to District's Board policies addressing the education of homeless children and youth and review them. Make an appointment with the homeless liaison to discuss the complaint.
    b. If the dispute is not resolved at the point, Complainant may file a Complaint in writing to District's homeless liaison for further review.
    c. The Complaint should include a request that a written proposed resolution of the dispute of a plan of action be provided within five (5) days of the date the Complaint was received by the homeless liaison. A review of the proposal or plan of action with the homeless liaison should follow. An extension may be

mutually agreed upon; however, every effort should be made to resolve the Complaint in the shortest time possible.

2. If the dispute is not resolved at the District homeless liaison level, the Complaint may be forwarded to the Superintendent for review followed by a meeting with the Superintendent to discuss the dispute. The Complainant should request from the Superintendent a written resolution within five (5) days of the date of the discussion. The parties may mutually agree upon an extension; however, every effort should be made to resolve the Complaint in as short a time as possible.
3. If the dispute is not resolved at the Superintendent level, the Complainant may take the matter before the Board for resolution. If this effort for resolution fails, the Complaint may be taken to the OSDE.

Adopted: August 18, 2022
Revised: May 24, 2023; July 18, 2023; July 3, 2024

NINNEKAH PUBLIC SCHOOLS: DISTRICT POLICY

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AA Legal Status and Name	August 18, 2022	
AB Nondiscrimination	August 18, 2022	
AC Educational Mission and Philosophy and Operational Goals Mission and Educational Philosophy Board Operational Goals	August 18, 2022	
AD Board of Education Membership Conflicts of Interest Powers and Duties of Board Authority of Board Board Committees Election and Duties of Officers Education for Board Members Board Vacancies Code of Ethics and Conduct	August 18, 2022	
AE District Officials and Professional Service Providers Superintendent Encumbrance Clerk and Minute Clerk Treasurer Clerk of the Board Independent Auditor Legal Counsel Architects and Engineers Consultants	August 18, 2022	

AF Board Meetings Meetings Regular Meetings Special Meetings Emergency Meetings Notice of Meetings Agenda Information on Website Quorum and Voting Minutes Executive Sessions Electronic Recording Public Decorum at Board Meetings Public Participation at Board Meetings	August 18, 2022	
AG District Policies Policy Development Policy Adoption Administrative Regulations and Handbooks Policy and Regulation Review and Dissemination Administration in Absence of Policy or Regulation Suspension of Policy	August 18, 2022	
AH Communications With Board Presenting Concerns To Board Board-Staff Communications Resolving School Related Conflicts	August 18, 2022	

GENERAL ADMINISTRATION

BA District Administration Purpose Authority Organizational Plan District Insurance Fund Raising in District Open Records	August 18, 2022	
BB District Property, Facilities and Equipment Management Facilities Planning Use of Facilities and/or Equipment Disposal of Surplus District Property Tobacco Free Environment Alcoholic Beverages District Vehicles Gifts to the District	August 18, 2022	

Gifts/Gratuities to Individuals Reproduction of Copyrighted Material Inventory Recycling and Procurement of Recycled Materials		
BC Safety Programs General Emergency Drills Security and Safety Drills Tornado Drills Fire Drills Emergency Closings Health and Safety Emergency Bomb Threats Sexual Abuse of Students Reporting Child Abuse Safety Education Safe Schools Committee/Healthy and Fit School Advisory Committee Accidents Safe Room Hazard Communication Standard Searches for Contraband Threatening Behavior Suicide Awareness and Training Mental Health Protocol Restrooms and Changing Areas	August 18, 2022	August 30, 2022; July 18, 2023; December 5, 2023; July 18, 2024
BD Health Services and Communicable Diseases Health Services Communicable Diseases Bloodborne Pathogens Head Lice Bed Bugs Administering Medication Self-administration of Certain Medication Seizure-Safe Schools Act Sunscreen	August 18, 2022	July 18, 2023; July 18, 2024

BE Security General Provisions Limited Access Closed Campus Reporting and Prosecuting Criminal Acts Visitors Unauthorized Persons Soliciting Weapons Vandalism Surveillance Videos	August 18, 2022	
BF District Services Food Services Mail and Delivery Services Transportation Services	August 18, 2022	July 18, 2023
BG Advertising and Promotion Use of District Name, Logo or Facilities District Participation Advertising District Publications Guidelines for Advertising Funds from Sale of Advertising	August 18, 2022	
BH Sexual Harassment Definitions Sexual Harassment Posting Requirements Burden of Proof Emergency Removal Reporting and Investigation Appeals Extension of Time Retaliation Confidentiality and Retention of Records	August 18, 2022	September 14, 2023
BI Civil Rights Policy Definitions Pre-filing Procedures Procedures for Filing Complaint Extension of Time Confidentiality of Records Discipline Retaliation	August 18, 2022	

BJ Internet Access and Acceptable Use Policy General Acceptable Uses Prohibited Uses Consequences for Misuse No Expectation of Privacy Use of Software Remote Internet-based Courses Internet-based Instruction Education Web Filtering Records Retention Employee and Student Communications Employee and Student Use of Social Media	August 18, 2022	July 1, 2024
BK Relationships With Other Entities Law Enforcement Agencies and Department of Human Services Business Organizations News Media Other School Districts Civic Organizations	August 18, 2022	
BL Distribution of Materials General Materials Not Allowed To Be Distributed Distribution Procedure Violation of Policy Youth-Related Activities Disclaimer Sign Required Donation of Educational Materials	August 18, 2022	
BM Record Retention and Archival of Electronic Mail Transmissions Record Retention E-mail Archival And Retrieval Access To E-mail Transmissions Litigation Hold Open Records	August 18, 2022	October 25, 2023
BN Health and Wellness Policy	August 18, 2022	
BO Service Animals Definition Service Animal Employee Student Procedures/Requirements Liability	August 18, 2022	

Visitors Appeals and Grievances Special Provisions for Miniature Horses		
BP Charter Schools Application Process Charter Contract Evaluation of Approved Charter Schools Renewal of Charter School Contract	August 18, 2022	
BQ Medical Marijuana and Related Items	August 18, 2022	
BR Prohibition of Race and Sex Discrimination	August 18, 2022	

FISCAL ADMINISTRATION

CA Management and Accounting of Funds General Accounting System Audits Internal Control Deposits Investments Warrants Reports Receipts Cash Checks Credit Cards Use of Facsimile Signatures	August 18, 2022	
CB Budget Process	August 18, 2022	
CC Purchasing General Purchasing Authority Purchasing Procedures Public Competitive Bidding Act Receipt of Items Purchased and Payments Official Purchasing Document Policy	August 18, 2022	

CD	School Activity Funds General Activity Fund Custodian Fund-raising Activities and Revenues Disbursements General Fund Refund Account Petty Cash Account Organizations Exempt from School Activity Fund Limitations and Sanctioned by the Board of Education Student Organizations Exempt from School Activity Fund Limitations	August 18, 2022	
CE	Payroll Direct Deposit Salary Deductions	August 18, 2022	
CF	Travel and Expense Reimbursement General Approval for Travel and Expenses Reimbursement Requests Personal Leave in Conjunction with District-Sponsored Travel	August 18, 2022	

PERSONNEL

DA	General Personnel Policies Categories of Employees Employment Employment Contracts Employment Vacancies Employment Applications Compensation Job Descriptions Felony Record Searches Personnel Files Gifts and Solicitations Conflicts of Interest Alternative Arrangements Outside Employment Assignments and Transfers Work Hours Overtime Substitutes Volunteers Supervision and Evaluation Resignation and Retirement	August 18, 2022	July 18, 2023

	Medical Examinations Breastfeeding Employee Produced Materials Code of Ethics		
DB	Superintendent Employment Duties and Responsibilities Compensation and Benefits Evaluation Reemployment Dismissal, Non-re-employment, or Suspension	August 18, 2022	
DC	Certified Administrators Definition Evaluation Dismissal, Non-re-employment or Suspension Duties and Responsibilities Reduction in Force	August 18, 2022	
DD	Certified Teachers Definition Standards of Performance and Conduct Evaluation Duties and Responsibilities Admonishment Dismissal, Non-reemployment or Suspension Temporary Teachers Reporting Reduction in Force	August 18, 2022	
DE	Support Personnel Definition Categories of Support Personnel Dismissal, Non-reemployment, Demotion, or Suspension Temporary Contracts Reduction in Force Hearing Before Board of Education	August 18, 2022	
DF	Employee Complaints/Grievances Applicability Purpose Definitions Procedure General Provisions	August 18, 2022	

DG Alcohol and Drug Free Workplace and Drug Testing Alcohol and Drug Free Workplace Alcohol and Drug Testing	August 18, 2022	
DH Negotiations	August 18, 2022	
DI Leave General Sick Leave Sick Leave Sharing Personal Leave Emergency Leave Bereavement Leave Jury or Witness Leave Military Leave Family Medical Leave Maternity Leave Additional Leave Less Cost of a Substitute Teacher Leave of Absence Vacation Leave Professional Leave Holidays	August 18, 2022	July 18, 2023; August 1, 2024
DJ Extra-Duty Assignments General Compensation Duties, Qualifications, or Responsibilities Limitations Termination	August 18, 2022	
DK Professional Development Program Applicability Professional Development Committee Professional Development Program Penalties for Failure to Comply Faculty Professional Growth Staff Development	August 18, 2022	July 18, 2023
DL Code of Conduct Code of Conduct	August 18, 2022	
DM Professional Boundaries Specific Responsibilities Staff-Student Relationships Exploitation of a Student Standards of Behavior Exploitation by Supervisors of Subordinate Employees Fiscal Management	August 18, 2022	

STUDENTS

EA	General Student Policies School Calendar School Day Class Size School Ceremonies and Observances Minute of Silence Voluntary Prayer Release of Students	August 18, 2022	August 12, 2024
EB	Admission, Residency, Placement, Transfer, and Withdrawal Admission Age Requirements Immunization Requirements Good Standing Requirement Residency Requirements Power of Attorney Withdrawals Placement and Assignment Placement of Student Victims Student Transfers Special Education and Gifted Education Transfers Military Parent Transfers McKinney-Vento Act	August 18, 2022	May 24, 2023; July 18, 2023; July 3, 2024
EC	Attendance General Absences Released Time Courses Chronic Absenteeism Attendance Policy Virtual Attendance Policy	August 18, 2022	July 11, 2024

ED	Grading, Promotion, Retention, and Graduation Grading Testing Homework Supplies Report Cards and Progress Reports Transcripts Promotion Retention Strong Readers Act Dyslexia Screening Acceleration Credit for Advanced Courses Concurrent College Enrollment Individual Career and Academic Plan ("ICAP") Graduation Requirements Graduation Exercises Graduation Attire	August 18, 2022	July 18, 2023; August 8, 2024
EE	Student Activities General Organizations Government Publications Contests and Competitions Other Extra-curricular Activities Head Injury and Concussion Prevention and Management Automatic External Defibrillator Chase Morris Student Cardiac Arrest Prevention Act Emergency Response Plans Field Trips Overnight Student Trips	August 18, 2022	July 18, 2024
EF	Student Services Special Education Students Independent Education Evaluation ("IEE") Student Assistance Program Gifted Student Programs Alternative Education Homebound Services Summer School/Night School School Counselor Work Study	August 18, 2022	

EG	Student Records General Notification of Rights Requests for Disclosure Military Recruiters Records of Requests for Disclosure Procedures to Amend Records Fees for Copies	August 18, 2022	
EH	Student Dress Code General	August 18, 2022	
EI	Student Code of Conduct Additional Procedures Related to Bullying	August 18, 2022	
EJ	Student Searches Searches Reporting	August 18, 2022	July 18, 2023
EK	Student Discipline, Suspension and Due Process Discipline Alternative In-School Placements Definitions Special Education Suspension/Discipline Pre-Suspension Informal Conference with Student Immediate Out-of-School Suspension without a Pre-Suspension Conference Education Plan Suspension of Five (5) School Days or Less Suspension in Excess of Five (5) School Days Attendance at School Pending Appeal Hearing Student Privileges While Suspended Appeal of Short-Term Suspensions Appeal of Long-Term Suspensions	August 18, 2022	

EL	Curriculum and Instruction Subjects for Curriculum Development and Revision of Curriculum Evaluation of Curriculum and Educational Programs Instructional Program Online Instruction Textbooks and Instructional Materials Library Materials Audio-Visual Materials Employee-Produced Instructional Materials Complaint Procedure Limited English Proficiency Instruction Title I Services and Funding Parental Involvement	August 18, 2022	
EM	Section 504 Plan Nondiscrimination Definitions Referrals Section 504 Coordinator and Committee Evaluation Placement Monitoring and Review Notices Records	August 18, 2022	
EN	Student Drug Testing Purpose and Intent Definitions Procedures 1. Consent Form: Activity Students 2. Consent Form: Non-Activity Students 3. Orientation 4. Testing Confidentiality Appeal Consequences Refusal to Submit to Drug Use Test	August 18, 2022	
EO	Parent's Bill of Rights	August 18, 2022	February 15, 2024
EP	Student Suspension/Discipline Policy Direct Threat Definition Policy Special Education Direct Threat Policy Protections for Students Not Yet Eligible for Special Education	August 18, 2022	July 19, 2023

MEMORANDUM

August 1, 2024

To: Superintendent

Re: Estimate of Needs

Enclosed are 3 copies of the Estimate of Needs, a publication sheet, and a Summary of Estimate of Needs. **The "*Summary of Estimate of Needs*" is for your records only.**

You need to perform the following steps:

1.) Review the Estimate of Needs - The projected revenue amounts do not have to be exact but the total appropriation amount should be enough to allow you to operate. We can change the estimated revenues but it will take some time.
2.) Board of Education approves the Estimate of Needs - This should be done as soon as possible and may require a special meeting (ask your county clerk when they will be meeting to approve the budgets).
3.) Obtain Signatures on Estimate of Needs and Publication Sheet - Have the board, the treasurer and the clerk sign all 3 copies of the Estimate of Needs and notarize as required. The required signatures are marked in red. The publication sheet also needs to be signed.
4.) Upload the Excel file and a Scanned Copy of the First, Second & Third Pages (with signatures) to the Oklahoma Dept of Education – The Oklahoma Dept of Education wants their copy to be an Excel copy accompanied with a scanned copy of the signature pages after it is signed by your board & clerk (but before you obtain the Excise Board signatures) and then uploaded through the Superintendent's Single Sign-On page.
5.) Publish the "*Publication Sheet*" - The publication sheet should be published in a newspaper with a general circulation within your District. **It only needs to be published one time.**
6.) Obtain 3 Proofs of Publication - Have the newspaper provide you with 3 proofs of publication. These should be actual papers cut out with an affidavit from the newspaper.
7.) Attach Proofs of Publication to Estimate of Needs - Staple a proof of publication to the County copy, the State Auditor copy and the School copy of the Estimate of Needs.
8.) Deliver the 3 Copies of the Estimate of Needs to your County Clerk - (Due date is October 1 but some counties may want them earlier). Take all 3 copies of the Estimate of Needs with attached proof of publications to the county clerk. Ask the County Clerk to return one copy to you once they are approved.
9.) **Approve Expenditure Budget - You will need to have your Board of Education approve an expenditure budget broken down by bold function code (i.e. 1000, 2100, 2200 ....) for each fund. We recommend that you input this expenditure breakdown into your accounting software to match what was approved by the board.**

Also, remember that if your General Fund property tax projection increased, your mid-term state aid allocation will decrease by close to the same amount.

ANGEL, JOHNSTON & BLASINGAME, P.C.
Certified Public Accountants

Publication Sheet - Board of Education
Financial Statement of the Various Funds for the Fiscal Year Ending June 30, 2024
Estimate of Needs for Fiscal Year Ending June 30, 2025
Ninnekah Public Schools, School District No. I-51, Grady County, Oklahoma

STATEMENT OF FINANCIAL CONDITION

STATEMENT OF FINANCIAL CONDITION AS OF JUNE 30, 2024	GENERAL FUND DETAIL	BUILDING FUND DETAIL	CO-OP FUND DETAIL	NUTRITION FUND DETAIL
ASSETS:				
Cash Balance June 30, 2024	$ 1,387,576.34	$ 368,568.51	$ 33,521.52	$ 101,018.73
Investments	$ 0.00	$ 0.00	$ 0.00	$ 0.00
TOTAL ASSETS	$ 1,387,576.34	$ 368,568.51	$ 33,521.52	$ 101,018.73
LIABILITIES AND RESERVES:				
Warrants Outstanding	$ 304,276.43	$ 0.00	$ 8,537.43	$ 15,177.18
Reserves From Schedule 7	$ 294,068.25	$ 26,204.92	$ 23,647.96	$ 12,218.25
TOTAL LIABILITIES AND RESERVES	$ 598,344.68	$ 26,204.92	$ 32,185.39	$ 27,395.43
CASH FUND BALANCE (Deficit) JUNE 30, 2024	$ 789,231.66	$ 342,363.59	$ 1,336.13	$ 73,623.30

ESTIMATED NEEDS FOR FISCAL YEAR ENDING JUNE 30, 2025

GENERAL FUND	
Current Expense	$ 4,733,146.35
Reserve for Int. on Warrants & Revaluation	$ 0.00
Total Required	$ 4,733,146.35
FINANCED:	
Cash Fund Balance	$ 789,231.66
Estimated Miscellaneous Revenue	$ 2,645,821.25
Total Deductions	$ 3,435,052.91
Balance to Raise from Ad Valorem Tax	$ 1,298,093.44

ESTIMATED MISCELLANEOUS REVENUE:	
1000 Other District Sources of Revenue	$ 50,000.00
2100 County 4 Mill Ad Valorem Tax	$ 130,000.00
2200 County Apportionment (Mortgage Tax)	$ 14,000.00
2300 Resale of Property Fund Distribution	$ 0.00
2900 Other Intermediate Sources of Revenue	$ 0.00
3110 Gross Production Tax	$ 540,000.00
3120 Motor Vehicle Collections	$ 173,000.00
3130 Rural Electric Cooperative Tax	$ 91,000.00
3140 State School Land Earnings	$ 68,000.00
3150 Vehicle Tax Stamps	$ 0.00
3160 Farm Implement Tax Stamps	$ 0.00
3170 Trailers and Mobile Homes	$ 0.00
3190 Other Dedicated Revenue	$ 0.00
3200 State Aid - General Operations	$ 1,259,246.86
3300 State Aid - Competitive Grants	$ 0.00
3400 State - Categorical	$ 26,954.39
3500 Special Programs	$ 0.00
3600 Other State Sources of Revenue	$ 0.00
3700 Child Nutrition Program	$ 0.00
3800 State Vocational Programs	$ 28,620.00
4100 Capital Outlay	$ 0.00
4200 Disadvantaged Students	$ 165,000.00
4300 Individuals With Disabilities	$ 100,000.00
4400 Minority	$ 0.00
4500 Operations	$ 0.00
4600 Other Federal Sources of Revenue	$ 0.00
4700 Child Nutrition Programs	$ 0.00
4800 Federal Vocational Education	$ 0.00
5000 Non-Revenue Receipts	$ 0.00
Total Estimated Revenue	$ 2,645,821.25

SINKING FUND BALANCE SHEET	
1. Cash Balance on Hand June 30, 2024	$ 245,858.79
2. Legal Investments Properly Maturing	$ 0.00
3. Judgments Paid To Recover By Tax Levy	$ 0.00
4. Total Liquid Assets	$ 245,858.79
Deduct Matured Indebtedness:	
5. a. Past-Due Coupons	$ 0.00
6. b. Interest Accrued Thereon	$ 0.00
7. c. Past-Due Bonds	$ 0.00
8. d. Interest Thereon after Last Coupon	$ 0.00
9. e. Fiscal Agency Commissions on Above	$ 0.00
10. f. Judgments and Int. Levied for/Unpaid	$ 0.00
11. Total Items a. Through .f	$ 0.00
12. Balance of Assets Subject to Accrual	$ 245,858.79
Deduct Accrual Reserve if Assets Sufficient:	
13. g. Earned Unmatured Interest	$ 4,527.71
14. h. Accrual on Final Coupons	$ 0.00
15. i. Accrued on Unmatured Bonds	$ 200,000.00
16. Total Items g Through i	$ 204,527.71
17. Excess of Assets Over Accrual Reserves **(Page 2)	$ 41,331.08

SINKING FUND REQUIREMENTS FOR 2024-2025	
1. Interest Earnings on Bonds	$ 149,254.79
2. Accrual on Unmatured Bonds	$ 1,005,000.00
3. Annual Accrual on "Prepaid" Judgments	$ 0.00
4. Annual Accrual on Unpaid Judgments	$ 0.00
5. Interest on Unpaid Judgments	$ 0.00
6. PARTICIPATING CONTRIBUTIONS (Annexations):	$ 0.00
7. For Credit to School Dist. No.	$ 0.00
8. For Credit to School Dist. No.	$ 0.00
9. For Credit to School Dist. No.	$ 0.00
10. For Credit to School Dist. No.	0.00
11. Annual Accrual From Exhibit KK	$ 0.00
Total Sinking Fund Requirements	$ 1,154,254.79
Deduct:	
1. Excess of Assets over Liabilities (if not a deficit)	$ 41,331.08
2. Contributions From Other Districts	$ 0.00
Balance To Raise	$ 1,112,923.71

	SINKING FUND
13d. j. Unmatured Coupons Due Before 4-1-2025	$ 0.00
14d. k. Unmatured Bonds So Due	$ 0.00
15d. l. Whatever Remains is for Exhibit KK Line E.	$ 0.00
16d. Deficit as Shown on Sinking Fund Balance Sheet.	$ 0.00
17d. Less Cash Requirements for Current Fiscal Year in Excess of Cash on H	$ 0.00
18d. Remaining Deficit is for Exhibit KK Line F.	$ 0.00

BUILDING FUND	
Current Expense	$ 527,958.47
Reserve for Int. on Warrants & Revaluation	$ 0.00
Total Required	$ 527,958.47
FINANCED:	
Cash Fund Balance	$ 342,363.59
Estimated Miscellaneous Revenue	$ 0.00
Total Deductions	$ 342,363.59
Balance to Raise from Ad Valorem Tax	$ 185,594.88

	CO-OP FUND	CHILD NUTRITION PROGRAMS FUND
Current Expense	$ 49,336.13	$ 338,322.85
Reserve for Int. on Warrants & Revaluation	$ 0.00	$ 0.00
Total Required	$ 49,336.13	$ 338,322.85
FINANCED:		
Cash Fund Balance	$ 1,336.13	$ 73,623.30
Estimated Miscellaneous Revenue	$ 48,000.00	$ 264,699.55
Total Deductions	$ 49,336.13	$ 338,322.85
Balance	$ 0.00	$ 0.00

Ninnekah School District No. I-51, Grady County, Oklahoma
Summary of Estimate of Needs

GENERAL FUND APPROPRIATIONS - 2024-2025		
'General Fund Cash Fund Balance July 1, 2024		$789,231.66
ESTIMATED MISCELLANEOUS REVENUE FOR 2024-2025		
1120 Prior Ad Valorem/Other Local Tax	0.00	
1200 Tuition & Fees	0.00	
1300 Earnings on Investments	50,000.00	
1400 Rental, Disposals and Commissions	0.00	
1500 Reimbursements	0.00	
1600 Other Local Sources of Revenue	0.00	
1700 Child Nutrition Programs	0.00	
1800 Athletics	0.00	
2100 County 4 Mill Ad Valorem Tax	130,000.00	
2200 County Apportionment (Mortgage Tax)	14,000.00	
2300 Resale of Property Fund Distribution	0.00	
2910 Other Intermediate Sources of Revenue	0.00	
3110 Gross Production Tax	540,000.00	
3120 Motor Vehicle Collections	173,000.00	
3130 Rural Electric Cooperative Tax	91,000.00	
3140 State School Land Earnings	68,000.00	
3150 Vehicle Tax Stamps	0.00	
3160 Farm Implement Tax Stamps	0.00	
3170 Trailers and Mobile Homes	0.00	
3190 Other Dedicated Revenue	0.00	
3210 Foundation and Salary Incentive Aid	784,039.72	
3220 Mid-Term Adjustment For Attendance	108,549.77	
3230 Teacher Consultant Stipend	0.00	
3250 Flexible Benefit Allowance	366,657.37	
3300 State Aid - Competitive Grants - Categorical	0.00	
3400 State - Categorical	26,954.39	
3500 Special Programs	0.00	
3600 Other State Sources of Revenue	0.00	
3700 Child Nutrition Program	0.00	
3800 State Vocational Programs - Multi-Source	28,620.00	
4100 Grants-In-Aid Direct From The Federal Government	0.00	
4200 Disadvantage Students	165,000.00	
4300 Individuals With Disabilities	100,000.00	
4400 No Child Left Behind	0.00	
4500 Grants-In-Aid Passed Through Other State/Intermediate Sources	0.00	
4600 Other Federal Sources Passed Through State Dept Of Education	0.00	
4700 Child Nutrition Programs	0.00	
4800 Federal Vocational Education	0.00	
5100 Return of Assets	0.00	
Total Miscellaneous Revenue		2,645,821.25
Sub-Total		3,435,052.91
35 Mill Ad Valorem Tax (Net)		1,298,093.44
GRAND TOTAL 2024-2025 GENERAL FUND APPROPRIATIONS		4,733,146.35

GENERAL FUND APPROPRIATIONS 2024-2025	
Current Expense	$4,733,146.35
Pro rata share of County Assessor's Budget by County Excise Board	0.00
GRAND TOTAL GENERAL FUND APPROPRIATIONS 2024-2025	$4,733,146.35

© Angel, Johnston & Blasingame, P.C. 6/30/11 & 6/30/18

ANGEL,
JOHNSTON &
BLASINGAME, P.C.

CERTIFIED PUBLIC ACCOUNTANTS

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CHICKASHA, OKLAHOMA 73023
PHONE (405) 224-6363 • FAX (405) 224-6364
ajb-cpas.com

MEMORANDUM

August 1, 2024

To: Treasurer Schools

Re: Expenditure Budget

Each district should adopt an expenditure budget to allocate their budget amounts (from the Estimate of Needs) into the bold expenditure function categories.

If you just want to use last year's expenditures as a guide, we have enclosed a budget for the General, Building and Child Nutrition (if applicable) Funds that takes the 2024-25 appropriations and allocates it based upon the percentages spent in the 2023-24 year.

We have also attached a summary for the General, Building & Child Nutrition (if applicable) Funds that shows the total appropriations for the 2024-2025 year (without a breakdown) as well as the actual expenditures for the 2023-24 year. You can fill in amounts to equal the total at the bottom.

These summaries can be used to help you meet the expenditure budget requirement. If you have a cooperative fund, you should work up an expenditure budget on it too.

Once the board approves these, we recommend that you input the expenditure budget breakdowns into your accounting software (instead of just entering a total appropriation).

Angel, Johnston & Blasingame, PC

Ninnekah School District No. I-51, Grady County, Oklahoma
Expenditure Budget for Fiscal Year Ending June 30, 2025

GENERAL FUND	Actual Expenditures For Year Ended June 30, 2024	Projected Expenditures For Year Ending June 30, 2025
1000 INSTRUCTION	$3,181,983.92	$2,538,990.46
2100 Support Services - Students	$462,667.40	$369,174.75
2200 Suport Services - Instructional Staff	$133,111.80	$106,213.48
2300 Support Services - General Administration	$305,394.52	$243,682.49
2400 Support Services - School Administration	$432,774.30	$345,322.24
2500 Support Services - Business	$287,872.14	$229,700.91
2600 Operations And Maintenance of Plant Services	$826,228.25	$659,269.72
2700 Student Transportation Services	$258,337.32	$206,134.29
3100 Child Nutrition Programs Operations	$29,637.96	$23,648.92
3200 Other Enterprise Service Operations	$0.00	$0.00
3300 Community Services Operations	$0.00	$0.00
4200 Site Acquisition Services	$0.00	$0.00
4300 Site Improvement Services	$0.00	$0.00
4400 Architecture and Engineering Services	$0.00	$0.00
4500 Educational Specifications Development Services	$0.00	$0.00
4600 Building Acquisition and Construction Services	$0.00	$0.00
4700 Building Improvement Services	$0.00	$0.00
5100 Debt Service	$0.00	$0.00
5200 Reimbursement(Child Nutrition Fund)	$0.00	$0.00
5300 Clearing Account	$0.00	$0.00
5400 Indirect Cost Entitlement	$0.00	$0.00
5500 Private Nonprofit Schools	$0.00	$0.00
5600 Correcting Entry	$13,797.11	$11,009.08
5800 Charter School Reimbursement	$0.00	$0.00
5900 Arbritage	$0.00	$0.00
7000 OTHER USES	$0.00	$0.00
8000 REPAYMENTS	$0.00	$0.00
TOTAL GENERAL FUND	$5,931,804.72	$4,733,146.35

Ninnekah School District No. I-51, Grady County, Oklahoma
Expenditure Budget for Fiscal Year Ending June 30, 2025

BUILDING FUND	Actual Expenditures For Year Ended June 30, 2024	Projected Expenditures For Year Ending June 30, 2025
1000 INSTRUCTION	$0.00	$0.00
2100 Support Services - Students	$0.00	$0.00
2200 Suport Services - Instructional Staff	$0.00	$0.00
2300 Support Services - General Administration	$0.00	$0.00
2400 Support Services - School Administration	$0.00	$0.00
2500 Support Services - Business	$0.00	$0.00
2600 Operations And Maintenance of Plant Services	$105,323.09	$527,958.47
2700 Student Transportation Services	$0.00	$0.00
3100 Child Nutrition Programs Operations	$0.00	$0.00
3200 Other Enterprise Service Operations	$0.00	$0.00
3300 Community Services Operations	$0.00	$0.00
4200 Site Acquisition Services	$0.00	$0.00
4300 Site Improvement Services	$0.00	$0.00
4400 Architecture and Engineering Services	$0.00	$0.00
4500 Educational Specifications Development Services	$0.00	$0.00
4600 Building Acquisition and Construction Services	$0.00	$0.00
4700 Building Improvement Services	$0.00	$0.00
5100 Debt Service	$0.00	$0.00
5200 Reimbursement(Child Nutrition Fund)	$0.00	$0.00
5300 Clearing Account	$0.00	$0.00
5400 Indirect Cost Entitlement	$0.00	$0.00
5500 Private Nonprofit Schools	$0.00	$0.00
5600 Correcting Entry	$0.00	$0.00
5800 Charter School Reimbursements	$0.00	$0.00
5900 Arbitrage	$0.00	$0.00
7000 OTHER USES	$0.00	$0.00
8000 REPAYMENTS	$0.00	$0.00
TOTAL BUILDING FUND	$105,323.09	$527,958.47

Ninnekah School District No. I-51, Grady County, Oklahoma
Expenditure Budget for Fiscal Year Ending June 30, 2025

CO-OP FUND	Actual Expenditures For Year Ended June 30, 2024	Projected Expenditures For Year Ending June 30, 2025
1000 INSTRUCTION	$106,322.88	$42,686.84
2100 Support Services - Students	$1,521.22	$610.74
2200 Suport Services - Instructional Staff	$865.48	$347.48
2300 Support Services - General Administration	$0.00	$0.00
2400 Support Services - School Administration	$14,175.11	$5,691.07
2500 Support Services - Business	$0.00	$0.00
2600 Operations And Maintenance of Plant Services	$0.00	$0.00
2700 Student Transportation Services	$0.00	$0.00
3100 Child Nutrition Programs Operations	$0.00	$0.00
3200 Other Enterprise Service Operations	$0.00	$0.00
3300 Community Services Operations	$0.00	$0.00
4200 Site Acquisition Services	$0.00	$0.00
4300 Site Improvement Services	$0.00	$0.00
4400 Architecture and Engineering Services	$0.00	$0.00
4500 Educational Specifications Development Services	$0.00	$0.00
4600 Building Acquisition and Construction Services	$0.00	$0.00
4700 Building Improvement Services	$0.00	$0.00
5100 Debt Service	$0.00	$0.00
5200 Reimbursement(Child Nutrition Fund)	$0.00	$0.00
5300 Clearing Account	$0.00	$0.00
5400 Indirect Cost Entitlement	$0.00	$0.00
5500 Private Nonprofit Schools	$0.00	$0.00
5600 Correcting Entry	$0.00	$0.00
5800 Charter School Reimbursemetn	$0.00	$0.00
5900 Arbitage	$0.00	$0.00
7000 OTHER USES	$0.00	$0.00
8000 REPAYMENTS	$0.00	$0.00
TOTAL COOPERATIVE FUND	$122,884.69	$49,336.13

Ninnekah School District No. I-51, Grady County, Oklahoma
Expenditure Budget for Fiscal Year Ending June 30, 2025

CHILD NUTRITION FUND	Actual Expenditures For Year Ended June 30, 2024	Projected Expenditures For Year Ending June 30, 2025
1000 INSTRUCTION	$0.00	$0.00
2000 Support Services	$0.00	$0.00
3110 Food Procurement Services (Ala Carte)	$0.00	$0.00
3120 Food Preparation & Dispensing Services	$113,690.04	$117,684.31
3130 Food and Supplies Delivery Services	$24.38	$25.24
3140 Other Direct/Related Child Nutrition Programs Serv	$35,802.41	$37,060.26
3150 Food Procurement Services	$176,997.57	$183,216.02
3160 Nonreimburseable Services	$0.00	$0.00
3180 Nutrition Education And Staff Dev	$0.00	$0.00
3190 Other Child Nutrition Programs Operations	$0.00	$0.00
3200 Other Enterprise Service Operations	$0.00	$0.00
3300 Community Services Operations	$0.00	$0.00
4100 Supervision of Faciilities Acquisition/Constr	$0.00	$0.00
4200 Site Acquisition Services	$0.00	$0.00
4300 Site Improvement Services	$0.00	$0.00
4400 Architecture and Engineering Services	$0.00	$0.00
4500 Educational Specifications Development Services	$0.00	$0.00
4600 Building Acquisition and Construction Services	$0.00	$0.00
4700 Building Improvement Services	$0.00	$0.00
4900 Other Facilities Acquisition and Const. Services	$0.00	$0.00
5100 Debt Service	$0.00	$0.00
5200 Reimbursement(Child Nutrition Fund)	$0.00	$0.00
5300 Clearing Account	$0.00	$0.00
5400 Indirect Cost Entitlement	$0.00	$0.00
5500 Private Nonprofit Schools	$0.00	$0.00
5600 Correcting Entry	$325.59	$337.03
7000 OTHER USES	$0.00	$0.00
8000 REPAYMENTS	$0.00	$0.00
TOTAL CHILD NUTRITION FUND	$326,839.99	$338,322.85

Ninnekah School District No. I-51, Grady County, Oklahoma
Expenditure Budget for Fiscal Year Ending June 30, 2025

GENERAL FUND	Actual Expenditures For Year Ended June 30, 2024	Projected Expenditures For Year Ending June 30, 2025
1000 INSTRUCTION	$3,181,983.92	
2100 Support Services - Students	$462,667.40	
2200 Suport Services - Instructional Staff	$133,111.80	
2300 Support Services - General Administration	$305,394.52	
2400 Support Services - School Administration	$432,774.30	
2500 Support Services - Business	$287,872.14	
2600 Operations And Maintenance of Plant Services	$826,228.25	
2700 Student Transportation Services	$258,337.32	
3100 Child Nutrition Programs Operations	$29,637.96	
3200 Other Enterprise Service Operations	$0.00	
3300 Community Services Operations	$0.00	
4200 Site Acquisition Services	$0.00	
4300 Site Improvement Services	$0.00	
4400 Architecture and Engineering Services	$0.00	
4500 Educational Specifications Development Services	$0.00	
4600 Building Acquisition and Construction Services	$0.00	
4700 Building Improvement Services	$0.00	
5100 Debt Service	$0.00	
5200 Reimbursement(Child Nutrition Fund)	$0.00	
5300 Clearing Account	$0.00	
5400 Indirect Cost Entitlement	$0.00	
5500 Private Nonprofit Schools	$0.00	
5600 Correcting Entry	$13,797.11	
5800 Charter School Reimbursement	$0.00	
5900 Arbritage	$0.00	
7000 OTHER USES	$0.00	
8000 REPAYMENTS	$0.00	
TOTAL GENERAL FUND	$5,931,804.72	$4,733,146.35

Ninnekah School District No. I-51, Grady County, Oklahoma
Expenditure Budget for Fiscal Year Ending June 30, 2025

BUILDING FUND	Actual Expenditures For Year Ended June 30, 2024	Projected Expenditures For Year Ending June 30, 2025
1000 INSTRUCTION	$0.00	
2100 Support Services - Students	$0.00	
2200 Suport Services - Instructional Staff	$0.00	
2300 Support Services - General Administration	$0.00	
2400 Support Services - School Administration	$0.00	
2500 Support Services - Business	$0.00	
2600 Operations And Maintenance of Plant Services	$105,323.09	
2700 Student Transportation Services	$0.00	
3100 Child Nutrition Programs Operations	$0.00	
3200 Other Enterprise Service Operations	$0.00	
3300 Community Services Operations	$0.00	
4200 Site Acquisition Services	$0.00	
4300 Site Improvement Services	$0.00	
4400 Architecture and Engineering Services	$0.00	
4500 Educational Specifications Development Services	$0.00	
4600 Building Acquisition and Construction Services	$0.00	
4700 Building Improvement Services	$0.00	
5100 Debt Service	$0.00	
5200 Reimbursement(Child Nutrition Fund)	$0.00	
5300 Clearing Account	$0.00	
5400 Indirect Cost Entitlement	$0.00	
5500 Private Nonprofit Schools	$0.00	
5600 Correcting Entry	$0.00	
5800 Charter School Reimbursements	$0.00	
5900 Arbitrage	$0.00	
7000 OTHER USES	$0.00	
8000 REPAYMENTS	$0.00	
TOTAL BUILDING FUND	$105,323.09	$527,958.47

Ninnekah School District No. I-51, Grady County, Oklahoma
Expenditure Budget for Fiscal Year Ending June 30, 2025

CO-OP FUND	Actual Expenditures For Year Ended June 30, 2024	Projected Expenditures For Year Ending June 30, 2025
1000 INSTRUCTION	$106,322.88	
2100 Support Services - Students	$1,521.22	
2200 Suport Services - Instructional Staff	$865.48	
2300 Support Services - General Administration	$0.00	
2400 Support Services - School Administration	$14,175.11	
2500 Support Services - Business	$0.00	
2600 Operations And Maintenance of Plant Services	$0.00	
2700 Student Transportation Services	$0.00	
3100 Child Nutrition Programs Operations	$0.00	
3200 Other Enterprise Service Operations	$0.00	
3300 Community Services Operations	$0.00	
4200 Site Acquisition Services	$0.00	
4300 Site Improvement Services	$0.00	
4400 Architecture and Engineering Services	$0.00	
4500 Educational Specifications Development Services	$0.00	
4600 Building Acquisition and Construction Services	$0.00	
4700 Building Improvement Services	$0.00	
5100 Debt Service	$0.00	
5200 Reimbursement(Child Nutrition Fund)	$0.00	
5300 Clearing Account	$0.00	
5400 Indirect Cost Entitlement	$0.00	
5500 Private Nonprofit Schools	$0.00	
5600 Correcting Entry	$0.00	
5800 Charter School Reimbursemetn	$0.00	
5900 Arbitage	$0.00	
7000 OTHER USES	$0.00	
8000 REPAYMENTS	$0.00	
TOTAL COOPERATIVE FUND	$122,884.69	$49,336.13

Ninnekah School District No. I-51, Grady County, Oklahoma
Expenditure Budget for Fiscal Year Ending June 30, 2025

CHILD NUTRITION FUND	Actual Expenditures For Year Ended June 30, 2024	Projected Expenditures For Year Ending June 30, 2025
1000 INSTRUCTION	$0.00	
2000 Support Services	$0.00	
3110 Food Procurement Services (Ala Carte)	$0.00	
3120 Food Preparation & Dispensing Services	$113,690.04	
3130 Food and Supplies Delivery Services	$24.38	
3140 Other Direct/Related Child Nutrition Programs Serv	$35,802.41	
3150 Food Procurement Services	$176,997.57	
3160 Nonreimburseable Services	$0.00	
3180 Nutrition Education And Staff Dev	$0.00	
3190 Other Child Nutrition Programs Operations	$0.00	
3200 Other Enterprise Service Operations	$0.00	
3300 Community Services Operations	$0.00	
4100 Supervision of Faciilities Acquisition/Constr	$0.00	
4200 Site Acquisition Services	$0.00	
4300 Site Improvement Services	$0.00	
4400 Architecture and Engineering Services	$0.00	
4500 Educational Specifications Development Services	$0.00	
4600 Building Acquisition and Construction Services	$0.00	
4700 Building Improvement Services	$0.00	
4900 Other Facilities Acquisition and Const. Services	$0.00	
5100 Debt Service	$0.00	
5200 Reimbursement(Child Nutrition Fund)	$0.00	
5300 Clearing Account	$0.00	
5400 Indirect Cost Entitlement	$0.00	
5500 Private Nonprofit Schools	$0.00	
5600 Correcting Entry	$325.59	
7000 OTHER USES	$0.00	
8000 REPAYMENTS	$0.00	
TOTAL CHILD NUTRITION FUND	$326,839.99	$338,322.85

CONSULTATION PROPOSAL

Grant Specialties, 1670 Edison Circle, Hanover Park, IL 60133

Date: 9/5/2024

Agency/Client Name	Address	City
Ninnekah Public Schools	904 E Dell ST	Ninnekah
State	Zip-plus 4	Phone
Oklahoma	73067-0275	405-224-4092
Client Contact Name	Email	Position
Ashley Davis	ashley.davis@ninnekah.k12.ok.us	Special Projects

SERVICE CONTRACT

Grant Award Management

Project: COPS SVPP or COPS Hiring Grant Contract Description

Grant Specialties will provide the following: COPS School Violence Prevention Program or COPS Hiring grant award management service for the grant awarded. Grant Specialties will manage and complete all required grant acceptance requirements, performance reports and financial reports within Justgrants. Grant Specialties will assist in all required activities in the ASAP U.S. Treasury Department for financial drawdowns (reimbursements), and the client will make the actual entities in ASAP Portal for the reimbursements. Client agrees to provide the activity updates, invoices and proof of payments (when necessary) to complete the required reports (with uploads of these documents where required).

The client must have SAM.GOV requirements up to date, and the EBIZ POC will need to participate in the grant portal completion in Grants.gov, Justgrants, and ASAP for initial setup. We will assist.

The school district agrees to meet via ZOOM/Google Meets, etc., to provide information on expenditures and progress as this information is needed to complete all award management activities. Grants Specialties will do everything possible to limit the time required of school district staff to complete all grant award management reports.

Confidentiality - All property, documents, proposals, maps, pictures, reports, data, and electronically stored information (ESI), including, but not limited to, employee background info, student disciplinary records, and threat assessment documents, will be considered confidential information in nature and at all times remain the property of the client; therefore, reasonable measures shall be taken at all times to protect and not disclose, intentionally or negligently, such confidential information to third-parties in compliance with applicable state and federal law. All intellectual property developed during the grant writing process also remains the property of the client for future grant writing purposes. Grant Specialties will never share confidential information with any person or entity outside of the client and its authorized agents.

CONSULTATION PROPOSAL

Grant Specialties, 1670 Edison Circle, Hanover Park, IL 60133

Contract Period: **10/1/2022 - 9/30/2025**

Cost: Grant Award Management: $1,500 per year

Payments: Payments on all financial commitments will be received within 60 days of invoice. In the event that there is a breach of this agreement, or payment is not made in a timely manner and collection actions are necessary, Grant Specialties will be entitled to recover all costs of litigation, including attorneys' fees and court costs. Venue shall be DuPage County, Illinois and the laws of the State of Illinois shall apply, regardless of conflict of laws.

This Contract was executed this _____ day of _____, _____
(day) (month) (year)

Grant Specialties, LLC	**Client**
Signature: _____	Signature: _____
Susan C. Heiderscheidt President	Print Name: _____
Grant Specialties. LLC 1670 Edison Circle Hanover Park, IL 60133	Title: _____ Agency Name: _____