

Knollwood Elementary Family and Community Engagement Plan (FACE) 2026-2027

Knollwood Elementary is a school-wide Title I program. This means that all students in our school have equal access to resources provided by the Title I grant.

This school, family, and community engagement plan was developed with feedback from families of participating children.

- The link to the FACE Plan, Parent-Student-Teacher Compact, and School Wide Title 1 plan is located on the school website.
- The Parent-Student-Teacher Compact is shared with families through an email dialer and with the welcome packet at the start of the school year.
- The Schoolwide Title goals will be sent to families in the school newsletter as a reminder of where we are going.

We will share information of Title I programs and school goals promptly through:

- Breakfast with the principals
- School and Grade Level Newsletters
- Emailed Announcements to Families
- School Website

Policy Involvement

Annual School Meeting

An annual meeting (Breakfast with the Principals) will be held in Fall 2026 on September 18th among the school community of Knollwood to review, reflect, and edit:

- Current school improvement plan
- Current FACE plan
- Current Student, Teacher, and Family Compact

Comprehensive Needs Assessment (CNA)

- The most recent CNA was completed in 2026-2027. The results of this CNA were analyzed by the Knollwood Building Leadership Team and then with the staff. The dissemination of the data, both from the CNA results and other schoolwide and district data, the following areas of growth were determined:
 - Continued focus on data-driven instruction
 - Student Engagement
 - Social Emotional Learning
 - Continued focus on making sure 100% of our students make at least one year's worth of growth in core content areas.
 - Continued focus on Family Engagement opportunities

Family Friendly Walkthroughs (FFWT) and Surveys

- The most recent FFWT was completed in October of 2026
 - Strengths:
 - The physical environment (signage, directionality, etc.)
 - Opportunities for families to be a part of the school community through family engagement nights and daytime activities (STEAM-O-WEEN, Turkey Bingo, Cultural Night, STEAM night, etc.), the use of Conscious Discipline and Schoolwide goals
 - Schoolwide goals applying Conscious Discipline strategies to help with social and emotional learning.

	○ Recommendations: ▪ Continue Social Emotional Learning focus with ongoing use of Conscious Discipline ▪ Continual focus on cultural awareness and trauma informed practices ▪ Provide more opportunities for staff to be trained in different communication techniques as communication can be difficult due to the technology & services available to guardians ▪ Streamline communication so that staff are getting all the information that is contained on Facebook posts, newsletters, and other forms of communication.
Family Involvement	To ensure effective involvement of families in supporting their child at school, the school will: ● Classroom teachers will utilize Dojo to share important information with students. This will be in addition to regular communication done either through email, text, or phone calls. Additionally, important information will be shared with families through our School Messenger System (email, phone, and text). Both school and grade level newsletters will also be sent home monthly to families. ● Monitor attendance done through office process and weekly meetings. Collaboration between the classroom teacher, administrative team, and families to address attendance concerns. Done via phone or face to face meetings. ● Communicate with guardians regarding student behaviors. During these conversations, the guardians can provide ideas to the teachers regarding what works for them at home and, if the parents are also seeing the same behaviors at home, the teacher can share ideas, or the teacher and guardian(s) can come up with ideas together. Additionally, the Student Success Team meets bi-weekly to discuss Tier 1, 2, and 3 behavior concerns and solutions. Student Success Team conversations are shared with parents by the classroom teacher, dean of student, or interventionist with additional input requested. Finally, counselors and the student success coordinator assist guardians with services both on and off the school site.
Family Education	Ways in which Knollwood communicates and educates the parent community on what is happening at school: ● Both Cambium, Acadience, and MAP assessment reports are sent home with report cards to communicate with parents on how their student scored. Classroom teachers are then also available to answer parent questions. ● Offer an overview on MAP assessment, Acadience Assessment, Schoolwide Plan and Goals, and student growth at different times throughout the year. ● School and grade level newsletters will be sent home. These newsletters will provide general information but also tips for families. ● Conscious Discipline ideas and/or videos will be shared with parents through Facebook or the school newsletter. ● Counselors and Student Success Facilitator will provide assistance to families.
Family Engagement	Activities and Parent Nights that are held at Knollwood in order to engage our families and community. Some of the events done in the past include: ● MAP & Schoolwide Plan ZOOM Session ● Cultural Night ● Steam-O-Ween (Daytime STEAM event in which grade levels will invite families to) ● Carnival ● Turkey Bingo Night ● Christmas Program (Daytime event)

	● Field Day (Families invited to attend) ● Writing Celebration ● Suess Palooza (Literacy Night) ● 4th and 5th grade track meet (Families are invited to attend) While these are family engagement activities done in the past, based on data collection some of the events may be tweaked or changed based on conversations with the Building Leadership Team after analyzing attendance data from these events. With that being said, during the 2025-2026 school year, Knollwood will have 5 or more family engagement evening events in addition to the daytime events planned by the district, school, and/or grade level teams.
Student Case Management	Student Success Team (Behavior RTI, PBIS/CDAT) and MDAT Team (Tier 4- Special Services) ● Student Success Team Meetings occur two to three times per month depending on need. ● Schoolwide PBIS/CDAT (Conscious Discipline/Behavior Data Meetings) occur monthly. Additionally, student needs are also discussed in regard to behavior and academics during weekly grade level PLC meetings. ● The classroom teacher, interventionist, and/or dean of students ensures that families are notified of child progress and support and have the chance to participate in meetings as well as student plans that are written. Students are assigned a point of contact (usually the teacher unless the student is in Tier 3). This person is then in charge of collaborating with the parents regarding the student's action plan, collecting data on progress, and communicating progress with families. ● A student may be brought forward by a classroom teacher after they have filled out Tier 1 paperwork which incorporates parent communication and strategies to help the student before they are taken through a formal process. ● When moving students into a formal process, parents/guardians are notified and input from them is collected.
Community and Partnerships	● Long standing partnership through Junior Achievement with continuing partners. ● Knollwood has a variety of community organizations that reach out to us to provide donations to the school and families (especially during the holiday season). ● Knollwood has a local church that partners with us throughout the year, offering support to staff, students, and families. ● Black Hills Federal Credit Union provides support to Knollwood as well as all RCAS schools.
Accessibility	Following the FACE requirements of our Title I program, Knollwood Elementary school, to the extent practicable: ● Will provide opportunities for the families to be involved in every aspect of the school. These opportunities will be provided to all including: ○ Families who have limited English proficiency may notify the school to provide an interpreter as well as all communication written in their first language whenever possible. ○ Family members who have a disability may notify the school so appropriate adaptations can be made. ○ Family members of migratory children may notify the school so appropriate resources can be offered. ● Will strive to make all communication in a family-friendly format, so all family members understand.