

CHAPTER 4.00 – CURRICULUM AND INSTRUCTION

Artificial Intelligence Acceptable Use

4.24*

I. Introduction

It is the policy of Santa Rosa School District to:

- A. Support the use of technology to improve teaching and learning, and to support innovations throughout the educational system.
- B. With artificial intelligence (AI) technology shifting from providing access to instructional resources and capturing data to automating decisions about teaching and learning processes and detecting patterns in data it is necessary for there to be an increase in the level of responsibilities a person may delegate to a computer system.
- C. Since AI systems could lead to bias in how patterns are detected and unfairness in how decisions are automated, it is essential for the District to develop this policy in how AI is developed for and used in education.
- D. This policy outlines the acceptable use of AI tools and applications within Santa Rosa County Schools to ensure their safe, ethical, and responsible use.
- E. It is the District's responsibility to educate and train students to utilize AI in an ethical and educational way. The District is not banning teacher or student use of AI, but each teacher and student needs to be aware of the limitations and guidelines of its usage.
 - 1. Teachers may allow the use of AI for curriculum purposes. For example AI programs may assist students with providing clarifications of information or explanations of ideas and concepts. AI may also be helpful for students with generating ideas, topics and writing prompts.
 - 2. If the district uses grant funds for subscription fees and/or professional learning for students in grades 6-12 during the school day, the AI platform selected must:
 - i Use large language models based on GPT-4 or its equivalent;
 - ii Be on a closed system;
 - iii Provide professional learning to teachers;
 - iv Provide one-on-one tutoring aligned to the B.E.S.T standards for reading and math.

- v Provide standards aligned lesson plans and insights on student progress;
- vi Provide district and school-level reporting and parental access to AI interactions.

F. Teachers and staff need to be aware and understand:

1. Generative AI is not a substitute for human creativity, judgement and creation.
2. Supervisors must be notified when AI is being used to complete a task.
3. Require analyzation to protect against violation of IP, Privacy and District Policy
4. Require peer review of accuracy, appropriateness or bias (depending on the nature of the work)
5. Do not allow AI to learn passwords, confidential, proprietary or sensitive district data
6. Do not upload employee or student records, names, addresses, etc.,
7. Do not integrate AI tools with District software
8. Do not use AI for employment decisions about applicants or employees
9. Do not use AI tools specifically prohibited or (if applicable) not approved lists

G. Students Responsible Use –

1. When using AI programs students need to be aware that they are potentially sharing personal data with AI bots. Further information they may be uploading may also be invading others' privacy.
2. AI programs can have implicit bias, and even present incorrect information. Students should acknowledge that AI is not always factually accurate, nor seen as a credible source, and should be able to provide evidence to support its claims. All users must also be aware of the potential for bias and discrimination in AI tools and applications.
3. If a student is using an AI program they need to think critically and be sure to fact-check using primary sources.
4. AP, IB and Dual Enrollment college and university classes may have additional restrictions and limitations regarding the use of AI.
5. Academic integrity means that Chat GPT cannot be used for essays or other papers submitted. Should AI be used in any capacity, the student must acknowledge the use of AI related to their school work: attributing AI text, image, multimedia, etc. when using them in your school work. The use of AI could be subject to the Academic Dishonesty Policy.

6. Students are not permitted to use AI programs to avoid doing their own work.
 7. Students may not use AI when your teacher has expressly forbidden it's use.
 8. Student access to certain websites using AI may be granted, however privacy guidelines and age restrictions must be considered prior to allowing the usage.
- H. Any misuse of AI tools and applications, such as hacking or altering data, is strictly prohibited.
- I. Students using AI software with a personal device and/or personal credentials should be aware that the platforms they are uploading information to is collecting various forms of data and their privacy may not be protected.

STATUTORY AUTHORITY:

1001.41, 1001.42, F.S.

LAW(S) IMPLEMENTED:

1001.02, 1002.321, 1003.02, F.S.

STATE BOARD OF EDUCATION RULE(S):

6A-1.0957, 6A-1.0955

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FORMERLY: