BERNARDS TOWNSHIP PUBLIC SCHOOLS
101 Peachtree Road
Basking Ridge, NJ 07920

I&RS/504/ADA Parent Request for Services

Student Name:	**DOB:**
Current Educational Placement: **☐ CH ☐ LC ☐ MP ☐ OS ☐ WA ☐ RHS**	**Grade:**

Please use the spaces below to describe the factors you believe may be interfering with this student's success in school.

Academic Observations:

Behavioral Observations:

Physical Observations:

Prior Problem Indicators:

_____ _____
Parent's Name *Parent's Signature*

_____ _____
Date *Email Address*

_____
Phone Number

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Receipt of Procedural Safeguards for Parents & Students

Section 504/ADA

I have received a copy of the Procedural Safeguards for Parents and Students under Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990.

Child's Name:	
Parent/Guardian Name:	
Parent/Guardian Signature:	
Relationship to Child:	
Address:	
Telephone (Home):	
Telephone (Cell):	
Telephone (Work):	
Email Address:	

Please return pages 1 and 2 to your school principal or assistant principal.
Keep page 3 for your records.

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Procedural Safeguards for Parents and Students in Identification, Evaluation and Placement under Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990

Please Keep This Explanation for Future Reference

In accordance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, the Bernards Township School District provides you, as the parent or guardian, with the following procedural safeguards in relation to your child.

You have the right to:

1. Receive a copy of this notice upon the district's identification, evaluation, refusal to provide an evaluation, educational placement, denial of educational placement and any significant change in said placement of your child;
2. An evaluation of your child if the district has reason to believe that your child has a mental or physical impairment that substantially limits learning or some other major life activity before the initial placement, and before any subsequent change in placement;
3. Have your child take part in, and receive benefits from public education programs without discrimination because of his/her disabling condition;
4. Have the school district advise you of your rights under federal law;
5. Receive notice (not necessarily in writing) with respect to identification, evaluation, or placement of your child;
6. Have your child receive a free appropriate public education. This includes the right to be educated with non-disabled students to the maximum extent appropriate. It also includes the provision of regular education or special education and related aids and services that are designed to meet the individual needs of your child as adequately as the needs of non-disabled students are met;
7. Have your child educated in facilities and receive services comparable to those provided to non-disabled students;
8. Have evaluation, educational, and placement decisions made based upon a variety of information sources, and by a group of persons who know your child, the evaluation data, and placement options;
9. Have transportation provided to and from an alternative placement setting at no greater cost to you than would be incurred if your child were placed in a program operated by the district;
10. Have your child be given an equal opportunity to participate in nonacademic and extracurricular activities offered by the district;
11. Examine all relevant records relating to decisions regarding your child's identification, evaluation, educational program, and placement;
12. Obtain copies of education records at a reasonable cost unless the fee would effectively deny you access to the records;
13. A response from the school district to reasonable requests for explanations and interpretations of your child's records;
14. Request amendment of your child's educational records if there is reasonable cause to believe that they are inaccurate, misleading or otherwise in violation of the privacy rights of your child. If the school district refuses this request for amendment, it shall notify you within a reasonable time, and advise you of the right to a hearing;
15. An impartial hearing, with participation by you and representation by counsel, concerning the identification, evaluation or educational placement of your child;
16. Appeal the final decision of the impartial hearing officer to a court of competent jurisdiction.

The intent of the law is to keep you fully informed concerning decisions about your child and to inform you of your rights if you disagree with any of these decisions. Please complete and return the following sheet to acknowledge your receipt of these rights.