2nd AMENDED

AGENDA
VERNON TOWN COUNCIL
REGULAR MEETING
TOWN HALL – 14 PARK PLACE – 3RD FLOOR
VERNON, CONNECTICUT

TUESDAY, NOVEMBER 17, 2026
7:30 P.M.

RECEIVED
VERNON TOWN CLERK
26 NOV 16 PM 2:53

A.) PLEDGE OF ALLEGIANCE

B.) ROLL CALL

C.) CITIZENS CITATIONS AND AWARDS

D.) CITIZENS FORUM

E.) OPPORTUNITY FOR COUNCIL MEMBERS TO ADD/DELETE AGENDA ITEMS

F.) PUBLIC HEARING

G.) STATUS OF COMMUNITY PROJECTS AND OFFICIAL TOWN-RUN EVENTS

H.) PRESENTATIONS BY THE ADMINISTRATION

- Mayor Daniel A. Champagne to update the Town Council on various topics.

I.) REPORTS FROM BOARDS AND COMMISSIONS

- Minutes and agendas are sent directly from the Town Clerk.
- EIDB- Update from Town Administrator John W. Kleinhans

J.) ACTION ON CONSENT AGENDA

1. **Request the Town Council approve the tax refunds for prior and current year taxes as outlined in the memorandum from Amanda Tashea, Collector of Revenue.** (See memorandum dated November 17, 2026 to John W. Kleinhans, Town Administrator from Amanda Tashea, Collector of Revenue relative to same.)

   PROPOSED MOTION

   THE TOWN COUNCIL HEREBY APPROVES ELEVEN (11) TAX REFUND(S) FOR PRIOR YEAR(S) TOTALING $2,858.03 AND CURRENT YEAR SEVENTY-FOUR (74) TOTALING $16,662.64 AS OUTLINED IN THE MEMORANDUM FROM AMANDA TASHEA, COLLECTOR OF REVENUE TO JOHN W. KLEINHANS, TOWN ADMINISTRATOR DATED NOVEMBER 17, 2026.

2. **Request the Town Council approve Mayor Daniel A. Champagne's appointment of Sean Perez, (U), 81 Vernon Avenue, Vernon, Connecticut as an alternate member of the Planning & Zoning Commission, said term to commence on November 18, 2026 and expire on November 17, 2031.** (A copy of Mr. Perez's resume is included for Council review).

   PROPOSED MOTION

   PURSUANT TO CHARTER CHAPTER VIII, SEC. 1, 6, AND 11 CONNECTICUT GENERAL STATUES SEC. 8-4 A & B, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S APPOINTMENT OF SEAN PEREZ, (U), 81 VERNON AVENUE, VERNON, CONNECTICUT TO ALTERNATE MEMBER OF THE PLANNING & ZONING COMMISSION, FOR A TERM COMMENCING ON NOVEMBER 18, 2026 AND EXPIRES ON NOVEMBER 17, 2031.

3. **Request the Town Council approve Mayor Daniel A. Champagne's appointment of Robert Marquis, (R), 47 Main Street, Apt 103, Vernon, Connecticut as a regular member of the Inland Wetlands Regulatory Commission, said term to commence on November 18, 2026 and expire on November 17, 2029.** (See resume attached)

   PROPOSED MOTION

   PURSUANT TO CHARTER CHAPTER VIII, SEC. 7 & 8, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S APPOINTMENT OF ROBERT MARQUIS, (R), 47 MAIN STREET, APT 103, VERNON, CONNECTICUT, AS A REGULAR MEMBER OF THE INLAND WETLANDS REGULATORY COMMISSION, SAID TERM TO COMMENCE ON NOVEMBER 18, 2026 AND EXPIRES ON NOVEMBER 17, 2029.

4. **Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Thomas J. Perra, (D), 1100 Hartford Turnpike, Unit 737, Vernon, Connecticut as a regular member of the Economic Development Commission, said term to commence on November 18, 2026 and expires on November 17, 2031.** (A copy of Mr. Perra's resume is included for Council review.)

   PROPOSED MOTION

   PURSUANT TO C.S.G. § 7-136 AND ORDINANCE NO. 15; TOWN CODE SECTION 10-81 AND 82, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF THOMAS J. PERRA, (D), 1100 HARTFORD TURNPIKE, UNIT 737, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE ECONOMIC DEVELOPMENT COMMISSION, SAID TERM TO COMMENCE ON NOVEMBER 18, 2026 AND EXPIRES ON NOVEMBER 17, 2031.

5. **Request the Town Council approve the fixed asset disposal request of retired vehicles by Vernon Public Works Department as disclosed on the fixed asset disposal form.** (See memorandum dated November 3, 2026 to Mayor Daniel A. Champagne, John W. Kleinhans, Town Administrator and Kaiya Hill, Finance Officer relative to same.)

   PROPOSED MOTION

   THE TOWN COUNCIL HEREBY APPROVES THE DISPOSAL OF RETIRED VEHICLES FROM THE PUBLIC WORKS DEPARTMENT AS DISCLOSED ON THE FIXED ASSET DISPOSAL REQUEST FORM.

6. **Request the Town Council approve the fixed asset disposal request by the Board of Education as disclosed on the fixed asset disposal forms.** (See memorandum from Piotr Panek, Assistant Finance Officer dated November 10, 2026 to Mayor Daniel A. Champagne, John W. Kleinhans Town Administrator, and Kaiya N. Hill Finance Officer & Treasurer.)

   PROPOSED MOTION

   THE TOWN COUNCIL HEREBY APPROVES THE DISPOSAL OF FIXED ASSETS OF THE BOARD OF EDUCATION AS DISCLOSED ON THE FIXED ASSET DISPOSAL REQUEST FORM.

K.) DISCUSSION OF PULLED CONSENT ITEMS

L.) PENDING BUSINESS

M.) NEW BUSINESS

1. **ADOPTION OF THE TOWN COUNCIL MEETING SCHEDULE 2027 AS REQUIRED BY FREEDOM OF INFORMATION**

   PROPOSED MOTION:

   THE TOWN COUNCIL HEREBY APPROVES THE FOIA **2027** TOWN COUNCIL MEETING SCHEDULE AS PRESENTED IN THE MEMORANDUM FROM MAYOR DANIEL A. CHAMPAGNE TO THE TOWN COUNCIL DATED NOVEMBER 2, 2026.

2. **Presentation by the Town of Vernon Finance Officer & Treasurer, Kaiya N. Hill, on the Town's audited financial statements for the fiscal year ending 2025. Along with a summary of audit results, a summary of the communications to the Town Council, any audit findings or management letter comments, and plans for corrective action.**

   NO MOTION PROPOSED

3. **Request the Town Council approve Mayor Daniel A. Champagne's appointment of Youth Poet Laureate Samantha Beaudry, Rockville High School Senior, for a term to commence on December 1, 2026-November 30, 2027.** (See memorandum by Jennifer Johnston-Marius, Director of the Rockville Public Library and Ms. Beaudry's application dated November 9, 2026.)

   PROPOSED MOTION

   PURSUANT TO THE TOWN COUNCIL RESOLUTION DATED APRIL 16,2019, TOWN COUNCIL APPROVES MAYOR DANIEL A. CHAMPAGNE'S APPOINTMENT OF SAMANTHA BEAUDRY, ROCKVILLE HIGH SCHOOL SENIOR AS YOUTH POET LAUREATE, FOR A TERM TO COMMENCE DECEMBER 1, 2026 AND EXPIRES NOVEMBER 30, 2027.

4. **Request the Town Council approve the Vernon Information and Technology Department to make application for and receive DEMHS State and Local Cybersecurity Grant Program Round 3.** (See memorandum dated October 22, 2026 from Nichole Greco, Budget & Capital Projects Analyst and Andrey Seleznev, IT Director to Mayor Daniel A. Champagne and Town Administrator John W. Kleinhans relative to same.)

   PROPOSED MOTION

   THE TOWN COUNCIL HEREBY AUTHORIZES MAYOR DANIEL A. CHAMPAGNE OR HIS DESIGNEE TO EXECUTE ANY AND ALL DOCUMENTS TO MAKE APPLICATION FOR AND RECEIVE DEMHS

STATE AND LOCAL CYBERSECURITY GRANT PROGRAM, FUNDS IN THE AMOUNT OF $115,308.01.

5. **Request the Town Council to authorize Mayor Daniel A. Champagne to accept and receive the CT DEEP Recreational Trails Grant in the amount of $61,700.00 for the Hop River State Park Trail- Road Crossing Safety and Parking Assessment.**

CERTIFIED RESOLUTION

I, Karen Daigle, Town Clerk, of the Town of Vernon do herby certify that the following is a true and correct copy of a resolution adopted by the Town Council at its duly called and held meeting on _____, at which a quorum was present and acting throughout, and that the resolution has

not been modified, rescinded, or revoked and is at present in full force and effect:

RESOLVED that the Town of Vernon may enter into with and deliver to the State of Connecticut Department of Energy and Environmental Protection, any and all documents which it deems to be necessary or appropriate for a grant award in the amount of **$61,700.00** for the **Hop River State Park Trail - Road Crossing Safety and Parking Assessment**; and be it

FURTHER RESOLVED, that Mayor, Daniel A. Champagne, or their duly authorized designee, is hereby authorized and directed to execute, on behalf of the Town of Vernon and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of such documents.

The undersigned further certifies that Daniel A. Champagne now holds the office of Mayor and that he has held that office since _____.

IN WITNESS WHEREOF: The undersigned has executed this certification this ____ day of _____2026.

_____ _____

(Date) (Signature and Title of Official)

6. **Requesting the Town Council to authorize Mayor Daniel A. Champagne to pursue funding through the State of Connecticut's Community Investment Fund (CIF) 2030- Round 10 to complete renovations to 26 Park Place and finish the transformation of Park Place Campus as the anchor of downtown Rockville.** (See memorandum from John W. Kleinhans, Town Administrator and Annie Geitner, Project Coordinator to Mayor Daniel A. Champagne and Vernon Town Council relative to same.)

   PROPOSED RESOLUTION

   BE IT RESOLVED THAT THE TOWN COUNCIL AUTHORIZES MAYOR DANIEL A. CHAMPAGNE TO EXECUTE ANY AND ALL NECESSARY PAPERWORK TO MAKE APPLICATION FOR AND RECEIVE THE COMMUNITY INVESTMENT FUND 2030, ROUND 10 FUNDS OFFERED BY THE STATE OF CONNECTICUT DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT IN THE AMOUNT OF $2,500,000.00, AND FURTHER AUTHORIZES THE REQUIRED RESOLUTION ATTACHED.

7. **Requesting the Town Council to authorize Mayor Daniel A. Champagne to apply for funding through the Justice Assistance Grant (JAG) Local Violent Crime Prevention Grant Program. No local match is required for the JAG grant allocation.**
   (See memorandum from Annie Geitner, Project Coordinator and Marc Petruzzi, Chief of Police to Daniel A. Champagne and John W. Kleinhans, Town Administrator relative to same.)

   PROPOSED MOTION

   THE TOWN COUNCIL HEREBY AUTHORIZES MAYOR DANIEL A. CHAMPAGNE OR HIS DESIGNEE TO EXECUTE ANY AND ALL DOCUMENTS TO MAKE APPLICATION FOR AND RECEIVE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (BYRNE JAG) — 2026 CT JAG LOCAL LEVEL PROGRAM FUNDS IN THE AMOUNT OF $24,000.00.

8. **Discussion & update relative to a request by Council Member Phyllis Winkler regarding the Teen Center provided by Marty Sitler, Parks & Recreation Director and Michelle Hill, Youth Services Director.**

   NO MOTION PROPOSED

9. **Budget Preparation Discussion relative to a request by Council Member Phyllis Winkler presented by Town Administrator John W. Kleinhans and Finance Officer & Treasurer Kaiya N. Hill.**

   NO MOTION PROPOSED

10. **Discussion relative to a request by Town Council member Patricia Buxton to establish an Ad Hoc Fire and EMS Data Study Advisory Committee to review, analyze, and evaluate municipal Fire and EMS data, using information contained in the 2025 State of Connecticut Office of Emergency Services Annual Report, the Fire Chief's Administrative Monthly Reports, and other relevant data sources.**

11. **Discussion relative to a request by Town Council member Patricia Buxton to reaffirm the use of Robert's Rules of Order as the parliamentary authority guiding the conduct of Town Council meetings, consistent with the Town Charter, applicable ordinances, and adopted Council rules and procedures.**

N.) INTRODUCTION OF ORDINANCES

PROPOSED ORDINANCE ENTITLED **"ORDINANCE NO. AND ORDINANCE ENTITLED "ILLICIT DISCHARGE AND STORMWATER CONNECTIONS"**, (See a copy of said Ordinance included in the Council packet for review.)

PROPOSED MOTION

THE TOWN COUNCIL, CONSISTENT WITH CHAPTER V, OF THE VERNON TOWN CHARTER, SEC. 6, ENTITLED "ILLICIT DISCHARGE AND STORMWATER CONNECTIONS", HEREBY SCHEDULES A PUBLIC HEARING REGARDING ***"ORDINANCE NO. ___ AN ORDINANCE ENTITLED "ILLICIT DISCHARGE AND STORMWATER CONNECTIONS",*** AND IN ACCORDANCE WITH CGS 7-157 (B) FURTHER AUTHORIZES THE TOWN CLERK TO PUBLISH A SUMMARY OF THE PROPOSED ACTION, SAID PUBLIC HEARING TO TAKE PLACE AT 7:35 PM ON TUESDAY, DECEMBER 1, 2026 LOCATED AT TOWN HALL COUNCIL CHAMBERS, THIRD FLOOR, 14 PARK PLACE, VERNON, CONNECTICUT TO RECEIVE COMMENTS AND QUESTIONS RELATIVE TO THE PROPOSED ORDINANCE.

O.) ACTION ON ORDINANCES PREVIOUSLY PRESENTED

P.) DISCUSSION OF ADDITIONAL AGENDA ITEMS AND INFORMATION ITEMS

Q.) ADOPTION OF MINUTES

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR TOWN COUNCIL MEETING OF ***OCTOBER 20,* 2026** AND THAT MINUTES OF SAID MEETING BE APPROVED.

R.) INFORMATION ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC - NOT REQUIRING ACTION

S.) EXECUTIVE SESSION

EXECUTIVE SESSION 1:

THE TOWN COUNCIL PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES 1-200 (6) (D), HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS SALE OF TOWN OWNED PROPERTY AND INVITES JOHN W. KLEINHANS, TOWN ADMINISTRATOR AND SHAUN GATELY, DIRECTOR OF DEVELOPMENT SERVICES TO ATTEND.

EXECUTIVE SESSION 2:

THE TOWN COUNCIL PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES 1-200 (6) (D) HERBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS REAL ESTATE PROPERTY AND INVITES JOHN W. KLEINHANS, TOWN ADMINISTRATOR AND SHAUN GATELY, DIRECTOR OF DEVELOPMENT SERVICES TO ATTEND.

T.) ADJOURNMENT

PRINT FORM

TOWN OF VERNON
DEPARTMENT SUBMISSION FOR TOWN COUNCIL AGENDA

CONSENT #1

FROM DEPARTMENT/NAME: COLLECTOR OF REVENUE

PROPOSED ITEM: TAX REFUNDS

SUBJECT: TAX REFUNDS

ACTION REQUESTED: REQUEST FOR TAX REFUNDS FOR PRIOR YEAR(S) AND CURRENT YEAR. (A COPY OF A MEMORANDUM FROM AMANDA TASHEA, COLLECTOR OF REVENUE, TO JOHN KLEINHANS, TOWN ADMINISTRATOR, IS INCLUDED IN THE COUNCIL PACKET.

DATED 11/17/2026

BACKGROUND INFORMATION:

APPROPRIATION REQUIRED ? ○ NO ○ YES AMOUNT SOUGHT:

LIST OF SUPPORTING DOCUMENTATION:

WORDING PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES 11 TAX REFUND(S) FOR PRIOR YEAR(S)

TOTALING 2,858.03 AND CURRENT YEAR 74 TOTALING 16,662.64

AS OUTLINED IN THE MEMORANDUM FORM AMANDA TASHEA, COLLECTOR OF REVENUE TO JOHN KLEINHANS,TOWN ADMINISTRATOR DATED 11/17/2026

TOWN OF VERNON

OFFICE OF THE
COLLECTOR OF REVENUE
AMANDA P. TASHEA-CCMC

8 PARK PLACE, VERNON, CT 06066
Tel: (860) 870-3616
Fax: (860) 870-3585
E-mail: atashea@vernon-ct.gov

TO: John Kleinhans, Town Administrator

FROM: Amanda P. Tashea, Collector of Revenue

DATE: NOVEMBER 17, 2026

SUBJECT: Refunds for Town Council Approval

PRIOR YEARS:

BAKER SPENCER J 72.93
Multiple payments made

BANY ELMARJEH MOYAD 418.58
Assessor's Correction - Sold

BANY ELMARJEH MOYAD 197.96
Assessor's Correction - Sold

BENDZA JULIE 453.24
Multiple payments made

BLANCHARD ELISSA 6.00
Multiple payments made

CASTRO MICHAEL J 100.00
Multiple payments made

CHEYNEY CELIA E 384.98
Multiple payments made

CONVENTIONAL BUILDERS LLC 691.70
Multiple payments made

HYUNDAI LEASE TITLING TRUST 393.16
Assessor's Correction - Sold

KUNZIKA JOSE M 13.92
Assessor's Correction - Total Loss

THERIAULT JESSICA M 29.15
Multiple payments made

VW CREDIT LEASING LTD 96.41

CURRENT YEAR: 2025 GRAND LIST:

ALBANO NICHOLAS G 195.63
Multiple payments made

BENTLEY CRAIG A 35.00
Lockbox Error

BERKERY PATRICIA A 114.01
Multiple payments made

BIERI MARY E 40.75
Multiple payments made

BRUCE BARBARA M 21.14
Assessor's Correction - Sold

COLEMAN MICHAEL D 165.55
Multiple payments made

CRAIG A BENTLEY 35.00
Lockbox Error

DAHLSTROM JOHN E 7.33
Assessor's Correction - Sold

DALEY CATHERINE A 800.00
Multiple payments made

DORANS JAMES E 404.88
Multiple payments made

FIORENTINO GAETANA P 112.31
Multiple payments made

GESSAY JAMES J 9.80
Multiple payments made

GUDAVA NIKOLAI 18.12
Assessor's Correction - Donation

HAMILTON SANDRA A 111.79
Multiple payments made

HYUNDAI LEASE TITLING TRUST 229.98
Assessor's Correction - Sold

HYUNDAI LEASE TITLING TRUST 84.33
Assessor's Correction - Sold

KANE PHILIP G JR 12.81
Multiple payments made

KELLEHER BARBARA J 276.23
Multiple payments made

KNEC MARIANNA B 91.50
Multiple payments made

KNOWLING MATTHEW T 66.90
Assessor's Correction - Sold

ESTATE OF MARY B KOWAL 2.00
Postmark Interest Return

LENHARDT RICHARD 31.71
Assessor's Correction - Donation

LINDBLOM BENJAMIN E 29.21
Assessor's Correction - Reg Out of State

LOWELL WENDY L 173.18
Multiple payments made

LOWELL WENDY L 18.23
Multiple payments made

LUGINBUHL CHRISTIAN F 16.23
Multiple payments made

LUK YUHIN 541.11
Multiple payments made

MAFFESSOLI SAL F & BELLEANN 110.14
Assessor's Correction - Sold

MC LEAN DESIREE M 226.56
Multiple payments made

MOCOFAN SIMONA E 73.45
Assessor's Correction - Sold

MONGEAU ROGER 71.00
Multiple payments made

MORALES RUTH E 265.52
Multiple payments made

MORIONDO CHRISTOPHER F 311.74
Assessor's Correction - Reg Out of State

MOSBY SCOTT P 16.62
Assessor's Correction - Sold

MURPHY KEVIN T 16.03
Assessor's Correction - Donation

NISSAN MOTOR ACCEPTANCE CORP 370.43
Assessor's Correction - Sold

NISSAN MOTOOR ACCEPTANCE CORP 393.18
Assessor's Correction - Sold

NISSAN INFINITI LT LLC 46.09
Assessor's Correction - Sold

NISSAN INFINITI LT LLC 46.09
Assessor's Correction - Sold

NISSAN INFINITI LT LLC 64.31
Assessor's Correction - Sold

NKOMO LAWRENCE 288.73
Assessor's Correction - Sold

NOWDURI INDIRA 93.81
Assessor's Correction - Sold

ORTIZ MARIA E 80.67
Assessor's Correction - Sold

PEASE WARREN C JR 7.50
Assessor's Correction - Reg Out of State

POPIK GEORGE L & CAROL A 16.52
Assessor's Correction - Sold

REID GERALD P 25.06
Assessor's Correction - Total Loss

RHOADS JAMES W JR 41.35
Assessor's Correction - Sold

RHOADS JAMES W JR 39.24
Assessor's Correction - Sold

ROBBINS PETER L 209.04
Multiple payments made

ROBBINS PETER L 1,444.15
Multiple payments made

RONDINONE DEBRA A 16.23
Multiple payments made

SEGARRA ENRIQUE 12.46
Assessor's Correction - Sold

STEWARD MINDS MANAGEMENT LLC 284.94
Assessor's Correction - Sold

SUNRISE NORTHEAST INC 4,089.05
Multiple payments made

SWISS LAUNDRY OF ROCKVILLE INC 32.20
Assessor's Correction - Sold

TESLA LEASE TRUST 116.79
Assessor's Correction - Sold

THRALL SUZANNE B 27.00
Multiple payments made

TOYOTA LEASE TRUST 275.00
Assessor's Correction - Sold

TOYOTA LEASE TRUST 656.34
Assessor's Correction - Sold

TOYOTA LEASE TRUST 405.58
Assessor's Correction - Sold

TOYOTA LEASE TRUST 619.82
Assessor's Correction - Sold

TOYOTA LEASE TRUST 87.48
Assessor's Correction - Sold

TOYOTA LEASE TRUST 192.49
Assessor's Correction - Sold

TOYOTA LEASE TRUST 149.96
Assessor's Correction - Sold

TOYOTA LEASE TRUST 149.96
Assessor's Correction - Sold

ALLY FINANCIAL 423.83
Assessor's Correction - Sold

VERNON VILLAGE INC 174.47
Multiple payments made

VERNON VILLAGE INC 167.57
Multiple payments made

VERNON VILLAGE INC 286.85
Multiple payments made

VINH BANG 31.13
Assessor's Correction - Sold

WATERCO OF NEW ENGLAND INC 66.97
Multiple payments made

WINEBRENNER BRIAN V 7.17
Assessor's Correction - Donation

WOBLE THOMAS J 322.65
Multiple payments made

YANG ZIJIANG 164.74
Assessor's Correction - Sold

(12) Prior Overpayments $2,858.03

(74) Current Overpayments $16,662.64

Cc: Kaiya Hill TXP61117 TXC61117

VERNON-CT.GOV ON THE MOVE

RESUME FOR APPOINTMENT TO A TOWN AGENCY, BOARD OR COMMISSION

Name: Sean Perez

Address:

Home Phone: Work Phone: Same Cell Phone: Same

Email Address:

Educational Background:

High School – Diploma – Rockville High
College – Some
Additional Schooling – Police Academy

Employment Experience:

Police officer
Zoning Enforcement officer

CONSENT #2

Civic Activity:

Political Affiliation: ◯ Democrat ◯ Republican ☑ Unaffiliated ◯ Other

I hereby request appointment to the following Agency, Board or Commission:

☐ Advisory Board of Senior Citizens	☐ Arts Commission	☐ Board of Assessment Appeals	☐ Board of Ethics	☐ Bolton Lakes Regional Water Pollution Control Authority	☐ Capital Improvement Committee
☑ Cemetery Commission	☐ Conservation Commission	☐ Design Review Commission	☐ Drug & Alcohol Prevention Council	☐ Economic Development Commission	☐ Energy Improvement District
☐ Human Services Advisory Commission	☐ Inland Wetland Commission	☐ Local Historic Properties Commission	☐ Municipal Flood & Erosion Control Board	☐ North Central District Health Department	☐ Open Space Task Force
☐ Pension Board	☐ Permanent Municipal Building Committee	☑ Planning & Zoning Commission	☐ Risk Management Committee	☐ Vernon Housing Authority	☐ Vernon Traffic Authority
☐ Water Pollution Control Authority	☐ Youth Services Bureau	☑ Zoning Board of Appeals			

Date: 9/15/2026 Signature:

Please return this form to Office of the Mayor, Memorial Building 14 Park Place, Vernon CT 06066
Or email to Diane Wheelock at Dwheelock@vernon-ct.gov

VERNON-CT.GOV ON THE MOVE

RESUME FOR APPOINTMENT TO A TOWN AGENCY, BOARD OR COMMISSION

Name: Robert Marquis

Address:

Home Phone: Work Phone: Cell Phone:

Email Address:

CONSENT #3

Educational Background:

High School - Ellington High School
College
Additional Schooling

Employment Experience:

Mitchell's Restaurant
Elmo's Restaurant

Civic Activity:

RePublican town Committee Members
Vernon Senior Softball
Knights of Columbus

Political Affiliation: ○ Democrat ⊗ Republican ○ Unaffiliated ○ Other

I hereby request appointment to the following Agency, Board or Commission:

☒ Advisory Board of Senior Citizens	☐ Arts Commission	☐ Board of Assessment Appeals	☐ Board of Ethics	☐ Bolton Lakes Regional Water Poliution Control Authority	☐ Capital Improvement Committee
☐ Cemetery Commission	☐ Conservation Commission	☐ Design Review Commission	☐ Drug & Alcohol Prevention Council	☐ Economic Development Commission	☐ Energy Improvement District
☒ Human Services Advisory Commission	☒ Inland Wetland Commission	☒ Local Historic Properties Commission	☐ Municipal Flood & Erosion Control Board	☐ North Central District Health Department	☐ Open Space Task Force
☐ Pension Board	☐ Permanent Municipal Building Committee	☐ Planning & Zoning Commission	☐ Risk Management Committee	☐ Vernon Housing Authority	☐ Vernon Traffic Authority
☐ Water Pollution Control Authority	☐ Youth Services Bureau	☐ Zoning Board of Appeals			

CONSENT

VERNON-CT.GOV ON THE MOVE

RESUME FOR APPOINTMENT
TO A TOWN AGENCY, BOARD OR COMMISSION

#4

Name: Thomas J Perra

Address:

Home Phone: Work Phone: Cell Phone:

Email Address:

Educational Background:

High School Norwich Free Academy
College University of Hartford, BS in Accounting and Finance, MS Professional Accounting
Additional Schooling Graduate Real Estate Institute

Employment Experience: Worked 45 years at The University of Hartford. Associate V P in Finance and Treasurer. Responsibilities Bond Financing, Cash and Investment management, Food Service, Endowments, Accounts Receivable and Accounts Payable Department, Payroll, ID Card management, Insurance and other related responsibilities in Finance. Fund raiser for Athletics.

Civic Activity: Member of Greater Hartford Realtors Foundation for Fund raising Activities, Chairman of the Roger Poe Golf Funding raising at University of Hartford. Member of Strawbridge Association Committee for Finance, Served as Treasurer for Probate Judge South Windsor, Chairman South Windsor Visiting Nurse Association, President of Blackledge Men's Golf Association, Managed Food Tents at Traveler's Golf Tournament and other committees dealing with fund raising activities.

Political Affiliation: (●) Democrat ( ) Republican ( ) Unaffiliated ( ) Other

I hereby request appointment to the following Agency, Board or Commission:

☐ Advisory Board of Senior Citizens	☐ Arts Commission	☐ Board of Assessment Appeals	☐ Board of Ethics	☐ Bolton Lakes Regional Water Pollution Control Authority	☑ Capital Improvement Committee
☐ Cemetery Commission	☐ Conservation Commission	☐ Design Review Commission	☐ Drug & Alcohol Prevention Council	☑ Economic Development Commission	☐ Energy Improvement District
☐ Human Services Advisory Commission	☐ Inland Wetland Commission	☐ Local Historic Properties Commission	☐ Municipal Flood & Erosion Control Board	☐ North Central District Health Department	☐ Open Space Task Force
☐ Pension Board	☐ Permanent Municipal Building Committee	☐ Planning & Zoning Commission	☐ Risk Management Committee	☐ Vernon Housing Authority	☐ Vernon Traffic Authority
☐ Water Pollution Control Authority	☐ Youth Services Bureau	☐ Zoning Board of Appeals			

Date: October 16, 2026 Signature Thomas J Perra

Please return this form to Office of the Mayor, Memorial Building 14 Park Place, Vernon CT 06066
Or email to Diane Wheelock at Dwheelock@vernon-ct.gov

CONSENT

TOWN OF VERNON #5

Department of Public Works
Dwight E. Ryniewicz
Director
383 Hartford Turnpike
Vernon, CT. 06066
Tel: (860) 870-3510
Fax: (860) 870-3505
dryniewicz@vernon-ct.gov

To: Daniel A. Champagne- Mayor
John Kleinhans – Town Administrator
Kaiya Hill – Finance Officer

From: Eric Jensen – Vehicle and Equipment Supervisor

CC: Dwight Ryniewicz – Director

Date: November 10, 2026

Subject: Disposal of Retired Vehicles

The Town of Vernon Fleet Operations request approval to dispose of the vehicles listed below and on attachments.

2016 EXPLORER 6326 FORD	1FM5K8AR8GGA86845
2017 EXPLORER 6377 FORD	1FM5K8ARXHGC91083
2017 EXPLORER 6357 FORD	1FM5K8AR6HGA89650
2018 EXPLORER 6358 FORD	1FM5K8ARXJGB69149
4927 1997 FORD E450 FORD	1FDLE40F8VHB22698
7351 2011 FORD F250 FORD	1FTBF2B60BEA68812
7256 2006 INTERNATIONAL	1HTWCAZR16J305635
7266 2006 INTERNATIONAL	1HTWCAZR36J305636
7516 2006 INTERNATIONAL	1HTWYAHT36J331877
7515 2012 PETERBILT 320	3BPZL70X7CF164145
7282 2013 INTERNATIONAL	1HTWNAZT1DJ326102
7262 2013 INTERNATIONAL	1HTWCAZR6DH326100
7272 2013 INTERNATIONAL	1HTWCAZR8DH326101
7252 2013 INTERNATIONAL	1HTWCAZR3DH326099
7722 2012 WHACKER	AJ04337

Attachments:

TOWN OF VERNON

REQUEST FOR DISPOSAL OF FIXED ASSETS

Department: FLEET **Date:** 11/3/2026

Fixed Asset #	Description	Make/Model	ID # / Serial #	Date of Acquisition	Original Cost	Location		
						Building	Floor	Room
N/A	2016 EXPLORER 6326	FORD	1FM5K8AR8GGA86845	9/29/2015	$ 27,414.00	PD		
N/A	2017 EXPLORER 6377	FORD	1FM5K8ARXHGC91083	6/6/2017	$ 28,673.95	PD		
N/A	2017 EXPLORER 6357	FORD	1FM5K8AR6HGA89650	6/8/2017	$ 28,673.95	PD		
N/A	2018 EXPLORER 6358	FORD	1FM5K8ARXJGB69149	1/3/2017	$ 28,673.95	PD		
N/A	1997 FORD E450 4927	FORD	1FDLE40F8VHB22698	6/11/1997	$ 78,600.00	DPW	01	GRAG
N/A	7351 2011 FORD PICKUP F250	FORD	1FTBF2B60BEA68812	4/21/2010	$ 27,700.00	DPW	01	GRAG
N/A	7256 2006 IH DUMP TRUCK	INTERNATIONAL	1HTWCAZR16J305635	12/30/2005	N/A	DPW	01	GRAG
N/A	7266 2006 IH DUMP TRUCK	INTERNATIONAL	1HTWCAZR36J305636	12/30/2005	N/A	DPW	01	GRAG
N/A	7516 2006 IH REFUSE TRUCK	INTERNATIONAL	1HTWYAHT36J331877	10/29/2005	N/A	DPW	01	GRAG
N/A	7515 2012 PETERBILT 320	PETERBILT	3BPZL70X7CF164145	4/6/2012	$ 224,633.00	DPW	01	GRAG
N/A	7282 2013 IH TANDEM DUMP TRUCK	INTERNATIONAL	1HTWNAZT1DJ326102	1/30/2015	$ 176,740.00	DPW	01	GRAG
N/A	7262 2013 IH DUMP TRUCK	INTERNATIONAL	1HTWCAZR6DH326100	9/26/2012	$ 149,495.00	DPW	01	GRAG
N/A	7272 2013 IH DUMP TRUCK	INTERNATIONAL	1HTWCAZR8DH326101	9/26/2012	$ 149,495.00	DPW	01	GRAG
N/A	7252 2013 IH DUMP TRUCK	INTERNATIONAL	1HTWCAZR3DH326099	9/26/2012	$ 149,495.00	DPW	01	GRAG
N/A	7722 2012 MINI EXCAVATOR	WHACKER	AJ04337	4/17/2014	$ 51,440.00	DPW	01	GRAG

TOWN OF VERNON
FIXED ASSET INFORMATION FORM

DATE OF TRANSACTION 06/30/2026

A. **DEPARTMENT** Submitting information Public Works Department

Location: Property # 115 Floor # 01
Building # 002 Room # GRAG
Account # 200

B. **CURRENT ASSET NUMBER** (If one exists) _____

C. **NATURE OF TRANSACTION** (Check one)

(Please Note: Letters in parenthesis are reference codes for use by external appraisal company)

- (2) Addition (N) ☐
- (3) Transfer - Complete (T) ☐
- (4) Transfer - Partial (T) ☐
- (5) Cost Adjustment (C) ☐
- (6) Change (A) ☐
- (7) Retirement - Partial (P) ☐
- (8) Retirement - Complete (R) ☑
  - ☐ Disposal ☑ To be Sold
  - ☐ Trade-In ☐ Other _____

If **TRANSFER**, indicate location codes for department receiving items transferred:

Property # _____ Floor # _____
Building # _____ Room # _____
Account # _____ Department _____

If this is a **CHANGE** to previously submitted data, indicate on applicable line(s) in sections D and E the necessary revision(s).

D. Give detailed **DESCRIPTION of ITEM**, i.e., dimensions, type of material such as walnut or steel, color, upholstered, how many drawers in file, etc. **ACCOUNT CHARGED:** _____
2016 FORD EXPLORER POLICE INTERCEPTOR 6326 mileage 152685

E. **VENDOR** WAYSIDE FORD

MANUFACTURER FORD

MODEL # EXPLORER **SERIAL #** 1FM5K8AR8GGA86845

ACQUISITION DATE _____ **USEFUL LIFE** (in years) 7

ORIGINAL COST (indicate if donated, and give value) $ 27,414.00

F. **COMMENTS** _____

FOR FINANCE DEPARTMENT ONLY

Date Received _____ Purchase Order # _____
Date Recorded _____ Check # and Date _____ _____
Initials _____ Expenditure Account # _____
Asset # Assigned _____

WHITE - Finance **YELLOW - Reply** **PINK - Department**

TOWN OF VERNON
FIXED ASSET INFORMATION FORM

DATE OF TRANSACTION 06/30/2026

A. DEPARTMENT Submitting information: Public Works Department

Location:
- Property # 115
- Building # 002
- Account # 200
- Floor # 01
- Room # GRAG

B. CURRENT ASSET NUMBER (If one exists) _____

C. NATURE OF TRANSACTION (Check one)

(Please Note: Letters in parenthesis are reference codes for use by external appraisal company)

- (2) Addition (N) ☐
- (3) Transfer - Complete (T) ☐
- (4) Transfer - Partial (T) ☐
- (5) Cost Adjustment (C) ☐
- (6) Change (A) ☐
- (7) Retirement - Partial (P) ☐
- (8) Retirement - Complete (R) ☑
  - ☐ Disposal
  - ■ To be Sold
  - ☐ Trade-In
  - ☐ Other

If **TRANSFER**, indicate location codes for department receiving items transferred:

- Property # _____
- Building # _____
- Account # _____
- Floor # _____
- Room # _____
- Department _____

If this is a **CHANGE** to previously submitted data, indicate on applicable line(s) in sections D and E the necessary revision(s).

D. Give detailed **DESCRIPTION of ITEM**, i.e., dimensions, type of material such as walnut or steel, color, upholstered, how many drawers in file, etc. **ACCOUNT CHARGED:** _____

2017 FORD EXPLORER POLICE INTERCEPTOR 6377 Mileage 170,820

E. VENDOR WAYSIDE FORD

MANUFACTURER FORD

MODEL # EXPLORER **SERIAL #** 1FM5K8ARXHGC91083

ACQUISITION DATE _____ **USEFUL LIFE** (in years) 7

ORIGINAL COST (indicate if donated, and give value) $ 28,673.95

F. COMMENTS _____

FOR FINANCE DEPARTMENT ONLY

- Date Received _____
- Date Recorded _____
- Initials _____
- Purchase Order # _____
- Check # and Date _____ _____
- Expenditure Account # _____
- Asset # Assigned _____

WHITE - Finance YELLOW - Reply PINK - Department

TOWN OF VERNON
FIXED ASSET INFORMATION FORM

DATE OF TRANSACTION 06/30/2026

A. DEPARTMENT Submitting information Public Works Department

Location: Property # 115 Floor # 01

Building # 002 Room # GRAG

Account # 200

B. CURRENT ASSET NUMBER (If one exists) _____

C. NATURE OF TRANSACTION (Check one)

(Please Note: Letters in parenthesis are reference codes for use by external appraisal company)

- (2) Addition (N) ☐
- (3) Transfer - Complete (T) ☐
- (4) Transfer - Partial (T) ☐
- (5) Cost Adjustment (C) ☐
- (6) Change (A) ☐
- (7) Retirement - Partial (P) ☐
- (8) Retirement - Complete (R) ☑
  - ☐ Disposal ■ To be Sold
  - ☐ Trade-In ☐ Other

If **TRANSFER**, indicate location codes for department receiving items transferred:

Property # _____ Floor # _____

Building # _____ Room # _____

Account # _____ Department _____

If this is a **CHANGE** to previously submitted data, indicate on applicable line(s) in sections D and E the necessary revision(s).

D. Give detailed **DESCRIPTION of ITEM**, i.e., dimensions, type of material such as walnut or steel, color, upholstered, how many drawers in file, etc. **ACCOUNT CHARGED:**

2017 FORD EXPLORER POLICE INTERCEPTOR mileage 117570

E. VENDOR WAYSIDE FORD

MANUFACTURER FORD

MODEL # EXPLORER **SERIAL #** 1FM5K8AR6HGA89650

ACQUISITION DATE _____ **USEFUL LIFE** (in years) 7

ORIGINAL COST (indicate if donated, and give value) $ 27,417.15

F. COMMENTS _____

FOR FINANCE DEPARTMENT ONLY

Date Received _____ Purchase Order # _____

Date Recorded _____ Check # and Date _____ _____

Initials _____ Expenditure Account # _____

Asset # Assigned _____

WHITE - Finance **YELLOW - Reply** **PINK - Department**

TOWN OF VERNON
FIXED ASSET INFORMATION FORM

DATE OF TRANSACTION 06/30/2026

A. **DEPARTMENT** Submitting information Public Works Department

Location: Property # 115 Floor # 01
Building # 002 Room # GRAG
Account # 200

B. **CURRENT ASSET NUMBER** (If one exists) _____

C. **NATURE OF TRANSACTION** (Check one)

(Please Note: Letters in parenthesis are reference codes for use by external appraisal company)

- (2) Addition (N) ☐
- (3) Transfer - Complete (T) ☐
- (4) Transfer - Partial (T) ☐
- (5) Cost Adjustment (C) ☐
- (6) Change (A) ☐
- (7) Retirement - Partial (P) ☐
- (8) Retirement - Complete (R) ☑
  - ☐ Disposal ■ To be Sold
  - ☐ Trade-In ☐ Other

If **TRANSFER**, indicate location codes for department receiving items transferred:

Property # _____ Floor # _____
Building # _____ Room # _____
Account # _____ Department _____

If this is a **CHANGE** to previously submitted data, indicate on applicable line(s) in sections D and E the necessary revision(s).

D. Give detailed **DESCRIPTION of ITEM**, i.e., dimensions, type of material such as walnut or steel, color, upholstered, how many drawers in file, etc. **ACCOUNT CHARGED:** _____
2018 FORD EXPLORER POLICE INTERCEPTOR 6358 Mileage

E. **VENDOR** MHQ

MANUFACTURER FORD

MODEL # EXPLORER **SERIAL #** 1FM5K8ARXJGB69149

ACQUISITION DATE _____ **USEFUL LIFE** (in years) 7

ORIGINAL COST (indicate if donated, and give value) $ 28,673.95

F. **COMMENTS** _____

FOR FINANCE DEPARTMENT ONLY

Date Received _____ Purchase Order # _____
Date Recorded _____ Check # and Date _____ _____
Initials _____ Expenditure Account # _____
Asset # Assigned _____

WHITE - Finance **YELLOW - Reply** **PINK - Department**

TOWN OF VERNON
FIXED ASSET INFORMATION FORM

DATE OF TRANSACTION 06/30/2026

A. **DEPARTMENT** Submitting information Public Works Department

Location: Property # 115 Floor # 01

Building # 002 Room # GRAG

Account # 200

B. **CURRENT ASSET NUMBER** (If one exists) _____

C. **NATURE OF TRANSACTION** (Check one)

(Please Note: Letters in parenthesis are reference codes for use by external appraisal company)

- (2) Addition (N) ☐
- (3) Transfer - Complete (T) ☐
- (4) Transfer - Partial (T) ☐
- (5) Cost Adjustment (C) ☐
- (6) Change (A) ☐
- (7) Retirement - Partial (P) ☐
- (8) Retirement - Complete (R) ☑
  - ☐ Disposal ☐ To be Sold
  - ☐ Trade-In ☐ Other _____

If **TRANSFER**, indicate location codes for department receiving items transferred:

Property # _____ Floor # _____

Building # _____ Room # _____

Account # _____ Department _____

If this is a **CHANGE** to previously submitted data, indicate on applicable line(s) in sections D and E the necessary revision(s).

D. Give detailed **DESCRIPTION of ITEM**, i.e., dimensions, type of material such as walnut or steel, color, upholstered, how many drawers in file, etc. **ACCOUNT CHARGED:** _____

1997 FORD E350 AMBULANCE 4927 Mileage 112,980.00

E. **VENDOR** MCCOY MILLER

MANUFACTURER FORD

MODEL # E350 **SERIAL #** 1FDLE40F8VHB22698

ACQUISITION DATE _____ **USEFUL LIFE** (in years) 10

ORIGINAL COST (indicate if donated, and give value) $ 78,600.00

F. **COMMENTS** Rusted, frame transmission slip

FOR FINANCE DEPARTMENT ONLY

Date Received _____ Purchase Order # _____

Date Recorded _____ Check # and Date _____ _____

Initials _____ Expenditure Account # _____

Asset # Assigned _____

WHITE - Finance **YELLOW - Reply** **PINK - Department**

TOWN OF VERNON
FIXED ASSET INFORMATION FORM

DATE OF TRANSACTION 06/30/2026

A. DEPARTMENT Submitting information: Public Works Department

Location: Property # 115 Floor # 01
Building # 002 Room # GRAG
Account # 200

B. CURRENT ASSET NUMBER (If one exists) _____

C. NATURE OF TRANSACTION (Check one)

(Please Note: Letters in parenthesis are reference codes for use by external appraisal company)

- (2) Addition (N) ☐
- (3) Transfer - Complete (T) ☐
- (4) Transfer - Partial (T) ☐
- (5) Cost Adjustment (C) ☐
- (6) Change (A) ☐
- (7) Retirement - Partial (P) ☐
- (8) Retirement - Complete (R) ☑
  - ☐ Disposal ■ To be Sold
  - ☐ Trade-In ☐ Other

If **TRANSFER**, indicate location codes for department receiving items transferred:

Property # _____ Floor # _____
Building # _____ Room # _____
Account # _____ Department _____

If this is a **CHANGE** to previously submitted data, indicate on applicable line(s) in sections D and E the necessary revision(s).

D. Give detailed **DESCRIPTION of ITEM**, i.e., dimensions, type of material such as walnut or steel, color, upholstered, how many drawers in file, etc. **ACCOUNT CHARGED:** _____

2011 FORD F250 PICKUP 7351. mileage 99699

E. VENDOR RAY SERAPHIN FORD

MANUFACTURER FORD

MODEL # F250 **SERIAL #** 1FTBF2B60BEA68812

ACQUISITION DATE 04/21/2010 **USEFUL LIFE** (in years) 10

ORIGINAL COST (indicate if donated, and give value) $ 27,700.00

F. COMMENTS rusted frame, rusted engine ,bed rail bad

FOR FINANCE DEPARTMENT ONLY

Date Received _____
Date Recorded _____
Initials _____

Purchase Order # _____
Check # and Date _____ _____
Expenditure Account # _____
Asset # Assigned _____

WHITE - Finance **YELLOW - Reply** **PINK - Department**

TOWN OF VERNON
FIXED ASSET INFORMATION FORM

DATE OF TRANSACTION 06/30/2026

A. **DEPARTMENT** Submitting information Public Works Department

Location: Property # 115 Floor # 01
Building # 002 Room # GRAG
Account # 200

B. **CURRENT ASSET NUMBER** (If one exists) _____

C. **NATURE OF TRANSACTION** (Check one)

(Please Note: Letters in parenthesis are reference codes for use by external appraisal company)

- (2) Addition (N) ☐
- (3) Transfer - Complete (T) ☐
- (4) Transfer - Partial (T) ☐
- (5) Cost Adjustment (C) ☐
- (6) Change (A) ☐
- (7) Retirement - Partial (P) ☐
- (8) Retirement - Complete (R) ☑
  - ☐ Disposal ☑ To be Sold
  - ☐ Trade-In ☐ Other

If **TRANSFER**, indicate location codes for department receiving items transferred:

Property # _____ Floor # _____
Building # _____ Room # _____
Account # _____ Department _____

If this is a **CHANGE** to previously submitted data, indicate on applicable line(s) in sections D and E the necessary revision(s).

D. Give detailed **DESCRIPTION of ITEM**, i.e., dimensions, type of material such as walnut or steel, color, upholstered, how many drawers in file, etc. **ACCOUNT CHARGED:** _____
2006 IH DUMP TRUCK 7256 Mileage 72418

E. **VENDOR** NUTMEG IH

MANUFACTURER INTERNATIONAL

MODEL # 7400 **SERIAL #** 1HTWCAZR16J305635

ACQUISITION DATE _____ **USEFUL LIFE** (in years) 15

ORIGINAL COST (indicate if donated, and give value) $ 0.00

F. **COMMENTS** Holes in body, split frame

FOR FINANCE DEPARTMENT ONLY

Date Received _____
Date Recorded _____
Initials _____

Purchase Order # _____
Check # and Date _____ _____
Expenditure Account # _____
Asset # Assigned _____

WHITE - Finance **YELLOW - Reply** **PINK - Department**

TOWN OF VERNON
FIXED ASSET INFORMATION FORM

DATE OF TRANSACTION 06/30/2026

A. DEPARTMENT Submitting information Public Works Department

Location: Property # 115 Floor # 01

Building # 002 Room # GRAG

Account # 200

B. CURRENT ASSET NUMBER (If one exists) _____

C. NATURE OF TRANSACTION (Check one)

(Please Note: Letters in parenthesis are reference codes for use by external appraisal company)

- (2) Addition (N) ☐
- (3) Transfer - Complete (T) ☐
- (4) Transfer - Partial (T) ☐
- (5) Cost Adjustment (C) ☐
- (6) Change (A) ☐
- (7) Retirement - Partial (P) ☐
- (8) Retirement - Complete (R) ☑
  - ☐ Disposal ☐ To be Sold
  - ☐ Trade-In ☐ Other

If **TRANSFER**, indicate location codes for department receiving items transferred:

Property # _____ Floor # _____

Building # _____ Room # _____

Account # _____ Department _____

If this is a **CHANGE** to previously submitted data, indicate on applicable line(s) in sections D and E the necessary revision(s).

D. Give detailed **DESCRIPTION of ITEM**, i.e., dimensions, type of material such as walnut or steel, color, upholstered, how many drawers in file, etc. **ACCOUNT CHARGED:** _____

2006 IH DUMP TRUCK 7266 Mileage 74077

E. VENDOR NUTMEG IH

MANUFACTURER INTERNATIONAL

MODEL # 7400 **SERIAL #** 1HTWCAZR6DH326100

ACQUISITION DATE _____ **USEFUL LIFE** (in years) 15

ORIGINAL COST (indicate if donated, and give value) $ 0.00

F. COMMENTS holes in body, frame split

FOR FINANCE DEPARTMENT ONLY

Date Received _____ Purchase Order # _____

Date Recorded _____ Check # and Date _____ _____

Initials _____ Expenditure Account # _____

Asset # Assigned _____

WHITE - Finance **YELLOW - Reply** **PINK - Department**

TOWN OF VERNON
FIXED ASSET INFORMATION FORM

DATE OF TRANSACTION 06/30/2026

A. DEPARTMENT Submitting information Public Works Department

Location: Property # 115 Floor # 01
Building # 002 Room # GRAG
Account # 200

B. CURRENT ASSET NUMBER (If one exists) _____

C. NATURE OF TRANSACTION (Check one)

(Please Note: Letters in parenthesis are reference codes for use by external appraisal company)

- (2) Addition (N) ☐
- (3) Transfer - Complete (T) ☐
- (4) Transfer - Partial (T) ☐
- (5) Cost Adjustment (C) ☐
- (6) Change (A) ☐
- (7) Retirement - Partial (P) ☐
- (8) Retirement - Complete (R) ☑
  - ☐ Disposal ☑ To be Sold
  - ☐ Trade-In ☐ Other

If **TRANSFER**, indicate location codes for department receiving items transferred:

Property # _____ Floor # _____
Building # _____ Room # _____
Account # _____ Department _____

If this is a **CHANGE** to previously submitted data, indicate on applicable line(s) in sections D and E the necessary revision(s).

D. Give detailed **DESCRIPTION of ITEM**, i.e., dimensions, type of material such as walnut or steel, color, upholstered, how many drawers in file, etc. **ACCOUNT CHARGED:** _____

2006 IH REAR LOADER REFUSE TRUCK 7516. Mileage 122,678

E. VENDOR NUTMEG IH

MANUFACTURER INTERNATIONAL

MODEL # 7400 **SERIAL #** 1HTWYAHT36J331877

ACQUISITION DATE 02/24/2006 **USEFUL LIFE** (in years) 10

ORIGINAL COST (indicate if donated, and give value) $ 0.00

F. COMMENTS Frame around rear suspension split open, holes rusted in body

---

FOR FINANCE DEPARTMENT ONLY

Date Received _____
Date Recorded _____
Initials _____

Purchase Order # _____
Check # and Date _____ _____
Expenditure Account # _____
Asset # Assigned _____

WHITE - Finance **YELLOW - Reply** **PINK - Department**

TOWN OF VERNON
FIXED ASSET INFORMATION FORM

DATE OF TRANSACTION 06/30/2026

A. **DEPARTMENT** Submitting information Public Works Department

Location: Property # 115 Floor # 01

Building # 002 Room # GRAG

Account # 200

B. **CURRENT ASSET NUMBER** (If one exists) _____

C. **NATURE OF TRANSACTION** (Check one)

(Please Note: Letters in parenthesis are reference codes for use by external appraisal company)

- (2) Addition (N) ☐
- (3) Transfer - Complete (T) ☐
- (4) Transfer - Partial (T) ☐
- (5) Cost Adjustment (C) ☐
- (6) Change (A) ☐
- (7) Retirement - Partial (P) ☐
- (8) Retirement - Complete (R) ☑
  - ☐ Disposal ☑ To be Sold
  - ☐ Trade-In ☐ Other _____

If **TRANSFER**, indicate location codes for department receiving items transferred:

Property # _____ Floor # _____

Building # _____ Room # _____

Account # _____ Department _____

If this is a **CHANGE** to previously submitted data, indicate on applicable line(s) in sections D and E the necessary revision(s).

D. Give detailed **DESCRIPTION of ITEM**, i.e., dimensions, type of material such as walnut or steel, color, upholstered, how many drawers in file, etc. **ACCOUNT CHARGED:** _____

2012 PETERBILT AUTOMATED TRUCK 7515. Mileage 166,981

E. **VENDOR** PETERBILT OF CT

MANUFACTURER PETERBILT

MODEL # 320 **SERIAL #** 3BPZL70X7CF164145

ACQUISITION DATE 04/06/2012 **USEFUL LIFE** (in years) 10

ORIGINAL COST (indicate if donated, and give value) $ 224,633.00

F. **COMMENTS** Body has rusted holes, packer cylinders leaking

---

FOR FINANCE DEPARTMENT ONLY

Date Received _____ Purchase Order # _____

Date Recorded _____ Check # and Date _____ _____

Initials _____ Expenditure Account # _____

Asset # Assigned _____

WHITE - Finance **YELLOW - Reply** **PINK - Department**

TOWN OF VERNON
FIXED ASSET INFORMATION FORM

DATE OF TRANSACTION 06/30/2026

A. DEPARTMENT Submitting information Public Works Department

Location: Property # 115 Floor # 01
Building # 002 Room # GRAG
Account # 200

B. CURRENT ASSET NUMBER (If one exists) _____

C. NATURE OF TRANSACTION (Check one)

(Please Note: Letters in parenthesis are reference codes for use by external appraisal company)

- (2) Addition (N) ☐
- (3) Transfer - Complete (T) ☐
- (4) Transfer - Partial (T) ☐
- (5) Cost Adjustment (C) ☐
- (6) Change (A) ☐
- (7) Retirement - Partial (P) ☐
- (8) Retirement - Complete (R) ☑
  - ☐ Disposal ☐ To be Sold
  - ☐ Trade-In ☐ Other

If **TRANSFER**, indicate location codes for department receiving items transferred:

Property # _____ Floor # _____
Building # _____ Room # _____
Account # _____ Department _____

If this is a **CHANGE** to previously submitted data, indicate on applicable line(s) in sections D and E the necessary revision(s).

D. Give detailed **DESCRIPTION of ITEM**, i.e., dimensions, type of material such as walnut or steel, color, upholstered, how many drawers in file, etc. **ACCOUNT CHARGED:** _____
2013 IH DUMP TRUCK 7282 Mileage 65478

E. VENDOR NUTMEG IH

MANUFACTURER INTERNATIONAL

MODEL # 7400SBA **SERIAL #** 1HTWNAZT1DJ326102

ACQUISITION DATE _____ **USEFUL LIFE** (in years) 15

ORIGINAL COST (indicate if donated, and give value) $ 176,740.00

F. COMMENTS Max-force engine issues, body frame rails split

FOR FINANCE DEPARTMENT ONLY

Date Received _____
Date Recorded _____
Initials _____

Purchase Order # _____
Check # and Date _____ _____
Expenditure Account # _____
Asset # Assigned _____

WHITE - Finance **YELLOW - Reply** **PINK - Department**

TOWN OF VERNON
FIXED ASSET INFORMATION FORM

DATE OF TRANSACTION 11/03/2026

A. DEPARTMENT Submitting information Public Works Department

Location: Property # 115 Floor # 01

Building # 002 Room # GRAG

Account # 200

B. CURRENT ASSET NUMBER (If one exists) _____

C. NATURE OF TRANSACTION (Check one)

(Please Note: Letters in parenthesis are reference codes for use by external appraisal company)

- (2) Addition (N) ☐
- (3) Transfer - Complete (T) ☐
- (4) Transfer - Partial (T) ☐
- (5) Cost Adjustment (C) ☐
- (6) Change (A) ☐
- (7) Retirement - Partial (P) ☐
- (8) Retirement - Complete (R) ☑
  - ☐ Disposal ☑ To be Sold
  - ☐ Trade-In ☐ Other

If **TRANSFER**, indicate location codes for department receiving items transferred:

Property # _____ Floor # _____

Building # _____ Room # _____

Account # _____ Department _____

If this is a **CHANGE** to previously submitted data, indicate on applicable line(s) in sections D and E the necessary revision(s).

D. Give detailed **DESCRIPTION of ITEM**, i.e., dimensions, type of material such as walnut or steel, color, upholstered, how many drawers in file, etc. **ACCOUNT CHARGED:** _____

2013 IH CAB AND CHASSIS 7262 Mileage 58218

E. VENDOR NUTMEG IH

MANUFACTURER INTERNATIONAL

MODEL # 7400SBA **SERIAL #** 1HTWCAZR6DH326100

ACQUISITION DATE _____ **USEFUL LIFE** (in years) 15

ORIGINAL COST (indicate if donated, and give value) $ 149,495.00

F. COMMENTS Max-force engine engine issues, rusted frame

FOR FINANCE DEPARTMENT ONLY

Date Received _____ Purchase Order # _____

Date Recorded _____ Check # and Date _____ _____

Initials _____ Expenditure Account # _____

Asset # Assigned _____

WHITE - Finance **YELLOW - Reply** **PINK - Department**

TOWN OF VERNON
FIXED ASSET INFORMATION FORM

DATE OF TRANSACTION 11/03/2026

A. DEPARTMENT Submitting information Public Works Department

Location: Property # 115 Floor # 01

Building # 002 Room # GRAG

Account # 200

B. CURRENT ASSET NUMBER (If one exists) _____

C. NATURE OF TRANSACTION (Check one)

(Please Note: Letters in parenthesis are reference codes for use by external appraisal company)

- (2) Addition (N) ☐
- (3) Transfer - Complete (T) ☐
- (4) Transfer - Partial (T) ☐
- (5) Cost Adjustment (C) ☐
- (6) Change (A) ☐
- (7) Retirement - Partial (P) ☐
- (8) Retirement - Complete (R) ☑
  - ☐ Disposal ■ To be Sold
  - ☐ Trade-In ☐ Other

If **TRANSFER**, indicate location codes for department receiving items transferred:

Property # _____ Floor # _____

Building # _____ Room # _____

Account # _____ Department _____

If this is a **CHANGE** to previously submitted data, indicate on applicable line(s) in sections D and E the necessary revision(s).

D. Give detailed **DESCRIPTION of ITEM**, i.e., dimensions, type of material such as walnut or steel, color, upholstered, how many drawers in file, etc. **ACCOUNT CHARGED:** _____

2013 IH CAB AND CHASSIS 7272 mileage

E. VENDOR NUTMEG IH

MANUFACTURER INTERNATIONAL

MODEL # 7400SBA **SERIAL #** 1HTWCAZR8DH326101

ACQUISITION DATE _____ **USEFUL LIFE** (in years) 15

ORIGINAL COST (indicate if donated, and give value) $ 149,495.00

F. COMMENTS _____

FOR FINANCE DEPARTMENT ONLY

Date Received _____ Purchase Order # _____

Date Recorded _____ Check # and Date _____ _____

Initials _____ Expenditure Account # _____

Asset # Assigned _____

WHITE - Finance **YELLOW - Reply** **PINK - Department**

TOWN OF VERNON
FIXED ASSET INFORMATION FORM

DATE OF TRANSACTION 06/30/2026

A. DEPARTMENT Submitting information Public Works Department

Location: Property # 115 Floor # 01
Building # 002 Room # GRAG
Account # 200

B. CURRENT ASSET NUMBER (If one exists) _____

C. NATURE OF TRANSACTION (Check one)

(Please Note: Letters in parenthesis are reference codes for use by external appraisal company)

- (2) Addition (N) ☐
- (3) Transfer - Complete (T) ☐
- (4) Transfer - Partial (T) ☐
- (5) Cost Adjustment (C) ☐
- (6) Change (A) ☐
- (7) Retirement - Partial (P) ☐
- (8) Retirement - Complete (R) ☑
  - ☐ Disposal ☑ To be Sold
  - ☐ Trade-In ☐ Other

If **TRANSFER**, indicate location codes for department receiving items transferred:

Property # _____ Floor # _____
Building # _____ Room # _____
Account # _____ Department _____

If this is a **CHANGE** to previously submitted data, indicate on applicable line(s) in sections D and E the necessary revision(s).

D. Give detailed **DESCRIPTION of ITEM**, i.e., dimensions, type of material such as walnut or steel, color, upholstered, how many drawers in file, etc. **ACCOUNT CHARGED:** _____

2013 IH CAB AND CHASSIS 7252 Mileage 55218

E. VENDOR NUTMEG IH

MANUFACTURER INTERNATIONAL

MODEL # 7400SBA **SERIAL #** 1HTWCAZR3DH326099

ACQUISITION DATE _____ **USEFUL LIFE** (in years) 15

ORIGINAL COST (indicate if donated, and give value) $ 149,495.00

F. COMMENTS Max-force engine engine issues, rusted frame

FOR FINANCE DEPARTMENT ONLY

Date Received _____ Purchase Order # _____
Date Recorded _____ Check # and Date _____ _____
Initials _____ Expenditure Account # _____
Asset # Assigned _____

WHITE - Finance **YELLOW - Reply** **PINK - Department**

TOWN OF VERNON
FIXED ASSET INFORMATION FORM

DATE OF TRANSACTION 06/30/2026

A. DEPARTMENT Submitting information Public Works Department

Location: Property # 115 Floor # 01
Building # 002 Room # GRAG
Account # 200

B. CURRENT ASSET NUMBER (If one exists) _____

C. NATURE OF TRANSACTION (Check one)

(Please Note: Letters in parenthesis are reference codes for use by external appraisal company)

- (2) Addition (N) ☐
- (3) Transfer - Complete (T) ☐
- (4) Transfer - Partial (T) ☐
- (5) Cost Adjustment (C) ☐
- (6) Change (A) ☐
- (7) Retirement - Partial (P) ☐
- (8) Retirement - Complete (R) ☑
  - ☐ Disposal ☐ To be Sold
  - ■ Trade-In ☐ Other

If **TRANSFER**, indicate location codes for department receiving items transferred:

Property # _____ Floor # _____
Building # _____ Room # _____
Account # _____ Department _____

If this is a **CHANGE** to previously submitted data, indicate on applicable line(s) in sections D and E the necessary revision(s).

D. Give detailed **DESCRIPTION of ITEM**, i.e., dimensions, type of material such as walnut or steel, color, upholstered, how many drawers in file, etc. **ACCOUNT CHARGED:** _____

2012 WHACKER 50Z . HOURS 3364

E. VENDOR ABLE TOOL

MANUFACTURER WHACKER

MODEL # 50Z **SERIAL #** AJ04337

ACQUISITION DATE 04/17/2014 **USEFUL LIFE** (in years) 10

ORIGINAL COST (indicate if donated, and give value) $ 51,440.00

F. COMMENTS Main lift cylinder leaking, undercarriage worn, hydraulic thumb bent

---

FOR FINANCE DEPARTMENT ONLY

Date Received _____
Date Recorded _____
Initials _____

Purchase Order # _____
Check # and Date _____ _____
Expenditure Account # _____
Asset # Assigned _____

WHITE - Finance **YELLOW - Reply** **PINK - Department**

TOWN OF VERNON

Office of the Finance Department

14 PARK PLACE, VERNON, CT 06066

Tel: (860) 870-3690 • Fax: (860) 870-3587

CONSENT #6

TO: Daniel A. Champagne, Mayor
John W. Kleinhans, Town Administrator
Kaiya N. Hill, Finance Officer & Treasurer

FROM: Piotr Panek, Assistant Finance Officer

RE: Fixed Asset Disposal

DATE: November 10, 2026

The Board of Education requests approval to dispose of fixed assets as listed per the attached asset disposal form. The items requested for disposal have met their useful life and/or are beyond reasonable repair.

Please request the Town Council to approve the following motion:

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE DISPOSAL OF FIXED ASSETS OF THE BOARD OF EDUCATION AS DISCLOSED ON THE FIXED ASSET DISPOSAL REQUEST FORM.

If there are any questions, please do not hesitate to contact me.

Attachments: Request for Disposal of Fixed Assets, Board of Education

EXHIBIT K

TOWN OF VERNON

REQUEST FOR DISPOSAL OF FIXED ASSETS

Department: English **Date:** October 2, 2026

Fixed Asset #	Description	# of Copies to Be Disposed	ID # / Serial #	Date of Acquisition	Original Cost	Location			Please Check	
						Building	Floor	Room	Dispose	Sell
1	The student writer editor and critic fifth edition: shelf C	240	n/a	n/a	n/a	RHS	2	Storage Room Orange Hall	X	
2	Literature and introduction to fiction poetry and drama seventh edition: shelf C	1	n/a	n/a	n/a	RHS	2	Storage Room Orange Hall	X	
3	Patterns for college writing 10th edition: C	1	n/a	n/a	n/a	RHS	2	Storage Room Orange Hall	X	
4	The language of composition:C	1	n/a	n/a	n/a	RHS	2	Storage Room Orange Hall	X	
5	The awakening and selected stories:C	1	n/a	n/a	n/a	RHS	2	Storage Room Orange Hall	X	
6	A tale of two cities with readers guide:C	1	n/a	n/a	n/a	RHS	2	Storage Room Orange Hall	X	
7	Literature and the language arts, the British tradition:C	2	n/a	n/a	n/a	RHS	2	Storage Room Orange Hall	X	
8	Everything's an argument with readings	31	n/a	n/a	n/a	RHS	2	Storage Room Orange Hall	X	
9	The student writer, editor and critic sixth edition:D	130	n/a	n/a	n/a	RHS	2	Storage Room Orange Hall	X	
10	Warriners English grammar and composition third course:D	29	n/a	n/a	n/a	RHS	2	Storage Room Orange Hall	X	
11	Adventures in American literature Pegasus edition	4	n/a	n/a	n/a	RHS	2	Storage Room Orange Hall	X	
12	American literature, a chronological approach, treasury edition	11	n/a	n/a	n/a	RHS	2	Storage Room Orange Hall	X	
13	Create your own stage effects	12	n/a	n/a	n/a	RHS	2	Storage Room Orange Hall	X	
14	Full tilt	13	n/a	n/a	n/a	RHS	2	Storage Room Orange Hall	X	
15	Hear my voice	35	n/a	n/a	n/a	RHS	2	Storage Room Orange Hall	X	
16	The gospel according to Larry	55	n/a	n/a	n/a	RHS	2	Storage Room Orange Hall	X	

Fixed Asset #	Description	# of Copies to Be Disposed	ID # / Serial #	Date of Acquisition	Original Cost	Location			Please Check	
						Building	Floor	Room	Dispose	Sell
17	The night Thoreau spent in jail	97	n/a	n/a	n/a	RHS	2	Storage Room Orange Hall	X	
18	Billy budd	106	n/a	n/a	n/a	RHS	2	Storage Room Orange Hall	X	
19	The summer I got life	3	n/a	n/a	n/a	RHS	2	Storage Room Orange Hall	X	
20	Pull	2	n/a	n/a	n/a	RHS	2	Storage Room Orange Hall	X	
21	Stepping up	3	n/a	n/a	n/a	RHS	2	Storage Room Orange Hall	X	
22	Strunk and white	170	n/a	n/a	n/a	RHS	2	Storage Room Orange Hall	X	
23	Alfred Lord Tennyson	50	n/a	n/a	n/a	RHS	2	Storage Room Orange Hall	X	
24	Beowulf	13	n/a	n/a	n/a	RHS	2	Storage Room Orange Hall	X	
25	Writing essays strategies for success	234	n/a	n/a	n/a	RHS	2	Storage Room Orange Hall	X	
26	Myths and their meaning	18	n/a	n/a	n/a	RHS	2	Storage Room Orange Hall	X	
27	Literature seventh edition	66	n/a	n/a	n/a	RHS	2	Storage Room Orange Hall	X	
28	The joy of vocabulary	37	n/a	n/a	n/a	RHS	2	Storage Room Orange Hall	X	
29	Literature third edition	28	n/a	n/a	n/a	RHS	2	Storage Room Orange Hall	X	
30	Night	1	n/a	n/a	n/a	RHS	2	Storage Room Orange Hall	X	
31	Strunk and white	1	n/a	n/a	n/a	RHS	2	Storage Room Orange Hall	X	

NEW BUSINESS
#1

ADOPTION FREEDOM OF INFORMATION MEETING SCHEDULE FOR 2027 FOR THE VERNON TOWN COUNCIL

TOWN OF VERNON

14 PARK PLACE, VERNON, CT 06066
Tel: (860) 870-3600
Fax: (860) 870-3580
vernon-ct.gov

DATE: November 2, 2026

TO: Daniel A. Champagne, Mayor
John W. Kleinhans, Town Administrator

FROM: Nettie Kenzior, Executive Assistant

RE: 2027 FOIA Town Council Meeting Dates

Pursuant to FOI requirements, the Town Council as well as all Boards and Commissions must file a schedule of regular meetings by January 31st of each year with the Town Clerk. Below please find a list of said meetings for the Town Council to consider. Traditionally, the Town Council's meetings are held on the first and third Tuesday of the month, in the Town Council Chambers, Memorial Building, 14 Park Place, third floor, Vernon, Connecticut. It should be noted that this proposal honors the Town Council summer schedule consisting of one meeting in July and August. The schedule further proposes that the first meeting in the months of January, 2027 and September, 2027 be eliminated due to their proximity to the holiday weekends and November, 2027 due to the proximity to the election. Finally, at the request of the Town Clerk the January, 2028 meeting has also been included on the schedule. The following is proposed for your review and approval.

2027 REGULAR TOWN COUNCIL MEETING SCHEDULE

January 19, 2027	February 2, 2027
February 16, 2027	March 2, 2027
March 16, 2027	April 6, 2027
April 20, 2027	May 4, 2027
May 18, 2027	June 1, 2027
June 15, 2027	July 20, 2027
August 17, 2027	September 21, 2027
October 5, 2027	October 19, 2027
November 16, 2027	December 7, 2027
December 21, 2027	January 18, 2028

PROPOSED MOTION

THE TOWN COUNCIL HEREBY APPROVES THE 2027 TOWN COUNCIL MEETING SCHEDULE AS PRESENTED IN THE MEMORANDUM DATED NOVEMBER 2, 2026 RELATIVE TO SAME.

NEW BUSINESS

#2

Presentation by the Town of Vernon Finance Officer & Treasurer, Kaiya N. Hill, on the Town's audited financial statements for the fiscal year ending 2025. Along with a summary of audit results, a summary of the communications to the Town Council, any audit findings or management letter comments, and plans for corrective action.

Rockville Public Library
Enrich. Enlighten. Inform.

NEW BUSINESS
#3

52 Union Street
Vernon, CT 06066
Tel: (860) 875-5892
Fax: (860) 875-9795

Jennifer Johnston-Marius
Director

Memo:

November 9, 2026

To: Mayor Daniel Champagne
Members of the Town Council

From: Jennifer Johnston-Marius, Library Director

RE: Youth Poet Laureate Appointment

I am recommending Samantha Beaudry, a Senior at Rockville High School, to serve as Vernon's Youth Poet Laureate from November 2026 – October 2027.

Attached, please find her application and three original works.

Town of Vernon Youth Poet Laureate Application

1 response

Publish analytics

Name

1 response

Samantha Beaudry

Pronouns

1 response

She/Her

Birthdate

1 response

10/11/2009

Address

Phone

Email

1 response

samantha.r.beaudry@icloud.com

School and grade

1 response

Rockville Public High School, 12th grade

Artist Statement/Bio: Tell us who you are and what poetry means to you.

1 response

I write poetry for the possibility that someone might understand what I'm trying to say. My writing serves as a confessional of sorts, it is the rawest truth that I speak. I write because I want to know myself better, I want to peel back the layers of my subconscious and see what words reside there.

List any awards or honors you have received. List any community service you have done.

1 response

This summer, I I worked as a Creative Writing Apprentice for the Nook Farm Writers Collaborative Program at the Mark Twain House. Additionally for the past four years, I have volunteered at the First Congregational Church of Vernon as a camp leader. I have won a Silver key for Connecticut Student Writers.

Please submit three of your original poems with this application.

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& The Dog Days Embrace Me Once More

The summer season sweetens me as ripe figs. Roused by the dawn; caught in the itch of long grass. August daydreams lie orphaned as September crawls up like wild ester. Soft persimmon sap trickles along my jaw, lost in the feasible pursuit of devil-may-care. Seems sudden, the way the days accelerate, bursting like fox grapes. Inside, the taste of winter grows. Snow blankets the sleepy carcass of hibernation. Comfort pooling like a honey spoon hovered over warmed milk. Spring presses in fragile as the first crocuses of the frost-hardened earth, tender-rooted. & the first blush of June stumbles through & I almost cry at the sweetness of it–

Tears spill down as rain
but so does the everso
tipping summer woe

Post Fight Clarity

Mouth pink
spit dipped chin/
teeth aching/teeth sinking
skin mauled with bruises—
bitten raw.

Adrenaline crumbled to collapse–
knees buck/slump/bodies skittered
down on the asphalt
one a blanket/covering the bones
of the other.

Fingers tracing/clawing
neurons flailing/riled like worms
left lung ruptured–
alveoli snuffed/blanched.

Blood a bitter copper
caught between mouthfuls
inhale/exhale
breaths that mingle–
air that assaults
that slips/sinks beneath
a cracked clavicle.

Brutality born improvised,
the fight a testament of what has already won.

A Waned Moon

Hemophilia is a rare blood disorder that keeps your blood from clotting. If you have hemophilia, a minor injury may cause you to bleed a lot. You bruise easily. It can cause life-threatening internal bleeding. - Health Line

Sorrow soughs–
a sonnet sung solely
in misery
It tips over
and
spills into open arms,
rotting in them tenderly.

Fervor sapped
by a beacon
kindled,
cradled,
and caressed.

Lapped up
In desperacy
in
secrecy–
a mirage
on the precipice
of dissipation.

But hope is futile,
stolid
clogging of all sense.

This kindness,
this fragility,
is cruelty.

A dagger offered
blade up.

TOWN OF VERNON

14 PARK PLACE, VERNON, CT 06066
Tel: (860) 870-3600
Fax: (860) 870-3580
vernon-ct.gov

NEW BUSINESS
#4

MEMORANDUM

Date: October 22, 2026

To: Daniel A. Champagne, Mayor
John W. Kleinhans, Town Administrator

From: Nichole Greco, Budget & Capital Projects Analyst
Andrey Seleznev, IT Director

Cc: Kaiya N. Hill, Finance Officer & Treasurer

Re: DEHMS State and Local Cybersecurity Grant Program

The Town of Vernon is requesting to make application for a grant through the State and Local Cybersecurity Grant Program Round 3. Our project focuses on the continued software licensing of the Town of Vernon's existing Multi-Factor Authentication (MFA) solution to maintain and strengthen its cybersecurity protection.

The funds requested would be used to purchase software. The total grant request is $115,308.01. The Town is responsible for a 30% match in the amount of $34,592.40. These matching funds are available in the existing department budget.

I am recommending the Town Council authorize the application submission for the State and Local Cybersecurity Grant Program.

PROPOSED MOTION:
THE TOWN COUNCIL HEREBY AUTHORIZES MAYOR DANIEL A. CHAMPAGNE OR HIS DESIGNEE TO EXECUTE ANY AND ALL DOCUMENTS TO MAKE APPLICATION FOR AND RECEIVE DEMHS STATE AND LOCAL CYBERSECURITY GRANT PROGRAM, FUNDS IN THE AMOUNT OF $115,308.01.

TOWN OF VERNON

14 Park Place • Vernon, CT 06066
Tel: 860-870-3600 • Fax: (860) 870-3580
www.Vernon-ct.gov

NEW BUSINESS #5

Certified Resolution

I, Karen Daigle, Town Clerk, of the Town of Vernon do herby certify that the following is a true and correct copy of a resolution adopted by the Town Council at its duly called and held meeting on _____, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect:

RESOLVED that the Town of Vernon may enter into with and deliver to the State of Connecticut Department of Energy and Environmental Protection, any and all documents which it deems to be necessary or appropriate for a grant award in the amount of **$61,700.00** for the **Hop River State Park Trail - Road Crossing Safety and Parking Assessment**; and be it

FURTHER RESOLVED, that Mayor, Daniel A. Champagne, or their duly authorized designee, is hereby authorized and directed to execute, on behalf of the Town of Vernon and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of such documents.

The undersigned further certifies that Daniel A. Champagne now holds the office of Mayor and that he has held that office since _____.

IN WITNESS WHEREOF: The undersigned has executed this certification this ____ day of _____2026.

_____ _____

(Date) (Signature and Title of Official)

TOWN OF VERNON

NEW BUSINESS #6

14 Park Place • Vernon, CT 06066
Tel: 860-870-3600 • Fax: (860) 870-3580
www.Vernon-ct.gov

MEMORANDUM

Date: November 12, 2026

To: Daniel A. Champagne, Mayor
Vernon Town Council

From: John Kleinhans, Town Administrator
Annie Geitner, Project Coordinator

Cc: Nichole Greco, Budget & Capital Projects Analyst
Shaun Gately, Director of Development Services

Re: Community Investment Fund 2030 - Round 10
State of Connecticut Department of Economic and Community Development

The Town of Vernon is pursuing funding through the State of Connecticut's Community Investment Fund (CIF) 2030 – Round 10 to complete renovations to 26 Park Place and finish the transformation of Park Place Campus as the anchor of downtown Rockville.

The Town is seeking $2,500,000 in grant funding to transform 26 Park Place, formerly home to the Senior Center, into a dynamic, multi-purpose community space that supports local businesses, artists, entrepreneurs, and residents. We propose a 20% match including in kind and existing funding sources.

The vision for 26 Park Place is to preserve the building's second-floor as a performing arts space while reimagining the first floor as haven for business owners and artist alike. Community organizations will have the opportunity to move into this space cementing Vernon has a community hub. Other spaces on the first floor will include rentable meeting and conference rooms, individual work desks, and rehearsal spaces. The main floor will hold a rotating gallery featuring artists from Vernon and throughout Connecticut.

This project builds upon Town of Vernon's ongoing commitment to revitalizing downtown Rockville. Recent and planned investments in downtown include the ongoing restoration of Daniel's Mill, future mill redevelopment plans, the *Threads of Community* Mural, the restoration of the Rockville Public Library steps, and recent multimillion-dollar renovation of the historic Citizens Block. We are confident this project will build upon this momentum and be the final piece in the puzzle for the Park Place campus. By creating a valuable resource and destination for residents and visitors alike,

it will further strengthen downtown, support local businesses and arts, and enhance the overall quality of life and sense of community throughout Vernon.
In a time when our community and our nation face challenges in supporting small businesses and fostering a sense of belonging, this project will provide valuable resources and opportunities for small business owners and artists while strengthening downtown as a vibrant, welcoming destination. By investing in local entrepreneurs, creative talent, and community connections, the project will help cultivate a stronger sense of place and reinforce downtown as the heart of the community.

I am recommending the Town Council authorize this application submission for the State of Connecticut Community Investment Fund 2030 - Round 10. Upon approval by Town Council, the State of Connecticut Community Investment Fund 2030 - Round 10 grant submittal also requires an Authorizing Certified Resolution of the Governing Body to accompany the application.

PROPOSED RESOLUTION:
BE IT RESOLVED THAT THE TOWN COUNCIL AUTHORIZES MAYOR DANIEL A. CHAMPAGNE TO EXECUTE ANY AND ALL NECESSARY PAPERWORK TO MAKE APPLICATION FOR AND RECEIVE THE COMMUNITY INVESTMENT FUND 2030, ROUND 10 FUNDS OFFERED BY THE STATE OF CONNECTICUT DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT IN THE AMOUNT OF $2,500,000.00, AND FURTHER AUTHORIZES THE REQUIRED RESOLUTION ATTACHED.

TOWN OF VERNON

14 PARK PLACE, VERNON, CT 06066
Tel: (860) 870-3600
Fax: (860) 870-3580
vernon-ct.gov

MEMORANDUM

NEW BUSINESS
#7

Date: November 9, 2026

To: Daniel A. Champagne, Mayor
John W. Kleinhans, Town Administrator

From: Annie Geitner, Project Coordinator
Marc Petruzzi, Chief of Police

Cc: Nichole Greco, Budget & Capital Projects Analyst

Re: Justice Assistance Grant (JAG) Local Violent Crime Prevention Program
State of Connecticut Office of Policy and Management

The Town of Vernon is requesting authorization to apply for funding through the JAG Local Violent Crime Prevention Grant Program to increase public safety and engagement.

The Town has been allocated $24,000 through this grant program and proposes to utilize the funds towards the purchase of two drones to support public safety operations. The drones will provide both the Police Department and Fire Department with additional technology and resources to improve situational awareness, assist with incident response, support search and rescue operations, and enhance the ability to monitor and assess public safety concerns.

The drones will serve as a shared resource for both departments, providing additional capabilities to assist with emergency response, public safety operations, and community events.

The Town intends to utilize the $24,000 JAG Grant allocation in conjunction with other grant funding and available department budget funds to cover the total costs. No local match is required for the JAG grant allocation.

This investment will provide the Town with valuable public safety technology while supporting the overall goals of the JAG Local Violent Crime Prevention Grant Program. I am recommending the Town Council authorize the application submission for the JAG Local Violent Crime Prevention Grant Program.

MOTION:
THE TOWN COUNCIL HEREBY AUTHORIZES MAYOR DANIEL A. CHAMPAGNE OR HIS DESIGNEE TO EXECUTE ANY AND ALL DOCUMENTS TO MAKE APPLICATION FOR AND RECEIVE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (BYRNE JAG) — 2026 CT JAG LOCAL LEVEL PROGRAM FUNDS IN THE AMOUNT OF $24,000.00.

Received from: Town Council Member Phyllis Winkler (Agenda Item)

NEW BUSINESS

#8

DISCUSSION & UPDATE ON THE TEEN CENTER

Received from: Town Council Member Phyllis Winkler (Agenda Item)

NEW BUSINESS

#9

Budget Preparation Discussion request by Council Member Phyllis Winkler.

ORDINANCE

ORDINANCE # _____

#1

AN ORDINANCE ENTITLED "ILLICIT DISCHARGE AND STORMWATER CONNECTIONS"

SECTION 1. PURPOSE AND INTENT

The purpose of this Ordinance is to protect the public health, safety, property, and environment by regulating non-stormwater discharges to the Town of Vernon's municipal separate storm sewer system (MS4), storm drainage system, watercourses, and waters of the State of Connecticut, consistent with applicable federal and Connecticut law.

The objectives of this Ordinance are to:

1. Prohibit illicit discharges and illicit connections;
2. Establish procedures for suspension or termination of MS4 access;
3. Require appropriate pollution-prevention and stormwater controls;
4. Establish spill notification, containment, cleanup, corrective-action requirements; and
5. Provide the Town of Vernon with authority to inspect, monitor, investigate, and enforce compliance.

This Ordinance establishes minimum requirements and does not authorize any discharge that is otherwise prohibited by law.

SECTION 2. DEFINITIONS

For purposes of this Ordinance:

Authorized Enforcement Agent means the Town Engineer or designee authorized to administer and enforce this Ordinance.

Best Management Practices (BMP) means schedules of activities, practices (and prohibitions of practices), structures, vegetation, maintenance procedures, and other management practices to prevent or reduce the discharge of pollutants to waters of the state consistent with state, federal, or other equivalent and technically supported guidance. BMPs also include treatment requirements, operating procedures, and practices to control site runoff, spillage or leaks, sludge or waste disposal, or drainage from material storage.

Clean Water Act (CWA) means the Federal Water Pollution Control Clean Water Act, (33 U.S.C. § 1251 et seq.), and any subsequent amendments thereto that establishes a legal framework to control water pollution, set water quality standards, and protect aquatic ecosystems of the nation's waters and MS4. Its main goal is to restore and maintain clean and healthy waters from human use, recreation, and ecological protection.

Construction Activity means work, operation, or activity on a site that can generate or contribute to non-stormwater flows into an MS4, storm drainage system, watercourse, or waters of the State by means of alteration, demolition, clearing, grubbing, excavation, grading, filling, or other land-disturbing activity that can produce runoff, sediment, or other pollutants not intended for stormwater conveyance.

Discharger means any person who directly or indirectly causes, permits, allows, maintains, or contributes to an illicit discharge.

Hazardous Material is any substance, waste, material, or combination thereof that, because of its quantity, concentration, or physical, chemical, or infectious characteristics, may cause or contribute to a substantial present or potential hazard to human health, safety, property, or the environment when improperly treated, stored, transported, disposed of, or otherwise managed.

Illicit Discharge means any direct or indirect discharge to the MS4, storm drainage system, watercourse, or waters of the State (of Connecticut) that is prohibited by this Ordinance or applicable law, including a non-stormwater discharge that is not expressly authorized or exempted.

Illicit Connection means any pipe, drain, conduit, conveyance, or other connection that allows an illicit discharge to enter the MS4 or storm drainage system. An illicit connection includes connections conveying sewage, wastewater, wash water, or other prohibited discharges, whether constructed before or after adoption of this Ordinance and/or it was previously approved, permitted, accepted, or lawful under practices existing when it was created.

Industrial Activity means an activity subject to National Pollutant Discharge Elimination System industrial stormwater permitting requirements, including activities defined in 40 CFR § 122.26(b)(14).

Municipal Separate Storm Sewer System (MS4) means conveyances for stormwater (including roads with drainage systems, streets, catch basins, curbs, gutters, ditches, man-made channels or storm drains) owned or operated by any municipality or by any state or federal institution and discharging to surface waters of the State of Connecticut

National Pollutant Discharge Elimination System (NPDES) Stormwater Discharge Permit means a permit issued by the Environmental Protection Agency (EPA) (or by a State under authority delegated pursuant to 33 USC § 1342(b)) that authorizes the discharge of pollutants to waters of the United State, whether the permit is applicable on an individual, group, or general areawide basis.

Non-Stormwater Discharge means a discharge to the MS4, storm drainage system, watercourse, or waters of the State that is not composed entirely of stormwater, except as expressly authorized or exempted.

Person means any individual, partnership, corporation, governmental entity, association, organization, trust, estate, business, property owner, operator, tenant, contractor, agent, or other legal entity.

Pollutant means any substance that causes or contributes to pollution/contamination, including, but not limited to, sewage, petroleum products, chemicals, hazardous materials, sediment, garbage, litter, fertilizers, pesticides, animal waste, metals, concrete, construction debris, and other materials prohibited by applicable law.

Storm Drainage System means publicly and privately owned facilities used to collect, convey, detain, retain, treat, or otherwise manage stormwater, including streets, gutters, curbs, inlets, pipes, drainage channels, detention or retention facilities, and outfalls.

Stormwater means runoff and drainage resulting from natural precipitation, including rain, snow, and ice melt.

Stormwater Pollution Prevention Plan (SWPPP) means a plan identifying potential pollutant sources and BMPs and other measures used to prevent or minimize stormwater pollution.

Waters of the State means all surface and ground water bodies within the State of Connecticut's jurisdiction including lake, rivers, streams, wetlands, and coastal waters, whether natural or artificial, navigable or non-navigable.

Watercourse means a natural or artificial channel, pipe, or other defined conveyance through which water flows.

SECTION 3. AUTHORITY

This Ordinance is adopted pursuant to the authority granted to municipalities under Connecticut General Statutes § 22a-430b, as amended, and other applicable federal and state law.

This Ordinance shall be interpreted consistently with the Federal Clean Water Act, applicable NPDES requirements, Connecticut stormwater regulations and permits, and Connecticut Department of Energy and Environmental Protection (DEEP) requirements.

Where applicable requirements differ, the more protective requirement shall apply to the maximum extent permitted by law.

SECTION 4. APPLICABILITY

This Ordinance applies to all public and private property, developed and undeveloped, and to all persons, facilities, activities, and discharges that enter or have the potential to enter the

Town of Vernon's MS4, storm drainage system, watercourses, or waters of the State of Connecticut.

Compliance with another permit, approval, ordinance, or regulation does not relieve a person from compliance with this Ordinance unless expressly authorized by applicable law.

SECTION 5. PROHIBITED DISCHARGES

No person shall discharge, cause, allow, permit, or maintain the discharge of any pollutant or prohibited non-stormwater material into the MS4, storm drainage system, watercourse, or waters of the state.

Prohibited discharges include, without limitation:

1. Sewage or sanitary wastewater;
2. Oil, gasoline, diesel fuel, petroleum products, or automotive fluids;
3. Paint, solvents, chemicals, or hazardous materials;
4. Garbage, refuse, litter, or waste;
5. Sediment or construction-related pollutants;
6. Concrete washout;
7. Commercial or industrial process wastewater;
8. Vehicle or equipment wash water, except where expressly authorized;
9. Polluted groundwater or contaminated dewatering discharges;
10. Animal waste or materials containing pathogens;
11. Pesticides, herbicides, fertilizers, or similar materials discharged in violation of applicable requirements;
12. Any other discharge prohibited by federal, state, or local law; and
13. Any substance that causes or contributes to a violation of applicable water-quality standards.

A prohibited discharge is unlawful whether continuous, intermittent, accidental, historic, or previously tolerated.

SECTION 6. AUTHORIZED AND EXEMPT DISCHARGES

The following discharges are authorized or exempt when they are not significant contributors of pollutants and do not cause or contribute to a violation of applicable water-quality standards:

1. Potable water line flushing;
2. Landscape irrigation and lawn watering;
3. Diverted stream flows;
4. Naturally occurring or rising groundwater;
5. Groundwater infiltration into storm drainage systems;
6. Uncontaminated pumped groundwater where otherwise lawful;

7. Uncontaminated foundation, footing, and crawl-space drainage;
8. Air-conditioning condensation;
9. Springs and natural wetland flows;
10. Firefighting and emergency-response activities using potable water;
11. Noncommercial vehicle washing where expressly allowed by the Authorized Enforcement Agent;
12. Dechlorinated residential swimming-pool discharge;
13. Dye testing, following advance notice to the Authorized Enforcement Agent;
14. Other discharges approved in writing by the Authorized Enforcement Agent; and
15. Discharges expressly authorized by a valid federal or Connecticut permit, provided all permit conditions and applicable laws are satisfied.

The Authorized Enforcement Agent may require reasonable testing or documentation to establish that a discharge is authorized, exempt, or uncontaminated.

SECTION 7. ILLICIT CONNECTIONS

The construction, use, maintenance, or continued existence of an illicit connection is prohibited, regardless of when the connection was created or whether it was previously permitted, accepted, or tolerated.

Upon discovery of an illicit connection, the responsible person shall, within the time specified by the Authorized Enforcement Agent:

1. Disconnect or eliminate the connection;
2. Stop the prohibited discharge;
3. Repair affected infrastructure;
4. Implement measures necessary to prevent recurrence; and
5. Provide documentation demonstrating compliance.

SECTION 8. INDUSTRIAL AND CONSTRUCTION ACTIVITIES

Persons conducting industrial or construction activities subject to federal or Connecticut stormwater permitting requirements shall comply with all applicable permit requirements.

The Authorized Enforcement Agent may require proof of permit coverage, SWPPPs, inspection reports, monitoring data, certifications, corrective-action records, and other reasonable documentation demonstrating compliance.

Compliance with a valid stormwater permit shall satisfy corresponding requirements of this Ordinance to the extent the permit provides equivalent or greater protection and does not conflict with this Ordinance.

SECTION 9. Stormwater Pollution Prevention Plan (SWPPP) AND Best Management Practices (BMP) REQUIREMENTS

Where required by federal or state law, an applicable permit, site-plan approval, or written direction of the Authorized Enforcement Agent, a person shall prepare, maintain, and implement a SWPPP.

Owners and operators of commercial, industrial and multi-family residential development properties shall use reasonable BMPs to prevent or minimize pollutant discharges. BMPs may include:

1. Good housekeeping;
2. Spill prevention and response;
3. Covered or contained storage;
4. Secondary containment;
5. Drain-inlet protection;
6. Erosion and sediment controls;
7. Vehicle and equipment controls;
8. Waste-management procedures;
9. Stormwater treatment;
10. Employee training;
11. Inspection and maintenance; and
12. Other reasonable source-control or treatment measures.

The Authorized Enforcement Agent may require additional BMPs or reasonable amendments to a SWPPP when necessary to prevent or reduce pollutant discharges, to the extent authorized by law.

Section 10. Watercourse Protection

Every person owning property through which a watercourse passes shall keep and maintain that part of the watercourse within the property free of trash, debris, excessive vegetation, and other obstacles that would pollute, contaminate, or significantly retard the flow of water through the watercourse. The owner shall also maintain existing privately owned structures within or adjacent to a watercourse, so that such structures will not become a hazard to the use, function, or physical integrity of the watercourse.

Nothing in this section authorizes activity requiring approval under Connecticut inland wetlands, watercourse, dam, floodplain, environmental, or other regulatory requirements.

SECTION 11. MS4 ACCESS AND SUSPENSION

The Authorized Enforcement Agent may immediately suspend or restrict access to the MS4, without prior notice, when necessary, in an emergency, to stop an actual or threatened

discharge presenting an imminent danger to public health, safety, property, the environment, the MS4, or waters of the state.

For non-emergency situations, the Authorized Enforcement Agent may suspend or terminate MS4 access after providing appropriate notice and any applicable opportunity for reconsideration or hearing.

No person may restore suspended or terminated MS4 access without written authorization.

SECTION 12. SPILL NOTIFICATION AND RESPONSE

Any person responsible for a facility, operation, property, or emergency response who knows or reasonably suspects that a release may result in an illicit discharge shall immediately take reasonable steps to:

1. Stop or minimize the release;
2. Contain the material;
3. Protect storm drains and receiving waters;
4. Begin cleanup;
5. Properly dispose of contaminated materials;
6. Notify emergency-response authorities when a release of hazardous material occurs;
7. Notify the Authorized Enforcement Agent as soon as practicable for a non-hazardous event; and
8. Prevent recurrence.

The Authorized Enforcement Agent may require written incident reports, photographs, sampling results, cleanup records, and corrective-action documentation.

SECTION 13. NOTICE OF VIOLATION AND CORRECTIVE ACTION

The Authorized Enforcement Agent may issue a written Notice of Violation which may contain a corrective-action order requiring a responsible person to:

1. Immediately cease prohibited activities;
2. Implement BMPs and/or other corrective measures;
3. Eliminate an illicit connection or discharge;
4. Abate or remediate pollution;
5. Conduct monitoring, analysis, or reporting
6. Restore affected property;
7. Submit plans, reports, certifications or documents;
8. Complete specified actions within established deadlines; and
9. Pay legally authorized fines, penalties or costs.

Failure to comply with a Notice of Violation/corrective-action order within the specified time period will be followed by a Citation subject to fines according to Town of Vernon Ordinance Section 1-9 - General Penalty.

SECTION 14. APPEAL

A person receiving a Citation may appeal the decision by filing a written appeal within 14 days of the notice.

The appeal shall be heard by the Hearing Officer with procedure contained in Article 1 Section 2-5 of the Town of Vernon Ordinance/Zoning Regulations. The decision shall be final unless otherwise provided by law.

SECTION 15. ENFORCEMENT MEASURES AFTER APPEAL

If the violation has not been corrected pursuant to the requirements set forth in the Citation, or, in the event of an appeal, within 30 days of the decision of the Town of Vernon authority, then representatives designated by the Vernon Town Engineer shall enter upon the subject private property and are authorized to take any and all measures necessary to abate the violation and/or restore the property. It shall be unlawful for any person, owner, agent or person in possession of any premises to refuse to allow the government agency or designated contractor to enter upon the premises for the proposes set forth above.

SECTION 16. INSPECTION, MONITORING, AND SAMPLING

The Authorized Enforcement Agent or designee may enter and inspect premises at reasonable times and in a reasonable manner to administer and enforce this Ordinance, subject to applicable law.

Inspection activities may include:

1. Examination of drainage systems and stormwater facilities;
2. Inspection of BMPs and operations;
3. Sampling, testing, and monitoring;
4. Installation or review of monitoring equipment and its calibration;
5. Examination and copying of relevant records;
6. Investigation of suspected illicit connections or discharges; and
7. Verification of corrective action.

Owners and operators shall provide reasonable access to regulated portions of the premises and shall not obstruct inspection or sampling.

Where lawful access is refused, the Town of Vernon may seek a warrant or other judicial authorization.

The Authorized Enforcement Agent may require monitoring, sampling, testing, reporting, or analytical results reasonably necessary to determine compliance.

SECTION 17. ABATEMENT AND COST RECOVERY

If a violation is not corrected within the time specified by the Town of Vernon, the Town of Vernon may, to the extent authorized by law, undertake or contract for necessary abatement, remediation, or restoration.

A responsible person may be liable for reasonable costs incurred by the Town of Vernon in investigating, monitoring, containing, abating, remediating, or restoring conditions resulting from a violation.

Recoverable costs may include personnel, equipment, contractors, consultants, laboratory analysis, disposal, restoration, sampling, monitoring, and reasonable administrative expenses.

The Town of Vernon shall provide written notice of assessed costs and applicable procedures for contesting the assessment. Any lien, special assessment, interest, or collection mechanism shall be imposed only as authorized by Connecticut law and applicable Town of Vernon procedures.

SECTION 18. ENFORCEMENT AND REMEDIES

The Town of Vernon may pursue any civil, administrative, equitable, nuisance, cost-recovery, or other remedy authorized by federal, state, or local law.

The Town of Vernon may seek injunctive or other judicial relief to:

1. Prevent or terminate a violation;
2. Compel compliance;
3. Require abatement or remediation;
4. Require restoration;
5. Prevent an imminent or continuing discharge; or
6. Protect public health, safety, property, or the environment.

Where authorized by law, the Town of Vernon may also use alternative or compensatory measures, such as; storm-drain stenciling, compliance education, or watercourse cleanup.

The remedies provided by this Ordinance are cumulative and nonexclusive. Nothing in this Ordinance limits the independent enforcement authority of Connecticut DEEP, EPA, or any other governmental agency.

SECTION 19. CRIMINAL ENFORCEMENT

Any person that has violated or continues to violate this ordinance shall be liable to criminal prosecution as permitted by state or federal law. The Town of Vernon may recover all attorney's fees court costs and other expenses associated with enforcement of this ordinance, including sampling and monitoring expenses.

SECTION 20. ADMINISTRATION AND RESPONSIBILITY

The Town Engineer acting as the Authorized Enforcement Agent shall administer, implement, and enforce this Ordinance and may delegate duties to qualified and authorized persons.

Owners, operators, occupants, tenants, contractors, and other persons responsible for property or activities remain responsible for compliance with this Ordinance notwithstanding the actions of contractors, employees, agents, consultants, or other third parties.

Compliance with a permit or minimum standard does not relieve a person of responsibility for preventing pollution or complying with applicable law.

SECTION 21. PUBLIC NUISANCE

A condition caused or maintained in violation of this Ordinance may constitute a threat to public health, safety, property, or the environment and may be deemed a public nuisance to the extent authorized by Connecticut law.

An emergency nuisance condition may be abated when necessary to protect public health, safety, property, or the environment and when ordinary enforcement procedures are inadequate or impracticable.

SECTION 22. RELATIONSHIP TO OTHER LAWS AND PERMITS

Nothing in this Ordinance authorizes an activity otherwise prohibited by federal, state, or local law.

Compliance with this Ordinance does not relieve any person from obtaining permits or approvals required under zoning, inland wetlands, building, fire, sewer, erosion and sediment control, floodplain, environmental, DEEP, federal, or other applicable requirements.

SECTION 23. SEVERABILITY

If any provision, clause, sentence, or paragraph of this Ordinance, or its application to any person or circumstance, is held invalid, the remaining provisions and applications shall not be affected.

SECTION 24. EFFECTIVE DATE

This Ordinance shall take effect ___ days after its final passage and adoption.

All prior ordinances or portions thereof that conflict with this Ordinance is repealed to the extent of such conflict.

PASSED AND ADOPTED this ____ day of _____, **2027**, by the following vote:

Ayes: _____

Nays: _____

Abstentions: _____

TOWN OF VERNON

By: _____
Authorized Official

Date: _____

RECEIVED
VERNON TOWN CLERK
26 OCT 27 AM 8:40

DRAFT MINUTES
VERNON TOWN COUNCIL
REGULAR MEETING
TOWN HALL – 14 PARK PLACE – 3RD FLOOR
VERNON, CONNECTICUT

TUESDAY, October 20, 2026
7:30 P.M.

A.) **PLEDGE OF ALLEGIANCE**

B.) **ROLL CALL**

Present: Council Members Laurie Abernathy, Patricia Buxton, Bill Dauphin, Jeremy Geller, Maryann Levesque, Thao Nguyen, Bernie Sykes, Terilyn Rogers, Jim Tedford and Phyllis Winkler
Absent: Council Member Laura Bush and Michael Wendus
Entered During Meeting: None
Also Present: Mayor Daniel Champagne, Town Administrator John Kleinhans, Town Clerk Karen Daigle and Recording Secretary Kimberly DeCarli.

C.) **CITIZENS CITATIONS AND AWARDS**

Town of Vernon Volunteer Wall of Honor

Herbert Slicer

Mayor Daniel A. Champagne spoke about Herbert Slicer, although he was unable to attend.

D.) **CITIZENS FORUM**

1. Genaro Gonzalez, 51 Hartford Turnpike spoke about Section 8 Housing.

Citizens Forum Closed at 7:38 PM

E.) **OPPORTUNITY FOR COUNCIL MEMBERS TO ADD/DELETE AGENDA ITEMS** None

F.) **PUBLIC HEARING** None

G.) **STATUS OF COMMUNITY PROJECTS AND OFFICIAL TOWN-RUN EVENTS** None

H.) **PRESENTATIONS BY THE ADMINISTRATION**

Chief Marc Petruzzi presented one new Officer: Officer Cole Lalli

Chief Marc Petruzzi spoke.

Mayor Daniel A. Champagne updated the Town Council on various topics.

MAYOR CHAMPAGNE'S NOTES
October 20, 2026

UPCOMING EVENTS:

- **PUBLIC SAFETY DAY EVENT** – The Town of Vernon's Fire Department is hosting a small Public Safety Day event to coincide with "Fire Prevention Month". This event will be held at 375 Hartford Turnpike (parking lot) on Saturday, October 24th from 10:00am-2:00pm. All are welcome to stop by!

- **TRUNK OR TREAT** - Tuesday, October 27th from 4:30 – 6:15 PM at Henry Park. Departments and a variety of outside groups hand out candy to those driving thru.

- **Tip-A-Cop** – Members of the Vernon Police Department will be hosting a Tip-A-Cop event on Wednesday, October 28th from 4-8pm at Little Mark's BBQ & Grill, 346 Kelly Road, Vernon. The Vernon PD will be volunteering as waitstaff and bussers as they encourage patrons to donate to the Special Olympics Connecticut. 100% of the proceeds go directly to Special Olympics.

- **FRIDAY FUN (Middle School Night)-** Grades 6-8 are welcome to sign up through Vernon Parks & Rec. website (listed on the flyer) to spend a few hours of fun with friends on October 30th from 6:30-9:30PM at 375 Hartford Turnpike.

- **RHS Marching Band State Competition** – Saturday, October 31st at 10:00am, Rockville High School will be hosting the USBands competition for area high school marching bands. This is the largest event that Rockville High School hosts every year, with food, raffle prizes, and incredible musical performances. If you'd like to attend registration is required at USBands.org.

- **SOCTOBER - MONTH OF OCTOBER** – All sock donations are due to Administration by November 9th.

REMINDER:

- There is NO Town Council Meeting on November 3rd due to Election Day. The next Town Council meeting will take place on Tuesday, November 17, 2026.

UPDATES:

- The Gym at 375 Hartford Turnpike is complete.

Mayor Daniel A. Champagne asked to move the Asset Disposal from New Business to the Consent Agenda moving forward. All agreed.

S.) **EXECUTIVE SESSION**

7:44 PM Council Member Levesque, seconded by Council Member Rogers made a motion to go into Executive Session. Motion carried unanimously.

EXECUTIVE SESSION #1

THE TOWN COUNCIL PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES 1-200 (2), HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL, AND INVITES JOHN W. KLEINHANS, TOWN ADMINISTRATOR AND DAWN MASELEK, ASSISTANT TOWN ADMINISTRATOR TO ATTEND.

Returned from Executive Session at 7:57 PM

MOTION #1 BUILDING OFFICIAL

THE TOWN COUNCIL, PURSUANT TO CHAPTER X, SEC. 3 AND CHAPTER XI, SEC. 1,3, AND 20 OF THE VERNON TOWN CHARTER, APPROVES MAYOR DANIEL A. CHAMPAGNE'S APPOINTMENT OF MICHAEL ROMAN AS BUILDING OFFICIAL FOR THE TOWN OF VERNON.

Council Member Levesque, seconded by Council Member Rogers made a motion to approve Mayor Daniel A. Champagne's appointment of Michael Roman as Building Official for the Town of Vernon. Motion carried unanimously.

Mayor Daniel A. Champagne called for a recess at 7:58 PM. Reconveved at 7:59 PM.

PRESENTATIONS BY THE ADMINISTRATION (Cont'd)

Council Member Winkler spoke about Council decorum. Discussion ensued.

I.) **REPORTS FROM BOARDS AND COMMISSIONS**

Minutes and agendas are sent directly from the Town Clerk.

J.) **ACTION ON CONSENT AGENDA**

Council Member Levesque, seconded by Council Member Tedford moved the Consent Agenda. Motion carried unanimously.

1. **Request the Town Council approve the tax refunds for prior and current year taxes as outlined in the memorandum from Amanda Tashea, Collector of Revenue.** (See memorandum dated October 20, 2026 to John W. Kleinhans, Town Administrator from Amanda Tashea, Collector of Revenue relative to same.)

   PROPOSED MOTION

   THE TOWN COUNCIL HEREBY APPROVES THREE (3) TAX REFUND(S) FOR PRIOR YEAR(S) TOTALING $2,650.14 AND CURRENT YEAR EIGHT (8) TOTALING $909.36 AS OUTLINED IN THE MEMORANDUM FROM AMANDA TASHEA, COLLECTOR OF REVENUE TO JOHN W. KLEINHANS, TOWN ADMINISTRATOR DATED OCTOBER 20, 2026.

2. **Request the Town Council approve Mayor Daniel A. Champagne's appointment of Roland Klee, (D), 132 Hany Lane, Vernon, Connecticut (alternate member) and make him a regular member of the Inland Wetlands Regulatory Commission, said term to commence on October 21, 2026 and expire on October 20, 2029.** (See resume attached)

   PROPOSED MOTION

   PURSUANT TO CHARTER CHAPTER VIII, SEC. 8, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S APPOINTMENT OF ROLAND KLEE, (D), 132 HANY LANE, VERNON, CONNECTICUT (ALTERNATE MEMBER) AND MAKE AS A REGULAR MEMBER OF THE INLAND WETLANDS REGULATORY COMMISSION, SAID TERM TO COMMENCE ON OCTOBER 21, 2026 AND EXPIRES ON OCTOBER 20, 2029.

K.) **DISCUSSION OF PULLED CONSENT ITEMS** None

L.) **PENDING BUSINESS** None

M.) **NEW BUSINESS**

1. **Request the Town Council approve the fixed asset disposal requested by the Board of Education.** (See memorandum dated October 7, 2026 to Mayor Daniel A. Champagne, John W. Kleinhans, Town Administrator and Kaiya Hill, Finance Officer from Piotr Panek, Assistant Finance Officer relative to same.)

   PROPOSED MOTION

   THE TOWN COUNCIL HEREBY APPROVES THE DISPOSAL OF FIXED ASSETS OF THE ***BOARD OF EDUCATION*** AS DISCLOSED ON THE FIXED ASSET DISPOSAL REQUEST FORM.

   Council Member Levesque, seconded by Council Member Rogers made a motion to approve the disposal of fixed assets of the ***Board of Education*** as disclosed on the fixed asset disposal request form. Motion carried unanimously.

2. **Request the Town Council approve the fixed asset disposal requested by the Board of Education.** (See memorandum dated October 14, 2026 to Mayor Daniel A. Champagne, John W. Kleinhans, Town Administrator and Kaiya Hill, Finance Officer from Piotr Panek, Assistant Finance Officer relative to same.)

   PROPOSED MOTION

   THE TOWN COUNCIL HEREBY APPROVES THE DISPOSAL OF FIXED ASSETS OF THE ***BOARD OF EDUCATION*** AS DISCLOSED ON THE FIXED ASSET DISPOSAL REQUEST FORM.

   Council Member Levesque, seconded by Council Member Tedford made a motion to approve the disposal of fixed assets of the ***Board of Education*** as disclosed on the fixed asset disposal request form. Motion carried unanimously.

3. **Request the Town Council approve the Town of Vernon Social Services Department in conjunction with the Vernon Farmers Market and partnership with Vernon Public Schools to execute any and all documents to make application for and receive the Vernon Community Fund Grant in the amount of $10,000.00.** (No matching funds required for this grant. See memorandum dated October 13, 2026 to Mayor Daniel A. Champagne and Town Administrator John W. Kleinhans from Annie Geitner, Farmers Market Manager relative to same).

   PROPOSED MOTION

   THE TOWN COUNCIL HEREBY AUTHORIZES MAYOR DANIEL A. CHAMPAGNE OR HIS DESIGNEE TO EXECUTE ANY AND ALL DOCUMENTS TO MAKE APPLICATION FOR AND RECEIVE VERNON COMMUNITY FUND AT GREATER HARTFORD GIVES GRANT, FUNDS IN THE AMOUNT OF $10,000.00.

   Council Member Levesque, seconded by Council Member Rogers made a motion to authorize Mayor Daniel A. Champagne or his designee to execute any and all documents to make application for and receive Vernon Community Fund at Greater Hartford gives Grant, Funds in the amount of $10,000.00. Farmer's Market Manager Annie Geitner spoke. Discussion ensued. Motion carried unanimously.

4. **Request the Town Council consider a portion of the request from Cornerstone Shelter and Food Pantry project to waive building permit fees for a renovation.** (See memorandum dated October 12, 2026 to Town Administrator John W. Kleinhans from Shaun Gately, Director of Development Services relative to same).

PROPOSED MOTION

THE TOWN COUNCIL HEREBY WAIVES A PORTION OF THE BUILDING PERMIT FEES OWED FOR THE CORNERSTONE SHELTER AND FOOD PANTRY PROJECT IN EXCESS OF $1,474.50. ADDITIONAL FEES WILL APPLY FOR ADDITIONAL WORK.

Council Member Levesque, seconded by Council Member Winkler made a motion to waive a portion of the Building Permit fees owed for the Cornerstone Shelter and Food Pantry Project in excess of $1,474.50. additional fees will apply for additional work. Mayor Daniel A. Champagne and President of Board of Director's Tom Stauffer for Cornerstone spoke. Discussion ensued. Motion carried with 8 in favor, 1 opposed Council Member Buxton and 1 abstention Council Member Abernathy.

N.) **INTRODUCTION OF ORDINANCES** None

O.) **ACTION ON ORDINANCES PREVIOUSLY PRESENTED** None

P.) **DISCUSSION OF ADDITIONAL AGENDA ITEMS AND INFORMATION ITEMS** None

Q.) **ADOPTION OF MINUTES**

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR TOWN COUNCIL MEETING OF ***OCTOBER 6,* 2026** AND THAT MINUTES OF SAID MEETING BE APPROVED.

Council Member Levesque, seconded by Council Member Rogers made a motion to waive the reading of the minutes of the Regular Town Council Meeting of ***October 6,* 2026** and that minutes of said meeting be approved. Motion carried unanimously.

R.) **INFORMATION ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC - NOT REQUIRING ACTION** None

T.) **ADJOURNMENT**

Council Member Levesque, seconded by Council Member Rogers made a motion to Adjourn at 8:20 PM. Motion carried unanimously.

Received:
Approved:

Kimberly DeCarli
Recording Secretary