

HOBBS MUNICIPAL SCHOOLS

RFP No. 2627-11

Legal Services

Questions and Answers

1. When we submit the response, does it require an original signature, or is a copy of the signed documents acceptable? [We prefer that proposal documents include an original signature. However, we will accept any form of signature that your company considers legally binding and authorized.](#)
2. Should we mail the proposal to the Business Department address or the mailing address? [If you are sending your proposal via an overnight delivery service \(such as FedEx or UPS\), please use our physical address. If you are sending it through the U.S. Postal Service, you may mail it to our P.O. Box.](#)
3. Additionally, I would like to confirm that we should submit one (1) hard copy of the proposal and five (5) USB flash drives containing the proposal. In a separate sealed envelope, we will include one (1) copy of the fee proposal. Can both sealed packages be mailed together in a single outer envelope, or do they need to be shipped separately? [Yes, both sealed proposal packages may be placed together inside a single outer mailing envelope for delivery](#)