

**RITTMAN CITY COUNCIL-AGENDA
ANNUAL ORGANIZATIONAL MEETING
Monday, December 01, 2025 - 7:00 P.M.**

- 1. Invocation**
- 2. Pledge of Allegiance**
- 3. Oath of Office – Mayor – Four Year Term**
 - a. Charles Rudy Arnold – Term Expires 12/03/29**
- 4. Oaths of Office – Council Member – Four Year Term**
 - a. Sonya Hayward – Term Expires 12/03/29**
 - b. Nick Huff – Term Expires 12/03/29**
 - c. Don Sweigert – Term Expires 12/03/29**
- 5. Roll Call**
- 6. Appointments**
 - a. Motion to Appoint Matthew D. Simpson as Law Director – One Year Term.**
 - b. Motion to Appoint Joan M. Challinor as Clerk of Council – One Year Term.**
- 7. Oaths of Office**
 - a. Law Director – Matthew D. Simpson – One Year Term.**
 - b. Clerk of Council – Joan M. Challinor – One Year Term.**
- 8. Approval of Minutes – November 10, 2025**
- 9. Citizens Forum**
- 10. Old Business**

None
- 11. New Business**
 - a. Motion to Appoint a President of Council. (Rich Shumacher currently serves)**
 - b. Ord. No. 8500 An Ordinance of the Council of the City of Rittman, Wayne and Medina Counties and State of Ohio, Amending the Annual Appropriation Ordinance No. 8436, as Amended According to the Attached Sheet(s) and Declaring an Emergency. Three Readings.**

- c. Motion to Appoint a Council Representative to the Recreation Center Board of Directors – Josh Carey Currently Serves.**
- d. Motion to Appoint Alan Emerson to the Planning Commission for a 3-Year Term.**
- e. Motion to Accept the Resignation of Don Steiner from the Planning Commission.**
- f. Motion to Appoint Reid Beery to the Planning Commission for a 3 - Year term.**
- g. Motion to Appoint a Council Representative to the Planning Commission – Rich Schumacher Currently Serves.**
- h. Motion to Appoint Kenn Man, Joel Landis and Larry Boggs to the Board of Zoning Appeals for a 3-Year Term.**
- i. Motion to Accept the Resignation of Lindsey Millan from the Civil Service Commission and to Appoint Alex Barnes for the Unexpired term of Lindsey Millan.**
- j. Motion to Appoint Dave Dreher and Jonathon Johnson to the Utilities & Refuse Rate Board of Review for Another 3-Year Term.**
- k. Motion to Appoint a Council Representative to the Utilities & Refuse Rate Board of Review – Josh Carey Currently Serves.**
- l. Motion to Appoint Two Council Representatives to the Firemen's Indemnity Board – Josh Carey and Chuck Wyatt Currently Serve.**
- m. Motion to Appoint Jennifer Cottrell, Ron Woodward and Tim Anderson to the Firemen's Indemnity Board as a Fire Department Board Member for a One Year Term.**
- n. Motion to Appoint Two Council Representatives to the Rittman Community Improvement Corporation – Amanda Nelson and Melissa Shows Currently Serve.**
- o. Motion to Appoint a Council Representative to the Shade Tree Commission – Ken Park Currently Serves.**

p. Motion to Appoint a Council Representative to the Community Reinvestment Area Committee – Rich Schumacher Currently Serves.

q. Motion to Appoint a Council Representative to the Board of Nuisance Abatement – Ken Park Currently Serves.

12. City Manager's Remarks

13. Finance Director's Remarks

a. Approval of Financial Report for October, 2025.

14. Council Remarks

15. Adjournment

RECORD OF PROCEEDINGS

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held November 10, 2025

Rittman City Council Met in a
REGULAR MEETING
Monday, November 10, 2025
7:00 p.m.

Members Present: Rich Schumacher, Josh Carey, Chuck Wyat, Ken Park and Melissa Shows
Members Absent: Amanda Nelson
Presiding: Mayor William Robertson

The invocation was given by Paster Alex Barnes of Milton Presbyterian Church followed by the pledge of allegiance.

Approval of Minutes

- a. October 13, 2025 – Shows moved to approve, all Yeas on roll call and motion carried.
- a. October 27, 2025 – Carey moved to approve, upon roll call, Shows – Yes, Schumacher – Yes, Wyatt – Abstain – Carey – Yes, Park - Yes and motion carried.

Citizens Forum

Gerald McAvinew – 80 Belleview – attended the meeting to state that the sidewalks on Industrial need to be repaired.

Teresa McAvinew – 80 Belleview – attended the meeting to state that there are dogs running loose in the park on Industrial Street and the owners are not cleaning up after them.

Old Business

- a. Ord. No. 8489 An Ordinance of the Council of the City of Rittman, Wayne and Medina Counties and State of Ohio, Amending Section 333.11 Golf Carts of the Codified Ordinances of the City of Rittman and Declaring an Emergency. Third Reading. Ord. No. 8489 was read on third reading. Schumacher moved adopt, all Yeas on roll call and motion carried.
- b. Ord. No. 8490 An Ordinance of the Council of the City of Rittman, Wayne and Medina Counties and State of Ohio, Amending Section 921.02 Repair of Sidewalks, Curbs and Gutters of the Codified Ordinances of the City of Rittman and Declaring an Emergency. Third Reading. Ord. No. 8490 was read on third reading. Shows moved adopt, all Yeas on roll call and motion carried.
- c. Ord No. 8491 An Ordinance of the Council of the City of Rittman, Wayne and Medina Counties and State of Ohio, Amending Section 331.45 Texting While Driving Prohibited; of the Codified Ordinances of the City of Rittman and Declaring an Emergency. Third Reading. Ord. No. 8491 was read on third reading. Wyatt moved adopt, all Yeas on roll call and motion carried.
- d. Ord. No. 8492 An Ordinance of the Council of the City of Rittman, Wayne and Medina Counties and State of Ohio, to Make Appropriations for Current Expenses and other Expenditures of the City of Rittman, State of Ohio, During the Fiscal Year Ending December 31, 2026 and Declaring an Emergency. Third Reading. Ord. No. 8492 was read on third reading. Carey moved adopt, all Yeas on roll call and motion carried.

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Minutes of

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Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held November 10,

20 25

New Business

a. **Res. No. 8497 A Resolution of the City of Rittman, Wayne and Medina Counties and State of Ohio, Allowing the City Manager to Apply for Federal Surface Transportation Block Grant (STBG) and Resurfacing Program Funds Programmed by the Akron Metropolitan Area Transportation Study (AMATS) to Improve College Street, Sunset Drive and State Street and Declaring an Emergency. Three Readings.**

Res. No. 8497 was read on first reading. Wyatt moved to suspend the rules, all Yeas on roll call and **motion carried**. Shows moved to adopt. Wyatt inquired if five years out, the cost will be at that price in five years. Beshara stated it should be, but she will look into it. All Yeas on roll call and **motion carried**.

b. **Ord. No. 8498 An Ordinance of the Council of the City of Rittman, Wayne and Medina Counties and State of Ohio, Providing for the Compensation of Certain Employees, Effective Date and Declaring an Emergency. Three Readings.**

Ord. No. 8499 was read on first reading. Shows moved to suspend the rules, all Yeas on roll call and **motion carried**. Wyatt moved to adopt. Marcum stated that there was an error in the attachment. Beshara stated that she wanted to thank Chrystal for the new table. It is much easier to read. Simpson stated that a motion is needed to Amend to the Utilities Director max salary rate and the Municipal Manager max salary rate. Shumacher so moved, all yeas on roll call and **motion carried**. All Yeas to adopt Ord. No. 8498 as amended, all Yeas on roll call and **motion carried**.

c. **Ord. No. 8499 An Ordinance of the Council of the City of Rittman, Wayne and Medina Counties and State of Ohio, Amending the Annual Appropriation Ordinance No. 8436 as Amended According to the Attached Sheet(s) and Declaring an Emergency. Three Readings.**

Ord. No. 8496 was read on first reading. Shows moved to suspend the rules, all Yeas on roll call and **motion carried**. Wyatt moved to adopt, all Yeas on roll call and **motion carried**.

City Managers Remarks

Thank you, Mayor, I am going to miss you. It's been a pleasure working with you. I know some of you know the story of how I applied for the job that was listed on the Ohio Municipal League website and I knew Bill from Washington D.C. where I met him. He was attending the same City Manager and Mayor's event that I was. I called him one day and said what do think if I became your City Manager? And Bill said, it will be fun. It has been fun; it's been a real pleasure and I want to thank you for your leadership and always being there when times were tough as we made it through, COVID and the tax issue. I wish you the best in everything that you are doing. I also want to thank Ken Chuck and Josh for their support as councilmembers. You will be missed. I want to thank all of Council for all that you do. I also want to welcome the new Council people and the new Mayor. I know what it is like running for office and it's frustrating and fun and it's emotional and there's a lot going on when you run for office but only 1% of the people in this country run for office, so I commend all of you and wish everyone the best.

Finance Director Remarks

I don't have a report; it's the end of the year and we are trying to wind things down. I want to thank you guys for picking me a year ago and I'll try not to take it personally, but four of you are leaving after a year. I wish you all the best.

Council Remarks

Carey – thank you to the citizens for allowing me to be up here for the eight years, as well as Mayor Robertson and City Manager Beshara, Chrystal, the fellow Council Members, it's been fun and challenging but you all have been easy to work with. It makes

RECORD OF PROCEEDINGS

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

November 10,

2025

me very grateful. To the new Council elect and the Mayor elect, congratulations. I am around if you ever need anything or you have any questions about anything. You'll still see me on the sidelines on Friday nights. As a new member on the board of education, one of my goals is to help improve the relationship between the city and the schools.

Shows – I want to thank everyone for coming out tonight, everybody is supporting the Mayor, congratulations on your well-deserved retirement. I want to thank those members who are leaving. It's been a pleasure working with you. Also welcoming the new ones coming on. I think we have some major work to keep doing and I think we are heading in the right direction. Now about Cops and Kids. We just got the tickets for Cops and Kids last week. If anybody is interested in helping to support that process, you can reach out to me, Chief Shows or any officer will be able to help get those tickets to you. Every dollar we receive goes directly to the children of Rittman. We have a huge increase in those seeking aid and services this Holiday Season. Every \$100.00 raised, one child gets to shop.

Wyatt – thank you, I consider it a privilege, I'm very humbled to be able to serve the city. I appreciate the confidence and trust that you put in me. I'll miss all of these guys; we have had some really tough times and some good times. I love this city, and I know that our new Council will work just as hard. I welcome them. Also, Anchor will be doing their toy giveaway again this year on December 7.

Park – thank you everybody for coming out. Congratulations to the new Council members and the new Mayor. Looking forward to seeing how things progress going forward. I did 7 ½ years and it's been great working with all these people. Everybody involved with the city has their heart in the right place. They are doing things for what they think are the right reasons. We are not going to agree 100% with everybody, but we are going to have to keep moving forward together. It's the only way that this place is going to improve. Thank you, Mayor, for the support and being the mayor of this town for 20 years. Sixteen years on the school board before that, I think you moved here in the 70's, to be a teacher. You are a pillar in this community and just admire what you have done and what you do, and I appreciate it.

Schumacher – I want to thank our outgoing members, Ken Park, Chuck Wyatt and Josh Carey for their service to the city. They put in their time and have worked hard for this city.

Meridith Craig, State Presentative for Ohio House District 77 presented Mayor Robertson with a Proclamation from the members of the Ohio House of Representatives.

Rich Schumacher presented Mayor Robertson with a Proclamation on behalf of the City of Rittman marking November 30, 2025 as Mayor William J. Robertson Day.

Mayor Robertson stated this is very humbling, I appreciate that. I have to apologize to my wife, for my 20 years of her public service as well. She was my phone answerer; we did a lot of wedding ceremonies together. It was great working with Bobbie. I worked with a lot of City Managers, many councilmembers, finance directors, a couple law directors. One of the things I want to say is the employees of this City are so dedicated to their jobs. It's absolutely incredible. What we get done for the amount of money that comes in. A 1.5 income tax rate in a town that does not have a lot of big industry as we don't raise a lot of big money. Things keep going up in price and we have been 1.5% for a long, long time. To try to manage on that and pay salaries, people are looking around, working for money to support your family. It is very easy to go a neighboring community but many people stay here. They are dedicated to these jobs and they are on call 24/7. If I sent a text message to somebody, I got a response right away. It is a really impressive group to work with; I really appreciate my years of service. Thank you very much.

Adjourn: 7:35 p.m. Carey moved to adjourn, all Yeas on roll call and **motion carried.**

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Minutes of

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DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

November 10,

2025

Mayor

Clerk of Council

RECORD OF ORDINANCES

Ordinance No. 8500

Passed: _____, 2025

ORDINANCE NO. 8500

AN ORDINANCE OF THE COUNCIL OF THE CITY OF RITTMAN, WAYNE AND MEDINA COUNTIES AND STATE OF OHIO, AMENDING THE ANNUAL APPROPRIATION ORDINANCE NO. 8436, AS AMENDED ACCORDING TO THE ATTACHED SHEET(S) AND DECLARING AN EMERGENCY.

WHEREAS, certain appropriations are necessary for the continued operations of Municipal Services; and

WHEREAS, this Ordinance will provide for the efficient and lawful appropriations to fund Municipal Services; and

NOW THEREFORE, be it ordained by the Council of the city of Rittman, Counties of Wayne and Medina and State of Ohio, two-thirds of all members elected and appointed thereto concurring:

SECTION ONE.

That the annual Appropriation Ordinance is amended pursuant to the attached Exhibit.

SECTION TWO.

That a certified copy of this Ordinance be delivered to the Wayne County Auditor.

SECTION THREE.

That because of the immediate need for the appropriation of said funds, this Ordinance is hereby declared to be an emergency measure necessary for the public peace, health and safety and shall go into immediate force and effect upon its passage.

RECORD OF ORDINANCES

Ordinance No. 8500

Passed: _____, 2025

Passed: _____, 2025

Mayor

Attest:

Clerk of Council

2025 Budget

	2025	2025
FUND	Budget Revenues	Budgeted Expenses
100 General Fund	3,472,057	3,644,353
101 Budget Stabilization	0	0
205 Safety Services	551,078	525,819
210 Emergency Med. Serv.	897,490	916,272
220 Street Maint. & Repair	407,422	504,794
225 State Highway	33,034	35,000
228 American Rescue Plan Act	0	0
230 Permissive Tax	83,194	83,194
235 Permissive Tax II	52,664	100,000
240 Police Pension	43,576	42,900
250 Law Enforcement & Educ.	200	0
251 Law Enforcement	6,000	30,000
252 OneOhio Opioid	2,200	3,000
256 Cont Professional Training	0	0
257 K-9	10,000	10,000
270 Educ. & Recreation Assist.	0	0
271 Baseball Field Maintenance	0	1,500
280 SAFER Grant	0	0
400 Capital Improvements	670,603	771,999
410 Fire Dept. Capital Impr.	361,531	378,563
500 Debt Retirement	167,475	167,861
600 Water	1,423,818	1,493,029
603 Water Bond Retirement	0	0
650 Sewer	9,359,374	9,373,957
655 Sewer Surplus	0	215,947
656 Sewer Revenue Bond Ret.	0	0
657 Sewer Revenue Bond Reserve	0	0
680 Solid Waste	605,800	642,423
681 Storm Sewer	184,508	188,760
700 Cemetery	9,000	5,000
710 Recreation Trust	30,750	0
801 Returnable Bonds	0	0
802 DARE	30,000	30,000
803 Police Association	0	0
	18,401,774	19,164,371

	Personal	Other	
	Services	Expenses	Total
General Fund			
Safety Service Police	902,086	213,140	1,115,225.44
Safety Service St. Lighting	0	27,764	27,764.31
Public Health & Welfare Cemetery	96,956	49,859	146,814.60
Public Health & Welfare County Health	0	21,500	21,500.00
Public Health & Welfare Public Health	0	0	0.00
Public Health & Welfare Pest & Animal Control	980	8,000	8,980.00
Leisure Time Parks	50,794	45,987	96,780.69
Leisure Time Recreation Center	289,285	212,899	502,184.66
Leisure Time Nature Preserve	63,394	69,000	132,394.45
Transportation Street Maint. & Repair	165,631	11,702	177,332.54
Transportation Veh. Maint.	0	0	0.00
General Govt City Council & Mayor	43,978	0	43,978.01
General Govt Administration	151,225	766,357	917,581.93
General Govt Finance & Income Tax	180,731	90,000	270,731.35
General Govt Lands & Buildings	2,145	17,022	19,167.66
General Govt Law	43,373	71,413	114,786.15
General Govt Other General	6,000	43,131	49,131.36
Other Uses			0.00
Total General Fund	1,996,578	1,647,775	3,644,353.35

Other Funds			
101 Budget Stabilization	0	0	0.00
205 Safety Services	525,819	0	525,819.00
210 EMS	567,577	348,695	916,271.60
220 Street Maint. & Repair	384,485	120,309	504,794.00
225 State Highway	0	35,000	35,000.00
228 American Rescue Plan Act	0	0	0.00
230 Permissive Tax	0	83,194	83,193.75
235 Permissive Tax II	0	100,000	100,000.00
240 Police Pension	42,000	900	42,900.00
250 Law Enforcement & Educ.	0	0	0.00
251 Law Enforcement	30,000	0	30,000.00
252 OneOhio Opioid	0	3,000	3,000.00
255 Law Enforcement Assist. Grant	0	0	0.00
256 Cont Professional Training	0	0	0.00
257 K-9	0	10,000	10,000.00
270 Educ. & Recreation Assist.	0	0	0.00
271 Baseball Field Maintenance	0	1,500	1,500.00
280 SAFER Grant	0	0	0.00
400 Capital Improvements	0	771,999	771,999.00
410 Fire Dept. Capital Impr.	126,977	251,586	378,563.22
500 Debt Retirement	0	167,861	167,861.00
600 Water	492,318	1,000,711	1,493,028.50
650 Sewer	658,561	8,715,396	9,373,957.00
655 Sewer Surplus	0	215,947	215,947.00
680 Solid Waste	83,764	558,658	642,423.00
681 Storm Sewer	54,147	134,613	188,760.24
700 Cemetery	0	5,000	5,000.00
710 Recreation Trust	0	0	0.00

2025 APPROPRIATIONS AMENDMENT #12

Fund	Department	Amount	Description
100 General	Administration	2,006.16	Personal Services
600 Water	Water Supply	4,100.00	Personal Services
650 Sewer	Plant Operations	2,800.00	Personal Services
400 Capital	Police	25,000.00	Capital Improvements
400 Capital	Street Maintenance	34,000.00	Capital Improvements
100 General	Administration	(2,006.16)	Reallocation
600 Water	Water Admin	(4,100.00)	Reallocation
650 Sewer	Administration	(2,800.00)	Reallocation

2025 ESTIMATED RESOURCES AMENDMENT #5