

**RITTMAN CITY COUNCIL – AGENDA
SPECIAL MEETING
Wednesday, June 27, 2018 – 5:30 P.M.**

- 1. Roll Call**
- 2. New Business**
 - a. Ord. No. 8062 An Ordinance of the Council of the City of Rittman, Wayne and Medina Counties and State of Ohio, Amending the Annual Appropriation Ordinance No. 8040, as Amended According to the Attached Sheet(s) and Declaring an Emergency. Three Readings.**
 - b. Res. No. 8063 A Resolution of the Council of the City of Rittman, Wayne and Medina Counties and State of Ohio, Certifying that when a Municipal Obligation was Incurred Sums were Lawfully Appropriated in the Funds to Satisfy the Obligation and Sufficient Sums Currently Exist to Satisfy this Obligation According to the Attached Sheet(s), and Declaring an Emergency. Three Readings.**
- 3. Adjournment**

RECORD OF ORDINANCES

Ordinance No. 8063 Passed , 20

RESOLUTION NO. 8063

A RESOLUTION OF THE COUNCIL OF THE CITY OF RITTMAN, WAYNE AND MEDINA COUNTIES AND STATE OF OHIO, CERTIFYING THAT WHEN A MUNICIPAL OBLIGATION WAS INCURRED SUMS WERE LAWFULLY APPROPRIATED IN THE FUNDS TO SATISFY THE OBLIGATION AND SUFFICIENT SUMS CURRENTLY EXIST TO SATISFY THIS OBLIGATION ACCORDING TO THE ATTACHED SHEET(S), AND DECLARING AN EMERGENCY.

WHEREAS, certain certifications are necessary for the continued operations of Municipal Services; and

WHEREAS, this Ordinance will provide for the efficient and lawful certifications to provide Municipal Services; and

NOW THEREFORE, be it ordained by the Council of the City of Rittman, Counties of Wayne and Medina, State of Ohio, three-fourths of all members elected or appointed thereto concurring:

SECTION ONE.

The Finance Director is authorized to draw warrants for the payment of municipal expenses pursuant to the attached Exhibit “A” which is incorporated herein.

SECTION TWO.

That because of the immediate need for the certification and payment of said obligations, this Resolution is hereby declared to be an emergency measure necessary for the public peace, health and safety and shall go into immediate force and effect upon its passage.

Passed: , 2018

Mayor

Attest:

Clerk of Council

PAID JUN 21 2018

Contractor's Application for Payment No.

1

Application Period: 5/1/18-5/31/18		Application Date: 5/31/2018	
To (Owner): City of Rittman	From (Contractor): Dirt Dawg Excavating, LLC	Via (Engineer): Engineering Associates Inc	
Project: City of Rittman- S. Main St. Railroad Waterline Crossing	Contract: City of Rittman- S. Main St. Railroad Waterline Crossing		
Owner's Contract No.:	Contractor's Project No.:	Engineer's Project No.: 17-060	

Application For Payment

Change Order Summary

Approved Change Orders			1. ORIGINAL CONTRACT PRICE.....	\$ 117,926.00
Number	Additions	Deductions	2. Net change by Change Orders.....	\$ 0.00
			3. Current Contract Price (Line 1 ± 2).....	\$ 117,926.00
			4. TOTAL COMPLETED AND STORED TO DATE	
			(Column F total on Progress Estimates).....	\$ 103,338.00
			5. RETAINAGE:	
			a. 5% \$103,338.00 Work Completed.....	\$ 5,166.90
			b. 0% \$0.00 Stored Material.....	\$ 0.00
			c. Total Retainage (Line 5.a + Line 5.b).....	\$ 5,166.90
			6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$ 98,171.10
			7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$
			8. AMOUNT DUE THIS APPLICATION.....	\$ 98,171.10
			9. BALANCE TO FINISH, PLUS RETAINAGE	
			(Column G total on Progress Estimates + Line 5.c above).....	\$ 19,754.90
TOTALS	\$0.00	\$0.00		
NET CHANGE BY		\$0.00		
CHANGE ORDERS				

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By:

XSK

Date:

PAYMENT AUTHORIZED


 DEPARTMENT SIGNATURE

DATE

Payment of:

 \$ 98,171.10
 (Line 8 or other - attach explanation of the other amount)

is recommended by:


 (Engineer)

6/12/18

(Date)

Payment of:

 \$
 (Line 8 or other - attach explanation of the other amount)

is approved by:


 (Owner)

6/12/18

(Date)

Approved by:


 Funding or Financing Entity (if applicable)

6/12/18

(Date)

 P031604
 VR 6/22/18

WAIVER OF LIENS AFFIDAVIT

State of OH

County of Ashland

TO WHOM IT MAY CONCERN:

I, Kevin E. Kaiser, being duly sworn deposes and says that he/she is the
Sole Member of Dirt Damp Excavating LLC
having a contract dated 12/10/17, 20 with the City of Pittman
for the construction of S. Main St Waterline Replacement.

Affiant further warrants and certifies that all of their indebtedness arising by reason of the said contract has been fully paid or satisfactorily secured; and that all claims from sub-contractors and others for labor and material used in accomplishing the said project, as well as all other claims arising from the performance of the said contract, have been fully paid or satisfactorily settled. Affiant further agrees that, if any such claim should hereafter arise, full responsibility for the same shall be assumed upon request to do so by the Owner.

Affiant: KEK (s)

Name: Kevin E. Kaiser

Date: 6/7/18

Sworn to before me and subscribed in my presence at Ashland
this 7 day of June, 2023

Jennifer Ball (s)
Notary Public

(SEAL)

My commission expires March 14, 2023



PROJECT:
OWNER:
ADDRESS:
BANK:
ACCT #:

CONTRACT 1:
CONTRACT 2:
CONTRACT 3:
CONTRACT 4:
CONTRACT 5:
CONTRACT 6:

FUNDS ON HAND IN THE BANK

(108,428.95)

		BUDGET	1	2	3	4	5	6	7	8
BEGINNING BALANCE -		176,000.00	117,926.00	20,300.00	12,750.00	2,750.00	22,274.00	176,000.00	150,000.00	26,000.00
CUMULATIVE BUDGET CHANGES -		-	-	-	-	-	-	-	-	-
ADJUSTED BALANCE -		176,000.00	117,926.00	20,300.00	12,750.00	2,750.00	22,274.00	176,000.00	150,000.00	26,000.00
FUNDS EXPENDED TO DATE -		125,378.95	98,171.10	18,625.00	6,375.00	2,207.85	-	16,950.00	16,950.00	-
CURRENT BALANCE -		50,621.05	19,754.90	1,675.00	6,375.00	542.15	22,274.00	159,050.00	133,050.00	26,000.00
DATE	PAYEE	PROJECT CONTROL	Dirt Dawg	Engineering Basic Services	Engineering RPR Services	Permits/ CSX	Contingency	FUNDS CONTROL	ECWAG #55114	Applicant Contribution
10/3/2017	Engineering Associates Invoice #1	3,700.00 -		3,700.00				3,700.00 -	3,700.00	
11/22/2017	Engineering Associates Invoice #2-3	12,000.00 -		12,000.00				12,000.00 -	12,000.00	
12/21/2017	Engineering Associates Invoice #4	1,250.00 -		1,250.00				1,250.00 -	1,250.00	
6/12/2018	Engineering Associates Invoice #5	8,050.00 -		1,675.00	6,375.00			- -		
6/12/2018	Dirt Dawg Excavating, LLC Invoice #1	98,171.10 -	98,171.10					- -		
6/12/2018	CSX Bill #9047086; Labor Roadway/Contract Eng	2,207.85 -				2,207.85		- -		
		-						-		
		-						-		
		-						-		
		-						-		

OFFICE OF THE CITY MANAGER

CITY OF RITTMAN

30 N. MAIN ST.

RITTMAN, OH 44270

PH. (330) 925-2045 FAX (330) 925-2066

e-mail: cmann@rittmman.com

CITY OF RITTMAN

30 N. MAIN ST.

RITTMAN, OH 44270



PURCHASE ORDER AND CERTIFICATE

P.O. NUMBER

RG031604

REQ. NUMBER

P.O. DATE

06/20/18

SHIP VIA

TERMS

NET ZERO

SHIP
TO:

DIRT DAWG EXCAVATING, LLC

1502 STATE ROUTE 60

ASHLAND, OHIO 44805

TO:

ACCOUNT NUMBER	AMOUNT
600.630.54606	\$98,171.10

QUANTITY	UNIT	DESCRIPTION	PRICE/UNIT	AMOUNT
		USDA WATERLINE REPAIR	98171.10	\$98,171.10

It is hereby certified that both at the time of the making of this contract or order and at the date of the execution of this certificate the amounts shown below required to meet the contract/order have been lawfully appropriated for such purposes. This amount is in the treasury or in process of collection to the credit of the indicated funds; free from any obligation or certificate now outstanding.

TOTAL:

\$98,171.10

TREASURER'S CERTIFICATE

It is hereby certified that the amount (\$ 98,171.10) required to meet the contract, agreement, obligation, payment or expenditure, for the above, has been lawfully appropriated or authorized or directed for such purpose and is in the Treasury or in process of collection to the credit of the Water Fund free from any obligation or certification now outstanding.

DATED

6/20/18

TREASURER

PURCHASING AGENT

THIS ORDER NOT VALID UNLESS TREASURER
CERTIFICATE IS SIGNED



ENGINEERING
ASSOCIATES
— INC —

1935 Eagle Pass, Wooster, OH 44691 | 330.345.6556 | 330.345.8077 fax | eaohio.com

Invoice

City of Rittman
Derek Feuerstein
30 N. Main St.
Rittman, OH 44270

Invoice number 5
Date 06/05/2018
Project Manager: Kent D. Baker

Project 17-060 Rittman Main Street Railroad
Water Line Crossing

Professional Services Through May 31, 2018

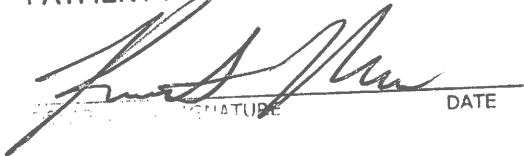
Description	Contract Amount	Percent Complete	Total Billed	Prior Billed	Current Billed
Preliminary Design	\$3,700.00	100.00	\$3,700.00	\$3,700.00	\$0.00
Design	\$12,000.00	100.00	\$12,000.00	\$12,000.00	\$0.00
Bidding & Negotiating	\$1,250.00	100.00	\$1,250.00	\$1,250.00	\$0.00
Construction Administration	\$3,350.00	50.00	\$1,675.00	\$0.00	\$1,675.00
Construction Observation	\$12,750.00	50.00	\$6,375.00	\$0.00	\$6,375.00
Total	\$33,050.00	75.64	\$25,000.00	\$16,950.00	\$8,050.00

Invoice total **\$8,050.00**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
5	06/05/2018	\$8,050.00	\$8,050.00				
	Total	\$8,050.00	\$8,050.00	\$0.00	\$0.00	\$0.00	\$0.00

PAYMENT AUTHORIZED


SIGNATURE DATE

PAID JUN 21 2018

P031605

VR 6/22/18

Kent D. Baker, P.E. | A. Frederick Seling, Jr., P.E. | Ronny E. Portz, P.E. | Sheldon D. Schlabach, P.E.

USDA-RD Engineering Invoice

Engineering Associates, Inc.				Invoice Number: 5	
1935 Eagle Pass				Invoice Date: 6/5/2018	
Wooster, OH 44691				Due Date: 7/5/2018	
Project: Rittman Main Street Railroad Water Line Crossing				Billing Period: thru 5/31/18	

Service Performed (Contract Reference)		Original Contract Amount	Amendments	Revised Contract Amount	Paid To Date	Due This Invoice	Balance Remaining
Basic Services	Study and Report Phase						\$ -
	Preliminary Design Phase	\$ 3,700.00		\$ 3,700.00	\$ 3,700.00	\$ -	\$ -
	Final Design Phase	\$ 12,000.00		\$ 12,000.00	\$ 12,000.00	\$ -	\$ -
	Bidding Phase	\$ 1,250.00		\$ 1,250.00	\$ 1,250.00	\$ -	\$ -
	Construction Phase	\$ 3,350.00		\$ 3,350.00		\$ 1,675.00	\$ 1,675.00
	Post Construction Phase						\$ -
	Engineering Retainer						\$ -
Subtotal		\$ 20,300.00	\$ -	\$ 20,300.00	\$ 16,950.00	\$ 1,675.00	\$ 1,675.00
RPR	Inspection Fees	\$ 12,750.00		\$ 12,750.00		\$ 6,375.00	\$ 6,375.00
Subtotal		\$ 12,750.00	\$ -	\$ 12,750.00	\$ -	\$ 6,375.00	\$ 6,375.00
Additional Services	Other (list service)						\$ -
	Other (list service)						\$ -
	Other (list service)						\$ -
	Other (list service)						\$ -
	Other (list service)						\$ -
Subtotal		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Totals		\$ 33,050.00	\$ -	\$ 33,050.00	\$ 16,950.00	\$ 8,050.00	\$ 8,050.00
Total Current Billing:						\$ 8,050.00	

Is the % of RPR fees claimed in line with the total % of Construction completed? YES/NO (If NO, explain on attached sheet)
Circle One

 Submitting Engineer's Signature	 Owner's Approval Signature	 USDA-RD Concurrence Signature
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OFFICE OF THE CITY MANAGER

CITY OF RITTMAN

30 N. MAIN ST.

RITTMAN, OH 44270

PH. (330) 925-2045 FAX (330) 925-2066

e-mail: cmann@ritttman.com

SHIP
TO:

CITY OF RITTMAN

30 N. MAIN ST.

RITTMAN, OH 44270



PURCHASE ORDER AND CERTIFICATE

PO. NUMBER

RG031605

REQ. NUMBER

PO. DATE

06/20/18

SHIP VIA

TERMS

NET ZERO

TO:

ENGINEERING ASSOC., INC.

1935 EAGLE PASS

WOOSTER, OH 44691

ACCOUNT NUMBER	AMOUNT
600.630.54606	\$8,050.00

QUANTITY	UNIT	DESCRIPTION	PRICE/UNIT	AMOUNT
		ENGINEERING FOR USDA WATERLINE REPAIR	8050.00	\$8,050.00

It is hereby certified that both at the time of the making of this contract or order and at the date of the execution of this certificate the amounts shown below required to meet the contract/order have been lawfully appropriated for such purposes. This amount is in the treasury or in process of collection to the credit of the indicated funds, free from any obligation or certificate now outstanding.

Pam Keuer

TOTAL:

\$8,050.00

TREASURER'S CERTIFICATE

It is hereby certified that the amount (\$ 8,050) required to meet the contract, agreement, obligation, payment or expenditure, for the above, has been lawfully appropriated or authorized or directed for such purpose and is in the Treasury or in process of collection to the credit of the Water.
Fund free from any obligation or certification now outstanding.

Purd Everett
PURCHASING AGENTTHIS ORDER NOT VALID UNLESS TREASURER
CERTIFICATE IS SIGNED.

DATED

6/20/18

TREASURER

Pam Keuer

RECORD OF ORDINANCES

Ordinance No. 8062

Passed , 20

ORDINANCE NO. 8062

AN ORDINANCE OF THE COUNCIL OF THE CITY OF RITTMAN, WAYNE AND MEDINA COUNTIES AND STATE OF OHIO, AMENDING THE ANNUAL APPROPRIATION ORDINANCE NO. 8040, AS AMENDED ACCORDING TO THE ATTACHED SHEET(S) AND DECLARING AN EMERGENCY.

WHEREAS, certain appropriations are necessary for the continued operations of Municipal Services; and

WHEREAS, this Ordinance will provide for the efficient and lawful appropriations to fund Municipal Services; and

NOW THEREFORE, be it ordained by the Council of the City of Rittman, Counties of Wayne and Medina, State of Ohio, three-fourths of all members elected or appointed thereto concurring:

SECTION ONE.

That the annual appropriation Ordinance is amended pursuant to the attached Exhibit “A”.

SECTION TWO.

That a certified copy of this Ordinance be delivered to the Wayne County Auditor.

SECTION THREE.

That because of the immediate need for the appropriation of said funds, this Ordinance is hereby declared to be an emergency measure necessary for the public peace, health and safety and shall go into immediate force and effect upon its passage.

Passed: , 2018

Mayor

Attest:

Clerk of Council

2018 APPROPRIATIONS AMENDMENT #7				
Fund	Department	Amount	Description	
410 Fire	Fire	\$ 10,000	Increase in Appropriations for Uniforms and Equipment	
600 Water	Water	\$ 108,429	Increase in Appropriations for Waterline Project	
680 Solid Waste	Solid Waste	\$ 5,400	Increase in Appropriations for Crushed Brick for Ballfields	
Estimated Resources Amendment #2				
410 Fire	Fire	\$ 10,000	Increase in Estimated Resources 2018 Equipment Grant	

	2018	2018
FUND	Budget Revenues	Budgeted Expenses
General Fund	2,571,918	2,765,662
Emergency Med. Serv.	429,300	446,923
Street Maint. & Repair	265,520	282,033
State Highway	21,365	51,870
Permissive Tax	0	0
Permissive Tax II	49,765	31,500
Police Pension	26,300	29,316
Law Enforcement & Educ	215	0
Law Enforcement	390	3,125
Law Enforcement Assist. Grant	0	0
Educ. & Recreation Assist.	0	0
Cont Professional Training	3,740	3,740
Capital Improvements	538,240	822,997
Fire Dept. Capital Impr.	262,400	278,821
Debt Retirement	134,135	134,135
Water	882,544	909,070
Water Bond Retirement	0	0
Sewer	1,242,860	1,187,409
Sewer Surplus	281,497	225,457
Sewer Revenue Bond Ret.	105,348	105,348
Sewer Revenue Bond Reserve	0	0
Solid Waste	457,670	404,142
Storm Sewer	94,665	76,200
Cemetery	6,670	16,000
Recreation Trust	4,805	0
Returnable Bonds	14,210	10,000
	<u>\$7,393,557</u>	<u>\$7,783,748</u>

		Personal	Other	Other Expenses					
		Services	Epenses	Total	Contractual Services	Supplies	Capitall Outlay	Debt	Other Uses
General Fund									
Safety Service	Police	990,585	112,885	1,103,470	80,840	32,045			112,885.00
Safety Service	St. Lighting		25,815	25,815	24,485	1,330			25,815.00
Public Health & Welfare	Cemetery	62,860	6,735	69,595	2,270	4,465			6,735.00
Public Health & Welfare	County Health		21,241	21,241	21,241				21,241.00
Public Health & Welfare	Public Health	935	8,780	9,715	4,935	3,845			8,780.00
Leisure Time	Parks	120,565	14,260	134,825	6,355	7,905			14,260.00
Leisure Time	Recreation Center	211,830	140,440	352,270	112,740	26,630			1,070 140,440.00
Transportation	Street Maint. & Repair	84,065	19,535	103,600	14,830	4,705			19,535.00
Transportation	Veh. Maint.		0	0					-
General Govt	City Council	43,160	6,000	49,160	6,000				6,000.00
General Govt	Mayor & Adm.	179,891	148,225	328,116	132,750	15,475			148,225.00
General Govt	Finance & Income Tax	195,240	25,500	220,740					25,500 25,500.00
General Govt	Lands & Buildings	0	8,515	8,515	530	2,835	5,150		8,515.00
General Govt	Solicitor	40,525	7,680	48,205	7,680				7,680.00
General Govt	Other General	9,885	26,110	35,995	26,110				26,110.00
	Other Uses		254,400	254,400					254,400 254,400.00
Total General Fund		1,939,541	826,121	2,765,662	440,766	99,235	5,150	0	280,970 826,121
Other Funds									
210	EMS	305,803	141,120	446,923	43,050	22,710	40,580		34,780 141,120
220	Street Maint. & Repair	226,693	55,340	282,033	6,160	44,860			4,320 55,340
225	State Highway	8,190	43,680	51,870		27,680	16,000		43,680
230	Permissive Tax		0	0					-
235	Permissive Tax II		31,500	31,500	31,500				31,500
240	Police Pension	28,800	516	29,316					516 516
251	Law Enforcement & Educ.		0	0					-
250	Law Enforcement	3,125	0	3,125					-
255	Law Enforcement Assist. Grant		0	0					-
256	Cont Professional Training'	3,740	0	3,740					-
270	Educ. & Recreation Assist.		0	0					-
400	Capital Improvements		822,997	822,997			661,337		161,660 822,997
410	Fire Dept. Capital Impr.	161,620	117,201	278,821	29,785	15,820	69,880		1,716 117,201
500	Debt Retirement		134,135	134,135					134,135 134,135
600.610	Water	147,669	458,916	606,585	116,015	133,159			209,742 458,916
600.620	Water Supply	108,881	55,585	164,466	16,290	27,295	12,000		55,585
600.630	Water Dist.	112,857	25,162	138,019	1,585	19,440	4,137		25,162
650.610	Sewer	138,934	678,505	817,439	173,060	24,400			481,045 678,505
650.640	Sewer Plant Op	155,821	93,055	248,876	46,795	46,260			93,055
650.650	Sewer Coll. System	109,707	11,387	121,094	2,490	4,760	4,137		11,387
655	Sewer Surplus		225,457	225,457	122,460		96,500		6,497 225,457
656.610	Sewer Revenue Bond Ret.		105,348	105,348					105,348 105,348
680	Solid Waste	29,334	374,808	404,142	350,055	2,115	22,638		374,808
681	Storm Sewer		76,200	76,200	66,500		9,700		76,200
700	Cemetery		16,000	16,000			16,000		16,000
710	Recreation Trust		0	0					-
801	Returnable Bonds		10,000	10,000	10,000				10,000
	Total Budget	<u>\$3,480,715</u>	<u>\$4,303,033</u>	<u>\$7,783,748</u>					
Total Water Fund (600.610, 600.620, 600.630)		369,407	539,663	909,070					
Total Sewer Fund (650)		404,462	782,947	1,187,409					