

**Board of Education
Upper Saddle River, New Jersey
Regular Session
Monday, September 15, 2025, 7:00 p.m.**

Minutes

This Regular Session of the Upper Saddle River Board of Education was held in the Media Center of Cavallini Middle School of the Upper Saddle River Schools beginning at 7:00 p.m. Mrs. Gandara opened the meeting and stated that the meeting was being held in compliance with PL 1975, Chapter 232 and appropriate notice had been provided to the designated newspapers, the Borough Clerk and all interested parties requesting such notification.

Members present: Mrs. Gandara, Mrs. Ginsberg, Mr. Mehegan, Mr. Quagliani, Dr. Verducci, Mrs. Wenberg

Members absent: Mrs. Gray

Also present: Dr. Schoen, Mrs. Imbasciani, Miss Patel (Student Representative)

REGULAR SESSION

Mrs. Wenberg made a motion, seconded by Dr. Verducci to convene into Regular Session at 7:00 p.m.

OPENING STATEMENT:

Mrs. Gandara

Mrs. Gandara welcomed the public to the meeting.

SUPERINTENDENT'S REPORT:

Dr. Schoen

- Dr. Schoen welcomed everyone back. She stated we are off to a strong start thanks to our incredible staff including our teachers and support staff, our custodians, our Tech Department, Board Office staff, students and parents.
- Dr. Schoen said that it is wonderful to be walking in the schools and seeing them come alive again with our students and staff back with us
- Dr. Schoen welcomed and introduced Siya Patel, the new Student Board Representative.

BOARD SECRETARY'S REPORT: None

Mrs. Imbasciani

BOARD PRESIDENT'S REPORT:

Mrs. Gandara

- Mrs. Gandara stated she is excited for the start of the year and looking forward to a wonderful year.
- This year's theme is Better Together. Together is how we will grow and get better.

STUDENT REPRESENTATIVE REPORT:

Miss Patel

Miss Patel reported the following school updates:

- Reynolds:
 - o Reynolds School is off to a fantastic start.
 - o September's Star Power Word is Citizenship.
 - o September 19 is the Reynold's first School Rocket Day, focusing on what it means to be a positive member of the Reynolds School community. Together they will review the Student's Code of Conduct and launch the Star Student Program.
 - o Reynolds Back to School Night is on Thursday, September 25, 2025.
- Bogert:
 - o The school year is off to a remarkable start with a smooth transition.
 - o 3rd graders are learning about their new school and meeting new teachers and friends.
 - o 4th Graders learned of their new opportunities to join band and chorus and try out for the school musical.
 - o The Bogert back field is open again and the students are thrilled.
 - o Mr. Kaplan and Mr. Edwards met with each grade to review the code of conduct.
 - o Bogert Back to School Night is Thursday, September 18, 2025.

- Cavallini:
 - Cavallini had an amazing first week. The 6th graders loved switching classes.
 - The students and staff were blown away with the changes to the glass hallway and multi-purpose room.
 - The PTO donated chairs for the glass hallway. The multi-purpose room was re-painted to represent the school as a whole.
 - The elective schedule change to marking periods for each grade allow students to experience all of the newly offered classes
 - Cavallini Back to School night September 30, 2025.

COMMITTEE REPORTS:

- **Education Committee:** **Mrs. Ginsberg**
 - Mrs. Ginsberg reported the next committee meeting is September 18, 2025.
- **Finance/Negotiations Committee:** None **Mr. Quagliani**
- **Infrastructure Committee:** **Dr. Verducci**
 - Dr. Verducci reported that the committee met this evening and reviewed the summer projects. He thanked the custodial staff for a wonderful job.
- **Negotiations:** None **Mrs. Wenberg**
- **Personnel Committee:** **Mrs. Gandara**
 - Mrs. Gandara reported that the district has wonderful new hires and is excited for the school year.
- **Policy Committee:** **Mr. Mehegan**
 - Mr. Mehegan reported that the committee will be reviewing the newest alert from Strauss Esmay containing revised policies and regulations.
- **School Board Liaison** **Dr. Verducci**
 - Dr. Verducci reported that the next Bergen County School Boards meeting is September 30. He will share the highlights of that meeting at the October meeting.

USREF Report:

Mrs. Carrion/Mrs. Tedd

- On behalf of the USREF Co-President's, Mrs. Atanasio reported out the following:
- The USREF Grant schedule has changed to three times per year.
 - The Gala will be held on March 13 at Felina's in Ridgewood.
 - They are looking for nominations for the Award of Excellence.
 - The USREF is looking for new members to join the Grant and Tech committees.

USRPTO REPORT:

Mrs. McGovern

- Mrs. McGovern reported that the USRPTO provided the following:
- New digital sign on West Saddle River Road.
 - Kindergarten social and supply drop off in August.
 - Back to School lawn signs, chalk and balloons.
 - Back to School breakfast catered by Uncle Giuseppe's.
 - There is a new lunch coordinator. The addition of Pizza Monday is a success.
 - Looking ahead: 4th Halloween Party is October 24. Trunk or Treat is October 22, 2025.

PRESENTATION:

- New Staff Introductions Mrs. Severs, Mr. Kaplan,
Mr. McCusker and Mrs. DeVito

Mrs. Severs, Principal of Reynolds School, introduced the following new staff:

- Terrence Ciccolella, K-2 Art Teacher
- Daniel Loesner, Daytime Custodian
- Peter O'Neill, K-2 ABA Special Education Teacher
- Kristen Zrebiec, Registered Nurse

Mr. Kaplan, Assistant Superintendent/Principal of Bogert, introduced the following new staff:

Administrator

John Edwards, Pre-K – 5 Dean of Students

Board Office

Jennifer Fox, Confidential Secretary

Staff

- Olivia Goodell, 4th grade leave replacement teacher
- Kristine Mollema, basic skills instructor leave replacement
- Donna Robayo, special education teacher
- Jessica Varon Sanchez, lunch aide

Mr. McCusker, Principal of Cavallini Middle School, introduced the following new staff:

- Erica D’Arminio, school secretary
- Carly Dolan, 6-8 art teacher
- Rebecca Freund, english/language arts teacher
- Krista Ibrahim, math teacher
- Alyssa Picinich, english leave replacement teacher
- Daniel Plessner, math teacher
- Kevin Sullivan, science teacher

Carrieann DeVito, Director of Special Education, introduced the following new staff:

- Jennifer Berg, ABA paraprofessional
- Sabrina Capazzi, paraprofessional
- Lisa Cramer, ABA paraprofessional
- Darya DeAngelo, paraprofessional
- Katrina Fletcher, paraprofessional
- Amanda Genchi, behaviorist
- Fran Centrella, ABA paraprofessional
- Kim Darquea, ABA paraprofessional
- Annie Esposito, paraprofessional
- Tyler Henry, paraprofessional
- Ellie Julien, ABA paraprofessional
- Kristen Martinez, ABA paraprofessional
- Clara Peer, paraprofessional
- Hannah Remenschneider, paraprofessional
- Erica Trevil, paraprofessional
- Nicole Wallack, paraprofessional

PUBLIC COMMENTS: None

ADMINISTRATION:

Dr. Schoen

A motion was made by Mrs. Ginsberg and seconded by Mrs. Wenberg to approve Administration Consent Agenda Items A through R and was approved by all in attendance.

- A. Approve the updated Guide for Standard Operating Procedures and Internal Controls.
- B. Approve the following Resolution:

RESOLUTION

Submission of Comprehensive Maintenance Plan

WHEREAS, the Department of Education requires New Jersey School Districts to submit three year maintenance plans documenting “required” maintenance activities for each of its public school facilities; and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of the Upper Saddle River School District are consistent with these requirements; and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid;

NOW, THEREFORE, BE IT RESOLVED that the Upper Saddle River Schools hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Upper Saddle River School District in compliance with Department of Education requirements.

- C. Approve the following Board Resolution:

The District's required maintenance activities are reasonable to keep a school facility open and safe for use in its original condition in order to maintain the validity of their warranties.

- D. Approve the Health and Safety Evaluation of School Buildings Checklist Statement of Assurance for the 2025/26 school year.
- E. Approve the School Parent Compact for the FY26 Title 1 Grant.
- F. Approve the School Nursing Services Plan for the 2025/2026 school year.
- G. Approve the Student Codes of Conduct for the 2025/26 school year.
- H. Approve the following Resolution:

RESOLUTION

Shared Services Agreement for Special Police Officer III (SLEO III) 2025/2026 School Year

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et. seq. (hereinafter referred to as the "Act"), authorizes public entities to enter into a contract with each other to share services which the entities are empowered to provide or receive within their own jurisdiction, including services incidental to the primary purposes of any of the participating public entities; and

WHEREAS, pursuant to the Act, the Upper Saddle River Board of Education, (hereinafter referred to as the "Board") and the Borough of Upper Saddle River (hereinafter referred to as the "Borough"), wish to enter into an agreement with one another wherein the Upper Saddle River Police Department will hire, subject to the terms of the Agreement, and make available one (1) Special Police Officer III (SLEO III) to the Upper Saddle River School District, as specified under the terms of the attached agreement;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the attached Shared Services Agreement with the Borough.

BE IT FURTHER RESOLVED that the Board President and the Board Secretary/Business Administrator are authorized to sign the Shared Services Agreement and such other documents as are necessary to effectuate the terms of this Resolution.

BE IT FURTHER RESOLVED that the Shared Services Agreement shall be filed and open for public inspection at the Administrative Offices of the Board.

- I. Approve the K-8 Social Emotional Learning Course Proficiencies for the 2025/26 school year.
- J. Approve the K-8 Science Course Proficiencies for the 2025/26 school year.
- K. Approve the 6th, 7th and 8th Grade Visual and Performing Arts Electives Course Proficiencies for the 2025/26 school year.

- L. Approve the AchieveNJ Equivalency Application to meet the Administrative Code 6A:10-4.4(c), while implementing the Marshall's Teacher Evaluation System in a more efficient manner.
- M. **BE IT RESOLVED** that the Board affirms the Superintendent's decision that investigation #292669***05022025 is not an incident as defined under HIB Policy #5512. The Superintendent shall notify the parents and/or guardians of the Board's decision in writing in accordance with Board Policy and N.J.S.A. 18A:37-15(e).
- N. **BE IT RESOLVED** that the Board affirms the Superintendent's decision that investigation #292920***05072025 is not an incident as defined under HIB Policy #5512. The Superintendent shall notify the parents and/or guardians of the Board's decision in writing in accordance with Board Policy and N.J.S.A. 18A:37-15(e).
- O. **BE IT RESOLVED** that the Board affirms the Superintendent's decision that investigation #294611***06052025 is an incident as defined under HIB Policy #5512. The Superintendent shall notify the parents and/or guardians of the Board's decision in writing in accordance with Board Policy and N.J.S.A. 18A:37-15(e).
- P. **BE IT RESOLVED** that the Board affirms the Superintendent's decision that investigation #295159***06182025 is not an incident as defined under HIB Policy #5512. The Superintendent shall notify the parents and/or guardians of the Board's decision in writing in accordance with Board Policy and N.J.S.A. 18A:37-15(e).
- Q. **BE IT RESOLVED** that the Board affirms the Superintendent's decision that investigation #295160***06182025 is not an incident as defined under HIB Policy #5512. The Superintendent shall notify the parents and/or guardians of the Board's decision in writing in accordance with Board Policy and N.J.S.A. 18A:37-15(e).
- R. **BE IT RESOLVED** that the Board affirms the Superintendent's decision that investigation #295212***06192025 is not an incident as defined under HIB Policy #5512. The Superintendent shall notify the parents and/or guardians of the Board's decision in writing in accordance with Board Policy and N.J.S.A. 18A:37-15(e).

PERSONNEL – SUMMER:

Dr. Schoen

A motion was made by Mr. Quagliani and seconded by Dr. Verducci to formalize Items A through F at this meeting and was approved by all in attendance. These items have been approved by the Superintendent as per the June 9, 2025 Resolution authorizing "the Superintendent to make personnel decisions on new hires and offer contracts in consultation with the Board President during the summer for the 2025/26 school year."

- A. Create
1. Create two 1.0 FTE Paraprofessional/Applied Behavior Analysis instructor positions and two ABA stipend positions, effective September 1, 2025.
 2. Create one 1.0 FTE Paraprofessional, effective September 1, 2025.
- B. Resignations:
1. Accept the resignation of Pajtim Myrtollari, part time, night Custodian, effective July 31, 2025.
 2. Accept the resignation of Deborah Rodas, ABA Paraprofessional at Bogert School, effective September 1, 2025.

C. Appointments

1. Appoint Elizabeth Cramer to the position of ABA Paraprofessional at Bogert School, Step 9, plus ABA Stipend, effective September 1, 2025, subject to the satisfactory completion of the criminal history records check required by law.
2. Appoint Erica D'Arminio to the position of School Secretary at Cavallini Middle School, Step 7, effective on August 11, 2025, subject to the satisfactory completion of the criminal history records check required by law.
3. Appoint Kimberly Darquea to the position of ABA Paraprofessional at Bogert School, Step 4, plus ABA Stipend, effective September 1, 2025.
4. Appoint Anne Esposito to the position of Paraprofessional at Bogert School, Step 1, effective September 1, 2025, subject to the satisfactory completion of the criminal history records check required by law.
5. Appoint Katrina Fletcher to the position of Paraprofessional at Bogert School, Step 2, effective September 1, 2025, subject to the satisfactory completion of the criminal history records check required by law.
6. Appoint Olivia Goodell to the position of per diem, leave replacement 4th Grade Classroom Teacher leave replacement at Bogert School, effective September 1, 2025 through approximately December 31, 2025.
7. Appoint Tyler Henry to the position of paraprofessional at Cavallini Middle School, Step 2, effective September 1, 2025, subject to the satisfactory completion of the criminal history records check required by law.
8. Appoint Kristine Mollema to the position of per diem, leave replacement Basic Skills Instructor at Bogert School, effective September 1, 2025 through approximately December 19, 2025.
9. Appoint Clara Peer to the position of Paraprofessional at Bogert School, Step 2, effective September 1, 2025, subject to the satisfactory completion of the criminal history records check required by law.
10. Appoint Alyssa Picinich to the position of per diem, leave replacement English Teacher at Cavallini Middle School, effective September 1, 2025 through approximately December 3, 2025, subject to the satisfactory completion of the criminal history records check required by law.
11. Appoint Hannah Remenschneider to the position of ABA Paraprofessional at Reynolds School, Step 2, plus ABA Stipend, effective September 1, 2025, subject to the satisfactory completion of the criminal history records check required by law.
12. Appoint Donna Robayo to the position of Special Education Teacher at Bogert School, MA, Step 10-11, effective September 1, 2025, subject to the satisfactory completion of the criminal history records check required by law.
13. Appoint Sienna Holovach to the position of ACE Team Member for the 2025/26 school year. \$16.00/Hour.
14. Appoint Elizabeth Lambousis to the position of ACE Team Member for the 2025/26 school year. \$20.00/Hour.

15. Appoint Shannon Monaghan to the position of ACE Team Member for the 2025/26 school year. \$22.00/Hour
16. Appoint Clara Peer to the position of ACE Team Member for the 2025/26 school year. \$22.00/Hour
17. Appoint Prisha Prajapati to the position of ACE Team Member for the 2025/26 school year. \$16.00/Hour
18. Appoint Payton Sargenti to the position of ACE Team Member for the 2025/26 school year. \$20.00/Hour
19. Appoint Dana Sileo to the position of ACE Team Member for the 2025/26 school year. \$22.00/Hour
20. Appoint Christine Thies to the position of ACE Team Member for the 2025/26 school year. \$22.00/Hour
21. Approve the following staff for 2025 ESY:

PreSchool Teacher	\$50.00/Hour
Michelle Carucci	
Certified School Nurse	\$75/Hour
Margaret Smith	

D. Change in Assignment:

1. Approve the transfer of Michelle Carucci from a Paraprofessional to an ABA Paraprofessional, effective September 1, 2025.
2. Approve the transfer of Nicole Wallack from an ABA Paraprofessional to a Paraprofessional, effective September 1, 2025.

E. Substitutes

1. Approve Daisy Flores as a substitute teacher/paraprofessional for the 2025/26 school year. Ms. Flores holds a NJ Substitute Teaching Certificate.
2. Approve Courtney Maurin as a substitute teacher/paraprofessional for the 2025/26 school year. Ms. Maurin holds a New Jersey Substitute Teacher Certificate.

F. Student Teachers

1. Approve Daisy Flores as a student intern at Bogert School for the 2025/26 school year.

PERSONNEL:

A motion was made by Mrs. Ginsberg and seconded by Dr. Verducci to approve Personnel Consent Agenda Items A through G and was approved by all in attendance.

A. Create

1. Create one 1.0 FTE Paraprofessional/Applied Behavior Analysis instructor position and ABA stipend position, effective September 16, 2025.

B. Resignations

1. Accept the resignation of Brian Walis, PE/Health Teacher at Reynolds School, effective October 28, 2025.

C. Leaves

- 1.. Approve a paid disability leave and unpaid Family and Medical Leave Leave for Employee #2401, effective on or about October 31, 2025 through approximately March 27, 2026.

D. Appointments

1. Appoint Jennifer Berg to the position of ABA Paraprofessional at Bogert School, Step 1, prorated,. effective on or about September 16, 2025, subject to the satisfactory completion of the criminal history records check required by law.
2. Appoint John Edwards as the Anti-Bullying Specialist for the Reynolds School and Bogert School for the 2025/26 school year.
3. Appoint Erica Trevil to the position of ABA Paraprofessional at Reynolds School, Step 1, prorated, effective on or about September 16, 2025, subject to the satisfactory completion of the criminal history records check required by law.
4. Appoint the following SCiP Committee at Reynolds School for the 2025/2026 school year:

Alexandra Alberta	Mara Bunting	John Edwards
Devin Severs	Krystal Whitmore	
5. Appoint the following SCiP Committee at Bogert School for the 2025/2026 school year:

Philip D'Anna	John Edwards	David Kaplan
Jessica McFaul		
6. Appoint the following SCiP Committee at Cavallini Middle School for the 2025/2026 school year:

James McCusker	Salliann Ran	Lyndsey Stickerling
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7. Approve Kristin Law to provide LDT-C Educational Evaluations, as needed during the 2025/26 school year.
8. Appoint Tyler Henry to the position of ACE Team Member for the 2025/26 school year. \$22.00/Hour
9. Rescind the following appointment approved at the June 9, 2025, Board of Education meeting:
Appoint Jessica Varon Sanchez to the position of ACE Team Member for the 2025/26 school year. \$20.00/Hour
10. Appoint Jessica Varon Sanchez to the position of ACE Team Member for the 2025/26 school year. \$22.00/Hour
11. Approve Tyler Henry, Paraprofessional, as a 1:1 Aide for a Cavallini Middle School student, whose name is on file at the Board Office, to assist with the student's after school participation during the Soccer 2025 Season. Hourly Rate

12. The following staff members are recommended for the positions listed below for the 2025/26 school year:

GRADE	DEPT. CHAIRPERSON	STIPEND
Kindergarten	Devon Joy	\$1,500.00
“ (Split)	Cynthia Stawecki	\$1,500.00
Grade One	Sarah Maginnis	\$1,500.00
“ (Split)	Jacqueline King	\$1,500.00
Grade Two	Christine Thies	\$1,500.00
“ (Split)	Jaclyn Passanante	\$1,500.00
Grade Three	Marissa Hopson	\$3,000.00
Grade Four	Jamie Drucker	\$3,000.00
Grade Five	Shea Darienzo	\$3,000.00
Grade Six	Stephanie Chamberlin	\$3,000.00
Grade Seven	Aimee Aslanian	\$3,000.00
Grade Eight	Lyndsey Stickerling	\$3,000.00
SPECIAL TEACHERS		
Specialist K-2	Christina Cucci	\$1,500.00
“ (Split)	Valerie Kersting	\$1,500.00
Specialist 3-5	Kristin Law	\$1,500.00
“ (Split)	Annamarie Zimmermann	\$1,500.00
Certified School Nurse	Ailish Fillis	\$3,000.00
Unified Arts (6-8)	Jennifer Kruter	\$3,000.00
COACHES		
Athletic Director	Erik Schlemm	\$3,000.00
Boys' Baseball	Erik Schlemm	\$3,000.00
Boys' Basketball	Jason Dates	\$3,000.00
Cross Country	Erik Schlemm	\$3,000.00
Intramurals	Erik Schlemm	\$3,000.00
Boys' Soccer	Jason Dates	\$3,000.00
Girls' Soccer	Samantha Chajkowsky	\$3,000.00
Volleyball	Julia Shea	\$3,000.00
HEAD CUSTODIANS		
Reynolds	Eric Smith	\$3,600.00
Bogert	Eric Smith	\$3,600.00
Cavallini	Ibraim Zhaku	\$3,600.00
HALL DUTY/CROSSING GUARDS		
Reynolds Hall Duty	Eda-Marie Carmilani	\$1,030.00
Reynolds Hall Duty	Nicole Christensen	\$1,030.00
Reynolds Hall Duty	Josephine Griffith	\$1,030.00
Reynolds Hall Duty	Jacqueline Holder	\$1,030.00
Reynolds Hall Duty	Carol Krebs	\$1,030.00
Reynolds Hall Duty	Carol Stevens	\$1,030.00
Reynolds Hall Duty	Renee Yuhas	\$1,030.00

Bogert Hall Duty	Joan Aufiero	\$1,030.00
Bogert Hall Duty	John Griffith	\$1,030.00
Bogert Hall Duty	Lisa Heins	\$1,030.00
Bogert Hall Duty	Jennifer Ranges	\$1,030.00
Reynolds Crossing Guard Duty (a.m.)	Brian Walis (pro-rated thru 10/27/25)	\$480.00
Reynolds Crossing Guard Duty (a.m.)	Kimberly Darquea (pro-rated as of 10/28/25)	\$2,220.00
Bogert Crossing Guard Duty (a.m.)	Jodi Costa	\$2,700.00
Cavallini Hall Duty	Matthew Franklin	\$1,030.00
Cavallini Hall Duty	Tyler Henry	\$1,030.00
Cavallini Hall Duty	Helaine Kleinman	\$1,030.00
Cavallini Hall Duty	Kristen Martinez	\$1,030.00
LUNCH DUTY - \$22/day		
Reynolds		
Carey Goralski	Josephine Griffith	Carol Krebs
Tracy Nussman	Kristen Rohdieck	Carol Stevens
Maureen Van Blarcom	Renee Yuhass	
Substitutes for Reynolds Lunch Duty		
Alexandra Alberta	Meredith Ardito	Kristen Byrne
Sabrina Capazzi	Eda-Marie Carmilani	Michelle Carucci
Kim Casey	Nicole Christensen	Terrence Ciccolella
Catherine Cook	Christina Cucci	Kelly Diverio
Peggy Dobrinski	Nicole Fennell	Amanda Genchi
Kristen Groen	Jacqueline Holder	Eleanor Julien
Valerie Kersting	Saghar Khalessi	Carolyn Lane
Mary Lavelle	Elissa Mark	Justina Murphy
Stamatia Paxos Brandt	April Quinones	Carol Ramirez
Tara Reilly	Hannah Remenschneider	Bina Rivard
Stefanie Slacin	Elayne Stern	Carol Stevens
Jacqueline Valdes	Christine Vido	Brian Walis
Lindsey Walker	Nicole Wallack	Denise Weakland
Alexis Yotka	Carol Zumbano	
Bogert		
Joan Aufiero	Madelyn Barrow	Jodi Costa
Meghan Ennis	Kristen Groen	Lisa Heins
Janelle Klos	Donna Reilly	Sara Senger
Elayne Stern	Dana Sileo	Emily Whitman
Allison Zakrzewski	Annamarie Zimmermann	
Cavallini		
Aimee Aslanian	Alexandra Byrne	Jason Dates
Alexis DePeri	Mary Dixon	Tyler Henry
Helaine Kleinman	Kristin Martin	Melvin Phillips
James Smith	Lyndsey Stickerling	Brigette Uzar

E. Lateral Guide Moves:

1. Approve a lateral guide move for Sarah Maginnis, 1st grade classroom teacher, from BA to MA, effective September 1, 2025.

F. Substitutes/Consultants

1. Approve Elizabeth Cramer as a substitute teacher/paraprofessional for the 2025/26 school year. Ms. Cramer's NJ Substitute Teaching Certificate is pending.
2. Approve Darya DeAngelo as a substitute teacher/paraprofessional for the 2025/26 school year. Ms. DeAngelo holds a NJ Substitute Teaching Certificate.
3. Approve Anne Esposito as a substitute teacher/paraprofessional for the 2025/26 school year. Ms. Esposito holds a NJ Substitute Teaching Certificate.
4. Approve Katrina Fletcher as a substitute teacher/paraprofessional for the 2025/26 school year. Ms. Fletcher holds a NJ Substitute Teaching Certificate.
5. Approve Clara Peer as a substitute teacher/paraprofessional for the 2025/26 school year. Ms. Peer's NJ Substitute Teaching Certificate is pending.
6. Approve Hannah Remenschneider as a substitute teacher/paraprofessional for the 2025/26 school year. Ms. Remenschneider holds a NJ Substitute Teaching Certificate.
7. Approve Erica Trevil as a substitute teacher/paraprofessional for the 2025/26 school year. Ms. Trevil holds a NJ Substitute Teaching Certificate.
8. Approve Tyler Henry as a substitute teacher/paraprofessional for the 2025/26 school year. Mr. Henry holds a NJ Substitute Teaching Certificate.

G. Student Intern

1. Approve Alazne Sudupe as a student intern at Reynolds School for the 2025/26 school year.

FINANCE - SUMMER:**Mrs. Imbasciani**

A motion was made by Mrs. Wenberg and seconded by Mr. Mehegan to formalize Items A through L at this meeting and approved by all in attendance. These items have been approved by the Superintendent as per the June 9, 2025 Resolution authorizing “the Business Administrator/Board Secretary to pay bills during the months of July and August 2025. These payments will be approved at the September 15, 2025 Board Meeting.”

- A. Approve the Minutes of the following Board meetings:

June 9, 2025 and June 23, 2025 Special Meeting

- B. Approve the Bills List for June 2025 as follows:

10	General Current Expense	\$87,694.96
11	General Current Expense	\$2,830,324.76
12	Capital Outlay	\$33,573.77
20	Special Revenue funds	\$26,584.42
60	Trust Fund	\$26,848.53
	Total	\$3,005,026.44

- C. Approve the Bills List for July 2025 as follows:

10	General Current Expense	\$8,914.28
11	General Current Expense	\$1,905,820.28
12	Capital Outlay	\$36,692.81
60	Trust Fund	\$4,266.79
	Total	\$1,955,694.16

- D. Approve the Bills List for August 2025 as follows:

10	General Current Expense	\$9,519.92
11	General Current Expense	\$1,452,322.60
60	Trust Fund	\$9,403.67
	Total	\$1,471,246.19

- E. Approve the Transfers for June, July and August 2025.

- F. Approve the unaudited Board Secretary and Treasurer’s Reports dated June 2025 and to certify that after review of these reports and upon consultation with appropriate district officials, as to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11 and that sufficient funds are available to meet the district’s financial obligation for the remainder of the year.

- G. Approve the submission of the FY26 IDEA Basic and IDEA Preschool Grant applications.

- H. Approve funding for the FY26 IDEA Grant as follows:

Preschool Handicapped	\$13,409
Part B Basic	\$248,507

- I. Approve FY26 IDEA Grant expenditures as follows:

		% of Salary	Amount
1.	IDEA Preschool		
	Krebs	50%	\$13,409
2.	Part B Basic		
	Centrella	100%	\$26,360
	Heins	100%	\$25,310
	Julien	100%	\$26,905
	Khalessi	100%	\$25,835
	Mark	100%	\$28,705
	Martinez	100%	\$24,835

Sileo	100%	\$24,360
Sokoli	100%	\$28,311
Vido	51%	\$13,051
Weakland	100%	\$24,835

- J. Accept the donation of the purchase and installation of a replacement digital sign, valued at \$27,015.00, from the USR PTO.
- K. Approve the additional transportation contract with Scholastic Bus Company, Inc. for the 2025/26 school year for Bus Route # 6 at a rate of \$180/day.
- L. Approve the following Travel Expenses:

Program Name	Date	Employee	Registration Fee	Travel Cost
Legal One Anti-Bullying Specialist Certificate Online	July 5-15, 2025	John Edwards	\$500.00	\$0.00
Open Sci Ed Training (7 th Grade Science) Online	July 22-25, 2025	Kevin Sullivan	\$425.00	\$0.00
NJASA/L.E.A.D 2025 Summer Conference West Long Branch, NJ	July 31, 2025	Carriann DeVito	\$125.00	\$67.00
HIB New Year; New Laws NJPSA/Legal One Online	August 28, 2025	Salliann Ran	\$50.00	\$0.00
NJIDA Annual Fall Conference 2025 Franklin Township, NJ	October 17, 2025	Carriann DeVito	\$250.00	\$55.42
HIB Law Update NJPSA/Legal One Online	October 30, 2025	Salliann Ran	\$160.00	\$0.00
Therapies in the School 26 th Annual Conference Online	November 20 -21, 2025	Meredith Ardito	\$379.00	\$0.00

FINANCE

Mrs. Imbasciani

A motion was made by Mrs. Wenberg and seconded by Mr. Quagliani to approve Finance Consent Agenda Items A through M and was approved by all in attendance. Mrs. Gandara and Mrs. Wenberg abstained from L. Mr. Mehegan and Dr. Verducci abstained from M.

- A. Approve the submission of the FY26 ESEA Grant application.
- B. Approve funding for the FY26 ESEA Grant as follows:
- | | |
|----------|----------|
| Title I | \$33,202 |
| Title II | \$15,096 |
| Title IV | \$10,000 |
- C. Refuse funding for FY26 ESEA Title III.
- D. Approved the waiver to N.J.A.C. 6a:27-1.7 for a student whose name is on file in the board office.
- E. Approve the withdrawal of \$456,977.77 from Capital Reserve for 2024/25 Septic Project costs.

- F. Approve the Annual Contract for Hospital Instruction with Bergen County Special Services School District (BCSS) for the 2025/26 school year.
- G. Approve the Annual Contract for TOD (Teacher of the Deaf) Services with Bergen County Special Services School District, Educational Enterprises Division, for four (4) students, whose names are on file in the Board Office, for the 2025/26 school year.
- H. Approve the following Resolution:

RESOLUTION

Snow Removal Services Agreement Renewal

WHEREAS, the Upper Saddle River Board of Education (hereinafter referred to as the “Board”) desires to renew the Snow Removal Services Agreement (hereinafter referred to as the “Agreement”) that currently exists between the Board and Pine Hill Tree Services, LLC (hereinafter referred to as “Pine Hill” or the “Contractor”) to provide snow removal services for the 2025-26 school year at a cost of \$72,000.00; and

WHEREAS, based upon its experience, Pine Hill is prepared to and desires to furnish snow removal services to the Board and has been performing said services in an effective and efficient manner since on or about November 1, 2023; and

WHEREAS, the parties are desirous of memorializing the terms of the agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board that the terms, stipulations and conditions are established in the Agreement between the Board and Pine Hill which is annexed to this Resolution, are hereby adopted and approved by the Board of Education. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the attached Agreement and any other documents necessary to effectuate said Agreement.

- I. Approve the following Resolution:

RESOLUTION TO INCREASE THE BID THRESHOLD

WHEREAS, Dana Imbasciani, School Business Administrator/Board Secretary, possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7 and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent, from \$44,000 to **\$53,000**, effective July 1, 2025;

NOW, THEREFORE BE IT RESOLVED, that the Upper Saddle River Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a), establishes and sets the bid threshold amount of **\$53,000** for the school district, and further authorizes the School Business Administrator/Board Secretary, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

FURTHERMORE, for contracts in the aggregate that are less than the bid threshold but fifteen (15%) or more of the amount, the School Business Administrator/Board Secretary shall award contracts after soliciting at least two competitive quotations.

The School Business Administrator/Board Secretary, pursuant to N.J.S.A. 18A:18A-37 (c), is authorized to award contracts that are in the aggregate less than fifteen (15%) percent of the bid threshold without soliciting competitive quotations.

- J. Approve the contract with CT Home Healthcare Inc. DBA BrightStar Care of North Middlesex County for nursing services for a student attending CTC Academy, whose name is on file in the Board Office for the 2025/26 school year.

- K. Approve the donation of a screech owl box, for installation in the wooded area behind Bogert School, from Emily Friis. This is part of her Girl Scout Gold Award Project.
- L. Approve the following Travel Expenses:

Program Name	Date	Employee	Registration Fee	Travel Cost
NJASRO Social Media Seminar by TikTok, NJ State Police & NJDOE OSPEP Mahwah, NJ	September 29 2025	Daniel Cazes	\$0.00	\$0.00
Orton-Gillingham Plus Course Online	October 7, October 14, October 21, October 28, November 4, 2025	Ashley Clark	\$1,500.00	\$0.00
Supporting Student Success for Paraprofessionals Webinar	October 13, 2025	Kelly Diverio Carolyn Lane Elayne Stern	\$0.00	\$0.00
NJIDA Annual Fall Conference 2025 Franklin Township, NJ	October 17, 2025	Alexandra Byrne	\$250.00	\$0.00
NJIDA Annual Fall Conference 2025 Franklin Township, NJ	October 17, 2025	Kim Casey	\$250.00	\$0.00
NJ School Boards Association Workshop 2025 Atlantic City, NJ	October 21-22, 2025	Susan Gandara Mary Ann Gray Joy Wenberg	\$460.00 \$460.00 \$460.00	\$413.00 \$413.00 \$413.00
Handle With Care Instructional Training Cresskill, NJ	October 30, 2025	Amanda Genchi	\$325.00	\$0.00
Handle With Care Instructional Training Cresskill, NJ	October 30, 2025	Alexis Yotka	\$325.00	\$0.00
Therapies in the School 26 th Annual Conference Online	November 20 -21, 2025	Nicole Fennell	\$379.00	\$0.00

- M. Approve the following Travel Expenses:

Program Name	Date	Employee	Registration Fee	Travel Cost
NJ School Boards Association Workshop 2025 Atlantic City, NJ	October 21-23, 2025	Mark Mehegan C. Lauren Schoen David Verducci	\$460.00 \$460.00 \$460.00	\$621.00 \$361.00 \$621.00

XII. PUBLIC COMMENT

XIII. ADJOURNMENT

Mrs. Gandara

A motion to adjourn was made by Mr. Mehegan and seconded by Mrs. Ginsberg at 7:26 p.m.

Sincerely,

Dana Imbasciani, Board Secretary

Upper Saddle River Board of Education

County/State Code: 03 5330
Comprehensive Maintenance Plan
Report

Actual FY 25-- Current FY 26-- Planned FY 27

School Name	24/25 Actual			25/26 Budgeted			26/27 Planned		
Reynolds Elem. School 070									
	Repairs to HVAC, boiler, generator, floors, master clock, ADA lift, fire detection system, plumbing, septic, and painting. Window repair, lighting replacement, and paving. Extend network cabling and security systems. Pest management. Tree removal. Snow removal. Compliance safety and environment regulations.	\$236,760		Repairs to HVAC, boiler, generator, floors, master clock, ADA lift, fire detection system, plumbing, septic, and painting. Window repair, lighting replacement, and paving. Extend network cabling and security systems. Pest management. Tree removal. Snow removal. Compliance safety and environment regulations.	\$265,000		Repairs to HVAC, boiler, generator, floors, master clock, ADA lift, fire detection system, plumbing, septic, and painting. Window repair, lighting replacement, and paving. Pest management. Tree removal. Snow removal. Compliance safety and environment regulations.	\$270,000	
Bogert Elementary School 060									
	Repairs to HVAC, boiler, generator, floors, master clock, ADA lift, fire detection system, plumbing, septic, and painting. Window, door and roof repair, lighting replacement, irrigation and paving. Extend network cabling and security systems. Pest management. Tree removal. Snow removal. Compliance safety and environment regulations.	\$271,682		Repairs to HVAC, boiler, generator, floors, master clock, ADA lift, fire detection system, plumbing, septic, and painting. Window repair, lighting replacement, and paving. Extend network cabling and security systems. Pest management. Tree removal. Snow removal. Compliance safety and environment regulations.	\$300,000		Repairs to HVAC, boiler, generator, floors, master clock, ADA lift, fire detection system, plumbing, septic, and painting. Window repair, lighting replacement, and paving. Pest management. Tree removal. Snow removal. Compliance safety and environment regulations.	\$305,000	
Cavallini Middle School 050									
	Repairs to roof, doors, elevator, boiler, HVAC, floors, master clock, fire detection system, plumbing, septic and painting. Window repair, lighting replacement, floor tile replacement, and paving. Extend network cabling and security systems. Pest management. Snow removal. Compliance safety and environment regulations.	\$293,675		Repairs to roof, elevator, boiler, HVAC, floors, master clock, fire detection system, plumbing, septic and painting. Window repair, lighting replacement, floor tile replacement, and paving. Extend network cabling and security systems. Pest management. Snow removal. Compliance safety and environment regulations.	\$315,000		Repairs to roof, elevator, boiler, HVAC, floors, master clock, fire detection system, plumbing, septic and painting. Window repair, lighting replacement, floor tile replacement, and paving. Extend network cabling and security systems. Pest management. Snow removal. Compliance safety and environment regulations.	\$305,400	
Administration Building									
	Security. Pest management. Snow removal. Paving. Tree removal. HVAC repairs. Compliance safety and environment regulations.	\$43,870		Lighting replacement. Pest management. Snow removal. Paving. Compliance safety and environment regulations.	\$29,400		Roof repairs. Pest management. Snow removal. Compliance safety and environment regulations.	\$29,000	
Totals All Schools									
		\$845,987			\$909,400			\$909,400	