

January 12, 2026

EJCS BOE Organizational Meeting Minutes

An organizational meeting of the East Jackson Community Schools Board of Education was held in the East Jackson Elementary Community Room. Board President, Jan Maino called the meeting to order at 6:00 PM. Roll call was conducted, and the Pledge of Allegiance was recited.

Board Members Present: Jan Maino, Mishele Wilkins, Mickey Cromley, Kirk Warner, Rachel Bean, Adam Phelps

Board Members Absent: Amy Boatright

Administrators/ Supervisors Present: Superintendent Jeff Punches
Amy Blackledge, Joel Cook, Jimmie Jones, Skyler Stoker, Randy Wilkinson

Staff Members Present: Katie MacGuinness, Deana Minder, Jason Smith
JCISD Business Mgr. Kristina Kulka and Thomas Berkemeier

Visitors Present: Gabe Alvey – Diekema-Hamann, Jim Venton – Wolgast, Amanda Dell, Josh Moncion, Michael Paroszkiewicz, Crystal Sallows, Dave Salsbury

Election of Officers

President Mr. Warner nominated **Jan Maino** for School Board President.

Mrs. Wilkins 2nd

Mrs. Wilkins moved to close nominations and cast the ballot for **Jan Maino** as **School Board President**.

Mr. Warner 2nd

Ayes: 6 Nays: 0

Vice President Mr. Cromley nominated **Mishele Wilkins** for School Board Vice-President.

Mr. Phelps 2nd

Mrs. Bean moved to close nominations and cast the ballot for **Mishele Wilkins** as **School Board Vice-President**.

Mr. Warner 2nd

Ayes: 6 Nays: 0

Secretary Mrs. Wilkins nominated **Kirk Warner** for School Board Secretary.

Mr. Cromley 2nd

Mrs. Bean moved to close nominations and cast the ballot for **Kirk Warner** as **School Board Secretary**.

Mrs. Wilkins 2nd

Ayes: 6 Nays: 0

Treasurer Mrs. Maino nominated **Mickey Cromley** for School Board Treasurer.

Mr. Warner 2nd

Mr. Phelps moved to close nominations and cast the ballot for **Mickey Cromley** as **School Board Treasurer**.

Mrs. Wilkins 2nd

Ayes: 6 Nays: 0

District Rep. Mr. Warner moved to appoint **Jan Maino** as **District Representative** and **Mishele Wilkins** as Alternate Representative to the Jackson County School Board Association.

Mr. Cromley 2nd

Ayes: 6 Nays: 0

Delegation Authority Mrs. Wilkins moved to accept the **Delegation of Authority** to the superintendent for performing all administrative election duties and responsibilities associated with school elections and the Consolidation Act.

Mr. Cromley 2nd

Ayes: 6 Nays: 0

School Attorney Mr. Cromley moved that East Jackson's Board of Education continue with **Thrun Law Firm, P.C.** of Lansing as the school attorney of record.

Mr. Warner 2nd

Ayes: 6 Nays: 0

Annual Stipend Mrs. Bean moved to maintain **Annual Compensation** of \$300 per Board member.

Ayes: 6 Nays: 0

Mrs. Wilkins 2nd

Meeting Schedule Mr. Warner moved to adopt the **Schedule of Regular Board Meetings** and the **Budget Hearing** as presented.

Mr. Phelps 2nd

Ayes: 6 Nays: 0

Adjourn Mrs. Wilkins moved to adjourn the Board of Education Organizational Meeting at **6:10 p.m.** and immediately enter into the regular Board meeting.

Mr. Cromley 2nd

Ayes: 6 Nays: 0