Morton School District #214
REGULAR BOARD MEETING
And BUDGET HEARING
July 20, 2015

CALL TO ORDER:

Ms. Pat Saldaña called the budget hearing to order at 5:31 pm. The flag salute was given.

The board members present Ms. Pat Saldaña, Mr. Don Powell, Mr. Warren Dunlap and Mrs. Betty Huchison. Mrs. Krishna Eveland is absent and excused from the meeting. Ms. Pat Saldana confirmed a quorum is present.

Mrs. April Kaech directed the board to the budget summary, all 5 funds are represented and revenues and expenditures are represented on this page. Mrs. April Kaech went over the dollar amounts in each categories. Mrs. April Kaech explained that the raises and tri-days, and the buyout that is happening. Mrs. Kaech explained that there is a possibility that we go into the fund balance around $233,000.00. Mrs. Kaech stated the ASB did a great job of coming up with their own budget this year, with a little help from herself. Mrs. Pat Saldana asked who was coming up with the numbers for the ASB? Mrs. Kaech stated the students came up with these numbers. Ms. Saldana asked why they didn't ask for more money. Mrs. Kaech stated this is based on what the students want to spend next year. Mrs. Kaech also noted that if expenditures are higher like they were this year, they have the higher capacity to spend more. Ms. Saldana asked who if April was controlling the amount they spend. Mrs. Kaech stated that she doesn't control, but provides the students with reports and approves requisitions before creating purchase orders which allows her to keep better track. Mrs. Kaech went over revenues, which is investments which is not a lot, and the rent at the Mineral Ranger station. Mr. Don Powell asked where would the fund balance be if we spend that $180,000 in capital projects. Mrs. Kaech explained this wouldn't go into the fund balance, but we have no plan to spend money in capital projects next year. Mrs. Kaech went over the TVF. We currently don't have enough to purchase anything out of this fund. Ms. Saldana asked where this money is able to be spent? Mrs. Kaech stated this is for buses and major repairs, however we would have to request approval from OSPI to spend the money and be in a situation that we would not be able to pay for repairs out of the fund. Mr. Don Powell stated George does a good job of keeping the fleet on a rotation for TVF and with repairs. Ms. Saldana asked when the books close for the 2014-15 school year? Mrs. Kaech stated the books close in October/November. Mr. Don Powell asked for clarification, he thought our budget started on September 1. Mrs. Kaech stated, yes, the

fiscal year for us is September 1- August 31 as we are a cash district, no funds will be paid out of the 2014-15 budget after August 31, however the books don't get submitted to the stated until October/November. Mrs. Hutchison asked if April saw any big changes? Mrs. Kaech stated yes, the big one would be losing the SIG grant, but keeping the programs in place. Mrs. Hutchison asked why special education dollars are down? Mr. Hannah stated we have lost a one on one student. The other big change will be increased revenue in CTE. Mr. Don Powell asked if there were any changes in insurance. Mrs. Kaech stated she talked to the rep today and there were no expected changes. Mr. Warren Dunlap asked what compensatory education expenses? Mrs. April Kaech stated that is supplementary programs. Mr. Hannah stated he thinks it is all of the Title money. Mr. Hannah stated the reason it is probably going down is because we lost the SIG money. Mrs. Kaech stated this is probably LAP as well. Mr. Don Powell asked how much we are getting for SIG this year, Mr. Hannah stated there is no SIG money this year. Mrs. April Kaech stated this is IDEA money, this comes from the state based on our special education enrollment needs, flows through the district and goes straight to the Lewis County Special Education Cooperative. Mr. Hannah stated this went down because we have lost two one on one special education students. Ms. Saldana asked if there is any reason why we would need to do a budget extension. Mrs. Kaech stated the only things she could be happening is the state budget coming out with different numbers or an issues that is unforeseen with attorney costs. Mr. Warren Dunlap asked if we were expecting more certificated teachers? Mrs. Kaech stated yes. Mr. Don Powell asked about instructional materials? Mrs. Kaech stated this is spread out into more categories because it is required to break it out between books, technology and other sources. Mr. Don Powell stated he was curious about expenses for curriculum adoption for next year. Mr. Hannah stated there is no plan for curriculum adoption next year.

Ms. Pat Saldana asked for a motion to adjourn the budget hearing. Mr. Don Powell made a motion to adjourn the budget hearing at 5:59 pm, Mr. Warren Dunlap seconded and the motion carried with all in favor. The vote carried 4-0.

We would like to call the school board meeting at 6:00, all members are present except Mrs. Krishna Eveland who is excused. A quorum is present. The flag salute was given.

APPROVAL OF MINUTES: Mr. Warren Dunlap made a motion to approve the minutes from the Regular Board Meeting and Executive Session held on June 15, 2015. Mrs. Betty Hutchison seconded and the motion carried with all in favor. The vote carried 4-0.

ADOPTION OF AGENDA: Mr. John Hannah explained the changes to the agenda, adding Ms, Tami Muth to 9.3 and item 9.9 the iGrant for Highly Capable Annual Plan, Mr. Don Powell made motion to adopt the agenda with the changes, Mrs. Betty Hutchison seconded and the motion carried with all in favor. The vote carried 4-0.

CONSENT AGENDA: Mr. Don Powell made a motion to approve the vouchers for the month of July and payroll vouchers for the month of June. Mrs. Betty Hutchison seconded and the motion carried with all in favor. The vote carried 4-0.

PUBLIC COMMENT: None

ADMINISTRATIVE REPORT: **Mr. John Hannah, Superintendent.** Mr. John Hannah wanted to update the board on changes in funding from the State. We haven't received a breakdown of details. Mr. Hannah explained MSOCs that this is being increased this year due to the McCleary Decision. Mr. Hannah stated we do expect this to increase over the next few years. The legislature did not address 1351 for smaller class sizes. The impact of that would be 17:1. The other piece is the COLA for staff. This is for 3%, Mr. Hannah stated we budgeted for the 3%, but the State did a 1.2% raise and a one-time 1.8% increase on top of that. Mr. Hannah explained that Senator Patty Murry has been working on NCLB. The big impact would be Traveling Title 1 dollars, as a student leaves a district, the district would lose the Title 1 dollars for this. For our district this would be highly impactful as we use that funding for salaries. Ms. Saldana asked for the class sizes situation, if this is something we should budget for. Mr. Hannah state no, for us this wouldn't balance out. In the old system, we could average this out with different grade levels. With the new system, the funding for a teacher is based on the number of students in that class. Mr. Don Powell asked if for a class for 14 we would get less than one? Mr. Hannah stated yes. Ms. Saldana stated we might see that in the 16-17 school year? Mr. Hannah stated possibly. Mrs. Betty Hutchison asked if we would have enough classrooms. Mr. Hannah stated yes, because we wouldn't be able to afford having those classes, we would have to look more at split classes. Mr. Hannah stated this is one of those things that we won't really understand until we start with the practice. Mr. Don Powell stated hopefully the small schools will have their voices heard. Ms. Saldana asked if there is a voice for small schools? Mr. Hannah stated yes, there is the Rural Schools Consortium ran by the Davenport Superintendent.

Mrs. April Kaech, Financial Report. Mrs. April Kaech went through all of the fund balances, expenditures and revenues for the different accounts for the month of June. Mrs. Kaech stated revenue was a little lower for the month of June as the State had not completed the budget, however this should be made up in the next month.

OLD BUSINESS:

None

NEW BUSINESS:

Approve Resignation of Certificated Staff, Mr. Mike Miller, Elementary Teacher, and Mrs. Polly Fuchs, Special Education Teacher and Mr. Steve Hanger, Assistant High School Football Coach

Mr. Warren Dunlap made a motion to approve the resignations from certificated staff members Mr. Mike Miller, Elementary Teacher, and Mrs. Polly Fuchs, Special Education Teacher as well as Mr. Steve Hanger, Assistant High School Football Coach. Mr. Don Powell seconded and the motion carried with all in favor. The vote carried 4-0.

Approve Special Education Teacher, Ms. Tami Muth

Mrs. Betty Hutchison made a motion to approve Special Education Teacher, Ms. Tami Muth. Mr. Warren Dunlap seconded and the motion carried with all in favor. The vote carried 4-0.

Approve the Listed Coaching Hires

Mr. Warren Dunlap will obstain from this motion and vote as Mrs. Casey Dunlap is a relative. Mr. Don Powell made a motion to approve the following coaching hires:

- Mrs. Casey Dunlap, Assistant Jr. High Volleyball Coach
- Mr. Travis Merriman, Head Jr. High Football Coach

Mrs. Betty Hutchison seconded and the motion carried with all in favor. The vote carried 3-0.

Approve Sole Source Justification for Mrs. Kathy Tully as Data Analyst for Small Group Placement

Mrs. Betty Hutchison made a motion to approve the Approve Sole Source Justification for Mrs. Kathy Tully as Data Analyst for Small Group Placement. Mr. Don Powell seconded. Mr. Warren Dunlap asked for clarification. Mr. Hannah explained the auditors have requested that we give reasoning for using sole source (the only vendor who has the skills/merchandise requested) and approved by the board. Mr. Warren Dunlap asked if she had to apply for this? Mr. Hannah stated no, this doesn't need to be posted. Since we have had Kathy in this role for the last 4 years, she is the only person with the skill set. Mr. Hannah explained this is a contract through the ESD 113. The motion carried with all in favor. A vote of 4-0.

Approve Ratification of PSE Collective Bargaining Contract
Mrs. Betty Hutchison made a motion to approve Ratification of PSE Collective Bargaining Contract. Mr. Don Powell seconded and the motion carried with all in favor. The vote carried 4-0.

Approve Elementary Staff Handbook
Mrs. Betty Hutchison made a motion to approve the Elementary Staff Handbook. Mr. Warren Dunlap seconded and the motion carried with all in favor. Mrs. Betty Hutchison asked for a hard copy. Ms. Pat Saldana asked if John could explain the policy governance piece. Mr. Hannah stated the format is similar to the policy governancce format, but is not policy governance. The Elementary Staff wanted more time to look over the handbook which is why it is being voted on seperately. The vote carried 4-0.

Approve Resolution No. 2014-15/16 Budget Adoption
Mrr. Don Powell made a motion to approve Resolution No. 2014-15/16, Budget Adoption. Mrs. Betty Hutchison seconded and the motion carried with all in favor. The vote carried 4-0.

Approve iGrant 217 Highly Capable Students Program Annual Plan, 2015-16
Mrs. Betty Hutchison made a motion to approve iGrant 217 Highly Capable Students Program Annual Plan, 2015-16. Mr. Don Powell seconded and the motion carried with all in favor. The vote carried 4-0.

First Reading of the New or Revised Policies and Procedures
The board completed the first reading of the new or revised policies and procedures. Mr. Hannah stated the majority are required, and the 1340 is recommended, which means we do not have to adopt. Mr. Don Powell asked if the ones that are required are already adopted? Mr. Hannah stated yes, most are replacements. Mr. Don Powell asked if some are just date updates. Mr. Hannah stated yes, if you look at the print outs for the first reading, the corrections are shown.

BOARD MEMBER REPORT: Ms. Saldana reminded the board on Wednesday at 5:30, will be the board retreat, here in the lecture room.

EXECUTIVE SESSION:

ADJORNMENT: **Mr. Warren Dunlap** made a motion to adjourn the meeting at 6:32 pm. Mr. Don Powell seconded and the motion carried with all in favor. The vote 4-0.

Respectfully Submitted,

Board Chairman

Attest: Board Secretary

Board Member

Board Member

Board Member

Board Member