Morton School District #214
REGULAR BOARD MEETING
June 20, 2016

BUDGET HEARING:

Mrs. April Kaech explained the overview of the budget. We do not see us going into our fund balance this year, meaning we have a balanced budget. Mrs. Kaech went over the ASB budget, showing the revenue lower than their expenditures. Mrs. Kaech explained this is so they have the capacity to spend their fund raisers. Their ending fund balance this year was over $30,000. Debt Service, the bond is paid off, you will notice there is a transfer out of Debt Service, this is forest money we received during our bond. We are allowed to move this into capital projects. There is a remaining balance in Debt Service, these funds cannot be touched until another bond is ran and this money can then be used toward the next bond. In capital projects, we are not planning on doing any expenditures, but for an emergency situation there is a capacity of $200,000 in case something happened. Ms. Pat Saldaña asked if this money is going to be used for our bus garage, Mrs. April Kaech stated this money is not even close to being enough to pay for the bus garage. Mr. John Hannah gave a timeline of a possible bond. Mrs. April Kaech explained how the expenditures are paid for and out of which accounts during a bond. Mrs. April Kaech gave an overview of the Transportation Vehicle Fund. With depreciation, it looks like in the couple years we will be looking at a new bus. Ms. Pat Saldaña asked about how long? Mrs. April Kaech stated we have a bus dropping off this year, and now the state provides the funds at the end of the year, instead of the beginning, so we have to wait until those funds have come in. Mrs. April Kaech directed the board to the page with enrollment numbers. This shows the differences in the enrollment and budget from this year to next year. She briefly went through the revenues and directed the board to page 23 where the rows show the activities and the columns show the categories in which they are being spent. Page 54 shows the same thing, but with salaries. Mrs. April Kaech stated the disclosure the funds we will be receiving in MSOCS and the amount we will be expending in MSOCS. Mr. Warren Dunlap asked if there was a raise in salaries for next year? Mrs. April Kaech stated yes, 1.8%. Mr. Chase Buffington stated he saw the first year teacher salary didn't pass. Mr. Hannah stated no it did not. Mr. Warren Dunlap asked how much a first year teacher makes? Mrs. April Kaech stated a beginning teacher is $35,000.00. Ms. Pat Saldaña thanked April for putting in so much work. Mr. Chase Buffington asked how this will be effected by the McCleary situation. Mr. Hannah stated we should hopefully find out in August. Mr. Hannah stated he is comfortable with the budget, April has been able to create a balanced budget. The budget hearing is closed at 5:23.

CALL TO ORDER: Ms. Pat Saldaña called the meeting to order at 6:00 pm, board members present are Ms. Pat Saldaña, Mrs. Betty Hutchison and Mr. Chase Buffington and Mr. Warren Dunlap. Mr. Josh Austin is absent and excused.

The flag salute was given.

ADOPTION OF AGENDA: Mr. Warren Dunlap made motion to adopt the agenda, Mr. Hannah explained there is a change to item 9.1, 9.2, and 9.11. 9.7 should say study instead of student. Mr. Chase Buffington seconded and the motion carried with all in favor. The vote carried 4-0.

APPROVAL OF MINUTES: Mrs. Betty Hutchison made a motion to approve the minutes from the regular board meeting held on May 16, 2016. Mr. Warren Dunlap seconded and the motion carried with all in favor. The vote carried 4-0.

PUBLIC COMMENT: **Ms. Amanda West:** Ms. West is speaking on behalf of the union. The majority of the teachers in this district attend training throughout the summer. Ms. West gave an overview of the training schedule for the teachers this summer. We don't attend training during the school year because, first of all the training aren't available, but also it's hard to get subs, and hard on the students for their teachers to be gone. Ms. West stated teachers don't really get their summers off, but are busy working on their trainings.

CONSENT AGENDA: Mr. Chase Buffington made a motion to approve the vouchers for the month of June and payroll vouchers for the month of May, Mrs. Betty Hutchison seconded and the vote carried with all in favor. Ms. Pat Saldaña asked what the $6,000 was for, for the IDEA-B. Mrs. April Kaech stated this is a monthly billing for a grant that basically flows through the district for our the Lewis County Special Education Cooperative. Ms. Saldaña also asked what the reimbursement was for, for Ruth Martin. Mr. Hannah explained this is a in-Lei of contract for transportation. Mr. Warren Dunlap asked what the mileage reimbursement rate is at this time. Mrs. Carlie Womack stated .54. The vote carried 4-0.

ADMINISTRATIVE REPORT: **Mr. John Hannah, Superintendent.** Mr. Hannah gave an overview of the issues with the teacher shortage at this time. We have more retiring than we have people graduating with a teaching certificate. There is also a trend that at year 5 people leave the profession. There is another drop off now is year

7. The theory is this is the last year you can teach without having to do the pro-cert portion. There is some debate over this. There definitely is a huge teacher shortage out there. Yakima had 40 openings that they could not fill. Part of the problem is we don't have the amount of people going into the profession. Ms. Pat Saldaña asked about the cost for the recertification process. Mr. Hannah stated he thinks it's about $400.00 for teachers and around $2,000.00 for administration. Mr. Hannah gave an overview of P-Cards which is a Purchasing Card. We are running into issues with businesses not using PO's, this will allow us to make hotel reservations for staff training, and other businesses that don't allow PO's. Our plan is to have 1 P-Card that stays in the District Office for purchases. Ms. Pat Saldaña asked if this was just like a credit card and you would receive a physical card. Mrs. April Kaech stated yes, it is a physical card held through a bank.

Mrs. April Kaech, Financial Report. Mrs. Kaech went over revenue, expenditures, and balances for the general fund, ASB fund, TVF fund, Capital Projects, and Debt Services.

Principal Report: Enrollment is down a little bit at 154. On the 10th we Tested our Wifi system to see if we could test all of our students at the same time. There were a couple little glitches, but overall we will be able to test everyone at the same time. This will help take less time of interruptions and library down time. Staff member of the month was Mike Moore, our staff love Mike, he is always smiling and positive.

Elementary Principal Report: Enrollment was down 4 from May. We had our birth to 4 screening, we were half this year at 21 compared to over 40. We finished the year at 180. We are working on ordering the curriculum and supplies for next year. The majority of our staff are attending training this summer. We had 100% minus 1 for our testing, the 1 was a student whose parent opted out. Staff member of the month is Jennifer Kinsman, she has done a wonderful job this year as the reading corp member.

Vice Principal Report: Mr. Stoney is working on the community engagement piece with the Yelm Middle School Principal. This will look like an advisory group in which businesses and students get together. Our FBLA and FFA would like to do an internal leadership role. Now that we have a lot of involvement with elected officials. They students would like to join their leadership to work on things for the school not just their group. Mr. Stoney explained overall discipline trends from 2015 to this year.

Defiance seems to be our largest, along with tardies and inappropriate languages. We are really going to need to focus on the 7th grade class which will be in the 8th grade next year. We are working on some things to work on these trends and focus on the groups of students. Mr. Stoney listed the students of the month for the month of June.

OLD BUSINESS:

NEW BUSINESS:

Approve Mrs. Becky Brooks, 0.5 Spanish/0.5 Elementary Position

Mr. Chae Buffington made a motion to approve Mrs. Becky Brooks, 0.5 Spanish/0.5 Elementary Position. Mr. Warren Dunlap seconded and the motion carried with all in favor. The vote carried 4-0.

Approve Brad Peters, Junior High Girls Basketball Coach, Lee Metcalf, Head High School Football Coach, and Mikhael Tran, Volunteer High School Football Coach

Mr. Warren Dunlap made a motion to approve the listed coaching positions. Mrs. Betty Hutchison seconded the motion carried with all in favor. Mr. Warren Dunlap wanted to know if this is the Mikhael Tran who graduated from Morton? Mr. Hannah stated yes. Mr. Chase Buffington asked how it works for Lee to be the Head Coach. Mr. Hannah stated he will be paid through Morton, but we will be reimbursed half from White Pass. The vote carried 4-0.

Approve Stacy Noel, Classified Substitute

Mrs. Betty Hutchison made a motion to approve Stacy Noel, Classified Substitute. Mr. Chase Buffington seconded and the motion carried with all in favor. The vote carried 4-0.

Mr. Warren Dunlap had another question regarding 9.2, it doesn't state whether Brad is the head or assistant coach. Mr. Hannah stated Head coach.

Approve the Letter of Agreement between the PSE and Morton School District

Mr. Chase Buffington made a motion to approve the letter of agreement between the PSE and Morton School District, Mrs. Betty Hutchison seconded and the motion carried with all in favor. Mrs. Betty Hutchison asked if this is what we do every year? Mr. John Hannah stated this is a correction to salary schedule A, there were some found errors, this is showing both parities agree with the changes. The vote carried 4-0.

Approve Resolution No. 2015-16/13, 2016-17 Budget

Mr. Chase Buffington made a motion to approve resolution no. 2015-16/13, 2016-17 Budget. Mrs. Betty Hutchison seconded and the motion carried with all in favor. The vote carried 4-0.

Approve Resolution No. 2015-16/14, Purchasing Cards

Mr. Warren Dunlap made a motion to approve resolution no. 2015-16/14, Purchasing Cards. Mr. Chase Buffington seconded and the motion carried with all in favor. Mrs. Betty Hutchison asked if the bank was out of the Contry? Montreal? Mrs. April Kaech stated it is an American bank, that is just the name. Mr. Chase Buffington asked if we get points? Mrs. April Kaech stated yes, we get dollars back. Ms. Pat Saldaña stated maybe to get the money back we can us the P-card instead. Mr. Hannah stated once we get used to how it works first. The vote carried 4-0.

Approve Resolution No. 2015-16/15 Adopting the Study and Survey to be Submitted to OSPI

Mr. Chase Buffington made a motion to approve resolution no. 2015-16/15 Adopting the Study and Survey to be Submitted to OSPI. Mr. Hannah explained we have already approved the Study, however it is actually finished at this time and ready to be submitted. Mr. Warren Dunlap seconded and the motion carried with all in favor. The vote carried 4-0.

Approve Resolution No. 2015-16/16, Cancel Warrant No 3644

Mrs. Betty Hutchison made a motion to approve resolution no. 2015-16/16, cancel warrant no. 3644. Mr. Warren Dunlap seconded and the motion carried with all in favor. Mr. Warren Dunlap asked what the warrant was for? Mr. Hannah stated this was an ASB fund raiser that was lost in the mail and needs to be canceled and reissued. The vote carried 4-0.

Approve Student and Staff Handbooks

Mr. Chase Buffington ade a motion to approve Staff and Student Handbooks. Mrs. Betty Huchison seconded and the motion carried with all in favor. Mr. Warren Dunlap asked if there were any changes from last year? Mr. Hannah stated not many. The vote carried 4-0.

Approve Elementary and Jr/Sr High School Improvement Plans

Mr. Warren Dunlap made a motion to approve the Elementary and Jr/Sr. High School Improvement Plans, Mr. Chase Buffington seconded and the motion carried with all in favor. Mr. Hannah stated for Elementary we use the Title 1 plan to discuss how we will approve reading and math, this is what Josh will submit for Title 1 funds. For the secondary, this is for the accredidation, and will be resubmitted for our continued accredidation. The vote carried 4-0.

Approve Summer Use of Batting Cages and Softball Fields

Mrs. Betty Hutchison made a motion to approve the summer use of batting cages and softball fields, Mr. Warren Dunlap seconded and the motion carried with all in favor. Mrs. Betty Hutchison asked if we usually do this? Mr. Hannah stated yes, last month we approved summer athletics, however

our fastpitch coach is stepping down so there was nothing submitted, so Mr. Rob Hazen and Mr. Josh Brooks have put together a schedule and are willing to open up the cages. Mr. Warren Dunlap wanted to know when we would be looking at finding a new coach. Mr. Hannah stated he would like to see this happen as soon as possible. The vote carried 4-0.

Superintendent Evaluation
Ms. Pat Saldaña would like to move item 9.12 to the end of the meeting.

BOARD REPORTS:

Mrs. Pat Saldaña stated Mr. Hannah sent out a doodle for board workshop dates. The purpose of the workshop is a reflection to look at how we did this last school year. We would like to use this as a housekeeping and policy governance workshop. Mr. Hannah explained how the doodle works.

Friday and Saturday, starting September 23rd is the WSSDA workshop in Spokane. The legislative conference has now been scheduled. November is the WSSDA annual conference also in Spokane. Ms. Pat Saldaña asked why we haven't received the photo from receiving the school of distinction award? Mr. Hannah stated it isn't up at this time. Ms. Saldaña asked how the WatchDog program was going? Mr. Hannah stated this is starting next year. Ms. Saldaña asked if we can work on getting a date to tour the bus garage? Mr. Hannah stated he will look at the doodles and come up with a day. Ms. Saldaña asked if Mr. Hannah had any vacation days coming up? Mr. Hannah stated he is looking at it.

Mr. Warren Dunlap stated he just went to CWU graduation, and about 70% were business and 30% were teaching degrees. It was flip flopped from what he had seen in the past. Mr. Warren Dunlap also attended Centralia College's Graduation, he stated it was very inspirational.

Ms. Pat Saldaña stated the Morton High School Graduation was wonderful. Ms. Saldaña received many comments from the community.

EXECUTIVE SESSION:

The Board recessed into a break at 6:51. The board recessed into executive session at 6:51 for approximately 25 minutes to discuss the Superintendent Evaluation, where no decisions will be made.

The Board returned from Executive Session at 7:15 pm where no decisions were made.

EXEMPT SESSION:

NEW BUSINESS CONT:

Approve Superintendent Evaluation
Mr. Chase Buffington made a motion to accept the Superintendent's formative evaluation from January and the summative evaluation in June 2016. Mrs. Betty Hutchison seconded and the motion carried with all in

favor. Mrs. Pat Saldaña asked Mr. Hannah to draft a letter stating what his evaluation will look like next year with policy governance and why, the two (Ms. Saldaña and Mr. Hannah) will sign this. The vote carried 4-0.

ADJORNMENT:

Mr. Warren Dunlap made a motion to adjourn the meeting at 7:16 pm. Mrs. Betty Hutchison seconded and the motion carried with all in favor. The vote 4-0.

Respectfully Submitted,

Board Chairman

Attest: Board Secretary

Board Member

Board Member

Board Member

Board Member