Morton School District #214
REGULAR BOARD MEETING
November 21, 2016

CALL TO ORDER:

Ms. Pat Saldaña called the meeting to order at 6:00 pm, board members present are Ms. Pat Saldaña, Mr. Warren Dunlap, Mr. Josh Austin, and Mrs. Betty Hutchison. Mr. Chase Buffington is absent and excused.

The flag salute was given.

ADOPTION OF AGENDA:

Mr. John Hannah explained to add Mrs. Ashley Hansen, elementary Paraprofessional, Mr. Josh Austin made motion to adopt the agenda, Mrs. Betty Hutchison seconded. The motion carried with all in favor. The vote carried 4-0.

PUBLIC COMMENT:

Ms. Amanda West thanked the Board for their service and being here on a Holiday Week. Ms. Amanda West wanted to discuss extracurricular activities. The students are involved in these, but also wanted to bring up that the staff are involved being class advisors and leaders of these different groups. Ms. West discussed the Elementary extracurricular activities as well such as Fellows, Mr. Berkompas doing battle of the books, etc. She wanted to remind the Board that every time there is a student activity, there is a staff member or 2 involved. Ms. Pat Saldaña asked Ms. West if she could let Mr. Hannah know of things going on so they can be involved as well. She has had help from Mrs. Fagin with the Spelling Bee and Snack Backpacks, and she has even seen a teacher at the Elementary school do a walk to the park during her lunch time, it is going above and beyond. Ms. Saldaña thanked Ms. West for her time. Mrs. Hutchison stated sometimes the teachers don't even take a lunch.

CONSENT AGENDA:

Ms. Pat Saldaña would like to have an approval for the consent agenda, but would like to remove the opening of the sealed bids after, and remove the resignation of Mrs. Ginger Austin. Mrs. Betty Hutchison made a motion to approve the consent agenda with the exception of the resignation of Mrs. Ginger Austin and the opening of sealed bids. Mr. Warren Dunlap seconded and the motion carried with all in favor. Mr. Josh Austin wanted to know about the rental of the Mineral Bus Garage? If this is a one-time payment of $800.00. Mrs. Carlie Womack explained this is a $2,400.00 yearly fee, we make 3 payments a year, and this is our last one. Mr. Austin wanted to make sure this is saving us money. Mr. Hannah explained this is most likely a wash, but saves time for our driver that lives in Mineral, if we didn't have a driver living in the area, we may

not be doing this. Mrs. Betty Hutchison asked about the multiple projectors. Mr. Hannah explained we have had multiple projectors go out in this building which needed to be replaced. Mrs. Betty Hutchison asked about Adams Consulting, Mr. Hannah explained Julie Adams is a consultant we have coming in. This is the second time she has been here. She worked with our Administration this summer about instructional leader patterns and what those look like. This time, she continued that work with the admin team and later met with staff regarding brain research—how does the young brain function. She will be back in February to discuss instructional strategies with staff regarding the young brain. Mrs. Hutchison asked about the hotel for Ms. Jordan Austin and Mrs. Ginger Austin, Mr. Hannah explained we sent Ms. Austin to the State Becca conference, there have been a number of changes to the law. Mrs. Austin went along to help out with the baby, only one room was purchased. Mrs. Betty Hutchison asked about the copy machine charges, there are 3 charges, she wanted to know if this was a monthly lease or for how much we use them? Mrs. Carlie Womack stated this is the monthly lease for the copy machines, we have a charge through Capital Business Machines for the actual copies we do, however the lease is a monthly fee that doesn't change. Mrs. Betty Hutchison asked about the letter head design and newsletter printing. Mr. Hannah explained we went through ESD 113 to work on our communications for improvement to do our newsletter which has now been sent out as well as creating a District letterhead and District logo. Ms. Pat Saldaña state last month we authorized $1012.00 for logo design and now we are looking at $850.00 for letter head design. Mrs. Carlie Womack stated she charged hourly, the invoice was broken out to include finishing designing the letterhead, the majority of this bill was for printing and designing the District newsletter. Ms. Saldaña asked if this was for her to design. Mrs. Betty Hutchison asked if the total was $17,000.00. Mrs. Carlie Womack explained she was looking at the total for all of the ESD invoices, for everything we are billed for from the ESD. Ms. Pat Saldaña stated for Back Pack Snack she went to Independence Printing and had a hand drawn design and didn't even come nearly close to that amount, she was only charged $75.00. It was a fraction of what this cost is. She received an actual hand drawn design. This seems a little much. Ms. Pat Saldaña asked if she just designed the logo and then just put it on paper as the letterhead. Mr. John Hannah stated there was a lot of back and forth for what we were looking at, we shared this with staff, secretaries and principals and provided feedback of what we liked and didn't like. Mrs. Betty Hutchison would like to see a break down for the savings on the oil vs. the electricity bill. Mrs. April Kaech will work on this, she believes the amount is in the report we received. We received money back because we weren't saving any of that cost. Ms. Pat Saldaña wanted to know when we will get that second report. Mrs. April Kaech stated this will be the same time next year

that we received the report this year, which will be around September or October 2017. Ms. Pat Saldaña asked if we could make a note to add that to the agenda during that time. Mrs. Betty Hutchison noted the cost of the fuel and electricity bill for the month. Mrs. Carlie Womack stated the fuel bill was for the buses. Mrs. Hutchison would like to see a breakdown when someone has time if that is possible. Ms. Pat Saldaña state our oil bill used to be quite chunky. Mrs. Betty Hutchison asked what the monthly fee for the web archiving, is this going to be every month? Mrs. Carlie Womack stated part of this is our set up fee. Mr. Hannah explained that our webpage and social media accounts are public documents and we are required to be able to pull information from those in the exact format they looked at the moment in time for which the document is requested, we have to archive that forever. We looked at 3 companies and this was the one that could do the most for us and all 3 were about the same amount. Mr. Josh Austin asked if this is a contract deal. Mr. Hannah stated no, this is a month by month deal. Mr. Josh Austin asked if we paid for storage. Mr. Hannah stated we pay for the number of sites and social media pages. Mr. Hannah listed the accounts we have covered by archiving. Ms. Pat Saldaña asked if the company gave us an idea in the contract of how long it would take once a request came in to get copies of the websites. Mr. Hannah stated we have access into a site, we can enter the media site and date and time. Ms. Pat Saldaña asked if someone came in and asked for that information how long does the company have to get that information. Mr. Hannah stated that is something we would be able to look up. Ms. Pat Saldaña asked why we are purchasing Honey Nut Cheerios from Mossyrock School District. Mrs. April Kaech stated this is for the FSA items that Mossyrock is ordering for us, we have some gluten free students at the Elementary that are eating these for Breakfast. Ms. Pat Saldaña asked about the activation fee for the high school secretary cell phone, was this not in our original package? Mr. Hannah stated she came to him with the need. She is using her phone more and more as a District phone. Mrs. Hutchison asked if we had a landline in the high school office. Mr. Hannah explained we do, but she received phone calls at home for substitutes and needed a line to do that. Ms. Saldaña asked if teachers should be calling her on her cell. Mr. Hannah stated yes. Mr. Josh Austin asked if this is the line for both buildings. Mr. Hannah stated no, at this time, the Elementary secretary doesn't feel she needs one, but it could be a possibility in the future. Mr. Warren Dunlap asked what time the day starts for our secretary. Mrs. Hutchison asked what time it ends. Mr. John Hannah stated it ends at 3:30 and she is usually here around 6:00. Mr. Josh Austin said she starts receiving calls before that then. Ms. Pat Saldaña asked what the ratio of adults to students for the overnight stay for the boys' basketball team. Mr. Hannah stated he didn't have the number, but more often than not it is just the varsity going, so probably 2 or 3 coaches, with about 13-14 students. Mr. Warren Dunlap agreed. Ms. Pat Saldaña

asked about the resolution for canceled warrants, Mrs. April Kaech explained these are checks that haven't been cashed and need to be reissued. Ms. Pat Saldaña wanted to bring up the Twin Star Credit Union building, and to start thinking about what we want to do with this building. Ms. Saldaña is hoping to get the board to discuss this in the December board meeting. Mr. Josh Austin asked if when this goes through if we could get inside the building to look at it before making a decision about what to do with it. Ms. Pat Saldaña also asked about the absenteeism resolution. Mr. Hannah stated this is part of the new Becca Law. Mrs. Betty Hutchison asked when this went into place. Mr. Hannah stated at the last legislative session. Mr. Hannah stated for this year, we have to do an assessment of our kids to try and determine why they are absent. This also talks about the Community Truancy Board. Ms. Pat Saldaña asked where the donation from Ms. Leona Justus wanted her donation to go. Mrs. April Kaech stated this is for the Elementary School. Ms. Pat Saldaña stated she relies on Mr. Hannah for review of the policies to let us know if they sound appropriate as she has not been in a The vote carried 4-0.

Mr. Warren Dunlap made a motion to approve the resignation from Mrs. Ginger Austin, Mr. Josh Austin wanted to make it known that he abstained from the vote as she is a relation. Mrs. Betty Hutchison seconded and the motion carried with all in favor. The vote carried 3-0.

Ms. Pat Saldaña and Mr. Warren Dunlap opened the bids. Mr. Warren Dunlap made a motion to approve the bid from Mr. George Harbaugh for $50.00 on the utility trailer as well as the other items he was the sole bidder on. Mrs. Betty Hutchison, seconded and the vote carried with all in favor. Mrs. Betty Hutchison made a motion to approve the bid from Mr. Mike Moore for the lot of lawn mowers. Mr. Josh Austin seconded and the motion carried with all in favor. The vote carried 4-0.

LINKAGE:

Mr. John Hannah explained that the Highly Capable Students are tested for capability, not for the gifted and talented, that program is gone. This program is based on the capabilities of students. Invited—Mrs. Robin Wright, Highly Capable Program: The Jr/Sr. High students presented to the board regarding the Highly Capable Program.

The School Board went to the gym to look at the new show cases in the entry way.

MONITORING OF ORGANIZATIONAL

PERFORMANCE:

Executive Limitations: EL9---Socio-Political Context—understand and Influence the District's Environment: Mr. Josh Austin motion to discuss EL9, Mrs. Betty Hutchison seconded. Mr. Warren Dunlap would like to go into Executive Session to discuss. Mr. Josh Austin would like to withdraw his motion, Mrs. Betty Hutchison would like to withdraw her second and would like to move this to Executive Session at the end.

REVIEW OF POLICY:

Mr. Josh Austin made a motion to approve BSR4—Delegation to the Superintendent. Mr. Warren Dunlap seconded, Ms. Pat Saldaña wanted to discuss certain portions of this policy. There is wording that Ms. Pat Saldaña would like to discuss the wording of "Developing" policies, he understanding is the board isn't creating policies, but is reviewing policies given. Section 4 is under concern where it states "the Board will respect and support any reasonable interpretations of its policies, even though Superintendent choices may not be the choices the Board or its members would have made." Mr. Warren Dunlap is concerned about the timeline for this as if the Superintendent made a decision the Board didn't agree with, the Board wouldn't find out until after the decision was made. Mr. Hannah stated he heard 2 points here that need to be discussed. Mrs. Betty Hutchison would like to table this until the next Board Meeting and would like a working session to discuss. Ms. Pat Saldaña stated our options are to approve it as sis, modify and approve, or approve to move to a Board Work Session. Mr. John Hannah stated if we are going to have a working session, he would like to have the board think about language changes prior to coming into the meeting. Mrs. Betty Hutchison stated she would like to have examples in it. Ms. Pat Saldaña would like to come in prior to the Board Meeting for a working session. Ms. Pat Saldaña would like everyone to come in prior to the board meeting. Mr. Warren Dunlap removed his second, Mr. Josh Austin removed his motion. Mr. Josh Austin made a motion to move BSR4 to a working session for December 19th at 5:30, Mrs. Betty Hutchison seconded and the motion carried with all in favor. The vote carried 4-0.

EXECUTIVE SESSION:

The Board went into executive session at 7:40 pm to discuss the superintendent's evaluation for approximately 15 minutes. Mrs. April Kaech and Mrs. Carlie Womack are excused.

The Board returned from executive session at 8:00 pm where no decisions were made.

ITEM 4.2:

Mr. Warren Dunlap made a motion to approve item 4.2 as is. Mr. Josh Austin seconded and the vote carried with 4-0.

EXEMPT SESSION:

None

ANNOUNCEMENTS:

Ms. Pat Saldaña would like to discuss creating a time capsule and asked for a release of liability for drivers.

Mr. Warren Dunlap and Ms. Pat Saldaña would like to be representatives of the Board for the Bond Committee, Mr. Hannah wanted to let the Board know other Board Members can attend, but as community members only. Mr. Warren Dunlap wanted to know

ADJORNMENT:

Mrs. Betty Hutchison made a motion to adjourn the meeting at 8:31 pm. Mr. Josh Austin seconded and the motion carried with all in favor. The vote 4-0.

Respectfully Submitted,

Board Chairman

Attest: Board Secretary

Board Member

Board Member

Board Member

Board Member