# Morton School District #214
# REGULAR BOARD MEETING
# June 15, 2015

**CALL TO ORDER:**

Ms. Pat Saldaña called the meeting to order at 6:00 pm. The flag salute was given.

The board members present Ms. Pat Saldaña, Mrs. Krishna Eveland, , Mr. Warren Dunlap and Mrs. Betty Hutchison. Ms. Pat Saldaña verified a quorum is present. Mr. Don Powell is absent, and excused.

**APPROVAL OF MINUTES:**

Mrs. Krishna Eveland made a motion to approve the minutes from the Regular Board Meeting held on May 18, 2015 and the Special School Board Meeting held on May 29, 2015. Mr. Warren Dunlap seconded and the motion carried with all in favor. The vote carried 4-0.

**ADOPTION OF AGENDA:**

Mrs. Pat Saldaña asked if there were any changes to the agenda. Mr. John Hannah the addition of item 9.4, Michelle Frahm, Secondary Math Teacher. Mrs. Krishna Eveland made motion to adopt the agenda with the changes, Mrs. Betty Hutchison seconded and the motion carried with all in favor. The vote carried 4-0.

**CONSENT AGENDA:**

Mr. Warren Dunlap made a motion to approve the vouchers for the month of June and payroll vouchers for the month of May. Mrs. Betty Hutchison seconded and the motion carried with all in favor. The vote carried 4-0.

**PUBLIC COMMENT:**

Mr. Mike Miller would like to discuss item 9.5, Mr. Miller would like to hold off on the board approving item 9.5 as there is some language changes that staff wanted to suggest. Mr. Milles is not sure if the MEA has seen a complete Jr/Sr. High Staff Handbook, and he believes there could be some things in this one as well. On the bottom of page 15, it addresses things staff must do, they must have their daily goal, standards addressed, primary assignment, etc posted on the board at the beginning of each lesson. Mr. Miller does not feel that all teachers would like to post the primary assignment on the board as he believes students will start working on the assignment and not pay attention to the lesson. He is not sure about the high school handbook, but read in the elementary handbook with board members, it states that board members may not contact board members and go through the chain of command. He understands there is a chain of command, however sometimes issues are not taken care of at the next level, and the top of the chain of command is the school board. He does not feel it is fair to stop at the superintendent if something isn't taken care of. He feels GP11 needs rewording to make it not so strict on the staff and the school board for communication. Ms. Pat Saldaña thanked Mr. Miller for his discussion. Mr. Warren Dunlap asked if Mr. Hannah would explain the chain of command. Mr. Hannah stated the chain of command includes the school board as a whole following the superintendent. This is not being taken away, but is included in the chain of command. Mr. Dunlap

clarified that this would be included on the board agenda? Mr. Hannah stated yes.

**ADMINISTRATIVE REPORT:** **Mr. John Hannah, Superintendent.** Mr. Hannah stated we have completed the CPR on time and our response has also been completed. Mr. Hannah wanted to share something from Mr. Chuck Wyborney called a learning walk. This is when the administrative teams come together and look at practices in learning. We will do this together (1 per month) with White Pass to learn from each other. This will help the principals as well with feedback. The principal that is hosting will guide what is being reviewed. Ms. Pat Saldaña asked for another example. Mr. Hannah stated the high School has revamped their intervention plan, this is something that the admin team would review and discuss to give advice and feedback. Mrs. Krishna Eveland asked, prior to putting this is place, do the principals explain this prior to this happening, she is concerned this will be looked at as a step toward an academically joined MWP. Mr. Hannah stated yes, this will be explained.

Mr. Don Powell arrived at 6:14 pm.

**Mrs. April Kaech, Financial Report.** Mrs. April Kaech explained the revenues, expenditures, and balances for the districts accounts. Mrs. April Kaech wanted to let the board know we should end the year at about $640,000.00 after the payouts we have coming up.

**Mr. John Hannah, Principal Report.** Mr. Hannah provided a list of events including graduation this last week. Mr. Hannah stated we are working with Mr. Bob Kraig to get some CTE frameworks to get things approved for our Shop and Science Teacher. Mr. Hannah stated he sent out an email to discuss with remaining staff and new staff, staff will reply to all so the discussion continues about things such as what do you need to do to prepare for next year, and what kind of support do you need over the summer? Mr. Hannah explained that every student in grades 6-11$^{th}$ grade have been tested and scored, the information has been sent to all new staff to help prepare. Mr. Hannah explained that Mrs. Chris Merriman is staff member of the month for her help with testing, yearbook, credit retrieval and many other things. Mr. Hannah also included the letter of accreditation for 6 years.

**Mr. Josh Brooks, Principal Report.** Enrollment has been consistent around 200. This month we are at 197, we know we will be losing several big families and our 6$^{th}$ grade class will be moving on. We will be starting next year with 13 preschoolers. We had 39 people come to the birth to 5 screening. We have a couple kids who are coming for a second year of preschool. We have a couple more that will be doing part time preschool and part time kindergarten. Curriculum, we are expanding "Do the Math"

for next year. Assessment, SBAC scores are coming in, part of the LAP requirement is to meet with non-sped students who score at level 1, we only had 4 students. Instruction, Mrs. Dunlap is moving to 2nd grade, and Mrs. Fagin is coming to 4th grade next year. Mrs. Fagin, Mr. Berkompas, and Mrs. Johnston will be doing a 3 grade rotation in an hour and 45 min blocks. Mr. Brooks stated he felt like staff is doing a great job with differentiation in math. We are working on getting this into the whole classroom. We are working on the high and low end of the scores. Mr. Brooks listed ALL STAFF as staff member of the month. All of the staff members have worked hard this year. Mrs. Hutchison asked if the students remain in the same room during the rotation, Mr. Brooks stated no, the students will move. Mrs. Hutchison asked if this was common, Mr. Brooks stated in some cases yes, and in some no. The "walk-to" is very common. The way this is broken up is going to allow the teachers to teach with their strengths. This is also a good transition for students coming into 7th grade moving from 1 class per day to 7 classes. Mrs. Hutchison asked how long the students had in between classes. Mr. Brooks stated they just walk across the hallway and the teacher gives them time to use the restroom, get drinks of water, etc.

**Mr. Josh Stoney, Vice Principal Report.** Mr. Stoney stated the discipline is continuing to drop drastically as it is being inputted to SWISS. The students have really responded to the restorative justice part of the referrals. This focuses on fixing the behavior, not just getting in trouble. Mr. Stoney explained part of the restorative justice is adding a peer jury, the students will be able to choose if they would like to stand in front of their peers. Mr. Stoney has been working with the Lewis County Juvenile Courts for support. Mr. Stoney stated there was an application process for students who would like to sit on the peer jury. We had 11 students who qualified and will be going through training before the school year begins. Positive referral information has been put into a spread sheet to get a picture, Mr. Stoney went over the percentage of the students who received positive referrals in the different characteristics. ASB-Mr. Stoney stated they are very excited for next year and have planned out goals for 1 fundraiser, 1 activity and 1 community relation activity per month and have started a calendar and a plan to get this accomplished. Mr. Stoney stated they also have a couple dates before the school year begins to get started. Ms. Saldaña asked if the referral number included positive referrals countering out some of the negative referrals. Mr. Stoney stated no, this is true numbers of referrals. Ms. Saldaña asked if the restorative justice will be at the elementary school as well? Mr. Hannah stated no, this is still being worked out in the Jr/Sr. High Age. Mr. Hannah explained that he doesn't thing we are ready to have this trickle to the elementary. One piece that would be difficult in the elementary, is we are relying on the maturity of the student to understand what they did wrong and how it impacted the

others involved. Mr. Hannah stated the elementary would need different structure to encompass the age difference at the elementary. Mrs. Krishna Eveland asked about the restorative justice piece, she is concerned about peers hearing the discipline issue of students. Mr. Hannah stated this is not an issue because the student chooses either restorative justice or the discipline matrix. Mrs. Krishna Eveland asked if we have a student who is facing a 10 day suspension, do you think we push students to choose the peer group vs. the suspension. Mr. Hannah stated no, because the jury is not choosing guilt or innocence, but coming up with ways to restore the relationships involved. Mrs. Krishna Eveland asked for more documentation, she wanted it known she is not against it, but would like to learn more. Mr. Hannah explained this is something that started in the Juvenile Detention Centers, and is being used in California and Seattle. Mrs. Krishna Eveland asked if there is any research about the positives and negatives? Mr. Hannah stated no, this is still too new.

**OLD BUSINESS:**

**Approve the New or Revised Policies and Procedures:**
Item 8.1 need to be updated to an action item, it is not informational as noted on the agenda. Mrs. Krishna Eveland made a motion to approve the new or revised policies and procedures. Mrs. Betty Hutchison seconded and the motion carried with all in favor. The vote carried 5-0.

**NEW BUSINESS:**

**Approve Contracts for the Following Staff: Tina Walker, Elementary Secretary, Christy Powell, Jr/Sr High Secretary, April Kaech, Business Manager, Carlie Norris, District Secretary, Stacy Merriman, Maintenance Supervisor, Loriann Grose, Food Service Supervisor, George Harbaugh, Transportation Supervisor, and Steve Hanson, Athletic Director:**
Mr. Warren Dunlap made a motion to approve/renew the following above staff, Mr. Don Powell seconded and the motion carried with all in favor. The vote carried 5-0.

**Approve Mr. Jack Royle, CTE Teacher**
Mr. Warren Dunlap asked that the board go into executive session to discuss the qualifications of the candidates for item 9.2 and 9.4, we will have Mrs. Betty Hutchison excused from item 9.3 as this item is in regards to her daughter. The board adjorned into executive session at 6:48 p.m.

Mrs. Betty Hutchison returned at 6:55 pm.

The board returned at 6:57 pm where no decisions were made.

Mrs. Krishna Eveland made a motion to approve Mr. Jack Royle, CTE Teacher, Mrs. Betty Hutchison seconded and the motion carried with all in favor. The vote carried 5-0.

**Approve Ms. Diane Hutchison, Special Education Teacher**

Ms. Pat Saldaña noted Mrs. Betty Hutchison obstained from the vote as Ms. Diane Hutchison is a family member. Mr. Don Powell made a motion to approve Ms. Diane Hutchison, Special Education Teacher, Mr. Warren Dunlap seconded and the motion carried with all in favor. The vote carried 4-0.

**Approve Mrs. Michelle Frahm, Secondary Math Teacher**

Mrs. Krishna Eveland made a motion to approve Mrs. Michelle Frahm, Secondary Math Teacher, Mrs. Betty Hutchison seconded and the motion carried with all in favor. The vote carried 5-0.

**Approve Principal/Supervisor/Director/Secretary Handbook, Jr/Sr High School Staff Handbook, Jr/Sr High School Student Handbook, Elementary School Student Handbook:**

Ms. Pat Saldaña wanted it noted that these are policy governance, but not the board policy governance. Mr. Don Powell made a motion to approve the above handbooks, Mrs. Betty Hutchison seconded and the motion carried with all in favor. The vote carried 5-0. Mr. Hannah stated that the policy governance piece is covering the non-represented staff, this has the same 4 categories as the boad. The Jr/Sr. High Handbook is in the same format. The Jr/Sr. High Staff is in the same format. Mr. Hannah stated there were two meetings with the Jr/Sr. High Staff, they have given feedback. The Elementary Staff Handbook was not ready for approval as there are some issues with the staff. Mrs. Krishna Eveland asked who is usually involved? Mr. Hannah stated it has been his practice to involve his staff which is why there have been two meetings with the Jr/Sr. High Staff. With the Student Handbooks, he usually includes staff and some students. Mr. Hannah stated the Jr/Sr. Staff Handbook was written to focus on the fact that there are many new staff coming in next year. Mrs. Krishna Eveland asked if the issues brought to the meeting were brought up in his discussion with the Jr/Sr High Staff? Mr. Hannah stated no. Ms. Pat Saldaña

Mr. Don Powell was excused at 7:02 pm from the meeting.

**Approve Contract between Morton School District and ESD 113 for services provided by Teachnical Assistance Coordinator, Kathy Tully and Sole Source Purchase Justification:**

Mrs. Krishna Eveland made a motion to approve the contract for TAC, Kathy Tully and the Sole Source Purchase Justification, Mrs. Betty Hutchison seconded and the motion carried with all in favor. The vote carried 4-0. Mr. Warren Dunlap asked where we are with the RAD status, what are Kathy's duties exactly. Mr. Hannah stated with so many new staff, Kathy is someone neutral to direct and mentor the new staff. The contract is asking that each new staff member will get 24 hours with Kathy a year. The time will subtract as she meets with new staff. Mrs. Betty Hutchison

asked how many staff this is for? Mr. Hannah stated he thinks 8. Mr. Hannah wanted to also explain the Sole Source Justification. When we go beyond $3000.00 we have to get 3 quotes when using federal funds, if there is only one entity that offers what we are looking for, we have the sole source to show this is the only entity that offers what meets the district's needs. Mr. Hannah explained the pieces of the Sole Source Justification and the people who must approve this.

**Approve Resolution No. 2014-15/13 Granting Waivers of a Maximum of two Elective Credits Based on Unusual Circumstances in Policy 2418:**

Mrs. Krishna Eveland made a motion to approve resolution 2014-15/13, Mr. Warren Dunlap seconded and the motion carried with all in favor. The vote carried 4-0. Mr. Hannah wanted to explain this is part of policy 2418.

**Approve Resolution No. 2014-15/14 Public Records:**

Mrs. Krishna Eveland made a motion to approve Resolution No. 2014-15/14, Public Records, Mrs. Betty Hutchison seconded and the motion carried with all in favor. The vote carried 4-0.

**Approve Resolution No. 2014-15/15 Study and Survey Report:**

Mrs. Krishna Eveland made a motion to approve Resolution No. 2014-15/15, Study and Survey Report, Mr. Warren Dunlap seconded and the motion carried with all in favor. The vote carried 4-0.

**Recommendation From Facilities Committee**

Mr. Hannah stated the facilities committee is recommending to the board (not for action, but consensus) to persue a capital projects levy for 6 years to build a transportation and maintenance facility, or just a transportation facility. Mr. Hannah stated this comes from the Study and Survey stating these are our major needs. Mr. Hannah asked for the boards opinion to move forward and make a decision later. Mr. Hannah stated the cost would be 2.7 million. Ms. Saldaña asked for clarification on whether Mr. Hannah is looking for a decision? Mr. Hannah stated not a decision, but just to move forward with gathering information. Mrs. Krishna Eveland stated the building is barely standing, and she would like to move forward. Mr. Warren Dunlap stated the next earthquake the building will fall. Mrs. Betty Hutchison stated she would like more information as she feels the district has many needs even if this is number one, she would like more information. She wanted to know if this would include the land? Mr. Hannah stated yes. Ms. Pat Saldaña asked if the building size as is, working for the district needs. Mr. Hannah stated no, we currently have 5 bays that includes 4 bays for parking buses and the 5$^{th}$ for maintenance and when not being used, for more storage. Mr. Hannah would like more specific questions directed toward him. Mrs. Krishna Eveland suggested the board send specific questions to Ms. Saldaña who will filter these to Mr. Hannah. Mrs. Hutchison wants to know exactly what $200.00 per square foot would include. She stated she has been disappointed with outcomes in past school projects and would like to know all of the details regarding this potential project.

**Vote Board Member for WIAA**

Mrs. Pat Saldaña is asking for a nomination to serve as the WIAA representative. Mrs. Krishna Eveland made a motion for Mr. Warren Dunlap. Mrs. Betty Hutchison seconded and the motion carried with 3-0, Mr. Warren Dunlap obstained from the vote.

**BOARD MEMBER REPORT:**

Mrs. Krishna Eveland wanted to thank everyone involved in graduation. She believes this year's graduation was a huge success. Mr. Warren Dunlap stated he received a lot of positive comments about the time frame of the graduation. Mr. Hannah wanted to note the students had very good speeches. Ms. Saldaña stated graduation was very successful, she really liked the stage.

Mrs. Kip Henderson wanted to know about the study and survey report. Mr. Hannah explained this was through ESD 112, this was discussed through OSPI. Mrs. Kip Henderson stated she feels the lower play-shed at the Elementary was built with this in mind. She noted that if there is a possibility of consolidating the elementary and the Jr/Sr. High that this needs to be looked into. Mr. Hannah stated this was all discussed at with the facilities committee.

Mr. Don Powell returned to the meeting at 7:25 pm.

**EXECUTIVE SESSION:**

The board recessed into executive session at 7:28 pm to discuss real estate for 20 minutes. The board excused district staff from the board meeting for the rest of the evening.

The board returned from executive session at 7:47 pm where no decisions were made.

The board recessed into executive session at 7:48 pm for approximately 45 minutes for the purposes of the superintendent evaluation, Mr. John Hannah was excused from this executive session, but would be invited back in.

The board returned from executive session at 8:30 pm where no decisions were made.

The board recessed into executive session at 8:31 pm for approximately 15 minutes for the purpose of the superintendent evaluation, Mr. Hannah was invited to join the session at this point.

The board returned from executive session at 8:47 pm where no decisions were made.

The board recessed into executive session at 8:48 for approximately 5 minutes for the purpose of the superintendent evaluation.

The board returned from executive session at 8:52 pm where no decisions were made.

**Approve Superintendent Evaluation:**
Mr. Warren Dunlap made a motion to approve the superintendent evaluation, Mr. Don Powell seconded and the motion carried with all in favor. The vote carried 5-0.

**ADJORNMENT:**

Mr. Don Powell made a motion to adjourn the meeting at 8:53 pm. Mr. Warren Dunlap seconded and the motion carried with all in favor. The vote 5-0.

Respectfully Submitted,

Board Chairman

Attest: Board Secretary

Board Member

Board Member

Board Member

Board Member