Morton School District #214
REGULAR BOARD MEETING
June 19, 2017

CALL TO ORDER:

Ms. Pat Saldaña called the meeting to order at 6:00 pm, board members present are Ms. Pat Saldaña, Mr. Warren Dunlap, Mrs. Betty Hutchison, Mr. Chase Buffington and Mr. Josh Austin.

The flag salute was given.

ADOPTION OF AGENDA:

Mr. John Hannah explained the changes to the agenda, resignation from Mr. Derrek Berkompas and approve donation to FBLA from Ms. Leona Justus. Mr. Josh Austin made motion to adopt the agenda, Mr. Chase Buffington seconded. The motion carried with all in favor. The vote carried 5-0.

PUBLIC COMMENT:

None

CONSENT AGENDA:

Mr. Chase Buffington made a motion to approve the consent agenda, Mr. Josh Austin seconded. Mrs. Betty Hutchison is sorry for the resignation of Mr. Berkompas. Mrs. Betty Hutchison asked about the legal services for Stevens Clay. Mr. Hannah stated that he is as used. What is Alaska Airlines for? Mr. Hannah stated this was for a poverty training Mr. Josh Brooks went to, it was paid for with Federal Funds. She asked about Mrs. Jessica Scogin moving up to 1.0 FTE, where will she be? Mr. Hannah stated she will be a full time special education paraeducator. Ms. Jennifer Lundy for a classified substitute, what is this? Mr. Hannah stated a paraprofessional substitute. Cindy Neace, she does math training, does she teach the teachers? Mr. Hannah stated she does professional development for the teachers, some data coaching and focuses on math, we are using Federal funds to pay for her trainings. Mrs. Betty Hutchison also stated she sees we are throwing out everything that has to do with the library? Mr. John Hannah stated that policy is regarding a Library Tech Program, requiring a certified teacher, we do not have a certified teacher in the library, because we do not have a certified teacher, we are asking to remove the policy. Ms. Pat Saldaña asked if that means we are asking to redact the policy? Mr. Hannah stated yes, because we don't have a certified teacher in the library. Mrs. Betty Hutchison stated we don't have a librarian. Mr. Hannah stated we have a paraprofessional who is certified as a Library Media Specialist, however not a certified teacher. This is not

the same program the policy is referring to. Mrs. Betty Hutchison saw Mr. Hannah was paid for 80 hours, was this for vacation? Mr. Hannah stated this was for vacation buy-back. Mrs. Betty Hutchison asked about Paula Hurd. Mr. Hannah stated her family is moving to Spokane. It-Just-Works, Mrs. Betty Hutchison can't remember what this is, it was for $7,000.00. Mr. John Hannah stated this is our IT guy and he is on a contract. Mrs. Carlie Womack stated this was for 3 months. Ms. Pat Saldaña clarified if this was a program he is teaching? Mr. John Hannah stated he is our IT Specialist, he does all of the IT work on our servers, computers, etc. Mrs. Betty Hutchison asked about the $11,000 to King County Directors Association for classroom supplies. Mr. Hannah explained KCDA is a purchasing cooperative, we purchase our supplies at a discounted rate at the end of the year with our left over dollars to stock up for the upcoming year. Mrs. Betty Hutchison asked if it was cheaper? Mr. Hannah stated yes, he believed almost every school in the State uses KCDA so we get things at a much cheaper rate. Ms. Pat Saldaña asked if we are talking about items such as pencils? Mr. Hannah stated anything from pencils to desks, cleaning supplies. Mr. Chase Buffington stated they even purchase medical supplies from KCDA at Cispus for really cheap. Mrs. Betty Hutchison asked about the water and sewer billing and if this was for the little building. Mrs. Carlie Womack stated this was for a building and a couple water billings such as out at the track because they do not include sewer. Mrs. Betty Hutchison asked about Mango Languages. Mr. Hannah stated this is our Spanish program. Mrs. Hutchison stated so this is the program, and we pay a teacher too. Mr. Hannah stated yes, this is the curriculum she uses with her students. Mrs. Betty Hutchison also saw we gave a payout of over $90,000.00. Mr. Chase Buffington asked about the athletics, what do we do getting the athletic directors together to make sure they are on the same page. Mr. John Hannah explained that the two superintendents become the go-to for each district for their athletic directors. The superintendents meet often and the athletic directors are in communications with each other daily. This summer we will be physically meeting with the new superintendent since he is taking over. Mr. Chase Buffington was wondering if it was possible to get the athletic directors, superintendents and a few members of the school boards together to meet as a group. Mr. John Hannah stated we have moved away from this a little bit because he is concerned about having more contact with the board and athletics than other groups. Mr. Chase Buffington would like to move forward with meeting with the MWP Advisory Committee. Mr. Hannah stated he isn't against it. Mr. Chase Buffington would just like to know how to field questions from the community. Mr. Hannah stated a lot of the questions have come up because Morton has asked parent drivers for summer athletics (parents) to fill out forms for driving for summer athletics. Ms. Pat Saldaña is also interested in this, she recommended having Mr. Steve Hanson present to the board possibly about these

questions about how we schedule games, transportation, etc. Mrs. Betty Hutchison asked about teachers in the past who needed more training if they have finished these? Mr. Hannah stated Lee is going to summer training, Chelssi is still working on her schooling and taking courses, Jenna just finished her masters. Mrs. Betty Hutchison is completely against the donation. Mr. Warren Dunlap would like to know if AVID and Bridges have been purchased? Mr. Hannah stated yes these have been done. Mr. John Hannah explained sole source and why these are done. Mr. Warren Dunlap asked when we approved that. Mr. Hannah stated 3-4 months ago. Ms. Pat Saldaña asked if the wheel chair lift has been updated at the Elementary? Mr. Hannah stated yes. Ms. Pat Saldaña asked how things were going with Fresh N' Local, Mr. Hannah stated there are pros and cons. He went through the pros and cons such as not knowing how many orders to place because of inconsistency with students purchasing meals. Mrs. April Kaech went over things we have done to deal with these issues. Ms. Pat Saldaña asked if we have looked into other agencies? Mr. Hannah stated he hasn't. Ms. Pat Saldaña would like Mr. Hannah to look into the hospital. Ms. Pat Saldaña asked about policy 1220, Ms. Pat Saldaña discussed that we can re-vote for a new board chair each year. Ms. Pat Saldaña discussed that the relationship is difficult to establish and wondered if a 2 year term would be a better option. Mrs. Betty Hutchison stated she would like to keep it the same, Mr. Josh Austin, stated he would like to keep it the same as well, Mr. Warren Dunlap stated he likes the idea of 2 years, Mr. Chase Buffington would like to leave it the way it is. The vote carried with all in favor with the removal of the donation from Ms. Leona Justus. The vote carried 5-0. Mr. Warren Dunlap would like to make a motion to approve the donation from Ms. Leona Justus. Mrs. Betty Hutchison stated this is totally inappropriate, she is not a member of the community or the school. Ms. Pat Saldaña asked if there is a policy that we can only accept from certain people? Mr. Hannah stated no. Mr. Chase Buffington asked for more information regarding why Ms. Leona Justus? Ms. Betty Hutchison stated this is the person who wrote the letter regarding her daughter that placed her on administrative leave. Mr. Josh Austin stated this is $500.00 for the students. Mr. Chase Buffington asked if this is effecting someone specifically in the FBLA? Mrs. Betty Hutchison stated no, she felt she said what she needed to say and this needed to be in the paper. The vote carried with all in favor to approve the donation. The vote carried 4-1.

Consent agenda items:

- Approve Board Minutes
  - Regular School Board Meeting, May 15, 2017
- Approve Vouchers
  - Payroll, May 2017
  - Accounts Payable, June 2017

- Approve Personnel
  - Resignation of Mr. Derrek Berkompas, Elementary Teacher
  - Increase Mrs. Jessica Scogin to 1.0 FTE Para Educator p. 48
  - Resignation of Mrs. Paula Hurd, Elementary Para Educator p. 49
  - Coaching Renewal/Hires:
    - James Collette JH Asst. Football
  - Volunteer Coaching Renewals:
    - John Hannah, HS Football
    - Mikhael Tran, HS Football
    - Kevin Moore, HS Football
    - Brian Wamsley, JH Football
    - Rob Hazen, JH Football
  - Jennifer Lundy, Classified Substitute
- Approve Handbooks (Attached to Email)
  - Administrator/Supervisor Handbook
  - Elementary Staff Handbook
  - Elementary Student Handbook
  - Jr/Sr. High Staff Handbook
  - Jr/Sr. High Student Handbook
- Approve Business Transactions
  - Renewal Agreement—Fresh N' Local Food Service Management Company, 2017-18
  - Sole Source: AVID
  - Sole Source: Ms. Cindy Neace, Bridges Math Trainer
  - Donation of $500.00 to HS FBLA from Ms. Leona Justus
- Approve Policies: Second Reading
  - 5161 Civility in the Workplace
  - 3235 Protection of Student Personal Information
  - 3235P Protection of Student Personal Information
  - 2255 Alternative Learning Experience Courses
  - 2255P Alternative Learning Experience Courses
  - 2024 Online Learning
  - 2024P Online Learning
  - 1210 Annual Organizational Meeting
  - 1225 School Director Legislative Program
  - 1220 Board Officers and Duties of Board Members
  - Rescind 2021 Library Information and Technology Programs
  - Rescind 2021P Library Information and Technology Programs
- Financial Statement (Information Only) May 2017

LINKAGE: Ms. Jordan Austin—Mental Health Programs

MONITORING OF ORGANIZATIONAL PERFORMANCE: None

REVIEW OF POLICY: Mr. Chase Buffington made a motion to approve GP13—Process for Addressing Board Member Violations, Mr. Josh Austin seconded and the motion carried with all in favor. The vote carried 5-0.

OTHER ITEMS: Mr. Josh Austin made a motion to approve moving graduation. Mrs. Betty Hutchison seconded. Graduation day/time: Mr. John Hannah is proposing moving graduation to Friday evening to allow families to attend graduations at both White Pass, Mossyrock and Morton. Mr. Hannah stated the only school we would conflict with is Onalaska, but we have less overlap in community with Onalaska than Mossyrock and White Pass. Mrs. Betty Hutchison asked what time Onalaska has theirs? Mr. Hannah stated he didn't know. Ms. Pat Saldaña asked what time? Mr. Hannah stated around 6:00 pm. Mrs. Betty Hutchison asked if we can wait on a time to talk to Onalaska first? Mr. Warren Dunlap asked how that would work that lived out of town? Mr. Hannah stated if we give them enough notice to make arrangements, it would be ok. Ms. Pat Saldaña stated there are graduations all over the board for example the schools that use the Tacoma Dome. Mr. Hannah stated our kids never get to go to another graduation because they are practicing in the morning. The vote carried with all in favor. 5-0.

ANNOUNCEMENTS: Budget Update: Mr. Hannah stated at this time we normally have a budget to approve, but we are still up in the air. For the month of June, if we shut down, we will not get LEA, we are on our own for our bills starting in that time. We are talking about payroll and bills that we have to take care of on our own with our reserves. Mrs. April Kaech is working diligently on a budget with 2016-17 numbers. There is nothing in Debt Service since we do not have a bond. ASB, April has worked with the students on these numbers. Transportation Vehicle Fund, we have enough to purchase a new bus this year. Capital Projects includes a lot of our summer projects. The capacity we have built is $270,000 these funds are only to be used for Capital Projects and cannot be moved from the account. For General Fund because we are using 2016-17 numbers this is not including any raises or cost of living increases that will probably come about in the 2017-18 budget. We are looking at eating about $43,000 in our reserve fund balance. We have an increased amount of staffing for next year, including extra para's, and an extra teacher. We are looking at moving Mrs. Becky Brooks full time in the Jr/Sr. High School and hiring a full time teacher in the Elementary to cover the loss of Becky's part time status at the Elementary. Mr. John Hannah went over federal funding we are expecting to receive and the decreases in those amounts for next year. We are looking at adopting curriculum next year and hopefully come up with a routine. Ms. Pat Saldaña asked how this was going to effect our negotiations. Mr.

Hannah stated any financial request we have had from the union in negotiations, we have responded with we don't have any numbers to respond at this time, and they have been great about it. Ms. Pat Saldaña stated there is a possible shut down starting June 30th, we are responsible for payroll and bills, Mrs. April Kaech stated we would not be able to pay for things for more than 2 months. Mr. John Hannah explained that the legislature got together early on and talked about the easy items and they were agreeing, but as the more difficult items later on. Mrs. Betty Hutchison asked what the new teacher would be doing. Mr. Hannah explained this person will do Elementary PE and Music as well as a Title 1 Specialist. Mrs. Betty Hutchison asked if we have hired a Special Education Teacher yet? Mr. Hannah stated we have started the interview process, and have posted this nationally.

Ms. Pat Saldaña stated the annual WSSDA conference has been posted for November. Mrs. Betty Hutchison stated she would be interested.

Mr. Josh Austin presented about his trip to Africa and Paris.

Mrs. Betty Hutchison had an announcement to make, she read it to the board. She wanted to say that now that Diane is not in the school she doesn't feel the school is doing good to the special ed students. She doesn't feel any staff member should be placed on administrative leave again without knowing. Mrs. Betty Hutchison doesn't feel this should be left on one person's shoulders, but should be brought to the board. Ms. Pat Saldaña stated we can talk about this at a later date.

EXECUTIVE SESSION:

ADJORNMENT:

Mr. Josh Austin made a motion to adjourn the meeting at 7:38 pm. Mr. Chase Buffington seconded and the motion carried with all in favor. The vote 5-0.

Respectfully Submitted,

Board Chairman

Attest: Board Secretary

Board Member

Board Member

Board Member

Board Member