

City of Pembroke

SCHEDULE OF FEES

Building Permits

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|---|---|
| Residential | $\$187 \times .0058 \times \text{Heated/Unheated SF}$ |
| Plan Review | 5% of BP Fee Total. Not to exceed \$1,000 |
| Commercial (Includes Multi-Family) | $\$266 \times .0058 \times \text{Total SF of Construction}$ |
| Plan Review | 10% of BP Fee Total. Not to exceed \$3,000 |
| Roof Permit | \$100 |
| Deck Permit | \$270 |
| Pool Permit | \$350 |
| Manufactured Home Permit (including council & building permit) | \$500 |
| Accessory Structure | $\$60 \times .0075 \times \text{Total SF}$ |
| Plumbing | \$95 |
| Electrical | \$95 |
| Mechanical | \$95 |
| Re-inspection fees | \$95 per re-inspection |
| Minimum Permit Fee (with inspection) | \$95 |
| Minimum Permit Fee (No inspection) | \$50 |

Cemetery Lots:

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|--|----------------------------|
| 10X20 Lots | \$2,200 |
| 10X10 Lots | \$ 2,000 |
| Lot Maintenance (per year, per lot) | \$ 50 |
| Administrative Fee | \$ 15.00 |
| Copy Fee: | \$ 1.00 per page |
| Debris Pickup: | \$ 175 per load |
| Fax Fee: | \$ 2.00 per page |
| Garbage Collection: Per Roll-out Cart | \$ 16.50/month-residential |

\$ 19.00/month-commercial

Notary Fee: Per page \$ 2.00

Occupational Tax Certificate: See City Clerk

Mobile Food Vendor Permit: \$300/calendar year

Rental Fees:

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|--|------------------|
| J.Dixie Harn Community Center | \$300 |
| Deposit (refundable) | \$ 100.00 |
| Audio Visual equipment | \$ 75.00 |
| Mikell Foxworth Gym (recreational events only) | \$ 50.00 per day |
| Deposit (refundable) | \$100.00 |

Softball Field

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|--------------|-----------|
| Tournaments | \$ 200.00 |
| Daily Rental | \$ 50 |

Tommy McCormick Skate Park \$ 50

City Park Shelter \$ 50

City Playground \$ 50

DuBois Park \$ 50

City Pool \$ 35.00 per hour (2hr min)

Includes 1 lifeguard for first 15 guests. Each additional 15 guests require an additional lifeguard at \$10.00 per hour.

Private pool rentals scheduled during regular open hours are \$50.00 per hour plus additional lifeguard fees if needed.

Peddlers License Fee: \$ 50 per day

Planning & Zoning Actions

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|-----------------------------------|-----------------------------------|
| Zoning Map Amendment | \$500 + \$30 / acre (\$2,500 max) |
| Zoning Text Amendment | \$500 |
| Site Plan Application | \$300 |
| Conditional Use (A & R Districts) | \$200 |
| Commercial/Industrial | \$300 |

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|--|-------------------------|
| Variance | \$200 |
| Zoning Appeal | \$200 |
| Resubmittal Fee | \$150 |
| Annexation | \$1,000 + \$30 per acre |
| PUD Application (Includes amendment fee) | \$1,000 + \$20 per acre |
| Home Occupation (Non-Conditional Use) | \$100 |

Subdivision/Plat Fees

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|---|----------------------|
| Minor Subdivision Plat Review | \$150 + \$60/lot |
| Major Subdivision Plat Review (Includes PUD Review) | \$1,000 + \$30 / lot |
| Final Plat Fee | \$500 + \$30 / lot |
| Combination Plat | \$100 |
| Conveyance Plat | \$100 |
| Lot Line Adjustment | \$100 |
| Plat Correction | \$50 |
| Dedication Plat | \$50 |

Site Development Fees

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|--|-----------------------|
| Subdivision Construction Plans (Including PUD) | \$1,000 + \$30 / lot |
| Site-Plan Review, Construction Plans (Non Subdivision) | \$1,000 + \$400/acre |
| Land Disturbing Activity (Local Permit) | \$250 + \$25 per acre |
| NPDES Permit | \$80 / acre |

(\$40 to state of Georgia, \$40 to City of Pembroke)

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|--|------------------------------|
| Development Plan Resubmittal/Re-review (After third review) | 50% of Total Plan Review Fee |
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Auxiliary City Permits

ROW Permits

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|----------------------|-------|
| Residential Driveway | \$100 |
| Residential Culvert | \$100 |

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|--|---------------------------|
| Commercial Driveway | \$200 |
| Commercial Culvert | \$200 |
| Encroachment (utilities) | \$300 |
| Demolition Permit | \$100 |
| Fence / Wall Permit | \$75 |
| Sign Permit (No inspections) | \$50 + \$50 per sign face |
| With inspections | + \$190 |
| Tree Removal Permit | \$100 |
| Permit when no construction involved. If construction involved, tree permit is included with the Development Fees. | |
| New Certificate of Occupancy (No Building Permit) | \$200 |

Water and Sewer Utility Fees

Water/Sewer Rates: See City Clerk

Landlord Deposit: \$50.00

Reconnect Fee: \$ 35.00 per occurrence

Utility Deposit:

Water/Sewer Deposit \$ 150.00

Administrative Fee \$ 15.00

Water Tap Fees are Based on Meter Size:

¾" Meter \$ 400.00

1" Meter \$ 450.00

1 ½" Meter \$ 500.00

2" Meter \$ 600.00

3" Meter \$ 800.00

4" Meter \$ 1,000.00

6" Meter \$ 1,200.00

*Fee for Water Tap if performed by City to be determined by City on case-by-case basis.

Water Meter Charges:

| Meter Size | Meter Fee | Backflow Fee | Install Fee |
|------------|-----------|--------------|-------------|
| 3/4" | \$450 | Included | \$80 |
| 1" | \$675 | Included | \$120 |

City requires meters 1 1/2" and larger to be purchased directly from approved supplier and/or installed by developer/contractor.

Sewer Tap Fees

Per Equivalent Residential Unit (ERU – See Attachment "A" for Calculations) \$450.00 x ERU

Fee for Sewer Tap if performed by City to be determined by City on a case-by-case basis.

Water Cost Recovery Fee:

Per Equivalent Residential Unit (ERU – See Attachment "A" for Calculations) \$3,000.00 x ERU

Sewer Cost Recovery Fee:

Per Equivalent Residential Unit (ERU – See Attachment "A" for Calculations) \$6,500.00 x ERU

Updated: 10/20/2025