PEMBROKE CITY COUNCIL
MINUTES
NOVEMBER 10, 2025

The regular meeting of the Pembroke City Council was held on Monday, November 10, 2025, at City Hall with the following members present: Mayor Tiffany Zeigler, Mayor Pro-Tem Johnnie Miller, Councilmembers Sharon Lewis, Ernest Hamilton, Diane Moore, and Ed Bacon. Also present were City Administrator Chris Benson, City Attorney Dana Braun, and City Clerk Arlene Hobbs.

CALL TO ORDER INVOCATION AND PLEDGE…Mayor Zeigler called the meeting to order at 7:02pm, followed by the invocation and pledge of allegiance to the flag.

MINUTES… A motion was made by Johnnie Miller and seconded by Diane Moore to approve the minutes of the October 20, 2025, regular council meeting as presented. The motion carried unanimously.

PUBLIC COMMENTS…none.

APPROVAL OF MEETING AGENDA…A motion to approve the meeting agenda as presented was made by Diane Moore, seconded by Ed Bacon. The motion carried unanimously.

CONSENT AGENDA…A motion to approve the consent agenda was made by Diane Moore, seconded by Johnnie Miller. The motion carried unanimously.

1. Adoption of the Georgia Tech Certified Economic Development Ready Community (CEDR-C) Plan as the "City of Pembroke 2025 Housing Plan".
2. Resolution – Certified City of Ethics.
3. Resolution – Official Intent to Reimburse Expenditures from Bond Proceeds.
4. Approval of Accelecom franchise agreement application for telecommunications.

PUBLIC HEARINGS

1. **Applicant, Jimmy Hinson, is requesting approval of a site plan for a Ready-Mix Concrete Plant on East Industrial Blvd., Parcel #016 027 01.** Derek Cathcart presented the site plan application. The applicant was present and responded to council member Diane Moore's questions regarding an on-site water well for the facility.

ORDINANCE READINGS

First Readings

Motion to dispense with the reading of the Ordinances to follow. A motion to dispense with the reading of the ordinances to follow was made by Johnnie Miller and seconded by Ed Bacon. The motion carried unanimously.

1. **First reading First Reading of an Ordinance to amend the City's Zoning Ordinance to include amendments to Article VII, to adjust the authorities of the Zoning Appeals Board; and Article VIII, to include Conditional Use Permits and Variances as zoning decisions.**

ACTION AGENDA

1. **Approval / Disapproval of a site plan for a Ready-Mix Concrete Plant on East Industrial Blvd., Parcel #016 027 01.** A motion to approve was made by Johnnie Miller and seconded by Diane Moore. The motion carried unanimously.

DEPARTMENT REPORTS…

Police – Sgt. Secundino reported for Chief Tyson who was not present. He reported on various upcoming training opportunities that the officers are attending.

Fire – Chief Waters was unable to attend the meeting.

DDA – Fernanda reported on the Christmas market and Parade is coming up on December 13, 2025, with the parade beginning at 5:30pm. The parade route has been expanded and will go from Warnell Street to Food Lion rather than stopping at Strickland Street. So far there are 196 market participants and 25 parade participants who have registered.

Community Development – nothing to report.

City Administrator – Chris Benson reminded council about the upcoming public hearing for the 2026 budget.

City Attorney – nothing to report.

City Clerk – nothing to report.

COMMITTEE REPORTS…Johnnie Miller thanked everyone for their attendance at the recent grand opening of the new Senior Center on McFadden Drive. Mayor Zeigler reported on the Mayor's Youth Council and the work they have completed in forming their bylaws, positions, committees, etc. She also thanked staff for their participation as the group recently visited the Development Authority for an Industrial Day. More to come from these young people as they continue their journey in leadership.

EXECUTIVE SESSION… none.

ADJOURNMENT…There being nothing further to discuss, at 7:45pm a motion to adjourn the meeting was made by Ed Bacon, seconded by Ernest Hamilton. The motion passed unanimously.

ATTEST:

Arlene Hobbs, City Clerk

Tiffany M. Zeigler, Mayor

CITY OF PEMBROKE * BRYAN COUNTY, GA * SEAL