



Downtown Development Authority of Pembroke

DDA/Main Street Board Meeting Agenda

Wednesday, April 2nd, 2025

Pembroke City Hall

12:00 Noon

Call to Order

Attendance

- Board Members: Dana Dudley, Don Poythress, Jonathan Mears, Tiffany Zeigler (digital)
- Staff Members: Chris Benson, Fernanda Camacho Hauser

Approval of Agenda

- Don Poythress, seconded by Jonathan Mears

Approval of Minutes

- Jonathan Mears, seconded by Dana Dudley

Public Comment

- Kaitlyn Capper, VP of the Friends of the TOS Theatre, discussed the setup of the temporary exhibit for the Walking Tour and requested an update regarding fundraising efforts.
 - o Chris Benson provided an update regarding the steps being taken by the City for financing and for a Request for Qualifications of contractors.

Old Business

- Pembroke Historic Walking Tours Updates
 - o Guided Walking Tours are being offered during the Bryan County Schools Spring Break, update provided by Fernanda Camacho Hauser

New Business:

- Upcoming Events
 - o GICH Meeting
 - Fernanda Camacho Hauser informed the board that the next meeting will be taking place on April 3rd at noon. Dana Dudley will attend representing the DDA Board
 - o Old Baseball Field Redevelopment Project Meeting

- Fernanda Camacho Hauser provided the date and time of the next meeting taking place on 4/9 at 11 am
- o Annual City Easter Egg Hunt
 - The City Easter Egg Hunt will take place Saturday, April 12th from 1 pm to 3 pm. Businesses can sponsor a table raffle prize until Thursday, April 10th.
- o Whistle Stop Market 2025
 - The Whistle Stop Market will open on May 22nd



Adjourn

Jonathan Mears made the motion to adjourn, Dana Dudley seconded.