PEMBROKE CITY COUNCIL
MINUTES
AUGUST 11, 2025

The regular meeting of the Pembroke City Council was held on Monday, August 11, 2025, at City Hall with the following members present Mayor Tiffany Zeigler, Mayor Pro-Tem Johnnie Miller, Councilmembers Sharon Lewis, Ernest Hamilton, Diane Moore, and Ed Bacon. Also present were City Administrator Chris Benson, City Attorney Dana Braun, and City Clerk Arlene Hobbs.

CALL TO ORDER INVOCATION AND PLEDGE…Mayor Zeigler called the meeting to order at 7:00pm. The invocation was offered by Senior Elder Soloman Smith of Branched of Faith Community Church. Mayor Pro-Tem Miller led the pledge of allegiance to the flag.

MINUTES… A motion was made by Diane Moore and seconded by Sharon Lewis to approve the minutes of July 14, 2025; regular council meeting as presented. The motion carried unanimously.

PUBLIC COMMENTS…none.

PRESENTATION…Police Department – Lexipol Public Safety Policy Management System…Bill Collins and Interim Chief Brenda Tyson presented the Lexipol program to mayor and council, discussing the benefits it would offer to the department should the program be implemented.

PROCLAMATION… Mayor's Reading Club – Mayor Zeigler read the proclamation hereby joining the Mayor's Reading Club program and proclaiming September 1, 2025, as Mayor's Reading Club Day. A motion to approve was made by Diane Moore, seconded by Ed Bacon. The motion carried unanimously.

APPROVAL OF MEETING AGENDA…A motion to approve the meeting agenda as presented was made by Johnnie Miller, seconded by Sharon Lewis. The motion carried unanimously.

CONSENT AGENDA…A motion to approve the consent agenda was made by Diane Moore, seconded by Ernest Hamilton. The motion carried unanimously.

1. **Approval of the Bryan County High School JROTC to hold a boot drive on Saturday, September 6, 2025, from 9am to 12pm.**
2. **Approval of the Bryan County Band Boosters to hold a bucket brigade on Saturday, October 11, 2025, from 9am to 12pm. Backup rain date will be October 18, 2025.**

ACTION AGENDA

1. **Approval of appointment of Chris Howard to the Pembroke Tree Board.** A motion to approve was made by Johnnie Miller and seconded by Ed Bacon. The motion carried unanimously.

DEPARTMENT REPORTS…

Police – Chief Tyson introduced the new officer, D'Kari Brown who was welcomed by mayor and council. Chief Tyson was asked about the school resource officer. The school informed the police department that they would not continue the school resource officer due to financial concerns. We will continue to have a presence at board meetings and athletic home games. The sheriff's department approached the school board, and the plan is to have an SRO in every school in the county. Chief Tyson was asked to send out a notice on social media about parking during home games.

Fire – Chief Waters reported that the department will have a joint training with Evans County for Swift Water on August 23rd and 24th. They will also be attending the Fire Academy on August 26, 2025. We will be receiving a gas detection meter on September 9, 2025.

DDA – Fernanda reminded everyone about the upcoming Coffee and Conversation on August 25, 2025.

City Administrator – Chris Benson reported on the fiscal position of the city due to last year's storms and requested approval to seek an emergency line of credit while awaiting FEMA reimbursement. A motion to approve was made by Johnnie Miller and seconded by Diane Moore. The motion passed unanimously.

City Attorney – nothing to report.

City Clerk – nothing to report.

COMMITTEE REPORTS…Mayor Pro-Tem Miller commended the TOS Theater board for a magnificent event and the successful turnout. Diane Moore commented on the lack of responsiveness by our current landscaping contractor at the cemetery and recommended we solicit other service providers. Mayor Zeigler reported that the CHIP housing project was advertised for bid in our legal organ as well as the State of Georgia procurement site. She also reported that sponsors are welcome and needed for the Mayor's Reading Club.

EXECUTIVE SESSION… none.

ADJOURNMENT…There being nothing further to discuss, at 7:52 pm a motion to adjourn the meeting was made by Johnnie Miller, seconded by Sharon Lewis. The motion passed unanimously.

ATTEST:

CITY OF PEMBROKE * SEAL * BRYAN COUNTY, GA

Arlene Hobbs, City Clerk

Tiffany M. Zeigler, Mayor