Town of Milton

Agenda

Milton Town Council Meeting
Monday, June 7, 2021 at 6:30 PM
Executive Session starts at 4:00 pm
Grace Church Fellowship Hall, 512 Union Street

Page

1. CALL TO ORDER

2. ROLL CALL

3. ADDITIONS OR CORRECTIONS TO THE AGENDA

4. AGENDA APPROVAL

5. EXECUTIVE SESSION:

a. Discussion of the content of documents, excluded from the definition of "public record" in § 10002 of this title where such discussion would disclose the contents of such documents.

b. Strategy sessions, involving legal advice or opinion from an attorney-at-law, with respect to collective bargaining or pending or potential litigation, when an open meeting would have an adverse effect on the bargaining or litigation position of the public body

c. Personnel matters in which the names and abilities of an individual employees are discussed

6. DISCUSSION AND POSSIBLE VOTE ON EXECUTIVE SESSION ITEMS

7. MOMENT OF SILENCE

8. PLEDGE OF ALLEGIANCE TO THE FLAG

9. PUBLIC PARTICIPATION

10. TOWN MANAGER'S REPORT

11. REQUESTS FOR REMOVAL OF ITEMS FROM THE CONSENT AGNEDA

12. APPROVAL OF THE CONSENT AGENDA ON THE FOLLOWING ITEMS:

a. Planning and Zoning Minutes- April 20, 2021 — 4 - 5
pzminutes 04202021 approved

b. Streets, Sidewalks and Parks Committee Minutes- April 20, 2021 — 6 - 8

Streets Sidewalks and Parks Minutes 4-20-2021

c. Finance Report and Statement of Revenues and Expenditures for April 2021 — 9 - 43

Town Treasurer Affidavit- April 2021
BANK BAL 2021 04-30 TT
April 2021 Rev and Exp
April 2021 Transaction Audit Trail

d. Town Council Minutes - April 19, 2021 and May 3, 2021

e. Executive Session Minutes- April 19, 2021 and May 3, 2021

f. Town Manager's May Report 44 - 45
Department Monthly Report - Jun 07 2021 - Admin - Pdf

g. Admin Monthly Report 46 - 47
Department Monthly Report - Jun 07 2021 - Admin - Pdf

h. Project Coordinator's Report 48 - 53
Department Monthly Report - Jun 07 2021 - Code - Pdf
Monthly Report Cover Sheet
Code Enforcement Report May 2021

i. Police Department Monthly Report 54 - 61
Department Monthly Report - Jun 07 2021 - Police - Pdf

j. Public Works Monthly Report 62 - 65
Department Monthly Report - Jun 07 2021 - Public Works - Pdf

13. DISCUSSION AND POSSIBLE VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

14. OLD BUSINESS

a. Recommendation to remove a Stop Sign at the intersection of Mariner Circle and Arch Street 66 - 68
Agenda Item Report - May 03 2021 - Council - Pdf
Streets, Sidewalks and Park Committee-Arch-Mariner Stop Sign Recommendation

b. Recommendation from the Streets, Sidewalks, and Parks Committee on the DelDOT plan to install reflective delineators at the intersection of Routes 5 & 16, and the plan to hatch-stripe the corner of Mulberry Street Extended and Route 16 69 - 70
SR16@Mulberry - Reduced
SR16@SR5 - Reduced

15. NEW BUSINESS

a. Awarding of contracts 2021-003 "Rails to Trails Phase II, Installation of Conduit" and 2021-004 "Rails to Trails Phase II, Lighting Installation" 71 - 104
Agenda Item Report - Jun 07 2021 - Admin - Pdf
Contract 2021-003 and 2021-004 Documents

b. Street Closure - Request from the Milton Theatre to close a portion of Union Street for the Zombie Feast parade 16 October 2021 105 - 108
Agenda Item Report - Jun 07 2021 - Code - Pdf

c. Proposed land development of 500 Mulberry Street. 109 - 110
Agenda Item Report - Jun 07 2021 - Code - Pdf

d. Ordinance 2021-004 to amend Town Code Chapter 177-2 entitled "Smoking prohibited in certain locations" 111 - 112
Ordinance 2021-004 No Smoking - Gov walk

e. Ordinance 2021-005 to Amend Town Code Chapter 188 relating to Subdivision and Development of land. 113 - 114

Ordinance 2021-005 to amend Ch 188

f. Resolution 2021-010 to adopt Rules of Procedure related to Town Code 220-36 — 115 - 121
Chapter 220-36 rules of procedure
Resolution 2021-010 to adopt rules re appeal (060221)

g. Appointment to Board of Adjustment

h. Appointment to Finance Committee

i. Recommendation on a Water Capital Improvements Plan — 122 - 123
Agenda Item Report - Jun 07 2021 - Public Works - Pdf

j. Recommendation on the removal of pine trees at the Chandler Street water tower site — 124 - 125
Agenda Item Report - Jun 07 2021 - Public Works - Pdf

16. ADJOURNMENT

Pursuant to 29 Del. C. § 10004(e) (2), Agenda items as listed may not be considered in sequence. This Agenda is subject to change to include additional items including Executive Sessions or the deletion of items including Executive Sessions, which arise at the time of the Meeting. Pursuant to 29 Del. C. § 10004(e) (4), this Agenda was prepared and posted by the Town Clerk on May 28, 2021, at 4:50 pm.

-MEETING INSTRUCTIONS-

Milton Town Council is holding this meeting under the authority issued by Governor John C. Carney through Proclamation No. 17-3292. The meeting will be conducted in person and by teleconference technology.

To join the meeting via phone, please dial:

Dial -in Number: (425) 436-6360 **Passcode:** 500943
Or

Video and Screen Sharing:

Online meeting ID: tquass
Online meeting link: https://join.freeconferencecall.com/tquass

Members of the public joining the meeting on the phone will be provided an opportunity to make comments under the Public Comment section of this agenda only.
If any member of the public would like to submit comments electronically, please feel free to send them to krogers@ci.milton.de.us. All comments shall be submitted by 3:30 P.M. on Monday, June 7, 2021.

[1]Restrictions are being implemented to limit the exposure and risk related to “COVID-19” for Town personnel and members of the public who seek to attend the Town Council Meeting. Facial coverings will be required as well as practicing social distancing and the use of hand sanitizer at the door upon entry. These decisions are being made under the authority issued by Governor John C. Carney through Proclamation No. 17-3292. See: https://governor.delaware.gov/proclamation-173292-03132020/.