# Town of Milton

**Agenda**

**Milton Town Council Meeting**
**Monday, August 2, 2021 at 6:30 PM**
**Executive Session starts at 4:00pm**
**Milton Public Library, 121 Union Street**

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**1. CALL TO ORDER**

**2. ROLL CALL**

**3. ADDITIONS OR CORRECTIONS TO THE AGENDA**

**4. AGENDA APPROVAL**

**5. EXECUTIVE SESSION:**

a. Discussion of the content of documents, excluded from the definition of "public record" in § 10002 of this title where such discussion would disclose the contents of such documents, including records of any building or structure operated by the State or any of its political subdivisions, the disclosure of which would reveal the building's or structure's life, safety and support systems, surveillance techniques, alarm or security systems or technologies, operational and evacuation plans or protocols, or personnel deployments

b. Strategy sessions, involving legal advice or opinion from an attorney-at-law, with respect to collective bargaining or pending or potential litigation, when an open meeting would have an adverse effect on the bargaining or litigation position of the public body

c. Personnel matters in which the names and abilities of individual employees are discussed

**6. DISCUSSION AND POSSIBLE VOTE ON EXECUTIVE SESSION ITEMS**

**7. MOMENT OF SILENCE**

**8. PLEDGE OF ALLEGIANCE TO THE FLAG**

**9. PUBLIC PARTICIPATION**

**10. REQUEST FOR REMOVAL OF ITEMS FROM THE CONSENT AGENDA**

**11. APPROVAL OF THE CONSENT AGENDA ON THE FOLLOWING ITEMS:**

a. Written Committee Reports 4 - 13

Water Committee Minutes May 12, 2021
Streets Sidewalks and Parks Meeting Minutes May 18, 2021
HPC 8JUN21 Minutes - Approved
PZ Minutes June 22, 2021 Approved
Finance Committee Minutes June 17, 2021

b. Finance Report and Statement of Revenue and Expenditures for June 2021 14 - 48

Town Treasurer Affidavit June 2021
Statement of Rev and Exp June 2021
Transaction Audit Trail June 2021
Bank Balances June 2021

c. Town Council Minutes- July 12, 2021

d. Executive Session Minutes- July 12, 2021

e. Town Manager's Monthly Report 49 - 50
Department Monthly Report - Aug 02 2021 - Admin - Pdf

f. Administrative Monthly Report 51
Department Monthly Report - Aug 02 2021 - Admin - Pdf

g. Planning and Code Enforcement Department Monthly Report 52 - 57
Department Monthly Report - Aug 02 2021 - Code - Pdf

h. Police Department Monthly Report 58 - 64
Department Monthly Report - Aug 02 2021 - Police - Pdf

i. Public Works Monthly Report 65 - 67
Department Monthly Report - Aug 02 2021 - Council - Pdf

**12. DISCUSSION AND POSSIBLE VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA**

**13. TOWN MANAGER'S REPORT**

**14. OLD BUSINESS-DISCUSSION AND POSSIBLE VOTE ON THE FOLLOWING ITEMS:**

a. Recommendation on the removal of pine trees at the Chandler Street water tower site 68 - 70
Corroison Control Corporation- Chandler Street water tank
Agenda Item Report - Jun 07 2021 - Public Works - Pdf

**15. NEW BUSINESS- DISCUSSION AND POSSIBLE VOTE ON THE FOLLOWING ITEMS:**

a. Proclamation for International Overdose Awareness Day 71
Proclamation of Overdose Awareness Day

b. Request from Fernmoor Homes at Heritage Creek on the dedication of Phases 3A and 3B 72 - 73
Request for Dedication - HC 3A
Request for Dedication Phase 3B

c. Request from Chestnut Properties II, LLC for Final Subdivision and Record Plan approval related to Cannery Village Phase IV 74 - 88
Agenda Item Report - Aug 02 2021 - Code - Pdf

d. Request from the Milton Community Foundation for use of the Magnolia Street Parking Lot on October 2, 2021, from 1pm to 4pm

e. Ordinance 2021-007 to amend Town Code Chapter 220-21 related to the Historic Preservation Overlay District; and Resolution 2021-009 to Establish Time and Place for a Public Hearing on Proposed Amendment to the Zoning Code 89 - 93
Agenda Item Report - Aug 02 2021 - Code - Pdf

f. Ordinance 2021-006 to amend Town Code at Chapter 215, including Article I's Heading, Section 215-2, Entitled "Unlawful Acts" and Section 215-3, Entitled "Violations and Penalties" 94 - 95

Ordinance 2021-006 to amend Town Code Chapter 215 relating to no parking over water meters or valves

g. Fiscal Year 2022 Annual Budget, Fee Schedule, and Pay Scale 96 - 110
FY2022 Proposed Fee Schedule
FY2022 Proposed Budget

**16. ADJOURNMENT**

Pursuant to 29 Del. C. § 10004(e) (2), Agenda items as listed may not be considered in sequence. This Agenda is subject to change to include additional items including Executive Sessions or the deletion of items including Executive Sessions, which arise at the time of the Meeting. Pursuant to 29 Del. C. § 10004(e) (4), this Agenda was prepared and posted by the Town Manager on July 26, 2021, at 4:30pm.

-MEETING INSTRUCTIONS-

The meeting will be conducted in-person; however, virtual participation is available in accordance with Senate Bill 94, as follows:

To join the meeting via phone, please dial:
Dial -in Number: (425) 436-6360 Passcode: 500943

Or

Video and Screen Sharing:
Online meeting ID: tquass
Online meeting link: https://join.freeconferencecall.com/tquass

Members of the public joining the meeting on the phone will be provided an opportunity to make comments under the Public Comment section of this agenda only.

If any member of the public would like to submit comments electronically, please feel free to send them to krogers@ci.milton.de.us. All comments shall be submitted by 3:30 P.M. on Monday, August 2, 2021.

[1]Restrictions may be implemented to limit the exposure and risk related to “COVID-19” for Town personnel and members of the public who seek to attend the Town Council Meeting. These decisions are being made under the authority issued by Governor John C. Carney through Proclamation No. 17-3292. See: https://governor.delaware.gov/proclamation-173292-03132020/.