Consent for Outside Traceable Communications

A parent may authorize a designated District employee or volunteer, who is not a family member, to communicate electronically with his or her child outside of the traceable communication system.

A completed form for each designated District employee or volunteer shall be filed in the administrative office of the student's school prior to any outside electronic communication being sent and may be revoked by a parent at any time.

Name of Student:_____

I hereby consent to authorize the following to communicate with my child outside of the traceable communication system.

Name of employee/volunteer:_____

Reason(s) for the communication:_____

_____

_____

Is Parent to be included on all communications? ☐ Yes ☐ No

Expiration Date for this form's consent:_____

My consent does not authorize a District employee or volunteer to engage in inappropriate or sexual electronic communication with my student or be used as a basis of a defense for a District employee or volunteer that engages in inappropriate or sexual electronic communication.

_____ _____
Signature of Parent Date

Any electronic communication with a student outside of the traceable communication system shall comply with all terms of this written consent.

_____ _____
Signature of Employee or Volunteer Date

For administrative office use only:

_____ _____
Received by Date

Review/Revised:6/16/2025