The City Council of the City of Sherwood met for a regular meeting on Monday, August 25, 2025 at 6:00 p.m. in the Sherwood City Council Chambers. Those present were Mayor Mary Jo Heye-Townsell, City Clerk Charlotte Watson, City Attorney Steve Cobb, Council Members Brooks, Williams, Broderick, Thomas, Wade, Townsend, McCullough, and Treat.

Sherwood Police Chaplain Marion Butler led the prayer, and the Pledge of Allegiance was given to the flag.

Council Member Brooks, seconded by Council Member Wade, made a motion to approve the minutes of the regular meeting on July 28, 2025, as transcribed. The motion passed with a unanimous roll call vote.

Mayor Heye-Townsell opened discussion for the city of Sherwood July 2025 financials. There were no questions or comments. Mayor Heye-Townsell introduced the new Director of Finance, Alex Centeno.

Planning Commission

A proposed ordinance entitled, **"An ordinance amending the existing zoning code in respect to §14.10.10 exterior wall surfaces and associated terms in §14.17.02 definitions, repealing conflicting ordinances and for other purposes"** was read for the second time. City Planner Shelby Notias noted that there had been no public comments about the proposed ordinance since the last meeting. Council Member Broderick asked about the section that required rear façade to have 20% constructed with class one or two materials. Ms. Notias explained that the reason behind this requirement is generally to keep a cohesive look for the building. Council Member Williams asked that the ordinance only be read for the second time at this meeting.

A proposed ordinance entitled, **"An ordinance creating an exception to the prohibition of the discharging of firearms within the city of Sherwood, Arkansas and for other purposes"** was read for the first time. Mayor Heye-Townsell explained that this ordinance would apply to law enforcement officials only. Council Member Williams, seconded by Council Member Wade, made a motion to suspend the rules and advance the proposed ordinance to the second reading. The motion to suspend the rules and advance the reading passed with a unanimous roll call vote. A proposed ordinance entitled, **"An ordinance creating an exception to the prohibition of the discharging of firearms within the city of Sherwood, Arkansas and for other purposes"** was read for the second time. Council Member Brooks, seconded by Council Member Thomas, made a motion to suspend the rules and advance the proposed ordinance to the third reading. The motion to suspend the rules and advance the reading passed with a unanimous roll call vote. A proposed ordinance entitled, **"An ordinance creating an exception to the prohibition of the discharging of firearms within the city of Sherwood, Arkansas and for other purposes"** was read for the third time. Council Member Townsend asked if the current legislation allowed an exception for the police to discharge firearms. Mayor Heye-Townsell responded that the current legislation does not provide this exception for the police department. Council Member Wade, seconded by Council Member Brooks, made a motion to adopt the proposed ordinance. The ordinance was adopted with a unanimous roll call vote.

A proposed resolution entitled, **"A resolution authorizing the mayor to enter into a contract with AT&T for the installation of Vesta 911 ESINET equipment and for other purposes"** was read. Sherwood Police Chief Hagar explained that the 911 system must be upgraded, and a contract is needed for equipment installation to begin. AT&T has agreed to begin installation now so that it can be online by the beginning of 2026, but no payment will be made until 2026. Council Member Williams asked if the VESTA 911 system is required by the state of Arkansas. Chief Hagar responded that yes, this system is required by the state. AT&T is the only provider for this service so the city will not have to go out for bids. Chief Hagar explained that this system will save the city money over the next five years because the state will begin to pay the monthly fee once the new system is installed. The city must pay for the installation of equipment. Council Member Broderick asked if this system is related to the partnership that was expected to

be formed with North Little Rock. Mayor Heye-Townsell responded that North Little Rock, Maumelle and Sherwood were expecting to receive a federal grant to consolidate the three 911 departments. The grant was not funded and none of the cities have the funds necessary to consolidate the 911 systems. The state has allowed these cities to keep the 911 systems operating independently for now. Council Member Brooks, seconded by Council Member Thomas, made a motion to adopt the resolution. The resolution was adopted with a unanimous roll call vote.

Old Business

- Jacksonville/Cato road project update. Lon Warneke, Sherwood engineering inspector presented a status update for this project. A copy of the progress report is attached to the minutes. Council Member Broderick asked for the estimated date of completion for Phase I. Mr. Warneke responded that it should be completed in the first part of October 2025.

New Business

- Mayor Heye-Townsell introduced Josh Penland as the new Director of Public Works
- Blake Calloway, Director of Parks and Recreation gave a presentation explaining the closure of the Sherwood afterschool program. Following are some of the reasons outlined for closing the program.
    - Blake explained that for many years the public school in Sherwood did not offer an after-school care program. Beginning with the 2025-26 school year, the Pulaski County Special School District began offering after school care which allowed parents another option for after school care.
    - Pricing – The school system program has a lower price than the city could offer.
    - Safety and security concerns – The Bill Harmon Recreation Center is the location of the after-school care program. This facility is shared with the public so there is no way to secure the kids and separate them from patrons of the recreation center. In addition, transporting the kids to the facility can be risky during high traffic times. Blake also indicated that turnover was a problem when hiring employees to work in the after-school program.

Announcements

- Aug. 28: Sylvan Hills High School football game
- Aug. 30: Movie Night at Thornhill Pool, Shrek 7:30pm. Free admission
- Sept. 1: Closing Day at Thornhill Pool
- Sept. 1: City offices closed for Labor Day.
- Sept. 2: Mayor's Youth Council Kick-Off Meeting, BHRC, 4:30 pm
- Sept. 8: Youth Basketball registration begins
- Sept. 9: Senior Luncheon at 11:30 am, Jack Evans Senior Center, RSVP 501-834-5770
- Sept. 18: Third Thursdays in the Park Free Concert – Midnight South 7pm City Hall Park
- Sept. 25: Sherwood Chamber Fish Fry Fundraiser 5-7pm at Sherwood Forrest $15 tickets, Children 4 & under are free
- Sherwood Rotary Club is looking for sponsors for the Shadows of Sherwood Masquerade Ball on October 30

Adjourn

Council Member Townsend, seconded by Council Member Brooks, made a motion to adjourn at 6:46 p.m.

ATTEST:

Charlotte Watson
Charlotte Watson, City Clerk

Mary Jo Heye-Townsell
Mary Jo Heye-Townsell, Mayor

City of Sherwood Arkansas
Engineering
31 Shelby Road
Sherwood, AR 72120
Phone: (501) 835-4753
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Jacksonville Cato Road
(Lybrand Drive to Highway 107) Phase I & II
Progress Report

August 20, 2025

Ordinance No. 2382 August 23, 2021 – For design, authorizing for bid for construction, authorizing expenditure of funds, signing of contracts, declaring emergency and other purposes.

Garver – Engineering
O.R. Colan – Phase I Right-of-Way Acquisition – City of Sherwood Phase II Right-of-Way Acquisition
Capital Paving & Construction LLC – Construction

Phase I: The Project includes, but is not limited to, 4,980 linear feet of roadway improvements including the construction of two round about, a seven-barrel reinforced concrete box culvert, earthwork, 12,000 tons of asphalt paving, 9,600 tons of class 7, (gravel), curb and gutter, drainage, and pedestrian improvements.

Data as of: July 15, 2025

Contract Amount		Construction Time		
Original:	$8,574,398.90	Original Days:	450	Calendar Days
Change Orders:	$902,435.70	Added:	546	Calendar Days
Revised:	$9,476,834.60	Weather Pending:		Calendar Days
		Used:	935	Calendar Days
81% of Contract Amount Used To-Date		94% of Contract Time Used To-Date		

Garver Plan Completion
Preliminary Design (90% Plans) August 2022
Redesign – Remove Median (Construction Plans) June 2023
November 2, 2021 – Bid opening, original Capital Paving & Construction LLC (Garver)
November 3, 2021 – Recommendation of award to Capital Paving & Construction LLC (Garver)
November 21, 2021 – Contract COS and CPC executed (Mayor Young, City Engineer R. Penn)

Change Order 1 Feb 22, 2022: Modifications to Box Culvert
Change Order 2 Dec 9, 2022: Prepayment for Site Prep
Change Order 3 Dec 29, 2022: Price adjustments due to 2-year delay of start
Change Order 4 Jan 10, 2023: Cost adjustments to Change Order 3
Change Order 5: Sept 13, 2023: Minor Miscellaneous Modifications
Change Order 6: Jun 13, 2024: Detour Road modifications
Change Order 7: Apr 16, 2025: Sewer service conflict box

The actual start date for this project was December 9, 2022, and was immediately delayed. In a rush to "Obligate" the bond funds, the contract for construction was executed, before ANY of the utilities that serve

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the area had been relocated to the new right of way boundaries. This change in the typical sequence of events resulted in a change order adjusting line item pricing and adding 546 days to the contract. The completion date was adjusted to August 31, 2025. This change has resulted in increased frustration among the public that utilize the road for daily travel.

Utility Activities

Central Arkansas Water (CAW) contracted with Diamond Construction to install a completely new service main with four fire hydrants. Connecting 17 structures to the new water main.

First Electric Co-op relocated the electrical distribution lines which involved 20 wooden poles, two guy wire poles and four metal poles at transition points. The services for 14 residential dwellings and two businesses and one elementary school were reconnected to the new service.

Once the utility poles were placed, communication companies with overhead services relocated to the new poles.

AT&T, Windstream and other communication companies with buried infrastructure relocated to the new right of way.

Gas service did not exist on this section of the road. Summit utilities installed a new gas service on the north side of the road to service to the planned Forrest Creek subdivision. This work was completed in June of 2025. Summit is now boring under the roadway to provide gas service for future developments on the south side of the road. This work is currently under construction and is scheduled to be completed by the end of August 2025.

Harper Construction working for Deere Development Company extended Ruyan Acres sewer service to the end of phase one, as part of the Forrest Creek subdivision with connections to the property owned by the city of Sherwood, 9121 Jacksonville Cato Road.

Capital Paving and Construction has completed several significant portions of the overall project.

1. The 7-bay box culvert/bridge with pedestrian underpass is complete.
2. Underground Stormwater drainage for the entire project is complete, less several inlet box tops and throats.
3. Curb and gutter are 95% complete.
4. Concrete ditch paving that directs storm water have been added to both north and south sides of the roadway.
5. Half of the two round abouts have been completed on the south side of the road. Crews are currently forming the center curb on the north side. The south side and the middle of the roundabouts will be remain as-is until the road is paved and the two halves will be connected forming a complete round about.
6. The dirt work for the 14' multiuse path (north side) and the 5' sidewalk (south side) has been completed, the gravel base for the multiuse path has been placed.

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7. Three driveways and the sidewalk to Lybrand were completed for the first day of school.

It is noted that the concrete sub-contractor working for CPC is the main cause of delays for the entire project. That said, with all rain days added together, CPC is within the timeframe for completion of this project within the allotted schedule. Latest date of completion has been adjusted to mid-September.

Phase II: Garver is completing the plans for Phase II. The City of Sherwood used existing resources to defray the cost associated with acquiring right of way, all required acquisitions are complete. All ARDOT and ADEQ requirements have been met. Utility relocations CAW, Summit, AT&T are underway.

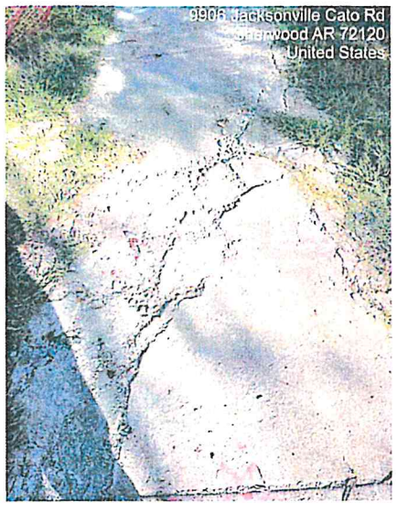
All dollar amounts are approximate:
Garver's Engineer's Estimate of Probable Construction as of April 7, 2025. $11,495,599.00

Remaining Phase I Cost	$	1.8m
Balance After Phase I	$	7.4m
Metroplan Grant	$	4.m
Total Available for Phase II	$	11.4m

Schedule pending right of way certification:

9/1 – Submit Request for the Authority to Advertise
9/8 – Receive approval to Advertise
9/14 – First Advertisement
9/28 – Second Advertisement
10/7 – Bid Opening
10/17 – ArDOT Concurs with bid award
10/20 – Notice of Award sent to contractor
10/31 – Contracts executed.

Construction Days: 450 +/- weather days estimated completion Friday, December 25, 2026



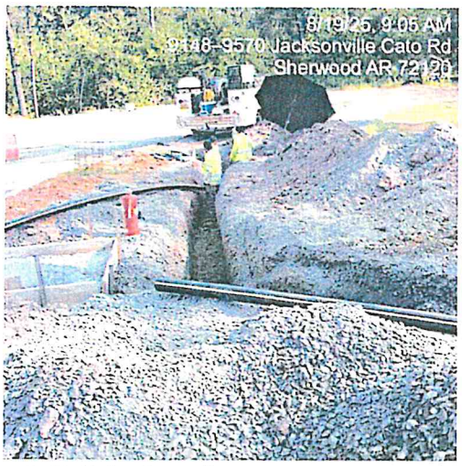


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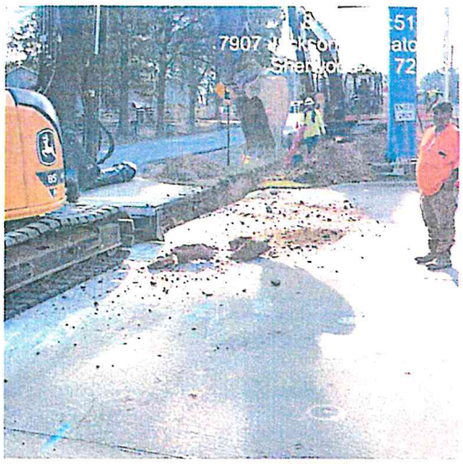
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Sidewalk connecting Jacksonville Cato Elementary

Replaced sidewalk, before first day of school



Summit Utilities installs new gas service. Phase I



Central Arkansas Water – Post office area – Phase II



Round-about No. 1 getting concrete



Concrete ditch paving and sidewalk earthwork.