APPLICATION DIRECTIONS, TESTING AND FREE CLASS DATES
Class of 2027-2028

1. Complete the enclosed application and return it with the **$35 NONREFUNDABLE fee** before the deadline of **July 24, 2026.** NOTE: Any applications postmarked or hand delivered after July 24, 2026 **WILL NOT BE ACCEPTED! NO REFUNDS** will be made on application fees.

2 Have your **official transcripts**, including any college work completed, **mailed by the school** postmarked by **September 30, 2026** to:

Randolph Technical Center
School of Practical Nursing
200 Kennedy Dr.
Elkins, WV 26241

This also includes GED records, which must now be secured from the DiplomaSender.com. Go to the website, create an account and purchase your official copy of your GED and have it mailed to the address above.

3. Have 3 reference forms completed and mailed to us by the person completing it postmarked by **SEPTEMBER 30, 2026. YOU** provide the envelope and stamp. Each positive and completed reference form will earn points for you if you receive an interview. We will accept 3, and **if the reference comes from a relative or close friend it will not be counted.**

4.

TABE TESTS:	**PRETEST**:	**TIME:**	**POSTTEST:**	**TIME:**
LAST NAME: **A-M**	*July 27, 2026	8:00 A.M.	*September 28, 2026	8:00 A.M.
	*July 28, 2026	8:00 A.M.		
LAST NAME: **N-Z**	*July 27, 2026	1:00 P.M.	*September 28, 2026	1:00 P.M.
	*July 28, 2026	1:00 P.M.		

Report to the ADULT EDUCATION LEARNING CENTER (green building behind RTC). Be well rested! Also, **note:** we will only test official applicants who have **paid the fee and returned their applications by the July 24th deadline. YOU MUST TAKE BOTH TABE TESTS TO BE ELIGIBLE FOR THE OFFICIAL TEAS TEST.** Your TABE assessment scores will be sent to you, and you will be provided with instructions for preregistering to take the **official screening test** (called the **TEAS**).

5.

TEAS TEST:	**DATE: (NO Make-up day)**	**TIME**:
LAST NAME: A-M	*October 05, 2026	8:00 A.M.
LAST NAME: N-Z	*October 05, 2026	1:00 P.M.

*Please note this date is subject to change, and you will be notified if necessary.
Bring a government issued photo ID.

Our Adult Education Department will be offering **free classes. Attendance is required for materials.** These **classes** will have direct instructional time and student work time. Classes are held in the **Adult Education Learning Center** starting at **3:30 P.M**. on the following dates: **August 3, 10, 17 and 24, & September 14 and 21, 2026.** It is to your advantage to attend these classes if possible and you may also attend regular Adult Education classes at the Adult Education Learning Center. Opportunities for obtaining distance learning resources will be available also. Call 304-636-9195/ext. 110 regarding the TABE, TEAS or any classes.

6. Based on TEAS test scores, interviews will be scheduled. Applicants will be notified by mail of final acceptance. **Class will start Friday, March 05, 2027.**

***** DO NOT DISCARD THIS SHEET *****
IT CONTAINS IMPORTANT INFORMATION AND DATES
Application and $35.00 NONREFUNDABLE fee postmarked by JULY 24, 2026
All transcripts and the three (3) references postmarked by SEPTEMBER 30, 2026
Application, Application Directions and Brochure may be downloaded at http://boe.rand.k12.wv.us
Below is a direct link to LPN Program information and documents….
https://randolphcsdwv.sites.thrillshare.com/o/rtc/documents/adult-programs/lpn/lpn-forms/740733

Res. 3/15, 3/16, 3/17, 3/18, 3/19, 3/20, 4/26