

JUDY KAY HARRIS
FOR DEPOSIT ONLY
2025003501
FILED FOR RECORD
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JUDY KAY HARRIS, Clerk
Boone County, Arkansas
By T. Robinson D.C.

ORDINANCE NO. 1538
HARRISON FIRE PREVENTION CODE

AN ORDINANCE REPLACING ORDINANCE 1514 OF THE CITY CODE OF HARRISON, ARKANSAS REGARDING HARRISON FIRE PREVENTION CODE

BE IT ORDAINED BY THE CITY COUNCIL OF HARRISON, ARKANSAS.

WHEREAS, existing Ordinance No. 1514 contained grammatical errors, lacked specified guidelines for outdoor burning, and specified requirements for permits and fees. The ordinance needed to be updated and replaced to accomplish City of Harrison's Fire Protection and Building Construction initiative and to protect the health and safety of the citizens.

WHEREAS, the City of Harrison has the need for a Fire Prevention Code that encompasses all aspects of fire prevention, construction, life safety and hereby creates the "Harrison Fire Prevention Code" as a complete document, including documents listed in this ordinance.

THEREFORE, Ordinance 1514 is hereby repealed and replaced as attached.

EMERGENCY CLAUSE: This Ordinance being found necessary for the immediate benefit and well-being for the City of Harrison and its citizens, an emergency is declared to exist, and this Ordinance shall be in full force and effect from and after its passage, approval and publication.

PASSED AND ADOPTED by this 12th day of June, 2025.

CITY OF HARRISON, ARKANSAS

BY:

JERRY JACKSON, MAYOR

ATTEST:

JLW
JAMES L. WHITE, CITY CLERK

NOTICE: A true and correct copy of the foregoing Ordinance No. 1538 together with "HARRISON FIRE PREVENTION CODE, AMENDED JUNE 12, 2025" thereto is filed for record with the Boone County Circuit Clerk and Recorder as Instrument: 2025 00 3501

Publication of this ordinance was paid for by the City of Harrison Administration Department at a cost of \$62.00.

HARRISON FIRE PREVENTION CODE, AMENDED JUNE 12, 2025

- Section 11.01 — Authority
- Section 11.02 — Adoption of Applicable Codes
- Section 11.03 — Harrison Fire Prevention Code
- Section 11.04 — State Licensing
- Section 11.05 — Application, Collection of Fees, Permit, Required
- Section 11.06 — Inspection and Supervision
- Section 11.07 — Enforcement

**SECTION 11.01
AUTHORITY**

Subsection

- 11.02.01 Creation of Agency
- 11.02.02 Fire Marshal and Deputy Fire Marshal's Authority
- 11.02.03 Fire Marshal's Qualifications
- 11.02.04 Duties of an Inspector
- 11.02.05 Fire Chiefs Authority to Delegate Authority

11.02.01 Creation of Agency

The Harrison Fire Department-Community Risk Reduction Division is hereby created and the official in charge thereof shall be known as the Fire Chief of the Harrison Fire Department, otherwise titled as *Chief Fire Code Official/Chief Fire Marshal/Chief Building Official/ Chief Code Enforcement Officer*. The function of the agency shall be the implementation, administration, and enforcement of the provisions of this code, and all Volumes of the Arkansas Fire Prevention Code.

11.02.02 Fire Marshal and Deputy Fire Marshal's Authority

The Chief Fire Marshal, and Deputy Fire Marshal(s) shall have the power and authority to issue citation to any person for violation of the specific provisions of the City of Harrison Fire Prevention Code. (Reference A.C.A 12-13-108) & (Reference A.C.A. 12-9-108(b) (3)). The Fire Chief, Division Chief of the Community Risk Reduction Division, his designee, Chief Fire Marshal, and/or Deputies shall have the authority to investigate the cause, origin, and circumstances of any fire or explosion involving a loss of life, injuries to person, or destruction of damage to property. When, in the opinion of the Fire Chief, his designee, Chief Fire Marshal, and/or Deputies, reasonable cause exist that the fire or explosion may have been of incendiary origin, the Fire Chief, his designee, Chief Fire Marshal, and Deputies shall have the authority to take custody of all physical evidence relating to the cause of the fire or explosion and to continue

the investigation to conclusion. Proprietary information, which may relate to trade secrets or processes, shall not be made a part of the public record except as may be directed by a court of law. The Chief Fire Marshal and/or his Deputies are hereby authorized to make arrest for violation of laws relating to arson and other Arkansas State laws provided that such individual(s) are qualified to do so pursuant to A.C.A. 14-53-112. The Chief Fire Marshal and/or his deputies are hereby authorized to assist other agencies as requested, with investigations, and other law enforcement functions as needed.

11.01.03 Fire Marshal's Qualifications

- (a) The Chief Fire Marshal and Deputy Fire Marshal(s) shall have successfully completed:
- (1) An 80-hr fire and arson investigation course offered by the National Fire Academy, or the Arkansas Fire Training Academy, or an equivalent class; and
 - (2) A one-week fire safety inspection class offered by the National Fire Academy, or the Arkansas Fire Training Academy, or an equivalent class; and
 - (3) A course of study for law enforcement officers approved by the Arkansas Commission on Law Enforcement Standards and Training.
- (b) The Fire Marshal shall also obtain and maintain certification through the Arkansas Commission on Law Enforcement Standards and Training for the designation as "Specialized Police" (Fire Marshal).

11.01.04 Duties of an Inspector

The building inspection duties are hereby given to the Community Risk Reduction Division within the Harrison Fire Department, and the executive official in charge thereof shall be the Fire Chief (Chief Building Official), with the Administrative Division Chief of Community Risk Reduction being supervisor of these duties. The Community Risk Reduction Division shall have the responsibility for the administration, enforcement, and management of the building, plumbing, electrical, mechanical, fire and life safety codes; the issuance of certificates of occupancy; related functions; and other duties assigned by the Fire Chief. In general terms here throughout, an Inspector within the Community Risk Reduction Division shall be known as a Code Official.

11.01.05 Fire Chiefs Authority to Delegate Authority

In accordance with prescribed procedures of this jurisdiction and with the concurrence of the appointing authority, the Fire Chief shall have the authority to appoint personnel as needed to this division, and these deputies shall have powers as delegated by the Fire Chief.

SECTION 11.02 ADOPTION OF APPLICABLE CODES

11.02.01 Adoption of Applicable Codes

That certain documents named in this paragraph, marked and designated as the 2021 edition of the Arkansas Fire Prevention Code, also known as the AFPC. (Volumes I, II, and III), The Arkansas Plumbing Code 2018 Edition, The Arkansas Fuel Gas Code 2018 Edition, The Arkansas Mechanical Code 2021 Edition, The Arkansas Electrical Code 2020 Edition, and the International Existing Building Code 2024 Edition, are adopted as the Fire Prevention Code for the city of Harrison, Arkansas, for the

control of buildings and structures, Fire Prevention, fire and life safety and each and all of the regulations, provisions, penalties, conditions and terms of said Arkansas Fire Prevention Code are hereby referred to, adopted, and made a part hereof as if fully set out in this ordinance. The adoption of this ordinance is to repeal and replace all previous ordinance(s) in conflict herewith.

One Copy of said codes are now filed in the office of the City Clerk of the City, and the same are hereby adopted and incorporated as fully as if set out at length herein.

Where conflicts are found between this code and other codes adopted by the City or State of Arkansas, The more stringent shall apply.

SECTION 11.03 HARRISON FIRE PREVENTION CODE

Subsection

- 11.03.01 Amendments to the AFPC
- 11.03.02 Permits Required
- 11.03.03 Reports of Fireworks and other burn injuries
- 11.03.04 Prohibited burning
- 11.03.05 Group E and I Occupancies and Daycares
- 11.03.06 Fire Apparatus Access Roads
- 11.03.07 Proper color of fire hydrants
- 11.03.08 Alarms
- 11.03.09 Domestic cooking facilities
- 11.03.10 Reserved
- 11.03.11 Fire alarm/protection system requirements
- 11.03.12 Smoke detection required.
- 11.03.13 Existing fire alarms
- 11.03.14 Fire Department Connections
- 11.03.15 Key Box

11.03.01 Amendments to the AFPC

Substituting the following section or portions of sections hereby amends the code adopted by 11.04.01. For those sections or portion of sections with corresponding numbers of the AFPC 2021 Edition, or where there is no corresponding section in the code, the following sections shall be enacted as additions to this code

- (a) Appendices — The following appendices listed in Volume I of the AFPC are hereby adopted: B, C, D, E, F, G, H, I, N, O. Requests for exceptions to Appendix D may be appealed to the Arkansas State Fire Marshal's Office.

11.03.02 Permits Required

(a) [A] 105.1.1 The following are required operational permits and the fees associated with such:		
	Operational Description	[A] 107.1 Permit
105.5.3	Amusement buildings	\$50.00

105.5.5	Carnivals and Fairs	\$150.00	
105.5.15	Trade Shows and Exhibits	\$200.00	
105.5.16	Explosives (including firework sales)	\$50.00	
105.5.16	Commercial Firework Display	\$200.00	
105.5.28	Liquid-or-gas fueled vehicles or equipment in assembly buildings	\$50.00 Per Occurrence	
105.5.36	Open flames and candles in assembly use areas	\$50.00 Annually	
105.5.49	Temporary membrane structures, tents and canopies	\$50.00	
105.6.8	LPG/CNG Tank installation (construction permit)	\$100.00	
	Annual Certificate of Inspection for daycares, etc.	\$50.00	
	Re-Inspection of any above required inspections	\$10.00 Per Occurrence	

**Permit fees shall be paid in full before any permit is issued.*

(b) A permit for hazardous materials shall be obtained from the Community Risk Reduction Division for each installation of liquefied petroleum gas utilizing storage containers in excess of 120 gallons individual water capacity; when installations of storage quantities exceed 1,000 gallon water capacity, the installer shall submit plans, and a copy of the state approved plans, if applicable, to the Community Risk Reduction Division; if compliance with the requirements of this code is shown by submitted plans, a permit may be issued. Installations with an aggregate water capacity in excess of 2,000-gallon water capacity shall not be allowed unless approved by the Community Risk Reduction Division, and the Planning Commission.

11.03.03 Reports of Fireworks and other burn injuries

- (a) [A] 104.11.2 Accidents involving fireworks resulting in death, serious injury, or major property damage and other injuries or deaths resulting from fires or explosions shall be reported immediately to the city of Harrison Fire Department Community Risk Reduction Division.

11.03.04 Prohibited burning

- (a) The Harrison Fire Chief may impose a burn ban within the incorporated limits of Harrison separate of any county or state issued burn ban.
- (b) The Harrison Fire Department shall approve all outdoor burning. A burn permit shall be obtained from the Harrison Fire Department prior to kindling of any non-recreational fire.
- (i.) Permits for non-recreational fires are valid for the day it was issued and allowed to burn between dawn to dusk.
 - (ii.) Only small limbs, leaves, and grass clippings shall be permitted to be burned within the city limits of Harrison.
 - (iii.) The person igniting any fire shall be in attendance with the fire at all times, and shall keep some type of extinguishing agent readily available at all times while the fire is burning.

- (iv.) Use of accelerants on any fire is prohibited.
- (v.) Officials with the City of Harrison Fire Department shall personally inspect and approve any burn requests for brush piles resulting from land clearing.
- (c) Person(s), businesses, organizations, groups or the like are prohibited from burning anything other than small limbs, leaves and grass clippings with or without a burn permit. Burning of trash, rubbish, tires, trade waste, etc. is prohibited.
- (d) Recreational fires are outdoor fires used for pleasure, cooking, warmth, or ceremonial purposes. Recreational fires do not require a permit, but must be in compliance with the following conditions prior to burning.
 - (i.) Burning of recreational fires shall be no closer than 10 feet to any structure and no larger than 2 feet tall by 3 feet in diameter.
 - (ii.) Recreational fires shall consist of small limbs or logs no larger than 6 inches in diameter.
 - (iii.) Recreational fires shall be contained by a fire ring made of brick, stone, metal or commercially designed fire pit.
 - (iv.) Recreational fires are allowed all time of day, but in accordance with (a.) and (b.)(iii.)(iv.))
- (e) Smoke from any fire which becomes a nuisance to any neighbors or the general public, the Harrison Fire Department may order any fire to be extinguished or cause the fire to be extinguished.

11.03.05 Group E and I Occupancies and Daycares

- (a) 308.4.2 Open flame devices such as candles shall not be used in Educational, Institutional, and Daycare occupancies.

11.03.06 Fire Apparatus Access Roads

- (a) 503.1.1 Exception: 3. No fire apparatus access road shall be placed further than 250 feet from any portion of the exterior of any facility, unless a written waiver has been given by the City of Harrison Planning Commission, and the Fire Chief. The surface of apparatus access roads shall be approved by the Fire Chief or Division Chief of Community Risk Reduction.

11.03.07 Proper color of fire hydrants

- (a) 507.6 Marking of Hydrants. All hydrants installed after the adoption of this code shall be painted the proper color in accordance with NFPA 291 in regard to hydrant capacity gallons per minute (GPM). It shall be the responsibility of the general contractor to prepare and paint the hydrants in accordance with NFPA 291.

11.03.08 Alarms

- (a) AFPC Volume I-903.4.2 Delete "approved audio devices." And ADD "An approved outdoor horn/strobe device.
- (b) False Alarms –
 - (i) At any structure within the City of Harrison, upon which a monitored fire alarm system is installed and response by the Harrison Fire Department is made, the owner will be permitted Five (5) false alarms per calendar year.
False alarms shall be defined as alarms caused by faulty equipment, negligent activity on part of the user of alarm equipment.

After the fifth false alarm, the owner of said building or structure may be charged the following for subsequent responses for false alarms:

- (i) Property owner will be subject to pay Twenty-five dollars (\$25.00) charge for the sixth false alarm.
- (ii) Property owner will be subject to pay Fifty dollars (\$50.00) charge for the seventh false alarm.
- (iii) Property owner will be subject to pay Seventy-five dollars (\$75.00) for the eighth false alarm.
- (iv) Property owner will be subject to pay One hundred dollars (\$100.00) for the ninth false alarm.

11.03.09 Domestic cooking facilities

- (b) 904.14 Domestic cooking facilities.

All residential cooking appliances installed in any commercial building that are allowed to have a Type II vent-hood installed shall also have an approved residential cook-stove extinguishing system.

Exception:

- (c) The extinguishing system required in this section shall not be required if the room where the cook stove is located, is protected with an approved automatic sprinkler system.
- (d) A signed agreement to not use the stove top for cooking.

11.03.10 Reserved

11.03.11 Fire alarm/protection system requirements

- (a) Manual Fire Alarm Boxes -

- (i) 907.2.1 Group A. Delete in its entirety the exception referencing manual fire alarm boxes.
- (ii) 907.2.2 Group B. Delete in its entirety the exception referencing manual fire alarm boxes.
- (iii) 907.2.3 Group E. Delete in its entirety the exception referencing manual fire alarm boxes.
- (iv) 907.2.4 Group F. Delete in its entirety the exception referencing manual fire alarm boxes.
- (v) 907.2.6 Group I. Delete in its entirety the exception referencing manual fire alarm boxes.
- (vi) 907.2.7 Group M. Delete in its entirety the exception referencing manual fire alarm boxes.
- (vii) 907.2.8 Group R-1: Delete in its entirety the exception referencing manual fire alarm boxes.
- (viii) 907.2.9 Group R-2: Delete in its entirety the exception referencing manual fire alarm boxes.

- (ix) Where a building is designed with fire walls and fire doors, and is required to have a fire alarm system, fire doors shall be provided with approved magnetic door "hold open" devices that release the doors when the fire alarm activates.

(b) Fire Protection System Maintenance –

- (i) Records of all fire protection system inspections, test, and maintenance shall be kept on the premises.
- (ii) Fire Sprinkler and fire alarm systems shall be serviced and tagged annually. Fire alarm back-up batteries shall be labeled with the date of installation, and batteries shall not be older than 5 years old from date of installation.
- (iii) Fire protection systems shall be maintained in an operative condition at all times and repaired where defective.
- (iv) Commercial cooking fire suppression systems shall be serviced and tagged semi-annually.
- (v) Hoods, grease removal devices, fans, ducts, and other appurtenances shall be cleaned to bare metal. Cleaning shall be recorded, and records shall state the extent, time, and date of cleaning. These systems shall be cleaned at least annually, but may be required to be cleaned more frequently based on use, and buildup of grease.
- (vi) Private hydrants shall be inspected and flow tested annually.
- (vii) Emergency/exit lighting and portable extinguishers may be required to be labeled numerically or alphabetically for identification.

11.03.12 Smoke detection required. Battery operated and/or battery back-up smoke detectors.

- (a) 907.2.11.2.1 All existing residential rental properties within the City of Harrison shall be provided with proper smoke detection powered either by the building electrical system with battery back-up or single station battery operated. All new or remodeled residential rental properties shall be provided with smoke detection in accordance with NFPA 72 and the AFPC. It shall be the responsibility of the property owner to provide and maintain the smoke detection required in this section.
- (b) 907.2.11.2.2 Batteries. Batteries in battery-operated smoke detectors shall be replaced at least once every twelve (12) months. Replacements shall be dated, in a permanent fashion, when installed. EXCEPTION: 10-year lithium battery powered smoke detectors shall have date of installation listed on the unit when installed

11.03.13 Existing fire alarm systems

- (a) Local Alarm System - All existing fire alarms which are not monitored (local systems) by a supervising monitoring station shall have signage at each pull station, fire alarm control panel, exterior horn/strobe and/or exterior bell that reads as follows: "Local Alarm Only Call 9-1-1"

11.03.14 Fire Department Connections

- (a) 912.2 ADD 1: Fire Department connections shall be located in a location approved by the Community Risk Reduction Division. Such connections shall be located away from building so that immediate access is provided to the Fire Department. Fences, bushes, trees, walls,

parked vehicles, or any other similar objects shall not obstruct any Fire Department connections.

- (b) 912.2 ADD 2: Fire Department connections shall not be less than eighteen (18) inches and not more than forty-two (42) inches in elevation. Fire Department connections shall be placed not to exceed one hundred (100) feet from a fire hydrant connected to an approved water supply.

11.03.15 Key Box

(a) All new commercial buildings shall be installed with and maintain a key box (Knox Box ®) for fire department access. The location and placement shall be determined by a fire code official.

(i) Where an existing building has changed occupancy type, a fire code official may require the installation of a key box (Knox Box ®) for fire department access.

(b) Where access to a property is restricted by a locked gate, the property owner shall install and maintain a key box (Knox Box ®) for fire department access. The location and placement shall be determined by a fire code official.

SECTION 11.04 STATE LICENSE

11.04.03 Valid License

(a) Any person, firm, or corporation doing business in the City of Harrison, as a contractor, shall have a valid State of Arkansas contractor's license, master license, or employ a person who has a valid master license who shall supervise all work and secure all required permits. No permit shall be issued to any person, firm, or corporation by the Code Official except to the person who has a valid contractor's license or who has employed a person who has a master license.

(b) Any person conducting work under a person who holds a valid contractor's license, master license shall also have a valid State of Arkansas master, journeyman, or apprentice license.

11.04.02 Submission of License with Applications

Any person who has submitted an application to conduct work within the City of Harrison to the Community Risk Reduction shall include a copy of their contractor's licenses, master license and any journeyman, or apprentice licenses attached with the application.

SECTION 11.05 APPLICATION, COLLECTION OF FEES, PERMIT REQUIRED

Subsection

- 11.05.01 Application and Payment
- 11.05.02 Fuel and Gas
- 11.05.03 Mechanical
- 11.05.04 Plumbing
- 11.05.05 Electrical
- 11.05.06 Solar
- 11.05.07 Sign
- 11.05.08 Building Construction
- 11.05.09 Swimming Pools
- 11.05.10 Plan Review

11.05.01 Application and Payment

- (a) Before beginning any work in the City of Harrison, the person performing the work shall contact the Harrison Fire Department's Community Risk Reduction Division to obtain a permit to do such work. Only licensed contractors authorized to perform the work of new construction, remodel, or of Fuel and Gas, Mechanical, Plumbing, or Electrical may be issued permits. A permit may be issued to a property owner for a single-family residence provided the property owner does the work themselves and the building is owned and occupied by such owner as their home. Emergency work may be completed as explained in the Arkansas Plumbing Code, International Mechanical Code and the National Electrical Code.
- (b) A fee of \$200.00 shall be paid for each Annual Permit, at the time when such permit is issued, for industries employing trained, licensed personnel for in-house repairs. **All new plumbing, HVAC, and electrical projects shall be permitted through the process listed below.**
- (c) When penalty fees have been incurred, the penalty fees shall be in addition to the regular permit fees covering such work and no additional permits shall be granted until all fees have been paid.
- (d) An additional fee of twenty five dollars (\$25.00) may be charged to the contractor for each additional trip on the part of the Inspector, caused by the failure of the contractor to have complied with codes or failure to be ready for inspection.
- (e) When work has begun prior to obtaining a permit, the cost shall increase to double the initial cost of the permit.

Exception- Emergency repairs. The code official shall determine when repairs are deemed to be an emergency.

- (f) Application for permits shall be made on suitable forms and methods provided by the Community Risk Reduction Division. The application shall be accompanied by fees in accordance with the following schedule and paid in full by check, credit card, or by US currency (exact change).

11.05.02 Fuel and Gas

(a) Fuel and Gas Permit Required: Permits will be required for all new construction and installations including but not limited to, new lines, addition to lines, new fixtures, gas appliances, yard lines.

(b) Basic Permit fee: \$35.00

(c) Gas Openings: \$3.00

Exemption: Replacement of heating elements or orifices.

11.05.03 Mechanical

(a) Mechanical Permit Required: Permits will be required for all new installation, including but not limited to, furnace, condensing unit, new duct work or mini split units.

(b) Basic Permit \$35.00

(c) HVAC Unit Replacement \$35.00

(d) Number of Registers \$3.00 (Discharge and Return)

Exemption: Service work such as charging refrigerant, replacement of fan motors, heating elements, control boards, thermostat, or replacement of small components.

11.05.04 Plumbing

(a) Plumbing Permit Required: Permits will be required for the following, including but not limited to, new construction, relocation of fixtures, addition of lines, replacement of yard lines, or water heaters.

(b) Basic Permit: \$35.00

Exemption: Replacements of faucets, shower heads, toilets, washing machine, dishwasher, garbage disposal, p-trap clean outs, and/or minor repairs with cost not to exceed \$100 in supplies and labor fees.

Water Closet	\$3.00	Disposal	\$3.00
Sinks	\$3.00	Urinal	\$3.00
Lavatories	\$3.00	Water Heater	\$3.00
Showers	\$3.00	Water Line	\$3.00
Bathtubs	\$3.00	Gas Openings	\$3.00
Sewer	\$3.00	Drinking Fountain	\$3.00
Septic	\$3.00	Backflow device-Res	\$3.00
Washing Machine	\$3.00	Backflow device-Com	\$3.00
Floor Drains	\$3.00	Dishwasher	\$3.00

(c) **Municipal Water Meter:** It shall be unlawful for any person to tamper with any meter which is the property of the City of Harrison. Any person needing a municipal water meter disconnected or turned on for any purpose shall contact the Harrison Public Works during regular business hours. After hours the person shall contact the Public Safety Central Dispatch Center. The Director of Public Works may prescribe additional means of notification.

- (i) Any person who accesses a municipal water meter tile to turn on water service without authorization, which has been disconnected, shut off, or locked out by the City of Harrison Public Works may be subjected to the penalties provided by Arkansas Annotated Code (5-39-202) Breaking and Entering and (5-36-104) Theft of Services.
- (1) Should any damages incur, the person may be subject to the penalties provided by Arkansas Annotated Code (5-38-204) Criminal Mischief.
- (ii) Any licensed plumber who accesses a municipal water meter tile to turn on or off the water service, shall make notification as specified above and obtain authorization prior to accessing the water meter.
- (1) Failure to make notification and damages are incurred, the person may be subject to the penalties provided by Arkansas Annotated Code (5-38-204) Criminal Mischief and (5-39-202) Breaking and Entering.

11.05.05 Electrical

- (a) Electrical Permit Required: Permits will be required for the following, including but not limited to, new construction, addition of circuits, addition of fixtures, breaker box upgrades or replacements, meter upgrade or replacements.
- (b) Temporary Pole Fee \$35.00
- (c) Permit Fee \$35.00
- (d) Entrance or Panel \$7.50
- (e) Fee Per Opening \$0.50

Exemption: Replacement or upgrade of a single light receptacle, electrical socket, electrical switch or breaker.

11.05.06 Solar

- (a) Solar Permit Required: Permits will be required for all new installations and replacements or additions to any panels, breaker panels, inverters/converters, or control panels.
- (b) Solar System Installation \$50.00

Exemption: Replacement of batteries.

11.05.07 Signs

- (a) Sign Permit Required: Permits will be required for all new installations on buildings, freestanding, or ground signs, including new installation of a billboard. If the sign is to be lit and it is not part of the initial install, an electrical permit must be applied.
- (b) Sign Permit \$50.00
- (c) Sign Face \$25.00
- (d) Sign with Electrical \$25.00
- (e) Sign permits include one face, a \$25.00 fee will be added for each additional face on site.

Exemption: Replacement of existing sign faces on buildings.
Sign faces in existing cabinets.
Replacement of damaged or broken faces.

Billboard face change outs.

11.05.08 Building Construction

(a) Construction permit fees will be calculated per square foot based on construction type as provided and occupancy use.

(b) Construction permit applications shall include a property survey. Survey must be within a year old of permit application.

Description	1A	1B	2A	2B	3A	3B	4	5A	5B
A-1 Assembly, theaters, with stage	0.52	0.50	0.49	0.47	0.44	0.44	0.46	0.42	0.40
A-1 Assembly, theaters, without stage	0.48	0.47	0.46	0.44	0.41	0.41	0.43	0.38	0.37
A-2 Assembly, nightclubs	0.41	0.40	0.39	0.38	0.36	0.36	0.37	0.33	0.32
A-2 Assembly, restaurants, bars, banquet halls	0.41	0.40	0.38	0.33	0.36	0.36	0.37	0.33	0.32
A-3 Assembly, churches	0.41	0.40	0.38	0.37	0.35	0.35	0.37	0.33	0.32
A-3 Assembly, general, community halls, libraries, museums	0.37	0.40	0.39	0.37	0.34	0.34	0.36	0.31	0.30
A-4 Assembly arenas	0.48	0.46	0.45	0.43	0.40	0.40	0.42	0.37	0.36
B Business	0.42	0.43	0.40	0.38	0.35	0.35	0.37	0.32	0.31
E Educational	0.45	0.44	0.43	0.41	0.38	0.38	0.40	0.35	0.24
F-1 Factory and Industrial, moderate hazard	0.27	0.26	0.25	0.24	0.21	0.21	0.24	0.19	0.19
F-2 Factory and Industrial low hazard	0.27	0.26	0.25	0.24	0.21	0.23	0.24	0.19	0.19
H-1 High hazard, explosives	0.26	0.25	0.24	0.23	0.20	0.20	0.22	0.18	N.P.
H-2,3,4 High hazard	0.26	0.25	0.24	0.23	0.20	0.20	0.22	0.18	0.17
H-5 HPM	0.42	0.41	0.40	0.38	0.35	0.35	0.37	0.32	0.31
I-1 Institutional, supervised environment	0.41	0.40	0.39	0.38	0.36	0.36	0.38	0.33	0.32
I-2 Institutional, hospitals	0.67	0.66	0.85	0.63	0.59	N.P.	0.62	0.57	N.P.
I-2 Institutional, nursing homes	0.48	0.47	0.46	0.44	0.41	N.P.	0.43	0.38	N. P
I- 3 Institutional, restrained	0.47	0.46	0.45	0.43	0.40	0.40	0.42	0.37	0.36
I-4 Institutional, day care facilities	0.41	0.40	0.39	0.38	0.36	0.36	0.38	0.33	0.32
M Mercantile	0.32	0.31	0.30	0.28	0.26	0.26	0.28	0.24	0.23
R-1 Residential, hotels	0.42	0.41	0.40	0.38	0.36	0.36	0.39	0.34	0.32
R-2 Residential, multiple family	0.34	0.35	0.34	0.32	0.28	0.28	0.33	0.27	0.26
R-3 Residential, one- and two-family	0.34	0.34	0.33	0.32	0.31	0.31	0.32	0.30	0.28
R-4 Residential, care/assisted living facilities	0.41	0.40	0.39	0.38	0.36	0.36	0.41	0.33	0.32
S-1 Storage, moderate hazard	0.25	0.24	0.23	0.23	0.20	0.20	0.22	0.18	0.17
S-2 Storage, low hazard	0.20	0.24	0.23	0.23	0.20	0.20	0.22	0.18	0.17
U Utility, miscellaneous	0.20	0.20	0.19	0.18	0.17	0.17	0.17	0.14	0.14

**An Arkansas State surcharge of construction on commercial property will be charged for all non-residential construction permits.*

11.05.08.01 Commercial/Residential Remodel

- (a) All commercial/residential remodel shall require a permit when the work involves removal, addition, or replacement of any load bearing structural components (walls, rafters, and/or floor joist), and/or involves the moving/adding interior non-load bearing walls.
- (b) Remodel permit fees will be calculated per square foot of the affected area, based on construction type and occupancy classification as provided in 11.05.08.

11.05.09 Swimming Pools

- (a) Swimming pools greater than 24 inches deep, greater than 5,000 gallons, and installed entirely below grade require a permit and inspection.

- (b) A fee of \$35 for permits.
- (c) Electrical components will require an electrical permit.

11.05.10 Commercial Building Plan Review and Fees

- (a) Plans are required for any new construction, addition, and/or major remodels for any commercial building regulated by the Arkansas Fire Prevention Code, Volume II.
- (b) A fee of \$100 and additional \$15 per page will be assessed for all commercial plan reviews.

11.05.11 Residential Building Plan review and fees

- (a) Plans are required for any new construction of a residential structure as defined in the Arkansas Fire Prevention Code, Volume III- Residential Code.
- (b) No fees will be charged for plans review.

SECTION 11.06 INSPECTION AND SUPERVISION

Subsections

- 11.06.01 Code Official's Authority to Enter Buildings
- 11.06.02 Installation Hidden From View
- 11.06.03 Duty to Inspect
- 11.06.04 Contractor's Notice
- 11.06.05 Failure to Make One Call

11.06.01 Code Official's Authority to Enter Buildings

- (a) It shall be the duty of the Code Official to enforce all provisions of these chapters and the Code Official is hereby granted the authority to enter all buildings that are regulated by this code. The Code Official shall issue required permits for work as herein provided and shall prepare suitable forms for applications, permits, and other reports.

11.06.02 Installation Hidden From View

When any installation is to be hidden from view by the permanent placement of parts of the building or burial, the person, firm, or corporation installing the equipment shall notify the Community Risk Reduction Division and such equipment shall not be concealed until it has been inspected and reviewed by the Code Official; provided that on large installations, where the concealment of equipment proceeds continuously, the person, firm, or corporation conducting the installation shall give the Code Official due notice and inspections shall be made periodically during the progress of the work.

11.06.03 Duty To Inspect

It shall be the duty of the Community Risk Reduction Division to inspect all work for compliance with the Code.

11.06.04 Contractor's Notice

- (a) Contractors shall give a twenty-four (24) hour notice on all requests for an inspection to allow for scheduling. Same day inspection request(s) shall be deemed an emergency inspection and an additional fee of \$50 may be applied.
- (b) Contractor's vehicles or vehicles used on job sites by a contracting company shall be placard with permanent or removable signage with companies name, state license number, and phone number. Signage shall be no smaller than 12 inches by 12 inches.
- (c) Inspectors may require contractors of a job site to post temporary signage on the property, providing the contracting companies name, phone number, and copy of issued permit.

11.06.05 Failure to make One Call

- (a) Any person, while in operation of any machine capable of earth moving, who recklessly damages or destroys any underground utilities within the city limits of Harrison, and has failed to make a One Call, may be subject to the penalties provided by Arkansas Annotated Code (5-38-204) Criminal Mischief and/or any penalties provided in (14-271-101) "Arkansas Underground Facilities Damage prevention Act".
- (b) Any person who is discovered by an inspector to be operating any machine capable of earth moving, is engaged in the process of earth moving, and has failed to make a One Call may subject themselves to the penalties provided in section 11.07.01 of this code.

SECTION 11.07 ENFORCEMENT

Subsections

- 11.07.01 Fines and Costs
- 11.07.02 License/Permit Suspended or Revoked
- 11.07.03 Outstanding Fines and/or Fees

11.07.01 Fines and Costs

Any person, company, or firm found to be in violation of this code may be issued a summons to appear in the Boone County District Court and if convicted, shall be guilty of an unclassified misdemeanor.

Unless otherwise provided in a section of this code, a violation of any section the fines shall be as follows.

- (a) For the first and second offense (within a year of the first) shall be fined \$250.
- (b) If convicted on a third offense (within a year of the first) the defendant shall be fined \$500.
- (c) If convicted on a fourth or subsequent offense (within a year of the first offense) the defendant shall be fined \$1000.
- (d) For each day a violation continues, the person shall be deemed guilty of a new violation, and fines may accumulate for each day the violation(s) continue.
Court costs are not included.

11.07.02 License/Permit Suspended or Revoked

- (a) Any person, company, or firm found violating this code may have their business license and/or permits issued to the person, company, or firm suspended or revoked for no more than six (6) months for the first and/or second offense. When a third or subsequent violation occurs; the person, company, or firm's business license and/or permits issued may be suspended or revoked for no more than one (1) year.
- (i) Reinstatement fee of \$50.00 shall be applied for all suspended or revoked, business licenses or permits.

11.07.03 Outstanding Fines and/or Fees

Any person, company, or firm found violating this code and has outstanding fines and/or fees, may have their business license and/or permits suspended or revoked until those fines and fees have been paid in full. No new business licenses or permits shall be issued until all fines and fees have been paid in full. City utilities may also be disconnected as a result of failure to comply with this code.

Ordinance No. 1538



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STATE OF ARKANSAS--SS
COUNTY OF BOONE

I hereby certify that this instrument
was filed for record in my office the
06/13/2025 8:51AM and duly recorded.
Record as Instrument # 2025003501
Witness my hand and the court seal this
06/13/2025 8:51AM
JUDY KAY HARRIS
Circuit Clerk and Recorder

By T. Robinson D.C.