

ROSEMARIE ANN SIRAGUSA

FAMILY HANDBOOK

2026-2027



MISSION STATEMENT

We provide a culturally responsive and inclusive learning environment that promotes academic excellence and develops critical thinking skills for all students to become responsible global citizens.



VISION STATEMENT

We will nurture and empower engaged, responsible global citizens by creating an inclusive and rigorous environment that inspires academic achievement where every student is equipped to take ownership of their future.

YONKERS PUBLIC SCHOOLS



MELANIE VANCOL

PRINCIPAL
ROSEMARIE ANN SIRAGUSA SCHOOL

Main Office | *e: mvancol@yonkerspublicschools.org*
ph: 914.376.8570

COMMITMENT

WELCOME

Dear Students and Families,

Welcome to the 2026-2027 school year! At Rosemarie Ann Siragusa School, our dedication and support of students and families not only unite us, but define us.

Our instructional practices, daily actions and intentions support our commitment to excellence.

This Family Handbook is designed to familiarize you with building-wide procedures and expectations at Rosemarie Ann Siragusa School. Please be sure to review the contents of this book carefully.

As a school community, the partnership we share with our parents and guardians is essential to the success of our scholars and the achievement of our entire school. Parents are encouraged to get involved in school events and to support the school by joining our amazing PTA. There are many resources for parents to utilize at home to further support student learning at home.

Sincerely,
Mrs. Melanie Vancol

"Education is the most powerful weapon which you can use to change the world"
-Nelson Mandela



MIKE JACOBS

ASSISTANT PRINCIPAL
MJACOBS@YONKERSPUBLICSCHOOLS.ORG
ROSEMARIE ANN SIRAGUSA SCHOOL

2026-2027

Table of Organization

ADMINSTRATION

VANCOL, MELANIE	**Principal**
JACOBS, MIKE	**Assistant Principal**

OFFICE STAFF

FIGUEROA, VERONICA	**Clerk II**
CARDONA, MAGDALENA	**Clerk I**

SAFETY OFFICER

HENE RODRIGUEZ

CUSTODIAL STAFF

DEMEO, JOHN	**HEAD CUSTODIAN**
SANTINI, FRANCO	**CUSTODIAN**
SOTO, RAFAEL	**CUSTODIAN**

HEALTH SERVICES

ALEXANDRA MEDRANDA **Nurse**



FACULTY

FACULTY	GRADE/SUBJECT
PELLI, KIMBERLY	PreK-Room 5
RUGE-TINOCO ZULEIMA	PreK-Room4
PEPPER, TARA	K- Room 6
DIMONDO, FELICE	K-Room 8
ROWLAND, DAYLE	1- Room 1A
SIMMS, JILL	1- Room 1B
NEALIS-MERNA, BROOKE	2- Room 24
RUFFALO, MICHELLE	2- Room 22
CLARK, JEAN	3- Room 21
DIMURO, MARIA	3-Room 20
KONTOS, EFFIE	4- Room 33
SUSSINGHAM, ANNMARIE	4- Room 32
HARRISON, AMOY	5-Room 35
PERONNEAU, DANIELLE	5- Room 34
POWER, CATHERINE	6- Room 2A
TBD	6-Room 2B
BERNACCHIA, NOELLE	15:1:1-6th Room 13
ZANCHELLI, GIANNA	15:1:1-1st Room 7
REILLY, PATRICIA	15:1:1- 5th Room 11
SMITH, JESSIE	15:1:1- 4th Room 12
MEEGAN, LAUREN	15:1:1- 3rd Room 23
ADAMSON-CARROLL, ERICA	15:1:1- 2nd Room 10
ALIBERTI, STAMATIA	ENL
CHASSE, SUZANNE	Reading
DAVILA, JOSE	Music
PILLA, KATIA	Guidance Counselor
CARDONA, JACQUELINE	Teaching Assistant
KAVANAH, JOHN	Physical Education
MARTINEZ, NANCY	Speech
MCHUGH, CLAIRE	ENL
SANCHEZ, SAMARA	Social Worker



FACULTY

TBD	**Resource**
TALTY, BEVIN	**Psychologist**
TIERNEY, STEPHANIE	**Art**
VALDOVINOS, EDITH	**Speech Therapist**
ARMISTEAD, PHYLLIS	**School Aide**
CASEY, EMILY	**School Aide**
CIPOLLONE, ROSA	**School Aide**
CRUZ, MARISOL	**School Aide**
DEL'OSTIA, JACQUELYN	**School Aide**
DUNKLEY, RENNE	**School Aide**
FOSTER, TRACY	**School Aide**
GARRIDO, NANCIS	**School Aide**
GUTIERREZ, NOELIA	**School Aide**
HARRIS, YOLANDA	**School Aide**
HOYOS, NELY	**School Aide**
KHENG, NIE NIE	**School Aide**
KOUAKOU, RACHEL	**School Aide**
LANDRAU, VIVIAN	**School Aide**
PAYNE, CHRISTINA	**School Aide**
PERONNEAU, BRIA	**School Aide**
RAMIREZ, MARIA	**School Aide**
RODRIGUEZ, YORDANY	**School Aide**
SCARINGELLA, GINA	**School Aide**
VELLUCCI, KERRI	**School Aide**

Rosemarie Siragusa

School Comprehensive Educational Plan (SCEP) at a Glance

#1

We are committed to identifying and addressing the barriers to regular attendance.

#2

We are committed to systematically analyzing math data to guide curriculum mapping and intervention strategies.

#3

We are committed to creating a schoolwide culture where every student and family feels respected, represented, and connected.



IMPORTANT DATES TO REMEMBER

First day: September 3, 2026 (First two days are half days for PK)
Last day: June 25, 2027

All progress reports and report cards can be accessed through Parent Portal.

MARKING PERIODS & REPORT CARD Pre-K & K SCHEDULE

1st Marking Period- September 3-January 29

2nd Marking Period- February 1- June 25

REPORT CARD DISTRIBUTION DATES

- **Week of February 8, 2027**
- **Week of June 21**

1-6 SCHEDULE

Fall Marking Period- September 3-November 25

Winter Marking Period-November 30-March 12

Spring Marking period- March 15-June 25

INTERIM PROGRESS REPORTS will go out as follows:

- **1st: Week of October 19**
- **2nd: Week of January 25**
- **3rd: Week of May 17**

REPORT CARD DISTRIBUTION DATES:

- **Week of December 7, 2026**
- **Week of March 8 , 2027**
- **Week of June 21, 2027**

STUDENT ATTENDANCE

The State of New York requires every student to attend school every day unless he/she has a legal excuse.

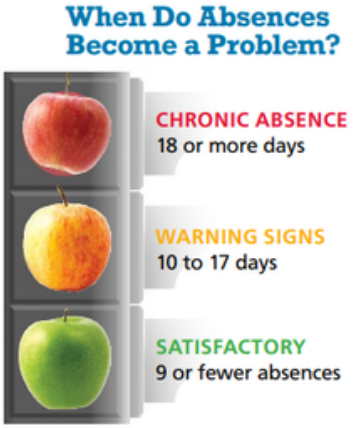
If your child must stay home for an illness (fever or contagious virus) you must contact the main office by 9:30am to alert the school of their absence. In the event of an absence, a written excuse for the day(s) of absence(s) is required. The note must have the student's full name and should be signed and dated by a parent/guardian. In the event that your child is absent for 3 days, a written doctor's note should be submitted.

Early dismissal is not advisable. Any parent who must pick up their child before the end of the school day because of an emergency must call and alert the main office **before 11:00a.m**. and send in a written note.

Vacations outside of the approved Yonkers Public Schools calendar **are not approved** and will be recorded as unexcused absences. Please plan accordingly so that vacations are **not scheduled during instructional time.**

Parents are asked to make appointments after school hours to optimize instructional time. Please also take advantage of our in school St. Joseph's clinic. No student will be dismissed after 2:30pm as it interferes with dismissal.





Rosemarie Ann Siragusa
Main office note
Bus/Change of Dismissal Form

Date:

Student's Name

Teacher's Name

Grade:

Bus Number

Will be picked up today at dismissal by:

Will be picked up early today at:

by: Reason:

Was absent on:

Reason:

Was late today because:

Parent Signature:



This note can be located in the main office and also on our school webpage. This must be submitted prior to 11:00am to the classroom teacher and Ms. Cardona at mcardona@yonkerspublicschools.org

DRESS CODE

All students are expected to dress appropriately for school and at school-sponsored functions.

The following dress code will be enforced:

• Students may not wear extremely brief, revealing garments such as, but not limited to, tube tops, net tops, halter tops, spaghetti straps, plunging necklines (front and/or back), midriff tops, see-through fabrics, short skirts, or dresses.

• Undergarments such as, but not limited to, underwear and/or undershirts must be completely covered with clothing. Pants and/or shorts are to be worn at the waist.

• Footwear must be worn at all times. Footwear that is a safety hazard, such as, but not limited to, flip-flops or sandals without a heel strap and lace up shoes without laces, is not allowed.

• Clothing and/or accessories which promote inappropriate products or activities prohibited by school policies or that is likely to cause a material and substantial disruption in the school is not allowed.

• Clothing will be considered inappropriate if it contains obscenity, is libelous, or denigrates others on account of race, color, religion, creed, national origin, gender, sexual orientation, disability, or any other protected class.

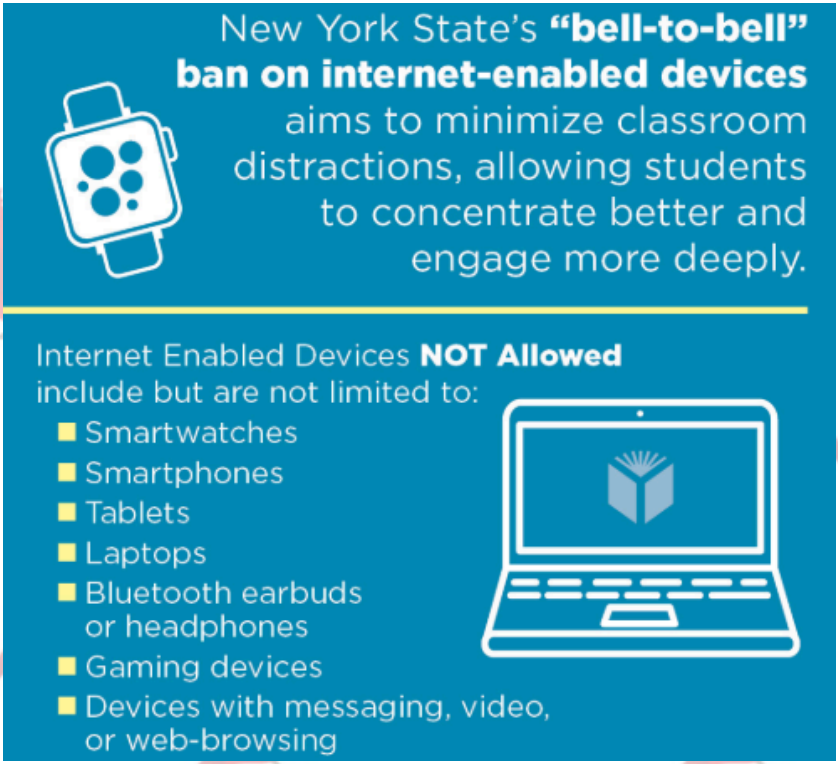
• Headgear of any kind including, but not limited to, hats, caps, and hoods may not be worn in school, except for headgear for religious or medical purposes.

Those who violate the dress code must modify their appearance by covering the offending item and/or replacing it with an acceptable one.

SPIRIT FRIDAYS

Every Friday will be a Spirit Wear day! Please wear red and black and show off your Siragusa Pride.
Spirit Wear will be available to purchase from the PTA.

NYS DISTRACTION FREE SCHOOLS CELL PHONE POLICY



- Parents/Guardians who need to reach students are to call the school's main office at (914)376-8570 to get in touch with their child if necessary, and particularly in an emergency.

SCHOOL SUPPLY LIST BY GRADE

- PLEASE DO YOUR BEST TO GET ALL SUPPLIES ON THE LIST.
- MAKE SURE TO LABEL ALL SUPPLIES WITH YOUR CHILD'S NAME.
- ALL STUDENTS NEED A BOOKBAG AND REUSABLE WATERBOTTLE DAILY.
- PK & K SHOULD HAVE A BAG OF BACKUP CLOTHING IN A ZIPLOCK BAG AND LABELED.

PRE-KINDERGARTEN

Classroom Essentials	Quantity	
Tissue Boxes	4	
Paper Towels	1 roll	
Lysol/Clorox Wipes	2	
Primary Lined Marble Notebooks (Primary K-2)	2	
White Computer Paper	2 packs	
Box of 12 Ticonderoga Beginner Pencils (Thick)	1 box	
Pack of 12 Count Crayola Crayons (primary colors)	2 packs	
Washable Markers	1 package	
Bottle of Elmer's Glue	1	
Plastic folders (yellow)	2 folders	
Headphones (no earbuds please)	Labeled	
Tub of Play Doh	1	
Bag of kinetic sand	1 bag	
Complete Change of Clothes (in zip lock bag, labeled)	replace as needed	
Small Child Sleeping bag labeled, daily snack, and water bottle	daily	

KINDERGARTEN

Classroom Essentials	Quantity	✓
Tissue Boxes	2	
Paper Towels	1 roll	
Lysol/ Clorox Wipes	1	
Primary Lined Marble Notebooks (Primary K-2)	4	
Construction Paper	1 pack	
Box of 12 Ticonderoga Pencils	1 box	
Pack of 12 Count Crayola Crayons (primary colors)	2 packs	
Washable Markers	1 package	
1 set of watercolor paints	1	
Glue Sticks	8	
Copy Paper	1 pack	
Hand sanitizer	1	
Play Doh	1	
Complete Change of Clothes (in zip lock bag, labeled)	replace as needed	
Baby wipes	1 pack	
1 smock or t-shirt for art	1	

FIRST GRADE
INCLUDING 15:1:1 PROGRAM

Day 1 **Send supplies across two days	Quantity	✓
1 large soft fabric pencil case with a zipper and one hard pencil box	2	
Sharpened #2 Ticonderoga Pencils	4 boxes	
24 crayola crayons	3 boxes	
crayola broad line classic color markers-10 count	1 pack	
Colored Pencils	1 pack	
black fine tip Expo markers	1 pack	
Elmer's glue Sticks	8 Large	
Child Safety Scissors	1 pair	
Yellow Highlighters	2	
Closed penicl sharpener (with a cap)	1	
Day 2 **Send supplies across two days		
Marble Wide ruled composition notebooks	2	
Plastic Folders with pockets (1 red- label classwork, 1 blue-label portfolio, 1 orange- test folder)	3	
coloring book (for rainy day recess)	1	

SECOND GRADE

Classroom Essentials	Quantity	
Tissue Boxes	5	
Ziplock Bags (Quart)	1 box	
Pink Erasers	4	
Wide Ruled Marble Notebooks	4	
White Computer Paper	1 pack	
Ticonderoga yellow #2 pencils	2 boxes	
1 box colored pencils	1 box	
Washable Markers	2 boxes (thin and thick)	
8 Glue sticks and 1 washable glue	8 sticks	
Plastic folders (2 red, 2 yellow, 2 green)	6	
Multi colored highlighters	2 packs	
Expo markers	2 packs	
Clorox wipes	1	
safety scissors	1	
plastic supply box that can fit in desk and resusable water bottle	daily	
Post its	1 pack	

15:1:1 PROGRAM
2ND GRADE

Classroom Essentials	Quantity	✓
Wide Ruled Composition Notebooks	4	
White Computer Paper	1 pack	
Plastic Pocket folders	5	
Index Cards	3 packages	
1 Inch Binder- Hard Cover	1	
# 2 Sharpened Pencils	2 boxes	
Index Cards	3 packs	
1 box of Crayons, Colored Pencils, or Markers	1 box	
Elmers Glue Sticks	1 pack	
Highlighters	2	
Expo Dry Erase Markers	1 pack	
Tissues	3 boxes	
Paper Towel (1), Clorox Wipes (2)	see details	
1 Box Gallon Sized Zip Lock, 1 Box Sandwich Sized Ziplock	2	
Hand sanitizer	1	

THIRD GRADE

Classroom Essentials	Quantity	
Notebooks- (One five-subject notebook, 3 composition notebooks	see details	
Wide Ruled Looseleaf Paper	2 packs	
7 pocket folders (2 red, 1 blue, 1 green, 1 purple, 1 yellow, 1 orange)	7	
Post its	2 packs	
White Computer Paper	1 pack	
Ticonderoga yellow #2 pencils	3 boxes	
Index Cards	1 pack	
Washable Markers	1 box	
Elmers Glue Sticks	16 sticks	
Safety Scissors	1 pair	
Tissues	3 boxes	
Clorox Wipes	2 packs	
Cloth pencil case	1	
Baby wipes	1 pack	
Reusable water bottle	daily	

15:1:1 PROGRAM
3RD GRADE

Classroom Essentials	Quantity	✓
Wide Ruled Composition Notebooks	4	
White Computer Paper	1 pack	
Plastic Pocket folders	5	
Index Cards	3 packages	
1 Inch Binder- Hard Cover	1	
# 2 Sharpened Pencils	2 boxes	
Index Cards	3 packs	
1 box of Crayons, Colored Pencils, or Markers	1 box	
Elmers Glue Sticks	1 pack	
Highlighters	2	
Expo Dry Erase Markers	1 pack	
Tissues	3 boxes	
Paper Towel (1), Clorox Wipes (2)	see details	
1 Box Gallon Sized Zip Lock, 1 Box Sandwich Sized Ziplock	2	
Hand sanitizer	1	

FOURTH GRADE

Classroom Essentials	Quantity	
Marble Composition Notebooks- wide ruled	6	
Pencil Case (1 soft, 1 hard)	2	
Plastic Pocket Folders (Red, Blue, Yellow, Green)	4	
Rectangular Erasers	2	
12 Inch ruler with Inches and Centimeters	1	
Protractor	1	
Crayons and Colored Pencils or Markers	1 pack	
Box of Sharpened Pencils	1 box	
Elmers Glue Sticks	1 pack	
Safety Scissors	1 pair	
Tissues	4 boxes	
Yellow Highlighter	1 pack	
Post It Notes (8 pack)	8 pack	
Fine Tip expo markers	1 pack	
Bluetooth Headphones	1 pair	
Reusable Water Bottle labeled with Child's Name	Daily	

15:1:1 PROGRAM
4TH GRADE

Classroom Essentials	Quantity	✓
Wide Ruled Looseleaf Paper	1 pack	
Pencil Case	1	
Plastic Pocket Folders (Red, Blue, Yellow, Student Choice)	4	
Rectangular Erasers	1 pack	
Construction Paper	1 pack	
Index Cards	4 packages	
Crayons	1 pack	
# 2 Sharpened Pencils	2 boxes	
Marble Notebooks	3	
Safety Scissors	1 pair	
Tissues (3), Clorox Wipes (3), Hand sanitizer (1)	3 boxes	
Yellow Highlighter	1 pack	
Post It Notes	1 pack	
Fine Tip expo markers	1 pack	
Bluetooth Headphones	1 pair	
3 Inch Binder (Hard Cover with dividers)	1	

FIFTH GRADE

Classroom Essentials	Quantity	
Glue Stick	2 pack	
2 marble notebooks	4	
2-Five Subject Spiral Notebooks	2	
Printer Paper	1 pack	
12-inch ruler with centimeters and inches (clear)	1	
Looseleaf Paper (College Ruled)	2 packages	
Colored Pencils or Crayons	1 package	
Tissue boxes, Purell, Clorox Wipes	2 each	
Paper Towels, Baby wipes, Gallon Size Ziplock	1 each	
Small Index Cards- 100 Count	1 package	
Highlighters- Yellow or Pink	1 package	
8 Plastic Pocket folders (Blue, yellow, orange, red, green, purple)	8	
Ticonderoga Pencils	2 packs	
Multi-Colored Expo Markers with eraser	Pack of 8	
Clipboard, Pencil case, pack of post its	1 each	
Pilot Gel pens- (Purple or pink)	1 pack	

15:1:1 PROGRAM
5TH GRADE

Classroom Essentials	Quantity	✓
White copy paper	1 Ream	
5 folders (Blue, Yellow, Red, Green, Student choice)	5	
4 composition notebooks (label with name)	4	
#2 Sharpened Pencils	2 packages	
Wide-Ruled Looseleaf Paper	1 package	
Colored Pencils/crayons	2 boxes	
Glue Sticks	2 packages	
Highlighters	2 boxes	
Expo Dry Erase Markers	1 package	
Post Its	1 package	
Index Cards	2 packages	
Hand Sanitizer	1 bottle	
Clorox Wipes	2 containers	
Paper Towels	2	
Tissue Boxes	2 boxes	

SIXTH GRADE

ELA and Social Studies	Quantity	✓
5 subject notebook	2	
Highlighters	2	
Plastic pocket folder	2	
Looseleaf paper package	1	
#2 Pencils	4 boxes	
Tissues	2 boxes	
clorox wipes	2	
Marble composition notebook	2	

Math and Science	Quantity	✓
highlighters	2	
plastic pocket folder	2	
looseleaf paper	1 package	
post it notes	1	
blue pens	1 pack	
tissue boxes	2	
clorox wipes	1	

15:1:1 PROGRAM
6TH GRADE

Classroom Essentials	Quantity	✓
Copy Paper	2 packs	
Personal Pencil Sharpener and large eraser	1	
Marble Composition Notebooks	5	
#2 Sharpened Pencils	2 packages	
Markers	2 boxes	
Tissue Boxes	4 boxes	
Paper Towels	4 boxes	
Hand Sanitizer	3	
Clorox Wipes	3	
Plastic Folders	4	
12 inch ruler	1 ruler	
Construction Paper	1 pack	
Glue Sticks (2) and Elmers Glue	3	
Highlighters	2 boxes	
Pencil Case	daily	

ARRIVAL PROCEDURES

- Students' first day of school is September 3, 2026. The first two days are ½ days for Pre-Kindergarten only.
- It is important from the beginning of the school year to have a clear routine to get to school every day, ready, and on time.

Arrival

Students are required to be in their classrooms by 8:35am. Students who arrive after 8:45am must obtain a late pass at the security desk. Classes begin promptly at 8:35am. Students will be allowed in the building at 8:20am.

Parents **may not** utilize the staff parking lot during arrival/dismissal.



CAFETERIA PROCEDURES

All classes will have assigned tables. Students must:

1) Wait at the table until they are called for lunch.

2) Remain in their seats except when they are called up for lunch.

3) Students must clean their area and dispose of garbage.

4) Wait until each table is called for dismissal line up. Students will proceed to assigned area and will then be escorted out of the cafeteria.

Students are not permitted to leave the cafeteria without adult permission.

In order for all students to enjoy the full use and convenience of the cafeteria, these rules must be followed:

a) Adults assigned to the cafeteria duty have total authority. Students, at the tables and in the lunch lines, are to follow adult directions.

b) Food will be consumed during lunch periods ONLY. All students must eat lunch during their assigned lunch period in the cafeteria. Students should only be in the cafeteria during their assigned period.

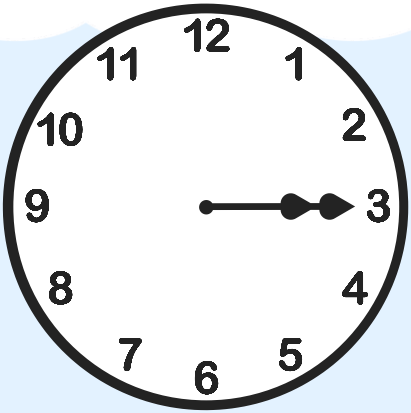
GENERAL REMINDERS

a) Students may bring lunch from home, if desired, but no outside delivery or restaurant food can be delivered or consumed.
b) Students must only consume their own food and may not share with others.
c) Please be mindful of the District Wellness policy and send foods that are nutritious for an academic day.

DISMISSAL PROCEDURES

- The school adheres to a no dismissal policy between 2:30 p.m. and 3:00 p.m. If a student must be dismissed early it must be before 2:30 p.m. and the parents must have submitted a note prior to the early dismissal. It is understood that emergencies happen, and these situations will be handled by the main office staff and administration accordingly.

- All students will dismissed by 3:15 p.m. Students who have not been picked up by 3:15 p.m. will be escorted to the main office and will need to be signed out from our late log book.



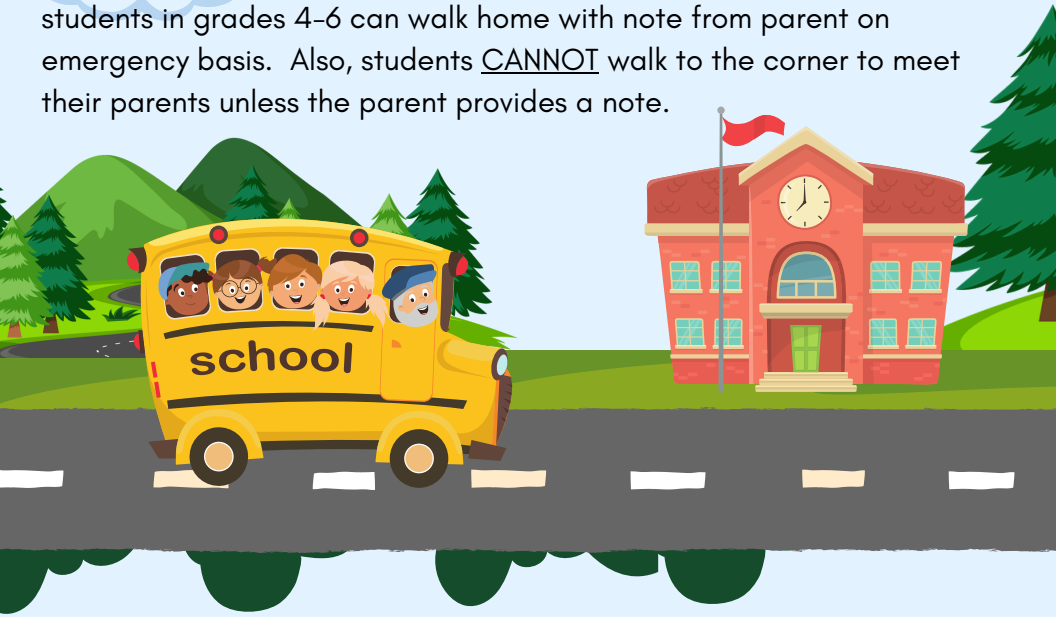
DISMISSAL PROCEDURES

DISMISSAL BUS PROCEDURES

Bus children begin boarding buses at 3:05 p.m. Students in grades Pre-kindergarten through 6th will be picked up from their class and escorted to their bus. • We have informed parents that NO CHILD WILL BE CALLED AFTER 2:30 P.M. WE RESPECTFULLY REQUEST THAT PARENTS WAIT OUTSIDE. IF A STUDENT IS A BUS STUDENT, A WRITTEN NOTE FROM HIS/HER PARENT IS NEEDED ON DAY THEY ARE NOT TAKING THE BUS HOME. Teachers must provide all notes and letters to the main office for early dismissal before 11:00 a.m.

DISMISSAL - WALKERS

Students that walk home must provide the teacher with a note from the parent that states they allow their child to walk home. Walking notes should be submitted to the main office by September 30th. Only students in grades 4-6 can walk home with note from parent on emergency basis. Also, students CANNOT walk to the corner to meet their parents unless the parent provides a note.



Birthday Celebrations

- Birthdays are important to us but special occasions don't all need to be celebrated with food to be fun!

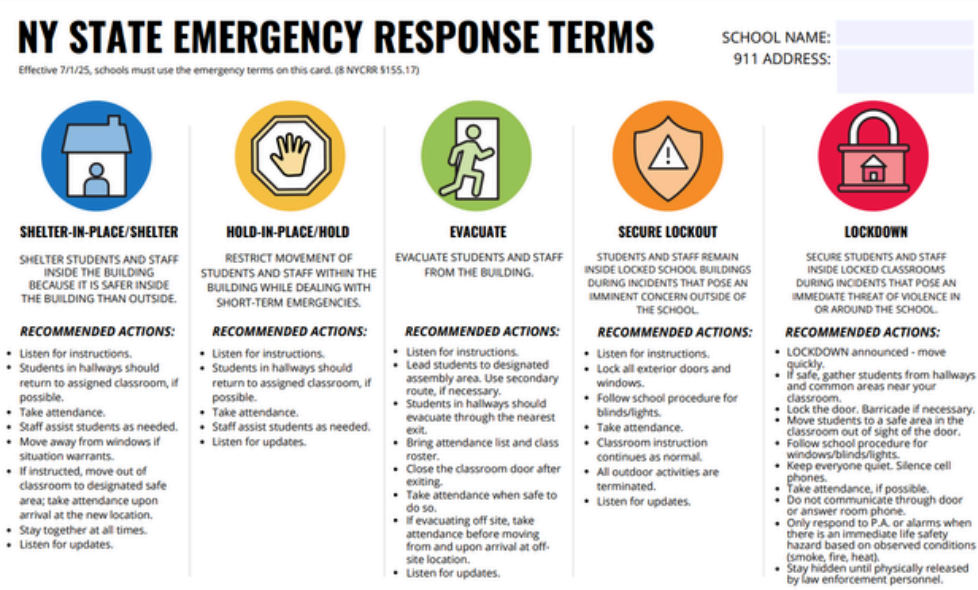
- All students' birthdays will be celebrated with a building wide weekly announcement. Students will also be invited to wear a special badge or crown on their birthday if they choose.

- On the day of the child's birthday, parents are invited to:
  - Come in and read a special book on the day
  - Come in and lead a special activity that represents your culture or family
  - Send in goodie bags with non perishable items for all students
  - Store bought cupcakes or cookies may be sent for consumption during the lunch period only

*Please make sure to alert the classroom teacher at least a week in advance if you are planning on coming in to the classroom or sending any items.

NY State Emergency Response S.H.E.L.L

All Schools within the District conduct a prescribed number of Fire Drills and the required Lock Down Drills on an annual basis, as required by New York State Education regulations, allowing students and staff to practice the emergency procedures of the school building. Families will be alerted in advance when drills are conducted via the Yonkers App and phone messaging system.



NY STATE EMERGENCY RESPONSE TERMS

SCHOOL NAME:
911 ADDRESS:

Effective 7/1/25, schools must use the emergency terms on this card. (8 NYCRR §155.17)

SHELTER-IN-PLACE/SHELTER

SHELTER STUDENTS AND STAFF INSIDE THE BUILDING BECAUSE IT IS SAFER INSIDE THE BUILDING THAN OUTSIDE.

RECOMMENDED ACTIONS:

- Listen for instructions.
- Students in hallways should return to assigned classroom, if possible.
- Take attendance.
- Staff assist students as needed.
- Move away from windows if situation warrants.
- If instructed, move out of classroom to designated safe area; take attendance upon arrival at the new location.
- Stay together at all times.
- Listen for updates.

HOLD-IN-PLACE/HOLD

RESTRICT MOVEMENT OF STUDENTS AND STAFF WITHIN THE BUILDING WHILE DEALING WITH SHORT-TERM EMERGENCIES.

RECOMMENDED ACTIONS:

- Listen for instructions.
- Students in hallways should return to assigned classroom, if possible.
- Take attendance.
- Staff assist students as needed.
- Listen for updates.

EVACUATE

EVACUATE STUDENTS AND STAFF FROM THE BUILDING.

RECOMMENDED ACTIONS:

- Listen for instructions.
- Lead students to designated assembly area. Use secondary route, if necessary.
- Students in hallways should evacuate through the nearest exit.
- Bring attendance list and class roster.
- Close the classroom door after exiting.
- Take attendance when safe to do so.
- If evacuating off site, take attendance before moving from and upon arrival at off-site location.
- Listen for updates.

SECURE LOCKOUT

STUDENTS AND STAFF REMAIN INSIDE LOCKED SCHOOL BUILDINGS DURING INCIDENTS THAT POSE AN IMMINENT CONCERN OUTSIDE OF THE SCHOOL.

RECOMMENDED ACTIONS:

- Listen for instructions.
- Lock all exterior doors and windows.
- Follow school procedure for blinds/lights.
- Take attendance.
- Classroom instruction continues as normal.
- All outdoor activities are terminated.
- Listen for updates.

LOCKDOWN

SECURE STUDENTS AND STAFF INSIDE LOCKED CLASSROOMS DURING INCIDENTS THAT POSE AN IMMEDIATE THREAT OF VIOLENCE IN OR AROUND THE SCHOOL.

RECOMMENDED ACTIONS:

- LOCKDOWN announced - move quickly.
- If safe, gather students from hallways and common areas near your classroom.
- Lock the door. Barricade if necessary.
- Move students to a safe area in the classroom out of sight of the door.
- Follow school procedure for windows/blinds/lights.
- Keep everyone quiet. Silence cell phones.
- Take attendance, if possible.
- Do not communicate through door or answer room phone.
- Only respond to P.A. or alarms when there is an immediate life safety hazard based on observed conditions (smoke, fire, heat).
- Stay hidden until physically released by law enforcement personnel.

NY State Emergency Response S.H.E.L.L

STANDARD RESPONSE PROTOCOL

INFORMATION FOR PARENTS AND GUARDIANS

Our school has adopted The "I Love U Guys" Foundation's Standard Response Protocol (SRP). Students and staff will be training, practicing, and drilling the protocol.

Common Language

The Standard Response Protocol (SRP) is based on an all-hazards approach as opposed to individual scenarios. Like the Incident Command System (ICS), SRP utilizes clear common language while allowing for flexibility in protocol.

The premise is simple - there are five specific actions that can be performed during an incident. When communicating these, the action is labeled with a "Term of Art" and is then followed by a "Directive." Execution of the action is performed by active participants, including students, staff, teachers and first responders. The SRP is based on the following actions: Hold, Secure, Lockdown, Evacuate, and Shelter.

HOLD

"In Your Classroom or Area"



Students are trained to:
- Clear the hallways and remain in their area or room until the "All Clear" is announced
- Do business as usual

Adults and staff are trained to:
- Close and lock the door
- Account for students and adults
- Do business as usual

SECURE LOCKOUT

"Get Inside. Lock outside doors"



Students are trained to:
- Return to inside of building
- Do business as usual

Adults and staff are trained to:
- Bring everyone indoors
- Lock the outside doors
- Increase situational awareness
- Account for students and adults
- Do business as usual

LOCKDOWN

"Locks, Lights, Out of Sight"



Students are trained to:
- Move away from sight
- Maintain silence
- Do not open the door

Adults and staff are trained to:
- Recover students from hallway if possible
- Lock the classroom door
- Turn out the lights
- Move away from sight
- Maintain silence
- Do not open the door
- Prepare to evade or defend

EVACUATE

"To a Location"



Students are trained to:
- Leave stuff behind if required to
- If possible, bring their phone
- Follow instructions

Adults and staff are trained to:
- Bring roll sheet and Go Bag (unless instructed not to bring anything with them, dependent on reason for evacuation.)
- Lead students to Evacuation location
- Account for students and adults
- Report injuries or problems using Red Card/Green Card method.

SHELTER

"State Hazard and Safety Strategy"



Hazards might include:
- Tornado
- Hazmat
- Earthquake
- Tsunami

Safety Strategies might include:
- Evacuate to shelter area
- Seal the room
- Drop, cover and hold
- Get to high ground

Students are trained in:
- Appropriate Hazards and Safety Strategies

Adults and staff are trained in:
Appropriate Hazards and Safety Strategies
- Accounting for students and adults
- Report injuries or problems using Red Card/Green Card method.

NY State Emergency Response S.H.E.L.L

STANDARD
RESPONSE PROTOCOL

PARENT GUIDANCE

In the event of a live incident, parents may have questions about their role.

SECURE LOCKOUT

"Get Inside. Lock outside doors"

Secure Lockout is called when there is something dangerous outside of the building. Students and staff are brought into the building and the outside doors will be locked. The school might display the Secure Lockout poster on entry doors or nearby windows. Inside, it will be business as usual.

SHOUD PARENTS COME TO THE A SECURE LOCKOUT EVENT?

Probably not. Every effort is made to conduct classes as normal during a Secure Lockout event. Additionally, parents may be asked to stay outside.



WHAT IF PARENTS NEED TO PICK UP THEIR STUDENT?

Depending on the situation, it may not be safe to release the student. As the situation evolves, Secure Lockout might change to a Monitored Entry and/or Controlled Release.

WILL PARENTS BE NOTIFIED WHAN A SECURE LOCKOUT IS IN PLACE?

When a Secure Lockout event is brief or the hazard is non-violent, like a wild animal on the playground, there may not be a need to notify parents while it's in place.

With longer or more dangerous events, the school should notify parents that the school has increased their security.

LOCKDOWN

"Locks, Lights, Out of Sight"

A Lockdown is called when there is something dangerous inside of the building. Students and staff are trained to enter or remain in a room that can be locked, and maintain silence. A Lockdown is only initiated when there is an active threat inside or very close to the building.

SHOULD PARENTS COME TO THE SCHOOL DURING A LOCKDOWN?

The natural inclination for parents is to go to the school during a Lockdown. Understandable, but perhaps problematic. If there is a threat inside the building, law enforcement will be responding. It is unlikely that parents will be granted access to the building or even the campus. If parents are already in the school, they will be instructed to Lockdown as well.

SHOULD PARENTS TEXT THEIR STUDENTS?

The school recognizes the importance of communication between parents and students during a Lockdown event. Parents should be aware though, during the initial period of a Lockdown, it may not be safe for students to text their parents. As the situation resolves, students may be asked to update their parents on a regular basis.

In some cases, students may be evacuated and transported off-site for a student-parent reunification.

WHAT ABOUT UNANNOUNCED DRILLS?

The school may conduct unscheduled drills, however in New York, at the time that drills are conducted, students and staff must be informed it is a drill. In addition, it is required that all drills be trauma-informed, developmentally, and age-appropriate and do not include props, actors, simulations, or other tactics intended to mimic a school shooting, incident of violence, or other emergency.



It's important to differentiate between a drill and an exercise. A drill is used to create the "Muscle Memory" associated with a practiced action. There is no simulation of an event; this is simply performing the action. An exercise simulates an actual event to test the capacity of personnel and equipment. In New York a district may opt to conduct exercises, however there are restrictions on how those may be conducted.

Districts are required to develop policies regarding communicating with parents information about emergency procedures and drills, including information about procedures and timeframes for notification of parents or persons in parental relation regarding drills and other emergency response training(s) that include students.

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SRP-K12 Parent Handout NYSED_EN | Revised: 6/7/2024 | http://iloveuguys.org

K12 2025 STANDARD RESPONSE PROTOCOL



Join our PTA

Our 2026-2027 Executive Team
Jackie Green- PTA President
Kandi Acuña- Vice President
Precious Rodriguez- Secretary
Justine Parker- Treasurer

ptasiragusa@gmail.com

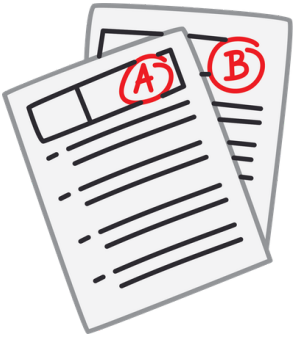
Get involved!

- Get Connected. There's no better way to know what's happening in your school.
- Discover Great Resources. The PTA offers a variety of programs designed for parents as well as students.
- Tap into a Network. PTA functions provide opportunities to meet other parents and teachers, build rapport and discuss parenting issues that are on your mind.

Support the PTA by shopping at your favorite stores!



GRADES AND ATTENDANCE FOUND ON PARENT PORTAL



PARENT PORTAL USER GUIDE

Access to the PowerSchool Parent Portal

The PowerSchool Parent Portal is accessible from any device with Internet access (i.e. computer, tablet, smartphone). The Yonkers Public Schools' PowerSchool Parent Portal can be accessed by typing the following URL in your web browser address bar: https://yonkersps.powerschool.com/public.

Additionally, you can to access the PowerSchool Parent Portal via the free mobile app available in both iOS (iPhone or iPad) or Android devices. On iOS devices, the PowerSchool app can be downloaded via the App Store and on Android devices, the PowerSchool app can be downloaded via the Google Play Store.

GET IT ON Google Play

Download on the App Store

In order to access the Yonkers District site via the mobile app, you will need to enter the Yonkers district code as follows:

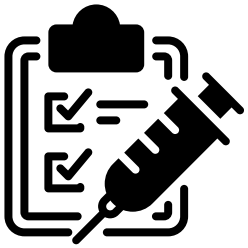
DISTRICT CODE

R D X R

Obtaining a PowerSchool Parent Portal Account

Parent and/or guardians will receive an email from YPS Parent Portal Support at parentportal@yonkerspublicschools.org with information regarding account username and password to access the PowerSchool Parent Portal successfully. Only 1 (one) parent portal account is needed to access student information if you have multiple children enrolled in Yonkers Public Schools.

Please contact the Parent Portal Support team by phone at (914)-376-8229 or via email at parentportal@yonkerspublicschools.org for assistance with account information if needed.



<u>All students</u> must have up to date immunizations and require an updated physical to participate in:

-Physical Education
-Class Trips
-Field Day

Consider registering for our free in-school clinic to help you fulfill these requirements.

Saint Joseph's Medical Center

Saint Joseph's operates a primary care school-based health center at Rosemarie Ann Siragusa. The center provides free, accessible, high quality health services to our students.

They provide a full array of primary health services, including:

Diagnosis and treatment of acute and minor health problems
Routine care of children with chronic conditions such as asthma, obesity and diabetes
Complete health histories
Comprehensive physical examinations
Laboratory testing (hemoglobin, urinalysis, lead screening)
Immunizations
Developmental screening
Health counseling
Referral for dental preventive services

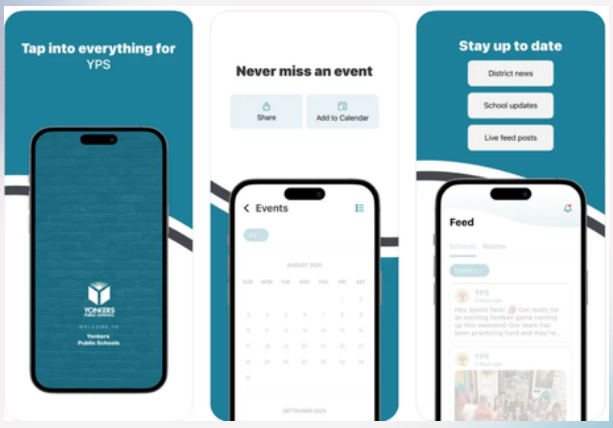
Frequently Asked Questions

Half-day dismissal
On half-days, all students are dismissed by 12:00pm

Inclement weather, Emergency Delay and/or School Closing
In the event that the Superintendent of Schools needs to delay the opening of schools and/or close schools for the instructional day based upon current and/or impending inclement weather conditions or for emergency conditions, the delay and/or closure will be communicated as early as possible via all current media outlets, as well as the District website and any other means of mass communications technology in use by the District. It will also be communicated on our own school webpage and social media platforms.

Follow us on social media to stay informed

Download the YPS App and follow Siragusa



https://m.facebook.com/rosemarieann.siragusa/

@Students1st_Siragusa

NOTES