Maple Grove Charter School
A Collaborative Exploratory Learning Charter
Governance Board Meeting Minutes
DATE: Monday, December 11, 2023 TIME: 6:00 pm

Maple Grove Charter School

Mission: Maple Grove Charter School seeks to develop the whole child through the provision of exploratory experiences where students will engage in a hands-on approach in project development through cultural connections to our traditions, opportunities and our greater community.
Vision: Maple Grove Charter School will honor and sustain our proud history and traditions through educational excellence for community students, families, and residents.

1. Call to Order **at 6:01 PM**

2. Pledge of Allegiance

3. **Roll Call - Karen Gauerke (non-voting), Jasmin Skerven, Kelly Hirn, Rebecca Primm, Kelly Soczka-Steidinger and Cindy Artus (non-voting). Absent - Dawn Nonn**

4. Written notice of this meeting has been posted.

5. Approval of minutes from the November 2023 Board Meeting.

   Motion made by Kelly Soczka-Steidinger to approve minutes from November Board Meeting. Rebecca Primm seconded. Passed unanimously.

6. Acknowledge Public Participation – Community members can address the Governance Board if they wish to do so. Public comments will be noted and addressed later in the meeting by the Board. Any public comments not relating to an agenda item for this meeting will be discussed at an upcoming meeting.

   No comment.

7. Recognition - Governance Board, Principal and/or Superintendent will take this opportunity to recognize community members, teachers, parents, etc. who have supported Maple Grove Charter School during the past month. Any thank you notes or other positive correspondence received will also be shared at this time.

   Karen Gauerke spoke regarding the Holiday Program and gave props to the music teacher's work and the student's performance. She suggested that a card from the governance board be sent to acknowledge the time and hard work that went into these performances. Kelly Hirn thanked Cindy Artus for putting on Polar Express Day. Robin Hanson thanked the foundation for being at the concerts, for the gifts, and corsages. Robin also thanked the PTO for gifts and for providing cookies and juice at the concerts.

8. New Business:
   - 8.1 Enrollment Phase 2: Lottery and class limits (10 min)
     - 8.1.1 Charter for reference

   Discussed lottery samples. Rebecca suggested taking a look at Amherst Charter School's lottery as it may more closely align. Discussed class sizes and the pros and cons to setting a hard or flexible cap per class. Discussed that it may be wise to do an audit on the physical size of classrooms and how many students it can accommodate.

Rebecca Primm made a motion to set the class caps as follows: Grades K-1st, 21-23 students, grades 2nd-3rd, 23-25 students, and no cap for 4th-5th grade. Kelly Soczka-Steidinger seconded and the motion passed unanimously.

8.1.2 Sample process wording - guideline or contract wording.

8.1.2.1 Treffert

8.1.2.2 Rocket

The board discussed moving the lottery discussion to January's meeting so everyone can review Amherst's language as well. It was discussed and suggested that when finalized information on the lottery should be communicated to families. Rebecca Primm suggested a pamphlet.

8.2 Governance Board Members (5 min)

Kelly Hirn heard back from Sarah and having 5 voting members is just fine and we do not need to continue to search for another member. The board will remain as is it is currently.

8.3 Grant Discussion

8.3.1 Grant budget

The freeze continues due to the federal government.

8.3.2 Authorizer Report

Andrea, Beth, and Robin met in October and sent this authorizer report in already and it has been approved.

8.3.3 Grant Waiver Application

Robin is working on a waiver so we can make some purchases while in this freeze. Discussed the grant and peer review process, and the hope that we can roll over our full grant once no longer frozen.

Andrea Sheridan shared that it may be wise for the grant committee to look into grants related to safety as it is always good to look at ways to improve safety for students and teachers. Kelly Soczka-Steidinger spoke for the grant committee and indicated that they have a list of potential grants which includes some safety-related grants.

9. Ongoing Business:

9.1 Principal's Report (10 min)

Reviewed the principal's report. Robin Hanson shared regarding yearly planning on EL/CRISP traits. Staff working to make surveys are consistent across the board and they are still in the process of developing the survey to collect data on these items. The goal will be to get 2-3 members from each grade level to get a verbal perspective from students. This will be done in the fall, winter, and spring and ideally will start in January and then again in May or 2024.

9.2 Budget (5 min)

9.2.1 Budget

No update. Robin asked to continue to talk about how marketing would be covered going forward after the grant and whether this would continue to be covered by the governance board at that time. Discussed that this will need to be something that is given further consideration as we get closer to the end of the grant.

9.3 Committee Updates (5 min)

9.3.1 Marketing Committee

Kelly Hirn shared that she has pieces put together to write a letter to local businesses in hopes of gaining more involvement and local support.

9.4 PTO Updates (5min)

Rebecca Primm shared that the cookie fundraiser profits were up this year and that the apparel sale just finished. Pizza fry and a card sale will be coming. She also shared some plans for a family fun night, they are currently planning for a fun night on January 18th -- movie night.

9.5 Maple Grove Foundation Updates (5 min)

The foundation continues the Kwik Trip fundraiser and that is going well.

9.6 Charter Review (5 min)

Continue to look at lottery wording and our charter lottery.

10. Adjournment

Motion to adjourn made by Kelly Soczka-Steidinger and seconded by Rebecca Primm. Passed unanimously and the meeting was adjourned at 7:23 PM.