Maple Grove Charter School
A Collaborative Exploratory Learning Charter
Governance Board Meeting Agenda
DATE: Monday, August 8, 2022 TIME: 6:00 pm

**Maple Grove Charter School**

**Mission:** Maple Grove Charter School seeks to develop the whole child through the provision of exploratory experiences where students will engage in a hands on approach in project development through cultural connections to our traditions, opportunities and our greater community.
**Vision:** Maple Grove Charter School will honor and sustain our proud history and traditions through educational excellence for community students, families, and residents.

1. Call to Order - 6:04 pm

2. Pledge of Allegiance

3. Roll Call - Shaina Franzen, Jasmin Skerven, Kelly Hirn (arrived at 6:40 pm), Dawn Nonn, Rebecca Primm, Angie Servi, and Cindy Artus

4. Written notice of this meeting has been posted and sent to the news media.

5. Approval of minutes from the June 2022 Board Meeting and July 2022 Special Board Meeting
   **5.1 Cindy makes a motion to approve both minutes; Rebecca seconded. Motion carries unanimously.**

6. Acknowledge Public Participation – Community members can address the Governance Board if they wish to do so. Public comments will be noted and addressed later in the meeting by the Board. Any public comments not relating to an agenda item for this meeting will be discussed at an upcoming meeting.
   **6.1 Pam Plisch commented she would like to welcome the new board members**

7. Recognition - Governance Board, Principal and/or Superintendent will take this opportunity to recognize community members, teachers, parents, etc. who have supported Maple Grove Charter School during the past month. Any thank you notes or other positive correspondence received will also be shared at this time.
   7.1
   **Angie recognized all involved in Charter School grant development and the staff that has been already involved in implementing the grant. Robin recognized the previous board and new board for welcoming and supporting her in her first 1-2 years.**

8. New Business:
   8.1 WRCCS (Wisconsin Resource Center for Charter Schools) presentation (30 minutes)
   **Sara Hackett - Director at WRCCS**
   **WRCCS is grant-funded and services (many) are free right now.**
   **Powerpoint provided to Angie - will be uploaded to Google Drive under Charter Schools folder**
   **Sarah shared a list of materials that all new board members should/could have**
   **Talked about what we do and what tools we have to use**

**Talked about having had an interesting couple years and that this year much of our work might be defining exactly what we should be doing and being more of a strategic oversight board and not as much of an "on the ground" board.**
**Shared list of responsibilities (8 key board responsibilities - these can be included in a Board packet that is given to new board members as they come on)**
**Suggested that we have a Board member job description (not just for officers, but also for general members)**
**Shared a chart of what the responsibilities are of the Authorizer, District Admin, Governance Board and School Leadership. This may be good for our board/district to revisit/review and tweak if necessary.**
**Our Board should take some time and determine what are the indicators of being a successful school (ex. All our teachers came back this year; culture; community perception, etc.). Determine what those are and then figure out how to measure those indicators.**
**We should do the Governance Board assessment either google docs or word doc. Can do individually or together.**
**What are questions?**
**Looking at checklist of what we need to focus on moving forward (so we can divide and conquer).**

8.2 Election of 2022-23 Governance Board officers (10 minutes)

8.3 Amendment to bylaws, if needed (5 minutes)

**Discussion regarding term of president – Suggestion made that a member be able to serve up to four terms in given office. Discussion had regarding reasons for current terms and discussed sticking to current terms outside of the proposed change presented today. Motion made by Rebecca Primm to amend Article 5, Section 2, item A., - An officer may serve up to 4 terms in given office. Seconded by Dawn Nonn**

**Roll call vote**
**Shaina Franzen, Jasmin Skerven, Kelly Hirn, Dawn Nonn, Rebecca Primm, Angie Servi, and Cindy Artus. Motion carries unanimously.**

8.4 Five-year Grant Budget approval (Notes) (10 minutes)

**Review of document. Discussion regarding budget being modified from a 4 year budget to a three year budget. Budget can roll over from year to year. Discussed that we don't have current policy on purchases/expense approval outside of the budget. Andrea Sheridan relayed the Athens School Board policy on purchases/expense approval. Discussed that Robin Hanson would provide reports on the grant budget.**

**Motion made by Cindy Artus to approve the 5 year grant budget as written, seconded by Kelly Hirn. Motion Carries unanimously.**

9. Ongoing Business:

9.1 WI Charter School Grant Updates - including WRCCS Conference info and other (15 minutes)

**Angie Sevi shared what she learned from the WRCCS Conference. Further insight was gained regarding cycle of accountability overview, audit requirements, specific grant requirements for Cohort 5, and site monitoring during life of the grant. There were sessions on policy development, and school autonomy. Dawn spoke about what she learned from the overview**

**of compliance. Robin Hanson shared what she learned about bringing in local experts from the community, and that she appreciated the ability to connect with other leaders and learn from each other. Andrea Sheridan shared regarding her vision of the Principal's Report which would include strong content around that grant.**

9.2 Maple Grove Charter School Financials (10 minutes)

**None to report.**

9.3 Principal's Report (time allocation: 15 minutes)

**Enrollment is currently planned to be 91 students this fall. Work is being done to hire a secretary. Rebecca Primm will join interviews and represent the Governance Board, Cindy Artus will be back up should Rebecca be unavailable. Robin Hanson shared that she will also be moving forward with filling a full time para professional position and this should be posted later this week.**

**Robin shared on the grant and her desire to carry professional development into 4th year. Update provided regarding upgrades being installed to current internet wires and a camera security.**

**Robin shared on her desire to further Development of community connections and to integrate this into units.**

**Continuing with Seesaw – family's love it. Working to improve parent and student interactions on the platform.**

**Teaching staff had a productive time in July for three days breaking down curriculum and learning ways to integrate EL and enhance outdoor learning. Robin indicated that Sandy will be coming every Friday to co teach with ½ hour in each classroom.**

**Sarah Hackett attended and met with staff, made poster about what makes MG so great. Mia and Rachel setup meetings virtually with staff. Staff will have 7 total days of summer work at $25/hour.**

**Question brought up by Cindy Artus regarding the volunteer policy/covid policy. Andrea Sheridan indicated that this policy is going to be looked at by the district.**

9.4 Superintendent's Report (time allocation: 5 minutes)

**Andrea Sheridan shared regarding the month long survey that went out in June. She relayed that results indicate a significant support for an operational referendum. The next board meeting is planned for August 15th and further discussion will take place regarding next steps. Andrea also shared on the Strategic Planning meeting that took place. She shared that there were over 100 people at this meeting working to develop pillars of interest and purposeful statements for each. Andrea shared appreciation for the governance board and indicated being glad to have Maple Grove Charter School as part of the district.**

9.5 School Board meeting updates and sign-up (5 minutes)

**Angie Servi shared that the July school board meeting was a review of survey results. She indicated that one of the questions asked in the survey was in regard to a new roof and**

**generator at Maple Grove and that there seemed to be a fair amount of support. She also indicated that there was good discussion at Strategic Planning meeting.**

9.6 Maple Grove Foundation Update (time allocation: 5 minutes)

**Peter Wade shared on the following:**
**Congratulations to new members and current members**
**Encouraged the Governance Board to invite The Record Review to do a story on the grant.**
**Encouraged the Governance Board and Community to support a referendum**
**Thanked school board for allowing two foundation members to be part of Strategic Planning**
**Acknowledged Andrea, Angie, and Robin for all the work done behind the scenes and offered thanks**
**Expressed desire to continue providing support as a foundation**

**Cindy Artus prompted a question regarding the facilities use form for future foundation meetings. Andrea Sheridan indicated that current policy is that staff must be present on school property for safety and security reasons when anyone from outside of the school is on site. She indicated that this is an item that will be reviewed through one of the pillars of the strategic planning process over the next year.**

10. Adjournment

**Motion made by Dawn Nonn and seconded by Rebecca Primm, carries unanimously. (8:19 PM)**