Pto Meeting Agenda

November 13th, 2023

3:20 pm

MGCS Cafegymatorium

Call to order:

Annette Neske, Jennifer Kearns, Zach Thunder, Trina Lutzke 3:26

1. Secretary's Report- October Notes
   Discussion on where PTO Notes should officially go for the public to view
2. Treasurer's Report- Teacher grant checks still waiting to be checked. Summer Professional Development Check still waiting.

   Discussion on tracking and how to create a budget spreadsheet for expected expenses and income

   Discussion on timing of fundraisers (example cards) and options like the flower fundraiser. Goal would be to coordinate cards with Pizza Fries.

Current Business

1. Fall Festival – notes for the future
   We went through 75-100 Hot Dogs- Cost of Event ($202 for Food)
   Check with Rebecca for final costs
   Make sure we utilize the survey for volunteers
   Advertise Time of Cake Walk if not the entire event
   Make sure to plan dates for yearly Events in August

2. Parent Teacher conference Meals- Improvements

Add Plates and Silverware
Look in Shelves for PTO Bowls
Discuss Clean up of the kitchen and presenting better or better space for teacher meals.
Quantity of Food was Enough.

3. Cookie fundraiser- Money Due the 8th: Check with Katie if she needs help with pickup.

4. Apparel sales-
   Proofed Design and took suggestions for other fits and personalization. Goal is to get live so Christmas Delivery.

5. Holiday Bags- Annette is heading up. Going to talk with Foundation for partnership.
   Discussion on purpose for the bags and making sure we are keeping the big picture of students having pride bringing their bags back. The history of the bags was making sure the families were taken care of. Budget currently $400. 107 Students.

6. Teacher Christmas gifts- committee
   Personalized Maple Grove Items: Umbrella or Stationery
   18 Staff Members:
   6 Classroom, 2 Paras
   Need Someone to Head Up
   Budget for Past Years?

7. Christmas concert- How can the pto help
   Decorating for Concert? Rebecca would be great at this.

8. Pizza fries (Coordinate with Card Fundraiser)
   Details Later, but goes home over Christmas Break
9. Fundraiser operating procedures
   Trina's going to help create something for every committee member to use to document what they're doing
10. School Forest $6,000 for that to be continued each year. Need to take time to budget that out.

11. DC Money
    Governance Board Question for that ear-marked money.

12. Questions, comments, and Future Business

    Discussion to look into Bylaws

Adjourn Finish at 4:29PM

MAPLE GROVE
SCHOOL
A Collaborative Expeditionary Learning Charter