

**CALLOWAY-SMITH MIDDLE SCHOOL**  
**STUDENT & PARENT HANDBOOK 2025-2026**



*The School with Finesse*

**Mrs. Nedra Payton, Principal**

**Mr. Brandon George, Assistant Principal**

## Principal's Message

At Calloway-Smith Middle School, Character, Integrity, and Respect are the foundation of everything we do. As we prepare for an exceptional 2025–2026 school year, our staff remains dedicated to promoting academic excellence, personal growth, and positive character development in every student.

We believe that strong partnerships between school, home, and the community are essential to student success. To help ensure a productive and rewarding school year, we ask that all students, parents, and guardians carefully review the policies, procedures, and important information outlined in this handbook. After reviewing, please complete and return the Acknowledgement Form to your child's homeroom teacher.

We take great pride in our school and in the accomplishments of our students. Our goal is to maintain a clean, safe, and supportive learning environment where all students are encouraged to explore, achieve, and grow into responsible citizens. We are here to support, guide, and inspire—and we encourage you to reach out whenever you have questions or need assistance.

We are confident that, with your support, this school year will be one of the best yet. Best wishes for a successful and rewarding school year at Calloway-Smith Middle School!

Warm regards,

A handwritten signature in cursive script that reads "Nedra Payton".

Nedra Payton  
Principal, Calloway-Smith Middle School

**Calloway-Smith Middle School**  
**350 N. Lawrence Street**  
**Mobile, Alabama 36603**  
**Phone (251) 221-2042**  
**Fax (251) 221-2041**

**School Hours**

6:30 AM	Take-In/Breakfast
6:50 AM	Office Opens
7:15 AM	School Begins
7:20 AM	Tardy
1:45 PM	No Early Dismissals After This Time
2:20 PM	Dismissal Bell Rings
3:30 PM	Office Closes

**CSMS Mission Statement**

The mission of Calloway-Smith Middle School is to provide a quality education in a safe, clean, and nurturing environment. We will inspire, motivate, and produce avid learners who exceed high expectations in our multi-cultural society.

**CSMS Vision Statement**

Calloway-Smith Middle School's vision is to empower students with knowledge to become academically, socially, and technologically advanced; serving as a model for other low achieving schools, while involving strong parental and community support, which will allow our students to develop entrepreneurial qualities as they evolve into citizens of character and integrity.

**MCPSS Mission Statement**

The primary goal of MCPSS is to prepare students to be lifelong learners, equipped with the skills and knowledge to succeed in an ever-changing world. This includes literacy skills, responsibility, and a commitment to continuous learning.

**MCPSS Vision Statement**

MCPSS envisions a future where all students have diverse pathways to academic and career success. This includes a collaborative environment where educators and staff work together to support student learning, with all educators taking responsibility for student success. The vision also emphasizes a future where students are confident in their ability to succeed in a global society.

## Daily Routine

- All students must enter through the **front entrance** of the school and walk through the **metal detectors** upon arrival. After entering, students should report directly to the **cafeteria for breakfast**.
  - Please note that **all non-uniform items must be removed before entering the school building**. This includes, but is not limited to, **hooded jackets, jackets or sweaters in incorrect colors**, and **improper footwear** that does not align with the uniform policy. Additionally, students are expected to **have their uniform shirts always tucked in properly. Rolling or tying shirts is not permitted. Full uniform compliance is required daily** and will be monitored by staff upon arrival and throughout the school day. (See page 14 to review Uniform Policy)
- Following breakfast, students will have the opportunity to **visit the restroom** before transitioning to the **gym**. In the gym, students will sit **by grade level** until **7:15 AM**.
- **Transitions:** Students should **quietly line up** and follow their **teacher's directions** when moving from one area of the school to another.
- **Classroom Expectations:** Students are expected to arrive on time, be prepared, and actively participate in all classroom activities. Respect for teachers, peers, and the learning environment is required at all times. Follow directions, stay on task, and contribute to a positive and focused atmosphere where everyone can succeed.
- **Restroom Procedures:** Each grade level is assigned specific **restroom times** throughout the day. Please encourage your child to use the restroom during these scheduled times to help preserve valuable instructional time. We understand that **emergencies may arise**; in such cases, students will be accommodated as needed. For students with a **chronic medical condition**, a **Chronic Ailment Letter from a physician** is required to ensure appropriate support and accommodations.
- **Cafeteria Expectations:** Students are expected to enter the cafeteria **silently**, remain with their **class**, and follow all **clean-up procedures** as directed by staff. Students may not remove food of any kind from the lunchroom. Students may bring a packed lunch from home; however, junk food and sodas are not allowed.
- **Cell Phones:** All student cell phones must be **powered off and turned in daily** to the **homeroom teacher** upon arrival. Students who arrive **late/tardy** must **turn in their cell phones to the front office** before reporting to class.
- **Dismissal Procedures:** Students will be **escorted by teachers** during dismissal to ensure a safe and orderly process. Please note that **early dismissals are not permitted after 1:45 PM**.

# **General School Procedures and Expectations**

## **Cell Phone Policy Powering Down to Learn**

In accordance with the Mobile County Public School System policy, students are required to power off and turn in their cell phones and other electronic devices, including “smart” watches and earbuds, to their homeroom teacher. These devices will be placed in the Yondr pouch provided by the school and stored securely with the homeroom teacher. Students who arrive late/tardy must turn in their cell phones to the front office before reporting to class. Students will receive their cell phones and electronic devices at the end of the school day. This process helps ensure that students remain focused on their studies, minimizing distractions and creating an environment where they can excel academically and achieve their fullest potential.

If an emergency arises, please contact the school at 221-2042, and we will ensure that students are promptly notified following proper procedures.

## **Student Absences and Make-Up Work**

Students returning to school after an absence must provide a written excuse within three (3) days of their return. Acceptable documentation includes a parent note, doctor’s excuse, or another valid written excuse recognized by school policy. A written explanation is required for each day the student was absent.

Please note that students are responsible for completing all missed assignments. These assignments must be completed within five (5) school days of the student’s return, unless other arrangements are made with the teacher. Failure to submit make-up work within the designated time frame may result in a reduced or failing grade for those assignments.

## **Early Dismissal**

Early dismissals must be processed through the front office and are not permitted after 1:45 PM. Students will only be released to individuals listed in the PowerSchool database, and valid identification is required.

## **Visitor Policy**

All visitors must report to the main office, sign in, and receive a visitor’s badge. Students may not receive visitors during instructional time unless approved by the principal.

## **Medication Policy**

All student medications must be administered by the school nurse and stored in the original container in the first aid room. A physician’s directive is required.

### **First Aid Room**

At the teacher's discretion, students may be permitted to visit the First Aid Room for minor health concerns. All visits will be monitored and documented as needed.

### **Assembly Schedule and Behavior**

Students will follow the assembly schedule as established by the administrative team. Teachers will accompany and supervise students during assemblies. All students are expected to demonstrate respectful and appropriate behavior during assemblies and to adhere to the MCPSS Student Code of Conduct.

### **Alternate Lunch Schedule**

On special occasions, an alternate lunch schedule will be implemented by the administrative team. Students and staff will be informed in advance and expected to follow the adjusted schedule accordingly.

### **School Emergencies**

In the event of an emergency, Calloway-Smith Middle School will follow the procedures outlined in both the MCPSS District Safety Plan and the Calloway-Smith School Safety Plan.

### **Uniform Checks and Reporting Violations**

Administrators will conduct uniform checks upon student arrival. Staff members will continue to monitor uniform compliance throughout the school day. If a student is found to be out of uniform, the teacher will complete a Uniform Violation Form and submit it to an administrator for follow-up.

### **Special Education Referrals**

Before a student may be referred for Special Education services, they must first be referred to the school's Problem-Solving Team (PST) for review and intervention planning. The PST team will work collaboratively with teachers and parents to identify academic or behavioral concerns, implement targeted interventions, and monitor the student's progress over time.

If the student does not respond adequately to these interventions, the PST team may recommend further evaluation to determine eligibility for Special Education services. This process ensures that all students are given the opportunity to succeed through appropriate support before formal assessment is considered.

### **Transportation Policy**

To ensure student safety and smooth transitions, please follow the guidelines below:

- Students should be aware of their daily transportation plan (how they are arriving and leaving campus).

- Transportation changes cannot be made over the phone.
- To request a transportation change, a signed written note or an email from the custodial parent/guardian must be submitted to the front office or an administrator.
- A copy of the custodial parent's ID must be included with email.

### **Guidance and Counseling Services**

CSMS offers guidance and counseling services to support all students. Services are available through the school counselor's office and include assistance with:

- Personal or social concerns
- Academic challenges
- Attendance issues
- Health-related concerns

Students are encouraged to schedule appointments through their teachers or by visiting the counselor's office during appropriate times.

### **Library Media Services**

The Library Media Center is open to all CSMS students and provides access to a wide range of books and resources.

- Books may be checked out for two weeks.
- Students may renew or return materials during their assigned library time.
- Students should not re-shelve books—please return them to the designated return area.
- Students are financially responsible for any lost or damaged books.

### **Grading System**

Student evaluation in Mobile County Public Schools is conducted on a district-wide basis and reflects the student's mastery of skills, knowledge, and performance in alignment with grade-level standards. Assessment is comprehensive and includes various measures such as classwork, participation, projects, assessments, and skill application—not solely memorization or test scores.

#### **Grading Scale:**

- **A** = 90–100 (Excellent)
- **B** = 80–89 (Good)
- **C** = 70–79 (Satisfactory)
- **D** = 60–69 (Needs Improvement)
- **E** = 59 and below (Failing)

### **Textbooks**

Textbooks are provided to students at no cost and remain the property of the Mobile County Board of Education. Students and their parents/guardians are financially responsible for any lost or damaged textbooks. If a textbook is lost or damaged, use of school-issued textbooks may be

suspended until the cost is reimbursed. Students are expected to take care of all educational materials issued to them.

### **Use of School Computers and Devices**

School-issued computers and devices are the property of Calloway-Smith Middle School and are to remain on campus at all times. These devices must be kept in the assigned teacher's classroom and are not to be removed by students for any reason.

Students are strictly prohibited from removing computers or any school-issued technology from the assigned classroom or school building. Unauthorized removal or misuse of school property will result in immediate disciplinary action, which may include but is not limited to:

- Parent notification
- Loss of computer privileges
- In-school or out-of-school suspension
- Restitution for damaged or missing equipment
- Possible referral to the appropriate authorities if theft or tampering is suspected

Students are expected to treat all school devices with care and respect. All devices are monitored daily by central office staff. Tampering with, damaging, or misusing devices will not be tolerated and will be addressed according to the MCPSS Code of Student Conduct and Calloway-Smith Middle School's discipline policy.

Maintaining the integrity and availability of school technology is essential to ensuring a productive and safe learning environment for all students.

### **Off-Campus Events**

Students attending off-campus school functions (such as field trips, games, performances, or academic events) are still under the jurisdiction and behavioral expectations of Calloway-Smith Middle School. For example, if a student from Calloway-Smith attends an event at another school, they are expected to represent CSMS appropriately and follow all school rules, just as if they were on campus during regular school hours. Violations of conduct at these events may result in disciplinary action.

## **Attendance Policy**

Regular attendance is essential to academic success and promotion. Students are expected to attend school daily and arrive on time. Parents/guardians must submit a written excuse for every absence. This is required to ensure absences are documented accurately and fairly.

### **Excused Absences**

The following are considered excused absences when a written excuse is submitted within three (3) days of the student's return:

1. Personal illness
2. Death in the immediate family
3. Medical or dental appointments
4. Legal matters (court, immigration, etc.)
5. Absences approved in advance by the principal

**Please note:** Only eight (8) parent-written notes per year will be accepted as valid excuses. Additional absences must be supported by official documentation (e.g., doctor's note, court notice).

### **Important Parent Reminders**

- A written excuse must be sent within 3 days of your child's return to school.
- Only 8 parent notes per year are allowed for excused absences.
- Students are responsible for requesting and completing all make-up work upon their return.
- Students are not penalized for excused absences but must complete all missed assignments in a timely manner.

**Reminder:** Suspensions are counted as unexcused absences.

### **Early Warning Truancy Program**

- Parent/Guardian must attend this meeting when notified.
- If the parent fails to attend or unexcused absences continue, a legal notice or court petition will be issued.
- School staff will continue to monitor attendance and provide support where needed.

### **Make-Up Work Policy**

All coursework including homework, classwork, quizzes, tests, and projects is part of the required curriculum and must be completed. Students with excused absences or those away with school approval (e.g., field trips, competitions) are not penalized for missed work. However:

- It is the student's responsibility to request missed assignments.

- Students must complete all make-up work within five (5) school days of their return, unless an alternate timeline is approved by the teacher.
- Failure to submit assignments within the timeframe may result in a grade of zero (0) for the assignment.

Maintaining regular attendance is one of the most important ways students can ensure academic success, develop responsibility, and prepare for future success. Thank you for partnering with us to promote student achievement through consistent school attendance.

## **Student Conduct and Campus Expectations**

To maintain a safe, orderly, and respectful learning environment at Calloway-Smith Middle School, the following guidelines and expectations must be followed by all students:

### **Hall Passes**

Students are not permitted in the hallways during class time without an official hall pass. During transition periods and lunch, hall passes are not required; however, students must remain under the direct supervision of their assigned teacher. Students should move quietly and respectfully through the halls to avoid disrupting other classes.

### **Public Display of Affection (PDA)**

Public displays of affection are strictly prohibited. This includes holding hands, hugging, kissing, or any other form of physical contact deemed inappropriate.

- **First offense:** The student will be warned, counseled, and a parent/guardian will be notified.
- **Second offense:** The student may face suspension or placement in an alternative school setting.

### **Tardy Policy & Class Transitions**

Students are allowed four (4) minutes to transition between classes. Any student who arrives to class late without a hall pass will be referred to the office for disciplinary action.

### **Campus Cleanliness**

Students are expected to keep the campus clean by disposing of all trash in designated bins. Everyone is responsible for maintaining a clean and welcoming environment for learning.

### **Leaving Campus**

No student is allowed to leave school grounds during the school day without proper authorization.

- A parent, guardian, or other approved adult must sign the student out in the front office with present valid photo identification.
- The person signing the student out must provide a reason for the checkout, which will be recorded.
- Students who leave campus without permission or fail to attend classes will be referred for disciplinary action.

### **Electronic Devices & Prohibited Items**

Electronic devices such as gaming systems, personal music players, headphones, and cell phones are not permitted for use during school hours. These items interfere with the teaching and learning environment and will be confiscated if brought to school.

- Confiscated items must be retrieved by a parent or guardian.
- Repeat offenses will result in further disciplinary action.

**Valuables & Personal Property**

Students are strongly discouraged from bringing large amounts of money or valuable personal items to school. Calloway-Smith Middle School is not responsible for lost or stolen property.

**Academic Expectations**

Students are expected to give their best effort academically at all times. If a student is struggling, they are encouraged to seek support from teachers, counselors, or administrators. Failure to engage in learning or repeated non-compliance with academic expectations may result in disciplinary action. Additional behavioral and academic expectations are detailed in the MCPSS Student Code of Conduct.

**Phone Usage & Cell Phone Policy**

Students must turn in their cell phones each morning to their homeroom teacher.

- Students arriving late must turn in their phones at the front office before reporting to class.
- In case of emergency, students may request to use the school phone in the main office with permission from office personnel.
- Students are not allowed to use personal or school phones in classrooms or other school areas without administrative approval.

**Water Bottle Policy**

Students must bring a clear, transparent container filled only with water. All other liquids are prohibited to ensure safety, prevent spills, and maintain a clean learning environment.

**Student Dress Code (See page 14 to review Uniform Policy)**

Students are expected to adhere to the school's dress code at all times, wearing the approved uniform correctly (shirt tucked in, proper shoes, and no unauthorized outerwear) to promote a respectful and focused academic setting.

**Classwork and Assignment Responsibility**

Students are expected to take ownership of their learning by completing and submitting all class assignments on time. Meeting deadlines is essential for academic success and helps students stay on track with the curriculum. If an assignment is not submitted within five (5) days of the original due date, it will result in a reduced grade or a zero, unless prior arrangements have been made with the teacher due to extenuating circumstances.

## School-Wide Discipline Plan

At Calloway-Smith Middle School, we are committed to creating a **safe, respectful, and academically focused learning environment**. All students are expected to follow these school-wide rules to ensure that every student has the opportunity to learn and succeed.

1. Take pride in our campus by helping to maintain a clean, safe, and respectful environment.
2. Arrive on time, dressed in proper uniform, and ready to learn with a positive attitude.
3. Respect the rights of others—students have the right to learn, and teachers have the right to teach without disruptions.
4. Bring all required materials to class daily to be fully prepared for academic success.
5. Use appropriate, respectful language at all times.
6. Maintain proper behavior in classrooms, hallways, restrooms, and the cafeteria.
7. Consume food and beverages only in designated areas as authorized by the principal.
8. Help preserve a calm and focused environment—Calloway-Smith is a designated *Quiet Zone*.

### Consequences for Violating School Rules

Failure to follow school-wide expectations may result in one or more of the following consequences, depending on the severity and frequency of the infraction:

- **Verbal Warning and Redirection**
- **Student-Teacher Conference**
- **Parent Contact or Conference**
- **Loss of Privileges (e.g., extracurricular activities, free time, etc.)**
- **Referral to Counselor or Behavior Interventionist (Alta Pointe)**
- **Behavior Contract or Individualized Support Plan**
- **In-School Suspension (ISS)**
- **Out-of-School Suspension (OSS)**
- **Referral to the School Discipline Committee or Hearing Officer**

**Note:** Repeated infractions or serious misconduct (e.g., fighting, threats, bullying, defiance, possession of prohibited items) will result in immediate administrative action and further disciplinary measures in accordance with the **MCPSS Student Code of Conduct**.

If a student is suspended from school, they are **not permitted to be on school grounds** for any reason during the duration of the suspension. This includes **prohibition from participating in any school-sponsored events or activities**, such as field trips, athletic events, practices, performances, or club meetings. Students may only return to campus after the suspension period has ended and must follow all reentry procedures as directed by administration.



## **Calloway-Smith Middle School Dress Code 2025-2026**

The dress code was formulated for school safety, as it relates to reducing peer pressure and promoting an equitable environment.

### **Boys**

- Plain khaki pants with belts loops (i.e., **NO CARGO, DICKIES PANTS WITH LARGE SIDE POCKETS, NO FRAYED/SPLIT HEMS, NO CORDUROY, NO JOGGERS, NO ELASTIC WAIST, NO ELASTIC HEMS, NO BAGGY OR SAGGY PANTS ALLOWED**)
- Maroon Polo Style Shirts (Solid Only)
- Black or Brown Solid Colored Belt
- Dirty Buck Shoes (tan), Sperry shoes (tan), or Wallabee Shoes (tan or brown). **NO SPECIAL DESIGN ON SHOES or Hey Dude Shoes**
- Solid Black, Black and White, or Black and Gray Tennis Shoes
- Black, Brown, White, or Khaki Socks
- Black, Brown, White, or Maroon Solid Colored Jackets/Sweaters (**NO HOODIES**)

### **Girls**

- Pants or skirts, plain regular khaki, pleated or non-pleated, with belt loops, (cotton twill type fabric, Dockers, Duck head, Dickies style.) (i.e., **NO CARGO, DICKIES PANTS WITH LARGE SIDE POCKETS, NO FRAYED/SPLIT HEMS, NO CORDUROY, NO JOGGERS, NO LEGGINGS, NO ELASTIC WAIST, NO MULTI-RIVETED JEANS, NO ELASTIC HEMS, NO BAGGY OR SAGGY PANTS ALLOWED**)
- Girl skirts, (twill fabric-docker style) Skirts are to be NO shorter than 3 inches above the top of the knee. No spandex, sweater, or jean material.
- Maroon Polo Shirts (Solid Only)
- Black or Brown Solid Colored Belt
- Dirty Bucks Shoes (tan), Sperry Shoes (tan), Solid Black Tennis Shoes, or Wallabee Shoes (tan or brown). **NO SPECIAL DESIGN ON SHOES**
- Solid Black, Black and White, or Black and Gray Tennis Shoes
- Black, Brown, White, or Khaki Socks
- Black, Brown, White, or Maroon Solid Colored Jackets/Sweaters (**NO HOODIES**)
- Hair accessories- solid black, brown, beige, white or maroon

### **Jewelry/Accessories:**

**No large ornaments, hoops or hanging earrings, (small studs- girls only). Only one bracelet or watch is allowed.  
No facial piercings, large necklaces, or pimple patches.**

Only the above-described jackets or sweaters may be worn in class during the school day or on field trips. Belts must always be worn at the natural waistline-solid black or brown (**NO DRAWSTRING**)

**Note: Students are not allowed to wear Hey Dudes, shorts, hats, caps, headbands, bandannas, tiaras, picks, combs, or hair bonnets.**

**Hair- Natural Hair Color Only—NO BLUE, GREEN, PURPLE, RED, PINK, ETC.**

**BOOKBAG/BACKPACK- CLEAR** (For safety reasons, all bookbags must be completely clear and transparent. We must be able to see entirely through the bag. Translucent or tinted bookbags are not permitted.)

## Sports and Activities

Calloway-Smith Middle School offers a variety of extracurricular activities and athletic programs designed to promote teamwork, leadership, discipline, and school spirit. Participation in these activities is a privilege, not a right. Students must maintain **satisfactory** academic performance and behavior in order to remain eligible.

If a student fails to meet grade or behavior expectations, they will be temporarily removed from participation until appropriate improvement is demonstrated. Regular progress will be monitored by coaches, sponsors, and school staff.

Additionally, when students are off campus for sporting events or school-sponsored activities, it is their responsibility to obtain and complete all missed assignments. Failure to do so may impact their academic standing and future participation.

Offered Sports and Activities Include:

- Robotics Team
- Leadership Officers Training Corps (LOTG)
- Band
- Cheerleading
- Football
- Volleyball
- Basketball
- Track and Field
- Flag Football

We encourage all students to get involved, stay committed, and represent Calloway-Smith with pride and excellence both in the classroom and on the field.

3-Independence Day  
(System wide Holiday)  
4-Independence Day

July 2025

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

4-Teacher Work Day  
5-7-Professional Development  
8-.5 Adm/.5 Teacher Work Day  
  
11-School Start / 1st Qtr Begins  
Students Days-15  
Teachers Days-20

August 2025

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

1-Labor Day  
(System wide Holiday)  
22-Distance Learning Day  
  
Students 21 Days  
Teachers 21 Days

SEPTEMBER 2025

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

10-End of 1st Qtr ( 44 DAYS)  
10- Distance Learning Day  
  
13-2nd Qtr Begin  
Students Days-23  
Teachers Days-23

OCTOBER 2025

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

10-Distance Learning  
11-Veterans Day  
(System wide Holiday)  
24-28 Thanksgiving Break  
(School Holiday)  
  
Students Days-14  
Teachers Days-14

NOVEMBER 2025

S	M	T	W	Th	F	S
					1	
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

19-2nd Qtr Ends ( 44 Days)  
  
22-31 Christmas Break  
(School Holiday)  
  
Students Days-15  
Teachers Days-15

DECEMBER 2025

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JANUARY 2026

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

1-New Year's Day (System Wide Holiday)  
2- Students and Teachers Holiday  
5-Teacher Work Day  
  
6-3rd QTR. Begins/ Students Back  
19-MLK Jr. Day (System wide Holiday)  
S-18/ T-19 Days

FEBRUARY 2026

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

16-18-Presidents' Day/ Fat Tuesday  
19-20 Professional Development/  
No Students  
S-15/T-17 Days

MARCH 2026

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

13-Distance Learning Day  
13-End of 3rd Qtr (43 Days)  
16-Teacher Work Day  
17-4th Qtr Begins  
S-21/ T-22 Days

APRIL 2026

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

13-17- Spring Break  
S-17/T-17 Days

MAY 2026

S	M	T	W	Th	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

22-End of 4th Qtr (44 Days)  
25-Memorial Day  
System wide Holiday  
26-28-Teacher work Day  
S-16/ T-19 Days

JUNE 2026

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

12 Month Employee Holidays 2025-26  
July 3-Independence Day  
Sept.1-Labor Day  
Nov. 11-Veterans Day  
Nov.26-28 Thanksgiving  
Dec. 24-26-Christmas Break  
Dec.31 & Jan. 1 New Year's  
Jan.19 MLK Jr. Day  
Feb. 16-18 Mardi Gras/ Pres. Day  
May 25- Memorial Day/June18-Juneteenth Day

First and Last Day of Quarter
  Virtual /Distance Instruction
  Summer School
  8-FLEX DAYS
  Teacher Planning/Staff Development/Student Holiday
  Student/Teacher Holidays

## Parent/Guardian Acknowledgement & School Partnership Statement

At Calloway-Smith Middle School, we believe that strong collaboration between school and home is essential to every student's academic success and overall well-being. A consistent partnership with parents and guardians throughout the school year ensures students remain on track both academically and behaviorally, laying the foundation for a successful school experience.

This Student and Parent Handbook has been carefully developed to help your son or daughter gain the greatest possible benefit from their time at Calloway-Smith Middle School. It outlines expectations, policies, procedures, and supports designed to guide your child toward success.

To support this effort, we urge parents and guardians to stay actively involved by:

- Checking our school website regularly for updates and resources
- Following the Calloway-Smith Facebook page and the MCPSS Facebook page for important announcements
- Paying close attention to School Messenger notifications (via email and phone)
- Reading school newsletters and teacher communications
- Attending school events, parent meetings, and conferences throughout the year
- Checking grades via Schoology frequently

These proactive measures will help ensure your child remains informed, engaged, and supported every step of the way. Your involvement truly matters. The school needs your cooperation and engagement to help make this school year a positive and productive one.

**Please note:** Failure to return the signed acknowledgement form does not relieve students, parents, or guardians from the responsibility of understanding and complying with the contents of this handbook.

We look forward to working together to help your child reach their full potential.

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**Student Name (Print)**

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**Student Signature**

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**Parent Name (Print)**

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**Parent Signature**

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**Parent Phone Number**

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**Parent Email Address**

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**Date**

Grade:	Homeroom Teacher:
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