

Record of Proceedings
Minutes of the Williamsburg Local School Board Regular Business Meeting
Held at the Middle/High School, Media Center
Thursday, December 18, 2025

The Williamsburg Board of Education met for a Regular Business Meeting at 6:00 PM on Thursday, December 18, 2025, at the Middle/High Media Center, with the following members present and answering roll call: Jeff Cummins, Brandon Lindsey, R. Josh Clifton. Matt Earley, Superintendent, and Alleyn Unversaw, Treasurer. Charlie Maklem arrived at 7:27 p.m.

The Pledge of Allegiance was led by Mr. Cummins.

Edits / Additions to the Agenda: None

Communications: None

Superintendent Report:

- a. Moment of Excellence – Inner Alliance – Morgan introduced the students
- b. News from Around the District – Bid opening for the Elementary

Motion 025-2937 Establish the January 2026 Organizational Meeting, Regular Board Meeting, the Tax Budgeting Hearing Date on January 14, 2026. The Tax Budget Hearing will begin at 5:15 pm, the Organizational Meeting will begin at 5:30 pm and the Regular Business Meeting will begin at 6:00 pm. Motion by Clifton, seconded by Cummins. Voting Aye on Roll Call: Cummins, Lindsey, and Clifton. Nays: none. Motion carried.

Motion 025-2938 Approve the election of a President Pro-Tempore for the organizational meeting in January 2026. Motion by Clifton, seconded by Lindsey to appoint Jeff Cummins as the President Pro-Tempore for the organizational meeting on January 14, 2026. Voting Aye on Roll Call: Cummins, Lindsey, and Clifton. Nays: none. Motion carried.

Motion 025-2939 Adoption of the Meeting Agenda

Motion by Cummins, seconded by Clifton, to approve the adoption of the Agenda. Voting Aye on Roll Call: Cummins, Lindsey, and Clifton. Nays: none. Motion carried.

Public Participation:

Adopt a Family

Questions about Charlie Maklem's board position

Motion 025-2940 Approval of Minutes

Motion by Lindsay, seconded by Clifton, to approve the Minutes for the November 19, 2025, Regular Board Meeting. Voting Aye on Roll Call: Cummins, Lindsey, and Clifton. Nays: none. Motion carried.

Committee and US Grant Reports

US Grant: Charlie Maklem - ballot issue possibly 2 mills to fund building project

Facilities: Discussed athletic center. Discussed elementary bid opening today. Monarch apparent low bidder with base bid & alternates

Student Achievement – top 11% in the state for literacy; Apprenticeships and internships; UC top 3 college prep Williamsburg; Exploring the idea of building an endowment fund.

I.T. – Discussed compliance with new cell phone policy.

Business of the Board

Motion 025-2940 Approve Gas Contract with Interstate Gas Supply, LLC from January 1, 2026 - November 30, 2026. Motion by Lindsey, seconded by Cummins, to approve the gas contract with Interstate Gas Supply at \$4.85 per mcf. Voting Aye on Roll Call: Cummins, Lindsey, and Clifton. Nays: none. Motion carried.

Motion 025-2941 Approve the annual performance evaluation of [Matt Earley](#) 11/19/2025.
Motion by Lindsay, seconded by Clifton, to approve the annual performance evaluation of Matt Earley.
Voting Aye on Roll Call: Cummins, Lindsey, and Clifton. Nays: none. Motion carried.

Motion 025-2942 Approve the annual performance evaluation of Greg Wells 8/12/2025.
Motion by Lindsay, seconded by Cummins, to approve the annual performance evaluation of Greg Wells.
Voting Aye on Roll Call: Cummins, Lindsey, and Clifton. Nays: none. Motion carried.

Motion 025-2943 to Acceptance of Donations
Motion by Clifton, seconded by Lindsay, to accept the following donations.
Voting Aye on Roll Call: Cummins, Lindsey, and Clifton. Nays: none. Motion carried.

DONOR	DESCRIPTION	AMOUNT
Williamsburg PTA	Elem. books for vending machine PBIS	\$1500.00
Anonymous	Europe Scholarship	\$1500.00
Hugs and Kids	Student Meal Debt	\$100.00

Motion 025-2944 Approve the design development phase submission for the new Elementary School.
Motion by Cummins, seconded by Lindsey, to approve. Voting Aye on Roll Call: Cummins, Lindsey, and Clifton.
Nays: none. Motion carried.

Motion 025-2945 Approve construction design phase submission for the new Elementary School.
Motion by Lindsey, seconded by Cummins to approve. Voting Aye on Roll Call: Cummins, Lindsey, and Clifton.
Nays: none. Motion carried.

Motion 025-2946 Approve to join OSBA for the 2026 calendar year.
Motion by Clifton, seconded by Lindsay, to approve. Voting Aye on Roll Call: Cummins, Lindsey, and Clifton.
Nays: none. Motion carried.

Motion 025-2947 Approve indoor track for the 2025-2026 school year.
Motion by Lindsey, second by Clifton to approve. Voting Aye on Roll Call: Cummins, Lindsey, and Clifton. Nays: none. Motion carried.

Motion 025-2948 to Appoint a US Grant Career Center Board Representative to a one (1) year term January 1, 2026 - December 31, 2026. Motion by Cummins to appoint Samantha Cribbet to the Grant Career Center Board. Motion seconded by Lindsey. Voting Aye on Roll Call: Cummins, Lindsey, and Clifton. Nays: none. Motion carried.

Motion 025-2949 Appoint a US Grant Career Center Board Representative to complete the term that expires December 31, 2027. Motion by Clifton, seconded by Cummins, to appoint Jeff Cummins to the Grant Career Center Board to complete the term that expired December 31, 2027. Voting Aye on Roll Call: Cummins, Lindsey, and Clifton. Nays: none. Motion carried.

Motion 025-2950 to approve the Recommendations of the Treasurer (Block Items 1-4)
It was moved by Lindsay, seconded by Clifton to approve the following items. Voting Aye on Roll Call: Cummins, Lindsey, and Clifton. Nays: none. Motion carried.

1. Review Financial Report(s) (Packet)

- a. Cash Summary
 - b. Checks Written
- 2. Transfers
 - a. Approve the transfer from Title II-A to Title I (transferability) in the amount of \$2,082.15
 - b. Approve the transfer from Title IV-A to Title I (transferability) in the amount of \$1,016.05
- 3. Approve the Resolution Requesting Authority From the Clermont County Budget Commission to File a Modified Tax Budget for the 2026/2027 Fiscal Year.
- 4. Discussion Items:
 - VM Payment 1st Half
 - \$178k from grant - \$350k-\$360k for the school year.
 - January – provide recap for Preschool (revenue & expenses)
 - Clifton requested full accounting of Athletic Center

Motion 025-2951 Authorization of Lease-Purchase Financing for School Facilities and Related Lease Agreements at \$4.0 million. Discussion about the cash flow. Can we sustain cash flow at \$4.0 million? Approve this to allow the process to continue. Board must approve the actual amount of the loan. Moved by Lindsey, seconded by Clifton, to approve.

Voting Aye on Roll Call: Cummins, Lindsey, and Clifton. Nays: Maklem. Motion carried.

Comments:

Posting vacant board member position for Charlie Maklem (Due December 29), can't fill before 10th, must be by the 30th. Interviews to begin after January 1st.

Mr. Cummins thanked Charlie and Brandon for their service and gave them plaques. Praised PTA & Donors. Wished everyone a Merry Christmas.

Mr. Clifton thanked Charlie and Brandon for their service.

Mr. Earley thanked Charlie and Brandon for devoting their time and for making decisions based on kids.

Mr. Maklem thanked the board and administration. Great to witness academic growth.

Mr. Lindsey would like to sit on this board again; Amazing to watch district grow facilities. Thanked board and administrative team.

Adjournment:

Motion by Maklem, second by Clifton, to adjourn the meeting at 8:21 p.m.

Voting aye on roll call: Cummins, Lindsey, Maklem, and Clifton. Nays: none. Motion carried.

Board President

Attest: Treasurer